

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Community, Housing and Human Services Department (CHHS) will continue supporting strategic affordable housing investments in the Spokane community during program year 2019. Examples include: Single Family Rehab Program, Essential Home Repair Program, Rental Repair Program and the Derelict Housing Program. CHHS will continue making investments in projects/activities that respond to needs related to homelessness and vulnerable populations.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Please refer to AP-35 for additional information related to priority projects funded during program year 2018 (7/1/19 – 6/30/20).

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Please review our most recently completed Consolidated Annual Performance and Evaluation Report (CAPER) for an overview of progress toward meeting the needs and goals outlined in the 2015 – 2020 Consolidated Plan. A copy of the most recent CAPER is available on the CHHS website <https://static.spokanecity.org/documents/chhs/plans-reports/planning/final-2017-program-year-consolidated-annual-performance-and-evaluation-report-caper.pdf>.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Spokane held a Public Hearing on Wednesday, May 1, 2019 to present the draft 2019 Annual Action Plan for public comment. The CHHS Board concluded the public comment period and approved

the 2019 Annual Action Plan on Wednesday, June 5, 2019 with no formal or informal public comment provided. Additional opportunity for Public Comment was offered at the Spokane City Council Advance and Current agendas (6/10/19 & 6/17/19).

Additionally, CHHS provided the Community Assembly with a briefing paper on the 2019 Annual Action Plan in their May 2, 2019 meeting packet. Members of the Community Assembly were directed to the CHHS website to review the draft 2019 Annual Action Plan and Public Hearing presentation.

Citizens were encouraged to submit public comment on the 2019 Annual Action Plan to the Community, Housing and Human Services Department via phone, email, or in-person.

Physical Location:

808 W. Spokane Falls Blvd
Spokane, WA 99201

Phone:

(509) 625-6325

Email:

spokanechhs@spokanecity.org

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

2019 Annual Action Plan: No Public Comments Received

The City of Spokane held a Public Hearing on Wednesday, May 1, 2019 to present the draft 2019 Annual Action Plan for public comment. The CHHS Board concluded the public comment period and approved the 2019 Annual Action Plan on Wednesday, June 5, 2019 with no formal or informal public comment provided. Additional opportunity for Public Comment was offered at the Spokane City Council Advance and Current agendas (6/10/19 & 6/17/19).

Additionally, CHHS provided the Community Assembly with a briefing paper on the 2019 Annual Action Plan in their May 2, 2019 meeting packet. Members of the Community Assembly were directed to the CHHS website to review the draft 2019 Annual Action Plan and Public Hearing presentation.

CHHS will continue to engage with community stakeholders in an effort to increase citizen participation in all planning documents.

6. Summary of comments or views not accepted and the reasons for not accepting them

CHHS did not receive any public comment related to the 2019 Annual Action Plan. CHHS will continue to engage with community stakeholders in an effort to increase citizen participation in all planning documents.

7. Summary

2019 Annual Action Plan: No Public Comments Received

The City of Spokane held a Public Hearing on Wednesday, May 1, 2019 to present the draft 2019 Annual Action Plan for public comment. The CHHS Board concluded the public comment period and approved the 2019 Annual Action Plan on Wednesday, June 5, 2019 with no formal or informal public comment provided. Additional opportunity for Public Comment was offered at the Spokane City Council Advance and Current agendas (6/10/19 & 6/17/19).

Additionally, CHHS provided the Community Assembly with a briefing paper on the 2019 Annual Action Plan in their May 2, 2019 meeting packet. Members of the Community Assembly were directed to the CHHS website to review the draft 2019 Annual Action Plan and Public Hearing presentation.

CHHS will continue to engage with community stakeholders in an effort to increase citizen participation in all planning documents.

ESG-CV AMENDMENT: In accordance with HUD guidance, ESG-CV funds are not subject to consultation or citizen participation requirements. The contents of this amendment have been published on the CHHS website and can be found at the following link: <https://my.spokanecity.org/chhs/documents/>.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
Lead Agency		SPOKANE	
CDBG Administrator	SPOKANE		Community, Housing and Human Services Department
HOPWA Administrator			NA
HOME Administrator	SPOKANE		Community, Housing and Human Services Department
ESG Administrator	SPOKANE		Community, Housing and Human Services Department
HOPWA-C Administrator			

Table 1 – Responsible Agencies

Narrative (optional)

The City of Spokane's Community, Housing and Human Services Department (CHHS) is responsible for administering the CDBG, HOME, and ESG programs. Additionally, CHHS is responsible for the administration of all planning documents associated with the Consolidated Plan.

Consolidated Plan Public Contact Information

Please submit comments to the Community, Housing and Human Services Department via phone, email, or in-person.

Physical Location:

808 W. Spokane Falls Blvd
Spokane, WA 99201

Phone:

(509) 625-6325

Email:

spokanechhs@spokanecity.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

CHHS partners with many local service provider agencies to assist with efforts to achieve the goals outlined in the Consolidated Plan. Community engagement and consultation are provided through conversations with stakeholders and members of the CHHS Board and Spokane Regional CoC.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The Continuum of Care and CHHS Boards and their committees review the needs and priorities in consultation with community organizations through a series of meetings, hearings, workshops, focus groups and interviews of key leaders and representatives of organizations conducting planning, operating programs, providing services or advocating for the interests of specific groups or populations in the City. Meetings take place at both the neighborhood level and citywide. Key to the success of this process has been the continued strong relationship the City has maintained with local agencies, nonprofit organizations, developers, and other entities providing human services, community development, economic development, affordable housing and homeless housing and services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Community, Housing and Human Services (CHHS) department of the City of Spokane plays a critical role in the Spokane Continuum of Care by providing staff support to the CoC board and its committees. In monthly meetings of the Continuum, CHHS staff provide assistance in agenda-setting, planning activities, developing funding criteria and decisions, and providing performance and evaluation reports on CoC and ESG project performance, as well as progress in meeting Continuum goals. In addition, CHHS staff provides continuity between meetings and coordinates activities with members working on specific action steps of the Homeless Plan. Together, CHHS and the CoC have worked to develop the 2015-2020 Spokane Strategic Plan to End Homelessness; a Plan which is fully coordinated with the goals of the City of Spokane 2015-2020 Consolidated Plan. The Homeless Plan encompasses an aggressive approach to retool the housing and services delivery system toward the ultimate goal of ending veteran homelessness, chronic homelessness and family homeless. The CoC is currently working to strategically utilize all homeless funding resources to increase the community’s inventory of PSH and RRH units. We are continuously working to maintain a housing first philosophy within our programs as well as consistently reevaluate low barrier shelters and housing. In order to ensure every homeless individual has a place to go, we are retooling our shelter system to effectively implement a 24/7 shelter for singles and families respectively. In coordination with our continuum’s goals, collaboration is occurring between

the CoC, CoC Homeless Youth Committee, and our Youth Advisory Board which is comprised of youth with lived homeless experience. We are coordinating with the Office of Homeless Youth to expand RRH for youth and are partnering with Invest Health to effectively serve youth exiting institutions. The CoC Veteran Leadership Committee is continuously working to implement an effective service coordination system through work groups aimed at addressing the needs identified by consumers and partners in the gaps and needs analysis conducted in 2017.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The CHHS staff responsible for providing staff assistance to the Continuum of Care is also responsible for management of the ESG Program. City staff has drafted policies and procedures for annual allocations of ESG funds. These were adopted by the Continuum of Care.

CHHS staff also prepared proposed performance standards for evaluating ESG project outcomes for Continuum review and adoption. Coordinating with the Washington State Department of Commerce in utilizing statewide evaluation standards, the Continuum adopted a Dashboard data base and reporting process for use in the Spokane CoC for review of performance outcomes. Reports on outcomes are prepared by City staff at the system-level quarterly and on a project-level annually. These reports are used by the Continuum to evaluate performance and identify issues with specific projects and program areas. Procedures for use of HMIS data have also been adopted in the policies and procedures of the Continuum.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	SPOKANE HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community, Housing and Human Services staff has coordinated with staff from the Spokane Housing Authority to discuss and plan for solutions to affordable housing for low income, at risk and homeless households.
2	Agency/Group/Organization	SPOKANE COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The director of Spokane County's Housing and Community Development Division participates as a member of the Community, Housing and Human Services Board. Additionally, Spokane County staff participate in the CoC and Fair Housing Committee planning processes.
3	Agency/Group/Organization	SPOKANE REGIONAL HEALTH DISTRICT
	Agency/Group/Organization Type	Health Agency Regional organization

	What section of the Plan was addressed by Consultation?	Public Health
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Spokane Regional Health District helps neighborhood councils coordinate capital improvement projects through their Neighborhoods Matter program.
4	Agency/Group/Organization	Northwest Fair Housing Alliance
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultant for Analysis of Impediments to Fair Housing and host organization of regional fair housing conference
5	Agency/Group/Organization	City of Spokane Office of Neighborhood Services
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Neighborhood program planning and training
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community, Housing and Human Services Department works in coordination with the Office of Neighborhood Services to implement the Neighborhood Community Development Program (NCDP).
6	Agency/Group/Organization	City of Spokane CHHS Dept
	Agency/Group/Organization Type	Other government - Local Grantee Department

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CHHS staff coordinate efforts to address social, economic, and housing needs within the Spokane community
7	Agency/Group/Organization	SNAP
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City partners/funds several SNAP programs that provide housing, homeless, medical response, coordinated assessment and other public services to the residents of the City of Spokane.
8	Agency/Group/Organization	CATHOLIC CHARITIES SPOKANE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Catholic Charities Spokane provides comprehensive wraparound services to individuals and families seeking housing and social services.

9	Agency/Group/Organization	TRANSITIONS
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Transitional Programs for Women (Transitions) partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
10	Agency/Group/Organization	The Salvation Army
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Salvation Army partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
11	Agency/Group/Organization	VOLUNTEERS OF AMERICA
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Volunteers of America partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.

12	Agency/Group/Organization	Goodwill Industries
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Goodwill Industries partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
13	Agency/Group/Organization	YWCA OF SPOKANE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The YWCA partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.

14	Agency/Group/Organization	Northeast Community Center Association
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community/neighborhood based social and healthcare service programs in northeast Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northeast Community Center is a primary healthcare, childcare and social service provider to the northeast Spokane community.
15	Agency/Group/Organization	Martin Luther King Jr. Family Outreach Center
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community programs for east central Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	East Central Community Center provides services to individuals in the east central portion of the City.
16	Agency/Group/Organization	WEST CENTRAL COMMUNITY DEVELOPMENT ASSOCIATION
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community programs for west central and northwest Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The West Central Community Center provides services to the west central and northwest portions of the City of Spokane.
17	Agency/Group/Organization	Inland Northwest AGC
	Agency/Group/Organization Type	Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Inland Northwest AGC (Associated of General Contractors of America) administers the Head Start to Construction Trades Program (HTC). This program provides job skills training for individuals with barriers to employment.
18	Agency/Group/Organization	Family Promise of Spokane
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Family Promise of Spokane provides homeless housing services for families with children.

19	Agency/Group/Organization	HABITAT FOR HUMANITY
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Habitat for Humanity Spokane has partnered with the City of Spokane to acquire, rehabilitate, and sell abandoned/derelict single-family homes to qualified low/moderate income homebuyers.

