



Neighborhood Community Development Program

Frequently Asked Questions (FAQ's)

Program Year 2020 Allocations

QUESTION: How does this application process differ from prior years?

Answer: *The 2020 NCDP application process is the first year where allocations are made by City Council Districts and not individual neighborhood councils. All neighborhood councils have a voice in the allocation of NCDP funds during this application cycle. Final funding recommendations will come from the leadership committees assembled in each Council District. District leadership groups will accept recommendations made by individual neighborhood councils.*

QUESTION: I heard something about a District Model. What is this and when does this change take place?

Answer: *The Community Assembly (CA) approved a transition from individual neighborhood allocations to allocation by City Council District. Funding levels remain the same (approximately \$400,000). Per the CA recommendation, 2020 is the first year neighborhood councils will participate in a district allocation model. All neighborhood councils are encouraged to participate and make funding recommendations to district leadership groups. Below is a list of the chair and co-chair for each district.*

District #1		
Name/Position	Email	Phone
Kathryn Alexander (Chair)	bemissneighborhood@gmail.com	(509) 934-5930
Joe Carter	hnc.hillyard.chair@gmail.com	NA

District #2		
Name/Position	Email	Phone
Carol Tomsic (Chair)	carol_tomsic@yahoo.com	(509) 535-3424
Andy Hoyer	ahoyer@comcast.net	NA

District #3		
Name/Position	Email	Phone
Karen Kearney (Chair)	kmkearney@q.com	(509) 328-4303
Fran Papenleu	audubondownriver@gmail.com	(509) 218-6428

QUESTION: Is my Neighborhood Council/District required to submit an application?

Answer: *Yes, each City Council District receives an allocation in 2020. The process for submitting an application will vary depending on what application type (Menu, New, or Sidewalk) your Neighborhood Council/District selects through the application process. Neighborhood Councils/Districts are encouraged to attend one of the three technical assistance workshops hosted by the Community, Housing and Human Services Department (CHHS) to learn more.*

QUESTION: How is the Menu Application developed?

Answer: *CHHS issues a request for proposals to the Spokane Community for projects that Neighborhood Councils can choose to support. CHHS issues a funding notice and application resources that applicants submit back to CHHS for review and consideration on the project Menu. All proposals are reviewed by CHHS staff for eligibility prior to inclusion on the Menu.*

QUESTION: Does my Neighborhood Council have to select a project from the Menu Application?

Answer: *No, CHHS provides the Menu to assist Neighborhood Councils with their allocation process.*

QUESTION: How can I learn more about the projects listed in the Menu Application?

Answer: *Neighborhood Councils/Districts are encouraged to coordinate with the applicants listed in the Menu to learn more about their proposals.*

QUESTION: What is the New Project Application and who completes it?

Answer: *The New Project Application is provided to Neighborhood Councils/Districts who wish to allocate funds to a partner organization or City of Spokane Department (Parks, Streets, etc.). The Neighborhood Council/District will not complete the application. This will be the responsibility of the allocation recipient.*

QUESTION: I'm new to this process. What resources are available to assist my Neighborhood Council/District through this application process?

Answer: *CHHS has created an application guide to assist new and experienced Neighborhood Councils through this application process. CHHS will also host three separate technical assistance workshops to assist Neighborhood Councils with their application process. Dates, times and locations for each workshop are listed in the application guide.*

QUESTION: What is a Program Year?

Answer: *Program year is not the same as a calendar year. CHHS receives federal funds to support the Neighborhood Community Development Program. These funding sources have their own period of performance. For the purpose of this program the Program Year always begins on July 1st and ends on June 30th.*

QUESTION: What is the date range for Program Year 2020?

Answer: Program Year 2020 begins on July 1, 2020 and ends on June 30, 2021.

QUESTION: What is the date range for Program Year 2021?

Answer: Program Year 2021 begins on July 1, 2021 and ends on June 30, 2022

QUESTION: What is the source of these funds?

Answer: Funding to support this program comes through the Department of Housing and Urban Development's Community Development Block Grant Program (CDBG). The regulatory citation for the CDBG program can be found in 24 CFR Part 570.

QUESTION: What information is required for submission in my application packet?

Answer: Complete application packets will have approved meeting minutes describing the allocation vote, attendance sheet for the date of the vote, signed original conflict of interest certifications for all voting members, and complete application (Menu, New Project, or Sidewalk).

QUESTION: When are the application packets due to CHHS?

Answer: The final date for Neighborhood Councils to submit their complete application packets is Friday, April 3, 2020 at 5:00 PM. CHHS will not accept applications after that date and time.

QUESTION: When is CHHS hosting technical assistance workshops?

Answer: See table below...

Monday	January 13, 2020	Neighborhood application technical assistance Workshop #1 <ul style="list-style-type: none">• 8:30 – 9:30 AM City Council Briefing Center
Tuesday	January 14, 2020	Neighborhood application technical assistance Workshop #2 <ul style="list-style-type: none">• 11:30 – 12:30 PM City Council Briefing Center
Wednesday	January 15, 2020	Neighborhood application technical assistance Workshop #3 <ul style="list-style-type: none">• 5:30 – 6:30 PM City Council Briefing Center

QUESTION: Who do I contact at City Hall to learn more about the NCDP application process?

Answer: Please direct all questions regarding the NCDP to George Dahl gdahl@spokanecity.org in the Community, Housing and Human Services Department (CHHS). The NCDP is administered by CHHS.