FY 2024 HMIS Data Standards
DATA DICTIONARY

U.S. Department of Housing and Urban Development

ALIGNS WITH FY 2024 HMIS DATA STANDARDS | RELEASED MAY 2023

Contents

SUMMARY OF CHANGES

FY 2024 Revision History

Date	Version	Element	Revisions
TBD	1	2.02 Project Information	Remove "Emergency Shelter Tracking Method" Rename "Emergency Shelter – Night-by-Night" to existing emergency shelter response option 1 Add Response 0 – "Emergency Shelter - Entry Exit" response option Add Rapid Re-housing subtype field Add "RRH: Services Only" subtype to affiliation field Remove HMIS Participating Project field from this element, create new element for HMIS Participation Status Change "domestic violence victim" to "survivor of domestic violence" in target population
	1	2.06 Funding Sources	Remove "49: HUD: CoC – Joint Component RRH/PSH" Remove "12: Rural Housing Stability Assistance Program" Add "53: HUD – ESG RUSH" Add "54: HUD: Unsheltered Special NOFO" Add "55: HUD: Rural Special NOFO"
	1	2.07 Bed and Unit Inventory Information	Change Project Type Applicability for RRH to only PH-Rapid Re-housing (RRH: Housing with or without services) subtype
	1	2.08 HMIS Participation NEW	New Element for tracking HMIS participation – removing HMIS participation field from project information PDDE Added comparable database participating
	1	2.09 CE Participation NEW	Add PDDE to identify projects acting as "access points" and projects that accept referrals from CE
	1	3.04 Race and Ethnicity	Combine 3.04 Race and 3.05 Ethnicity into single element 3.04 Race and Ethnicity Add response option for "Middle Eastern or North African" and add "Hispanic/Latina/e/o" Add text box to add detail
	1	3.05 Ethnicity RETIRE	Combine with 3.04 Race element
	1	3.06 Gender	Change Female to "Woman (Girl if child)" Change Male to "Man (Boy if child)" Change "Gender other than…" to "Non-Binary" Add "Culturally Specific Identity (e.g., Two-Spirit) Add "Different Identity" and text box to add detail
	1	3.12 Destination	Remove "or RHY Funded" from Field 101 in Appendix A Separate Temporary and Permanent Situations into separate headers Re-organize response options under headers Re-number responses by adding a standard # to the beginning of each response number based on category (i.e., 1xx for homeless situations, 2xx for institutional situations, etc.) Add dependency for permanent subsidized options
	1	3.16 Client Location	Change element name to "Enrollment CoC" Change data collection stage to project start (only) Update data collection instruction to tell users to record CoC code of project funded to assist participant
	1	3.917A	Add dependency for permanent subsidized options

Date	Version	Element	Revisions
	1	3.917B	Add dependency for permanent subsidized options
	1	4.04 Health Insurance	Change Field 6 Response to say "Veteran's Health Administration (VHA)"
	1	4.12 Current Living Situation	Add dependency for permanent subsidized options
	1	4.19 Coordinated Entry Assessment RETIRE	Streamline and combine with 4.20 CE Event element into NEW element 4.21 Coordinated Entry Activity
	1	4.20 Coordinated Entry Event RETIRE	Streamline and combine with 4.19 CE Assessment element into NEW element 4.21 Coordinated Entry Activity
	1	4.21 Coordinated Entry Activity NEW	New element for tracking screening, assessments, and other CE activity in single element
	1	C1 Wellbeing RETIRE	Retired element; data no longer collected
	1	C4 Translation Assistance Needed NEW	New element added to assist CoCs with identifying if clients need translation assistance and if so, what language
	1	W1 Services Provided - HOPWA	Remove "disorder" from Substance Use services/treatment response
	1	W3 Medical Assistance	"Receiving Public HIV/AIDS Medical Assistance" field and dependency responses
	1	W5 Housing Assessment at Exit	Update response 7 to say "Jail/prison" and response 10 to say "Deceased"
	1	R3 Sexual Orientation	Add HUD: CoC – PH: Permanent Supportive Housing to Funder: Program Component required to collect
	1	R14 RHY Service Connections	Response label change – change "mother" to "client (person who gave birth)" in response 12
	1	R17 Project Completion Status	Change response labels from "Youth" to "Client"
	1	R18 Counseling	Rephrase Field 1 label "Client received counseling" instead of "Counseling received by client"
	1	U1 Worst Housing Situation RETIRE	Retired element; data no longer collected
	1	V1 Veteran's Information	Add "Space Force" response option

Date	Version	Element	Revisions
	1	V2 Services Provided - SSVF	Change response 7 to "Shallow Subsidy"
	1	V3 Financial Assistance - SSVF	Change Field 1 to "Start Date of Financial Assistance" Change response 15 to "Shallow Subsidy Financial Assistance" Add "Landlord Incentive" Add "Tenant Incentive" Add new Field - "End Date of Financial Assistance"
	1	V4 Percent of AMI (SSVF Eligibility)	Change response in Field 1 as follows: 30% or less 31% to 50% 51% to 80% 81% or greater
	1	V5 Last Permanent Address RETIRE	Retired element; data no longer collected
	1	V7 HP Targeting Criteria	Change dependency C to "Past experience of homelessness…" Change dependency D to "Head of Household is not a current leaseholder/renter of unit" Change dependency E to "Head of household (HOH) never been a leaseholder/renter of unit" Change dependency N to "Single parent/guardian household with minor child(ren)"
	1	5.10 Implementation Identifier NEW	Add metadata element 5.10 Implementation Identifier that assigns a unique value to each HMIS implementation to support export management and client deduplication
	1	All	Change "Client Refused" to "Client prefers not to answer"
	1	Appendix A	Update Living Situation Option list
	1	NEW	Add list of languages to be used in C4 Translation Assistance Needed. The list has over 300 options and will live as a standalone document on the HUD Exchange.
	1.1	3.12 Destination	Add character limit to dependency B when specifying "Other" living situations
	1.1	C4 Translation Assistance Needed NEW	Add clarifying guidance on the recommended number of language response categories provided to an HMIS end user Add HUD: ESG-CV as a required Funder: Program-Component

FY2024 HMIS Data Standards
This document is intended to support HMIS and comparable database vendors, HMIS Leads/Administrators, and HMIS end users in understanding the data element table structures for the FY2024 HMIS Data Standards. Each table defines how data elements should be structured and programmed in HMIS software. The HMIS Data Standards Manual, a partner document to this one, provides details about how the data elements are defined and provides guidance on how to ensure accuracy when collecting data from people experiencing homelessness.

Data Element Structure
Every data element required by HUD and the federal partners to be stored within an HMIS is specified in this document. The following format is used to describe each data element:

Header	Instruction
Element Name	The name of the element.
Field # & Response(s)	The field name and any response options associated with the field.
	Most elements contain responses of "Client doesn't know" and "Client prefers not to answer." "Data not collected" is a response option in this HMIS Data Dictionary. It is not a response option necessary in every system or in every element. The element is required for use by any HMIS that requires a response to an element before allowing the user to move forward in the system. Adding the "data not collected" response option enables a user who did not collect or simply does not have the information to enter a response that does not present a false answer. An HMIS that requires entry of any element for the system to progress must implement the "Data not collected" response for all elements that require a response.
	System Note: "Data not collected" will equate to missing data or null values as appropriate for transfer and reporting purposes.
Dependent to Field # & Response #	Dependent fields and dependent response options identify the Field and Response option to which they are dependent.
	The dependencies outlined in the Data Dictionary are expected to be visible to users on-screen. The methods vendors may elect to make dependencies visible/invisible, colored for completion/shaded out, etc. are up to each software developer.
Element Type	The type of data element (project descriptor, universal, program-specific, or metadata) which indicates the level at which data are collected, whether they apply to all funding sources, and their relationship to other data.
	1. **Project Descriptor Data Elements (PDDEs)** are the required elements that define the individual projects within an HMIS. They are initially entered at the setup of each project within an HMIS. They must be updated by the HMIS Administrator on a regular basis as information within the elements are subject to change and are critical for report generation.
	2. **Universal Data Elements (UDEs)** are client level data elements required for collection by all applicable projects participating in HMIS, regardless of funding source.
	3. **Program-Specific Data Elements (PSDEs)** are client level elements required by a specific federal program or program component.
	• **Common Program-Specific Data Elements (Common PSDEs)** are the first subset of the program-specific data elements that are required for collection by most of the federal partners. When combined with the UDEs, these elements comprise the building blocks for much of the reporting generated by an HMIS.

Header	Instruction
	• **Federal Partner Program-Specific Data Elements (Federal Partner PSDEs)** are the second subset of the program-specific data elements. These elements are listed under the federal partner program which maintains the element. There are elements maintained by one partner and shared with one other. When combined with UDEs and Common PSDEs, these elements comprise specific project level reporting generated by an HMIS. 4. **Metadata Elements** are system generated data about data elements documenting required metadata collection for all of the above element types.
Funder: Program-Component	Identifies the federal department, the program, and the program component which requires the collection of the element. If a program component is not listed, it does *not* require collection of the element. An HMIS must have the ability to enable and restrict visibility of elements for each project based on the reporting requirements of the federal partner program funding the project. An HMIS may do this in whatever manner the software provider chooses (hard coding, customization via system administrators, etc.). HMIS vendors should note that no federal partner expects that any project would have all elements visible to the user. The strong preference among the federal partners is that only the elements required for the programs that fund a specific project are visible to the users at that project.
Project Type Applicability	Project type(s) refers to element 2.02 *Project Information* and identifies the HMIS project type required to collect and report the data element.
Data Collected About	Identifies the universe of client(s) for whom an element response is required (e.g., All Clients, Head of Household, Adults, etc.). Data may be collected about a wide group (e.g., all household members) but may be further limited in data reporting specifications.
Collection Point	The point(s) at which the data must be able to be collected in an HMIS. For data elements with multiple collection points (e.g., "Project Start", "Occurrence Point", "Project Exit"), each record must be stored with the appropriate *Data Collection Stage* (as listed in metadata element 5.03 *Data Collection Stage*). Data elements with only a single collection point need not be stored with any particular *Data Collection Stage* since their data collection point is inherent in their requirements. **Record Creation** – Indicates the element is required to be collected when the client record is created. Elements collected at Record Creation should have one and only one value for each client in an HMIS. Data are collected and entered into an HMIS, and responses must be reviewed for accuracy at each project start and edited as necessary to make corrections or to improve data quality. This includes elements such as 3.01 *Name* and 3.07 *Veteran Status*. **Project Start (stored with Data Collection Stage of "Project Start" for elements with multiple collection points)** – Indicates the element is required to be collected at every project start, such as 3.917 *Prior Living Situation*. Some elements collected at project start have associated *Information Dates*; these elements must have an *Information Date* that matches the client's 3.10 *Project Start Date*. Information must be accurate as of the 3.10 *Project Start Date*. When a data element with multiple collection points, such as 4.02 *Income and Sources*, is collected at project start, it must be stored with a *Data Collection Stage* of

Header	Instruction
	'Project Start'. There should be one and only one record with a *Data Collection Stage* of 'Project Start' for each relevant data element for any given project start. Data may be edited by users associated with the project to correct errors or omissions; such edits will not change the *Data Collection Stage* associated with the record.

Occurrence Point/Update – Indicates the element may be collected and entered at any point during a project stay to track changes over time or document the occurrence of events (e.g., a service is provided). These types of records must be able to be entered at any point during the project stay. Some data elements are collected once per project stay, such as 3.20 *Housing Move-In Date*. For others, such as 4.14 *Bed-Night Dates*, the system must be able to support an unlimited number of records per project stay, each with a distinct *Information Date*. The *Information Date* should reflect the date on which the information is collected and/or the date for which the information is relevant for reporting purposes. Information must be accurate as of the *Information Date*, regardless of the 5.01 *Date Created*. Data may be edited by users associated with the project to correct errors or omissions; such edits will change neither the *Data Collection Stage* nor the *Information Date* unless it is explicitly altered by the user.

Annual Assessment (stored with Data Collection Stage of "Annual Assessment") – Data elements required for collection at annual assessment, such as 4.02 *Income and Sources*, must be entered with an *Information Date* of no more than 30 days before or after the anniversary of the Head of Household's *Project Start Date,* regardless of the date of the most recent 'update' or any other 'annual assessment'. Information must be accurate as of the *Information Date.* The data collection stage may not be inferred from the *Information Date*, although the field must have an *Information Date* recorded with it. To be considered reportable to HUD as an annual assessment, data must be stored with a *Data Collection Stage* of 'Annual Assessment'. The Annual Assessment must include updating both the Head of Household's record and any other household members at the same time.

There should be one and only one record for each data element annually with a *Data Collection Stage* recorded as 'Annual Assessment' associated with any given client and *Enrollment ID* within the 60-day period surrounding the anniversary of the Head of Household's *Project Start Date*. Regardless of whether the responses have changed since project start or the previous annual assessment, a new record must be created for each subsequent annual assessment such that it is possible to view a history, by date, of the values for each data element. Data may be edited by users associated with the project to correct errors or omissions; such edits will change neither the *Data Collection Stage* nor the *Information Date* unless they are explicitly altered by the user.

Project Exit (stored with Data Collection Stage of "Project Exit" for elements with multiple collection points) – Indicates the element is required to be collected at every project exit. Elements collected at project exit, such as 3.12 *Destination*, must have an *Information Date* that matches the client's *Project Exit Date*. Information must be accurate as of the *Project Exit Date*. When a data element with multiple collection points is collected at project exit, it must be stored with a *Data Collection Stage* of 'Project Exit'. There should be one and only one record with a *Data Collection Stage* of 'Project Exit' for each relevant data element for any given project exit. Data may be edited by users associated

Header	Instruction
	with the project to correct errors or omissions; such edits will not change the *Data Collection Stage* or the *Information Date.* **Post Exit (stored with Data Collection Stage of "Post Exit" for elements with multiple collection points)** – Indicates the element may be collected after project exit for a period of no longer than 180 days. This is uncommon but includes elements such as R20 *Aftercare Plans*.
Relationship to Enrollment ID (an enrollment) Relationship to Personal ID (a client)	Indicates cardinality of the element relative to an enrollment and client. This will often indicate "one or more" even though the element is only applicable to certain project types or funders which require the data element and is further limited to clients described in the "Data Collected About" line in the element. "One or more" does not inherently imply the element should be collected on *every* client in HMIS. In general, elements recorded at least once per enrollment are required at project start. Elements recorded 0 or more times per enrollment might only be collected as needed or at exit, e.g., a referral.
System Logic & Other System Issues	Logically required data collection or system structure information for HMIS software development purposes and information on rationale, conditions, constraints, etc. that may be applicable to a specific element and are important for HMIS software development purposes.
XML	XML element in XML Specifications where the data standard element is located.
CSV	Primary file in CSV Specifications where the data standard element is located.
2024 Revision Summary	Documents the initial change(s) to the element from the FY2022 Data Standard to the FY2024 Data Standard. Corrections made throughout the year are tracked in the Summary of Changes.

PROJECT DESCRIPTOR DATA ELEMENTS

2.01 Organization Information

Header	Instruction
Element Name	Organization Information
Field 1 & Response	Organization ID – auto generate
Field 2 & Response	Organization Name
Field 3 & Response	Victim Service Provider
0	No
1	Yes
Element Type	Project Descriptor
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Organizations
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic & Other System Issues	An Organization ID must be assigned to each project via a system generated number or code. There is no specified format for this data element and can be up to 32 characters in length.
	Each organization must receive a distinct identifier that is consistently associated with that organization.
	Each organization must also be able to be associated with one or more projects.
	The name of the organization must be captured in text within the HMIS. An HMIS must allow the HMIS Administrator to activate and deactivate an organization. An HMIS application may permit the creation of a common name field more familiar to users for use within the application while retaining the legal name for use in reporting.
XML	<organization>
CSV	Organization
2024 Revision Summary	Added character limit

2.02 Project Information

Header	Instruction
Element Name	Project Information
Field 1 & Response	Project ID – auto generate
Field 2 & Response	Project Name
Field 3 & Response	Operating Start Date
Field 4 & Response	Operating End Date
Field 5 & Response	Continuum Project
0	No
1	Yes
Field 6 & Responses	Project Type
0	Emergency Shelter – Entry Exit
1	Emergency Shelter – Night-by-Night
2	Transitional Housing
3	PH – Permanent Supportive Housing (disability required for entry)
4	Street Outreach
5	RETIRED
6	Services Only
7	Other
8	Safe Haven
9	PH – Housing Only
10	PH – Housing with Services (no disability required for entry)
11	Day Shelter
12	Homelessness Prevention
13	PH – Rapid Re-Housing
14	Coordinated Entry
Dependent A – Dependent to Field 6 & Response 13	*[If PH – Rapid Re-Housing]* Identify RRH subtype
1	RRH: Services Only
2	RRH: Housing with or without services
Dependent B – Dependent to Field 6 & Response 6 or Dependent A = 1	*[If Services Only for "Project Type" or RRH: Services Only subtype]* Affiliated with a residential project
0	No
1	Yes
Dependent C – Dependent to Dependent B & Response 1	*[If Yes for "Affiliated with a residential project"]* Project ID(s) of residential project(s) affiliated with SSO or RRH: Services Only project
Dependent D – Dependent to Field 6 responses 0, 1, 2, 3, 8, 9, 10, 13 (If 13, Dependent A = 2)	Housing Type
1	Site-based – single site
2	Site-based – clustered/multiple sites
3	Tenant-based – scattered site
Field 7 & Responses	Target Population
1	DV: Survivors of Domestic Violence
3	HIV: Persons with HIV/AIDS
4	NA: Not applicable
Field 8 & Response	HOPWA-funded Medically Assisted Living Facility
0	No

Header	Instruction
1	Yes
2	NA – non-HOPWA Funded Project
Element Type	Project Descriptor
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Projects
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic & Other System Issues	A Project ID must be assigned to each project via a system generated number or code. Each project must receive an identifier that is unique within the HMIS and consistently associated with that project. There is no specified format for this data element and can be up to 32 characters in length.

Each project must be associated with one and only one organization (2.01 *Organization Information*); separate projects operated by the same agency must be associated with the same Organization ID. The name of the project must be captured in text within the HMIS.

An HMIS may permit the creation of a common name element more familiar to users for use within the application while retaining the legal name for use in reporting.

System stores collected project type and retains for historical purposes. Allow edits if changes or corrections for data entry error.

A project can only have one project type assigned.

A project must be able to identify multiple affiliated residential projects if "yes" to Dependent A.

Utilization of the Emergency Shelter Night-by-Night project type (2.02 *Project Information - Project Type* = 1) does not mean that an HMIS must identify a client in a specific bed. If an HMIS supports a custom module that identifies clients in a bed, that module may continue to be used. However, use of that module does not necessarily equate with the night-by-night project type.

At the point a project closes, and an 'Operating End Date' is recorded in Field 4, all clients must be exited on or before the 'Operating End Date'. This may be achieved through a bulk update or auto exit (if such functionality exists), or manually. It is strongly encouraged that at a minimum, an alert or notification is provided to indicate active clients remain in the project once an 'Operating End Date' is populated. |
XML	<project>
CSV	Project and Affiliation
2024 Revision Summary	Added "Emergency Shelter – Entry Exit" project type 0. Removed "Emergency Shelter Tracking Method" and "HMIS Participating Project," added "Rapid Re-housing Subtype." Wording changes in system logic.

