

Spokane Regional Continuum of Care Consolidated Application for FY2024-FY2025

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: WA-502 - Spokane City & County CoC

1A-2. Collaborative Applicant Name: City of Spokane

1A-3. CoC Designation: UFA

1A-4. HMIS Lead: City of Spokane

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2023 to April 30, 2024:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	No
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	No	No	No
4.	Disability Service Organizations	No	No	No
5.	EMS/Crisis Response Team(s)	Yes	Yes	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	Yes	No
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
9.	Law Enforcement	Yes	Yes	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	No	Yes
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	No	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	No	No	No

17.	Organizations led by and serving LGBTQ+ persons	No	No	No
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	No	No
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	Yes	Yes	Yes
30.	State Sexual Assault Coalition	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Veteran Service Agency	Yes	Yes	Yes
35.				

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

The CoC has created an Equity Workgroup for in-depth research to identify strategies to mitigate or eliminate disparities within the current homeless system in Spokane County. The workgroup meets monthly and reviews proposed changes, policies and strategy. Members of the workgroup were recruited from local culturally specific organizations, advocates, and resources to develop partnerships.

Our CoC adopted a new CE assessment tool, the SALA, due to the bias within the SPDAT. The CoC will be collecting feedback from people experiencing homelessness, front-line agency staff, and administrators on the new tool. The CoC will also regularly evaluate racial disparities changes in CE after the implementation of the SALA.

Our CoC projects provide ongoing training and support on racial equity, bias, and sensitivity. In addition, the City of Spokane, as the collaborative applicant, has planned for an in-depth evaluation of the homeless service system and researching and implementing best practice interventions to mitigate findings.

The Spokane Regional Health District conducted a survey of youth and young adults experiencing homelessness to better understand the disparities of experiences due to race, gender identity or sexual orientation. This survey was done in partnership with YHDP projects and funded with YHDP planning grant.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. Each year in the fall, the Spokane City/County CoC Board reviews its membership list, identifying positions at the end of term or empty, then begins the Recruitment process, ensuring that there is a balanced and representative board of organizations serving homeless populations, people with lived experience, and organizations serving our target population, such as health care providers. We communicate a transparent invitation process annually by publicly posting application requests and completion instructions on the CoC’s website. We also announce the invitation at the Spokane Homeless Coalition meetings and distribute the announcement through the City of Spokane listservs for volunteers, boards, commissions, and a listserv of community members and leaders who have requested notification of any topic related to serving people at risk of or experiencing homelessness.

2. We ensure effective communication with individuals with disabilities by making applications available electronically and in hard copy. In addition, the collaborative applicant provides additional information on the application webpage for those seeking accommodations. In the public posting, the public meetings, and through the listserv announcements, applicants needing accommodation are provided clear instructions for contacting the collaborative applicant for assistance. The CoC Board meetings are open meetings that people may attend virtually or in person in an ADA-compliant physical location, ensuring access to CoC Board meetings for individuals with disabilities.

3. The CoC Board openly recruits potential members through consistent engagement with the Spokane Homeless Coalition. The Spokane Homeless Coalition has more than 1200 diverse members, including 500 service providers from multiple sectors and culturally specific communities experiencing homelessness in the geographic area to address equity (including race/ethnicity, LGBTQ+, and people with disabilities)

The Equity Workgroup continues to focus on increasing membership from organizations serving culturally specific communities experiencing homelessness. CHHS staff also collaborates with the Tribal Partners Collaborative, in seeking feedback on planning and implementation. In 2024 the CoC Board voted to designate one of the CoC Board positions to be a Tribal representative. The position is filled.

1B-3.	CoC’s Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. The CoC actively solicits and considers feedback from a wide spectrum of organizations and individuals with knowledge or a passion to end and prevent homelessness. The CoC Board relies on a variety of public forums to elicit feedback on strategic objectives/goals as it relates to Homeless Initiatives in Spokane County. One such forums is the Spokane Homeless Coalition (SHC). The SHC provides a robust listserv that encourages public information be shared as it relates to Homeless Services. Additionally, they hold a monthly in-person meeting, where information is publicly shared out.

2. The CoC Board depends heavily on the CoC Sub Committees that are composed of front-line staff, program managers, advocates, and persons with lived experience to provide feedback on strategies for reaching established goals for each population. The Board holds open public meetings and biannual joint meetings with the Spokane Homeless Coalition, where attendees are encouraged to provide feedback on various topics. Every month, the CoC provides an update at homeless coalition meetings. CoC Board meeting agendas and minutes are posted on the collaborative applicant's (City of Spokane) website.

3. As part of the new project proposal review process, new proposals are presented to the associated subcommittees for consideration by the broader stakeholder community. The CoC manages these electronic notifications, solicitations, and public postings to the stakeholder

community interested in preventing and reducing homelessness. Information is available online, in print upon request, or verbally.

4. Through these engagement methods, the CoC considers information gathered at public meetings and forums to address improvements or new approaches to preventing and ending homelessness. Where the pandemic certainly changed the landscape as to the the depth of community engagement, post-pandemic, it has provided us the opportunity to rethink our strategy as it relates to leaning into the community for more robust guidance and feedback as it relates to our Five-Year Plan to End and Prevent Homelessness, as well as, how to effectively put into action the objectives outlined therein.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1. On July 15, 2024, Spokane County CoC released a request for proposals (RFP) for Renewing projects on the Spokane County CoC webpage which is hosted publicly on the City of Spokane's website, , as well as via email to renewing project organizations. This notification informed the public that our CoC was accepting applications from organizations renewing. As the Spokane County/City Continuum of Care operates as a Unified Funding Agency, the ability to seek project applications for new program offerings is available to us throughout the fiscal year period and it performance and program review will continue over the next several months to determine gaps in the CoC's region. This will inform the direction (intervention types, subpopulations served etc...) with greatest present need.
2. The public posting informed applicants to submit all requested materials by September 6th, 2024, at 11:59 p.m. via email in PDF format. This information was repeated in the publicly posted RFP and emails to programs. The public posting and RFP instructed applicants to request personalized technical assistance via email, and open office hours. These offerings removed application barriers for all applicants.
3. The publicly posted and distributed RFP described how the CoC would determine which projects it would submit to HUD for funding. This process included the following: Part I–Initial Review and Scoring Phase, conducted by CoC Collaborative Applicant staff and consisting of eligibility review, proposal and Housing First Assessment review, and risk assessment review; Part II–Initial Ranking, conducted by the CoC RFP Committee and consisting of proposal scoring, committee discussion, and determination of where new projects would be included in the initial ranking; and Part III–Final Ranking, conducted by the CoC Board and consisting of discussion of initial ranking and approval of a final ranking to be submitted to HUD for approval with the CoC's FY 2024 Program Competition application.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC’s geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.	Local Colleges and Universities, Libraries, Partner Donor Organizations	Yes

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	No
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	Yes

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

Our CoC's governance structure requires Board Membership from the Public Education sector. We also have active HEART Program liaisons who sit on the Family Sub Committee, thereby ensuring warm hand offs when a family is either facing eviction or may be homeless. We also rely on their expertise to help inform of us potential programmatic changes needed or new programs that may better meet the needs of families.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services. NOFO Section V.B.1.d.	
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Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

1. The Continuum of Care will demonstrate that it is collaborating with local education agencies to assist in the identification of homeless families as well as informing these homeless families and youth of their eligibility for McKinney-Vento education services.

2. The Continuum of Care will be required to demonstrate that it is considering the educational needs of children when families are placed in emergency or transitional shelters and are, to the maximum extent practicable, placing families with children as close as possible to their school of origin so as not to disrupt the children's education.

3. Project applicants must demonstrate that their programs establish policies and practices that are consistent with and do not restrict the exercise of rights provided by the education subtitle of the McKinney-Vento Act and other laws relating to providing educational and related services to individuals and families experiencing homelessness.

4. Project applicants must demonstrate that programs that provide housing or services to families are designating a staff person to ensure that children are enrolled in school and connected to the appropriate services within the community, including early childhood programs such as Head Start, Part C of the Individuals with Disabilities Education Act, and McKinney- Vento education services."

To ensure this policy is uniformly followed, our CoC's procedure includes a question in the project application processes about informing individuals and families experiencing homelessness about eligibility for educational services. Each applicant must answer this question and demonstrate it complies with this policy by providing their policy and procedure.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	Yes
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	Yes
7.	Healthy Start	No	Yes
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.		No	No

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking–Collaboration with Federally Funded Programs and Victim Service Providers.	
	NOFO Section V.B.1.e.	

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	No
2.	State Sexual Assault Coalitions	No
3.	Anti-trafficking Service Providers	Yes
	Other Organizations that Help this Population (limit 500 characters)	
4.		No

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. The CoC funds projects through YWCA Spokane, Catholic Charities, and Volunteers of America that provide trauma-informed housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking. All three organizations contribute to the establishment of CoC-wide practices. YWCA and Catholic Charities are influential in informing CoC-wide policies relating to serving the needs of survivors. Catholic Charities and Volunteers of America participate in the Families, Singles, Youth and Young Adults, and Diversion subcommittees. The work of the subcommittees includes the recommendation of policy changes.

2. YWCA, Lutheran Community Services, and Transitions collaborate to provide ongoing training on domestic violence and sexual assault, focusing on best practices, including trauma-informed care, lethality assessments, and services to marginalized survivors. YWCA is active in the Washington State Coalition Against Domestic Violence and collaborates with MiA - Mujeres in Action, the first organization to serve Latinx survivors in Spokane.

To ensure all housing and services provided in the CoC are trauma-informed and can meet the needs of survivors, YWCA offers continual DV 101 and 102 virtual training to providers and community members on recognizing DV, referring, and responding to DV survivors. Catholic Charities collaborates with Lutheran Community Services and Juvenile Court to house CSEC/Youth and annually attends statewide Center for Children and Youth Justice (CCJY) conferences/trainings. Annual training is also conducted with staff teams on domestic violence and trauma-informed care. Provider involvement in educational opportunities, state and national organizations, and in offering best practices training for the CoC community ensures that services provided in the CoC are trauma-informed and meet the needs of survivors.

1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:	
1.	safety planning protocols; and	
2.	confidentiality protocols.	

(limit 2,500 characters)

1. Per Spokane County CoC's Emergency Transfer Plan, safety is prioritized, and services are provided in a trauma-informed, victim-centered manner. A safe unit is one the survivor believes is secure, as client choice is paramount to inform the transfer plan. An emergency transfer may be internal or external. Tenants may request an internal and external emergency transfer concurrently if a safe unit is not immediately available to ensure a greater opportunity to move to a safe unit as soon as possible. Planning protocols are also centered around client choice. Clients work with housing advocates to develop a safety plan. The advocate serves as a guide through housing searches and assists in evaluating each option to identify the most appropriate choice to meet their needs. During this process, the advocate helps with connection to DV services and employment assistance programs. Services include mental health therapy and family law services (for dissolution of marriage and child custody).

2. Confidentiality protocols are followed at each phase of service, including CE, by entering DV clients anonymously and providing referrals to all possible interventions based on eligibility and the client's SALA assessment score. This confidentiality approach allows the client to choose the type of intervention and project they are most interested in and best meets their needs, including safety.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes
	Other? (limit 500 characters)		
7.			

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below:

1.	whether your CoC's written policies and procedures include an emergency transfer plan;
2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
3.	what your CoC requires households to do to request emergency transfers; and
4.	what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

1. Yes
2. Housing providers are required to provide the HUD-approved Notice of Occupancy Rights under Violence Against Women Act (VAWA Notice), the Certification Form of Domestic Violence, Dating Violence, Sexual Assault, or Stalking and Alternate Documentation (Certification Form) to all applicants and tenants when an applicant is denied assistance from or admission to the program or project; when the applicant is admitted into the program or project; and when the tenant receives any notification of eviction or notification of termination of assistance. Housing providers must make the Emergency Transfer Plan (Plan) publicly available whenever feasible and must make the Plan available upon request. Housing providers must provide copies of the VAWA Reauthorization Act of 2013: Implementation in HUD Housing Programs Final Rule to applicants and tenants when requested. Housing Providers are also encouraged to post the VAWA Notice in public areas, such as lobbies and community bulletin boards where applicants and tenants can view them, and to post these documents on the Housing Provider's website.
3. The VAWA Notice explains the VAWA protections, including the right to confidentiality and any limitations on those protections. The Certification Form provides the survivor with a way to document incidences of domestic violence, dating violence, sexual assault, or stalking. The Emergency Transfer Plan outlines the steps applicants and tenants complete to request an emergency transfer. All notices are provided to applicants and tenants as outlined above. A tenant requesting an emergency transfer must expressly request the transfer in accordance with the procedures described in this plan. Tenants who are not in good standing may still request an emergency transfer if they meet the eligibility requirements
4. CoC programs will facilitate emergency transfers in compliance with the Emergency Transfer Plan policy attached.

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.

(limit 2,500 characters)

. Catholic Charities, the Coordinated Entry (CE) system administrator for coordinated entry for families, operates a centralized model at a safe location with flexible hours of operation and various services available for families, including child care. YWCA manages DV-victim-focused CE. CE works with survivors to identify housing types for referral that meet the survivor's needs. By working through CE for assessment, survivors have access to all the same housing types and services available to other populations experiencing homelessness. The YWCA of Spokane has also begun operation of a CoC-funded Coordinated Entry program specifically designed for victims of domestic violence, creating a direct emphasis on the needs of this demographic group.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC ensures survivors receive safe housing and services by:	
	1. identifying barriers specific to survivors; and	
	2. working to remove those barriers.	

(limit 2,500 characters)

1. At every level of the CoC systems connection to participants, projects utilize trauma-informed best practices to support individual needs, including providing safe and accessible client-choice driven opportunities for housing and supportive services. The specific barriers that afflict survivors of DV are focused aspects of program and project staff training.
2. Trauma-informed, accessible opportunities for connection to services is a provided service for each program. The expansion of the CoCs new YWCA Coordinated Entry for survivors of domestic violence project has been a meaningful expansion of the focus on addressing individuals who have experienced domestic violence, dating violence, sexual assault and stalking.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Equal Access Trainings.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

	Describe in the field below:	
	1. how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;	
	2. how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;	
	3. your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and	
	4. your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.	

(limit 2,500 characters)

1. The CoC Executive Committee updated the CoC's anti-discrimination policy based on

board-solicited shareholder feedback and guidance from the CoC Equity Workgroup. This Workgroup is comprised of LGBTQ+ representatives as well as a number of other, historically marginalized groups.

2. Our CoC requires that every project possesses an anti-discrimination policy, not only in their intake documentation but also clearly and publicly displayed in their office. In addition to the anti-discrimination policy, each sub recipient is also required to possess a clear process on how to file a complaint should a participant feel as though they were discriminated against.,

3. Our CoC evaluates compliance during the renewal and new project application review period and program monitoringand when each agency is monitored annually..

4. Our CoC provides written feedback to all projects after completing both the application period and monitoring. If a project is found to be in non-compliance, the CoC's Collaborative Applicant gives written feedback and technical assistance to update the policy to comply with our CoC-wide policy.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.	
	NOFO Section V.B.1.g.	
	You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.	
	Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with–if there is only one PHA in your CoC's geographic area, provide information on the one:	

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Spokane Housing Authority	100%	Yes-HCV	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

	Describe in the field below:
1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1. Our CoC has taken the following steps to work with the one PHA in our geographic area, Spokane Housing Authority, to adopt a homeless admission preference. SHA's Director of Housing Assistance Programs is a member of the CoC Board and serves on its Executive Committee. He is a bridge between the CoC and SHA's government board and advocates for their consideration and adoption of admission preferences that target vulnerable populations to address specific needs.

