



Community, Housing and Human Services Department (CHHS)

2018

SSI/SSDI Outreach, Access, and Recovery
(SOAR)

What is SOAR? (p. 4-5)

- Funded by the Substance Abuse and Mental Health Services Administration (SAMHSA)
- A national program designed to increase access to the disability income benefit for eligible adults who are experiencing or at risk of homelessness and have a serious mental illness, medical impairment, and/or a co-occurring substance use disorder
- Approval on initial SSI/SSDI application for people who experiencing or at-risk of homelessness and who have no one to assist them is about 10-15 percent
The 2017 initial approval rate on SOAR applications was 64% in 96 days.
- SOAR model offers a solution through a proven three step approach: (1) strategic planning of key state and local stakeholders; (2) training leaders to provide SOAR-trained case managers; and (3) offering individualized technical assistance for support.

Timeline (p. 3)

*The City reserves the right to revise the above schedule. Changes to this schedule will be posted on the Community, Housing and Human Services Department website <https://my.spokanecity.org/chhs/>

Friday	4/27/18	Announce RFP on CHHS department website, https://my.spokanecity.org/chhs/ , and by email distribution to the CHHS department Interested Parties List.
Tuesday	5/8/18	Technical Assistance workshop 1 – City Council Briefing Center (808 W. Spokane Falls Blvd- lower level) 10:00 am -11:00 am
Wednesday	5/9/18	Technical Assistance workshop 2 – City Council Briefing Center (808 W. Spokane Falls Blvd- lower level) 2:00 pm – 3:00 pm
Friday	5/18/18	Last day for interested applicants to receive CHHS staff technical assistance
Wednesday	5/30/19	<u>Applications Due by 11:59 PST. Late submittals will not be accepted.</u>
	June	City Council approval of award recommendations
Wednesday	8/1/17	Anticipated Project start date

SOAR Project (p. 4)

- Funds Available: \$110,000
- Performance Period: August 1st, 2018 to July 31st, 2019 OR July 31st, 2020 pending sustainability plan.

Eligible Applicants (p.5)

- Governmental Entities serving within the City of Spokane
- Public and Private nonprofit organizations– typically 501 (c)(3)
- Private for-profit organizations
- Faith-based organizations

General Assumptions (p. 5)

- Maintain an active City of Spokane business license
- Maintain DUNS number and SAM.gov registration
- Maintain minimum insurance threshold
- No sub-awarding funds
- Reimbursement basis

Application Deadline (p. 6)

- Submission deadline: May 30, 2018 at 11:59 pm
 - Late applications will not be considered
 - Allow time for technical difficulties

How to Apply (p. 6)

- Submitted via email to CHHSRFP@spokanecity.org
 - Paper Copies of the Application will NOT be accepted
- Application Process
 - Basic Agency Info
 - Risk Assessment Questionnaire (and applicable documentation)
 - Narrative Application
 - Budget Detail Worksheet

Technical Assistance (p. 6)

- Technical Assistance Sessions:
 - Tuesday, May 8th 10:00-11:00 am, at City Council Briefing Center
 - Wednesday, May 9th 2:00-3:00 pm, at City Council Briefing Center
- One-on-One Technical Assistance
 - Available upon request
 - Ends on May 18, 2018 at 5:00 pm
 - Allow five business days when scheduling in-person assistance

Evaluation Process (p. 7)

- CHHS Staff
 - Review organizational risk
 - Capacity to administer funds, review of policy and procedures, evaluation of past/current performance, financial management capacity, review of organization audit/monitoring report
- CHHS Staff and Ad Hoc SOAR RFP Evaluation and Review Committee
 - Project and Proposal Evaluation
 - Score, rank and make funding recommendation to CHHS Board
- Spokane City Council
 - Authorize funding recommendation

Notification

- Notice from CHHS June 2018
- Unsuccessful applicants may ask for a debriefing conference

SOAR Application and Scoring

- Narrative Application
- Scoring Matrix

Staff Contact

- CHHS, Homeless Program Specialist
 - Matt Davis (509) 625-6815
 - mrddavis@spokanecity.org
- You can also email questions to:
 - CHHSRFP@spokanecity.org

Any Questions?