2.03 Continuum of Care Information

Header	Instruction
Element Name	Continuum of Care Information
Field 1 & Response	Continuum Code [*HUD-assigned CoC codes for the project location (text – 6 characters)*]
Field 2 & Response	Geocode (6 digits)
Field 3 & Responses	Project street address 1 (text)
Field 4 & Responses	Project street address 2 (text)
Field 5 & Responses	Project city (text)
Field 6 & Responses	Project state (2 letters)
Field 7 & Responses	Project ZIP code (5 digits)
Field 8 & Response	Geography Type [*From look up table provided by HUD – code the following geography types based on ZIP code*]
1	Urban
2	Suburban
3	Rural
Element Type	Project Descriptor
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Continuum Projects
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic & Other System Issues	There is a many-to-one relationship between this data element and 2.02 *Project Information*; there may be multiple current records of this data element at any given time. Add, edit, or remove associations with CoCs as needed to reflect changes. There must be a one-to-one relationship to 2.02 *Project Information* if the project only serves one CoC (most common).
	Projects may be funded to provide housing and/or services to clients residing in only one CoC (e.g., CoC: Transitional Housing), or they may be funded for housing and/or services across multiple CoCs (e.g., VA: SSVF). It must be possible to associate a project with the CoC code for every geographic area in which the project operates and for which it will be entering data into an HMIS.
	Systems operating in a single continuum may set their CoC code as a default value for this field.
	For data quality purposes, the CoC codes in this data element should be used to populate an option list of CoC codes for 3.16 *Enrollment CoC* when one is required.
	HUD will release an updated crosswalk of ZIP codes with a geography type for each ZIP code biennially. This must be incorporated as a table into HMIS applications and used to auto-populate the geography type field.
XML	<projectCoC>
CSV	ProjectCoC
2024 Revision Summary	Wording changes in system logic to account for a single CoC code being associated with each enrollment rather than multiple CoC codes

2.06 Funding Sources

Header	Instruction	
Element Name	Funding Sources	
Field 1 & Responses	Federal Partner Program and Components	
	1	HUD: CoC – Homelessness Prevention (High Performing Comm. Only)
	2	HUD: CoC – Permanent Supportive Housing
	3	HUD: CoC – Rapid Re-Housing
	4	HUD: CoC – Supportive Services Only
	5	HUD: CoC – Transitional Housing
	6	HUD: CoC – Safe Haven
	7	HUD: CoC – Single Room Occupancy (SRO)
	43	HUD: CoC – Youth Homeless Demonstration Program (YHDP)
	44	HUD: CoC – Joint Component TH/RRH
	8	HUD: ESG – Emergency Shelter (operating and/or essential services)
	9	HUD: ESG – Homelessness Prevention
	10	HUD: ESG – Rapid Re-Housing
	11	HUD: ESG – Street Outreach
	47	HUD: ESG-CV
	53	HUD: ESG-RUSH
	54	HUD: Unsheltered Special NOFO
	55	HUD: Rural Special NOFO
	35	HUD: Pay for Success
	13	HUD: HOPWA – Hotel/Motel Vouchers
	14	HUD: HOPWA – Housing Information
	15	HUD: HOPWA – Permanent Housing (facility based or TBRA)
	16	HUD: HOPWA – Permanent Housing Placement
	17	HUD: HOPWA – Short-Term Rent, Mortgage, Utility assistance
	18	HUD: HOPWA – Short-Term Supportive Facility
	19	HUD: HOPWA – Transitional Housing (facility based or TBRA)
	48	HUD: HOPWA-CV
	36	HUD: Public and Indian Housing (PIH) Programs
	20	HUD: HUD/VASH
	52	HUD: PIH (Emergency Housing Voucher)
	50	HUD: HOME
	51	HUD: HOME (ARP)
	21	HHS: PATH – Street Outreach & Supportive Services Only
	22	HHS: RHY – Basic Center Program (prevention and shelter)
	23	HHS: RHY – Maternity Group Home for Pregnant and Parenting Youth
	24	HHS: RHY – Transitional Living Program
	25	HHS: RHY – Street Outreach Project
	26	HHS: RHY – Demonstration Project
	27	VA: CRS Contract Residential Services
	37	VA: Grant Per Diem – Bridge Housing
	38	VA: Grant Per Diem – Low Demand
	39	VA: Grant Per Diem – Hospital to Housing
	40	VA: Grant Per Diem – Clinical Treatment
	41	VA: Grant Per Diem – Service Intensive Transitional Housing
	42	VA: Grant Per Diem – Transition in Place

Header	Instruction
45	VA: Grant per Diem – Case Management/Housing Retention
30	VA: Community Contract Safe Haven Program
33	VA: Supportive Services for Veteran Families
34	N/A
46	Local or Other Funding Source (Please Specify)
Dependent A – Dependent to Field 1 Response 46	If other, specify *[text]*
Field 2 & Response	Grant Identifier
Field 3 & Response	Grant Start Date *([date field])*
Field 4 & Response	Grant End Date *([date field])*
Element Type	Project Descriptor
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Projects
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic & Other System Issues	This is a transactional data element; a single project may have multiple current and historical records. Allow corrections for data entry error. An HMIS must allow projects with multiple funder sources and multiple grants (with potentially different grant terms) from the same funding source to record and store all funding sources for the project. Dependent A has a 100-character limit when exporting in the HMIS CSV.
XML	<Funder>
CSV	Funder
2024 Revision Summary	Removed "49: HUD: CoC – Joint Component RRH/PSH" and "12: HUD: Rural Housing Stability Assistance Program." Added "53: HUD: ESG-RUSH", "54: HUD: Unsheltered Special NOFO", and "55: HUD: Rural Special NOFO."

2.07 Bed and Unit Inventory Information

Header	Instruction
Element Name	Bed and Unit Inventory Information
Field 1 & Response	Inventory start date *([date field])*
Field 2 & Response	Inventory end date *([date field])*
Field 3 & Response	Continuum Code
Field 4 & Responses	Household type
1	Households without children
3	Households with at least one adult and one child
4	Households with only children
Field 5 & Responses	*[If 2.02 Project Type = 'Emergency Shelter – Entry Exit' or 'Emergency Shelter – Night-by-Night']* Bed Type
1	Facility-based beds
2	Voucher beds
3	Other beds
Field 6 & Responses	*[If 2.02 Project Type 'Emergency Shelter – Entry Exit' or 'Emergency Shelter – Night-by-Night']* Availability
1	Year-round
2	Seasonal
3	Overflow

Header	Instruction
Field 7 & Response	Beds dedicated to chronically homeless veterans *([integer])*
Field 8 & Response	Beds dedicated to youth-veterans *([integer])*
Field 9 & Response	Beds dedicated to any other veteran *([integer])*
Field 10 & Response	Beds dedicated to chronically homeless youth *([integer])*
Field 11 & Response	Beds dedicated to any other youth *([integer])*
Field 12 & Response	Beds dedicated to any other CH *([integer])*
Field 13 & Response	Non-dedicated beds *([integer])*
Field 14 & Response	Total bed inventory *([integer])*
Field 15 & Response	Total unit inventory *([integer])*
Element Type	Project Descriptor
Funder: Program-Component	All Programs – All Components
Project Type Applicability	0: Emergency Shelter – Entry Exit 1: Emergency Shelter – Night-by-Night 2: Transitional Housing 3: PH – Permanent Supportive Housing 8: Safe Haven 9: PH – Housing Only 10: PH – Housing with Services 13: PH – Rapid Re-Housing (subtype 2: RRH: Housing with or without services)
Data Collected About	All Residential Projects, except for PH – Rapid Re-Housing subtype 1: RRH: Services Only
Collection Point	Initial HMIS project setup reviewed at least annually and updated as needed to reflect changes.
System Logic & Other System Issues	A project may have multiple current and historical records of inventory. For any inventory record, it must be possible to identify the CoC with which the inventory is associated. If an HMIS produces CoC-level reporting on 2.07 *Bed and Unit Information* (LSA and/or HIC) for more than one continuum, records of inventory must be separate and associated with the CoC where the inventory is located. For projects that operate in a single continuum, there is a many-to-one relationship between this data element and 2.02 *Project Information*, although at any given time, only one record for this data element will be current. For projects that operate in multiple CoCs, there is a similar many-to-one relationship with 2.03 *Continuum of Care Information*. Data entry errors should be corrected; a new record should be created to document a change in information. A new record is only required if a change has occurred. Not all fields are required for all projects. These fields must be transactional, meaning they must be able to record multiple values over time. Bed inventory fields are expected to be mutually exclusive categories and must accurately sum to the Total Bed Inventory.
XML	<Inventory>
CSV	Inventory
2024 Revision Summary	Project type applicability updated to account for new ES – NbN project type and new RRH – Services Only project subtype

2.08 HMIS Participation Status

Header	Instruction
Element Name	HMIS Participation Status
Field 1 & Response	HMIS Participation Status
0	Not Participating
1	HMIS Participating
2	Comparable Database Participating
Field 2	Participation Status Start Date *([date field])*
Field 3	Participation Status End Date *([date field])*
Element Type	Project Descriptor
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All Project Types
Data Collected About	All Projects
Collection Point	Initial project setup reviewed at least annually and updated as needed to reflect changes.
System Logic & Other System Issues	These fields must be transactional, meaning they must be able to record multiple values over time. HMIS Participation Status date ranges are expected to be mutually exclusive and shall not overlap. At any given time, all projects with a blank 'Operating End Date' should have an HMIS Participation Status record with a blank Participation End Date.
XML	<HMISParticipation>
CSV	HMISParticipation
2024 Revision Summary	New element

2.09 CE Participation Status

Header	Instruction
Element Name	Coordinated Entry Participation Status
Field 1 & Response	Project is a Coordinated Entry Access Point
0	No
1	Yes
Dependent A – Dependent to Field 1 Response 1	Provided by CE Project
1	Homelessness Prevention Assessment, Screening, and/or Referral
2	Crisis Housing Assessment, Screening, and/or Referral
3	Housing Assessment, Screening, and/or Referral
4	Direct Services (search and/or placement support)
Field 2 & Response	Project Receives CE Referrals
0	No
1	Yes
Field 3	CE Participation Status Start Date *([date field])*
Field 4	CE Participation Status End Date *([date field])*
Element Type	Project Descriptor
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Projects
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually.
System Logic & Other System Issues	These fields must be transactional, meaning they must be able to record multiple values over time.

Header	Instruction
	CE Participation Status date ranges are expected to be mutually exclusive and shall not overlap.
	At any given time, all projects with a blank 'Operating End Date' should have a CE Participation Status record with a blank CE Participation Status End Date.
	Field 1 – applicable to any project which conducts screenings, assessments, and/or referrals to other projects OR provides some direct service related to diversion, rapid resolution, or navigation.
	Responses in Dependent A are multi-select. Information in this field is used to control the visibility of fields in 4.21 CE Activity, as described in the System Logic for that element.
	Field 2 – This field is used in conjunction with project type to filter the list of projects populating fields 4.21.B, 4.21.F, and 4.21.J.
XML	<CEParticipation>
CSV	CEParticipation
2024 Revision Summary	New element

UNIVERSAL DATA ELEMENTS

3.01 Name

Header	Instruction
Element Name	Name
Field 1 & Response	First *([text])*
Field 2 & Response	Middle *([text])*
Field 3 & Response	Last *([text])*
Field 4 & Response	Suffix *([text])*
Field 5 & Responses	Name Data Quality
1	Full name reported
2	Partial, street name, or code name reported
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal ID (a client)	One name per client
System Logic & Other System Issues	Associated HMIS end users must be able to edit data to correct errors or reflect changes in client responses. Systems may elect to utilize an extra field(s) for alias or for notes on name changes.

Header	Instruction
	Fields 1, 2, 3, and 4 have a 50-character limit when exporting in the HMIS CSV.
XML	<Client><…>
CSV	Client
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer"

3.02 Social Security Number

Header	Instruction
Element Name	Social Security Number
Field 1 & Response	Social Security Number
Field 2 & Responses	SSN Data Quality
1	Full SSN reported
2	Approximate or partial SSN reported
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal ID (a client)	One Social Security Number per client
System Logic & Other System Issues	System stores collected nine-digit SSN in one field and the appropriate SSN data quality in another. Associated HMIS end users must be able to edit data to correct errors or reflect changes in client responses. An HMIS may include hyphens or other punctuation within the SSN to improve readability, but the SSN must be exportable as a single alphanumeric field containing a maximum of nine characters and no punctuation. HMIS software and HMIS Administrators may designate special *non-numeric* characters (e.g., the letter x) to indicate missing digits and otherwise devise methodologies to allow entry and effective matching of partial SSNs (if the system permits). Because missing digits may appear in any one of the nine placeholders, it is critical for the system to have a mechanism to indicate which digits were missing when entering partial SSNs; an alphabetic character must be interpreted as a placeholder. HMIS software may reject clearly invalid SSNs at the point of entry. Relevant Social Security Administration rules for a valid SSN are found in the HMIS Reporting Glossary.
XML	<Client><…>
CSV	Client
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer"

3.03 Date of Birth

Header	Instruction
Element Name	Date of Birth
Field 1 & Response	Date of Birth
Field 2 & Responses	DOB Data Quality
1	Full DOB reported
2	Approximate or partial DOB reported
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal ID (a client)	One Date of Birth per client
System Logic Other System Issues	System stores collected Date of Birth in one field and the appropriate DOB data quality type in another. Associated HMIS end users must be able to edit data to correct errors or reflect changes in client responses. "Client doesn't know", "Client prefers not to answer", and "Data not collected" are explanations for missing DOB data. These three responses are only valid in conjunction with a null DOB. One date format field for birth dates should be created in the HMIS software. Date of Birth must be exportable in the [date field] format.
XML	<Client><…>
CSV	Client
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer"

3.04 Race and Ethnicity

Header	Instruction
Element Name	Race and Ethnicity
Field 1 & Responses	Race and Ethnicity (as many as are applicable)
1	American Indian, Alaska Native, or Indigenous
2	Asian or Asian American
3	Black, African American, or African
6	Hispanic/Latina/e/o
7	Middle Eastern or North African
4	Native Hawaiian or Pacific Islander
5	White
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 2 & Response	Additional Race and Ethnicity Detail

Header	Instruction
	([Text])
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal ID (a client)	One Race per client (multiple responses selected for a client are considered one element/field in total)
System Logic & Other System Issues	Associated HMIS end users must be able to edit data to correct errors or reflect changes in client responses. An HMIS must accommodate the recording of up to seven race and ethnicity response categories per client. Field 2 has a 100-character limit when exporting in the HMIS CSV. This is a multi-select field with logic limitations, as follows: "Client doesn't know", "Client prefers not to answer", and "Data not collected" are not races or an ethnicity; they are explanations for missing race and ethnicity data. None of these three responses are valid in conjunction with any other response.
XML	<Client><Race>
CSV	Client
2024 Revision Summary	Clarified logic expectations and added "Hispanic/Latina/e/o" information from the deprecated *Ethnicity* element as well as the "Middle Eastern or North African" response option. New field collecting "Additional Race and Ethnicity Detail." Changed "Client refused" to "Client prefers not to answer."

3.06 Gender

Header	Instruction
Element Name	Gender
Field 1 & Responses	Gender (as many as are applicable)
0	Woman (Girl, if child)
1	Man (Boy, if child)
2	Culturally Specific Identity (e.g., Two-Spirit)
5	Transgender
4	Non-Binary
6	Questioning
3	Different Identity
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – Dependent to Field 1 Response 3	If Different Identity, Please Specify *([Text])*
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal ID (a client)	One Gender per client (multiple responses selected for a client are considered one element/field in total)
System Logic & Other System Issues	Associated HMIS end users must be able to edit data to correct errors or reflect changes in client responses. Dependent A has a 100-character limit when exporting in the HMIS CSV. This is a multi-select field with logic limitations, as follows: • An HMIS must accommodate the recording of up to seven gender response categories per client, except "Client doesn't know", "Client prefers not to answer", and "Data not collected." These are not gender responses; they are explanations for missing gender data. None of these three responses are valid in conjunction with any other response. • Field 1, response option 6, "Questioning", is not compatible with or equivalent to response option 8, "Client doesn't know." "Questioning" articulates the client may be at a point of exploration around their identity, including multiple expressions, which permits the client to more accurately self-report their identity.
XML	<Client><Gender>
CSV	Client
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer," "Female" to "Woman (girl if child)," and "Male" to "Man (boy if child)." Split "A gender other than singularly male or female (e.g. non-binary, genderfluid, agender, culturally specific gender)" into "Culturally Specific Identity (e.g., Two-Spirit)," "Non-Binary," and "Different Identity."

3.07 Veteran Status

Header	Instruction
Element Name	Veteran Status
Field 1 & Responses	Veteran Status
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Adults
Collection Point	Record Creation
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal ID (a client)	One Veteran status per client
System Logic & Other System Issues	Associated HMIS end users must be able to edit data to correct errors or reflect changes in client responses or status, or to enter a response for a client who has turned 18. HMIS end users are not required to ask clients under 18 about veteran status; this does not mean that systems are required to hide or exclude this data element from data entry forms. HMIS end users may enter "No" for any client under 18. Systems may be programmed to automatically create a response for clients who turn 18 while enrolled; the auto-generated response should be "No."
XML	<Client><VeteranStatus>
CSV	Client
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer"

3.08 Disabling Condition

Header	Instruction
Element Name	Disabling Condition
Field 1 & Responses	Disabling Condition
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project start (Edit as necessary to reflect new information)
Relationship to Enrollment ID (an enrollment)	No more than one Disabling Condition per Enrollment

Header	Instruction
Relationship to Personal ID (a client)	One or more Disabling Condition per Client
System Logic & Other System Issues	An HMIS end user must be able to set the value of this data element to "Yes" independent of any other data element. Disabling Condition may either be entered by the HMIS end user independently of any other special need field, or data in this field may be inferred by the responses to "ability to live independently" for 4.05 *Physical Disability*, 4.07 *Chronic Health Condition*, 4.09 *Mental Health Disorder*, or 4.10 *Substance Use Disorder* or an answer of "Yes" to 4.06 *Developmental Disability* or 4.08 *HIV/AIDS.* If the system auto-populates the Disabling Condition element, an HMIS end user must be able to override a system-generated "No" with "Yes." Further, if Disabling Condition is auto-populated with "Yes" based solely on a qualifying record for data elements 4.05-4.10 (i.e., the user-entered response to Disabling Condition was something other than "Yes" but was changed to "Yes" by the system due to an answer in the special needs fields (4.05-4.10)) and the special needs record is later deleted or edited such that it doesn't meet the criteria for a disabling condition, the auto-populated "Yes" response must revert to the HMIS end user's original response. Regardless of the response to this data element, if a client's data indicates a response for data elements 4.05 *Physical Disability*, 4.07 *Chronic Health Condition*, 4.09 *Mental Health Disorder*, and/or 4.10 *Substance Use Disorder* that meets the criteria for a disabling condition (Dependent Field A = "Yes"), **OR** 4.06 *Developmental Disability* or 4.08 *HIV/AIDS* = "Yes", reporting should always count the client as having a disabling condition.
XML	<Enrollment><DisablingCondition>
CSV	Enrollment
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer"

3.10 Project Start Date

Header	Instruction
Element Name	Project Start Date
Field 1 & Response	Project Start Date *([date field])*
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Project Start Date per Enrollment
Relationship to Personal ID (a client)	One or more Project Start Date per Client
System Logic & Other System Issues	The 'project start date' must be exportable in the [date field] format.
XML	<Enrollment><EntryDate>
CSV	Enrollment

Header	Instruction
2024 Revision Summary	None

3.11 Project Exit Date

Header	Instruction
Element Name	Project Exit Date
Field 1 & Response	Project Exit Date *([date field])*
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Exit
Relationship to Enrollment ID (an enrollment)	Zero or one Project Exit Date per Enrollment
Relationship to Personal ID (a client)	Zero or more Project Exit Date per Client
System Logic & Other System Issues	The 'project exit date' must be exportable in the [date field] format. Auto-exit functionality is not a required feature of HMIS software. However, if it is a feature offered, it must meet certain requirements: • The CoC must be involved in the determination of "extended length of time" that has elapsed to prompt auto-exit functionality and must establish a standard to "automatically exit" a client after a given length of absence (e.g., 90 days from last bed night). • For residential projects, the client's 3.11 *Project Exit Date* would be recorded as <u>the last day the client appeared at the residential project (in the case of Emergency Shelter – Night-by-Night (*Project Type = 1*) projects, the day after the last 4.14 *Bed Night Date*</u>) and the 3.12 *Destination* would be marked as "No exit interview completed." • For non-residential projects, the 3.11 *Project Exit Date* must represent the last day a contact was made, or a service was provided, and the 3.12 *Destination* would be marked as "No exit interview completed."
XML	<Exit><ExitDate>
CSV	Exit
2024 Revision Summary	Wording change in system logic to account for Emergency Shelter – Night-by-Night project type

3.12 Destination

Header	Instruction
Element Name	Destination
Field 1 & Responses	See Appendix A – Living Situation Option List
Dependent A – Dependent to Field 1 Response 435	Rental Subsidy Type – See Appendix A
Dependent B – Dependent to Field 1 & Response 17	If Other for "Type of Residence" – text box for "Specify Where"
Element Type	Universal
Funder: Program-Component	All Programs – All Components

Header	Instruction
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Exit
Relationship to Enrollment ID (an enrollment)	Zero or one Destination per Enrollment
Relationship to Personal ID (a client)	Zero or more Destination per Client
System Logic & Other System Issues	Dependent B has a 50-character limit when exporting in the HMIS CSV. Display exit destinations using the same screen order as indicated in Appendix A. This is optional but suggested for consideration.
XML	<Exit><…>
CSV	Exit
2024 Revision Summary	Moved subsidized permanent destinations into Dependent A following Field 1, response 435 ("Rental by client, with ongoing housing subsidy")

3.15 Relationship to Head of Household

Header		Instruction
Element Name		Relationship to Head of Household
Field 1 & Responses		Relationship to Head of Household
	1	Self (Head of Household)
	2	Head of Household's child
	3	Head of Household's spouse or partner
	4	Head of Household's other relation member (other relation to Head of Household)
	5	Other: non-relation member
Element Type		Universal
Funder: Program-Component		All Programs – All Components
Project Type Applicability		All HMIS Project Types
Data Collected About		All Clients
Collection Point		Project Start
Relationship to Enrollment ID (an enrollment)		No more than One Relationship to Head of Household per Enrollment
Relationship to Personal ID (a client)		One or more Relationship to Head of Household per Client
System Logic & Other System Issues		There must be exactly one Head of Household for each household (3.15 *Relationship to Head of Household* = 1). It is expected that both the Head of Household and the household member(s) are always in HMIS together in the same household for any project in which they enrolled together. The system must allow for the Head of Household to leave the household and have the household maintain the same 5.09 *Household Identifier* while assigning a new Head of Household. If the Head of Household leaves the project while other household members remain, another member of the household currently participating in the project must be designated as the Head of Household (retroactively to the beginning of the household's entire enrollment). This may require additional data entry on this household member as some fields are specific to the Head of Household and may not have been

Header	Instruction
	collected at project start. For more information, please see 5.09 *Household Identifier*. The system must allow for non-Heads of Household to enter or exit the household without having to complete a full program exit and new project start of the entire household.
XML	\<Enrollment>\<RelationshipToHoH>
CSV	Enrollment
2024 Revision Summary	Wording change in system logic.

