Public Hearing: Citizen Participation Plan

Revised

December 2017

Community, Housing and Human Services Department

24 CFR Part 91.105
CONSOLIDATED PLAN

Functions of Plan

- A planning document for the jurisdiction, which builds on a participatory process among citizens, organizations, businesses, and other stakeholders;
- A submission for federal funds under HUD's formula grant programs for jurisdictions;
- A strategy to be followed in carrying out HUD programs; and
- A management tool for assessing performance and tracking results.
  - Title 24 Part 91.1(b)
CONSOLIDATED PLAN

Elements of the Consolidated Planning Process

– Action Plan (AP)
– Consolidated Annual Performance Evaluation Report (CAPER)
– Assessment of Fair Housing (AFH)
– Citizen Participation Plan (CPP)
CONSOLIDATED PLANNING PROCESS DIAGRAM

Adobe Acrobat Document
CITIZEN PARTICIPATION PLAN (CPP)

Objectives

– Provide guidance to the Spokane community that will promote and expand citizen participation in the Consolidated Planning Process
– Provide citizens with an avenue for making public comment
– Support transparent communication between CHHS and the Spokane community
KEY CHANGES TO THE PLAN

Improved Guidance for Making Comment

– Alignment with regulations (24 CFR Part 91.105)
– Focus on community connecting with CHHS
– Less focus on process
– Inclusion of Assessment of Fair housing language
– Directions for seeking public record
– Social Media outreach
Opportunities to make Comment

- Public Hearings (minimum of two per calendar year)
- City Council Meetings
- CHHS Board Meetings
PUBLIC OUTREACH

Methods to Notify the Public

– Posting on CHHS Website
– Use of City Social Media Accounts
– Publish in Spokesman Review
– Email (Partner Agencies and Neighborhood Councils)
– Notice will be given two weeks prior to all Public Hearings

• Current Plan (2015) allows notice to be published a minimum of one week prior to the Public Hearing taking place
PUBLIC COMMENT

How to make Comment

– During Public Hearings
– During City Council Meetings
– During CHHS Board Meetings
– Email to CHHS (spokanechhs@spokanecity.org)
– In person (808 W. Spokane Falls Blvd., Spokane, WA 99201)
– Social Media (City accounts)
– Phone (509-625-6325)
PUBLIC COMMENT PERIOD

Period of Time Public Comment will be Accepted

- Consolidated Plan (Con Plan)
  - 30 Days
  - Spring/summer

- Action Plan (AP)
  - 30 Days
  - Spring/summer

- Consolidated Annual Performance Evaluation Report (CAPER)
  - 15 Days
  - Late summer

- Assessment of Fair Housing (AFH)
  - 30 Days
  - Ongoing

- Citizen Participation Plan (CPP)
  - 30 Days
  - Ongoing
RESPONSE TO PUBLIC COMMENT

Public Comment Reviewed by CHHS

– All Public Comments will be Considered
– Response will follow close of Public Comment period
– Response to comment within 15 working days
– Plans will include Public Comment received and CHHS response to comment
ADOPTION OF REVISED CPP

Public Comment Period

- Begins Wednesday, December 6, 2017
- Ends Friday, January 12, 2017
- CHHS response to Public Comments on or before
  - Friday, February 2, 2018
- CHHS Board briefing and approval of revised CPP
  - Wednesday, February 7, 2018
- Approved CPP will remain intact until future revisions are made
  - Revisions will initiate a new public comment period
Questions?

Thank You