Identify any Agency Types not consulted and provide rationale for not consulting

No major agencies involved in housing or community development were intentionally excluded from consultation. Every effort was made to ensure advance publication of meetings and opportunities to contribute.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Spokane	CHHS coordinates the planning efforts of the 10-Year Plan to End Homelessness with the 5-Year Consolidated Plan through stakeholder engagement and goal setting.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Spokane relies on partner agencies to address community needs and develop targeted investment strategies to address those needs. Consultation with partner agencies occurs throughout the program year through board, committee, monitoring, CHHS workshops, and other interactions with providers (administrative and frontline staff).

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Spokane is designated as an entitlement community by the Department of Housing and Urban Development (HUD). As such, the Community, Housing and Human Services (CHHS) Department is responsible for conducting administrative responsibilities related to the Community Development Block Grant Program (CDBG), Home Investment Partnership Program (HOME) and the Emergency Solutions Grant (ESG). Federal regulations mandate that each entitlement community must develop and adhere to a Citizen Participation Plan (24 CFR 91.105). The following document represents the process by which the CHHS Department will facilitate public involvement and communication relating to entitlement programs (CDBG, HOME and ESG).

OBJECTIVES

1. Provide guidance to the Spokane community that will promote and expand citizen participation in the Consolidated Planning Process
2. Provide citizens with an avenue for making public comment
3. Support transparent communication between CHHS and the Spokane community

CONTACT INFORMATION:

Citizens are encouraged to offer public comments at any time. To do so, please contact CHHS Department directly by emailing spokanechhs@spokanecity.org or calling (509)625-6325. If requesting a staff meeting, please allow two working days advance notice.

Citizens are encouraged to attend CHHS Board meetings held on the first Wednesday of every other month from 4 to 6 PM (Spokane City Hall: City Council Briefing Center). The Board allows for public comment on items relevant to the CHHS Board during the first ten (10) minutes of each meeting.

CHHS will host regular Public Hearings to initiate a formal public comment process. Public Hearings will be held prior to the approval of each Consolidated Plan, Assessment of Fair Housing, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER).

Public Hearings may be held at Spokane City Hall or in other community facilities throughout the City of Spokane. Generally, CHHS will host one public hearing prior to the submission of each Consolidated Plan, Annual Action Plan, and Assessment of Fair Housing (AFH). The second public

hearing will occur prior to the submission of the Consolidated Annual Performance and Evaluation Report (CAPER). CHHS will publish a notice prior to each public hearing in the Spokesman Review, CHHS website, through neighborhood councils, email distribution, and City of Spokane Social Media.

Citizens will have 30 calendar days (15 calendar days for the CAPER) to submit public comment to CHHS for review and consideration. All public comments will be reviewed and considered prior to publishing the final plan. CHHS will make reasonable effort to respond to public comment within 15 working days following the end of the public comment period.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Notice of Public Hearing published in the Spokesman Review to review and discuss 2019 Action Plan.	No public comments received	No public comments received	https://my.spokanecity.org/chhs/documents/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	The City of Spokane held a Public Hearing on Wednesday, May 1, 2019 to present the draft 2019 Annual Action Plan for public comment.	No public comments received	No public comments received	https://my.spokanecity.org/bcc/boards/community-housing-and-human-services-board/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Community Assembly Agenda Packet	Spokane Neighborhood Councils	CHHS provided the Community Assembly with a briefing paper on the 2019 Annual Action Plan in their May 2, 2019 meeting packet. Members of the Community Assembly were directed to the CHHS website to review the draft 2019 Annual Action Plan and Public Hearing presentation.	No public comments received	No public comments received	https://my.spokanecity.org/neighborhoods/community-assembly/agendas/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	Non-targeted/broad community	Additional opportunity for Public Comment was offered at the Spokane City Council Advance and Current agendas (6/10/19 & 6/17/19).	No public comments received	No public comments received	https://my.spokanecity.org/citycouncil/meetings/

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The table below represents an approximation of funding availability during the 2019 program year. All funding will be directed towards programs and activities that primarily serve low and moderate income individuals. For more information about these expected resources, please contact the Community, Housing and Human Services Department (CHHS).

The Community, Housing and Human Services Department (CHHS) located at:
 Spokane City Hall
 808 W Spokane Falls Blvd.
 Spokane, WA 99201
 Spokanechhs@spokanecity.org

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,271,898	1,500,000	786,095	5,557,993	5,586,898	Expected CDBG resources are a combination of 2019 allocation, unexpended prior year funds and program income generated through past investments into the single-family rehab program.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,181,603	250,000	1,792,084	3,223,687	3,223,687	Expected HOME resources are a combination of 2019 allocation, unexpended prior year funds and program income generated through past investments into multi-family housing projects.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	0	0	0	0	0	NA
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	276,545	0	0	276,545	276,545	Expected ESG resources come from HUD's 2019 allocation.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Other	991,359	0	0	991,359	0	ESG-CV funds to be used to prevent, prepare for, and respond to the Coronavirus.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Funding to support the projects identified in this Action Plan represent a portion of the total funds leveraged to deliver each activity. In most cases, partner organizations are committing no less than 10% of the total project costs from other non-federal funding sources. CHHS is forecasting approximately \$2,000,000.00 in other leveraged funds to support this action plan. All applicable match requirements will be met in accordance with federal regulation.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Expand safe affordable housing choices	2015	2020	Affordable Housing Public Housing		Safe affordable housing choice	CDBG: \$3,220,059 HOPWA: \$0 HOME: \$1,063,603 ESG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 150 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 30 Household Housing Unit Homeowner Housing Added: 5 Household Housing Unit Homeowner Housing Rehabilitated: 330 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 0 Persons Assisted Overnight/Emergency Shelter / Transitional Housing Program

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2019

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Prevent and reduce homelessness	2015	2020	Homeless Non-Homeless Special Needs		Basic and special needs and reduce homelessness	CDBG: \$20,000 HOPWA: \$0 HOME: \$0 ESG: \$276,545	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 250 Households Assisted Homeless Person Overnight Shelter: 800 Persons Assisted Overnight/Emergency Shelter / Transitional Housing Program

Annual Action Plan
2019

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Provide opportunities to improve quality of life	2015	2020	Homeless Non-Homeless Special Needs		Basic and special needs and reduce homelessness Community development and economic opportunities	CDBG: \$567,612 HOPWA: \$0 HOME: \$0 ESG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 285 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 7450 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 0 Persons Assisted Overnight/Emergency Shelter / Transitional Housing: 0

Annual Action Plan
2019

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Support vibrant neighborhoods	2015	2020	Non-Housing Community Development		Community development and economic opportunities	CDBG: \$750,322 HOPWA: \$0 HOME: \$0 ESG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 14830 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 0 Persons Assisted Overnight/Emergency Shelter / Transitional Housing: 0

Annual Action Plan
2019

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Expand economic opportunities	2015	2020	Non-Housing Community Development		Community development and economic opportunities	CDBG: \$150,000 HOPWA: \$0 HOME: \$0 ESG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 0 Persons Assisted Overnight/Emergency Shelter / Transitional Housing: 0

Annual Action Plan
2019

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Expand safe affordable housing choices
	Goal Description	
2	Goal Name	Prevent and reduce homelessness
	Goal Description	
3	Goal Name	Provide opportunities to improve quality of life
	Goal Description	
4	Goal Name	Support vibrant neighborhoods
	Goal Description	
5	Goal Name	Expand economic opportunities
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

During program year 2019 (7/1/19 – 6/30/20), The City of Spokane will fund activities that address basic community need through the activities listed below. CHHS encourages citizens to review the list of projects below to become familiar with services designed to assist low and moderate income individuals and families residing within the City of Spokane.

CHHS may amend the list of projects below throughout the program year as needs shift within the Spokane community. In the event that CHHS must make an adjustment, citizens will be informed as outlined in the 2018 Citizen Participation Plan.

For more information related to the list of projects below, please contact CHHS at spokanechhs@spokanecity.org.

Projects

#	Project Name
1	2019 Neighborhood Capital - House of Charity Shelter Beds
2	2019 Neighborhood Capital - NECC HVAC Improvements
3	2019 Neighborhood Capital - Corbin Senior Center Security Improvements
4	2019 Neighborhood Capital - ECCC Sign and Window Improvements
5	2019 Neighborhood Capital - WCFR Volunteer Center & Restroom Improvements
6	2019 Neighborhood Capital - Rogers H.S. Medical Clinic
7	2019 Neighborhood Capital - Hays Park Improvements
8	2019 Neighborhood Capital - Redband Park Plaza
9	2019 Housing - Essential Home Repair Program
10	2019 Housing - Single Family Rehab Program
11	2019 Housing - Rental Repair Pilot Program
12	2019 Housing - Derelict Housing Pilot Program
13	2019 Public Service - ECCC Operations
14	2019 Public Service - NECC Operations
15	2019 Public Service - Southwest Community Center Operations
16	2019 Public Service - West Central Operations
17	2019 Public Services - Head Start to the Construction Trades

#	Project Name
18	2019 Public Services - Homeownership Program
19	2019 Public Services - Improving Food Security for Spokane's Hungry Women & Children
20	2019 Public Services - Spokane Sexual Assault Response & Advocacy
21	2019 Capital - Public Facilities Improvements (TBD)
22	2019 Administration - CDBG Program
23	2019 Multi-Family Projects - HOME
24	2019 Administration - HOME Program
25	2019 ESG Program Delivery
26	ESG20 Spokane

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	2019 Neighborhood Capital - House of Charity Shelter Beds
	Target Area	
	Goals Supported	Prevent and reduce homelessness
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$20,000
	Description	Removal of 56 wooden bed decks, installation of 56 new Derby metal-mounted bed decks.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	This activity will address the needs of single homeless men at Catholic Charities House of Charity homeless overnight shelter. Approximately 250 unduplicated individuals will benefit from this activity during a 12 month period of time.
	Location Description	The House of Charity is located at: 32 W Pacific Ave. Spokane, WA 99201
2	Planned Activities	Removal of 56 wooden bed decks, installation of 56 new Derby metal-mounted bed decks.
	Project Name	2019 Neighborhood Capital - NECC HVAC Improvements
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$37,500
	Description	This project will upgrade our HVAC software and sensors to smarter commercial HVAC controls that will have more precise sensors to provide consistent climate control.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	Northeast Community Center provides neighborhood based services to residents of northeast Spokane. Approximately 1,500 persons will be assisted during the program year.

	Location Description	Northeast Community Center is located at: 4001 N Cook St. Spokane, WA 99207
	Planned Activities	This project will upgrade our HVAC software and sensors to “smarter” commercial HVAC controls that will have more precise sensors to provide consistent climate control.
3	Project Name	2019 Neighborhood Capital - Corbin Senior Center Security Improvements
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$12,000
	Description	Installation of internal and external security cameras at center.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	CHHS estimates that approximately 100 unduplicated seniors (presumed benefit) will benefit from having security improvements made at the center.
	Location Description	The Corbin Senior Center is located at: 827 W Cleveland Ave. Spokane, WA 99205
4	Planned Activities	Installation of internal and external security cameras at center.
	Project Name	2019 Neighborhood Capital - ECCC Sign and Window Improvements
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$40,000
	Description	Installation of new LED sign and window replacements.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	East Central Community Center serves a primarily low/moderate income demographic in the East Central Neighborhood. Target populations include children, youth, and seniors. CHHS anticipates approximately 100 unduplicated individuals will be served at the center during the program year.