3.16 Enrollment CoC

Header	Instruction
Element Name	Enrollment CoC
Field 1 & Response	HUD assigned CoC code for the client's location at project start
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	Head of Household
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	One Enrollment CoC per Enrollment
Relationship to Personal ID (a client)	One or more Enrollment CoC per Client
System Logic & Other System Issues	All project stays must be associated with a single Continuum of Care code. This data element must be user-entered for all projects with more than one Continuum of Care code identified in Project Descriptor Data Element 2.03 *Continuum of Care Information.* It may be auto-populated for projects that operate in a single CoC. To allow projects operating in multiple continuums to enter data into a single 'host' HMIS and provide data to each of the continuums in which they are serving clients, a continuum must be identified at each project start. The Continuum of Care code will be used in continuum reporting in the host HMIS to exclude irrelevant data; it will also be used as a parameter for data export to provide relevant data to other continuums. If this field is collected for household members other than the Head of Household, their Enrollment CoC data must reflect the CoC the Head of Household is located in as of project start. Systems may set up defaults to the continuum code of an HMIS implementation but must be able to accept any other continuum code identified in data element 2.03 *Continuum of Care Information* for the project. For data quality purposes, the CoC codes in this data element should be limited to the same CoC codes used for element 2.03 *Continuum of Care Information*.
XML	\<Enrollment>
CSV	Enrollment
2024 Revision Summary	This element now has a 1:1 relationship with enrollments and is collected at project start only.

3.20 Housing Move-In Date

Header	Instruction
Element Name	Housing Move-In Date
Field 1 & Response	Housing Move-in Date *([date field])*
Element Type	Universal
Funder: Program-Component	All Programs – All Permanent Housing Components
Project Type Applicability	3: PH – Permanent Supportive Housing 9: PH – Housing Only 10: PH – Housing with Services (no disability required for entry) 13: PH – Rapid Re-Housing
Data Collected About	Head of Household
Collection Point	Occurrence Point: At move-in – must be entered if/when a household moves into any type of permanent housing, regardless of funding source or whether the project is providing the rental assistance to differentiate between clients who are housed and those who are experiencing homelessness at different points during their enrollment.
Relationship to Enrollment ID (an enrollment)	No more than one Housing Move-In Date per Enrollment
Relationship to Personal ID (a client)	One or more Housing Move-In Date per Client
System Logic & Other System Issues	Housing Move-In Date must be a date occurring either on or between the 'project start date' and 'project exit date'. There can be no more than one Housing Move-in Date per enrollment. Once a Housing Move-in Date has been recorded for an enrollment, it should not be removed from the client's record, even if they subsequently lose that housing situation. HMIS end users must be able to edit data only to correct errors. HMIS software must NOT auto-populate Housing Move-In Date from one enrollment record (5.06 *Enrollment Identifier*) to another.
XML	<MoveInDate>
CSV	Enrollment
2024 Revision Summary	None

3.917 Prior Living Situation

The former universal data elements 3.9 *Residence Prior to Project Start* and 3.17 *Length of Time on the Streets, in an Emergency Shelter or in a Safe Haven* were combined into one element 3.917 Living Situation in 2014 v5. The element was split into two sub-elements which use only the fields and responses necessary for the population being asked the question. **3.917A** is to be used for all persons entering a Street Outreach, Emergency Shelter (both entry exit and night-by-night), or Safe Haven project and **3.917B** is to be used for persons entering all other HMIS project types. The internal HMIS field numbers for the fields and dependents of the sub-elements MUST be the same for like responses. With this separation and clarification, the definition of chronic homelessness as identified in the final rule in the Federal Register published December 5, 2015 can be fully reported through an HMIS.

3. 917A Prior Living Situation
For persons entering HMIS Project Type: Street Outreach, Emergency Shelter, & Safe Haven

Header	Instruction
Element Name	Prior Living Situation (A)
Field 1 & Responses	Type of Residence *[See Appendix A – Living Situation Option List]*
Dependent A – Dependent to Field 1 Response 435	Rental Subsidy Type *[See Appendix A]*
Field 2 & Responses	Length of stay in prior living situation
10	One night or less
11	Two to six nights
2	One week or more, but less than one month
3	One month or more, but less than 90 days
4	90 days or more, but less than one year
5	One year or longer
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 3 & Responses	Approximate date this episode of homelessness started: *([date field])*
Field 4 & Responses	Regardless of where they stayed last night, <u>number of times</u> the client has been on the streets, in ES, or SH in the past three years including today
1	One Time
2	Two times
3	Three times
4	Four or more times
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 5 & Responses	Total <u>number of months homeless </u>on the street, in ES, or SH in the past three years
101	One month (this time is the first month)
102-112	*([integers 2-12])*
113	More than 12 months
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Universal
Funder: Program-Component	All Programs – All Components which are typed as Street Outreach, Emergency Shelter – Entry Exit, Safe Haven, or Emergency Shelter – Night-by-Night.
Project Type Applicability	0: Emergency Shelter – Entry Exit 1: Emergency Shelter – Night-by-Night 4: Street Outreach

Header	Instruction
	8: Safe Haven
Data Collected About	Head of Household and Adults
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Living Situation per Enrollment
Relationship to Personal ID (a client)	One or more Living Situation per Client
System Logic & Other System Issues	This element, 3.917A is required for all projects which are typed in an HMIS as Emergency Shelter (either entry exit or night-by-night type), Street Outreach, and Safe Haven. No substitution in language or form may be made in this element. **This element requires no dependencies, and all fields are to be visible and entered by the HMIS end user.** HMIS end users must be able to edit data to correct errors or to enter a response for a client who has turned 18. Responses to this data element must always reflect living situation and circumstances as of the Project Start Date and not at the time of collection. The internal field numbers for each of the fields and dependents contained within this element MUST be the same as the field numbers used for 3.917B.
XML	<Enrollment><…>
CSV	Enrollment
2024 Revision Summary	Wording change in system logic. Updated project type applicability to include Emergency Shelter – Night-by-Night. Changed "Client refused' to "Client prefers not to answer." Moved subsidized permanent residences into Dependent A following Field 1, response 435 ("Rental by client, with ongoing housing subsidy")

3.917B Prior Living Situation

For persons entering: Transitional Housing, any type of Permanent Housing, Services Only, Day Shelter, Homelessness Prevention, or Coordinated Entry Project

Header	Instruction	
Element Name	Prior Living Situation (B)	
Field 1 & Responses	Type of Residence *[See Appendix A – Living Situation Option List]*	
Dependent A – Dependent to Field 1 Response 435	Rental Subsidy Type *[See Appendix A]*	
Field 2 & Responses	Length of stay in the prior living situation	
	10	One night or less
	11	Two to six nights
	2	One week or more, but less than one month
	3	One month or more, but less than 90 days
	4	90 days or more, but less than one year
	5	One year or longer
	8	Client doesn't know
	9	Client prefers not to answer
	99	Data not collected
DEPENDENCIES FOR INSTITUTIONAL SITUATIONS		
Field 2A – for Institutional Situations	Did you stay less than 90 days?	
	0	No
	1	Yes
Dependency Logic	*[If No – no other response options required]* *[If Yes – use Field #2 response options 10, 11, 2, 3 and go to Field 2C]*	
DEPENDENCIES FOR TEMPORARY, PERMANENT, AND OTHER SITUATIONS		
Field 2B – for Housing Situations	Did you stay less than 7 nights?	

Header	Instruction
0	No
1	Yes
Dependency Logic	*[If No – no other response options required]* *[If Yes – use Field #2 response options 10, 11, and go to Field 2C]*
DEPENDENCY FOR YES TO 2A OR 2B	
Field 2C – For yes to 2a or 2b	On the night before did you stay on the streets, ES, or SH
0	No
1	Yes
Dependency Logic	*[If No – no other response options required]* *[If Yes – go to Field 3, followed by Field 4, and then Field 5]*
ELEMENTS FOR CHRONIC HOMELESSNESS	
Field 3 & Responses	Approximate date this episode of homelessness started: *([date field])*
Field 4 & Response	Regardless of where they stayed last night, <u>number of times</u> the client has been on the streets, in ES, or SH in the past three years including today
1	One Time
2	Two times
3	Three times
4	Four or more times
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 5 & Responses	Total <u>number of months</u> homeless on the street, in ES, or SH in the past three years
101	One month (this time is the first month)
102-112	*([integers 2-12])*
113	More than 12 months
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Universal
Funder: Program-Component	All Programs – All Components
Project Type Applicability	2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 6: Services Only 7: Other 9: PH – Housing Only 10: PH – Housing with Services (no disability required for entry) 11: Day Shelter 12: Homelessness Prevention 13: PH – Rapid Re-Housing 14: Coordinated Entry
Data Collected About	Head of Household and Adults
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Living Situation per Enrollment
Relationship to Personal ID (a client)	One or more Living Situation per Client

Header	Instruction
System Logic & Other System Issues	This element, 3.917B, is required for all project types in an HMIS other than Emergency Shelter (either entry exit or night-by-night type), Street Outreach, and Safe Haven. No substitution in language or form may be made in this element. HMIS end users must be able to edit data to correct errors or to enter a response for a client who has turned 18. Responses to this data element must always reflect living situation and circumstances as of the Project Start Date and not at the time of collection. An HMIS must be able to create dependencies for this element. Data for the fields of this data element should be logically consistent. It is strongly recommended that an HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered. • If there is a "yes" response, then the next response elements must be available for data entry. • If there is any other response, then the next response element must either be hidden or darkened or in some other way identified as not to be completed. The internal field numbers for each of the fields and dependents contained within this element MUST be the same as the field numbers used for 3.917A.
XML	<Enrollment><...>
CSV	Enrollment
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer." Moved subsidized permanent residences into Dependent A following Field 1, response 435 ("Rental by client, with ongoing housing subsidy")

PROGRAM SPECIFIC DATA ELEMENTS

COMMON PROGRAM SPECIFIC DATA ELEMENTS

4.02 Income and Sources

Header	Instruction
Element Name	Income and Sources
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	Income from Any Source
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
	[If yes for "Income from any source"] Indicate all sources and dollar amounts for the source that apply
Field 3 & Responses	Earned income (i.e., employment income)
0	No
1	Yes
Dependent A – Dependent to Field 3 & Response 1	Monthly Amount *([currency/decimal])*
Field 4 & Responses	Unemployment Insurance
0	No
1	Yes
Dependent B – Dependent to Field 4 & Response 1	Monthly Amount *([currency/decimal])*
Field 5 & Responses	Supplemental Security Income (SSI)
0	No
1	Yes
Dependent C – Dependent to Field 5 & Response 1	Monthly Amount *([currency/decimal])*

Header	Instruction
Field 6 & Responses	Social Security Disability Insurance (SSDI)
0	No
1	Yes
Dependent D – Dependent to Field 6 & Response 1	Monthly Amount *([currency/decimal])*
Field 7 & Responses	VA Service-Connected Disability Compensation
0	No
1	Yes
Dependent E– Dependent to Field 7 & Response 1	Monthly Amount *([currency/decimal])*
Field 8 & Responses	VA Non-Service-Connected Disability Pension
0	No
1	Yes
Dependent F – Dependent to Field 8 & Response 1	Monthly Amount *([currency/decimal])*
Field 9 & Responses	Private disability insurance
0	No
1	Yes
Dependent G – Dependent to Field 9 & Response 1	Monthly Amount *([currency/decimal])*
Field 10 & Responses	Worker's Compensation
0	No
1	Yes
Dependent H – Dependent to Field 10 & Response 1	Monthly Amount *([currency/decimal])*
Field 11 & Responses	Temporary Assistance for Needy Families (TANF) *[or use local name]*
0	No
1	Yes
Dependent I – Dependent to Field 11 & Response 1	Monthly Amount *([currency/decimal])*
Field 12 & Responses	General Assistance (GA) *[or use local name]*
0	No
1	Yes
Dependent J – Dependent to Field 12 & Response 1	Monthly Amount *([currency/decimal])*
Field 13 & Responses	Retirement Income from Social Security
0	No
1	Yes
Dependent K – Dependent to Field 13 & Response 1	Monthly Amount *([currency/decimal])*
Field 14 & Responses	Pension or retirement income from a former job
0	No
1	Yes
Dependent L – Dependent to Field 14 & Response 1	Monthly Amount *([currency/decimal])*
Field 15 & Responses	Child support
0	No
1	Yes
Dependent M – Dependent to Field 15 & Response 1	Monthly Amount *([currency/decimal])*
Field 16 & Responses	Alimony and other spousal support
0	No
1	Yes

Header	Instruction
Dependent N – Dependent to Field 16 & Response 1	Monthly Amount *([currency/decimal])*
Field 17 & Responses	Other source
0	No
1	Yes
Dependent O – Dependent to Field 17 & Response 1	Monthly Amount *([currency/decimal])*
Dependent P – Dependent to Field 17 & Response 1	*[If Yes for "Other Source"]* Text box for Specify Source
Field 18 & Response	Total Monthly Income *[_ _ _ _.00]*
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components except SSO Coordinated Entry HUD: ESG – Collection required for all components except ES-NbN HUD: ESG RUSH – Collection required for all components except Emergency Shelter or Street Outreach HUD: HOPWA – Collection required for all components HUD: Unsheltered Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: Rural Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: HUD-VASH – Collection required for HUD VASH Collaborative Case Management HUD: PFS – Collection required for all permanent housing projects HHS: PATH – Collection required for all components HHS: RHY – Collection only required for MGH, TLP, and Demo VA: SSVF – Collection required for RRH and Homelessness Prevention VA: GPD – Collection required for all components VA: Community Contract Safe Haven VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	Head of Households and Adults
Collection Point	Project Start, Update, Annual Assessment, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Income and Sources per Enrollment
Relationship to Personal ID (a client)	One or more Income and Sources per Client
System Logic & Other System Issues	The system must record the appropriate data collection stage for each record of this data element. Systems must allow users to create 'update' records to document changes between required collection points. Allow corrections for data entry errors at all stages. Dependent P has a 50-character limit when exporting in the HMIS CSV. Data for the fields of this data element should be logically consistent. It is expected that an HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered. • If there is a "yes" response to 'Income from any source' then at least one source of income must be identified. • If a source is identified, then a 'Monthly amount' must be entered. • If a 'Monthly amount' is entered for any source, then a 'Total monthly income' amount is required.

Header	Instruction
	• If there is a "no" response to Field 2 'Income from any source' then the HMIS must automatically record all sources as "no" and leave dollar amounts null or $0.00.
	To reduce data collection and reporting burden: • Systems are encouraged to auto-calculate total monthly income to avoid mathematical errors and reduce data collection (generate a $0.00 for total monthly income if 'Income from any source' = "no"). • If a client reports receiving income, an HMIS may be designed such that projects only need to directly enter "yes" for the income source the client receives and have the HMIS automatically generate a "no" response for the other income sources.
	An HMIS may facilitate data accuracy by automatically changing a "no" in 'income from any source' to a "yes" if source(s) and dollar amount(s) are indicated.
	Updates are required for persons aging into adulthood. An HMIS end user must be able to create or edit the Income and Sources record at project start as well as enter an update as of the participant's 18th birthday.
XML	<IncomeAndSources>
CSV	IncomeBenefits
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer." Removed "HUD: RHSAP – Collection required for all components" from Funder: Program-Component section.

4.03 Non-Cash Benefits

Header	Instruction
Element Name	Non-Cash Benefits
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	Non-Cash Benefits from Any Source
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
	[If yes for Non-cash benefits from any source"] Indicate all sources that apply
Field 3 & Responses	Supplemental Nutrition Assistance Program (SNAP) (Previously known as Food Stamps)
0	No
1	Yes
Field 4 & Responses	Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
0	No
1	Yes
Field 5 & Responses	TANF Child Care services *[or use local name]*
0	No
1	Yes
Field 6 & Responses	TANF transportation services *[or use local name]*
0	No
1	Yes
Field 7 & Responses	Other TANF-funded services

Header	Instruction
0	No
1	Yes
Field 8 & Responses	Other source
0	No
1	Yes
Dependent A – Dependent to Field 8 & Response 1	*[If Yes for "Other Source"]* Text box for Specify Source
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components except SSO Coordinated Entry HUD: ESG – Collection required for all components except ES-NbN HUD: ESG RUSH – Collection required for all components except Emergency Shelter or Street Outreach HUD: HOPWA – Collection required for all components HUD: Unsheltered Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: Rural Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: HUD-VASH – Collection required for HUD VASH Collaborative Case Management HUD: PFS – Collection required for all permanent housing projects HHS: PATH – Collection required for all components HHS: RHY – Collection only required for BCP (HP and ES), MGH, TLP, and Demo VA: SSVF – Collection required for RRH and Homelessness Prevention VA: GPD – Collection required for all components VA: Community Contract Safe Haven VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	Head of Households and Adults
Collection Point	Project Start, Update, Annual Assessment, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Non-Cash Benefits per Enrollment
Relationship to Personal ID (a client)	One or more Non-Cash Benefits per Client
System Logic Other System Issues	The system must record the appropriate data collection stage for each record of this data element. Systems must allow HMIS end users to create 'update' records to document changes between required collection points. Allow corrections for data entry errors at all stages. Dependent A has a 50-character limit when exporting in the HMIS CSV. Data for the fields of this data element should be logically consistent. It is expected that the HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered. • If there is a "Yes" response to 'Non-Cash Benefits from Any Source' then at least one source of non-cash benefit must be identified. • If there is a "No" response to "'Non-Cash Benefit from Any Source' then the HMIS must automatically record all sources as "No." To reduce data collection and reporting burden • If a client reports receiving non-cash benefits, an HMIS may be designed such that projects only need to directly enter "Yes" for the benefit source the client receives and have the HMIS automatically generate a "No" response for the other benefit sources.

Header	Instruction
	An HMIS may facilitate data accuracy by automatically changing a "No" in 'Non-Cash Benefits from Any Source' to a "Yes" if source(s) are indicated.
	Updates are required for persons aging into adulthood. A user must be able to create or edit the Non-Cash Benefits record at Project Start as well as enter an update as of the participant's 18th birthday.
	Non-cash benefits may be entered into more detailed categories as long as these categories can be aggregated into the above-stated non-cash benefits.
XML	<NonCashBenefits>
CSV	IncomeBenefits
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer." Removed "HUD: RHSAP – Collection required for all components" from Funder: Program-Component section.

4.04 Health Insurance

Header	Instruction
Element Name	Health Insurance
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	Covered by Health Insurance
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
	[If yes for "Covered by Health Insurance"] Indicate all sources that apply
Field 3 & Responses	MEDICAID
0	No
1	Yes
Field 4 & Responses	MEDICARE
0	No
1	Yes
Field 5 & Response	State Children's Health Insurance Program *[or use local name]*
0	No
1	Yes
Field 6 & Responses	Veteran's Health Administration (VHA)
0	No
1	Yes
Field 7 & Responses	Employer-Provided Health Insurance
0	No
1	Yes
Field 8 & Responses	Health Insurance obtained through COBRA
0	No
1	Yes
Field 9 & Responses	Private Pay Health Insurance
0	No
1	Yes
Field 10 & Responses	State Health Insurance for Adults *[or use local name]*
0	No
1	Yes
Field 11 & Responses	Indian Health Services Program

Header	Instruction
0	No
1	Yes
Field 12 & Responses	Other
0	No
1	Yes
(if yes to other-Specify source)	(text)
Dependent A – Dependent to Fields 3-11 & Response 0 **HOPWA FIELD ONLY**	*If "No" for each of the health insurance sources*, Reason
1	Applied; decision pending
2	Applied; client not eligible
3	Client did not apply
4	Insurance type N/A for this client
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components except SSO Coordinated Entry HUD: ESG – Collection required for all components except ES-NbN HUD: ESG RUSH – Collection required for all components except Emergency Shelter or Street Outreach HUD: HOPWA – Collection required for all components HUD: Unsheltered Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: Rural Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: HUD-VASH – Collection required for HUD VASH Collaborative Case Management HUD: PFS – Collection required for all permanent housing projects HHS: PATH – Collection required for all components HHS: RHY – Collection required for all components VA: SSVF – Collection required for RRH and Homelessness Prevention VA: GPD – Collection required for all components VA: Community Contract Safe Haven VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, Annual Assessment, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Health Insurance per Enrollment
Relationship to Personal ID (a client)	One or more Health Insurance per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each record of this data element. Systems must allow HMIS end users to create 'update' records to document changes between required collection points. Allow corrections for data entry errors at all stages. Dependent 4.04.12A has a 50-character limit when exporting in the HMIS CSV.