Over the past three years, the SHA has adopted preference policies that target those at risk of homelessness and those who are chronically homeless. The limited homeless admission preference policy includes preferences for a family that includes at least one household member who is over the age of 18 but not more than 62 years of age, who has a disability, and who is transitioning out of institutional and other segregated settings, at serious risk of institutionalization, homeless, or at risk of becoming homeless.

As of 1/1/19, the PHA is a Housing Choice Voucher-only agency. In addition, we have a local preference for our Referral Voucher Program, which pairs housing with supportive services agencies that serve primarily homeless clients. In addition, in approximately the past five years, SHA has allocated about 800 units of project-based vouchers (PBV) to permanent supportive housing for people experiencing homelessness. All PSH units served by SHA PBV have homeless preferences for admission for 75% of the units.

2. SHA has adopted preferences for issuance of Housing Choice Vouchers that target those who are literally homeless, fleeing DV, or chronically homeless. This preference is tied to our Referral Voucher Program, which pairs housing with supportive services agencies that serve primarily homeless clients. In addition, in approximately the past five years, SHA has allocated about 800 units of project-based vouchers (PBV) to permanent supportive housing for people experiencing homelessness. All PSH units served by SHA PBV have homeless preferences for admission for 75% of the units.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	No

	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry. NOFO Section V.B.1.g.	
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In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	Yes
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	No
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	Yes
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. NOFO Section V.B.1.g.	
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1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). NOFO Section V.B.1.g.	
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	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
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NOFO Section V.B.1.h.

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.
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1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
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NOFO Section V.B.1.i.

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	14
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	14
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
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NOFO Section V.B.1.i.

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.
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Describe in the field below:

1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

1. The CoC evaluates applications during the local competition to ensure that all projects included are ranked and recommended for funding using a Housing First approach. Each year, applicants complete a comprehensive Housing First application based on the project type. In addition to providing a brief narrative to respond to numerous Housing First approach elements, applicants must submit supporting documentation to demonstrate they address all elements of each Housing First criteria for their project type. They also submit a policy, procedure, or process to show how they implement each element of the Housing First approach. The narrative and documentation are reviewed and scored by a committee of collaborative applicant staff members.
2. Evaluation factors for each Housing First standard include four factors for every standard relevant to that project type, as listed below. Each factor accounts for 25% of the available score for that standard. Supporting documentation: Documentation provided ADDRESSES the standard. Supporting documentation: The documentation provided addresses ALL ELEMENTS of the standard. Implementation: Documentation shows HOW they implement the standard daily via policy/process/procedures. Implementation: All documentation provides/shows the program implements the standard comprehensively via policy/process & applicable tools, forms, etc.
3. The collaborative applicant monitors all CoC projects outside the competition. Our Housing First monitoring worksheet reviews all Housing First standards. During monitoring, we review the program's Policies and Procedures to ensure they are Housing First-compliant. We also interview program leadership and staff. Project monitoring also includes client file review to monitor housing placement documentation, housing and service plans, case notes, and other documentation that reflects whether Housing First standards are followed.
4. Housing first is an emphasized and heavily weighted scoring component of our project review process. Any deficiencies related to housing first adherence are debriefed to programs following project review processes to ensure priority is given to meeting all expectations of housing first.

1D-3.	Street Outreach—Data—Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

Possessing a strong and unified street outreach presence in our region is key to ensuring that we are quickly moving unsheltered individuals into shelter or other housing options. Towards this end, we also recognize that there will always be a percentage of individuals who will not enter our shelter system. Due to this, we ensure that outreach teams are equipped with the case management skills to work with individuals to obtain documentation and CE access. Our CoC's street outreach is led by a strong collation of Street Outreach teams. All agencies who receive federal, state and local funding to support their Street Outreach programs, are required to enter data into HMIS. For agencies that also conduct street outreach but are not required to enter into HMIS, there are monthly meetings are co-led by our Singles Coordinated Entry Lead (SNAP) and the Spokane Regional Health District. These meetings are critical to ensure reduced duplication and to share resources (housing, SUD options, document gathering, etc). Additionally, all agencies who enter into HMIS upload any documentation gathered on behalf of our unsheltered population. This includes, but is not limited to: photo identification, birth certificates, SSI award letters.

Outreach teams also coordinate with our Street Medicine Team through CHAS (our local healthcare agency who serve those with Medicaid or Medicare). Working closely with Street Medicine ensures that individuals have any immediate medical issues tended to, but they also provide the documentation needed for disability verification. This verification is key when considering Permanent Supportive Housing as the key intervention needed for the individual being served.

Our CoC's street outreach covers 100% of our geographic area. To ensure 100% coverage of the CoC's jurisdiction and to increase engagement with all eligible persons, the CoC increased the number of projects funded that include street outreach. The increased number of projects engaging in street outreach has facilitated increased collaboration between CHAS (our region's largest federally qualified health center), the PATH-, Opioid STR-, SSVF-, and RHY funded street outreach teams, the locally funded workforce connections outreach team.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC's strategies to prevent the criminalization of homelessness in your CoC's geographic area:

	Your CoC's Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1.	Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	No
2.	Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	No
3.	Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	No

4.	Other:(limit 500 characters)	
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1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

	HIC Longitudinal HMIS Data	2023	2024
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	705	822

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

- | | |
|----|---|
| 1. | works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and |
| 2. | promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff. |

(limit 2,500 characters)

1. Several CoC subcommittees include a representative from the region’s largest federally qualified health center (CHAS Health) to increase collaboration with projects and healthcare organizations and assist program participants with health insurance enrollments, including Medicaid. CHAS Health is also a certified community behavioral health center that supports connection to mental health and substance use disorder services. In addition, partners employ staff who help clients with enrollment and navigation of healthcare and behavioral health.

2. The CoC systematically provides up-to-date information on mainstream resources available for program participants in our geographic area. Providers must facilitate connection to mainstream benefits such as TANF, food stamps, substance use disorder programs, SSI, and other mainstream benefit programs to increase housing stability. Monthly CoC Board meetings provide updates on available mainstream resources to support them in effectively meeting this requirement. The CoC subpopulation committees and the SOAR workgroup meet monthly to enhance coordination and availability of services amongst agencies and other community events, such as resource fairs and community court.

2. Several CoC subcommittees include a representative from the region’s largest federally qualified health center (CHAS Health) to increase collaboration with projects and healthcare organizations and assist program participants with health insurance enrollments, including Medicaid. CHAS Health is also a certified community behavioral health center that supports connection to mental health and substance use disorder services. In addition, partners employ staff who help clients with enrollment and navigation of healthcare and behavioral health services. Agencies also leverage additional federal and private funds to assist in the programmatic goals of the CoC. For example, our community has increased partnerships to expand access and sustainability of the SOAR program. Staff has been trained in the SOAR program to decrease the application time and increase successful outcomes for SSI/SSDI applications. The CoC has a leadership role in training provider staff and local strategic planning for the expansion of this initiative. The CoC and collaborative applicant staff actively work with system leaders and department representatives from Washington State departments to streamline processes to expedite clients’ access to other state benefit programs

ID-7.	Partnerships with Public Health Agencies–Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:	
1.	respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1. The collaborative applicant and other representatives of the CoC participate in an emergency response group of homeless services providers, city and county personnel, Spokane Regional Health District, and healthcare organizations. During infectious disease outbreaks, the emergency response group meets weekly to discuss updated information from the Center for Disease Control, the Washington State Health Department, and the Spokane Regional Health District and to create policies and practices in response to those updates. The emergency response group communicates the changes in policies and procedures to all homeless services providers within the CoC.

2. By implementing the policies and practices established by the emergency response team, the CoC works to prevent the spread of infectious diseases. In addition, CoC service and housing providers connect with homeless individuals through their community outreach programs to distribute personal protective equipment and health and hygiene-related supplies. In collaboration with healthcare organizations, CoC providers and outreach teams connect homeless individuals to CoC healthcare partners for healthcare-related needs.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC:	
	1. effectively shared information related to public health measures and homelessness; and	
	2. facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. Spokane City/County CoC representatives work closely with our local health jurisdiction, Spokane Regional Health District (SRHD), to prevent or limit infectious disease outbreaks among program participants. Regular bi-weekly SRHD Community Provider meetings between SRHD and other providers allow CoC representatives to stay updated with changing policies and practices for preventing or limiting disease outbreaks. Updates are shared at CoC board meetings and subcommittee meetings.

2. One of SRHD's functions is to provide shelters and organizations providing services to shelters with resources to help prevent the spread of infectious diseases. These programs include but are not exclusive to Communicable Disease Prevention/Outbreaks, Food Handling/Food Safety, Needle Exchange Services, and Treatment Services. The CoC's collaborative applicant regularly attends SRHD Community Provider Meetings to facilitate communication between agencies concerning street outreach providers and shelter and housing providers who are equipped to prevent or limit infectious disease outbreaks among program participants and regularly visit the sites

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC's coordinated entry system:	

1.	can serve everybody regardless of where they are located within your CoC's geographic area;
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;
3.	collects personal information in a trauma-informed way; and
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1. To cover 100% of the CoC's geographic area, the CoC employs four Coordinated Entry (CE) systems to meet the differing needs of households without minor children and families. Homeless Families Coordinated Assessment (HFCA) operates a centralized model at a safe location with flexible hours of operation and various services available for families. HFCA also trains and oversees a small group of providers already working with families who can complete HFCA assessments so that families can access CE through providers with whom they have an established relationship. Singles Homeless Coordinated Assessment (SHCA) operates a hub model with a central office where individuals can be assessed, as well as trained satellite assessors at a variety of locations across the CoC's geographic area, such as shelters, day centers, meal sites, workforce programs, and the Resource Center of Spokane County (a HUD EnVision Center). Youth and Young Adult Coordinated Entry (YYACE) and the YWCA CE for victims of domestic violence are the two newest Coordinated Entry system and began in 2022 and 2024 respectively. In addition, Spokane County operates 2-1-1 services and an online portal to assist in the triage and referral to CE and emergency services
2. As of 2024, all CE portals utilize the SALA series of assessment to prioritize households for services and to inform referrals to the appropriate intervention. This new to our CoC assessment tool went through a thorough advance review and was given significant rollout support and follow up by the CoC and its subcommittees to ensure its implementation as well as to address any issues.
3. The SALA assessment tool was developed, and is utilized to provide a low-barrier, trauma informed means of evaluating participant placement and priority for support.
3. The CE providers regularly seek feedback from individuals and households served and make changes to practices as appropriate and allowable. CoC providers share input with the CoC in Board meetings, subcommittee meetings, and the CE workgroup. The CoC community works with CE providers through the CE workgroup to regularly update CE policies, procedures, and practices. This was a formative driver for the usage of the SALA assessment tool.
4. CE programs regularly coordinate at the committee and board level to develop and improve practices and ensure comprehensive regional coverage of CE.

1D-8a.	Coordinated Entry--Program Participant-Centered Approach.	
	NOFO Section V.B.1.o.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;

	3. ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and
	4. takes steps to reduce burdens on people seeking assistance.

(limit 2,500 characters)

1. Local data from our CoC indicates that individuals occupying encampments are the least likely to apply for homeless assistance among our community's unsheltered homeless. The CoC employs a street outreach (SO) team as a component of CE to identify individuals and households experiencing unsheltered homelessness who are not currently connected with services, including those living in encampments. This team has expertise in behavioral health counseling and coordinates its outreach efforts with other outreach teams in the jurisdiction, including PATH, SSVF, STR, and RHY-funded SO projects, as well as locally funded workforce and physical health specialized SO teams. The Washington State Department of Commerce funded outreach and supportive services for those living at the largest encampment on state right-of-way land.

2. Our CE providers use a locally developed assessment tool to prioritize households for services and to inform referrals to the appropriate intervention.

3. All interventions follow a strict prioritization process, which means that those with the highest needs (including chronic status, age, assessment score) will be served first. The new locally developed assessment tool is used for all sub populations and was developed by a collaborative effort with PLE's and direct line staff. This tool is more trauma informed and much easier to administer. It also received high praise from households accessing CE.

Individuals with the highest needs (including chronic status, age, assessment score) will be served first. The new locally developed assessment tool is used for all sub populations and was developed by a collaborative effort with PLE's and direct line staff. This tool is more trauma informed and much easier to administer. It also received high praise from households accessing CE.

4. Individuals and households are only asked the questions required for CE. If assessors have current information from other interactions with the individual or household, they will use it to complete the SALA, if appropriate, rather than asking the household the same questions over again. This approach reduces burdens on people using CE.

1D-8b.	Coordinated Entry–Informing Program Participants about Their Rights and Remedies–Reporting Violations.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC through its coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1. Each year, our CoC and the City of Spokane, contracts with our local Fair Housing organization to ensure that all programs, projects and agencies are Affirmatively Furthering Fair Housing.

2. We require every sub recipient to publicly display language that plainly and clearly states this (pursuant to 24 CFR 578.93) and to include the same documentation in their intake packet. The same form must also be gone over, verbally, when sitting down with a household. Additionally, sub recipients are also

3. CoC programs are required to submit and are scored for project ranking on criteria including their education of participants regarding their rights and remedies under all jurisdictional, housing civil rights laws relevant to their program service offerings. This is reviewed for compliance and implementation during project review.

1D-9.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	02/24/2022

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC’s Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	

Describe in the field below:	
1.	the data your CoC used to analyze whether any racial disparities are present in your CoC’s provision or outcomes of CoC Program-funded homeless assistance; and
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC’s provision or outcomes of CoC Program-funded homeless assistance.

(limit 2,500 characters)

1. Participant data is collected and reviewed, including racial demographic data. This is also collected during point in time count of sheltered and unsheltered individuals experiencing homelessness
2. This data is reviewed by the CoC board as well as through it's committees. The CoC's equity sub-committee is a group with a focused goal of addressing racial and other forms of inequity within our CoC and related systems.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC's board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC's geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	No
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes
	Other:(limit 500 characters)	
12.		

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

The CoC and homeless providers are taking steps to address disparities in the provision or outcomes of homeless assistance. One of the steps is working to identify the disparities. Providers review population data by race, ethnicity, sexual orientation, and gender identity every month to understand how these groups are being served and what disparities exist compared to white, heterosexual, and Cisgendered peers. With that information, providers can bring attention to the identified disparities and implement systems changes to address them.

One of the steps taken that has been successful is the implementation of a centralized diversion fund, which supports historically marginalized identities at a higher rate than Coordinated Entry alone. Working in tandem with CE, diversion funding helps providers meet the needs of groups that need to meet their needs in the current system.

Our CoC adopted a new assessment tool for Coordinated Entry through the 2023 HUD Coordinated Assessment community workshops. This tool was implemented in 2024 and being used by all CE assessors.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	
	Describe in the field below:	
1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and	
2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.	

(limit 2,500 characters)

1. The CoC has created an Equity Workgroup for in-depth research to identify strategies to mitigate or eliminate disparities within the current homeless system in Spokane County. The workgroup meets monthly and reviews proposed changes, policies and strategy. Members of the workgroup were recruited from local culturally specific organizations, advocates, and resources to develop partnerships.

2. Our CoC adopted a new CE assessment tool, the SALA, due to the bias within the SPDAT. The CoC will be collecting feedback from people experiencing homelessness, front-line agency staff, and administrators on the new tool. The CoC will also regularly evaluate racial disparities changes in CE after the implementation of the SALA.

Our CoC projects provide ongoing training and support on racial equity, bias, and sensitivity. In addition, the City of Spokane, as the collaborative applicant, has planned for an in-depth evaluation of the homeless service system and researching and implementing best practice interventions to mitigate findings.

The Spokane Regional Health District conducted a survey of youth and young adults experiencing homelessness to better understand the disparities of experiences due to race, gender identity or sexual orientation. This survey was done in partnership with YHDP projects and funded with YHDP planning grant.

Dialogue at the level of the Equity Workgroup and in partnerships with groups including the Tribal Partners Collaborative provides a valuable knowledge resource tool for our efforts to address racial disparities within our community.