	Location Description	East Central Community Center is located at: 500 S Stone St. Spokane, WA 99202
	Planned Activities	Installation of new LED sign and window replacements
5	Project Name	2019 Neighborhood Capital - WCFR Volunteer Center & Restroom Improvements
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$28,000
	Description	Renovation of a room to create a volunteer center and build-out of a second bathroom.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	Women and Children Free Restaurant will serve approximately 250 low/moderate income women and children during the program year.
	Location Description	Women and Children Free Restaurant is located at: 1408 N Washington St. Spokane, WA 99201
	Planned Activities	Renovation of a room to create a volunteer center and build-out of a second bathroom.
6	Project Name	2019 Neighborhood Capital - Rogers H.S. Medical Clinic
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$165,000
	Description	Remodel existing space to create a health services clinic within Rogers H.S.
	Target Date	6/30/0020

	Estimate the number and type of families that will benefit from the proposed activities	Rogers High School is located in Northeast Spokane where there is a high concentration of low/moderate income households. This activity will provide access to affordable healthcare for youth attending Rogers High School.
	Location Description	Rogers High School is located at: 1622 E Wellesley Ave. Spokane, WA 99207
	Planned Activities	Remodel existing space to create a health services clinic within Rogers H.S.
7	Project Name	2019 Neighborhood Capital - Hays Park Improvements
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$10,000
	Description	Capital improvements at Hays Park in the Bemiss Neighborhood.
	Target Date	6/30/0020
	Estimate the number and type of families that will benefit from the proposed activities	The Hays Park service area (LMA) consists of some of the highest concentrations of low/moderate income households (66% LMI) in northeast Spokane. Improvements to Hays Park will improve accessibility and safety within the Park. Within the Hays Park service area there are approximately 9,965 (universe) residents, of that total, 6,535 meet the HUD criteria for being LMI.
	Location Description	Hays Park is located at: 1812 E. Providence Ave. Spokane, WA 99207
8	Planned Activities	Capital improvements at Hays Park in the Bemiss Neighborhood.
	Project Name	2019 Neighborhood Capital - Redband Park Plaza
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$20,000
	Description	Design and construction of new plaza at Redband Park in the Peaceful Valley N.C.
	Target Date	6/30/0020

	Estimate the number and type of families that will benefit from the proposed activities	The Redband Park service area (LMA) consists of high concentrations of low/moderate income households (71% LMI) within the central city core. Improvements to Redband Park will improve accessibility and safety within the Park. Within the Redband Park service area there are approximately 9,180 (universe) residents, of that total, 6,495 meet the HUD criteria for being LMI.
	Location Description	Redband Park is located at: 1308 W. Main Ave. Spokane, WA 99201
	Planned Activities	Design and construction of new plaza at Redband Park in the Peaceful Valley N.C.
9	Project Name	2019 Housing - Essential Home Repair Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$592,123
	Description	Minor homeowner repair program (grants)
	Target Date	12/31/0020
	Estimate the number and type of families that will benefit from the proposed activities	The Essential Home Repair Program will assist approximately 300 low/moderate income single-family homeowners during the contracted period of performance.
	Location Description	Varies, City-wide program that assists single-family homeowners with essential home repairs. Eligibility is determined based on income and assessed need. For more information, please contact the administrator (SNAP) of this program. https://www.snapwa.org/services-we-provide/i-need-help-with-housing/my-house-needs-home-repair/
	Planned Activities	Essential homeowner repair to prevent housing instability for low/moderate income homeowners. Repairs include, but are not limited to furnace repair, minor roof repair, hot water heaters, etc.
10	Project Name	2019 Housing - Single Family Rehab Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices

	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$1,298,886
	Description	Major homeowner repair program (loans)
	Target Date	12/31/0020
	Estimate the number and type of families that will benefit from the proposed activities	The Single Family Rehab Program will assist approximately 30 low/moderate income single-family homeowners during the contracted period of performance.
	Location Description	Varies, City-wide program that assists single-family homeowners with home rehabilitation. Eligibility is determined based on income and assessed need. For more information, please contact the administrator (SNAP) of this program. https://www.snapwa.org/services-we-provide/i-need-help-with-housing/my-house-needs-home-repair/
	Planned Activities	Single Family Rehabilitation to assist homeowners with significant rehabilitation to prevent housing instability for low/moderate income homeowners. Financial assistance is provided to eligible homeowners as a repayable low interest loan.
11	Project Name	2019 Housing - Rental Repair Pilot Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$382,283
	Description	Rehabilitation of rental housing units (loans)
	Target Date	12/31/0020
	Estimate the number and type of families that will benefit from the proposed activities	Provide approximately ten (10) rental repair loans that improve housing quality, tenant safety, energy efficiency, and appearance to owners of small (1 to 7 unit) rental properties where at least 51% of renters in each property are below 80% of Area Median Income.

	Location Description	Varies, City-wide program that assists multi-family property owners with loans to improve housing quality, tenant safety, energy efficiency, and appearance. For more information, please contact the administrator (SNAP) of this program. https://www.snapwa.org/services-we-provide/i-need-help-with-housing/my-house-needs-home-repair/
	Planned Activities	Provide approximately ten (10) rental repair loans that improve housing quality, tenant safety, energy efficiency, and appearance to owners of small (1 to 7 unit) rental properties where at least 51% of renters in each property are below 80% of Area Median Income.
12	Project Name	2019 Housing - Derelict Housing Pilot Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$750,000
	Description	Acquisition, rehabilitation and sale of home to low/moderate income household.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	This program will add approximately 5 new homeowner housing units for qualifying low/moderate income homebuyers during the contracted period of performance.
	Location Description	Varies, City-wide program in partnership with Habitat for Humanity – Spokane to acquire, rehabilitate, and sell derelict single-family housing to qualifying low/moderate income homebuyers.
	Planned Activities	Acquire, rehabilitate, and sell derelict single-family housing to qualifying low/moderate income homebuyers.
13	Project Name	2019 Public Service - ECCC Operations
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$60,000
	Description	General operations support for East Central Community Center.

	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The East Central Community Center provides multiple community programs (WIC, childcare, ECEAP, senior services, Financial Access, etc.) to assist low/moderate income households. Approximately 1,500 unduplicated low/moderate income individuals will be served during the contracted period of performance.
	Location Description	East Central Community Center is located at: 500 S Stone St. Spokane, WA 99202
	Planned Activities	General operations and staffing support for the East Central Community Center.
14	Project Name	2019 Public Service - NECC Operations
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$80,000
	Description	General operations support for Northeast Community Center.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The Northeast Community Center provides multiple community programs (WIC, childcare, ECEAP, senior services, healthcare services, etc.) to assist low/moderate income households in northeast Spokane. Approximately 1,500 unduplicated low/moderate income individuals will be served during the contracted period of performance.
	Location Description	Northeast Community Center is located at: 4001 N Cook St. Spokane, WA 99207
	Planned Activities	General operations and staffing support for the Northeast Community Center.
15	Project Name	2019 Public Service - Southwest Community Center Operations
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$20,000
	Description	General operations support for Southwest Community Center.

	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The Southwest Community Center provides low-cost childcare and afterschool youth programming to assist low/moderate income households in southwest Spokane. Approximately 250 unduplicated low/moderate income individuals will be served during the contracted period of performance.
	Location Description	Southwest Community Center is located at: 310 S Spruce St. Spokane, WA 99201
	Planned Activities	General operations and staffing support for the Southwest Community Center.
16	Project Name	2019 Public Service - West Central Operations
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$90,000
	Description	General operations support for West Central Community Center.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The West Central Community Center provides multiple community programs (WIC, childcare, ECEAP, senior services, ADA services, etc.) to assist low/moderate income households in west central Spokane. Approximately 1,500 unduplicated low/moderate income individuals will be served during the contracted period of performance.
	Location Description	West Central Community Center is located at: 1603 N Belt St. Spokane, WA 99205
	Planned Activities	General operations and staffing support for the West Central Community Center.
17	Project Name	2019 Public Services - Head Start to the Construction Trades
	Target Area	
	Goals Supported	Expand economic opportunities
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$150,000

	Description	Job skills training and placement program through The Inland Northwest Associated General Contractors (AGC).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The AGC Head Start to Construction Trades Program (HCT) is a high barriers to employment program. Program participants are primarily low/moderate income individuals. The HCT program will provide construction trades training and job placement for approximately 60 individuals during the contracted period of performance.
	Location Description	The Inland Northwest Associated General Contractors (AGC) is located at: 4935 E Trent Ave. Spokane, WA 99212
	Planned Activities	The HCT Program will provide low/mod participants with construction job skills training, certifications, and social services necessary to help transition graduates into construction trade jobs.
18	Project Name	2019 Public Services - Homeownership Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$196,767
	Description	Housing counseling services for first time home buyers, current homeowners, and homeowners at risk of foreclosure.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	SNAP's Homeownership Program provides assistance to low/moderate income individuals through multiple interventions. After assessing the unique needs of each client, SNAP will provide one (or more) of the following services: home buyer education, pre-purchase counseling, down payment assistance, foreclosure prevention, credit building, money management, and financial counseling. SNAP will assist approximately 150 unduplicated low/mod income individuals during the contracted period of performance.
	Location Description	SNAP's Financial Access Program is offered at: 500 S. Stone Spokane, WA 99202 (East Central Community Center)

	Planned Activities	SNAP will provide one (or more) of the following services to qualifying low/mod individuals: home buyer education, pre-purchase counseling, down payment assistance, foreclosure prevention, credit building, money management, and financial counseling.
19	Project Name	2019 Public Services - Improving Food Security for Spokane's Hungry Women & Children
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$65,000
	Description	Meal service program for low/moderate income women and children.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Women and Children Free Restaurant provides prepared nutrient rich meals to low/mod income individuals. This program will assist approximately 2,500 unduplicated individuals during the contracted period of performance.
	Location Description	Women and Children Free Restaurant is located at: 1408 N Washington St. Spokane, WA 99201
	Planned Activities	Women and Children Free Restaurant provides restaurant meals, nutrition essentials, and Nutrition-To-Go Programs to all low/mod income individuals seeking their services.
20	Project Name	2019 Public Services - Spokane Sexual Assault Response & Advocacy
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$59,612
	Description	Comprehensive crisis response and advocacy for primary and secondary survivors of sexual assault.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	Lutheran Community Services Northwest provides comprehensive crisis response and advocacy for primary and secondary survivors of sexual assault. Approximately 200 unduplicated individuals will receive assistance through this program during the contracted period of performance. Beneficiaries of these services will meet HUD's presumed benefit designation for eligibility (24 CFR Part 570.208(a)(2)(A)).
	Location Description	Lutheran Community Services is located at: 210 W Sprague Ave. Spokane, WA 99201
	Planned Activities	Lutheran Community Services Northwest will provides comprehensive crisis response and advocacy for primary and secondary survivors of sexual assault.
21	Project Name	2019 Capital - Public Facilities Improvements (TBD)
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$630,822
	Description	Reserve project for activities that provide funding to support qualifying public facility capital improvements.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Reserve project for activities that provide funding to support qualifying public facility capital improvements. CHHS will provide additional details through the substantial amendment process (open public hearings and public comment) as project(s) are identified. This set-aside is for capital/construction based programming and not available for public service qualifying activities. For more information, please contact the Community, Housing and Human Services Department (CHHS) at spokanechhs@spokanecity.org.
	Location Description	Location to be determined. CHHS will identify the location(s) through substantial the substantial amendment process. For more information, please contact CHHS at spokanechhs@spokanecity.org.