Header	Instruction
	Data for the fields of this data element should be logically consistent. It is expected that an HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered. • If there is a "yes" response to 'Covered by health insurance' then at least one source of health insurance must be identified. • If there is a "no" response to 'Covered by health insurance' then the HMIS must automatically record all sources as "no." To reduce data collection and reporting burden . If a client reports 'Covered by health insurance' as "yes", an HMIS may be designed such that projects only need to directly enter "yes" for the health insurance the client is covered by and have the HMIS automatically generate a "no" response for the other health insurance sources. An HMIS may facilitate data accuracy by automatically changing a "no" in 'Covered by health insurance' to a "yes" if source(s) are indicated.
XML	<HealthInsurance>
CSV	IncomeBenefits
2024 Revision Summary	Wording change in system logic. Changed "Client refused" to "Client prefers not to answer." Removed "HUD: RHSAP – Collection required for all components" from Funder: Program-Component section. Renamed Field 6.

4.05 Physical Disability

Header	Instruction
Element Name	Physical Disability
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	Physical Disability
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*[If Yes for "Physical Disability"]* Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components except SSO Coordinated Entry HUD: ESG – Collection required for all components except ES-NbN HUD: ESG RUSH – Collection required for all components except Emergency Shelter or Street Outreach HUD: HOPWA – Collection required for all components HUD: Unsheltered Special NOFO – Collection required for all components except SSO Coordinated Entry

Header	Instruction
	HUD: Rural Special NOFO – Collection required for all components except SSO Coordinated Entry
	HUD: HUD-VASH – Collection required for HUD VASH Collaborative Case Management
	HUD: PFS – Collection required for all permanent housing projects
	HHS: PATH – Collection required for all components
	HHS: RHY – Collection required for all components
	VA: GPD – Collection required for all components
	VA: Community Contract Safe Haven
	VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Physical Disability per Enrollment
Relationship to Personal ID (a client)	One or more Physical Disability per Client
System Logic & Other System Issues	The system must record the appropriate data collection stage for each record of this data element. Systems must allow HMIS end users to create 'update' records to document changes between required collection points. Systems must also allow corrections for data entry errors at all stages.

HMIS may choose to only display dependent questions if the HMIS end user selects the appropriate response. |
XML	\<Disabilities\>
CSV	Disabilities
2024 Revision Summary	Wording change in system logic. Changed "Client refused" to "Client prefers not to answer." Removed "HUD: RHSAP – Collection required for all components" from Funder: Program-Component section.

4.06 Developmental Disability

Header	Instruction
Element Name	Developmental Disability
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	Developmental Disability
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components except SSO Coordinated Entry
	HUD: ESG – Collection required for all components except ES-NbN
	HUD: ESG RUSH – Collection required for all components except Emergency Shelter or Street Outreach
	HUD: HOPWA – Collection required for all components
	HUD: Unsheltered Special NOFO – Collection required for all components except SSO Coordinated Entry

Header	Instruction
	HUD: Rural Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: HUD-VASH – Collection required for HUD VASH Collaborative Case Management HUD: PFS – Collection required for all permanent housing projects HHS: PATH – Collection required for all components HHS: RHY – Collection required for all components VA: GPD – Collection required for all components VA: Community Contract Safe Haven VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Developmental Disability per Enrollment
Relationship to Personal ID (a client)	One or more Developmental Disability per Client
System Logic & Other System Issues	The system must record the appropriate data collection stage for each record of this data element. Systems must allow HMIS end users to create 'update' records to document changes between required collection points. Systems must also allow corrections for data entry errors at all stages. HMIS may choose to only display dependent questions if the HMIS end user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer." Removed "HUD: RHSAP – Collection required for all components" from Funder: Program-Component section.

4.07 Chronic Health Condition

Header	Instruction
Element Name	Chronic Health Condition
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	Chronic Health Condition
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*[If Yes for "Chronic Health Condition"]* Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer

Header	Instruction
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components except SSO Coordinated Entry HUD: ESG – Collection required for all components except ES-NbN HUD: ESG RUSH – Collection required for all components except Emergency Shelter or Street Outreach HUD: HOPWA – Collection required for all components HUD: Unsheltered Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: Rural Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: HUD-VASH – Collection required for HUD VASH Collaborative Case Management HUD: PFS – Collection required for all permanent housing projects HHS: PATH – Collection required for all components HHS: RHY – Collection required for all components VA: GPD – Collection required for all components VA: Community Contract Safe Haven VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Chronic Health Condition per Enrollment
Relationship to Personal ID (a client)	One or more Chronic Health Condition per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. Systems must allow HMIS end users to create 'update' records to document changes between required collection points. Systems must also allow corrections for data entry errors at all stages. An HMIS may choose to only display dependent questions if the HMIS end user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
2024 Revision Summary	Wording change in system logic. Changed "Client refused" to "Client prefers not to answer." Removed "HUD: RHSAP – Collection required for all components" from Funder: Program-Component section.

4.08 HIV/AIDS

Header	Instruction
Element Name	HIV/AIDS
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Response	HIV/AIDS
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected

Header	Instruction
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components except SSO Coordinated Entry HUD: ESG – Collection required for all components except ES-NbN HUD: ESG RUSH – Collection required for all components except Emergency Shelter or Street Outreach HUD: HOPWA – Collection required for all components HUD: Unsheltered Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: Rural Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: HUD-VASH – Collection required for HUD VASH Collaborative Case Management HUD: PFS – Collection required for all permanent housing projects VA: GPD – Collection required for all components VA: Community Contract Safe Haven VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more HIV/AIDS per Enrollment
Relationship to Personal ID (a client)	One or more HIV/AIDS per Client
System Logic & Other System Issues	The system must record the appropriate data collection stage for each record of this data element. Systems must allow HMIS end users to create 'update' records to document changes between required collection points. Systems must also allow corrections for data entry errors at all stages.
XML	<Disabilities>
CSV	Disabilities
2024 Revision Summary	Wording change in system logic. Changed "Client refused" to "Client prefers not to answer." Removed "HUD: RHSAP – Collection required for all components" from Funder: Program-Component section.

4.09 Mental Health Disorder

Header	Instruction
Element Name	Mental Health Disorder
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Response	Mental Health Disorder
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*[If Yes for "Mental Health Disorder"]* Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
0	No
1	Yes

Header	Instruction
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components except SSO Coordinated Entry HUD: ESG – Collection required for all components except ES-NbN HUD: ESG RUSH – Collection required for all components except Emergency Shelter or Street Outreach HUD: HOPWA – Collection required for all components HUD: Unsheltered Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: Rural Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: HUD-VASH – Collection required for HUD VASH Collaborative Case Management HUD: PFS – Collection required for all permanent housing projects HHS: PATH – Collection required for all components HHS: RHY – Collection required for all components VA: GPD – Collection required for all components VA: Community Contract Safe Haven VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Mental Health Disorder per Enrollment
Relationship to Personal ID (a client)	One or more Mental Health Disorder per Client
System Logic & Other System Issues	The system must record the appropriate data collection stage for each record of this data element. Systems must allow HMIS end users to create 'update' records to document changes between required collection points. Systems must also allow corrections for data entry errors at all stages. HMIS may choose to only display dependent questions if the HMIS end user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
2024 Revision Summary	Wording change in system logic. Changed "Client refused" to "Client prefers not to answer." Removed "HUD: RHSAP – Collection required for all components" from Funder: Program-Component section.

4.10 Substance Use Disorder

Header	Instruction
Element Name	Substance Use Disorder
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	Substance Use Disorder
0	No
1	Alcohol use disorder
2	Drug use disorder
3	Both alcohol and drug use disorders
8	Client doesn't know
9	Client prefers not to answer

Header	Instruction
99	Data not collected
Dependent A – Dependent to Field 2 & Response(s) 1 -3	*[If Alcohol use disorder, Drug use disorder, or Both alcohol and drug use disorders for "Substance Use Disorder"]* Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components except SSO Coordinated Entry HUD: ESG – Collection required for all components except ES-NbN HUD: ESG RUSH – Collection required for all components except Emergency Shelter or Street Outreach HUD: HOPWA – Collection required for all components HUD: Unsheltered Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: Rural Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: HUD-VASH – Collection required for HUD VASH Collaborative Case Management HUD: PFS – Collection required for all permanent housing projects HHS: PATH – Collection required for all components HHS: RHY – Collection required for all components VA: GPD – Collection required for all components VA: Community Contract Safe Haven VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start, Update, and Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Substance Use Disorder per Enrollment
Relationship to Personal ID (a client)	One or more Substance Use Disorder per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. Systems must allow HMIS end users to create 'update' records to document changes between required collection points. Systems must also allow corrections for data entry errors at all stages. HMIS may choose to only display dependent questions if the HMIS end user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
2024 Revision Summary	Wording change in system logic. Changed "Client refused" to "Client prefers not to answer." Removed "HUD: RHSAP – Collection required for all components" from Funder: Program-Component section.

4.11 Domestic Violence

Header	Instruction
Element Name	Domestic Violence
Field 1 & Response	Information Date (date information was collected) *([date field])*

Header	Instruction
Field 2 & Responses	Survivor of Domestic Violence
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Survivor of Domestic Violence"* When experience occurred
1	Within the past three months
2	Three to six months ago (excluding six months exactly)
3	Six months to one year ago (excluding one year exactly)
4	One year ago, or more
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent B – Dependent to Field 2 & Response 1	*If Yes for "Survivor of Domestic Violence Victim/Survivor"* Are you currently fleeing?
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components except SSO Coordinated Entry HUD: ESG – Collection required for all components HUD: ESG RUSH – Collection required for all components except Emergency Shelter or Street Outreach HUD: HOPWA – Collection required for all components HUD: Unsheltered Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: Rural Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: HUD-VASH – Collection required for HUD VASH Collaborative Case Management HUD: PFS – Collection required for all permanent housing projects HHS: PATH – Collection required for all components VA: SSVF – Collection required for RRH and Homelessness Prevention VA: GPD – Collection required for all components VA: Community Contract Safe Haven VA: CRS Contract Residential Services
Project Type Applicability	All HMIS Project Types
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Update
Relationship to Enrollment ID (an enrollment)	One or more Domestic Violence per Enrollment
Relationship to Personal ID (a client)	One or more Domestic Violence per Client
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for 'update' information if a change occurs mid-year. Allow corrections for data entry errors at all stages. HMIS may choose to only display dependent questions if the HMIS end user selects the appropriate response.
XML	<DomesticViolence>
CSV	HealthAndDV

Header	Instruction
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer" and replaced "victim" language with "survivor" language. Removed "HUD: RHSAP – Collection required for all components" from Funder: Program-Component section.

4.12 Current Living Situation

Header	Instruction
Element Name	Current Living Situation
Field 1 & Response	Information Date (date of contact) *([date field])*
Field 2 & Responses	Current Living Situation *[See Appendix A – Living Situation Option List]*
Dependent A – Dependent to Field 1 Response 435	Rental Subsidy Type *[See Appendix A]*
Field 3 & Response *(Coordinated Entry Projects ONLY)*	Living situation verified by *[list of Continuum projects]*
Dependent B - Dependent to Field 2 Responses all non-homeless situation responses (17, 37, and all responses between 200 and 499 inclusive)	Is client going to have to leave their current living situation within 14 days?
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent C – Dependent to Dependent B response: 1	Has a subsequent residence been identified?
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent D – Dependent to Dependent B response: 1	Does individual or family have resources or support networks to obtain other permanent housing?
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent E – Dependent to Dependent B response: 1	Has the client had a lease or ownership interest in a permanent housing unit in the last 60 days?
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected

Header	Instruction
Dependent F – Dependent to Dependent B response: 1	Has the client moved 2 or more times in the last 60 days?
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 4 & Response	Location details *([text box])*
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for SSO - Street Outreach, SSO - Coordinated Entry, and any YHDP funded project type serving clients who meet Category 2 or 3 of the homeless definition HUD: ESG – Collection only required for Street Outreach, and NbN shelter HUD: ESG RUSH – Collection required for Street Outreach, Coordinated Entry, and ES - NbN HUD: Unsheltered Special NOFO – Collection required for all components except SSO Coordinated Entry HUD: Rural Special NOFO – Collection required for all components except SSO Coordinated Entry HHS: PATH – Collection required for all components HHS: RHY – Collection only required for Street Outreach
Project Type Applicability	1: Emergency Shelter – Night-by-Night 4: Street Outreach 6: Services Only 14: Coordinated Entry
Data Collected About	Head of Household and Adults
Collection Point	Occurrence Point (At the Time of Contact)
Relationship to Enrollment ID (an enrollment)	0 or more Current Living Situation per Enrollment
Relationship to Personal ID (a client)	1 or more Current Living Situation per Client
System Logic & Other System Issues	The data in this element are transactional data; each time there is a contact, a record of the contact must be recorded including the date and the client's current living situation. Data Collection requirements for PATH-funded components are limited to the following field 2 Living Situation Options: • (16) Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside) • (1) Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or Host Home shelter • (18) Safe Haven • (17) Other • (37) Worker unable to determine Field 3 should be populated by the list of CoC Project names in 2.02.2 *Project Information Project Name*, if 2.02.5 *Continuum Project* indicates that the project is a continuum project.

Header	Instruction
	Dependent A and its dependencies can be used to calculate imminent and at-risk of homelessness housing statuses based on HUD's definition of homelessness. Field 4 has a 250-character limit when exporting in the HMIS CSV. One Current Living Situation is required as an update for each contact made along with the response to Field 2, which may change over the project stay.
XML	<CurrentLivingSituation>
CSV	CurrentLivingSituation
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer." Moved subsidized permanent residences into Dependent A following Field 1, response 435 ("Rental by client, with ongoing housing subsidy")

4.13 Date of Engagement

Header	Instruction
Element Name	Date of Engagement
Field 1 & Response	Date of Engagement *([date field])*
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection only required for Street Outreach HUD: ESG – Collection only required for Street Outreach and ES – NbN HUD: Unsheltered Special NOFO – Collection required for Street Outreach HUD: Unsheltered Rural NOFO – Collection required for Street Outreach HHS: PATH – Collection required for all components HHS: RHY – Collection only required for Street Outreach
Project Type Applicability	1: Emergency Shelter – Night-by-Night 4: Street Outreach 6: Services Only
Data Collected About	Head of Household and Adults
Collection Point	Occurrence Point (At the Point of Engagement)
Relationship to Enrollment ID (an enrollment)	No more than one Date of Engagement per Enrollment
Relationship to Personal ID (a client)	One or more Dates of Engagement per Client
System Logic Other System Issues	Only one Date of Engagement is allowed between the Project Start Date and Project Exit Date. If a client returns to the project at a later date, the previous Date of Engagement does not apply to the new project enrollment. A new Date of Engagement is recorded based on the situation during the new project enrollment. It is possible that a case may be closed without the client becoming engaged and thus, Date of Engagement would be null in that enrollment record.
XML	<DateofEngagement>
CSV	Enrollment
2024 Revision Summary	Wording change in system logic. Updated Project Type Applicability to accommodate addition of Emergency Shelter – Night-by-Night project type

4.14 Bed-Night Date

Header	Instruction
Element Name	Bed-Night Date
Field 1 & Response	Bed-Night Date *([date field])*
Element Type	Program Specific
Funder: Program-Component	HUD: ESG – Collection required for ES - NbN
Project Type Applicability	1: Emergency Shelter – Night-by-Night (Applicability extends to all NbN type emergency shelters that participate in HMIS, regardless of funding source)
Data Collected About	All Clients
Collection Point	Occurrence Point (As Provided)
Relationship to Enrollment ID (an enrollment)	Zero or more Bed-Night Date per Enrollment
Relationship to Personal ID (a client)	Zero or more Bed-Night Date per Client
System Logic & Other System Issues	Collect once for each bed night utilized. A Bed-Night Date indicates that the client has utilized a bed in a night-by-night emergency shelter on that date. The system must be able to store an unlimited number of bed night dates for any 5.06 *Enrollment Identifier* associated with a night-by-night emergency shelter. Entry exit emergency shelters do not use bed nights to track client stays. There must be a record of a bed night on the project start date into the shelter; any additional bed night dates must be after the Project Start Date and *before* the Project Exit Date. The Bed-Night Date must be exportable in the [date field] format.
XML	<ServiceFAReferral>
CSV	Services
2024 Revision Summary	Wording change in system logic. Updated Project Type Applicability to accommodate addition of Emergency Shelter – Night-by-Night project type

4.21 Coordinated Entry Activity

Header	Instruction
Element Name	Coordinated Entry Activity
Field 1	Date of activity *([date field])*
Field 2	Contact Type
1	Phone
2	Virtual
3	In person
Field 3	Prevention Screening/Assessment/Referral
0	No
1	Yes
Dependent A – Dependent to Field 3 response 1	Prevention Outcome
1	Referral to a HP project opening
2	No HP referral – no availability, placed on priority/waiting list
3	No HP referral - determined ineligible
4	Referral to emergency assistance/flex fund/furniture assistance
5	Client declined HP referral
6	Don't know outcome or outcome pending

Dependent B – Dependent to Field A response 1	Location of Prevention Referral *[Project name/HMIS ID]*	
Dependent C – dependent to Field A response 1	Prevention Referral Result	
	1	Successful referral: client accepted
	2	Unsuccessful referral: client rejected
	3	Unsuccessful referral: provider rejected
Dependent D – dependent to Field C	Prevention Referral Result Date *([date field])*	
Field 4	Shelter Screening/Assessment/Referral	
	0	No
	1	Yes
Dependent E - Dependent to Field 4 response 1	Shelter Screening/Assessment Outcome	
	1	Referral to Diversion project opening
	2	Client declined Diversion referral
	3	Referral to Emergency Shelter/Safe Haven bed opening
	4	Client declined shelter/Safe Haven referral - street outreach connection made
	5	Client declined shelter/Safe Haven referral - no connections/referrals
	6	Placed on prioritization list
	7	No connections/referrals provided
	8	Don't know yet or outcome pending
Dependent F - Dependent to Field E response 1 or 3	Location of Shelter or Diversion Referral *[Project name/HMIS ID]*	
Dependent G – dependent to Field E response 1 or 3	Shelter Referral Result	
	1	Successful referral: client accepted
	2	Unsuccessful referral: client rejected
	3	Unsuccessful referral: provider rejected
Dependent H – dependent to Field G	Shelter Referral Result Date *([date field])*	
Field 5	Housing Screening/Assessment/Referral	
	0	No
	1	Yes
Dependent I - Dependent to Field 5 response 1	Housing Screening/Assessment Outcome	
	1	Referral to Diversion project opening
	2	Referral to Transitional Housing bed/unit opening
	3	Referral to Joint TH-RRH project/unit opening
	4	Referral to RRH project/unit opening
	5	Referral to PSH project/unit opening
	6	Referral to Other PH project/unit opening
	7	Referral to a Housing Stability Voucher
	8	Client declined Diversion referral
	9	Placed on prioritization list

10	No availability – Provided other housing information
11	Ineligible – Provided other housing information
12	Client declined housing referral
13	Don't know yet or outcome pending
Dependent J - Dependent to Field I, response 1-7	Location of Housing or Diversion Referral *[Project name/HMIS ID]*
Dependent K – dependent to Field I, response 1-7	Housing Referral Result
1	Successful referral: client accepted
2	Unsuccessful referral: client rejected
3	Unsuccessful referral: provider rejected
Dependent L – dependent to Field K	Housing Referral Result Date *([date field])*
Field 6 & Response	Direct Service/Diversion Provided
0	None
1	Financial Assistance
2	Other Assistance
3	Both Financial & Other Assistance
Dependent M, Dependent to field 6, Responses 1-3	Direct Service/Diversion Outcome
1	Maintained housing they had at CE entry
2	Secured other permanent housing
3	Referred back to CE for shelter assessment
4	Referred back to CE for housing assessment
5	Don't know yet or outcome pending
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for all components providing Coordinated Entry HUD: Unsheltered Special NOFO – Collection required for all components providing Coordinated Entry HUD: Rural Special NOFO – Collection required for all components providing Coordinated Entry HUD: ESG – Collection required for all components providing Coordinated Entry
Project Type Applicability	14: Coordinated Entry (or other depending on CoC design of Coordinated Entry system)
Data Collected About	Head of Household
Collection Point	At occurrence
Relationship to Enrollment ID (an enrollment)	One or more Coordinated Entry Activity per Enrollment
Relationship to Personal ID (a client)	One or more Coordinated Entry Activity per Client
System Logic & Other System Issues	HMIS end users must be able to update fields over time as an event is resolved and information becomes available (e.g., Dependent G). Visibility for fields 3, 4, 5, and 6 should be set at the point of CE Activity record creation. Each CE Activity record must be associated with a specific project. CE Activity records associated with enrollments should refer to the project of that

enrollment. It is not recommended that systems allow CE Activity records to be created outside of an enrollment; however, if a system allows this, there must be another method used to link each CE Activity record to a particular project.