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC's Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

(limit 2,500 characters)

The Spokane CoC places a high value on engaging the voices of people with lived experience. The CoC has monthly representation at the Spokane Homeless Coalition, a diverse membership of over 1200 community members, many of whom are currently experiencing homelessness or have lived experience. Through the Spokane Homeless Coalition, the CoC advertises open Board positions and encourages community involvement in the CoC subcommittees. The Spokane Homeless Coalition also provides feedback and suggestions for intervention under consideration by the CoC.

The CoC has several sub-population-specific advisory boards composed of people with lived experience within its geographical area. Through partnerships with United Way, the Built for Zero, and the Anchor Community Initiatives programs, the CoC regularly engages with these advisory boards for feedback and ideas on how to end homelessness in Spokane County and recruit members to the CoC subcommittees. People with lived experience serve on the CoC's subcommittees, influencing the policies and practices the subcommittees bring to the CoC Board for vote.

People with lived experience also have significant decision-making authority on CoC-wide funding decisions through their participation in the RFP Committee. In addition, our CoC board's executive board include individuals with lived experience.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.
 Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	5	5
2.	Participate on CoC committees, subcommittees, or workgroups.	8	8
3.	Included in the development or revision of your CoC's local competition rating factors.	5	5
4.	Included in the development or revision of your CoC's coordinated entry process.	2	2

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

Within the CoC projects and the broader community, agencies have made strides toward hiring individuals with lived experience, including changing hiring practices to prioritize lived experience on par with professional experience or education. Within our CoC, we are taking steps to coach and support projects and membership organizations on effective ways to support and retain employees with lived experience, particularly to ensure they have policies, procedures, and practices to avoid traumatization actively. For example, being aware of what it would feel like to work for an agency you've received services from before and aware of potential biases. Our CoC understands the value of ensuring that folks with lived experiences are working in our field and will continue to ensure that membership organizations commit to staffing their agencies that way and providing professional development

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	
	Describe in the field below:	
	1. how your CoC gathers feedback from people experiencing homelessness;	
	2. how often your CoC gathers feedback from people experiencing homelessness;	
	3. how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;	
	4. how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and	
	5. steps your CoC has taken to address challenges raised by people with lived experience of homelessness.	

(limit 2,500 characters)

1. The Spokane CoC receives feedback and suggestions regularly from individuals with lived experience through the CoC subcommittees, CoC Board members with lived experience, RFP Committee members with lived experience, and through the lived experience advisory groups. CoC housing and service providers regularly collect feedback and suggestions from individuals and households served through their programs, communicating that information to the CoC through the subcommittees and the CoC Board meetings.
2. This occurs several times monthly, during committee and board sessions
3. During program application and review periods, programs are screened for many criteria, including their level of participant input into the programs services. This is both attested to as well as provided via documentation submitted during the application cycle, including program-level policies and procedures.
4. This occurs on an ongoing basis at the program level, and is actively reviewed at the CoC-level by scoring members of the CA group during program funding processes.
5. Changes in CoC policies, procedures, practices, and intervention are changed because of the feedback received from individuals with lived experience, particularly related to the challenges identified by people with lived experience. For example, a preference for non-congregate sheltering and housing options was expressed by the residents of encampments as a barrier to using current temporary housing options. CoC providers responded by submitting proposals for funding non-congregate options through recent RFPs posted within the CoC geographic area. Transportation between shelters, housing projects, and support service providers has been identified as a challenge for individuals experiencing homelessness. The CoC responded through project allocation of supportive services funds to the purchase of bus passes for program participants. Accessing Coordinated Entry assessors was identified as a challenge, which led CoC providers to open satellite assessment locations and send assessors to current encampments. Shelters adjusted check-in times and/or provided accommodations to individuals experiencing homelessness when their work schedule prevents them from being present at posted check-in times as a result of feedback received from people experiencing homelessness.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	
	Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1. reforming zoning and land use policies to permit more housing development; and	
	2. reducing regulatory barriers to housing development.	

(limit 2,500 characters)

1. Several members of the CoC board are affiliated with local municipalities, including the City of Spokane, Spokane County, and City of Spokane Valley. In each instance, the interconnectivity between homelessness and housing is a point of conversation that is discussed as part of the conversation relating to zoning and land use. Municipal zoning changes in Spokane County have seen substantial and innovative improvement in recent years, with an emphasis on expanding opportunities for multi-family dwellings in areas traditionally restricted to single family occupancy. There is also a regional effort to expand the placement of homeless services and supportive housing into areas traditionally underserved, including rural and outlying county areas. While the CoC is not the lead on this, the relationship between housing availability and homelessness service need is an area of attention for the development of priority development.
2. This has been performed in Spokane County via Infill development with the City of Spokane. House bill 1590 dollars are an additional resource that is leveraged to supplement the development of affordable housing for the region. While local partner agencies have limited ability to impact and reduce prescribed State and Federal regulations (SEPA/NEPA, environmental reviews), the region continues to pursue any opportunities that can be identified.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC’s Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC’s local competition.	08/06/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC’s local competition.	08/06/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes
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1E-2a.	<p>Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.</p> <p>NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.</p>	
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You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	100
2.	How many renewal projects did your CoC submit?	19
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	<p>Addressing Severe Barriers in the Local Project Review and Ranking Process.</p> <p>NOFO Section V.B.2.d.</p>	
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Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

1. Our CoC collects performance data to score projects and provides it to the RFP Committee for review and scoring. Data provided also includes the population served and average utilization rates. The RFP Committee assigns points to projects based on performance data, assigning higher scores to projects with higher performance metrics. Using this performance data as a starting point, the RFP Committee may rank projects serving the hardest-to-serve people higher than higher-performing projects to ensure the continuation of support for those populations.
2. Performance data collected by the CoC and provided to the RFP Committee includes the average days to a permanent housing placement if applicable to a project type. The RFP Committee reviews the data and the project's explanation of performance before assigning a score to the performance metric. Low-performing projects are ranked lower for funding consideration than higher-performing projects.
3. As part of project scoring, projects receive more points based on the level of barriers, with the caveat that projects receive referrals from our coordinated entry system and have no control over this element. Projects must serve those referred to their project that meet HUD CoC eligibility requirements.
4. In example of this consideration of elevating programs serving hardest-to-serve populations is in the funding recommendation for Alexandria's House, transitional living program for homeless pregnant and parenting teens. While this program's performance scoring initially placed it within the "tier 2" area of program funding, our review committee and CoC board chose to give it elevated ranking due to the particularly challenging service space for this sub-population in our region.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
	1. how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
	2. how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
	3. how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.	

(limit 2,500 characters)

1. The Spokane CoC board and it's RFP and Evaluation Committee is composed of individuals of several different racial backgrounds. Input from all participants is utilized to inform the process and scoring methodology for review of the CoC programs. The CoCs equity subcommittee, a group explicitly focused on addressing challenges faced by over-represented demographic groups experiencing homelessness meets monthly, providing recommendations to the CoC Board.
2. The Spokane CoC board and it's RFP and Evaluation Committee is composed of individuals of several different racial backgrounds. Input from all participants is utilized to review, select and rank the programs that are selected for funding. The CoCs equity subcommittee, a group explicitly focused on addressing challenges faced by over-represented demographic groups experiencing homelessness meets monthly, providing recommendations to the CoC Board.
3. The CoCs application process offers the potential for bonus points to be awarded for projects on a number of criteria, including Racial Equity. These considerations are offered as an opportunity for programs to elevate their standing relative to others should they demonstrate a priority emphasis on taking steps to address racial barriers.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
	1. your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
	2. whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;	
	3. whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
	4. why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

1. The CoC reviews all projects for performance, using a scoring system based around performance and alignment with housing first philosophy. Programs who receive a lower relative scoring outcome are initially ranked lower in the array of project listings. These programs are then considered relative to the regions system of program offerings and may be moved higher, lower, or have funding reduced or granted based on. This review process is performed by volunteer community members with subject expertise, collaborative applicant staff, and then finally through a CoC board vote and decision. In recognition of the Spokane Regional CoC's standing as a Unified Fund Agency, a formal reallocation policy is being developed, with an expected finalization in Winter of 24/25. This will facilitate a more frequent active consideration of reallocation possibilities for CoC funding.
2. Programs scoring lower in the initial review process were identified as low performing, relative to other projects.
3. Generally, all funding requested was available through the CoCs balance of Annual Renewal Demand funding available. A reallocation of a newly consolidated project was the exception, with a Permanent Supportive Housing program which receives around 25% of the CoC's total funding award being slightly reduced in funding. This represented a less than 3% decrease in that projects overall funding, while allowing for all other CoC program budgets to receive approved budget amounts.
4. N/A

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	Yes
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	No
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/11/2024

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/11/2024
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/30/2024
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1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website.	10/30/2024
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Ecovia Solutions
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	04/24/2024
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2A-4.	Comparable Databases for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2024 HMIS Data Standards.	

(limit 2,500 characters)

1. Our sole DV provider does use a comparable database, and it is a requirement that they are in compliance with the FY2024 HMIS Data Standards. We have continued to provide support for our DV provider in ensuring their comparable database is compliant with the FY2024 HMIS Data Standards
2. The DV housing provider is in compliance with the FY2024 HMIS Data Standards.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	1,352	29	1,111	80.45%
2. Safe Haven (SH) beds	0	0	0	0.00%
3. Transitional Housing (TH) beds	262	0	262	100.00%
4. Rapid Re-Housing (RRH) beds	729	93	822	100.00%
5. Permanent Supportive Housing (PSH) beds	1,131	0	1,131	100.00%
6. Other Permanent Housing (OPH) beds	923	0	878	95.12%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1. The Spokane Regional Continuum of Care has seen significant fluctuations in shelter bed availability over the past performance year. Ongoing discussions with service providers, as well as Spokane City, Spokane County, the City of Spokane Valley, and local community groups (churches, community centers) occur and shelter bed scarcity is actively being addressed.

2. The CoC receives frequent updates at board meetings as well as at sub-committees, provider meetings, and community gatherings related to the regions Emergency shelter system. Bringing coordinated entry teams into shelters to provide connections and connect individuals with housing as a recurrent action, as well as responding to emergent changes in circumstance (shelter closings/openings, alterations to shelter availability) is one of the significant ways that the CoC keeps a close relationship with those in the shelter system to ensure operational efficiencies are occurring. Utilization data is collected from shelters and is being reported out to the region on a quarterly basis by the City and County to ensure any gaps and adjustments to service capacity are informed and addressed effectively.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	No
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/22/2024
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/24/2024
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

1. The CoC engages with youth through ongoing active participation at the board and committee levels, as well as engaging in partnerships with youth focused program groups outside of the CoC. During meetings with youth sub-committee, Youth Advisory Board, with members of youth street outreach teams, and in partnerships the Anchor Communities Initiative, the process of PIT surveying and the survey questions being asked to ensure comprehensive and effective data collection were collaborated on and discussed prior to going before the survey tool went before the CoC board for a final vote of acceptance.
2. Youth with lived experience and youth serving organizations are both participants and leaders with the sub-committees and groups that plan for point in time count in our community. This includes significant reliance on the expertise of youth street outreach program teams to maximize the comprehensiveness of the PIT count.
3. Recruitment of volunteers for the point in time count included the collaboration of members of committee and board with lived experience. Both youth and adult volunteers with lived experience participated in the point in time count.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
3.	describe whether your CoC's PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs' geographic; and
4.	describe how the changes affected your CoC's PIT count results; or
5.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2024.

(limit 2,500 characters)

1. N/A
2. During the 2023 PIT, volunteers were allowed the option to do an observational element of counting. For the 2024 PIT, we had moved away from this option.
3. N/A
4. The elimination of the observational count element allowed for the de-duplication of data, providing greater accuracy in accounting for actual number of individuals counted.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless—Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. Our CoC has a robust Eviction Prevention (EP) program. State funding has made it possible to help assist households remain in their home. However, subsidy alone, does not address the systemic issues that are often associated with being on the brink of an eviction. Instead, EP subsidy is paired with intensive case management. This case management includes a housing stability plan, which is guided by the household, who identifies where they need the most assistance in order to avoid an eviction in the future.

2. Our CoC’s coordinated entry (CE) process is a diversion-first model whereby CE staff explore a household’s strengths and resources and help them better utilize this support network before intake into the homeless system. Diversion services include mediation with landlords, education on tenants’ rights, housing search assistance, connection to mainstream benefits/employment resources, as well as limited financial support.

Our CoC has been seeking ways to increase investment in diversion to expand this highly successful model. Several at-risk household types have been identified locally as being especially vulnerable to experiencing homelessness for the first time without a higher level of intervention, including short-term rental assistance. At-risk veteran households are referred to the prevention component of SSVF, while at-risk individuals deemed disabled by DSHS are referred to the Housing and Essential Needs program. The YWCA also provides services to prevent households fleeing domestic violence from experiencing homelessness for the first time.

3. Our CoC’s Subcommittee on Homeless Diversion is responsible for the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. The Diversion Committee oversees the system’s diversion strategy and is responsible for

ongoing training for staff and service agencies, as well as integration of diversion strategies across the system. They meet regularly to assess system needs and make targeted recommendations

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC’s Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:
--

1.	natural disasters?	No
2.	having recently arrived in your CoC’s geographic area?	Yes

(limit 2,500 characters)

no.

2C-2.	Reducing Length of Time Homeless—CoC’s Strategy.	
	NOFO Section V.B.5.c.	
	In the field below:	
1.	describe your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. Much our CoC’s ability to quickly move households out of homelessness depends on the availability of housing or other interventions requested by the participant (such as SUD beds). Our current housing stock in Spokane County hovers at around 1%. Therefore, the ability to effectively and quickly move households into PH through RRH programs, as an example, is extremely challenging. That said, we still see success in the housing outcomes by providers in spite of these market barriers.

Case managers also are adept at maneuvering around the many personal barriers that exist.

2. Length of Homelessness is captured at the time someone is accessing any type of street outreach, shelter or CE enrollment. We prioritize households by way of reports that inform providers on the length of homelessness.

3. The CoC Subcommittees on Youth and Young Adults (Chair: Gage Spicer); Veterans (co-chairs Shannon Dunkin, Healthcare for Veterans, Hailee Ackre, Goodwill); Single Adults (Chair: Ami Manning, Spokane Low Income Housing Consortium), and Families (cochairs: Toni Burke, Family Promise of Spokane; and Heather Eddy, Catholic Charities) are responsible for assessment and strategic planning to reduce the length of time households experience homelessness. These are four separate committees.

2C-3.	Successful Permanent Housing Placement or Retention –CoC’s Strategy.	
	NOFO Section V.B.5.d.	
	In the field below:	
1.	describe your CoC’s strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
2.	describe your CoC’s strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

1. Low-income and homeless households face many barriers to housing in Spokane County's highly competitive rental market. To increase the rate of PH placement from shelter, TH, and RRH, the CoC reallocated resources and facilitated the acquisition of new resources to create new Landlord Liaison positions with local rental assistance providers, including the PHA, to provide more intentional relationship management with landlords and develop relationships with new landlords. The CoC has a Landlord Liaison Subcommittee, and the president of the Landlord Association, Daniel Klemme, is a member and sits on the CoC Board. These experts are codifying the CoC's strategy around landlord engagement, creating a unified set of standards for the LLs, developing a comprehensive landlord list, and engaging the landlord association more strategically

2. In collaboration with the Spokane Housing Authority, the CoC created a Move On strategy to increase the rate individuals and families residing in PH projects retain their permanent housing or exit to permanent housing destinations. The strategies in the CoC's plan are: 1) Maximize resources to house people, especially where funds exist for targeted subpopulations (e.g., various funds such as VASH, HOPWA, SSVF, local grants, Office of Homeless Youth, and local organizations); 2) Improve data quality to minimize error responses to housing destination that impact "exits to permanent housing" and improves confidence in the data measuring this outcome; 3) Coordinated Entry collaborates with all shelters to ensure program participants are referred to coordinated entry and have access to the housing system at large; 4) Ensure that Diversion-First strategies are implemented at all access points of the homeless crisis response system to ensure that people can enter and move through to stable, permanent housing.