	Planned Activities	Reserve project for activities that provide funding to support qualifying public facility capital improvements. CHHS will provide additional details through the substantial amendment process (open public hearings and public comment) as project(s) are identified. This set-aside is for capital/construction based programming and not available for public service qualifying activities. For more information, please contact the Community, Housing and Human Services Department (CHHS) at spokanechhs@spokanecity.org .
22	Project Name	2019 Administration - CDBG Program
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$850,000
	Description	General administration of the Community Development Block Grant Program (CDBG). Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurements, compliance monitoring, certified payroll review, etc.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	General administration of the Community Development Block Grant Program (CDBG). Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurements, compliance monitoring, certified payroll review, etc.
	Location Description	The CDBG program is administered by City of Spokane staff working in the Community, Housing and Human Services Department (CHHS). CHHS is located at: Spokane City Hall 808 W Spokane Falls Blvd. Spokane, WA 99201
	Planned Activities	General administration of the Community Development Block Grant Program (CDBG). Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurements, compliance monitoring, certified payroll review, etc.
23	Project Name	2019 Multi-Family Projects - HOME

	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	HOME: \$3,105,687
	Description	Administration of the HOME program will support affordable housing development projects in the City of Spokane.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	HOME multi-family funding will support the development and redevelopment of approximately 25 affordable housing units within the City of Spokane. All units will be reserved for low income households.
	Location Description	<p>Unknown at this time - CHHS will issue funding notices throughout the 2019 Program Year to support proposals that fall under this general activity. CHHS will provide a substantial amendment to this Action Plan with an opportunity to make public comment once funding decisions have been made. Citizens will have 30 days to review the amended plan and offer public comment.</p> <p>The HOME Program is administered by staff in the Community, Housing and Human Services Department (CHHS) located at: Spokane City Hall 808 W Spokane Falls Blvd. Spokane, WA 99201 Spokanechhs@spokanecity.org</p>
	Planned Activities	HOME multi-family funding will support the development and redevelopment of approximately 25 affordable housing units within the City of Spokane. All units will be reserved for low income households.
24	Project Name	2019 Administration - HOME Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	HOME: \$118,000

	Description	General administration of the HOME Program. Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurements, compliance monitoring, certified payroll review, etc.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	General administration of the HOME Program. Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurements, compliance monitoring, certified payroll review, etc.
	Location Description	The HOME Program is administered by staff in the Community, Housing and Human Services Department (CHHS) located at: Spokane City Hall 808 W Spokane Falls Blvd. Spokane, WA 99201 Spokanechhs@spokanecity.org
	Planned Activities	General administration of the HOME Program. Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurements, compliance monitoring, certified payroll review, etc.
25	Project Name	2019 ESG Program Delivery
	Target Area	
	Goals Supported	Prevent and reduce homelessness
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	ESG: \$276,545
	Description	Homeless program support for rapid re-housing and prevention activities
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Funded activities will assist approximately 1,100 homeless individuals and families with homeless prevention, emergency shelter and rapid re-housing.

	Location Description	<p>Various homeless shelters and service providers throughout the City of Spokane.</p> <p>The ESG Program is administered by staff in the Community, Housing and Human Services Department (CHHS) located at: Spokane City Hall 808 W Spokane Falls Blvd. Spokane, WA 99201 Spokanechhs@spokanecity.org</p>
	Planned Activities	Homeless program support for rapid re-housing and prevention activities
26	Project Name	ESG20 Spokane
	Target Area	
	Goals Supported	Prevent and reduce homelessness
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	ESG-CV: \$991,359
	Description	These funds may be used to fund emergency shelter, street outreach, rapid rehousing, homelessness prevention, HMIS, and admin activities as necessary in accordance with regional efforts to prevent, prepare for, and respond to the Coronavirus
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Funded activities will assist approximately 500 homeless individuals and families with emergency shelter.
	Location Description	<p>Various homeless shelters and service providers throughout the City of Spokane.</p> <p>The ESG Program is administered by staff in the Community, Housing and Human Services Department (CHHS) located at: Spokane City Hall 808 W Spokane Falls Blvd. Spokane, WA 99201 Spokanechhs@spokanecity.org</p>
	Planned Activities	These funds may be used to fund emergency shelter, street outreach, rapid rehousing, homelessness prevention, HMIS, and admin activities as necessary in accordance with regional efforts to prevent, prepare for, and respond to the Coronavirus

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Spokane has identified six separate target investment areas. These areas are: Downtown, East Sprague, Kendall Yards/North Bank, West Plains/Spokane International Airport, The YARD, and University District. CHHS is not targeting any of these areas specifically, however residents in these target investment areas may see benefits resulting from projects funding in this Action Plan.

Interested individuals may learn more about the City of Spokane Target Investment Areas by following this link: <https://my.spokanecity.org/economicdevelopment/target-areas/>

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Spokane's strategy to address safe, affordable housing choices is based on the goal of preserving and expanding quality, safe, affordable housing choices. The following populations will be targeted to achieve this goal:

- Income: extremely low, very low, low, and moderate
- Family types: large families, families with children, and the elderly
- Homeless: chronic homelessness, individuals, families with children, mentally ill, veterans, victims of domestic violence and unaccompanied youth
- Non-homeless special needs: persons with mental disabilities, persons with physical disabilities, persons with developmental disabilities and victims of domestic violence

One Year Goals for the Number of Households to be Supported	
Homeless	25
Non-Homeless	25
Special-Needs	5
Total	55

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	25
The Production of New Units	25
Rehab of Existing Units	25
Acquisition of Existing Units	0
Total	75

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

Spokane Housing Authority (SHA) began in 1972 as the Housing Authority of the City of Spokane is now a multi-jurisdictional agency serving many cities and five counties in Eastern Washington. The partnership between SHA and the City of Spokane continues to provide affordable housing for thousands of households. SHA is governed by a seven-member Board of Commissioners to include one “directly assisted Commissioner” and six commissioners appointed by the following: Two (2) individuals appointed by the Mayor of the city of Spokane, two (2) individuals appointed by the City Council of the City of Spokane Valley, and two (2) individuals appointed by the Spokane County Commissioners. Each member serves a five-year term of office, with terms rotating in such a manner that one appointment is made each year. The Board has full authority in the establishment of SHA policies, long-term direction, and oversight of programs that accomplish the Agency’s mission.

Actions planned during the next year to address the needs to public housing

Spokane Housing Authority has always had an extremely small public housing program. Initially, just 125 total public housing units were in SHA’s inventory. In 2015, SHA was given permission to move forward with a Rental Assistance Demonstration (RAD) Program portfolio project to divest its public housing inventory. Phase I was the conversion of the Parsons, a 50-unit elderly/disabled property. Utilizing 4% Low-Income Housing Tax Credits and Tax Exempt Bonds, the Parsons was transferred to a Limited Liability Limited Partnership ownership structure in 2015, awarded project-based housing choice vouchers, and in 2016 completed \$1.8 million of rehabilitation. Also in 2016, one single family home (part of SHA’s scattered site public housing inventory), was sold to the Washington State Department of Transportation through eminent domain to facilitate the north/south freeway extension.

Phase II of SHA’s RAD participation is the disposition (sale) of the remaining 74 scattered site units. These include 58 single family homes and 8 duplex properties. Proceeds received from the sale of all scattered site units will be used as gap financing in the acquisition and rehabilitation or new construction of additional affordable housing units using tax credit and/or bond financing structures. It is anticipated that this could create as many as 300 affordable housing units over a period years. The 74 Project-Based Section 8 Housing Choice Vouchers received as a part of this transaction will be attached to units located at two apartment communities owned and operated by two distinct tax credit partnerships. The Spokane Housing Authority is the General Partner of one property, Cedarwest Apartments, while a non-profit affordable housing provider, Spokane Housing Ventures, is the General Partner of the other tax-credit entity, Clare View North.

Current tenants of the remaining public housing units will be offered three housing alternatives:

1. Using a Housing Choice Voucher they have the right-of-first refusal to purchase and acquire the property they currently occupy. This is dependent upon meeting the qualifications of the Voucher Homeownership Program as well as lender requirements
2. Pursue their Right-to-Return and follow the RAD Transfer of Assistance to either Cedarwest Apartments or Clareview North Apartments. Tenants not choosing this alternative will have to voluntarily relinquish their right to pursue this option.
3. In lieu of Option 2, tenants can waive their right-to-return and accept a Housing Choice Voucher and full URA benefits and advisory services from SHA staff to find comparable housing.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

To encourage the residents to become more involved with management, the PHA Annual Plan is available for review at the Public Housing leasing office during its public review time period. SHA recently updated its Administrative Plan to provide an avenue for the 74-scattered site public housing residents to participate in the Housing Choice Voucher Homeownership program if they meet the qualifications. All 74 will get first right of refusal to purchase either the home in which they reside or another available from the inventory. SHA anticipates the 74 units will convert from public housing to SHA-owned affordable units in 2019. In 2018 and in 2019 the authority has met with households to understand which of the alternatives they wish to pursue. SHA has started working with interested households to pre-screen for homeownership qualifications. The rest of 2019 SHA will begin implementation of the alternative they selected. As the homeownership track is more involved and has more hurdles to overcome, not every household will be capable of or have the means to achieve this option. Still we intend to provide the choice to all current households and assist where we can. The remainder of 2019 and 2020 will be spent working with current households to begin implementing their future housing option which includes this homeownership alternative.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Spokane City/County Continuum of Care, in support of the 2015-2020 Strategic Plan to End Homelessness, will focus on action steps aimed at obtaining the following objectives: increase leadership, collaboration and civic engagement; increase access to stable and affordable housing; support effective pathways toward self-sufficiency and reduced financial vulnerability; transform homeless services to crisis response systems leading to improved health and safety; and advance health and housing stability for youth experiencing homelessness, including unaccompanied homeless youth and youth aging out of systems such as foster care.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In an effort to reach out to the unsheltered population, the community has implemented a number of street outreach initiatives. The City of Spokane's CHHS Department work with other City entities such as Code Enforcement and Police to support the Homeless Street Outreach Team, a collaboration between homeless housing providers, coordinated assessment, and mental health providers to identify and provide outreach to individuals occupying homeless encampments. This interagency collaboration includes both a City-funded street outreach team and a PATH-fund outreach team for homeless individuals with mental illness and provides a pipeline for housing and support services to the chronically homeless unsheltered population in our community. The City has identified the need for additional investment in street outreach in the next year and has targeted these funds to both expand the capacity of existing efforts and to facilitate better alignment of services between City-, PATH-, SSVF-, RHY-, and STR Opioid Crisis-funded street outreach teams. This new street outreach collaborative meets on a bi-weekly to case conference common clients and coordinate outreach services to ensure 100% geographic coverage of the jurisdiction and that clients are matched to the appropriate service provider. The goal for the next year is to complete assessment of the collaborative's geographic coverage with a particular emphasis on identifying gaps in rural coverage.