For each CE Activity record, field 3 must be hidden, darkened, or in some other way identified as not to be completed if the associated project does not include "Homelessness Prevention Assessment, Screening, and/or Referral" in the 2.09.A Provided By CE Project selection list that is effective as of the "Date of activity" (field 1). Similarly, projects not marked as providing "Crisis Housing Assessment, Screening, and/or Referral," "Housing Assessment, Screening, and/or Referral," and "Direct Services (search and/or placement support)" should not see fields 4, 5, and 6, respectively.

These settings must be persistent within a record. In other words, if a CE Activity record is opened for viewing or updated at a later date, the field visibility settings must be maintained from the point of creation. If a CE Activity record is created within the confines of a project that provides both prevention and housing assessments, then is opened by a user who only enters information for projects that do not complete assessments at all, fields 3 and 5 should still be displayed to the HMIS end user, just as the they were for the HMIS end user who initially created the record.

Dependent fields A-M must be hidden, darkened, or in some other way identified as not to be completed when they are not relevant based on the dependency conditions provided with each field.

The list of options for 4.21.B Location of Prevention Referral, 4.21.F Location of Shelter or Diversion Referral, and 4.21.J Location of Housing or Diversion Referral should display a list of project names to the HMIS end user and save the selected Project ID for reporting. The list should consist of those projects where 2.09.2 Project Receives CE Referrals = "Yes" as of the "Date of activity" (field 1) and the projects' PDDEs align with the referral type as follows:

- When 4.21.A Prevention Outcome is "Referral to a HP project opening," 4.21.B Location of Prevention Referral should show Homelessness Prevention (12) projects
- When 4.21.E Shelter Screening/Assessment Outcome is "Referral to Diversion project opening," 4.21.F Location of Shelter or Diversion Referral should show projects that are NOT Homelessness Prevention (12), Emergency Shelter - Entry Exit (0), Emergency Shelter - Night-by-Night (1), Safe Haven (8), Transitional Housing (2), PH – Rapid Re-Housing (13), PH – Permanent Supportive Housing (disability required for entry) (3), PH – Housing Only (9), or PH – Housing with Services (no disability required for entry) (10)
- When 4.21.E Shelter Screening/Assessment Outcome is "Referral to Emergency Shelter bed opening," 4.21.F Location of Shelter or Diversion Referral should show Emergency Shelter - Entry Exit (0), Emergency Shelter - Night-by-Night (1), and Safe Haven (8) projects
- When 4.21.I Housing Screening/Assessment Outcome is "Referral to Diversion project opening," 4.21.J Location of Housing or Diversion Referral should show projects that are NOT Homelessness Prevention (12), Emergency Shelter - Entry Exit (0), Emergency Shelter - Night-by-

	Night (1), Safe Haven (8), Transitional Housing (2), PH – Rapid Re-Housing (13), PH – Permanent Supportive Housing (disability required for entry) (3), PH – Housing Only (9), or PH – Housing with Services (no disability required for entry) (10) • When 4.21.I Housing Screening/Assessment Outcome is "Referral to Transitional Housing bed/unit opening," 4.21.J Location of Housing or Diversion Referral should show Transitional Housing (2) projects • When 4.21.I Housing Screening/Assessment Outcome is "Referral to Joint TH-RRH project/unit opening," 4.21.J Location of Housing or Diversion Referral should show Transitional Housing and PH – Rapid Re-Housing projects that have an associated funding source record where Funder Program and Components is either HUD: CoC – Joint Component TH/RRH (44), HUD: Unsheltered Special NOFO (54), or HUD: Rural Special NOFO (55) and the Grant End Date is either null or in the future • When 4.21.I Housing Screening/Assessment Outcome is "Referral to RRH project/unit opening," 4.21.J Location of Housing or Diversion Referral should show PH – Rapid Re-Housing (13) projects • When 4.21.I Housing Screening/Assessment Outcome is "Referral to PSH project/unit opening," 4.21.J Location of Housing or Diversion Referral should show PH – Permanent Supportive Housing (disability required for entry) (3) projects • When 4.21.I Housing Screening/Assessment Outcome is "Referral to Other PH project/unit opening," 4.21.J Location of Housing or Diversion Referral should show PH – Housing Only (9) and PH – Housing with Services (no disability required for entry) (10) projects • When 4.21.I Housing Screening/Assessment Outcome is "Referral to a Housing Stability Voucher," 4.21.J Location of Housing or Diversion Referral should show PH – Housing Only projects (9) System must allow for multiple records to record each instance and must record the date the event occurred in Field 1. A client may have more than one CE Activity record with the same Date of Activity.
XML	<CEActivity>
CSV	CEActivity
2024 Revision Summary	New element

FEDERAL PARTNER PROGRAM SPECIFIC DATA ELEMENTS

These elements are listed under the federal partner program which maintains the element. There are elements maintained by one partner and shared with one other. When combined with UDEs and Common PSDEs, these elements form the basis of data collection requirements for specific project level reporting generated by an HMIS.

HUD-CoC Only Required Elements

C2 Moving On Assistance Provided

Header	Instruction
Element Name	Moving On Assistance Provided
Field 1 & Responses	Date of Moving On Assistance ([date field])
Field 2 & Responses	Moving On Assistance
1	Subsidized housing application assistance

Header	Instruction
2	Financial assistance for Moving On (e.g., security deposit, moving expenses)
3	Non-financial assistance for Moving On (e.g., housing navigation, transition support)
4	Housing referral/placement
5	Other (please specify)
Dependent A to Field 2 Response 5	Other (please specify) *[text]*
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required for Permanent Supportive Housing HUD: Unsheltered Special NOFO – Collection required for Permanent Supportive Housing HUD: Rural Special NOFO – Collection required for Permanent Supportive Housing
Project Type Applicability	3: PH – Permanent Supportive Housing (disability required for entry)
Data Collected About	Head of Household
Collection Point	Occurrence Point (as provided)
Relationship to Enrollment ID (an enrollment)	Zero or more Moving-On Assistance Provided per Enrollment
Relationship to Personal ID (a client)	Zero or more Moving-On Assistance Provided per Client
System Logic & Other System Issues	Dependent A has a 50-character limit when exporting in the HMIS CSV. Systems must allow for update information if a change occurs mid-year and allow corrections for data entry errors at all stages.
Other System Issues	None
XML	<ServiceFAReferral>
CSV	Services
2024 Revision Summary	None

C3 Youth Education Status

Header	Instruction
Element Name	Youth Education Status
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	Current school enrollment and attendance
0	Not currently enrolled in any school or educational course
1	Currently enrolled but NOT attending regularly (when school or the course is in session)
2	Currently enrolled and attending regularly (when school or the course is in session)
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – dependent to Field 2 & Response 0	Most Recent Educational Status
0	K12: Graduated from high school
1	K12: Obtained GED
2	K12: Dropped out
3	K12: Suspended
4	K12: Expelled
5	Higher education: Pursuing a credential but not currently attending
6	Higher education: Dropped out
7	Higher education: Obtained a credential/degree
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected

Dependent B – dependent to Field 2 Response 1 OR Response 2	Current Educational Status
0	Pursuing a high school diploma or GED
1	Pursuing Associate's Degree
2	Pursuing Bachelor's Degree
3	Pursuing Graduate Degree
4	Pursuing other post-secondary credential
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Youth Homeless Demonstration Program (YHDP)
Project Type Applicability	2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 6: Services Only 7: Other 13: PH – Rapid Re-Housing
Data Collected About	Head of Household
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or two Youth Education Status per Enrollment
Relationship to Personal ID (a client)	One or more Youth Education Status per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. Systems must allow corrections for data entry errors at all stages.
XML	<YouthEducationStatus>
CSV	YouthEducationStatus
2024 Revision Summary	Changed "Client refused' to "Client prefers not to answer"

C4 Translation Assistance Needed

Header	Instruction
Element Name	Translation Assistance Needed
Field 1 & Response	Translation Assistance Needed
0	No
1	Yes
8	Client Doesn't Know
9	Client Prefers Not to Answer
99	Data Not Collected
Dependent A – Dependent to Field 1 response 1	Preferred Language(s)
(1-20 options, ranging from 100 to 426)	[Twenty languages or a similar number that is reasonable and appropriate within the given HMIS implementation, selected by the HMIS Lead in partnership with the CoC, from the *HMIS C4 Translation Assistance Needed Supplement*]
21	Different Preferred Language
8	Client Doesn't Know
9	Client Prefers Not to Answer
99	Data Not Collected
Dependent B – Dependent to Dependent A response 21	If Different Preferred Language, please specify *([Text])*
Element Type	Program Specific

Header	Instruction
Funder: Program-Component	HUD: CoC – Collection required for all components HUD: ESG – Collection required for all components HUD: ESG RUSH – Collection required for all components except Emergency Shelter and Street Outreach HUD: Unsheltered Special NOFO – Collection required for all components HUD: Rural Special NOFO – Collection required for all components
Project Type Applicability	All Project Types
Data Collected About	Head of Household
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	One Translation Assistance Needed per Enrollment
Relationship to Personal ID (a client)	One or more Translation Assistance Needed per Client
System Logic & Other System Issues	The *HMIS C4 Translation Assistance Needed Supplement* on the HUD Exchange contains the complete list of languages that should be available within HMIS. In each implementation (including a single HMIS implementation with multiple CoCs), HMIS Administrators must be able to select 20 languages or a similar number that is reasonable and appropriate within the given HMIS implementation, from the list provided in the *HMIS C4 Translation Assistance Needed Supplement*; these selected languages in turn must populate the list of options presented to HMIS end users at project start. If reasonable and appropriate, a picklist of more than 20 response options may be displayed to an HMIS end user. Dependent B has a 100-character limit when exporting in the HMIS CSV.
XML	<Enrollment>
CSV	Enrollment
2024 Revision Summary	New Element

HUD-HOPWA Only Required Elements

W1 Services Provided – HOPWA

Header	Instruction
Element Name	Services Provided – HOPWA
Field 1 & Response	Date of Service *([date field])*
Field 2 & Responses	Type of Service
	1 Adult day care and personal assistance
	2 Case management
	3 Child care
	4 Criminal justice/legal services
	5 Education
	6 Employment and training services
	7 Food/meals/nutritional services
	8 Health/medical care
	9 Life skills training
	10 Mental health care/counseling
	11 Outreach and/or engagement
	12 Substance use services/treatment
	13 Transportation
	14 Other HOPWA funded service
Element Type	Program Specific
Funder: Program-Component	HUD: HOPWA – Collection required for all components
Project Type Applicability	0: Emergency Shelter - Entry Exit 2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 6: Services Only 12: Homelessness Prevention
Data Collected About	All clients receiving services
Collection Point	Occurrence Point (As Provided)
Relationship to Enrollment ID (an enrollment)	Zero or more Services Provided – HOPWA per Enrollment
Relationship to Personal ID (a client)	Zero or more Services Provided – HOPWA per Client
System Logic Other System Issues	Data are time sensitive and may change over the project stay. System must allow for multiple records per project stay to record each instance and must record the date the service was provided. The data in this element are transactional data; each time the service is delivered, a record of the date of service and the service element must be maintained. If the service benefits the entire household, it may be recorded solely for the Head of Household.
XML	<ServiceFAReferral>
CSV	Services
2024 Revision Summary	Removed "disorder" from "Substance use disorder services/treatment" option. Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type

W2 Financial Assistance– HOPWA

Header	Instruction
Element Name	Financial Assistance – HOPWA
Field 1 & Response	Date of Financial Assistance *([date field])*
Field 2 & Responses	Financial Assistance Type
1	Rental assistance *[collect for PHP and STRMU and PH-TBRA]*
2	Security deposits *[collect for PHP]*
3	Utility deposits *[collect for PHP]*
4	Utility payments *[collect for PHP and STRMU]*
7	Mortgage assistance *[collect for STRMU]*
Field 3 & Response	Financial Assistance Amount *([currency/decimal])*
Element Type	Program Specific
Funder: Program-Component	HUD: HOPWA – Collection required for PHP and STRMU only as indicated above
Project Type Applicability	6: Services Only 12: Homelessness Prevention
Data Collected About	Head of Household
Collection Point	Occurrence Point (As Provided)
Relationship to Enrollment ID (an enrollment)	Zero or more Financial Assistance – HOPWA per Enrollment
Relationship to Personal ID (a client)	Zero or more Financial Assistance – HOPWA per Client
System Logic & Other System Issues	Data are time sensitive and may change over the project stay. System must allow for multiple records per project stay to record each instance and must record the date the financial assistance was provided. The data in this element are transactional data; each time there is financial assistance provided, a record of the assistance must be recorded including the date and financial assistance information. Records of financial assistance should be attached to the Head of Household.
XML	<ServiceFAReferral>
CSV	Services
2024 Revision Summary	None

W3 Medical Assistance

Header	Instruction
Element Name	Medical Assistance
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	Receiving AIDS Drug Assistance Program (ADAP)
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent B – Dependent to Field 3 & Response 0	*If No for "Receiving AIDS Drug Assistance Program (ADAP)"* Reason
1	Applied; decision pending
2	Applied; client not eligible
3	Client did not apply
4	Insurance type N/A for this client
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 4 & Responses	Receiving Ryan White-funded Medical or Dental Assistance

Header	Instruction
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent C – Dependent to Field 4 & Response 0	*If No for "Receiving Ryan White-funded Medical or Dental Assistance"* Reason
1	Applied; decision pending
2	Applied; client not eligible
3	Client did not apply
4	Insurance type N/A for this client
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: HOPWA – Collection required for all components
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 6: Services Only 12: Homelessness Prevention
Data Collected About	All Household Members with HIV/AIDS
Collection Point	Project Start, Update, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Medical Assistance per Enrollment
Relationship to Personal ID (a client)	One or more Medical Assistance per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.
XML	<MedicalAssistance>
CSV	IncomeBenefits
2024 Revision Summary	Changed "Client refused' to "Client prefers not to answer." Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Removed "Receiving Public HIV/AIDS Medical Assistance" and its dependent, "If No for 'Receiving Public HIV/AIDS Medical Assistance,' Reason"

W4 T-cell (CD4) and Viral Load

Header	Instruction
Element Name	T-cell (CD4) and Viral Load
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	T-Cell (CD4) Count Available
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If a yes to "T-Cell (CD4) Count Available" then* T-cell Count (integer between 0 – 1500)
Dependent B – Dependent to Field 2 & Response 1	*If a number is entered in the T-Cell (CD4) count, then* How was the information obtained

Header	Instruction
1	Medical Report
2	Client report
3	Other
Field 3 & Responses	Viral Load Information Available
0	Not Available
1	Available
2	Undetectable
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent C – Dependent to Field 3 & Response 1	If "Viral Load Information Available" then Count ([integer between 0 – 999999])
Dependent D – Dependent to Field 3 & Response 1	If a number is entered in the Viral Load count, then How was the information obtained
1	Medical Report
2	Client report
3	Other
Element Type	Program Specific
Funder: Program-Component	HUD: HOPWA – Collection required for all components
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 6: Services Only 12: Homelessness Prevention
Data Collected About	All Household Members with HIV/AIDS
Collection Point	Project Start, Update, Annual Assessment, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more T-cell (CD4) and Viral Load per Enrollment
Relationship to Personal ID (a client)	One or more T-cell (CD4) and Viral Load per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. Systems must also allow for updated information if a change occurs mid-year. Allow corrections for data entry errors at all stages. It is recommended that an HMIS only display this question as dependent to 4.08 *HIV/AIDS* where the response is "yes." If possible, the system should limit the numeric range of the 'viral load information available' – response option 1 "available" to 21 to 999,999 as a response of 20 or less is associated with an "undetectable viral load."
XML	<Disabilities>
CSV	Disabilities
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer." Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type

W5 Housing Assessment at Exit

Header	Instruction
Element Name	Housing Assessment at Exit
Field 1 & Responses	Housing Assessment at Exit
1	Able to maintain the housing they had at project entry
2	Moved to new housing unit
3	Moved in with family/friends on a temporary basis
4	Moved in with family/friends on a permanent basis
5	Moved to a transitional or temporary housing facility or program

Header	Instruction
6	Client became homeless – moving to a shelter or place unfit for human habitation
7	Jail/prison
10	Deceased
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – Dependent to Field 1 & Response 1	*If Able to maintain the housing they had at project entry for "Housing Assessment at Exit"* Subsidy information
1	Without a subsidy
2	With the subsidy they had at project entry
3	With an on-going subsidy acquired since project entry
4	Only with financial assistance other than a subsidy
Dependent B – Dependent to Field 1 & Response 2	*If Moved to new housing unit for "Housing Assessment at Exit"* Subsidy information
1	With on-going subsidy
2	Without an on-going subsidy
Element Type	Program Specific
Funder: Program-Component	HUD: CoC – Collection required only for Homelessness Prevention component HUD: ESG – Collection required only for Homelessness Prevention component HUD: ESG-RUSH – Collection required for Homelessness Prevention component HUD: HOPWA – Collection required for all components
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 6: Services Only 12: Homelessness Prevention
Data Collected About	All Clients
Collection Point	Project Exit
Relationship to Enrollment ID (an enrollment)	Zero or one Housing Assessment at Exit per Enrollment
Relationship to Personal ID (a client)	Zero or more Housing Assessment at Exit per Client
System Logic & Other System Issues	System stores collected information as 'project exit' information and retains for historical purposes.
Other System Issues	None
XML	<ExitHousingAssessment>
CSV	Exit
2024 Revision Summary	Changed "Client refused' to "Client prefers not to answer," "Client went to jail/prison" to "Jail/prison," and "Client died" to "Deceased." Updated Funder: Program-Component field. Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type

W6 Prescribed Anti-Retroviral

Header	Instruction
Element Name	Prescribed Anti-Retroviral

Header	Instruction
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	Has the participant been prescribed anti-retroviral drugs?
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: HOPWA – collection required for all components
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 6: Services Only 12: Homeless Prevention
Data Collected About	All Household Members with HIV/AIDS
Collection Point	Project Start, Update, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Prescribed Anti-Retroviral per Enrollment
Relationship to Personal ID (a client)	One or more Prescribed Anti-Retroviral per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. Systems must allow for update information if a change occurs mid-year and allow corrections for data entry errors at all stages. It is recommended that an HMIS only display this question as dependent to 4.08 *HIV/AIDS* where the response is "yes."
XML	<Disabilities>
CSV	Disabilities
2024 Revision Summary	Wording change in system logic. Changed "Client refused' to "Client prefers not to answer." Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type

HHS-PATH Only Required Elements

P1 Services Provided – PATH Funded

Header	Instruction
Element Name	Services Provided – PATH Funded
Field 1 & Response	Date of Service *([date field])*
Field 2 & Responses	Type of PATH FUNDED Service Provided
1	Re-engagement
2	Screening
14	Clinical assessment
3	Habilitation/rehabilitation
4	Community Mental Health

Header	Instruction
5	Substance use treatment
6	Case management
7	Residential supportive services
8	Housing minor renovation
9	Housing moving assistance
10	Housing eligibility determination
11	Security deposits
12	One-time rent for eviction prevention
Element Type	Program Specific
Funder: Program-Component	HHS: PATH – Collection required for all components
Project Type Applicability	4: Street Outreach 6: Services Only
Data Collected About	Head of Household and Adults
Collection Point	Occurrence Point (As Provided)
Relationship to Enrollment ID (an enrollment)	Zero or more Services Provided-PATH Funded per Enrollment
Relationship to Personal ID (a client)	Zero or more Services Provided-PATH Funded per Client
System Logic & Other System Issues	Data are time sensitive and may change over the project stay. System must allow for multiple records per project stay to record each instance and must record the date the service was provided. If a service benefits the entire household, it must be recorded for the Head of Household. PATH only records services that are PATH funded. If providers want to collect other services, then a separate element must be created to distinguish PATH funded services from non-PATH funded services. PATH reports will only include services for persons who received services and are enrolled.
XML	<ServiceFAReferral>
CSV	Services
2024 Revision Summary	Wording change in system logic.

P2 Referrals Provided – PATH

Header	Instruction
Element Name	Referrals Provided PATH
Field 1 & Response	Date of Referral *([date field])*
Field 2 & Responses	Type of Referral
1	Community Mental Health
2	Substance Use Treatment
3	Primary Health/ Dental Care
4	Job Training
5	Educational Services
6	Housing Services
11	Temporary Housing
7	Permanent Housing
8	Income Assistance
9	Employment Assistance
10	Medical Insurance
Dependent A – Dependent to Field 2 & Responses 1-10	*If* any *"Type of Referral"* made Select Outcome for each
1	Attained
2	Not attained
3	Unknown
Element Type	Program Specific
Funder: Program-Component	HHS: PATH – Collection required for all components
Project Type Applicability	4: Street Outreach 6: Services Only
Data Collected About	Head of Household and Adults
Collection Point	Occurrence Point (As Provided)
Relationship to Enrollment ID (an enrollment)	Zero or more Referrals Provided – PATH per Enrollment
Relationship to Personal ID (a client)	Zero or more Referrals Provided – PATH per Client
System Logic Other System Issues	Data are time sensitive and may change over the project stay. System must allow multiple records per project stay to record each instance and must record the date the referral was provided. Multiple types of the same referral may be made over the course of project enrollment. Each referral should have an outcome response. Referral outcome is being shown as a dependent response. However, the responses of attained, not attained, or unknown may have better ways of presentation for data collection than as dependent fields as the response may not be known simultaneous with identification of the referral. Vendors may elect means other than a dependent field to improve data quality. The referral outcome information is required for reporting. PATH reports will only include referrals for persons who received referrals and are enrolled.
XML	<ServiceFAReferral>
CSV	Services
2024 Revision Summary	Wording change in system logic.