3. The CoC Board is responsible for overseeing the CoC's strategy for increasing exits to or retention of permanent housing. Three subcommittees providing ongoing consultation and assistance to further the success of our strategy: Veterans (co-chairs Shannon Dunkin, Healthcare for Veterans, Hailee Ackre, Goodwill); Single Adults (Chair: Ami Manning, Spokane Low Income Housing Consortium), and Families (cochairs: Toni Burke, Family Promise of Spokane; and Heather Eddy, Catholic Charities).

2C-4.	Reducing Returns to Homelessness—CoC's Strategy.	
	NOFO Section V.B.5.e.	

In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;
2.	describe your CoC's strategy to reduce the rate that individuals and families return to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1. The HMIS Lead Agency is responsible for producing data that demonstrates performance on this measure, assisting the Board and agency partners in analyzing and understanding the data, for the purposes of improved programming. Projects are monitored for their performance quarterly. Projects or system components with high rates of returns to homelessness are assessed and assistance is provided to increase housing stability. Data is shared with CoC subcommittees on population-specific information to inform and improve service delivery and strategic planning.
2. Through the Resource Center of Spokane County, agencies and advocates assist people with housing, cultural, financial, legal, pre-employment, health resources, as well as basic needs before they become homeless as a form of diversion. At the SRC, providers gather together in one centralized location with the intent to provide a wide range of necessary resources to keep those already in housing by providing them with desired and needed wraparound services. The CoC also partners with United Way and other private funders to offer diversion services through the CoC’s CE providers. These collaborations allow CE assessors to identify measures that can be taken to prevent returns to homelessness. The CoC continuously assesses ways to expand aftercare services for individuals and families to have ongoing support for emerging needs and allow for immediate prevention services should they be needed. Increasing PSH stock to ensure housing stability for those who may need a permanent subsidy is also key.
3. The CoC Board, under leadership of the Chair, Resse McMullin , Better Health Together is responsible for overseeing the CoC's strategy for the homeless system and is dedicated to adding options that meet client needs, ensuring improved services, and reducing the rate of returns to homelessness.

2C-5.	Increasing Employment Cash Income–CoC's Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

1. The CoC has co-located coordinated entry (CE) services at the Resource Center of Spokane County, a HUD EnVision Center where individuals and households seeking housing assistance can also access pre-employment services, including resume review, verification of work documents, career assessments, job search assistance, and referrals to employment and training programs. The Resource Center of Spokane County shares office space with the Financial Stability Center, an additional resource for financial literacy

education, setting up bank accounts, credit restoration and counseling, preparing taxes, and other services as needed. In addition, CoC PSH, RRH, and TH projects include supportive services dedicated to assisting individuals with their job searches.

2. The CoC continues to work with local employment service agencies to improve access to the agencies' services at coordinated entry, establishing dedicated referral pipelines to employment services. Individuals who are able to work but face significant barriers to employment are linked with WIOA-funded supportive employment, job training, and other services funded through the Washington Division of Vocational Rehabilitation.

3. The CoC has minimum project performance expectations for system performance measures including income growth for all TH, RRH, and PSH projects and facilitates links between housing and employment services through CoC subcommittees. The CoC Board is responsible for system strategy. The CEO of the Spokane Workforce Council is on the CoC Board. Staff from employment service agencies, including WorkSource, are on CoC subcommittees to inform targeted strategies for sub-population

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. Mainstream benefits navigation assistance is available at the Resource Center of Spokane County, a HUD Envision Center, including emergency or general energy assistance and help applying for Social Security Disability (SSDI) and Supplemental Security Income (SSI) through the local SSI/SSDI Outreach, Access, and Recovery (SOAR) process. Through the local CE process, households also receive help applying for benefits programs such as Basic Food Employment and Training (BFET) or TANF through strong partnerships with the local Washington State Department of Social and Human Services (DSHS) Community Services offices. Local-trained SOAR specialists meet monthly with the state SOAR office to coordinate efforts and work to increase the efficiency and effectiveness of the SOAR program in Spokane County. Several of our providers work with the Wear Law Office's disability project that assists those needing assistance with SSI, SSD, or SSA. The Lilac City Law Center also provides intensive support for the application and appeals process.
2. The CoC Board is responsible for system strategy. Representatives from the DSHS sit on the CoC Board

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
--	--	----

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
--	--	----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
Applicant Name		
This list contains no items		

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No		
1C-7. PHA Moving On Preference	No		
1D-10a. Lived Experience Support Letter	Yes	Lived Experience ...	10/30/2024
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	10/24/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	10/24/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	10/24/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/24/2024
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	10/24/2024
1E-5b. Local Competition Selection Results	Yes	Local Competition...	10/24/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HUD's Homeless Da...	10/24/2024
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No	Emergency Transfe...	10/25/2024

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: HUD's Homeless Data Exchange (HDX)
Competition Report

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Emergency Transfer Plan

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	10/22/2024
1B. Inclusive Structure	10/29/2024
1C. Coordination and Engagement	10/29/2024
1D. Coordination and Engagement Cont'd	10/29/2024
1E. Project Review/Ranking	10/30/2024
2A. HMIS Implementation	10/25/2024
2B. Point-in-Time (PIT) Count	10/25/2024
2C. System Performance	10/29/2024
3A. Coordination with Housing and Healthcare	10/25/2024
3B. Rehabilitation/New Construction Costs	10/25/2024
3C. Serving Homeless Under Other Federal Statutes	10/25/2024

4A. DV Bonus Project Applicants	10/25/2024
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

Lived Experience Support Letter



Jennifer Wilcox
jcode.wilcox@gmail.com

September 25, 2023

Re: Lived Experience Letter of Commitment

This letter affirms the Spokane Regional Continuum of Care's commitment to involving individuals with Lived Experience in policy and decision-making.

Our CoC places a high value on engaging the voices of people with lived experience through a variation of working groups and partnerships. The CoC has several sub-population-specific advisory boards composed of people with lived experience within its geographical area. Through partnerships with United Way, the Built for Zero, and the Anchor Community Initiatives programs, the CoC regularly engages with these advisory boards for feedback and ideas on how to end homelessness in Spokane County and to recruit members to the CoC subcommittees. People with lived experience serve on the CoC's subcommittees, influencing the policies and practices the subcommittees bring to the CoC Board for a vote. We ensure that every RFP review committee includes individuals with lived experience who actively engaged in the decision-making process for how projects are funded. The CoC considers this one of the most impactful committees of the board.

Our CoC has the following subcommittees that are either led by or include individuals with lived experience:

Executive Committee
RFP Committee
Singles Committee
Youth Advisory Board
Veterans Committee

As the CoC Executive Secretary and an individual with lived experience, I am authorized to represent the working groups and subcommittees.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer Wilcox".

Jennifer Wilcox
Executive Secretary, Spokane Regional Continuum of Care



FY 2024 and FY 2025 Continuum of Care (CoC) Program Competition Renewal Project Application

Overview: This tool aims to assess and document how closely a housing and service provider adheres to the recommended best practice standards of the Housing First model, in the context of the broader work to implement a Housing First orientation at the system-level. This tool specifically evaluates project-level fidelity to Housing First, which directly impacts a system's fidelity to Housing First.

INSTRUCTIONS: *Please read carefully*

Applicants may submit ONE application for multiple renewal projects of the same intervention type that serve the same population AND operate under the same policies and procedural documents. If you have questions, contact the RFP Coordinator.

Complete all standards as applicable based on project component type indicated under column "A" on each worksheet. Provide a narrative response for each applicable standard and provide the document name and page number(s) where the information can be located in your supporting documentation. If the pages numbers (i.e. what is printed on the page) are incorrect, you will receive zero (0) points. In addition to providing documentation to support your narrative responses below, include any supporting documentation that will provide the reviewer a clear understanding of how you implement each standard through the documents/forms utilized by staff (e.g. training calendars, intake forms, client file checklists, etc.).

For each standard there are two scoring criteria: "Document It" and "Do It" (as explained further below). To show that a project is in full compliance with each standard, provide a narrative response outlining how your project is in compliance with the standard and indicate what document(s) and page number(s) clearly support your narrative. **IF THE INFORMATION YOU REFERENCE IS NOT LOCATED ON THE PAGE NUMBERS YOU PROVIDE, YOU WILL LOSE POINTS FOR MISSING SUPPORTING DOCUMENTATION.**

Each standard will be scored as outlined below:

Supporting Documentation:

- Implementation Standard Documentation provided ADDRESSES question (.25pt)
- Documentation provided addresses ALL ELEMENTS of question (.25 pt)

Implementation:

- Documentation shows HOW it is implemented on a daily basis via policy/process/procedures (.25 pt)
- All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)

Additional items required to be submitted with application:

- Program policies and procedural manual
- Documents/forms used to implement policies and procedures
- Any applicable documents provided to client or signed by client that support statements.

Provider Info tab: The Provider Information tab should be completed *prior* to beginning the assessment. Specifically, the **Project Name, Project Type, and Target Sub-Population served** fields need to be completed in order to determine which assessment questions specific to the project type to complete. You must provide an updated scope of work that CLEARLY outlines your project, and at a minimum speaks to the population served, number of units, number of persons the project expects to serve, and/or supportive services provided, and performance measures.

Standards: The standards have been arranged into the following categories: *Access, Evaluation, Services, Housing, Leases, and Project-Specific*. The "Tab" chart at the bottom of this page describes each of the categories in more detail. Some of the categories are not applicable for all project types, and those standards do not need to be completed, (see "Project Type/Applicable standards" chart for the list of which standards need to be completed for each project type.) **Please ensure you complete narratives for ALL applicable standards for your project type as outlined in the table below and in column "A" on each worksheet.**

Project Type	Applicable Standards*
Coordinated Entry	Access & Evaluation; Project-specific
Street Outreach	Access & Evaluation; Project-specific
Emergency Shelter	Access & Evaluation; Service & Housing; Project-specific
Transitional Housing	Access & Evaluation; Service & Housing; Leases; Project-specific
Rapid Rehousing	Access & Evaluation; Service & Housing; Leases; Project-specific
Permanent Supportive Housing	Access & Evaluation; Service & Housing; Leases; Project-specific

**Only complete the applicable standards based on the renewal project component type*

- "Document It" means that there is written documentation that supports the project's compliance with each standard. Written documentation could include Policies and Procedures, Personnel Handbooks, Professional Development Plans, Project Rules, etc. For each standard applicable for your project type, indicate what

- "Do It" means the agency has written documentation that supports the project's compliance with each standard in practice. Evidence could include information contained in forms completed by the client and/or program staff.

Tab	Description	Purpose
Instructions	Tool overview and aim	Offers instruction to users on the assessment tool
Provider Info	Input provider, project and general application information	Determines project-specific standards for consideration
Standards - Access & Evaluation	Input compliance with standards concerning participant access to the project and input, project evaluation and performance management	Assesses whether access and evaluation are compliant with Housing First principles
Standards - Leases	Input compliance with standards concerning the lease and occupancy agreements, where applicable	Assesses whether leases and occupancy agreements are compliant with Housing First principles
Standards - Services & Housing	Input compliance with standards concerning the service and housing models and structure, where applicable	Assesses whether services and housing are compliant with Housing First principles
Standards - Project-Specific	Prompts assessment standards based on project type and targeted sub-populations served by the project, where applicable	Assesses whether specific project standards are compliant with Housing First principles

INSTRUCTIONS: Please

Please complete the information below on your organization **AND** the project scope narrative in the next column. If you are : policies and procedural documents, list ALL individual grant names and numbers. If you are applying to c

Provider Information	
Provider's Legal Name	Volunteers of America of Eastern Washington & Northern Idaho
Acronym (If Applicable)	VOA
Year Incorporated	1986
EIN	91-0577131
Street Address	525 W 2nd Ave. Spokane, WA
Zip Code	99201

Project Information	
Are you requesting to consolidate 2 or more projects (maximum of 4)?	No
Grant Number(s)	WA0126-Alexandria's House
<i>List ALL individual project grant numbers you are including in this application, if they meet the requirements outlined in the RFP to be applied for under ONE renewal application.</i>	
Project Address	2236 W Pacific Spokane WA 99201
Project Budget Total	\$90,988
<i>If you are applying to renewal multiple single projects under one application, list each project's budget total in the order you have listed them under "Project Name(s)" & "Grant Number(s)". If you are applying to consolidate 2-4 single projects, provide the total consolidated project budget and below list each project's budget total.</i>	
Name of Project Director	Wendy Alderson
Project Director Email Address	walderson@voaspokane.org
Project Director Phone Number	509-688-1116
Project Component Type *	Transitional Housing
<i>*Some standards are not applicable for all project types, and those standards do not need to be completed, (see "Project Type/Applicable standards" chart for the list of which standards need to be completed for each project type.)</i>	
Population Served	Homeless pregnant and parenting youth ages 16-18
Are your services targeted to Youth?	Yes
Are your services targeted to DV Survivors?	No

Application Contact*	
Name of Application Representative	Bridget Cannon
Title	Senior Vice President of Shelter Services
Email Address	bcannon@voaspokane.org
Phone Number	509-688-1120

*Staff member that can answer any questions about your application

Management Information	
Name of Authorized Official	Fawn Schott
Title	President/CEO
Email Address	fschott@voaspokane.org
Phone Number	509-688-1102

Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Somewhat" or "Always". Marking "Always" signifies full compliance for the standard.