Addressing the emergency shelter and transitional housing needs of homeless persons

The CoC identifies the need to provide emergency response to families and individuals who are homeless and recognizes the continued need for shelter beds that are available when a person is unsheltered. Although the CoC is moving towards providing permanent, rather than temporary, housing options, there are some special populations, such as youth, households fleeing domestic violence, clients exiting institutions, and families with children involved with the child welfare system, who continue to benefit from a supportive transitional housing program.

The jurisdiction's goal is to operate a comprehensive shelter system that meet the needs of all households regardless of composition and quickly transitions households from homelessness back into permanent housing. Currently the shelter system includes programs to serve the specific needs of homeless adult men, adult women, unaccompanied youth, and households with children, however youth who are in transition (18-24) do not have a dedicated shelter program. The City identified a partner agency at the end of 2017 through an RFI process to take the lead in the development of a shelter for young adults. In July of 2018, the City was selected by A Way Home Washington to participate in their Anchor Community Initiative around ending youth and young adult homelessness is currently working to utilize the financial resources available through the initiative to develop, with this partner agency, to develop a young adult shelter in the next year.

These efforts connect directly to the goals of transforming homeless services in to a crisis response system and the system goal of reducing the length of time households experience homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The jurisdiction's coordinated entry process includes access to diversion programs to prevent individuals and families with children from entering the crisis response system by assisting with their access to community resources. ESG is funding rapid re-housing and emergency shelter operations. An intentional shift to focus on permanent housing exits when households enter the homeless system has been transforming the City's homeless system over the past few years. As a result, much of the CoC efforts to serve homeless households are focused on rapid re-housing. Households who present as chronically homeless with very high barriers are placed directly into available PSH units or available bridge housing. These efforts shorten the time families are homeless and increase stability. The one year for these populations is complete for the CoC to complete its evaluation of the prioritization policies of singles and families coordinated assessment and implement any necessary changes to how households are matched with housing intervention.

The Supportive Services for Veteran Families (SSVF) program provides an essential resource for Veterans and their families who are homeless or at risk. SSVF provides intensive outreach, housing search and placement and continued case management for this population. For Veterans who need more intensive housing services, Spokane Housing Authority (SHA) has a successful partnership with the Veterans Administration to provide VASH vouchers to homeless veterans. All referrals are made through the VA, who also provides complete wrap-around supportive services. Veterans that are not eligible for these programs are prioritized for placement in PSH dedicated to chronically homeless veterans.

The Young Adult Housing Program (YAHP) from the Washington State Department of Commerce's Office of Homeless Youth has provided the jurisdiction with an essential new resource for the provision of rent assistance, transitional housing, and case management for young adults ages 18 through 24. YAHP provides young adults with housing search assistance, temporary rental assistance, and case management as well as access to transitional or interim housing during the housing search process for youth with the highest barriers. The one-year goal for this population is to complete the evaluation of the joint transitional housing-rapid rehousing pilot program for YAHP to determine if this an effective model for transition vulnerable young people to permanent housing.

HOME Tenant-Based Rental Assistance, granted to Spokane Housing Authority, continues to be a critical tool in achieving permanent housing for families and individuals experiencing homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The jurisdiction works with the following housing and health care partners on the implementation of an integrated care program: Empire Health Foundation, Providence Health Care, Community Health Association of Spokane, and Volunteers of America. The program strives to ensure eligible homeless clients are not discharged from in-patient hospital care or emergency room visit into homelessness. The Roads to Community Living Program coordinates with group homes, assisted living program and private landlords to ensure that long term Medicare eligible clients discharging from hospitals, nursing homes and mental health facilities are not being discharged into homelessness.

The Spokane County Regional Behavioral Health Division (SCRBH) is responsible for all community-based mental health services for inpatient and outpatient care services. Eastern State Hospital works in conjunction with Frontier Behavioral Health Outreach Team, Spokane County Supportive Living Program, and Behavioral Health Options. These programs work with the clients and the outpatient mental health provider to create a plan for housing and continued services.

The CoC has ensured that its members have written procedures to address discharge planning of youth exiting foster care. The Department of Children, Youth, and Families procedures provide for Independent Living Services and require an Independent Living Plan to assist the youth toward a successful transition to adulthood. Local DCYF Social Workers and other community stakeholders work with youth as they near 18 to establish an ILP to guide the services and housing assistance until they are 21.

Spokane County has taken the lead in housing individuals as they exit from correctional institutions

through the Re-Entry Initiative (REI) Program, a community re-entry program dedicated to transitioning formerly homeless exiting institutional settings into adjusted citizens, engaging, working and living in stable housing with limited to no subsidy. Through their partnership with Goodwill Industries of the Inland Northwest, they provide permanent housing through a short term rental assistance program to persons exiting correctional institutions. Airway Heights Corrections facility and the local jail works with Pioneer Human Services who operates a 55-bed work release facility for women and an 80-bed work release facility for men. A formalized discharge plan, in which housing is a requirement, is created for each client as they discharge from these facilities.

Discussion

AP-70 HOPWA Goals– 91.220 (I)(3)

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City is working to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

- Continue to develop Development Services Center (DSC) policies and public information resources through coordinated departmental action. The Permit Center allows the consolidation of all permit functions in one location to better coordinate the permit activities of Planning, Building, Fire and Engineering. These efforts expedite permitting processing and reduce permitting times providing cost savings for affordable housing development.
- Continue to encourage developers to use a pre-application process (aka “Predevelopment Conference” to provide project applicants and their architects with an opportunity to discuss and understand the various codes and regulations that apply. The ability to review projects early expedites project design, thereby shortening the permitting process and potentially offering cost savings alternatives.
- Continue to improve the City's zoning rules and development standards through the code maintenance process. This may assist in reducing barriers to affordable housing.
- Continue to implement the Centers and Corridors land use strategy as proposed in the Comprehensive Plan. The Comprehensive Plan proposes establishing a number of centers and corridors throughout the community as part of an overall strategy to accommodate growth through infill development. Ultimately, these centers and corridors will accommodate mixed uses with residential development at higher densities, including affordable housing developments.
- The Planning Department and CHHS are working with Impact Capital, a CDFI, to identify areas for assisting developers and property owners. These could relate to City processes and requirements, identifying funding sources and economic development incentives, or other areas.

Discussion:

The City will continue to fund fair housing educational, and other, activities that support fair housing in a positive, solution-oriented manner. Potential activities include sponsoring a regional Fair Housing Conference, assisting the Spokane Association of Realtors (and the real estate industry in general,

including the mortgage lending industry) with training related to fair housing. If the City becomes aware of clear violations of the Fair Housing Act, it will work with its community partners to identify potential resolutions.

AP-85 Other Actions – 91.220(k)

Introduction:

The following actions are intended to align with the needs and goals identified in the 2015 – 2020 Consolidated Plan. The Community, Housing and Human Services Department will remain adaptive and ready to serve as needs arise and the response system must be tailored to meet community needs.

Actions planned to address obstacles to meeting underserved needs

The City of Spokane is working with local partner agencies and neighborhood councils to strategically target projects that will preserve and expand quality, safe and affordable housing choices; prevent and end homelessness; provide opportunities to improve quality of life; support vibrant neighborhoods and expand economic opportunities.

Actions planned to foster and maintain affordable housing

Given the high demand for affordable housing, the City recognizes the importance of fostering affordable housing development and maintaining existing affordable housing stock. The City also provides Tenant Based Rental Assistance to extremely low-income/homeless families to create affordable housing options at market rate rental housing located across the City. The City fosters relationships with both for-profit and nonprofit (including CHDO) housing developers when soliciting HOME Multifamily Housing Program funding proposals. The City offers developers the opportunity to leverage limited City HOME funding with Low-Income Housing Tax Credits, housing bonds, Washington State Housing Trust Fund dollars, and Federal Home Loan Bank grants. Typically, City HOME funds account for only a fraction of the total cost but deliver large projects providing a large number of long-term affordable rental housing units.

The City maintains its HOME investment in affordable housing by monitoring rental housing occupancy and physical condition over HUD's minimum compliance periods required by 24 CFR 92.254. The City imposes an additional 10-year local compliance period to retain these rental units as affordable housing available to low-income households. The City also grants and loans CDBG funds to repair low-income owner-occupied homes enabling existing homeowners to enjoy a safe and healthy home that they can afford to operate and maintain. The City plans to address foreclosed, abandoned and derelict properties by acquisition and/or renovation to create affordable homeownership opportunities.

Actions planned to reduce lead-based paint hazards

Spokane's Single Family Rehabilitation and Multifamily Housing programs are active in identifying and repairing lead-based paint hazards in eligible owner and renter housing. HUD Title X and EPA Renovator (RRP) requirements are integrated into CDBG and HOME funded programs that rehabilitate housing

units constructed prior to 1978. Typical lead hazard control begins with an XRF lead inspection to guide the scope of work. Certified workers complete lead hazard control work in compliance with HUD's Title X and EPA RRP regulations. These projects typically include wet scraping, painting, eliminating friction/impact surfaces, mulching bare soil, and cleaning to Clearance. Each rehabilitated housing unit will achieve Clearance as part of project completion, as proscribed by HUD's Title X regulation.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategies are implemented through the following established goals of the Consolidated Plan: preserving and expanding quality, safe, affordable housing choices; providing opportunities to improve the quality of life; and, expanding economic opportunities. The CDBG and HOME program are the principle funding sources targeted at reducing the number of poverty-level families but the ESG program also seeks to stabilize families and individuals so they are able to return to self-sufficiency, which Homeless Housing Assistance Act fund provide prevention assistance. Importantly, the resource management responsibilities of these programs provide staff of the Department of Community, Housing and Human Services an opportunity to facilitate coordination among a range of social and housing programs, operated by other City departments, governmental agencies and the nonprofit community, that together enhance the opportunities to reduce poverty for families.

CDBG program resources are targeted to meet the community development, infrastructure and economic opportunities needs in the community. The City allocates CDBG funding for several economic development activities providing opportunities for both low and moderate income family members to receive living wage employment and low and moderate income business owners to improve and expand their businesses, increasing their profitability and income. Public services activities also include programs for stabilizing families, while the housing rehabilitation program reduces and stabilizes low and moderate income homeowner's housing expenses. CDBG public services activities, such as the housing counseling program and the rental assistance case management program, assist low and moderate income families on the edge of poverty to help them to economic security.

HOME program resources are allocated to address the needs for safe, affordable housing. Program activities that are designed to reduce housing expenses and offer the opportunity to help move families out of poverty are tenant-based-rental assistance and the multifamily development program, which maintains and expands affordable housing. These rental support programs help provide economic stability to the households assisted and are key to the goal of reducing the number of families facing poverty.

Actions planned to develop institutional structure

The City of Spokane works closely with partner agencies and community stakeholders to develop social response programs based on community need. Examples include the Homeless Coordinated Assessment, Emergency Shelters, Homeless Warming Shelter Response, Affordable Housing Committee, Continuum of Care Committee and Neighborhood Community Development Programs. Each program provides a response by the City to respond to the institutional needs of community partners and the individuals they serve.

Actions planned to enhance coordination between public and private housing and social service agencies

The City has established a number of cooperative partnerships and collaborations with public and supportive housing providers, private and government health, local government, mental health and social service agencies to address its priority needs and will continue to do so.

Examples include:

Multi-family Housing: the City works closely with Spokane County, the WA State Department of Commerce, and the WA State Housing Finance Commission to coordinate the funding, development and monitoring of multi-family housing units funded through the HOME program.