P3 PATH Status

Header	Instruction
Element Name	PATH Status
Field 1 & Response	Date of Status Determination *([date field])*
Field 2 & Responses	Client Became Enrolled in PATH
0	No
1	Yes
Dependent A – Dependent to Field 2 & Response 0	*If No for "Client Became Enrolled in PATH"* Reason not enrolled
1	Client was found ineligible for PATH
2	Client was not enrolled for other reason(s)
3	Unable to locate client
Element Type	Program Specific
Funder: Program-Component	HHS: PATH – Collection required for all components
Project Type Applicability	4: Street Outreach 6: Services Only
Data Collected About	Head of Household and Adults
Collection Point	Occurrence Point (At Determination; collect once, at or before exit, when the status is determined)
Relationship to Enrollment ID (an enrollment)	No more than one PATH Status per Enrollment
Relationship to Personal ID (a client)	One or more PATH Status per Client
System Logic Other System Issues	Only one PATH status date and response is allowed for each project stay. If a client exits and returns to the project later, the previously entered enrollment data does not apply and a new response must be entered based on the new project start and project exit service period. If an HMIS supports requiring elements, then this element and its dependent response should be required for PATH at project exit and the client should not be able to be exited without a response to this element. This element is critical to PATH reporting.
XML	<PATHStatus>
CSV	Enrollment
2024 Revision Summary	None

P4 Connection with SOAR

Header	Instruction
Element Name	Connection with SOAR
Field 1 & Responses	Connection with SOAR
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HHS: PATH – Collection required for all components VA: SSVF – Collection required for RRH and Homelessness Prevention
Project Type Applicability	4: Street Outreach 6: Services Only 12: Homelessness Prevention 13: PH – Rapid Re-Housing
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Update, Annual Assessment, and Exit
Relationship to Enrollment ID (an enrollment)	One or more Connection with SOAR per Enrollment
Relationship to Personal ID (a client)	One or more Connection with SOAR per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year and allow corrections for data entry errors at all stages. If the SOAR program is locally available, CoCs may find this element helpful to their CoCs for implementation in programs other than PATH.
XML	<ConnectionWithSOAR>
CSV	IncomeBenefits
2024 Revision Summary	Changed "Client refused' to "Client prefers not to answer." Updated Funder: Program-Component response "VA: SSVF – all components" to only "VA: SSVF – Collection required for RRH and Homelessness Prevention"

HHS-RHY Only Required Elements

R1 Referral Source

Header	Instruction
Element Name	Referral Source
Field 1 & Responses	Referral Source
1	Self-Referral
2	Individual: Parent/Guardian/Relative/Friend/Foster Parent/Other Individual
7	Outreach Project
11	Temporary Shelter
18	Residential Project
28	Hotline
30	Child Welfare/CPS
34	Juvenile Justice
35	Law Enforcement/ Police
37	Mental Hospital
38	School
39	Other Organization
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – Dependent to Field 1 & Response 7	*If Outreach Project: FYSB for "Referral Source" is selected* Number of times approached by outreach prior to entering the project *([Box for integer response])*
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Referral Source per Enrollment
Relationship to Personal ID (a client)	One or more Referral Source per Client
System Logic & Other System Issues	System stores collected information as 'project start' information and retains for historical purpose.
XML	<EntryRHY>
CSV	Enrollment
2024 Revision Summary	Changed "Client refused' to "Client prefers not to answer." Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type

R2 RHY – BCP Status

Header	Instruction
Element Name	RHY – BCP Status
Field 1 & Response	Date of Status Determination *([date field])*
Field 2 & Responses	Youth Eligible for RHY Services
0	No
1	Yes
Dependent A – Dependent to Field 2 & Response 0	*If No for "Youth Eligible for RHY Services"* Reason why services are not funded by BCP grant
1	Out of age range
2	Ward of the State – Immediate Reunification
3	Ward of the Criminal Justice System – Immediate Reunification
4	Other
Dependent B – Dependent to Field 2 & Response 1	*If Yes for "Youth Eligible for RHY Services"* Runaway youth
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data Not Collected
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for BCP only
Project Type Applicability	0: Emergency Shelter – Entry Exit 12: Homelessness Prevention
Data Collected About	All Clients
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one RHY-BCP Status per Enrollment
Relationship to Personal ID (a client)	One or more RHY-BCP Status per Client
System Logic & Other System Issues	Only one RHY status date and only one response for 'FYSB Youth' is allowed for each project stay. If a client returns to the project at a later date, the previous data does not apply and must be entered based on the new project start and project exit date service period. Youth who identify as "No" to 'FYSB Youth' are also not experiencing homelessness under the HUD definition of homelessness. Data on these youth who are identified as "No" to 'FYSB Youth' does transmit in the RHY CSV export for the national data transfers but are filtered out in analysis. If the system supports required elements, then this element should be required for RHY: BCP-ES funded projects and the client should not be able to exit the project without a response to this element.
XML	<RHYBCPStatus>
CSV	Enrollment
2024 Revision Summary	Wording change in system logic. Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer"

R3 Sexual Orientation

Header	Instruction
Element Name	Sexual Orientation
Field 1 & Responses	Sexual Orientation
1	Heterosexual
2	Gay
3	Lesbian
4	Bisexual
5	Questioning/Unsure
6	Other
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – Dependent to Response 6	If other, please describe *([text])*
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components HUD: CoC – Youth Homeless Demonstration Program (YHDP) – collection required for all components HUD: CoC – Permanent Supportive Housing HUD: Unsheltered Special NOFO – Collection required for Permanent Supportive Housing HUD: Rural Special NOFO – Collection required for Permanent Supportive Housing
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 4: Street Outreach 9: PH – Housing Only 10: PH – Housing with Services (no disability required for entry) 12: Homelessness Prevention 13: PH – Rapid Re-Housing
Data Collected About	Head of Household and Adults
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Sexual Orientation per Enrollment
Relationship to Personal ID (a client)	One or more Sexual Orientation per Client
System Logic & Other System Issues	System stores collected information as 'project start' information and retains for historical purpose. Dependent A has a 100-character limit when exporting in the HMIS CSV.
XML	<EntryRHY>
CSV	Enrollment
2024 Revision Summary	Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type and added "HUD: CoC –Permanent Supportive Housing." Changed "Client refused' to "Client prefers not to answer"

R4 Last Grade Completed

Header	Instruction
Element Name	Last Grade Completed
Field 1 & Responses	Last Grade Completed
1	Less than Grade 5
2	Grades 5-6
3	Grades 7-8
4	Grades 9-11
5	Grade 12/High school diploma
6	School program does not have grade levels
7	GED
10	Some college
11	Associate's degree
12	Bachelor's degree
13	Graduate degree
14	Vocational certification
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: HUD-VASH – Collection required for HUD/VASH- Continuum HHS: RHY – Collection required for all components except for Street Outreach VA: SSVF – Collection required for RRH and Homelessness Prevention
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 12: Homelessness Prevention 13: PH – Rapid Re-Housing
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Last Grade Completed per Enrollment
Relationship to Personal ID (a client)	One or more Last Grade Completed per Client
System Logic & Other System Issues	System stores collected information as 'project start' or 'project exit' information and retains for historical purpose.
XML	<Education><LastGradeCompleted>
CSV	EmploymentEducation
2024 Revision Summary	Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer"

R5 School Status

Header	Instruction
Element Name	School Status
Field 1 & Responses	School Status
1	Attending school regularly
2	Attending school irregularly
3	Graduated from high school
4	Obtained GED
5	Dropped out
6	Suspended
7	Expelled
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more School Status per Enrollment
Relationship to Personal ID (a client)	One or more School Status per Client
System Logic & Other System Issues	System stores collected information as 'project start' or 'project exit' information and retains for historical purpose.
XML	<SchoolStatus><LastGradeCompleted>
CSV	EmploymentEducation
2024 Revision Summary	Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer"

R6 Employment Status

Header	Instruction
Element Name	Employment Status
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	Employed
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Employed"* Type of Employment
1	Full-time
2	Part-time
3	Seasonal / sporadic (including day labor)
Dependent B – Dependent to Field 2 & Response 0	*If No for "Employed"* Why Not Employed
1	Looking for work
2	Unable to work
3	Not looking for work
Element Type	Program Specific
Funder: Program-Component	HUD: HUD-VASH – Collection required for HUD/VASH-Continuum

Header	Instruction
	HHS: RHY – Collection required for all components except for Street Outreach VA: SSVF – Collection required for RRH and Homelessness Prevention VA: GPD – collection required for all components
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 8: Safe Haven 9: PH – Housing Only 12: Homelessness Prevention 13: PH – Rapid Re-Housing
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Employment Status per Enrollment
Relationship to Personal ID (a client)	One or more Employment Status per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element. System stores collected information as 'project start' or 'project exit' information and retains for historical purpose.
XML	<Employment>
CSV	EmploymentEducation
2024 Revision Summary	Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer"

R7 General Health Status

Header	Instruction
Element Name	General Health Status
Field 1 & Responses	General Health Status
1	Excellent
2	Very good
3	Good
4	Fair
5	Poor
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: HUD-VASH – Collection required for HUD/VASH-Continuum HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more General Health Status per Enrollment
Relationship to Personal ID (a client)	One or more General Health Status per Client
System Logic & Other System Issues	System stores collected information as 'project start' or 'project exit' information and retains for historical purpose.
XML	<HealthStatus>
CSV	HealthAndDV
2024 Revision Summary	Changed "Client refused' to "Client prefers not to answer"

R8 Dental Health Status

Header	Instruction
Element Name	Dental Health Status
Field 1 & Responses	Dental Health Status
1	Excellent
2	Very good
3	Good
4	Fair
5	Poor
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Dental Health Status per Enrollment
Relationship to Personal ID (a client)	One or more Dental Health Status per Client
System Logic & Other System Issues	System stores collected information as 'project start' or 'project exit' information and retains for historical purpose.
XML	<HealthStatus>
CSV	HealthAndDV
2024 Revision Summary	Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer"

R9 Mental Health Status

Header	Instruction
Element Name	Mental Health Status
Field 1 & Responses	Mental Health Status
1	Excellent
2	Very good
3	Good
4	Fair
5	Poor
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start, Project Exit
Relationship to Enrollment ID (an enrollment)	One or more Mental Health Status per Enrollment
Relationship to Personal ID (a client)	One or more Mental Health Status per Client
System Logic & Other System Issues	System stores collected information as 'project start' or 'project exit' information and retains for historical purpose.
XML	<HealthStatus>

Header	Instruction
CSV	HealthAndDV
2024 Revision Summary	Changed "Client refused' to "Client prefers not to answer." Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type.

R10 Pregnancy Status

Header	Instruction	
Element Name	Pregnancy Status	
Field 1 & Responses	Pregnancy Status	
0	No	
1	Yes	
8	Client doesn't know	
9	Client prefers not to answer	
99	Data not collected	
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Pregnancy Status"* *Due Date ([date field])*	
Element Type	Program Specific	
Funder: Program-Component	HHS: RHY – Collection required for all components	
Project Type Applicability	0: Emergency Shelter – Entry Exit	
	2: Transitional Housing	
	4: Street Outreach	
	12: Homelessness Prevention	
Data Collected About	Head of Household and Adults	
Collection Point	Project Start, Update	
Relationship to Enrollment ID (an enrollment)	One or more Pregnancy Status per Enrollment	
Relationship to Personal ID (a client)	One or more Pregnancy Status per Client	
System Logic & Other System Issues	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs, must record the date the information was collected with a data collection stage of 'project update', and retain all updates for historical purpose. There may be multiple records of this data element per project stay; each time there is pregnancy, a record of the pregnancy must be recorded.	
XML	<HealthStatus>	
CSV	HealthAndDV	
2024 Revision Summary	Wording change in system logic. Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer"	

R11 Formerly a Ward of Child Welfare/Foster Care Agency

Header	Instruction	
Element Name	Formerly a Ward of Child Welfare/Foster Care Agency	
Field 1 & Responses	Formerly a Ward of Child Welfare or Foster Care Agency	
0	No	
1	Yes	
8	Client doesn't know	
9	Client prefers not to answer	
99	Data not collected	

Header	Instruction
Dependent A – Dependent to Field 1 & Response 1	*If Yes for "Formerly a Ward of Child Welfare or Foster Care Agency"* Number of Years
1	Less than one year
2	1 to 2 years
3	3 to 5 or more years
Dependent B – Dependent to Dependent A & Response 1	*If Less than one year for "Number of Years"* Number of Months *([integers 1-11])*
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Formerly a Ward of Child Welfare or Foster Care Agency per Enrollment
Relationship to Personal ID (a client)	One or more Formerly a Ward of Child Welfare or Foster Care Agency per Client
System Logic & Other System Issues	System stores collected information as 'project start' information and retains for historical purpose. HMIS may choose to only display dependent questions if the HMIS end user selects the appropriate response.
XML	<EntryRHY>
CSV	Enrollment
2024 Revision Summary	Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer"

R12 Formerly a Ward of Juvenile Justice System

Header	Instruction
Element Name	Formerly a Ward of Juvenile Justice System
Field 1 & Responses	Formerly a Ward of Juvenile Justice System
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – Dependent to Field 1 & Response 1	*If Yes for "Formerly a Ward of Juvenile Justice System""* Number of Years
1	Less than one year
2	1 to 2 years
3	3 to 5 or more years
Dependent B – Dependent to Dependent A & Response 1	*If Less than one year for "Number of Years"* Number of Months (1-11)
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Formerly a Ward of Juvenile Justice System per Enrollment
Relationship to Personal ID (a client)	One or more Formerly a Ward of Juvenile Justice System per Client

Header	Instruction
System Logic & Other System Issues	System stores collected information as 'project start' information and retains for historical purpose. HMIS may choose to only display dependent questions if the HMIS end user selects the appropriate response.
XML	<EntryRHY>
CSV	Enrollment
2024 Revision Summary	Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer"

R13 Family Critical Issues

Header	Instruction
Element Name	Family Critical Issues
Field 9 & Responses	Unemployment – Family member
0	No
1	Yes
Field 11 & Responses	Mental Health Disorder – Family member
0	No
1	Yes
Field 15 & Responses	Physical Disability – Family member
0	No
1	Yes
Field 21 & Responses	Alcohol or Substance Use Disorder – Family member
0	No
1	Yes
Field 22 & Responses	Insufficient Income to support youth – Family member
0	No
1	Yes
Field 24 & Responses	Incarcerated Parent of Youth
0	No
1	Yes
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Family Issues per Enrollment
Relationship to Personal ID (a client)	One or more Family Issues per Client
System Logic & Other System Issues	System stores collected information as 'project start' information and retains for historical purpose.
Other System Issues	None
XML	<EntryRHY>
CSV	Enrollment
2024 Revision Summary	Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type

R14 RHY Service Connections

Header	Instruction					
Element Name	RHY Service Connections	BCP-P	BCP-ES	TLP&MGH	SOP	DEMO
Field 1 & Response	Date of Service *([date field])*	X	X	X		X
Field 2 & Responses	Type of RHY Service	X	X	X		X
2	Community service/service learning (CSL)			X		X
7	Criminal justice /legal services	X	X	X		X
5	Education	X	X	X		X
6	Employment and/or training services			X		X
14	Health/medical care	X	X	X		X
26	Home-based Services	X				
8	Life skills training	X	X	X		X
10	Parenting education for youth with children	X	X	X		X
27	Post-natal newborn care (wellness exams; immunizations)			X		X
12	Post-natal care for client (person who gave birth)			X		X
13	Pre-natal care			X		X
28	STD Testing	X	X			
29	Street-based Services	X				
17	Substance use disorder treatment	X	X	X		X
18	Substance Use disorder Ed/Prevention Services	X	X	X		X
Funder: Program -Component	HHS: RHY – Collection required for components – as outlined above					
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 6: Services Only 12: Homelessness Prevention					
Data Collected About	Head of Household and Adults					
Collection Point	Occurrence Point (At First Service)					
Relationship to Enrollment ID (an enrollment)	Zero or more RHY Service Connections per Enrollment					
Relationship to Personal ID (a client)	Zero or more RHY Service Connections per Client					
System Logic & Other System Issues	Data are time sensitive and may change over the project stay. The system must allow for multiple records per project stay to record each instance and must record the date the new information was collected. If the service benefits the entire household, it may be recorded solely for the Head of Household.					
XML	<ServiceFAReferral>					
CSV	Services					
2024 Revision Summary	Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type					

R15 Commercial Sexual Exploitation/Sex Trafficking

Header	Instruction
Element Name	Commercial Sexual Exploitation/Sex Trafficking
Field 1 & Responses	Ever received anything in exchange for sex (e.g., money, food, drugs, shelter)
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected

Header	Instruction
Dependent A – Dependent to Field 1 & Response 1	*If Yes for "Ever received anything in exchange for sex"* In the last <u>three months</u>
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent B – Dependent to Field 1 & Response 1	*If Yes for "Ever received anything in exchange for sex"* How many times
1	1-3
2	4-7
3	8-11
4	12 or more
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent C – Dependent to Field 1 & Response 1	*If Yes for "Ever received anything in exchange for sex"* Ever <u>made/persuaded/forced</u> to have sex in exchange for something
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent D – Dependent to Dependent C & Response 1	*If Yes for "Ever made/persuaded/forced to have sex in exchange for something?"* In the last <u>three months</u>?
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 4: Street Outreach 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Exit
Relationship to Enrollment ID (an enrollment)	Zero or 1 Commercial Sexual Exploitation per Enrollment
Relationship to Personal ID (a client)	Zero or more Commercial Sexual Exploitation per Client
System Logic Other System Issues	System stores collected information as 'project exit' information and retains for historical purposes. HMIS may choose to only display dependent questions if the HMIS end user selects the appropriate response. If mouse over/hover functionality is available in the system for explanations/definitions, RHY requests the information to read as follows: Field 1: "Have you ever received anything in exchange for having sexual relations with another person, such as money, food, drugs or shelter?" Dependent B: "How many times have you received something in exchange for having sexual relations with another person, such as money, food, drugs or shelter?" Dependent C: "Did someone ever <u>make you or persuade</u> you to have sex with anyone else in exchange for something such as money, food, drugs or shelter?"
XML	<ExitRHY>

Header	Instruction
CSV	Exit
2024 Revision Summary	Wording change in system logic. Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer"

R16 Labor Exploitation/Trafficking

Header		Instruction
Element Name		Labor Exploitation/Trafficking
Field 1 & Responses		Ever afraid to quit/leave work due to threats of violence to yourself, family, or friends
	0	No
	1	Yes
	8	Client doesn't know
	9	Client prefers not to answer
	99	Data not collected
Field 2 & Responses		Ever promised work where work or payment was different than you expected
	0	No
	1	Yes
	8	Client doesn't know
	9	Client prefers not to answer
	99	Data not collected
Dependent A – Dependent to Field 1 & 2 Response 1		*If Yes for either "Workplace violence threats" OR "Workplace promise difference" – Felt forced, coerced, pressured, or tricked into continuing the job*
	0	No
	1	Yes
	8	Client doesn't know
	9	Client prefers not to answer
	99	Data not collected
Dependent B – Dependent to Field 1 & 2 Response 1		*If Yes for either "Workplace violence threats" OR "Workplace promise actual difference" – In the last 3 months*
	0	No
	1	Yes
	8	Client doesn't know
	9	Client prefers not to answer
	99	Data not collected
Element Type		Program Specific
Funder: Program-Component		HHS: RHY – Collection required for all components
Project Type Applicability		0: Emergency Shelter – Entry Exit 2: Transitional Housing 4: Street Outreach
Data Collected About		Head of Household and Adults
Collection Point		Project Exit
Relationship to Enrollment ID (an enrollment)		Zero or one Labor Exploitation per Enrollment
Relationship to Personal ID (a client)		Zero or more Labor Exploitation per Client

Header	Instruction
System Logic & Other System Issues	System stores collected information as 'project exit' information and retains for historical purposes.
	HMIS may choose to only display dependent questions if the HMIS end user selects the appropriate response.
	If mouse over/hover functionality is available in the system for explanations/definitions, RHY requests the information to read as follows:
	Field 1: "Have you ever been afraid to leave or quit a work situation due to fears of violence or other threats of harm to yourself, family or friends?"
	Field 2: "Have you ever been promised work where the work or payment ended up being different from what you expected?"
	Dependent A: "Did you feel forced, coerced, pressured or tricked into continuing this job?"
XML	<ExitRHY>
CSV	Exit
2024 Revision Summary	Wording change in system logic. Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer"

R17 Project Completion Status

Header		Instruction
Element Name		Project Completion Status
Field 1 & Responses		Project Completion Status
	1	Completed project
	2	Client voluntarily left early
	3	Client was expelled or otherwise involuntarily discharged from project
Dependent A – Dependent to Field 1 & Response 3		*If Client was expelled or otherwise involuntarily discharged from project for "Project Completion Status"* Select the major reason
	1	Criminal activity/destruction of property/violence
	2	Non-compliance with project rules
	3	Non-payment of rent/occupancy charge
	4	Reached maximum time allowed by project
	5	Project terminated
	6	Unknown/disappeared
Element Type		Program Specific
Funder: Program-Component		HHS: RHY – Collection required for all components except for Street Outreach and BCP-Prevention
Project Type Applicability		0: Emergency Shelter – Entry Exit 2: Transitional Housing
Data Collected About		Head of Household and Adults
Collection Point		Project Exit
Relationship to Enrollment ID (an enrollment)		Zero or one Project Completion Status per Enrollment
Relationship to Personal ID (a client)		Zero or more Project Completion Status per Client
System Logic & Other System Issues		System stores collected information as 'project exit' information and retains for historical purposes.
XML		<ExitRHY><ProjectCompletionStatus>
CSV		Exit
2024 Revision Summary		Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Youth" in Field 1 responses to "Client" Wording change in system logic.