Applicable to:	No.	Standard	Access Definition / Evidence	Document it	Do it
PSH, RRH, TH, SSO CE, SSO	Access 1	Projects are low-barrier	Admission to projects is not contingent on pre-requisites such as abstinence of substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, completion of treatment, participation in services, "housing readiness," history or occurrence of victimization, survivor of sexual assault or an affiliated person of such a survivor or other unnecessary conditions unless required by law or funding source. Our program is the only licensed Maternity Group Home for homeless or at risk of becoming homeless, single pregnant or parenting moms who are under age 18 in Eastern Washington. To meet the DCYF licensing requirements Alexandria's house has additional regulations/compliance standards not typical in other HUD funded programs. All completed applications will be considered and must contain current homelessness or imminent risk of homelessness verification from a qualified third party. We do not deny housing based on any other eligibility criteria except for age, pregnancy or parenting status and gender per our license. See <ul style="list-style-type: none"> Alex's House Manual Volunteers of America's Commitment to Low Barrier Housing pages 8 and 9 Minimum Licensing Requirements WAC 110-145-2120 pg. 88, What services shall be provided to pregnant and parenting youth? Gender Identity Policy for VDA's Alexandria's House 	Somewhat	Somewhat
PSH, RRH, TH, SSO CE, SSO	Access 2	Projects do not deny assistance for unnecessary reasons	Procedures and oversight demonstrate that staff do everything possible to avoid denying assistance or rejecting an individual or family for the reasons listed in Access Standard #1. Upon completed documentation and referral, the case manager and client completes an initial interview in order for the client to understand the program and what it encompasses. The client intake form asks questions relating to substance use, treatment, education and income for case management purposes only. Client answers do not impact housing eligibility. All referrals will be accepted that fall within the guidelines of our Maternity Group Home license age requirements. See	Somewhat	Somewhat
PSH, RRH, TH, SSO CE, SSO	Access 3	Access regardless of sexual orientation, gender identity, or marital status	Equal access is provided in accordance with the 2012 and 2016 Equal Access Rules, meaning that any project funded by HUD must ensure equal access for persons regardless of one's sexual orientation or marital status, and in accordance with one's gender identity. Adult only households, regardless of marital status, should have equal access to projects (if these project types are not available within a CoC, the CoC should conduct an assessment to determine if these project types are needed and work with providers to accommodate the need). Please see Equal Access Rules here: https://www.hudexchange.info/resource/1391/equal-access-to-housing-final-rule/ Our admission/tenancy screening and selection practices promote the acceptance of applicants regardless of race, creed, color, national origin, religion, gender, sexual orientation, gender identity, or gender expression. Our licensing requirements limit us to mothers or expectant mothers only. See <ul style="list-style-type: none"> Alexandria's House Manual page 8, Selection of clients Alexandria's House Manual pages 8 and 9 Volunteers of America's Commitment to Low Barrier Housing Minimum Licensing Requirements WAC 110-145-2120 pg. 88, What services shall be provided to pregnant and parenting youth? Gender Identity Policy for VDA's Alexandria's House 	Always	Always
PSH, RRH, TH, SSO CE, SSO	Access 4	Admission process is expedited with speed and efficiency	Projects have expedited admission processes, to the greatest extent possible, including helping participants obtain documentation required by funding sources, as well as processes to admit participants regardless of the status of their eligibility documentation whenever applicable. An appointment is set up as soon as a referral from Coordinated Entry comes to the program. This is the initial interview conducted by the case manager, during which the intake process is completed and the program requirements are discussed. This process can take as little as 24 hours to complete, depending on the client's availability. They are not required to produce any documentation at intake, however assistance is offered once they enter the program to acquire these documents. See <ul style="list-style-type: none"> Alexandria's House Manual page 8 and 9 Volunteers of America's Commitment to Low Barrier Housing 	Always	Always
PSH, RRH, TH, SSO CE, SSO	Access 5	Intake processes are person-centered and flexible	Intake and assessment procedures are focused on the individual's or family's strengths, needs, and preferences. Projects do not require specific appointment times, but have flexible intake schedules that ensure access to all households. Assessments are focused on identifying household strengths, resources, as well as identifying barriers to housing that can inform the basis of a housing plan as soon as a person is enrolled in the project. Staff is available for any client in need to do an intake 24 hours per day. Intake is the initial step into case management and a case management plan is started after the intake is completed. The case managers assist youth through developing their own goals, barriers, objectives, and action plan to help maintain self-sufficiency and permanent housing when the youth leaves the program. See <ul style="list-style-type: none"> Alexandria's House Intake Form 1 Alexandria's House Manual page 10 and 11 Case Management Alexandria's House Case Management Plan form WAC 110-145-2120 pg. 88, What services shall be provided to pregnant and parenting youth? 	Always	Always
PSH, RRH, TH, SSO CE, SSO	Access 6	The provider/project accepts and makes referrals directly through Coordinated Entry	Projects actively participate in the CoC-designated Coordinated Entry processes as part of streamlined community-wide system access and intake. Referrals from Coordinated Entry are rarely rejected, and only if there is a history of violence, the participant does not want to be in the project, there are legally valid grounds (such as restrictions regarding sex offenders) or some other exceptional circumstance that is well documented. Per our contract with the CoC, we only accept referrals directly through the Coordinated Entry process. All applicants must first be assessed for vulnerability and receive a referral to the project. After receiving a referral, the agency that assessed the applicant will provide a copy to the project. Referring agency will assist the client in completing all required documentation. If the referring agency cannot obtain the required documentation, we will assist the youth in obtaining required documentation. Youth are never denied access to our program unless they are not pregnant or parenting. See <ul style="list-style-type: none"> Alexandria's House Manual page 8 Application Process for Alexandria's House 	Always	Always
PSH, RRH, TH, SSO CE, SSO	Access 7	Exits to homelessness are avoided	Projects that can no longer serve particular households utilize the coordinated entry process to ensure that those individuals and families have access to other housing and services as desired, and do not become disconnected from services and housing. Households encounter these exits under certain circumstances, such as if they demonstrate violent or harassing behaviors, which are described within agencies' regulation-adherent policies. Regardless of the circumstances on which the participants exit, case management and support are continuously offered for 6 months after exit. Services include but are not limited to; connection to Coordinated Entry in order to qualify for other housing referrals and housing options, public assistance, and referrals for substance abuse and mental health. Under certain conditions, such as when a client poses a threat or is harmful to others, we must place the client on a contract immediately, bypassing the verbal or written warnings outlined in the disciplinary policy. If the client shows no signs of improvement or correcting their behavior while on the contract, we will begin the termination process. Immediate termination will occur if a client threatens or physically assaults another client or staff member. Any gestures of aggression will not be tolerated. Clients terminated for severe aggression will not be allowed to reenter the program. See <ul style="list-style-type: none"> Alexandria's House Manual Page 10 and 11 Case Management, Timeline-Aftercare Plan Alexandria's House Manual pages 14, 15, and 16 Alexandria's House Disciplinary Policy Alexandria's House Disciplinary Policy form 	Always	Always
		Name	Participant Input Definition / Evi	Document it	Do it
PSH, RRH, TH, SSO CE, SSO	Participant Input 1	Participant education is ongoing	Project participants receive ongoing education on Housing First principles as well as other service models employed in the project. In the beginning of and throughout tenancy, participants are informed about their full rights and responsibilities as lease holders, including the potential causes for eviction. The overwhelming majority of our participants cannot legally sign a lease or contract and have never experienced sustained housing in their young lives. The teen moms have little or no experience being the responsible roommate or tenant. A crucial part of life skills we teach is how to be a responsible renter as well as co-live with other families. This process begins at enrollment, where staff go through the agreement at intake. We read the agreement section by section to them, to ensure they fully comprehend what they are signing. We also offer monthly Road to Renting classes to teach about landlord/tenant rights and responsibilities, and during weekly one-on-one case management and house meetings address any issues that may arise. Our goal is to prepare them for success in housing. See <ul style="list-style-type: none"> Alexandria's House Manual Volunteers of America Commitment to Low Barrier Housing, pages 8 and 9 Alexandria's House Manual Program Agreement Guidelines, Page 10 Alexandria's House Resident Agreement form 	Always	Always
PSH, RRH, TH, SSO CE, SSO	Participant Input 2	Projects create regular, formal opportunities for participants to offer input	Input is welcomed regarding the project's policies, processes, procedures, and practices. Opportunities include involvement in: quality assurance and evaluation processes, a participant leadership/advisory board, processes to formally communicate with landlords, the design of and participation in surveys and focus groups, planning social gatherings, integrating peer specialists and peer-facilitated support groups to compliment professional services. Our program targets pregnant and parenting single young moms ages 16 to 20. Active involvement of youth in the planning, implementation, and evaluation of program services is fundamental to the Positive Youth Development approach. There is a scheduled weekly peer-facilitated house meeting which serves as a focus group, where the clients are encouraged to give feedback and voice concerns about the program. They are encouraged to offer solutions and provide insights to ensure the program services offered stay relevant. Moms work cooperatively to plan the basic program environment. Participants actively participate in bi-weekly community building programming. This program not only develops basic life skills, teamwork, and relationship/communication skills, but also offers a forum for participants to provide feedback and solve issues that arise. This ensures that youth feel a significant amount of control and ownership in the program. See <ul style="list-style-type: none"> Alexandria's House Manual page 7 Alexandria's House Group and Class Schedule Alexandria's House Manual pages 16 and 17 Alexandria's House Grievance Procedure 	Always	Always

Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Somewhat" or "Always". Marking "Always" signifies full compliance for the standard.

Applicable to:	#REF!	#REF!	#REF!	#REF!
PSH, RRH	Leases 1	Housing is considered permanent (not applicable for Transitional Housing)	Housing is not time-limited (though rent assistance may be) and leases are automatically renewable upon expiration, except with prior notice by either party. N/A	Please select answer Please select answer
PSH, RRH, TH	Leases 2	Participant choice is fundamental	A participant has, at minimum, choices in deciding the location and type of housing based on preferences from a range of housing types and among multiple units, as available and as practical. In project-based settings, participants should be offered choice of units within a particular building, or within the portfolio of single site properties. In projects that use shared housing, i.e. housing with unrelated roommates, participants should be offered choice of roommates, as available and as practical. Additionally, as applicable, participants are able to choose their roommates when sharing a room or unit. <i>Alexandria's House is a congregant living program. Based on availability at entry, applicants have a choice of bedroom units. If there is more than one unit available, tenant will be given the chance to tour open units and select which one they would like. Per licensing regulations, only one mother and one infant are allowed to occupy a room. Mothers will not be asked to share a room with another mother. See</i> <ul style="list-style-type: none"> ● Alexandria's House Manual Selection of Clients page 8 ● Minimum Licensing Requirements WAC: 110-145-2145 page 90 	Always Always
PSH, RRH, TH	Leases 3	Leases are the same for participants as for other tenants	Leases do not have any provisions that would not be found in leases held by any other tenant in the property or building and is renewable per the participants' and owner's choice. People experiencing homelessness who receive help moving into permanent housing should have leases that confer the full rights, responsibilities, and legal protections under Federal, state, and local housing laws. For transitional housing, there may be limitations on length of stay, but a lease/occupancy agreement should look like a lease that a person would have in the normal rental market. <i>Residents do not sign a lease, as this is a Maternity Group Home and congregate living. Clients do sign a program agreement. This program agreement addresses participants expectations while participating in the program and reflects licensing requirements. DCYF licensing prohibits signing a lease and requires using a program agreement. See</i> <ul style="list-style-type: none"> ● Alexandria's House Manual Program Agreement Guidelines page 10 ● Alexandria's House Resident Agreement form 	Always Always
PSH, RRH, TH	Leases 4	Participants receive education about their lease or occupancy agreement terms	Participants are also given access to legal assistance and encouraged to exercise their full legal rights and responsibilities. Landlords and providers abide by their legally-defined roles and responsibilities. <i>Alexandria's House offers monthly 'Road to Renting' groups that provide legal resources and cover landlord-tenant laws. This course also teaches how to be a responsible renter, including understanding landlord-tenant law and selecting appropriate rental properties. See</i> <ul style="list-style-type: none"> ● Alexandria's House Manual page 7 Alexandria's House Group and Class Schedule 	Always Always
PSH, RRH, TH	Leases 5	Measures are used to prevent eviction	Property or building management, with services support, incorporates a culture of eviction avoidance, reinforced through practices and policies that prevent lease violations and evictions among participants, and evict participants only when they are a threat to self or others. Clear eviction appeal processes and due process is provided for all participants. Lease bifurcation is allowed so that a tenant or lawful occupant who is a victim of a criminal act of physical violence committed against them by another tenant or lawful occupant is not evicted, removed or penalized if the other is evicted. <i>Due to their age most of our participants have never held a lease. A primary goal of our program is to assist young moms in building the skills required to be successful in their own housing. Another integral component of our program is to allow our participants to practice these newly acquired skills in a safe environment. We allow youth to make mistakes, and provide opportunities to learn. If youth struggle with program expectations, we help problem solve with them during their one-on-one case management meetings. Continued non-compliance of rules and program expectations will result in disciplinary action starting with a verbal warning, then a written warning, then a contract. The contract is used after a written warning has been issued and the corrections are not occurring. A grievance policy is part of the initial intake packet and is described to the participant during the intake process. The grievance procedure can be used to appeal any disciplinary notice and promotes healthy communication, problem solving, and mutually agreed upon resolution to conflicts that occur with other participants or staff. Clients have the ability to appeal any decision to the Director, Senior Vice President, and the President/ CEO. The policy states that all participants have the right to submit a complaint or grievance and will receive a fair and objective consideration without retaliation. The procedure takes into consideration that termination from the program is the last resort, unless absolutely necessary. See</i> <ul style="list-style-type: none"> ● Alexandria's House Manual page 10, Program Agreement Guidelines ● Alexandria's House Manual pages 10-11 Case Management ● Alexandria's House Manual pages 14, 15, and 16 Alexandria's House Disciplinary Policy 	Always Always
PSH, RRH, TH	Leases 6	Providing stable housing is a priority	Providers engage in a continued effort to hold housing for participants, even if they leave their housing for short periods due to treatment, illness, or any other temporary stay outside of the unit. <i>We encourage and support youth as they address any issues that may arise during their enrollment in our project. A unit will be held for up to 90 days while client attends treatment for SUD, medical, or other issue that keeps the client out of the unit for the short term. See</i> <ul style="list-style-type: none"> ● Alexandria's House Manual pages 8 and 9, Volunteers of America's Commitment to Low Barrier Housing 	Always Always
PSH, RRH, TH	Leases 7	Rent payment policies respond to tenants' needs (as applicable)	While tenants are accountable to the rental agreement, adjustments may be needed on a case by case basis. As necessary, participants are given special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements. <i>We encourage and support youth as they address any issues that may arise during their enrollment in our project. A unit will be held for up to 90 days while client attends treatment for SUD, medical, or other issue that keeps the client out of the unit for the short term. See</i> <ul style="list-style-type: none"> ● Alexandria's House Manual pages 8 and 9, Volunteers of America's Commitment to Low Barrier Housing 	Always Always

Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all", "Somewhat", or "Always". Marking "Always" signifies full compliance for the standard.