Tenant-Based Rental Assistance: the City partners with the local housing authority to manage the HOME tenant-based rental assistance program. The TBRA program has been prioritized for high needs households and individuals. Referrals to the TBRA program via the community Coordinated Assessment program. Support Services are provided for all TBRA households through CoC Program and local Homeless Housing Assistance Act funded programs.

Fair Housing: the City partners with HUD, Spokane County and the NW Fair Housing Alliance to fund, plan and host a regional Fair Housing Conference during the month of April (fair housing month).

Strong Families Initiative: a City-led partnership between the City, the Spokane Housing Authority, Child Protective Services and non-profit housing and services providers to improve the lives and housing stability of families engaged with child welfare.

The City is the convener and the Collaborative Applicant for the City/County Continuum of Care. The City coordinates a number of homelessness reduction system-wide strategies involving both public and private agencies such as Coordinated Assessment, Housing First and Rapid Re-housing through the

Continuum of Care.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

See narratives below for additional information about the Community Development Block Grant Program (CDBG), HOME Program, and Emergency Solutions Grant Program (ESG).

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Spokane does not plan to directly use other forms of investment beyond those listed in 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME regulation 92.254 describes qualifications of homeownership activities as affordable housing. City of Spokane has not budgeted HOME funds for homeownership activities. The City retains written agreements used in a previous homeownership program. These agreements include a recapture provision triggered if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This loan provision limits recaptured funds to net proceeds available from the sale rather than the entire HOME investment. The City's Single Family Rehabilitation program uses this same loan recapture provision which limits recaptured funds to net proceeds of a sale. Consequently, the City is not required to repay HUD should any sale, short sale, foreclosure, involuntary sale, etc. of a program-assisted home provide insufficient funds to fully repay the amount of loaned HUD funding.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME regulation 92.254(a)(4) describes the minimum HOME period of affordability based upon the amount of HOME homeownership assistance. The City of Spokane has not budgeted HOME funds for homeownership activities. The City previously established maximum HOME assistance for each homebuyer transaction and that HOME assistance required a 10-year period of affordability. Earlier homeownership assistance loan documents provided some debt forgiveness over the 10-year HOME affordability period. All City homeownership assistance written agreements included a recapture provision that triggered repayment if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This recapture provision limits recaptured funds to any net proceeds available from the sale rather than the entire HOME investment.

Similarly, HOME-funded affordable rental housing projects include acquisition, new construction, and/or renovation trigger minimum periods of affordability per 24 CFR 92.252(e). New construction projects are always subject to the regulation's 20-year affordability period but acquisition and/or rehab projects commonly trigger a 5, 10, or 15-year HOME affordability period. The City-imposed chooses to independently extend the periods of affordability is ten years longer than the minimum HOME affordability period and initially runs concurrently with the HOME affordability period. . These City-imposed affordability periods are described further in the HOME Multifamily Housing

Program Description and agreements.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to refinance existing debt secured by housing that is being rehabilitated with HOME funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).

Emergency Solutions Grant (ESG) Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

The Emergency Solutions Grant funds, in conjunction with additional funding sources, are currently funding Coordinated Assessment Initiatives through rapid re-housing, and shelter activities. The following program standards have been developed with community feedback, based on the feedback from CoC programs administering these funded activities. The standards continue to take into account the smaller resources and even greater targeting needed for ESG. These standards are included in program specific guidelines for all ESG funded programs.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Households seeking homeless assistance can access services through the Spokane Continuum of Care's Coordinated Assessment (CA) system. The local CA system operates two portals to better meet the disparate needs of different household types. Households with minor children are served through Homeless Families Coordinated Assessment (HFCA) system, which coordinates all family homeless service programs to provide prevention and rapid re-housing assistance in addition to placement in interim, transitional, and permanent supportive housing, if applicable. The program utilizes the Family Service Prioritization Decision Assistance Tool (F-SPDAT) and Family Vulnerability Index Service Prioritization Decision Assistance Tool (F-VI-SPDAT) to assess families for appropriate housing and service interventions based on vulnerability rather than a first come first serve model. The F-VI-SPDAT and F-SPDAT provide a consistent way of assessing households across the Continuum of Care and assists HFCA in connecting families with an appropriate housing intervention based on their level of need.

Households without children can access services through the Singles Homeless Coordinated Assessment (SHCA) System. SHCA operates as a decentralized assessment system with a lead agency

to facilitate the training and coordination of assessment sites. SHCA uses the singles versions of the VI-SDPAT and SPDAT tools to provide common outcome data and measurable results. Household where every member is between the age of 18 and 24 that present at SHCA are assessed using the Transition Age Youth Vulnerability Index Service Prioritization Decision Assistance Tool (TAY-VI-SPDAT) and the Youth Service Prioritization Decision Assistance Tool (Y-SPDAT). Once the appropriate assessment is completed in HMIS, a housing referral can be made to the appropriate housing track based on the household's vulnerability and desired housing intervention.

Households may access the program through one of two entry points:

1. By walking into either the HFCA or SHCA program offices for an assessment; or
2. Through targeted outreach and screening with a partnering service provider such as an emergency shelter or street outreach program.

The CA system has been developed in accordance with the HUD Continuum of Care Regulations. Participation in this system is mandatory for ESG and CoC grantees.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Locally, the City of Spokane receives and administers ESG funds. As the CoC lead the City of Spokane works, through the Continuum of Care Governance Board and Community Housing and Human Services Board (CHHS), to determine priorities for homeless funding. Spokane County staff sits on both the Continuum of Care Governance Board and CHHS Board and is an integral part in determining how all homeless funds, including ESG funds, are allocated in the community. During the application process for homeless funding, the RFP and Evaluation Committee of CoC reviews applications and makes funding recommendations to CoC Governance Board.

Applicants eligible to apply for ESG funds include:

- City or County governments
 - Public and private nonprofit organizations (501(c)(3))
 - Private for profit organizations or individuals may implement certain economic development, low income housing rehabilitation and microenterprise activities.
 - Faith based organizations
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City currently meets the homeless participation requirement detailed in 24 CFR 576.405(1)

through formerly homeless individuals' membership on the Community, Housing and Human Services Board subcommittees, Continuum of Care Governance Board, and the CoC RFP and Evaluation Committee. These committees are responsible for recommending policies and making funding decisions.

5. Describe performance standards for evaluating ESG.

All programs funded through ESG are evaluated for performance quarterly. Data for these evaluations is pulled from the Homeless Management Information System. In addition, all ESG funded programs are required to ensure HMIS data quality by the 5th of each month. Programs funded for rapid re-housing are measured by the percentage of households exiting to permanent housing, the percentage of households with increased income at exit, and the average length of time from identified eligibility to being housed. Programs funded for emergency shelter operations are required to enter universal data into the HMIS system and record entry and exit dates. In addition, these programs are measured by the percentage of households who exit from the emergency shelter into permanent housing, the average length of time individuals are homeless in emergency shelter, average length of time between enrollment and clients' date of engagement.

Citizens with additional questions regarding the CDBG, HOME and ESG Programs are encouraged to contact the Community, Housing and Human Services Department (CHHS) for additional information.

CHHS Contact Information:

- Email to CHHS at spokanechhs@spokanecity.org
- Phone CHHS at 625-6325
- Attend a Public Hearing and make comment directly to the CHHS Board
- Visit CHHS at Spokane City Hall
- 808 W. Spokane Falls Blvd, Spokane, WA 99201

Attachments

Citizen Participation Comments

2019 Annual Action Plan: No Public Comments Received

The City of Spokane held a Public Hearing on Wednesday, May 1, 2019 to present the draft 2019 Annual Action Plan for public comment. The CHHS Board concluded the public comment period and approved the 2019 Annual Action Plan on Wednesday, June 5, 2019 with no formal or informal public comment provided. Additional opportunity for Public Comment was offered at the Spokane City Council Advance and Current agendas (6/10/19 & 6/17/19).

Additionally, CHHS provided the Community Assembly with a briefing paper on the 2019 Annual Action Plan in their May 2, 2019 meeting packet. Members of the Community Assembly were directed to the CHHS website to review the draft 2019 Annual Action Plan and Public Hearing presentation.

CHHS will continue to engage with community stakeholders in an effort to increase citizen participation in all planning documents.

Grantee Unique Appendices

CoC-ESG Written Standards

Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under ESG

Households seeking homeless assistance can access services through the Spokane Continuum of Care's Coordinated Assessment (CA) system. The local CA system operates two portals to better meet the disparate needs of different household types. Households with minor children are served through Homeless Families Coordinated Assessment (HFCA) system, which coordinates all family homeless service programs to provide prevention and rapid re-housing assistance in addition to placement in interim, transitional, and permanent supportive housing, if applicable. The program utilizes the Family Service Prioritization Decision Assistance Tool (F-SPDAT) and Family Vulnerability Index Service Prioritization Decision Assistance Tool (F-VI-SPDAT) to assess families for appropriate housing and service interventions based on vulnerability rather than a first come first serve model. The F-VI-SPDAT and F-SPDAT provide a consistent way of assessing households across the Continuum of Care and assists HFCA in connecting families with an appropriate housing intervention based on their level of need.

Households without children can access services through the Singles Homeless Coordinated Assessment (SHCA) System. SHCA operates as a decentralized assessment system with a lead agency to facilitate the training and coordination of assessment sites. SHCA uses the singles versions of the VI-SPDAT and SPDAT tools to provide common outcome data and measurable results. Household where every member is between the age of 18 and 24 that present at SHCA are assessed using the Transition Age Youth Vulnerability Index Service Prioritization Decision Assistance Tool (TAY-VI-SPDAT) and the Youth Service Prioritization Decision Assistance Tool (Y-SPDAT). Once the appropriate assessment is completed in HMIS, a housing referral can be made to the appropriate housing track based on the household's vulnerability and desired housing intervention.

Through the local Coordinated Assessment system, a network of service providers, in coordination with each lead agency, provide rapid re-housing and targeted prevention/diversion services in a coordinated manner, using standard, shared policies for evaluating eligibility.

Households may access the program through one of two entry points:

1. By walking into either the HFCA or SHCA program offices for an assessment; or
2. Through targeted outreach and screening with a partnering service provider such as an emergency shelter or street outreach program.

The CA system has been developed in accordance with the HUD Continuum of Care Regulations. Participation in this system is mandatory for ESG and CoC grantees. See the [Spokane City/County Continuum of Care: Coordinated Entry Policies and Procedures](#), for further detail.

Standards for targeting and providing essential services related to street outreach

The Collaborative Applicant does not currently use ESG or CoC funds for the purposes of street outreach. For more details on policies and procedures for the provision of essential services related to street outreach, please see the applicable sections of the City of Spokane's [Homeless Housing, Operations, and Services Consolidated Grant Guidelines](#).

Policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations, e.g., victims of domestic violence, dating violence,

sexual assault, and stalking, and individuals and families who have the highest barriers to housing and are likely to be homeless the longest

To the extent practicable, recipients will prioritize unsheltered households for admission and service. Unsheltered households are defined as households who have an identified prior residence as living in places not designed for, or not ordinarily used as, human habitation including a car, a park, an abandoned building, a bus or train station, an airport, or a campground. A problem-solving diversion conversation should occur prior to a full, standardized assessment.