R18 Counseling

Header	Instruction
Element Name	Counseling
Field 1 & Responses	Client received counseling
0	No
1	Yes
Dependent A – Dependent to Field 1 & Response 1	*If Yes* Identify the type(s) of counseling received
1	Individual
2	Family
3	Group – including peer counseling
Dependent B – Dependent to Field 1 & Response 1	If yes, Identify the number of sessions received by exit
1	*([integers 1-48+])*
Field 2 & Response	Total number of sessions planned in client's treatment or service plan
1	*([integers 1-48+])*
Field 3 & Responses	A plan is in place to start or continue counseling after exit
0	No
1	Yes
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Project Exit
Relationship to Enrollment ID (an enrollment)	Zero or one Counseling per Enrollment
Relationship to Personal ID (a client)	Zero or more Counseling per Client
System Logic & Other System Issues	System stores collected information as 'project exit' information and retains for historical purposes.
XML	<ExitRHY>
CSV	Exit
2024 Revision Summary	Changed response from "Counseling received by client" to "Client received counseling." Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type

R19 Safe and Appropriate Exit

Header	Instruction
Element Name	Safe and Appropriate Exit
Field 1 & Responses	Exit destination safe – as determined by the client
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 2 & Responses	Exit destination safe – as determined by the project/caseworker
0	No
1	Yes
2	Worker does not know
Field 3 & Response	Client has permanent positive adult connections outside of project
0	No
1	Yes

Header	Instruction
2	Worker does not know
Field 4 & Response	Client has permanent positive peer connections outside of project
0	No
1	Yes
2	Worker does not know
Field 5 & Response	Client has permanent positive community connections outside of project
0	No
1	Yes
2	Worker does not know
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach and Homelessness Prevention
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing
Data Collected About	Head of Household and Adults
Collection Point	Project Exit
Relationship to Enrollment ID (an enrollment)	Zero or 1 Safe and Appropriate Exit per Enrollment
Relationship to Personal ID (a client)	Zero or more Safe and Appropriate Exit per Client
System Logic & Other System Issues	System stores collected information as 'project exit' information and retains for historical purposes.
XML	<ExitRHY>
CSV	Exit
2024 Revision Summary	Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer"

R20 Aftercare Plans

Header	Instruction
Element Name	Aftercare Plans
Field 1 & Response	Information Date (date information was collected) *([date field])*
Field 2 & Responses	Aftercare was provided
0	No
1	Yes
9	Client prefers not to answer
Dependent A – Dependent to Field 2	*If yes – Identify the primary way it was provided*
1	Via email/social media
2	Via telephone
3	In person: one-on-one
4	In person: group
Element Type	Program Specific
Funder: Program-Component	HHS: RHY – Collection required for all components except for Street Outreach
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household and Adults
Collection Point	Post Exit
Relationship to Enrollment ID (an enrollment)	Zero or one Aftercare Plans per Enrollment

Header	Instruction
Relationship to Personal ID (a client)	Zero or more Aftercare Plans per Client
System Logic & Other System Issues	Information may be entered post exit for a period of up to 180 days after which point no data should be entered. Any data entered prior to the date of exit or after the 180th day will not be considered in reporting or exports. Multiple "primary ways" (dependent A) must be able to be identified in one entry or there must be the ability to have multiple instances of the element to support data entry for a client who received aftercare via multiple methods. New process may be required to reopen a record with an exit to record Aftercare information.
XML	<ExitRHY>
CSV	Exit
2024 Revision Summary	Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer"

VA Required Elements

V1 Veteran's Information

Header	Instruction
Element Name	Veterans Information
Field 1 & Response	Year Entered Military Service *([year])*
Field 2 & Response	Year Separated from Military Service *([year])*
Field 3 & Responses	Theatre of Operations: World War II
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 4 & Responses	Theatre of Operations: Korean War
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 5 & Responses	Theatre of Operations: Vietnam War
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 6 & Responses	Theatre of Operations: Persian Gulf War (Operation Desert Storm)
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 7 & Responses	Theatre of Operations: Afghanistan (Operation Enduring Freedom)
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 8 & Responses	Theatre of Operations: Iraq (Operation Iraqi Freedom)
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 9 & Responses	Theatre of Operations: Iraq (Operation New Dawn)
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 10 & Responses	Theatre of Operations: Other Peace-keeping Operations or Military Interventions (such as Lebanon, Panama, Somalia, Bosnia, Kosovo)

Header	Instruction
0	No
1	Yes
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 11 & Responses	Branch of the Military
1	Army
2	Air Force
3	Navy
4	Marines
6	Coast Guard
7	Space Force
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 12 & Responses	Discharge Status
1	Honorable
2	General under honorable conditions
6	Under other than honorable conditions (OTH)
4	Bad conduct
5	Dishonorable
7	Uncharacterized
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD: HUD-VASH – Collection required for all components VA: SSVF – Collection required for RRH and Homelessness Prevention VA: GPD – Collection required for all components VA: Community Contract Safe Haven VA: CRS Contract Residential Services
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 6: Supportive Services Only 8: Safe Haven 9: PH – Housing Only 12: Homelessness Prevention 13: PH – Rapid Re-Housing
Data Collected About	All Veterans
Collection Point	Record Creation
Relationship to Enrollment ID (an enrollment)	N/A
Relationship to Personal ID (a client)	One Veteran's Information per Client
System Logic & Other System Issues	None
XML	<ClientVeteranInfo>
CSV	Client

Header	Instruction
2024 Revision Summary	Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type. Changed "Client refused' to "Client prefers not to answer" and added "Space Force" response option

V2 Services Provided – SSVF

Header		Instruction
Element Name		Services Provided – SSVF
Field 1 & Response		Date of Service *([date field])*
Field 2 & Responses		Type of Service
	1	Outreach services
	2	Case management services
	3	Assistance obtaining VA benefits
	4	Assistance obtaining/coordinating other public benefits
	5	Direct provision of other public benefits
	6	Other (non-TFA) supportive service approved by VA
	7	Shallow Subsidy
	8	Returning Home
	9	Rapid Resolution
Dependent A – Dependent to Field 2 Response 3		*If "Assistance obtaining VA benefits"*
	1	VA vocational and rehabilitation counseling
	2	Employment and training services
	3	Educational assistance
	4	Health care services
Dependent B – Dependent to Field 2 Response 4		*If "Assistance obtaining/coordinating other public benefits"*
	1	Health care services
	2	Daily living services
	3	Personal financial planning services
	4	Transportation services
	5	Income support services
	6	Fiduciary and representative payee services
	7	Legal services – child support
	8	Legal services – eviction prevention
	9	Legal services – outstanding fines and penalties
	10	Legal services – restore/acquire driver's license
	11	Legal services – other
	12	Child care
	13	Housing counseling
Dependent C – Dependent to Field 2 Response 5		*If "Direct provision of other public benefits"*
	1	Personal financial planning services
	2	Transportation services
	3	Income support services
	4	Fiduciary and representative payee services
	5	Legal services – child support
	6	Legal services – eviction prevention
	7	Legal services – outstanding fines and penalties
	8	Legal services – restore/acquire driver's license
	9	Legal services – other
	10	Child care
	11	Housing counseling
Dependent D – Dependent to Field 2 Response 6		*If "Other (Non-TFA) Supportive Service approved by VA"* *[text box]* Specify
Element Type		Program Specific

Funder: Program-Component	VA: SSVF – Collection required for RRH and Homelessness Prevention
Project Type Applicability	12: Homelessness Prevention 13: PH – Rapid Re-Housing
Data Collected About	All Clients receiving services
Collection Point	Occurrence Point (As Provided)
Relationship to Enrollment ID (an enrollment)	0 or more Services Provided – SSVF per Enrollment
Relationship to Personal ID (a client)	1 or more Services Provided – SSVF per Client
System Logic & Other System Issues	Services will be recorded as they are provided. The system must allow for a theoretically unlimited number of records per project stay. HMIS end users must be able to edit existing records and delete records entered in error. Dependent D has a 50-character limit when exporting in the HMIS CSV. Services will be recorded for the Head of Household (only) unless a specific service is of benefit only to a particular household member.
XML	<ServiceFAReferral>
CSV	Services
2024 Revision Summary	Wording change in system logic.

V3 Financial Assistance – SSVF

Header	Instruction
Element Name	Financial Assistance – SSVF
Field 1 & Response	Start Date of Financial Assistance *([date field])*
Field 2 & Response	Financial Assistance Amount *([currency/decimal])*
Field 3 & Responses	Financial Assistance Type
1	Rental assistance
4	Utility fee payment assistance
2	Security deposit
3	Utility deposit
5	Moving costs
8	Transportation services: tokens/vouchers
9	Transportation services: vehicle repair/maintenance
10	Child care
12	General housing stability assistance
14	Emergency housing assistance
15	Shallow subsidy financial assistance
16	Food assistance
17	Landlord incentive
18	Tenant incentive
Field 4 & Response	End Date of Financial Assistance *([date field])*
Element Type	Program Specific
Funder-Program Component	VA: SSVF – Collection required for RRH and Homelessness Prevention
Project Type Applicability	12: Homelessness Prevention 13: PH – Rapid Re-Housing
Data Collected About	All Clients receiving financial assistance
Collection Point	Occurrence Point (As Provided)
Relationship to Enrollment ID (an enrollment)	0 or more Financial Assistance – SSVF per Enrollment
Relationship to Personal ID (a client)	1 or more Financial Assistance – SSVF per Client

System Logic Other System Issues	Financial assistance will be recorded as it is provided. The system must allow for a theoretically unlimited number of records per project stay. HMIS end users must be able to edit existing records and delete records entered in error. Financial assistance will be recorded for the Head of Household (only) unless a specific service is of distinct benefit only to a particular household member.
XML	<ServiceFAReferral>
CSV	Services
2024 Revision Summary	Wording change in system logic. Renamed field 1 "Date of Financial Assistance" to "Start Date of Financial Assistance" and added complementary field 4, "End Date of Financial Assistance." Added "Landlord Incentive" and "Tenant Incentive." Renamed "Extended Shallow Subsidy – Rental Assistance" to "Shallow Subsidy Financial Assistance."

V4 Percent of AMI (SSVF Eligibility)

Header	Instruction
Element Name	Percent of AMI (SSVF Eligibility)
Field 1 & Responses	Household Income as a Percentage of AMI
1	30% or less
2	31% to 50%
3	51% to 80%
4	81% or greater
Element Type	Program Specific
Funder: Program-Component	VA: SSVF – Collection required for RRH and Homelessness Prevention
Project Type Applicability	12: Homelessness Prevention 13: PH – Rapid Re-Housing
Data Collected About	Head of Household
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one Percent of AMI (SSVF Eligibility) per Enrollment
Relationship to Personal ID (a client)	One or more Percent of AMI (SSVF Eligibility) per Client
System Logic & Other System Issues	System stores collected information as 'project start' information and retains for historical purpose. The system may not automatically calculate this field unless the VA Annual Income worksheet is part of the HMIS and the field is calculated from that worksheet. Calculation from Income and Sources is prohibited.
XML	<EntrySSVF>
CSV	Enrollment
2024 Revision Summary	Updated income categories in field 1

V6 VAMC Station Number

Header	Instruction
Element Name	VAMC Station Number
Field 1 & Response	VAMC Station Number *[drop down list of all VAMC Station codes and names]*
Element Type	Program Specific
Funder: Program-Component	HUD: HUD-VASH – Collection required for all components VA: SSVF – Collection required for RRH and Homelessness Prevention VA: GPD – Collection required for all components VA: CRS Contract Residential Services VA: Community Contract Safe Haven Program
Project Type Applicability	0: Emergency Shelter – Entry Exit 2: Transitional Housing 3: PH – Permanent Supportive Housing (disability required for entry) 6: Services Only

Header	Instruction
	8: Safe Haven 9: PH – Housing Only 12: Homelessness Prevention 13: PH – Rapid Re-Housing
Data Collected About	Head of Household
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one VAMC Station Number per Enrollment
Relationship to Personal ID (a client)	One or more VAMC Station Number per Client
System Logic & Other System Issues	Valid VAMC Station Numbers are up to 8 alphanumeric characters and should correspond to the VA service location (as opposed to 3.16 *Enrollment CoC*). SSVF grantees will be provided with station numbers that correspond to their service locations. Station Numbers are provided to vendors through the Vendor Hub. No information date or data collection stage is required; the effective information date is the Project Start Date and data are only collected at project start.
XML	<EntrySSVF>
CSV	Enrollment
2024 Revision Summary	Wording change in system logic. Updated Project Type Applicability to accommodate addition of Emergency Shelter – Entry Exit project type

V7 HP Targeting Criteria

Header	Instruction
Element Name	HP Targeting Criteria
Field 1 & Responses	Is Homelessness Prevention targeting screener required?
0	No
1	Yes
Dependency A, dependent to Field 1 Response 1	Housing loss expected within…
0	1-6 days
1	7-13 days
2	14-21 days
3	More than 21 days
Dependency B, dependent to Field 1 Response 1	Current household income
0	$0 (i.e., not employed, not receiving cash benefits, no other current income)
1	1-14% of Area Median Income (AMI) for household size
2	15-30% of AMI for household size
3	More than 30% of AMI for household size
Dependency C, dependent to Field 1 Response 1	Past experience of homelessness (street/shelter/transitional housing) (any adult)
0	Most recent episode occurred within the last year
1	Most recent episode occurred more than one year ago
2	None
Dependency D, dependent to Field 1 Response 1	Head of Household is not a current leaseholder/renter of unit
0	No
1	Yes
Dependency E, dependent to Field 1 Response 1	Head of Household has never been a leaseholder/renter of unit
0	No

Header	Instruction
1	Yes
Dependency F, dependent to Field 1 Response 1	Currently at risk of losing a tenant-based housing subsidy or housing in a subsidized building or unit (household)
0	No
1	Yes
Dependency G, dependent to Field 1 Response 1	Rental Evictions within the past 7 years (any adult)
0	No prior rental evictions
1	1 prior rental eviction
2	2 or more prior rental evictions
Dependency H, dependent to Field 1 Response 1	Criminal record for arson, drug dealing or manufacture, or felony offense against persons or property (any adult)
0	No
1	Yes
Dependency I, dependent to Field 1 Response 1	Incarcerated as adult (any adult in household)
0	Not incarcerated
1	Incarcerated once
2	Incarcerated two or more times
Dependency J, dependent to Field 1 Response 1	Discharged from jail or prison within last six months after incarceration of 90 days or more (adults)
0	No
1	Yes
Dependency K, dependent to Field 1 Response 1	Registered sex offender (any household members)
0	No
1	Yes
Dependency L Field 1 Response 1	Head of Household with disabling condition (physical health, mental health, substance use) that directly affects ability to secure/maintain housing
0	No
1	Yes
Dependency M, dependent to Field 1 Response 1	Currently pregnant (any household member)
0	No
1	Yes
Dependency N, dependent to Field 1 Response 1	Single parent/guardian household with minor child(ren)
0	No
1	Yes
Dependency O, dependent to Field 1 Response 1	Household includes one or more young children (age six or under), or a child who requires significant care
0	No
1	Youngest child is under 1 year old
2	Youngest child is 1 to 6 years old and/or one or more children (any age) require significant care.
Dependency P, dependent to Field 1 Response 1	Household size of 5 or more requiring at least 3 bedrooms (due to age/gender mix)
0	No
1	Yes
Dependency Q, dependent to Field 1 Response 1	Household includes one or more members of an overrepresented population in the homelessness system when compared to the general population.

Header	Instruction
0	No
1	Yes
Dependency R, dependent to Field 1 Response 1	HP applicant total points *([integer])*
Dependency S, dependent to Field 1 Response 1	Grantee targeting threshold score *([integer])*
Element Type	Program Specific
Funder: Program-Component	VA: SSVF – Collection required for Homelessness Prevention
Project Type Applicability	12: Homelessness Prevention
Data Collected About	Head of Household
Collection Point	Project Start
Relationship to Enrollment ID (an enrollment)	No more than one SSVF HP Targeting Criteria per Enrollment
Relationship to Personal ID (a client)	One or more SSVF HP Targeting Criteria per Client
System Logic & Other System Issues	Records must be editable for users to correct data entry errors. There are redundancies between this data element and other data collection, including 3.08 *Disabling Condition*, 4.02 *Income and Sources*, V1 *Veteran's Information*, V4 *Percent of AMI (SSVF Eligibility)*, and data related to household composition. Consistency in responses for this data element and others will be used in evaluation of SSVF data quality.
XML	<EntrySSVF>
CSV	Enrollment
2024 Revision Summary	Added "renter of unit" language to "leaseholder" in field names

V8 HUD-VASH Voucher Tracking

Header	Instruction
Element Name	HUD-VASH Voucher Tracking
Field 1 & Response	Information date *([date field])*
Field 2 & Responses	Voucher change
1	Referral package forwarded to PHA
2	Voucher denied by PHA
3	Voucher issued by PHA
4	Voucher revoked or expired
5	Voucher in use – veteran moved into housing
6	Voucher was ported locally
7	Voucher was administratively absorbed by new PHA
8	Voucher was converted to Housing Choice Voucher
9	Veteran exited – voucher was returned
10	Veteran exited – family maintained the voucher
11	Veteran exited – prior to ever receiving a voucher
12	Other
Dependent A – Dependent to Field 2 & Response 12	*If Other–* *[text box]* Specify
Element Type	Program Specific
Funder: Program-Component	HUD: HUD-VASH – Collection required for HUD/VASH Collaborative Case Management
Project Type Applicability	3: PH – Permanent Supportive Housing (disability required for entry)
Data Collected About	Head of Household/Veteran
Collection Point	Occurrence Point (as provided)
Relationship to Enrollment ID (an enrollment)	Zero or more HUD-VASH Voucher Tracking per Enrollment
Relationship to Personal ID (a client)	Zero or more HUD-VASH Voucher Tracking per Client
System Logic & Other System Issues	There may be only one response per Information Date. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.
XML	<ServiceFAReferral>
CSV	Services
2024 Revision Summary	Updated Funder: Program-Component

V9 HUD-VASH Exit Information

Header	Instruction
Element Name	HUD-VASH Exit Information
Field 1 & Responses	Case Management Exit Reason
1	Accomplished goals and/or obtained services and no longer needs CM
2	Transferred to another HUD-VASH program site
3	Found/chose other housing
4	Did not comply with HUD-VASH CM
5	Eviction and/or other housing related issues
6	Unhappy with HUD-VASH housing

Header	Instruction
7	No longer financially eligible for HUD-VASH voucher
8	No longer interested in participating in this program
9	Veteran cannot be located
10	Veteran too ill to participate at this time
11	Veteran is incarcerated
12	Veteran is deceased
13	Other
Dependent B – Dependent to Field 1 & Response 13	*If Other–* *[text box]* Specify
Element Type	Program Specific
Funder: Program-Component	HUD: HUD-VASH – Collection required for HUD/VASH Collaborative Case Management
Project Type Applicability	3: PH – Permanent Supportive Housing (disability required for entry)
Data Collected About	Head of Household/Veteran
Collection Point	Project Exit
Relationship to Enrollment ID (an enrollment)	Zero or one HUD-VASH Exit Information per Enrollment
Relationship to Personal ID (a client)	Zero or more HUD-VASH Exit Information per Client
System Logic & Other System Issues	The system must record the appropriate collection stage for each element.
XML	<ExitVASH>
CSV	Exit
2024 Revision Summary	Updated Funder: Program-Component

METADATA ELEMENTS

The term *metadata* is often defined as 'data about data.' Instead of capturing information about a project or a client, Metadata Elements capture information about the data itself:
- When it was collected
- When it was entered into HMIS
- Who entered it
- Which project is responsible for it