	DEFT	DEFT	DEFT	DEFT
Service 1	Projects promote participant choice in services	Participants are able to choose from an array of services. Services offered are housing focused and include the following areas of support: employment and income, childhood and education, community connection, and stabilization to maintain housing. These should be provided by linking to community based services. We collaborate with our clients to develop a client-centered case management plan based on their strengths. These strengths form the foundation of the plan, helping to achieve the goals identified in their case management plans. The plan may include short-term and long-term goals to meet education, job readiness, and housing needs. This involves addressing barriers to permanent housing, job training, and completing their education to prepare the youth for exiting the program. Other goals can include transportation, emotional needs, and community connections. By focusing on strengths, we reduce the stigmatization and marginalization often associated with a problem-focused approach, promoting self-worth, value, and self-determination. All services are offered at no cost to participants and are voluntary. We provide strength-based programming such as independent living classes, parenting therapeutic groups Circle of Security, Community Building, and Head to Heart. VDA also offers transitional community supports for housing and employment, developing an integrated care model that provides whole-person care around housing, employment, and behavioral health. See <ul style="list-style-type: none"> Alexandria's House Manual pages 10-11 Case Management VDA Alexandria's House Case Management Plan Form 	Always	Always
Service 2	DEFT	Person centered Planning is a guiding principle of the service planning process Alexandria's House staff works with each youth in our program to create a case management plan. The youth is in charge of identifying the goals and action steps needed to accomplish their goals. We set the expectations, meeting participants with the road map they developed. The case manager guides youth through their goals, barriers, obstacles and action plan to help maximize self-efficacy when the youth leaves the program. See <ul style="list-style-type: none"> Alexandria's House Manual pages 10-11 Case Management VDA Alexandria's House Case Management Plan Form 	Always	Always
Service 3	Service support is as permanent as the housing	Service connections are permanently available and accessible for participants in Permanent Supportive Housing. Rapid Re-Housing projects should, at a minimum, be prepared to offer services for up to 6 months after the rental assistance ends. In emergency shelter and transitional housing, services are available as long as the participant resides in the unit or bed – and up to 6 months following exit from transitional housing. Services are provided throughout the stay at Alexandria's House. Aftercare services are available to all clients, regardless of the circumstances of their exit. Clients can make an appointment with their case manager to develop their aftercare plan. This plan may include obtaining a birth certificate, state ID, social security card, finding a job, securing housing, accessing transportation, and a car purchase. Aftercare is available for a minimum of 6 months after exit, or as long as the client chooses to use it. The recently awarded Youth Housing Demonstration Project to VDA allows for increased housing case management, additional transitional units, and a rapid rehousing program providing housing assistance for up to 18 months. See <ul style="list-style-type: none"> Alexandria's House Manual page 12 Timeline 	Always	Always
Service 4	Services are continued despite changes in housing status or placement	Whenever possible, participants continue to be offered services even if they lose their housing unit or bed (for long-term projects), or if they are placed in a short-term residential treatment facility, the service relationship should continue, despite a service hiatus during some institutional stays. A unit will be held for up to 90 days while a client attends treatment for substance use disorder (SUD), medical, or other issues that temporarily keep them out of the unit. Services will continue during the hiatus and/or resume upon the client's return. VDA Integrated Care will offer a wide variety of in-house behavioral health services, including SUD treatment. Providing these in-house services will reduce the time clients spend away from their units. See <ul style="list-style-type: none"> Alexandria's House Manual, pages 8 and 9 Voluntary of America's Commitment to Low Barrier Housing "Statement K" 	Always	Always
Service 5	Participant engagement is a core component of service delivery	Staff provide effective services by developing relationships with participants that provide immediate needs and safety, develop trust and common ground, making warm hand-offs to other resources and case providers, and clarify employee staff roles. Engagement is regular and relationships are developed over time. We provide care services to all participants through staff trained in client-centered approaches, using recognized best practices. These best practices include motivational interviewing, harm reduction, trauma-informed care, peer support and crisis line intervention. Housing stability plans and case management plans are driven by the clients. During intake, the case manager and youth identify strengths, goals, and a plan of action to eliminate barriers to stability. Participants meet with their case manager at least weekly, and the case plan is updated monthly to reflect progress in reaching goals. Action steps are identified by the youth with the case manager's assistance and outlined in the plan. When goals fall outside our expertise, the case manager collaborates with the youth to connect with a professional and facilitate transition conversations. Upon exit, the case manager completes an Aftercare Plan with the youth, emphasizing the strengths developed during the program and identifying potential needs for exit. The relationship between the case manager and the participant is crucial for a positive outcome from the program. See <ul style="list-style-type: none"> Alexandria's House Manual pages 10-11 Case Management VDA Alexandria's House Case Management Plan Form 	Always	Always
Service 6	Services are culturally appropriate with transition services available, as needed	Project staff are sensitive to and support the cultural aspects of diverse households. Whenever possible, staff demographics reflect the participant population they serve in order to provide appropriate, culturally specific services. Transition services are provided when needed to ensure full comprehension of the project. Projects that serve families with children should have family-friendly staff that allow for different schedules based on work and school hours and have services that allow parents to participate in activities without having to constantly supervise their children themselves (i.e. Car use the bathroom to take a shower without their children being in the bathroom with them) Our program is staffed with employees and volunteers who bring firsthand experience with teen parenting, alongside diverse levels of professional development and education. Bilingual students are recruited to assist with ES, basic, and transition services are available through Spokane Community College. We also contract with Language Line for translation and interpretation services as needed. Additionally, we employ a staff member who provides ASL translation for deaf or hearing-impaired clients and bilingual staff who speak Spanish. All staff and volunteers must complete a minimum of 16 hours of training before having unsupervised contact with participants, and they must also complete a minimum of 24 hours of ongoing education and service training annually. Training topics include crisis intervention techniques, behavior management techniques, substance use, suicide prevention, family intervention techniques, Indian child welfare and working with Native American children, cultural diversity, mental health issues and interventions, conflict management, and more. Classes such as Independent Living, Circle of Security, and Community Building are scheduled based on the needs of the young mothers, with CSE supervisor provided as needed by volunteers and staff. Currently, VDA is collaborating with Transition to offer dedicated services through the Educare program, which will provide daycare services for Alexandria's House clients, allowing them to pursue education and employment. VDA has applied for a grant specifically to fund childcare costs through Educare. See <ul style="list-style-type: none"> Alexandria's House Manual pages 21 and 22 Training Alexandria's House Manual page 6 Program Model (ES services) 	Always	Always
Service 7	Staff are trained in clinical and non-clinical strategies (including harm reduction, motivational interviewing, trauma-informed approaches, strength-based)	Services support a participant's ability to obtain and retain housing regardless of changes in behavior. Services are informed by trauma-informed approaches, such as recognizing that substance use and addiction are a part of some participants' lives. Participants are engaged in non-judgmental communication regarding their behavior and are offered education regarding how to avoid risky behaviors and engage in safer practices. We understand that changes in youth's behavior often stem from unidentified needs they are trying to fill. When youth engage in risky behaviors, we always start with conversations. Using motivational interviewing techniques within a trauma-informed framework, we aim to understand the reasons for the behavior change in a non-judgmental manner. We provide support through referrals and resources, work with landlords to appropriate services, and continue to offer support throughout the process. As mandated CPS reporters, we notify CPS immediately if a youth's behavior poses a safety risk to their children. See <ul style="list-style-type: none"> Alexandria's House Manual pages 14, 21 and 26 Alexandria's House Disciplinary Policy Alexandria's House Disciplinary Policy Form 	Always	Always
Housing 1	DEFT	DEFT	DEFT	DEFT
Housing 1	Housing is not dependent on participation in services	Participation in permanent and temporary housing settings, as well as crisis settings such as emergency shelter, is not contingent on participating in supportive services or demonstration of progress made on a service plan. Services must be offered by staff, but are voluntary for participants. Case managers at Alexandria's House encourage youth to engage in services, but it is not a requirement for continued tenancy. Recognizing that some youth may take longer to engage, we allow them to set their own timeline for participating in services. Many of the young mothers in our program have never experienced stable housing and need time to build trust with staff and develop their own skills. We meet with youth at least once a week to build relationships and, using motivational interviewing techniques, youth eventually choose to engage in services. Our goal at Alexandria's House is to create an environment where youth can make the changes they desire for themselves and their babies. We achieve this by offering opportunities and support. Youth are in charge of creating their own goals, and we are there to help them navigate the process. Even if youth choose not to work on their goals for a period of time, we continue to support them as they grow comfortable. VDA offers comprehensive in-house Behavioral Health and whole-person care to all participants who choose to utilize these services. See <ul style="list-style-type: none"> Alexandria's House Manual pages 10-11 Case Management VDA Alexandria's House Case Management Plan Form WIC 110-2-47-2125, page 89 	Always	Always
Housing 2	Substance use is not a reason for termination	Participants are only terminated from the project for violations in the lease or occupancy agreements, as applicable. Occupancy agreements or an addendum to the lease do not include conditions around substance use or participation in services. We follow a Housing First approach and will not terminate a client due to non-compliance, except in cases where the client violates safety conditions for themselves, their child, other residents, or staff. Participants must agree not to possess or use drugs or alcohol, or be under the influence of drugs or alcohol while participating in the program, as this may create a safety issue for their children. However, possession or use of alcohol or drugs is not grounds for immediate termination from the program. Case managers are trained in substance use education and can provide treatment referrals. If substance use continues and endangers the child, we will file a CPS report. See <ul style="list-style-type: none"> Alexandria's House Manual pages 14, 21 and 26 Alexandria's House Disciplinary Policy Alexandria's House Disciplinary Policy Form 	Always	Always
Housing 3	The rules and regulations of the project are tailored on participants' rights	Project staff have realistic expectations and policies. Rules and regulations are designed to support safe and stable communities and should never interfere with a life in the community. Participants have access to the project at all hours (except for nightly in and out shutters) and accommodation is made for pets. Participants have 24-hour access to their house. Staff review the program's policies and Program Agreement Guidelines with participants at intake and every six months. The Agreement Guidelines include adhering to Landlord Tenant Law, developing a case plan, attending school, work, or volunteering, participating in weekly Circle of Security classes, supervising their children, respecting property, settling disputes respectfully, and not using drugs or alcohol on the premises. Pets are not allowed in the house, however, participants are allowed a therapy or service animal if they have a medically documented need. See <ul style="list-style-type: none"> Alexandria's House Manual page 25 Program Agreement Guidelines Department of Public Health's House Guidelines Form Alexandria's House Resident Agreement Form Client Rights Form 	Always	Always
Housing 4	Participants have the option to transfer to another project	Transfers should be accommodated for tenants who reasonably believe that they are threatened with imminent harm from further violence if the tenant remains in the same unit. Whenever possible, transfers occur before a participant experiences homelessness. If participants reasonably believe they are threatened with imminent harm if they remain in their current unit, they can meet with their case manager to explain their situation. The case manager will work with them to find another available unit in the program as soon as possible. If a unit is available, the case manager will contact Community Entry to request an immediate assessment and start looking for openings in other programs. Participants in this situation will receive information about Emergency Shelter and Domestic Violence Shelter options in the community. Being enrolled in transitional housing allows participants to retain their homeless status and remain eligible for referral to other homeless housing programs within the CoC. Reasonable accommodations, such as a hotel room, may be considered for short-term waiting periods. See <ul style="list-style-type: none"> Alexandria's House Manual pages 10-11 Case Management VDA Alexandria's House Case Management Plan Form 	Always	Always

Project: WA0126 Alexandria's House

Housing First Assessment							
Standard	Supporting Documentation		Notes	Implementation		Notes	TOTAL SCORE
	Documentation provided ADDRESSES question (.25pt)	Documentation provided addresses ALL ELEMENTS of question (.25 pt)		Documentation shows HOW the they implement on a daily basis via policy/process/procedures (.25 pt)	All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)		
PSH, RRH, TH, SSO-CE, SSO	Access 1	0.25	0.25		0.25	0.25	1
PSH, RRH, TH, SSO-CE, SSO	Access 2	0.25			0.25		0.5
PSH, RRH, TH, SSO-CE, SSO	Access 3	0.25	0.25		0.25	0.25	1
PSH, RRH, TH, SSO-CE, SSO	Access 4	0.25	0.25		0.25	0.25	1
PSH, RRH, TH, SSO-CE, SSO	Access 5	0.25	0.25		0.25		0.5
PSH, RRH, TH, SSO-CE, SSO	Access 6	0.25	0.25		0.25	0.25	1
PSH, RRH, TH, SSO-CE, SSO	Access 7	0.25	0.25		0.25	0.25	1
PSH, RRH, TH, SSO-CE, SSO	Participant Input 1	0.25	0.25				0.5
PSH, RRH, TH, SSO-CE, SSO	Participant Input 2	0.25	0.25				0.5
PSH, RRH	Leases 1						0
PSH, RRH, TH	Leases 2	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Leases 3	0	0	No Leases for this program	0	0	No Leases for this program
PSH, RRH, TH	Leases 4	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Leases 5	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Leases 6	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Leases 7	0	0	Not responsive to the Question	0	0	Not responsive to the Question
PSH, RRH, TH	Services 1	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Services 2	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Services 3	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Services 4	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Services 5	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Services 6	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Services 7	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Housing 1	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Housing 2	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Housing 3	0.25	0	Non Service Pets are not allowed	0.25	0	Non Service Pets are not allowed
PSH, RRH, TH	Housing 4	0.25	0.25		0.25	0.25	1
RRH	Project 1						0
RRH	Project 2						0
PSH, RRH, TH, SSO-CE, SSO	Project 3	0.25	0.25		0.25	0.25	1
TH ONLY	Project 4	0.25	0	Swiftness is possible, but not a priority	0.25	0	Swiftness is possible, but not a priority
TH ONLY	Project 5	0.25	0.25		0.25	0.25	1
Population Specific Standards							
	Population 1 - Youth	0.25	0.25		0.25	0.25	1
	Population 2 - Youth	0.25	0.25		0.25	0.25	1
	Population 3 - Youth	0.25	0.25		0.25	0.25	1
	Population 4 - Youth	0.25	0.25		0.25	0.25	1
	Population 1 - DV						0
	Population 2 - DV						0
	Population 3 - DV						0

Local Competition Scoring Tool



WA 502 Spokane City-County Continuum of Care Project Review, Scoring, And Ranking Procedures FY2024 and FY 2025

TABLE OF CONTENTS

- I. Purpose of this Document
- II. Application Process
- III. CoC Project Review Procedure
- IV. Project Scoring and Ranking Procedure
- V. Reallocation Process
- VI. Appeal Process

I. Purpose of this Document

All HUD-Funded CoC Projects are reviewed, scored, and ranked to ensure the Spokane Regional Continuum of Care is strategically allocating the HUD-funded grant across high-performing projects to meet the critical needs, and highest priorities of the Spokane Regional CoC, in alignment with Federal funding objectives for ending homelessness.

The HUD-funded CoC grants are for one year, and HUD determines the final grant award amount for all CoCs. Funding is not guaranteed. Each Sub-Recipient must apply for a renewal of the grant funding for each project every year. The purpose of this document is to detail the procedures for reviewing, scoring and ranking the Spokane Regional CoC renewal applications.

The collaborative applicant scores the renewal submissions for compliance with Housing First strategies, the CoC RFP and Evaluation Committee reviews and scores projects' performance AND signs off on the staff scores, and then the CoC Board reviews the objective ranking and determines whether to make any changes based on local factors. HUD will determine which projects are funded.

II. Application Process

All renewal contracts are required to complete a separate renewal application. Agencies receiving multiple grants through the CoC Program will be required to submit applications for each grant. Providers may submit one application packet for the same intervention-typed projects, serving the same population if those projects follow the same policies and procedures.

Projects will be ranked using two components:

- (1) Project's accessibility and adherence to the Housing First philosophy and
- (2) Project Performance Report. Applications will be scored (100 points possible) and ranked by members of the CoC Board RFP & Evaluation Committee composed of non CoC-funded community members. Renewal applicants will be notified via writing whether their project was rejected, ranked, or reallocated.

III. CoC Project Review Procedure

The review process will be split into two components, reviewing three factors. The first component, the Staff Review, encompasses the barriers to entry and housing first philosophy of each project and is worth 45% of the project score. The second component, CoC Project Performance measures, will be reviewed by the CoC Board RFP & Evaluation Committee, and is worth 55% of the project score.

A. Staff Review

Component One: Barriers to Project entry and Housing First Philosophy (45% of total score). Projects are asked to review Housing First Assessment questions and provide backup documentation to staff explaining how they are putting these strategies into practice.

Documentation should be clearly labeled, relevant sections highlighted, and page numbers noted in the narratives. Staff will review the application and backup documentation provided to determine if the project will receive points for each strategy. Questions are weighted equally for each project type (i.e., PSH, PH-RRH, TH, SSO).

B. CoC RFP & Evaluation Committee Review

Component Two: Project Performance (55% of total score).

The following information will be provided for each project to the CoC Board RFP & Evaluation Committee for review. Committee members will score the overall performance of the project.

Performance data will be pulled from HMIS for the reporting period of 5/1/2023 – 4/30/2024 to ensure that the data is as current as possible, and the period of performance is consistent between all projects reviewed.