To the degree practicable, households exiting emergency shelter will be assisted in accessing housing that best fits their needs, with a preference for assisting participants to access permanent housing. Exits may also include participants entering treatment facilities to address mental health, substance abuse, or medical needs; recipients will coordinate with the treatment provider to support a successful transition. When possible, housing options or other resources should be provided at exit, so that participants have knowledge of where to go when treatment is completed.

Providers primarily serving victims of domestic violence, dating violence, sexual assault, and stalking are required to comply with the VAWA final rule and the locally adopted [VAWA Written Standards](#), including Emergency Transfer Plan.

Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter

Grantees must assess each household's housing needs and facilitate planning with the goal of obtaining or maintaining housing stability. Housing stability planning must be housing-focused and client-driven. Obtaining appropriate housing, particularly permanent housing, and addressing the most immediate and manageable barriers is the priority for emergency shelters. Emergency Shelters must operate a maximum 90-day project model. To the extent practicable, participants will be assisted in obtaining housing within 30 days of entry into the emergency shelter. All shelters will strive to reduce the average length of stay. However, participants may stay longer in order to prevent them from becoming homeless, on the streets, or other places not meant for human habitation. Given the expected short-period of assistance, the focus of providing essential services is on those barriers that can be addressed during the timeframe of assistance.

Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid rehousing assistance providers other homeless assistance providers and mainstream service and housing providers (see § 576.400(b) and (c) for a list of programs with which ESG-funded activities must be coordinated and integrated to the maximum extent practicable)

All programs funded with CoC and ESG funds coordinate through subpopulation-focused committees (youth, families, veterans, and the chronically homeless) as a part of the CoC's governance structure and are chaired by a member of the CoC's Governance Board. These committees meet monthly to review the effectiveness of the crisis response system for their respective subpopulations and make recommendations for modifications to the CoC's policies and procedures around service for that subpopulation. Case managers, program directors, and representatives from other stakeholders (including individuals with lived experience) participate in the committees which serve as a forum to discuss information on case management and housing stabilization challenges and strategies.

HFCA and SHCA staff coordinate with participating shelters, transitional housing and permanent supportive housing providers, on a daily basis as they determine housing availability and placement of

households into the appropriate housing intervention based on the family or individual's assessed vulnerability. HFCA and SHCA staff also have strong coordination and referral relationships to other service providers that offer support services including employment training and placement, food pantry, health care and other services.

All participating homeless providers in the county are connected through the HMIS system, which allows providers to see the service connections clients have, and to follow up on referrals.

In addition to the CoC committee meetings, the Spokane Homeless Coalition meeting serves as an opportunity for all homeless service providers and stakeholders in ending homelessness to coordinate services beyond the publicly-funded homeless crisis response.

Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid rehousing assistance

Eligible households that are literally homeless at the time of contacting the program and are living in shelter or in a place not meant for human habitation will receive rapid re-housing services. Eligibility for Rapid Re-housing is based both on the VI-SPDAT score and housing status and services are prioritized by highest VI-SDPAT score, not first come first served.

Households that contact coordinated assessment will qualify for prevention assistance if they meet the definition of "at risk of homelessness" and if their prior experience indicates they are most likely to lead to a shelter entry –prior stay in shelter or transitional housing program and/or experienced homelessness in the past 18 months. Prevention assistance is not funded through ESG or CoC Program funds at this time, however it is funded through local homeless funds.

Coordinated Assessment may provide diversion support to households to maintain their current housing if that situation is safe and sustainable. Support for these households comes in the form of landlord mediation, case management and connection to resources.

Standards for determining what percentage or amount of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance

The philosophy adopted by programs providing rapid rehousing rental assistance is based on the philosophy of progressive engagement - providing "the least amount of assistance for the least amount of time" while proving enough support to be reasonably sure that the housing will be sustained. To accomplish this providers administering rapid re-housing are using a progressive engagement model of financial assistance and services.

Any household moving to new housing will receive up to 100% of deposit and one month's rent based on the households need. Households can pay up to 30% of gross income towards their deposit and rent. Households are assessed monthly for continuing financial and support need. Households will continue to qualify for assistance, based on an identified need, for up to 90 days. Extensions can be permitted with prior approval when a household is identified with higher barriers. Households that score in the range for PSH using the SPDAT tool can access rapid re-housing while a PSH unit is obtained. Utility assistance will be referred to other programs, such as the LIHEAP program and other local utility assistance programs.

Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time

All programs providing rental assistance with ESG or CoC funds will utilize a "progressive engagement" model, intended to provide the minimum support needed to divert or re-house households quickly in order to reserve resources to the extent practicable for provision of service to as households as possible, while leaving the door open for increased assistance if needed.

As described above, households will be assessed monthly for continuing financial and support need. Households will continue to qualify for assistance, based on an identified need, for up to 90 days. Extensions can be permitted with prior approval. Monthly assessments allow for household's to receive services based on their need or to be moved to another housing program if higher need warrant more intensive supports.

Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the homelessness prevention or rapid rehousing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant receive assistance or the maximum number of times the program participant may receive assistance

The "progressive engagement" model also utilized to determine the type, amount, and duration of housing stabilization and/or relocation services. All households will receive an initial assessment and referrals to appropriate community-based services through the HFCA and SHCA programs. Money management/budgeting training will be provided for any household receiving assistance if desired by the household. Program staff is expected to work with households to obtain benefits, including income and health coverage, or make referrals to agencies that can assist with this. Households in need of housing search assistance will receive help identifying units and making referrals to landlords and assist with applications, as needed. Eligible households will receive housing and income-focused support services, focused on ensuring that the household has the support needed to make progress on the housing stabilization plan and that the landlord is satisfied that the household is receiving support for housing related needs.

When households are determined over income, rent assistance can be extended for up to an additional 3 months and case management can continue for up to an additional 6 months to support households transition to self-sufficiency.

Grantee SF-424's and Certification(s)



COMMUNITY, HOUSING AND
HUMAN SERVICES DEPARTMENT
808 W. SPOKANE FALLS BLVD
SPOKANE, WASHINGTON 99201
509 625 6325
FAX 509 625 6315

June 30, 2019

Jack Peters, Director
U.S. Department of Housing and Urban Development
Seattle Federal Office Building
909 First Avenue, Suite 300
Seattle, WA 98104

RE: Program Year 2019 Annual Action Plan Submission (CDBG, HOME and ESG Programs)

Dear Mr. Peters:

Please find attached an original copy of the City of Spokane's Entitlement SF-424 and required certifications for PY 2019 (7/1/19 – 6/30/20) Action Plan. Please let me know if you need additional information or have any questions regarding our Action Plan submission.

Sincerely,

Kelly Keenan, Director



CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the requisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME program.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form L.L.I., "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will receive that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategy in place in the jurisdiction's consolidated plan.

Section 3 --It will comply with section 3 of the Housing and Urban Development Act of 1958 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official

6/17/19
Date

CHHS Director
Title

CDBG

SF-424 & Certifications

Specific Community Development Block Grant Certifications

The Beneficiary Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program years 2018, 2019 (a period specified by the grantee of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.


Signature of Authorized Official

6/17/19
Date

CHHS Director
Title

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4240-0009
Expiration Date: 02/28/2002

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capacity (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interests in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the concrete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4720-4753) relating to prescribed standards or merit systems for programs funded in whole or in part by the Federal Government.
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§1681-1683 and 1685-1686), which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-266), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-516) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§525 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290d-5 and 290d-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§8001 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Obsolete

Authorized for Local Redistribution

Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular 4-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Helium Act (5 U.S.C. §§1501-1505 and 7324-7329) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11000; (d) evaluation of flood hazards in floodplains in accordance with EO 11888; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§1901 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1956 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470; EO 11593 (identification and protection of historic properties); and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§439a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133 "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 1081(a) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7101) which prohibits grant award recipients or a sub recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time of the award is in effect; or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	CHHS Director
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Spokane	6/25/19

SP-240 (Rev. 7/95) Back

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Change/Correction Application		* 2. Type of Assistance: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Renewal	
		* Extension, related correspondence: <input type="text"/>	
		* Other (Specify): <input type="text"/>	
* 3. Date Received: <input type="text"/>		4. Applicant Identification: <input type="text"/>	
5a. Federal Title Identifier: <input type="text"/>		5b. Federal Agency Identifier: <input type="text"/>	
State Use Only:			
6. Date Received by State: <input type="text"/>		7. State Application Control: <input type="text"/>	
B. APPLICANT INFORMATION:			
1a. Legal Name: <input type="text" value="City of Spokane"/>			
* b. Employer/Donor Identification Number (EIN/DIN): <input type="text" value="91-0000000"/>		* c. Organization OMB: <input type="text" value="10-102618-0000"/>	
d. Address:			
* Street:	<input type="text" value="805 N. Regan Blvd. Ste. 1000"/>		
Street:	<input type="text"/>		
* City:	<input type="text" value="Spokane"/>		
County/Parish:	<input type="text"/>		
* State:	<input type="text" value="WA"/>		
Province:	<input type="text"/>		
* Country:	<input type="text" value="USA"/>		
* Zip/Postal Code:	<input type="text" value="99201-0000"/>		
e. Organizational Unit:			
Department Name: <input type="text" value="OCES"/>		Division Name: <input type="text" value="OCES"/>	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:	<input type="text" value="Mr."/>	* First Name:	<input type="text" value="Kurtis"/>
Middle Name:	<input type="text"/>		
* Last Name:	<input type="text" value="Jensen"/>		
Suffix:	<input type="text"/>		
* Title:	<input type="text" value="Assistant City Manager"/>		
Organizational Affiliation: <input type="text"/>			
* Telephone Number:	<input type="text" value="(509) 325-1000"/>		* Fax Number: <input type="text"/>
* E-Mail:	<input type="text" value="kjensen@spokane.gov"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City of Township Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="Department of Housing and Urban Development (HUD)"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.219"/>	
1. Title: <input type="text" value="Community Development Block Grant Extension (CDBG)"/>	
* 12. Funding Opportunity Number: <input type="text" value="Entitlement Program - not applicable"/>	
* Inc: <input type="text" value="Entitlement Program - not applicable"/>	
13. Competition Identification Number: <input type="text" value="NA"/>	
Inc: <input type="text" value="NA"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachments"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Fiscally Year 2018 Annual Action Plan 10/1/18 - 9/30/19"/>	
After requesting immediate action, please upload: <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
*a. Applicant <input type="text" value="0"/>	*b. Program/Project <input type="text" value="0"/>
A. Attachments: List of Program/Project Congressional Districts:	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Remove Attachment"/> <input type="button" value="Cancel Attachment"/>
17. Proposed Project:	
*a. Start Date: <input type="text" value="06/20/2019"/>	*b. End Date: <input type="text" value="06/20/2020"/>
18. Estimated Funding (\$):	
*a. Federal:	<input type="text" value="1,371,398.00"/>
*b. Applicant:	<input type="text" value="0.00"/>
*c. State:	<input type="text" value="0.00"/>
*d. Local:	<input type="text" value="0.00"/>
*e. Other:	<input type="text" value="0.00"/>
*f. Program Income:	<input type="text" value="0.00"/>
*g. TOTAL:	<input type="text" value="1,371,398.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12872 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12872 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12872 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12872.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes," provide explanation and attach:	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Remove Attachment"/> <input type="button" value="Cancel Attachment"/>
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> I AGREE	
** The list of certifications, assurances, or an internal site where you may locate this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Title: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Rally"/>
* Last Name: <input type="text"/>	
* Email Name: <input type="text" value="Rally"/>	
* Email: <input type="text"/>	
* Job: <input type="text" value="Director, CHHS"/>	
* Telephone Number: <input type="text" value="(509) 625-6325"/>	* Fax Number: <input type="text"/>
* Email: <input type="text" value="Rally@chhs.gov"/>	
* Signature of Authorized Representative:	* Date Signed: <input type="text" value="6/17/19"/>

HOME

SF-424 & Certifications

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.