The Metadata Elements are intended to facilitate reporting from HMIS, to simplify the writing of programming specifications, and to provide an audit trail. These elements do not represent an attempt to standardize the way that an HMIS stores data. As long as an HMIS is able to accomplish the purposes identified for the Metadata Elements, the software is not required to use the exact metadata elements listed here. Future programming specifications for reports will reference these Metadata Elements. The Metadata Elements are:

5.01 Date Created

Header	Instruction
Element Name	Date Created
Field 1 & Response	*([date field])*
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Records
Collection Point	Record Creation
System Logic & Other System Issues	HMIS auto-generated. An HMIS must have the ability to identify the date on which a record was first created in HMIS for any data element. Data elements that are collected together on a single form may share a single Date Created. HMIS end users and HMIS Administrators must not have the ability to enter or to modify the information in this Metadata Element. An HMIS must store this metadata for all client-level data elements. It is not necessary that this information be displayed in the user interface of the HMIS, but it must be accessible in the programming of reports. Date Created must not change when a data element is edited. If two client records representing the same person are merged, the earliest Date Created must be retained for data elements for which an HMIS stores only one value per client (e.g., name, SSN, date of birth).
XML	XML attribute: DateCreated
CSV	<*><DateCreated> (Field collected across multiple files)
2024 Revision Summary	

5.02 Date Updated

Header	Instruction
Element Name	Date Updated
Field 1 & Response	*([date field])*
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Data Elements
Collection Point	Record Creation / Edit
System Logic & Other System Issues	HMIS auto-generated. Created by the HMIS when a record for any data element is first created and updated by the HMIS every time the record is saved by an HMIS end user. An HMIS must be able to determine, for all data elements, the date on which it was last edited by an HMIS end user. Each time an HMIS end user saves data, the HMIS must store the current date as the Date Updated with the data being saved. Data elements that are collected together on a single form may share a single Date Updated. HMIS end users or HMIS administrators must not have the ability to enter or to modify the information in this metadata element.
XML	XML attribute: DateUpdated

Header	Instruction
CSV	<*><DateUpdated> (Field collected across multiple files)
2024 Revision Summary	

5.03 Data Collection Stage

Header	Instruction
Element Name	Data Collection Stage
Field 1 & Response	Data Collection Stage
1	Project start
2	Project update
5	Project annual assessment
3	Project exit
6	Post exit
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Data Elements with multiple data collection stages
Collection Point	Client Data Entry of Specified Elements
System Logic & Other System Issues	HMIS auto-generated or HMIS end user selected.
	An HMIS must be able to distinguish between data collected at different points in time or stages (e.g., at project start, project update (during a project stay), and at project exit).
	Data elements that are collected together on a single form generally share a single Data Collection Stage.
	HMIS end users should not have the ability to create more than one record per data element at either project start or project exit (e.g., for a single project stay, a client should have one and only one record of 4.02 *Income and Sources* identified at project start).
	The system must allow a user to save a dated record for a client's annual assessment as an 'annual assessment'.
	The response categories correlate to response categories defined in the XML and CSV specifications.
	An 'annual assessment' is required as noted in the collection stage for some PSDEs. The Annual Assessment must include updating both the Head of Household's record and any other household members at the same time.
	Elements for which a collection point of 'annual assessment' is required and must be collected at least once annually for each client. An Annual Assessment and the *Information Date* must be no more than 30 days before or after the anniversary of the Head of Household's *Project Start Date*; information must be accurate as of the *Information Date.* The date range of the Annual Assessment is based entirely around the Head of Household's *Project Start Date*, not on the date of the client's or Head of Household's previous assessment. For all projects which require an annual assessment, data collected as part of an annual assessment must have a *Data Collection Stage* of 'annual assessment.' There should be one and only one record for each data element with a *Data Collection Stage* of 'annual assessment' within the 60-day period surrounding the anniversary of the Head of Household's *Project Start Date*. Regardless of whether the responses have changed since project start or the previous annual assessment, a new record must be created for each annual assessment such that it is possible to view a history, by date, of the values for each data element.
XML	XML attribute: DataCollectionStage
CSV	<*><DataCollectionStage> (Field collected across multiple files)
2024 Revision Summary	

5.04 Information Date

Header	Instruction
Element Name	Information Date
Field 1 & Response	*([date field])*
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	As Specified in Data Element Definitions
Collection Point	Client Program-Specific Data Entry
System Logic & Other System Issues	This Metadata Element is a hybrid in that it pertains to the client data and not directly to the client, but it will be entered in HMIS by HMIS end users. Throughout the Data Dictionary this Metadata Element has been added to the data elements where it applies (e.g., 4.02 *Income and Sources*, with Response 1 Information Date). The metadata element is included here to provide further information for HMIS vendors and HMIS Administrators. Data that is collected the first time the client is entered into HMIS (e.g., 3.01 *Name*, 3.02 *Social Security Number*) do not require an Information Date. Data that is collected only at project start or only at project exit, may be assumed to have an Information Date that matches the Project Start Date or Project Exit Date, respectively, or an HMIS may require that an HMIS end user specify the date. Data elements that are collected together on a single form generally share a single Information Date. This Metadata Element is applicable to all elements which can change over time.
XML	XML attribute: InformationDate
CSV	<*><InformationDate> (Field collected across multiple files)
2024 Revision Summary	Wording change in system logic and clarified collection point

5.05 Project Identifier

Header	Instruction
Element Name	Project Identifier
Field 1 & Response	Project Identifier (2.02 *Project Information*) of the project that entered or edited the data
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	Specified Data Elements
Collection Point	Record Creation/Edit
System Logic & Other System Issues	HMIS auto-generated or HMIS end user selected. If end user selected, HMIS software must enforce uniqueness of this identifier. Data elements that are collected together on a single form/screen generally share a single Project Identifier. In order to report on data quality on a project's report, it is first necessary to establish that the project in question was responsible for the data. This is a basic requirement that assumes a simple relationship between clients and projects. In circumstances where one project may be responsible for entering data that would appropriately appear on another project's required report (e.g., a central intake point), it may be necessary to create a more sophisticated method to establish responsibility for the data entered.

Header	Instruction
XML	Unique Identifier: ProjectID
CSV	<*><ProjectID> (Field collected across multiple files)
2024 Revision Summary	Wording change in system logic and clarified collection point

5.06 Enrollment Identifier

Header	Instruction
Element Name	Enrollment Identifier
Field 1 & Response	A unique project start identifier used to associate data with a particular period of service.
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Enrollment Level Data
Collection Point	Record Creation
System Logic & Other System Issues	HMIS auto-generated. The data element should be created by the HMIS at the time that the record of a project start is first entered into HMIS and should be stored with any data that pertains to that particular period of service. Data elements that are collected together on a single form/screen may share a single Enrollment Identifier. An HMIS should be able to correlate data to a specific project stay. This metadata element must be stored with all elements identified in this document as having a collection point 'Project Start'.
XML	Unique Identifier: EnrollmentID
CSV	<*><EnrollmentID> (Field collected across multiple files)
2024 Revision Summary	Clarified collection point

5.07 User Identifier

Header	Instruction
Element Name	User Identifier
Field 1 & Response	A unique ID used to associate data with the user who entered and/or edited it
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Records
Collection Point	All Data Collection Points/Stages
System Logic & Other System Issues	HMIS generated. Each HMIS end user must have a unique identifier stored in the HMIS. Every time data is entered or edited in HMIS, the HMIS must keep a record of which HMIS end user entered or edited the data based on the credentials supplied at the time of login. The data element should be stored with any Universal or Program-Specific Data Element entered or edited in an HMIS. It must be possible to determine, for all client-level data, which HMIS end user entered it in the HMIS. Each time an HMIS end user saves data, the HMIS must store the User Identifier of that HMIS end user with the data being saved. Data elements that are collected together on a single form may share a single User Identifier. HMIS end users must not have the ability to enter or to modify the information in this Metadata Element.

Header	Instruction
	If a data element is edited, the HMIS must retain the original value, along with the User Identifier of the HMIS end user who entered it, in addition to storing the new value and the User Identifier of the editing HMIS end user.
XML	XML attribute: UserID
CSV	<*><UserID> (Field collected across multiple files)
2024 Revision Summary	Wording change in system logic and clarified collection point

5.08 Personal Identifier

Header	Instruction
Element Name	Personal Identifier
Field 1 & Response	Personal ID *[HMIS Generated]*
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
System Logic & Other System Issues	The purpose of this data element is to ensure that, regardless of how many client records exist for a single person in an HMIS, that person is only counted once for reporting purposes. While the expectation is that every effort will be made to minimize duplicate client records, for those instances where duplication is unavoidable, the Personal ID must link a given person's client records for the purposes of deduplication within reports. A Personal ID is an automatically generated identifier created by an HMIS application. A Personal ID must be static and unique to a single individual within an HMIS implementation, regardless of how many client records exist for the individual. There is no required format for generating a Personal ID; however, the Universal Data Elements used to create a Personal ID should not be visible in the Personal ID. The Personal ID must be able to be attached to the same individual when served by multiple projects. There is a one-to-one relationship between Personal ID and 3.01 *Name*, 3.02 *Social Security Number*, 3.03 *Date of Birth*, 3.04 *Race and Ethnicity*, 3.06 *Gender*, and 3.07 *Veteran Status* or a combination of these that provides a high degree of confidence that multiple client records represent the same individual. HMIS must have functionality to allow the HMIS Administrators to de-duplicate multiple client records with distinct Personal IDs that are identified as representing the same individual based on identifying information.
XML	<Client><PersonalID>
CSV	Client
2024 Revision Summary	Wording change in system logic to account for updates to 3.04 Race and Ethnicity

5.09 Household Identifier

Header	Instruction
Element Name	Household Identifier
Field 1 & Response	Household ID *[HMIS Generated]*
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Start
System Logic & Other System Issues	A Household ID will be assigned to each household at each project start and applies for the duration of that project stay to all members of the household served. The Household ID must be automatically generated by an HMIS application to ensure that it is unique. The Household ID must be unique within each HMIS implementation regardless of how many CoCs it covers. This includes data warehouses that may be pulling in data from multiple HMIS instances, and one or more CoCs. The Household ID has no meaning beyond a single 'household enrollment'; it is used in conjunction with the 2.02.1 *Project ID*, 3.10 *Project Start Date*, and 3.11 *Project Exit Date* to link records for household members together and indicate that they were served together. The Household ID is to be unique to each household stay in a project; reuse of the identification for the same or similar household upon readmission into the project is unacceptable. Persons may join a household with members who have already begun a project start or may leave a project although other members of the household remain in the project. A common Household ID must be assigned to each member of the same household. Persons in a household (either adults or children) who are not present when the household initially applies for assistance and later join the household should be assigned the same Household ID that links them to the rest of the persons in the household. The early departure of a household member would have no impact on the Household ID. A household member who leaves and returns to the same household while others in the household remain enrolled should be reassigned the same Household ID as that member's earlier enrollment.
XML	<Enrollment><HouseholdID>
CSV	Enrollment
2024 Revision Summary	Wording changes in system logic

5.10 Implementation Identifier

Header	Instruction
Element Name	Implementation Identifier
Field 1 & Response	Implementation ID *[Vendor Generated]*
Element Type	Metadata
Data Collected About	All HMIS Implementations
Collection Point	Upon creation of HMIS implementation
System Logic & Other System Issues	The purpose of Implementation ID is to indicate the scope of uniqueness of the primary keys within an export. Each implementation of HMIS is unique and the Implementation ID is to identify that exported data is affiliated with a given HMIS implementation. For example, an HMIS vendor providing HMIS software to two distinct CoCs with two distinct HMIS implementations would have different Implementation IDs for those different implementations. Alternatively, an HMIS vendor providing HMIS software to two distinct CoCs sharing an HMIS implementation would have the same Implementation ID. A unique Implementation ID must be created per HMIS instance, but there is no required format.
XML	<source>
CSV	Export
2024 Revision Summary	New element

REQUIRED COLLECTION POINTS AND METADATA ELEMENTS TABLE SUMMARY

Required Collection Points
Users must be able to enter each data element at the appropriate point in time, as identified in each individual data element definition and summarized in the table below.

Data Elements with Multiple Collection Points
- Data elements with multiple collection points must be recorded with 5.03 *Data Collection Stage.*
- There may be no more than one record per 5.06 *Enrollment ID* of any multiple-point data element with a 5.03 *Data Collection Stage* of 'project start' or 'project exit'.
- Users must be able to create a theoretically infinite number of records per 5.06 *Enrollment ID* with a data collection stage of 'update' or 'annual assessment' for multiple-point data elements.

Data Elements with a Single Collection Point
- Data elements with a single collection point may be recorded with 5.03 *Data Collection Stage*, but it is not required.
- There may be no more than one record per 5.06 *Enrollment ID* of any data element collected only at project start, only at project exit, or only post-exit.
- Users must be able to create a theoretically infinite number of records per 5.06 *Enrollment ID* for single-point data elements with a plain 'X' in the 'Update/Occurrence Point' column in the table below.
- There may be no more than one record per 5.06 *Enrollment ID* for single-point data elements with 'X (0…1)' in the 'Update/Occurrence Point' column in the table below.

Base Metadata

5.01 *Date Created*, 5.02 *Date Updated*, and 5.07 *User Identifier* are not shown in the table below; these base metadata elements are required for every data element. Data elements collected on a single form/stored as fields in one record of a table may share a single set of this base metadata as long as the data elements, as they are defined by this Dictionary, are collected at the same point.

> **Example 1:** 5.08 *Personal ID*, 3.02 *Social Security Number*, 3.03 *Date of Birth*, 3.04 *Race and Ethnicity*, 3.06 *Gender*, 3.07 *Veteran Status*, and V1 *Veteran's Information* all exist at the same level/have a one-to-one relationship with one another. They may share a 5.01 *Date Created*, 5.02 *Date Updated*, and 5.07 *User ID*.

> **Example 2:** 3.10 *Project Start Date* and 3.11 *Project Exit Date* both have a one-to-one relationship with 5.06 *Enrollment ID* but have different collection points. To evaluate timeliness of data entry, 3.10 *Project Start Date* and 3.11 *Project Exit Date* must have separate base metadata elements.

Project Identifier, Personal ID, and Household ID

Because 3.10 *Project Start Date* initiates an enrollment, the creation of this data element is assumed to also create 5.06 *Enrollment ID*. Along with the 5.06 *Enrollment ID*, 3.10 *Project Start Date* must also be associated with 5.05 *Project Identifier,* 5.08 *Personal ID,* and 5.09 *Household ID*. The relationship of each of these metadata elements to 5.06 *Enrollment ID* is one-to-one. Every record for any enrollment-related data element (e.g., every data element requiring 5.06 *Enrollment ID*) is associated with a single project, client, and household through the 5.06 *Enrollment ID*.

DE	Element	Collection Points						Required Metadata Elements	
		Record Creation	Project Start	Update/ Occurrence Point	Annual Assess-ment	Project Exit	Post-Exit	Enrollment ID	Data Collection Stage
3.01	Name	X							
3.02	Social Security Number	X							
3.03	Date of Birth	X							
3.04	Race and Ethnicity	X							
3.06	Gender	X							
3.07	Veteran Status	X							
3.08	Disabling Condition		X					X	
3.1	Project Start Date		X					X	
3.11	Project Exit Date					X		X	
3.12	Destination					X		X	
3.15	Relationship to Head of Household		X					X	
3.16	Enrollment CoC		X	X				X	X
3.20	Housing Move-In Date			X (0…1)				X	
3.917	Prior Living Situation (A) and (B)		X					X	
4.02	Income and Sources		X	X	X	X		X	X
4.03	Non-Cash Benefits		X	X	X	X		X	X
4.04	Health Insurance		X	X	X	X		X	X
4.05	Physical Disability		X	X		X		X	X
4.06	Developmental Disability		X	X		X		X	X
4.07	Chronic Health Condition		X	X		X		X	X
4.08	HIV/AIDS		X	X		X		X	X
4.09	Mental Health Disorder		X	X		X		X	X
4.10	Substance Use Disorder		X	X		X		X	X
4.11	Domestic Violence		X	X				X	X
4.12	Current Living Situation			X				X	
4.13	Date of Engagement			X (0…1)				X	
4.14	Bed-Night Date			X				X	
4.21	Coordinated Entry Activity			X				X	
W1	Services Provided – HOPWA			X				X	
W2	Financial Assistance – HOPWA			X				X	
W3	Medical Assistance		X	X		X		X	X
W4	T-cell (CD4) and Viral Load		X	X	X	X		X	X
W5	Housing Assessment at Exit					X		X	
W6	Prescribed Anti-Retroviral		X	X		X		X	
C2	Moving On			X				X	
C3	Youth Education Status		X			X		X	X
C4	Translation Assistance Needed		X					X	
P1	Services Provided-PATH Funded			**X**				**X**	
P2	Referrals Provided – PATH			**X**				**X**	
P3	PATH Status			**X** (0…1)				**X**	
P4	Connection with SOAR		**X**	**X**	**X**	**X**		**X**	**X**

R1	Referral Source		X				X	
R2	RHY-BCP Status		X	X (0...1)			X	
R3	Sexual Orientation		X				X	
R4	Last Grade Completed		X		X		X	X
R5	School Status		X		X		X	X
R6	Employment Status		X		X		X	X
R7	General Health Status		X		X		X	X
R8	Dental Health Status		X		X		X	X
R9	Mental Health Status		X		X		X	X
R10	Pregnancy Status		X	X			X	X
R11	Formerly a Ward of Child Welfare or Foster Care Agency		X				X	
R12	Formerly a Ward of Juvenile Justice System		X				X	
R13	Family Issues		X				X	
R14	RHY Service Connections			X			X	
R15	Commercial Sexual Exploitation				X		X	
R16	Labor Exploitation				X		X	
R17	Project Completion Status				X		X	
R18	Counseling				X		X	
R19	Safe and Appropriate Exit				X		X	
R20	Aftercare Plans					X	X	
V1	Veteran's Information	X					X	
V2	Services Provided – SSVF			X			X	
V3	Financial Assistance – SSVF			X			X	
V4	Percent of AMI (SSVF Eligibility)		X				X	
V6	VAMC Station Number		X				X	
V7	HP Targeting Criteria		X				X	
V8	HUD-VASH Voucher Tracking		X	X	X		X	X
V9	HUD-VASH Exit Information				X		X	

Appendix A – Living Situation Information

Living Situation Option List

Field #	Response	Prior Living Situation (3.917)	Current Living Situation (4.12)	Destination (3.12)
Header	Homeless Situations (100-199)			
116	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	X	X	X
101	Emergency shelter, including hotel or motel paid for with emergency shelter voucher, Host Home shelter	X	X	X
118	Safe Haven	X	X	X
Header	Institutional Situations (200-299)			
215	Foster care home or foster care group home	X	X	X
206	Hospital or other residential non-psychiatric medical facility	X	X	X
207	Jail, prison, or juvenile detention facility	X	X	X
225	Long-term care facility or nursing home	X	X	X
204	Psychiatric hospital or other psychiatric facility	X	X	X
205	Substance abuse treatment facility or detox center	X	X	X
Header	Temporary Housing Situations (300-399)			
302	Transitional housing for homeless persons (including homeless youth)	X	X	X
329	Residential project or halfway house with no homeless criteria	X	X	X
314	Hotel or motel paid for without emergency shelter voucher	X	X	X
332	Host Home (non-crisis)	X	X	X
312	Staying or living with family, temporary tenure (e.g., room,			X
313	Staying or living with friends, temporary tenure (e.g., room, apartment, or house)			X
327	Moved from one HOPWA funded project to HOPWA TH			X
336	Staying or living in a friend's room, apartment, or house	X	X	
335	Staying or living in a family member's room, apartment, or house	X	X	
Header	Permanent Housing situation (400 -499)			
422	Staying or living with family, permanent tenure			X
423	Staying or living with friends, permanent tenure			X
426	Moved from one HOPWA funded project to HOPWA PH			X
410	Rental by client, no ongoing housing subsidy	X	X	X
435	Rental by client, with ongoing housing subsidy	X	X	X
421	Owned by client, with ongoing housing subsidy	X	X	X
411	Owned by client, no ongoing housing subsidy	X	X	X
Header	Other (1-99)			
30	No exit interview completed			X
17	Other		X	X
24	Deceased			X
37	Worker unable to determine		X	
8	Client doesn't know	X	X	X
9	Client prefers not to answer	X	X	X
99	Data not collected	X	X	X

Subsidy Types – Dependent Field, relies on Living Situation = 435

Field #	Response
428	GPD TIP housing subsidy
419	VASH housing subsidy
431	RRH or equivalent subsidy
433	HCV voucher (tenant or project based) (not dedicated)

434	Public housing unit
420	Rental by client, with other ongoing housing subsidy
436	Emergency Housing Voucher
437	Family Unification Program Voucher (FUP)
438	Foster Youth to Independence Initiative (FYI)
439	Permanent Supportive Housing
440	Other permanent housing dedicated for formerly homeless persons