Supportive Services Only Projects-

Project Performance:

- Number of households served/Projected households served (unmeasured)
- Average number of days until engagement
- Percentage of adults served with 12+ months homelessness
- Percentage of households exiting to a permanent housing destination
- Percentage of households who successfully exit from street outreach
- Percentage of households that exit to temporary & some institutional destinations
- Percentage of households exiting to permanent destinations who return to the system within 2 Years

Financial Management:

- Sub-recipient award amount
- Percentage of budget expended at FY2021 grant close out
- Percentage of budget expended at FY2022 grant to date

Invoice Timeliness

- Invoices submitted Timely
- Invoices compliant with requirements

Supportive Services Only Projects- Coordinated Entry –

Project Performance:

- Number of households served/Projected households served (unmeasured)
- Average number of days to referral acceptance
- Exits to permanent destinations (unmeasured)
- Percentage of successful referral outcomes

Financial Management:

- Sub-recipient award amount
- Percentage of budget expended at FY2021 grant close out
- Percentage of budget expended at FY2022 grant to date

Transitional Housing Projects-

Project Performance:

- Average Utilization Rate
- Number of households served/Projected households served
- Average length of time homeless in days
- Percentage of households exiting to a permanent housing destination

- Percentage of adults exiting with income (adult leavers)
- Percentage of households exiting to permanent destinations who return to the system within 2 years

Financial Management:

- Sub-recipient award amount
- Percentage of budget expended at FY2021 grant close out
- Percentage of budget expended at FY2022 grant to date

Invoice Timeliness

- Invoices submitted Timely
- Invoices compliant with requirements

Rapid Re Housing Projects-

Project Performance:

- Population served
- Number of households served/Projected households served (unmeasured)
- Average number of days until housing placement
- Percentage of households exiting to a permanent destination
- Percentage of adults exiting with increased income (adult leavers)
- Percentage of households exiting to permanent destinations who return to the system within 2 years

Financial Management:

- Sub-recipient award amount
- Percentage of budget expended at FY2021 grant close out
- Percentage of budget expended at FY2022 grant to date

Invoice Timeliness

- Invoices submitted Timely
- Invoices compliant with requirements

Permanent Supportive Housing Projects-

Project Performance:

- Population served utilization rate
- Number of households served/Projected households served (unmeasured)
- Percentage of households exiting to or retaining permanent housing
- Percentage of adults exiting with increased income
- Percentage of adults with increased income at Annual Assessment
- Percentage of households exiting to permanent destinations who return to the system within 2 years

Financial Management:

- Sub-recipient award amount
- Percentage of budget expended at FY2021 grant close out

- Percentage of budget expended at FY2022 grant to date

Invoice Timeliness

- Invoices submitted
- Invoices compliant with requirements

IV. Project Scoring and Ranking Procedure

A. Scoring Procedure

The CoC Program Renewal Ranking Application which encompasses the Housing First component is worth 45% of total score, and the Project Performance Scoring is worth 55% of the total score.

Multiple staff members score the CoC Program Renewal Ranking Application for the barriers to entry and housing first model by the strategy listed. Each housing first and low barrier strategy is worth a total of one point. Points are awarded in increments on 0.25 based on the standards below.

- Zero points are awarded for any strategy where the box is not checked, indicating that the project does not implement this practice OR for a box that was checked where the staff member was unable to clearly identify the supporting documentation, or contradictory supporting documentation was submitted. Documentation should be clearly labeled, relevant sections highlighted, and page numbers noted in the narratives.
- A partial point is awarded for a box that is checked where supporting documentation is provided but does not clearly show how the statement is being implemented.
- A full point is awarded for a checked box and clear supporting documentation is provided clearly demonstrating how the strategy is being implemented.

RFP Committee members are provided the project performance and financial management data listed above in Section III-B. Staff will provide the data and color code the performance measures to indicate how close the project is to meeting HUD's goals of project performance. Committee members will score the performance measures between 0-55.

B. Ranking Procedure

The average staff score is added to the average of the committee members' scores to get the overall score of the project. Projects are then ranked by the combined score for the initial ranking, not considering the re-allocated or bonus projects.

V. Reallocation Process

The committee reviews the ranking and recommends projects for reallocation based on timeliness of submitted application, if the project is low barrier and practicing a housing first model, and project performance measures.

The CoC Board reviews the RFP Committee's recommendation. The CoC Board may vote to amend the recommendations or to accept the recommendations as presented.

Permanent Supportive Housing Score Sheets (Score sheet 1) - Renewal

Score Sheet 1: Objective Criteria and Specific Severe Barriers Criteria (Permanent Supportive Housing)											
Objective Criteria -- 15 POINTS available: Type of housing = 8 points; Population = 7 points. Points weighted at 1.61.						Specific Severe Barriers -- 13 POINTS available. Points weighted at 1.61.					
Total available Objective SCORE* = 24 (15 x 1.61 = 24)						Total available Specific Severe Barriers Score = 21 (13 x 1.61 = 21)					
*Objective SCORE from this scoresheet is combined with Objective SCORE from Score Sheet 2											
Project: [WAXxxx, Type of Population, Type of Housing]											
		Supporting Documentation			Implementation						
Objective Criteria	Standard	Documentation provided ADDRESSES question (.25pt)	Documentation provided addresses ALL ELEMENTS of question (.25 pt)	Notes	Documentation shows HOW the they implement on a daily basis via policy/process/procedures (.25 pt)	All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)	Notes	TOTAL POINTS	Total Weighted Score	Total Available Points	Total Available Weighted Score
Barriers	Access 1									1	1.61
Barriers	Access 2									1	1.61
Barriers	Access 3									1	1.61
Barriers	Access 4									1	1.61
Barriers	Access 5									1	1.61
Barriers	Access 6									1	1.61
Barriers	Access 7									1	1.61
Barriers	Participant Input 1									1	1.61
Barriers	Participant Input 2									1	1.61
Type of Housing	Leases 1									1	1.61
Type of Housing	Leases 2									1	1.61
Type of Housing	Leases 3									1	1.61
Type of Housing	Leases 4									1	1.61
Type of Housing	Leases 5									1	1.61
Type of Housing	Leases 6									1	1.61
Type of Housing	Leases 7									1	1.61
Population	Services 1									1	1.61
Population	Services 2									1	1.61
Population	Services 3									1	1.61
Population	Services 4									1	1.61
Population	Services 5									1	1.61
Population	Services 6									1	1.61
Population	Services 7									1	1.61
Barriers	Housing 1									1	1.61
Barriers	Housing 2									1	1.61
Barriers	Housing 3									1	1.61
Barriers	Housing 4									1	1.61
Type of Housing	Project 3									1	1.61
Totals								0	0	28	45

Permanent Supportive Housing Score Sheets (Score sheet 2) Renewal

Scoresheet 2: Performance (Objective and Systems Criteria)

Permanent Supportive Housing

Reviewer: <u> </u> of 3	Reviewer Scores will be combined and averaged
2023 CoC Project Renewal Application	CoC Project #: <u> </u>
Reporting Period: <u> </u>	Population Served: <u> </u>

Performance Measure	Scoring	Available Points		
		Points	Score	Percentage
Objective Criteria				
Financial Management: Cost per household & Spend down, timeliness and compliance	Financial Management	11		0%
Data Quality Reporting Timeliness	Data Quality Reporting Timeliness	4		0%
Utilization: Rate of utilization (Average served per night/Maximum capacity)	Utilization	10		0%
	Total Objective Score (performance)*	25	0	0%
	*Other objective criteria are scored by Collaborative Applicant			
Systems Criteria (PSH)				
Permanent Housing: Percentage of households who exit to or retain permanent housing (CoC Measure 7b.2)	Exits to or Retention of Permanent Housing	12		0%
Returns to Homelessness: Percentage of returns to homelessness within 24 months of exit to permanent housing (CoC Measure 2a and 2b)	Returns to Homelessness	10		0%
Income Growth: Percentage of adult stayers with Income growth, including earned Income and non-employment cash (CoC Measure 4.3)	Income Growth	4		0%
Income Growth: Percentage of adult leavers with income growth, including earned income and non-employment cash (CoC Measure 4.6)	Income Growth	4		0%
	Total Systems Score	30	0	0%
	Totals	55	0	

Additional Information:

Evaluator Comments:

Rapid Rehousing Score Sheets (Score sheet 1) Renewal

Score Sheet 1: Objective Criteria and Specific Severe Barriers Criteria (Rapid Rehousing)	
Objective Criteria -- 17 POINTS available: Type of housing = 10 points; Population = 7 points. weighted at 1.5	Points
Specific Severe Barriers -- 19.5 POINTS available. Points weighted at 1.5.	
Total available Objective SCORE* = 25.5 (17 x 1.5 = 25.5)	Total available Specific Severe Barriers Score = 19.5 (13 x 1.5 =19.5)
*Objective SCORE from this scoresheet is combined with Objective SCORE from Score Sheet 2	
Project: [WAxxxx, Type of Population, Type of Housing]	

Supporting Documentation											
Implementation											
Objective Criteria	Standard	Documentation provided ADDRESSES question (.25pt)	Documentation provided addresses ALL ELEMENTS of question (.25 pt)	Notes	Documentation shows HOW the they implement on a daily basis via policy/process/procedures (.25 pt)	All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)	Notes	TOTAL POINTS	Total Weighted Score	Total Available Points	Total Available Weighted score
Barriers	Access 1							0	0	1	1.5
Barriers	Access 2							0	0	1	1.5
Barriers	Access 3							0	0	1	1.5
Barriers	Access 4							0	0	1	1.5
Barriers	Access 5							0	0	1	1.5
Barriers	Access 6							0	0	1	1.5
Barriers	Access 7							0	0	1	1.5
Barriers	Participant Input 1							0	0	1	1.5
Barriers	Participant Input 2							0	0	1	1.5
Type of Housing	Leases 1							0	0	1	1.5
Type of Housing	Leases 2							0	0	1	1.5
Type of Housing	Leases 3							0	0	1	1.5
Type of Housing	Leases 4							0	0	1	1.5
Type of Housing	Leases 5							0	0	1	1.5
Type of Housing	Leases 6							0	0	1	1.5
Type of Housing	Leases 7							0	0	1	1.5
Population	Services 1							0	0	1	1.5
Population	Services 2							0	0	1	1.5
Population	Services 3							0	0	1	1.5
Population	Services 4							0	0	1	1.5
Population	Services 5							0	0	1	1.5
Population	Services 6							0	0	1	1.5
Population	Services 7							0	0	1	1.5
Barriers	Housing 1							0	0	1	1.5
Barriers	Housing 2							0	0	1	1.5
Barriers	Housing 3							0	0	1	1.5
Barriers	Housing 4							0	0	1	1.5
Type of Housing	Project 1							0	0	1	1.5
Type of Housing	Project 2							0	0	1	1.5
Type of Housing	Project 3							0	0	1	1.5
Totals										30	45

Rapid Rehousing Score Sheets (Score sheet 2) Renewal

Scoresheet 2: Performance (Objective and Systems Criteria)

Rapid Rehousing (Including RRH-DV)

Reviewer: __ of 3	Reviewer Scores will be combined and averaged
2023 CoC Project Renewal Application	CoC Project #: WA _____
Reporting Period:	Population Served:

NOTE: Data used to score projects submitted by DV providers comes from comparable databases

Performance Measure	Scoring	Available Points	Score	Percentage
Objective Criteria				
Financial Management: Cost per household & Spend down, timeliness and compliance	Financial Management	10		0%
Data Quality Reporting Timeliness	Data Quality Reporting Timeliness	3		0%
	Total Objective Score (performance)*	13	0	0%
	*Other objective criteria are scored by Collaborative Applicant			
Systems Criteria (RRH)				
Permanent Housing: Percentage of households who exit to or retain permanent housing (CoC Measure 7b.2)	Exits to or Retention of Permanent Housing	13		0%
Returns to Homelessness: Percentage of returns to homelessness within 24 months of exit to permanent housing (CoC Measure 2a and 2b)	Returns to Homelessness	11		0%
Income Growth: Percentage of adult stayers with Income growth, including earned Income and non-employment cash (CoC Measure 4.3)	Income Growth	7		0%
Length of Stay: Average length of time between enrollment date and date move-in	Days Until Housing	11		0%
	Total Systems Score	42	0	0%
	Totals	55	0	

Additional Information:

Evaluator Comments:

Rapid Rehousing - DV Score Sheets (Score sheet 1) Renewal

Score Sheet 1: Objective Criteria and Specific Severe Barriers Criteria (DV - Rapid Rehousing)	
Objective Criteria -- 20 POINTS available: Type of housing = 10 points; Population = 10 points. Points weighted at 1.35.	Specific Severe Barriers -- 18 POINTS available. Points weighted at 1.35.
Total available Objective SCORE* = 27 (20 x 1.35 = 27)	Total available Specific Severe Barriers Score = 18 (13 x 1.35 =18)
*Objective SCORE from this scoresheet is combined with Objective SCORE from Score Sheet 2	
Project: [WAXxxx, Type of Population, Type of Housing]	

Objective Criteria	Standard	Supporting Documentation		Notes	Implementation		Notes	TOTAL POINTS	Total Weighted Score	Total Available Points	Total Available Weighted score
		Documentation provided ADDRESSES question (.25pt)	Documentation provided addresses ALL ELEMENTS of question (.25 pt)		Documentation shows HOW the they implement on a daily basis via policy/process/procedures (.25 pt)	All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)					
Barriers	Access 1							0	0	1	1.35
Barriers	Access 2							0	0	1	1.35
Barriers	Access 3							0	0	1	1.35
Barriers	Access 4							0	0	1	1.35
Barriers	Access 5							0	0	1	1.35
Barriers	Access 6							0	0	1	1.35
Barriers	Access 7							0	0	1	1.35
Barriers	Participant Input 1							0	0	1	1.35
Barriers	Participant Input 2							0	0	1	1.35
Type of Housing	Leases 1							0	0	1	1.35
Type of Housing	Leases 2							0	0	1	1.35
Type of Housing	Leases 3							0	0	1	1.35
Type of Housing	Leases 4							0	0	1	1.35
Type of Housing	Leases 5							0	0	1	1.35
Type of Housing	Leases 6							0	0	1	1.35
Type of Housing	Leases 7							0	0	1	1.35
Population	Services 1							0	0	1	1.35
Population	Services 2							0	0	1	1.35
Population	Services 3							0	0	1	1.35
Population	Services 4							0	0	1	1.35
Population	Services 5							0	0	1	1.35
Population	Services 6							0	0	1	1.35
Population	Services 7							0	0	1	1.35
Barriers	Housing 1							0	0	1	1.35
Barriers	Housing 2							0	0	1	1.35
Barriers	Housing 3							0	0	1	1.35
Barriers	Housing 4							0	0	1	1.35
Type of Housing	Project 1							0	0	1	1.35
Type of Housing	Project 2							0	0	1	1.35
Type of Housing	Project 3							0	0	1	1.35
	Population-Specific Standards										
Population	Population 1 - DV							0	0	1	1.35
Population	Population 2 - DV							0	0	1	1.35
Population	Population 3 - DV							0	0	1	1.35
Totals										33	45

Rapid Rehousing - DV Score Sheets (Score sheet 2) Renewal

Scoresheet 2: Performance (Objective and Systems Criteria)

Rapid Rehousing (Including RRH-DV)

Reviewer: __ of 3	Reviewer Scores will be combined and averaged
2023 CoC Project Renewal Application	CoC Project #: WA _____
Reporting Period:	Population Served:

NOTE: Data used to score projects submitted by DV providers comes from comparable databases

Performance Measure	Scoring	Scoring		
		Available Points	Score	Percentage
Objective Criteria				
Financial Management: Cost per household & Spend down, timeliness and compliance	Financial Management	10		0%
Data Quality Reporting Timeliness	Data Quality Reporting Timeliness	3		0%
	Total Objective Score (performance)*	13	0	0%
	*Other objective criteria are scored by Collaborative Applicant			
Systems Criteria (RRH)				
Permanent Housing: Percentage of households who exit to or retain permanent housing (CoC Measure 7b.2)	Exits to or Retention of Permanent Housing	13		0%
Returns to Homelessness: Percentage of returns to homelessness within 24 months of exit to permanent housing (CoC Measure 2a and 2b)	Returns to Homelessness	11		0%
Income Growth: Percentage of adult stayers with Income growth, including earned Income and non-employment cash (CoC Measure 4.3)	Income Growth	7		0%
Length of Stay: Average length of time between enrollment date and date move-in	Days Until Housing	11		0%
	Total Systems Score	42	0	0%
	Totals	55	0	

Additional Information:

Evaluator Comments:

Transitional Housing - Youth Score Sheets (Score sheet 1) Renewal

Score Sheet 1: Objective Criteria and Specific Severe Barriers Criteria (Transitional Housing - Youth)	
Objective Criteria -- 20 POINTS available: Type of housing = 9 points; Population = 11 point. Points weighted at 1.36.	Specific Severe Barriers -- 13 POINTS available. Points weighted at 1.41.
Total available Objective SCORE* = 27 (20 x 1.36 = 27)	Total available Specific Severe Barriers Score = 18 (13 x 1.36 = 18)
*Objective SCORE from this scoresheet is combined with Objective SCORE from Score Sheet 2	
Project: [WAXxxx, Type of Population, Type of Housing]	