Signature of Authorized Official

6/17/19
Date

CHHS Director
Title

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4945-0048
Expiration Date: 02/23/2022

The reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0346-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, certify that the applicant:


1. Has the legal authority to apply for Federal assistance and the institutional managers and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not disclose or, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will regard the Federal awarding agency's directives and will not be a covenant in the title or real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision of the construction site to ensure that the completed work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763), relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. §300, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residential structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1555-1685), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§522 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290c-2d, 3 and 290c-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statutes which may apply to the application.

Imagined Edition, Justice

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102


11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and Federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Federal Aid (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§278a to 278a-7); the Copeland Act (40 U.S.C. §276a and 49 U.S.C. §874); and the Control Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-254) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of visiting facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flow hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 175(a) of the Clean Air Act of 1955, as amended (42 U.S.C. §§1401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1958 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1980, as amended (16 U.S.C. §1472), EO 11593 (identification and protection of historic properties), and the Antiquities and Historic Preservation Act of 1974 (16 U.S.C. §§489a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1990 and OMB Circular No. A-133 "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 108(a) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7401) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect; or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	CHHS Director
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Spokane	6/25/19

SP-240 (Rev. 7/97) (ark)

Application for Federal Assistance SF-424			
*1. Type of Submission: <input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Complete Application		*2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		*3. Revision, see also update (a, a)(2): <input type="text"/>	
*3. Date Received: <input type="text"/>		4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Location: <input type="text"/>	
State Use Only:			
6. Date received by state: <input type="text"/>		7. Flow Application Identifier: <input type="text"/>	
II. APPLICANT INFORMATION:			
*a. Legal Name: <input type="text" value="City of Spokane"/>			
*b. Federal Taxpayer Identification Number (FIN-TIN): <input type="text" value="0000000000"/>		*c. Organizational TIN: <input type="text" value="0000000000"/>	
d. Address:			
* Street:	<input type="text" value="600 N. Spokane Falls Blvd"/>		
Street2:	<input type="text"/>		
* City:	<input type="text" value="Spokane"/>		
County/Parish:	<input type="text"/>		
* State:	<input type="text" value="WA: Washington"/>		
Province:	<input type="text"/>		
* Country:	<input type="text" value="USA: UNITED STATES"/>		
* ZIP/Postal Code:	<input type="text" value="99201-0000"/>		
e. Organizational Unit:			
Department Name: <input type="text" value="CEES"/>		Division Name: <input type="text" value="000"/>	
f. Name and contact information of person to be contacted on matters involving this application:			
First:	<input type="text" value="John"/>	* First Name:	<input type="text" value="John"/>
Middle Name:	<input type="text"/>		
* Last Name:	<input type="text" value="Forsythe"/>		
Suffix:	<input type="text"/>		
Title: <input type="text" value="Executive, CEES"/>			
Organization Address: <input type="text"/>			
Telephone Number: <input type="text" value="(509) 325-6300"/>		Fax Number: <input type="text"/>	
* Email: <input type="text" value="john.forsythe@cityofspokane.org"/>			

Application for Federal Assistance SF-424			
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (Specify): <input type="text"/>			
* 10. Name of Federal Agency: <input type="text" value="Department of Housing and Urban Development (HUD)"/>			
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="15.125"/> CLIA Title: <input type="text" value="HOME Investment Partnerships Program (CDBG)"/>			
* 12. Funding Opportunity Number: <input type="text" value="Anticipated Election - not applicable"/> * Idc: <input type="text" value="Individual Election - not applicable"/>			
13. Competition Identification Number: Idc: <input type="text" value="00"/> Idc: <input type="text" value="00"/>			
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>			
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Program Year 2019 - 2021 Action Plan 11/2/2018 5:06:23"/>			
Attach supporting documents or evidence to agency submission: <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>			

Application for Federal Assistance SF-424	
16. Congressional District Of:	
* a. Applicant: <input type="text"/>	* b. Program/Project: <input type="text"/>
Attach an additional list of Program/Project Congressional Districts (if needed): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Cancel Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: <input type="text"/>	* b. End Date: <input type="text"/>
18. Estimated Funding (\$):	
* a. Federal:	<input type="text"/>
* b. Applicant:	<input type="text"/>
* c. State:	<input type="text"/>
* d. Local:	<input type="text"/>
* e. Other:	<input type="text"/>
* f. Program Income:	<input type="text"/>
* g. TOTAL:	<input type="text"/>
* 19. Is Application Subject to Review By State Under Executive Order 12872 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12872 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12872 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12872.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No * "Yes", provide explanation and attach: <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Cancel Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001) <input checked="" type="checkbox"/> ** I AGREE - * The list of certifications, assurances, or an internet site where you may obtain this list is contained in the announcement or agency solicitation.	
Authorized Representative:	
Prefix: <input type="text"/>	* First Name: <input type="text"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text"/>	
Suffix: <input type="text"/>	
* Title: <input type="text"/>	
* Telephone Number: <input type="text"/>	* Fax Number: <input type="text"/>
* E-mail: <input type="text"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text"/>

ESG

SF-424 & Certifications

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long as the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.


Signature of Authorized Official

6/17/19
Date

CHHS Director
Title

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number 4340-0133
Expiration Date 02/25/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

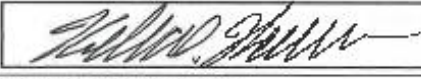
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers or documents related to the costs asked, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
8. Will comply with the Imageovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4731) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation or residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1686-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Control and Treatment Act of 1972 (P.L. 92-255) as amended relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616) as amended relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) §§623 and 626 of the Public Health Service Act of 1912 (42 U.S.C. §§290dd-3 and 290dd-3) as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other non-discrimination statute(s) which may apply to the application.

Homeless Edition Header

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Reprint Form 4240 (Rev. 7-87)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and Federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes, regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7024-7028) which prohibit political activities of employees whose prior to political employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276e-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires residents in a special flood hazard area to participate in the program and to purchase flood insurance. The total cost of insurable construction acquisition is \$10,000 minimum.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1966 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of wetland facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) nonattainment Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 100 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties) and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133 "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 1085(a) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a subrecipient from: (1) engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subaward under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	CHHS Director
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Spokane	6/25/19

SH-42610 (Rev. 7/17) HHS

Application for Federal Assistance SF-424		
1. Type of Submission: <input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Unchanged/Corrected Application		
2. Type of Amendment: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
3. FROK on, so-excepted funding: <input type="text"/>		
4. Applicant Identifier: <input type="text"/>		
5. Date Received: <input type="text"/>		
6. Federal Entity Identifier: <input type="text"/>		
7. State Application Identifier: <input type="text"/>		
State Use Only:		
8. Date Received by State: <input type="text"/>		
9. State Application Identifier: <input type="text"/>		
8. APPLICANT INFORMATION:		
a. Legal Name: City of Spokane		
b. Employment/Project Identification Number (EIN): <input type="text"/>		
c. Organization DUNS: <input type="text"/>		
d. Address:		
Street: <input type="text"/>		
Street2: <input type="text"/>		
City: <input type="text"/>		
County/Parish: <input type="text"/>		
State: <input type="text"/>		
Province: <input type="text"/>		
Country: <input type="text"/>		
Zip/Postal Code: <input type="text"/>		
e. Organizational Unit:		
Division Name: <input type="text"/>		
Division Name: <input type="text"/>		
f. Name and contact information of person to be contacted on matters involving this application:		
First Name: <input type="text"/>		
Middle Name: <input type="text"/>		
Last Name: <input type="text"/>		
Suffix: <input type="text"/>		
Title: <input type="text"/>		
Organization Affiliation: <input type="text"/>		
Telephone Number: <input type="text"/>		
Fax Number: <input type="text"/>		
Email: <input type="text"/>		

Application for Federal Assistance SF-424			
* 8. Type of Applicant 1: Select Applicant Type:			
C: City or Township Government			
Type of Applicant 2: Select Applicant Type			
Type of Applicant 3: Select Applicant Type			
Other (specify):			
* 10. Name of Federal Agency:			
Department of Housing and Urban Development (HUD)			
11. Catalog of Federal Domestic Assistance Number:			
14.231			
CFA Title:			
Emergency Relocation Grant Program (CFC)			
* 12. Funding Opportunity Number:			
Funding Opportunity Number (FOUO)			
Title:			
Emergency Relocation Grant Program (CFC)			
13. Competition Identification Number:			
NA			
Title:			
NA			
14. Areas Affected by Project (Cities, Counties, States, etc.):			
		Add Attachment	Delete Attachment
* 15. Descriptive Title of Applicant's Project:			
Project Name: CFC Grant Action Plan 1/1/15 - 1/30/17			
Attach attachments as instructed in agency instructions.			
Add Attachments		Delete Attachments	View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts (1):	
* a. Applicant: <input type="text"/>	* b. Program/Project: <input type="text"/>
Attach or add to a list of Program/Project Certificates of Disbursement:	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Cancel Attachment"/> <input type="button" value="Select Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="01/01/2018"/>	* b. End Date: <input type="text" value="06/30/2018"/>
18. Estimated Funding (\$):	
* a. Grants	<input type="text" value="275,500.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="275,500.00"/>
19. Is Application Subject to Review By State Under Executive Order 12872 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12872 process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12872 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12872.	
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes," provide explanation and attach:	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Cancel Attachment"/> <input type="button" value="Select Attachment"/>
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> I AGREE	
** The list of certifications and assurances, or an internal assurance you may obtain this list is contained in the accompanying agency specific instructions.	
Authorized Representative:	
Name:	<input type="text" value="John Kelly"/> First Name: <input type="text" value="Kelly"/>
Middle Name:	<input type="text"/>
Last Name:	<input type="text" value="Kelly"/>
Birth:	<input type="text"/>
* Title:	<input type="text" value="Director, CHHS"/>
* Telephone Number:	<input type="text" value="(800) 405-6020"/> Fax Number: <input type="text"/>
* Email:	<input type="text" value="john.kelly@chhs.org"/>
* Signature of Authorized Representative:	<input type="text" value="John R. Kelly"/> Date Signed: <input type="text" value="6/17/19"/>

INTERIM ESG-CV Certifications (NON-STATE)

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

EXCEPTION: In accordance with the CARES Act, the certifications in this paragraph do not apply with respect to CARES Act funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

EXCEPTION: In accordance with the CARES Act, the certification in this paragraph does not apply with respect to CARES Act funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – ~~The jurisdiction will obtain matching amounts required under 24 CFR 576.201.~~

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with

the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

DocuSigned by:

Tim Sigler

5/12/2020

Signature/Authorized Official

Date

CHHS Director

Title