Objective Criteria:	Standard	Supporting Documentation		Notes	Implementation		Notes	TOTAL SCORE	Total Weighted Score	Total Available Points	Total Available Weighted Score
		Documentation provided ADDRESSES question (.25pt)	Documentation provided addresses ALL ELEMENTS of question (.25 pt)		Documentation shows HOW the they implement on a daily basis via policy/process/procedures (.25 pt)	All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)					
Barriers	Access 1							0		1	1.36
Barriers	Access 2							0		1	1.36
Barriers	Access 3							0		1	1.36
Barriers	Access 4							0		1	1.36
Barriers	Access 5							0		1	1.36
Barriers	Access 6							0		1	1.36
Barriers	Access 7							0		1	1.36
Barriers	Participant Input 1							0		1	1.36
Barriers	Participant Input 2							0		1	1.36
Type of Housing	Leases 2							0		1	1.36
Type of Housing	Leases 3							0		1	1.36
Type of Housing	Leases 4							0		1	1.36
Type of Housing	Leases 5							0		1	1.36
Type of Housing	Leases 6							0		1	1.36
Type of Housing	Leases 7							0		1	1.36
Population	Services 1							0		1	1.36
Population	Services 2							0		1	1.36
Population	Services 3							0		1	1.36
Population	Services 4							0		1	1.36
Population	Services 5							0		1	1.36
Population	Services 6							0		1	1.36
Population	Services 7							0		1	1.36
Barriers	Housing 1							0		1	1.36
Barriers	Housing 2							0		1	1.36
Barriers	Housing 3							0		1	1.36
Barriers	Housing 4							0		1	1.36
Type of Housing	Project 3							0		1	1.36
Type of Housing	Project 4							0		1	1.36
Type of Housing	Project 5							0		1	1.36
Population	Population 1 - Youth							0		1	1.36
Population	Population 2 - Youth							0		1	1.36
Population	Population 3 - Youth							0		1	1.36
Population	Population 4 - Youth							0		1	1.36
										33	45
Totals										33	45

Transitional Housing - Youth Score Sheets (Score Sheet 2) Renewal

Scoresheet 2: Performance (Objective and Systems Criteria)

Transitional Housing (including TH-Youth and TH-DV)

Reviewer: __ of 3	Reviewer Scores will be combined and averaged
2023 CoC Project Renewal Application	CoC Project #: WA ____
Reporting Period:	Population Served:

NOTE: Data used to score projects submitted by DV providers comes from comparable databases

Performance Measure	Scoring	Available Points		
		Available Points	Score	Percentage
Objective Criteria				
Financial Management: Cost per household & Spend down, timeliness and compliance	Financial Management	10		0%
Data Quality Reporting Timeliness	Data Quality Reporting Timeliness	3		0%
Utilization: Rate of utilization (Average served per night/Maximum capacity)	Utilization	6		0%
	Total Objective Score (performance)*	19	0	0%
	*Other objective criteria are scored by Collaborative Applicant			
Systems Criteria (TH)				
Permanent Housing: Percentage of households who exit to or retain permanent housing (CoC Measure 7b.2)	Exits to or Retention of Permanent Housing	12		0%
Returns to Homelessness: Percentage of returns to homelessness within 24 months of exit to permanent housing (CoC Measure 2a and 2b)	Returns to Homelessness	7		0%
Income Growth: Percentage of adult leavers with income growth, including earned income and non-employment cash (CoC Measure 4.6)	Income Growth	7		0%
Length of Stay: Average length of time between enrollment date and exit date/end of reporting period	Length of Stay	10		
	Total Systems Score	36	0	0%
	Totals	55	0	

Additional Information:

Evaluator Comments:

Transitional Housing - DV Score Sheets (Score Sheet 1) Renewal

Score Sheet 1: Objective Criteria and Specific Severe Barriers Criteria (Transitional Housing - DV)	
Objective Criteria -- 19 POINTS available: Type of housing = 9 points; Population = 10 point. weighted at 1.41.	Points Specific Severe Barriers -- 13 POINTS available. Points weighted at 1.41.
Total available Objective SCORE* = 27 (19 x 1.41 = 4.5)	Total available Specific Severe Barriers Score = 18 (13 x 1.41 = 18)
*Objective SCORE from this scoresheet is combined with Objective SCORE from Score Sheet 2	
Project: [WAxxxx, Type of Population, Type of Housing]	

Objective Criteria	Standard	Supporting Documentation		Notes	Implementation		Notes	Total Points	Total Weighted Score	Total Available Points	Total Available Weighted Score
		Documentation provided ADDRESSES question (.25pt)	Documentation provided addresses ALL ELEMENTS of question (.25 pt)		Documentation shows HOW the they implement on a daily basis via policy/process/procedures (.25 pt)	All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)					
Barriers	Access 1							0		1	1.41
Barriers	Access 2							0		1	1.41
Barriers	Access 3							0		1	1.41
Barriers	Access 4							0		1	1.41
Barriers	Access 5							0		1	1.41
Barriers	Access 6							0		1	1.41
Barriers	Access 7							0		1	1.41
Barriers	Participant Input 1							0		1	1.41
Barriers	Participant Input 2							0		1	1.41
Type of Housing	Leases 2							0		1	1.41
Type of Housing	Leases 3							0		1	1.41
Type of Housing	Leases 4							0		1	1.41
Type of Housing	Leases 5							0		1	1.41
Type of Housing	Leases 6							0		1	1.41
Type of Housing	Leases 7							0		1	1.41
Population	Services 1							0		1	1.41
Population	Services 2							0		1	1.41
Population	Services 3							0		1	1.41
Population	Services 4							0		1	1.41
Population	Services 5							0		1	1.41
Population	Services 6							0		1	1.41
Population	Services 7							0		1	1.41
Barriers	Housing 1							0		1	1.41
Barriers	Housing 2							0		1	1.41
Barriers	Housing 3							0		1	1.41
Barriers	Housing 4							0		1	1.41
Type of Housing	Project 3							0		1	1.41
Type of Housing	Project 4							0		1	1.41
Type of Housing	Project 5							1		1	1.41
Population	Population 1 - DV							0		1	1.41
Population	Population 2 - DV							0		1	1.41
Population	Population 3 - DV							0		1	1.41
Totals										32	45

Transitional Housing DV Score Sheets (Score sheet 2) Renewal

Scoresheet 2: Performance (Objective and Systems Criteria)

Transitional Housing (including TH-Youth and TH-DV)

Reviewer: __ of 3	Reviewer Scores will be combined and averaged
2023 CoC Project Renewal Application	CoC Project #: WA ____
Reporting Period:	Population Served:

NOTE: Data used to score projects submitted by DV providers comes from comparable databases

Performance Measure	Scoring	Available Points	Score	Percentage
Objective Criteria				
Financial Management: Cost per household & Spend down, timeliness and compliance	Financial Management	10		0%
Data Quality Reporting Timeliness	Data Quality Reporting Timeliness	3		0%
Utilization: Rate of utilization (Average served per night/Maximum capacity)	Utilization	6		0%
	Total Objective Score (performance)*	19	0	0%
	*Other objective criteria are scored by Collaborative Applicant			
Systems Criteria (TH)				
Permanent Housing: Percentage of households who exit to or retain permanent housing (CoC Measure 7b.2)	Exits to or Retention of Permanent Housing	12		0%
Returns to Homelessness: Percentage of returns to homelessness within 24 months of exit to permanent housing (CoC Measure 2a and 2b)	Returns to Homelessness	7		0%
Income Growth: Percentage of adult leavers with income growth, including earned income and non-employment cash (CoC Measure 4.6)	Income Growth	7		0%
Length of Stay: Average length of time between enrollment date and exit date/end of reporting period	Length of Stay	10		
	Total Systems Score	36	0	0%
	Totals	55	0	

Additional Information:

Evaluator Comments:

Supportive Services Only - Coordinated Entry (SSO-SE) Score Sheets (score sheet 1) Renewal

Score Sheet 1: Objective Criteria and Specific Severe Barriers Criteria (Coordinated Entry)	
Objective Criteria -- 1 POINT available: Type of housing = 1 point; Population = 2 points. Housing is weighted at 9, and Population is weighted at 4.5.	Specific Severe Barriers -- 7 POINTS available. Points weighted at 3.85.
Total available Objective SCORE* = 18 (3 x 4.5 = 13.5)	Total available Specific Severe Barriers Score = 27 (7 x 3.85 = 27)
*Objective SCORE from this scoresheet is combined with Objective SCORE from Score Sheet 2	
Project: [WAXxxx, Type of Population, Type of Housing]	

Objective Criteria	Standard	Supporting Documentation		Notes	Implementation		Notes	TOTAL POINTS	Total weighted score	Total available points	Total available weighted score
		Documentation provided ADDRESSES question (.25pt)	Documentation provided addresses ALL ELEMENTS of question (.25 pt)		Documentation shows HOW the they implement on a daily basis via policy/process/procedures (.25 pt)	All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)					
Barriers	Access 1									1	3.85
Barriers	Access 2									1	3.85
Barriers	Access 3									1	3.85
Barriers	Access 4									1	3.85
Barriers	Access 5									1	3.85
Barriers	Access 6									1	3.85
Barriers	Access 7									1	3.85
Population	Participant Input 1									1	4.5
Population	Participant Input 2									1	4.5
Type of Housing	Project 3									1	9
Totals										10	45

Supportive Services Only - Coordinated Entry (SSO-SE) Score Sheets (score sheet 2) Renewal

Scoresheet 2: Performance (Objective and Systems Criteria)

Supportive Services Only - Coordinated Entry (SSO-CE)

Reviewer: __ of 3	Reviewer Scores will be combined and averaged
2023 CoC Project Renewal Application	CoC Project #: WA_____
Reporting Period:	Population Served:

Performance Measure	Scoring	Available Points	Score	Percentage
		Objective Criteria		
Financial Management: Cost per household & Spend down, timeliness and compliance	Financial Management	11		0%
Data Quality Reporting Timeliness	Data Quality Reporting Timeliness	4		0%
1	Total Objective Score (performance)*	15	0	0%
	*Other objective criteria are scored by Collaborative Applicant			
Systems Criteria (SSO CE)				
Local Measure 1: Percentage of successful referral outcomes	Local Measure 1	22		0%
Local Measure 3: Average length of time between referral start date and successful outcome (days)	Local Measure 3	18		0%
	Total Systems Score	40	0	0%
	Totals	55	0	0%

Additional Information:

Evaluator Comments:

NEW PROJECT: Supportive Services Only - Coordinated Entry (SSO-SE) Score Sheets (score sheet 1)

Score Sheet 1: Objective Criteria and Specific Severe Barriers Criteria (Coordinated Entry)											
Objective Criteria -- 1 POINT available: Type of housing = 1 point; Population = 2 points. Housing is weighted at 9, and Population is weighted at 4.5.					Specific Severe Barriers -- 7 POINTS available. Points weighted at 3.85.						
Total available Objective SCORE* = 18 (3 x 4.5 = 13.5)					Total available Specific Severe Barriers Score = 27 (7 x 3.85 = 27)						
*Objective SCORE from this scoresheet is combined with NEW PROJECT SCORING SHEET											
Project: [WAXxxx, Type of Population, Type of Housing]											
Objective Criteria	Standard	Supporting Documentation			Implementation			TOTAL POINTS	Total weighted score	Total available points	Total available weighted score
		Documentation provided ADDRESSES question (.25pt)	Documentation provided addresses ALL ELEMENTS of question (.25 pt)	Notes	Documentation shows HOW the they implement on a daily basis via policy/process/procedures (.25 pt)	All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)	Notes				
Barriers	Access 1									1	3.85
Barriers	Access 2									1	3.85
Barriers	Access 3									1	3.85
Barriers	Access 4									1	3.85
Barriers	Access 5									1	3.85
Barriers	Access 6									1	3.85
Barriers	Access 7									1	3.85
Population	Participant Input 1									1	4.5
Population	Participant Input 2									1	4.5
Type of Housing	Project 3									1	9
Totals										10	45

Scored Forms for One Project

Project: WA0126 Alexandria's House

Housing First Assessment								
Standard	Supporting Documentation		Notes	Implementation		Notes	TOTAL SCORE	
	Documentation provided ADDRESSES question (.25pt)	Documentation provided addresses ALL ELEMENTS of question (.25 pt)		Documentation shows HOW the they implement on a daily basis via policy/process/procedures (.25 pt)	All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)			
PSH, RRH, TH, SSO-CE, SSO	Access 1	0.25	0.25	pregnant/parenting required	0	0	documentation contradicts assessment - not low-	0.5
PSH, RRH, TH, SSO-CE, SSO	Access 2	0.25	0.25		0.25	0.25		1
PSH, RRH, TH, SSO-CE, SSO	Access 3	0	0	admission restricted	0.25	0	gender identity policy	0.25
PSH, RRH, TH, SSO-CE, SSO	Access 4	0.25	0.25		0.25	0.25		1
PSH, RRH, TH, SSO-CE, SSO	Access 5	0.25	0		0.25	0.25		0.75
PSH, RRH, TH, SSO-CE, SSO	Access 6	0.25	0.25		0.25	0.25		1
PSH, RRH, TH, SSO-CE, SSO	Access 7	0.25	0.25		0.25	0.25		1
PSH, RRH, TH, SSO-CE, SSO	Participant Input 1	0	0		0	0		0
PSH, RRH, TH, SSO-CE, SSO	Participant Input 2	0.25	0		0	0		0.25
PSH, RRH	Leases 1							0
PSH, RRH, TH	Leases 2	0.25	0.25		0.25	0.25		1
PSH, RRH, TH	Leases 3	0.25	0.25	addresses question even though n/a	0.25	0.25		1
PSH, RRH, TH	Leases 4	0.25	0.25		0.25	0.25		1
PSH, RRH, TH	Leases 5	0.25	0.25		0.25	0.25		1
PSH, RRH, TH	Leases 6	0.25	0.25		0	0		0.5
PSH, RRH, TH	Leases 7	0	0		0	0		0
PSH, RRH, TH	Services 1	0.25	0.25		0.25	0.25		1
PSH, RRH, TH	Services 2	0.25	0		0	0		0.25
PSH, RRH, TH	Services 3	0.25	0.25		0.25	0.25		1
PSH, RRH, TH	Services 4	0.25	0.25		0.25	0.25		1
PSH, RRH, TH	Services 5	0.25	0.25		0.25	0.25		1
PSH, RRH, TH	Services 6	0.25	0.25		0.25	0.25		1
PSH, RRH, TH	Services 7	0.25	0.25		0.25	0.25		1
PSH, RRH, TH	Housing 1	0.25	0		0	0	program agreement contradicts standard	0.25
PSH, RRH, TH	Housing 2	0.25	0.25		0.25	0.25		1
PSH, RRH, TH	Housing 3	0.25	0.25		0	0		0.5
PSH, RRH, TH	Housing 4	0.25	0.25		0	0	does not address transfer	0.5
RRH	Project 1							0
RRH	Project 2							0
PSH, RRH, TH, SSO-CE, SSO	Project 3	0.25	0.25		0.25	0.25		1
TH ONLY	Project 4	0.25	0		0.25	0.25		0.75
TH ONLY	Project 5	0.25	0.25		0.25	0.25		1
Population Specific Standards								
	Population 1 - Youth	0.25	0.25		0.25	0.25		1
	Population 2 - Youth	0.25	0.25		0.25	0		0.75
	Population 3 - Youth	0.25	0.25		0	0	not demonstrated	0.5
	Population 4 - Youth	0.25	0.25		0.25	0.25		1
	Population 1 - DV							0
	Population 2 - DV							0
	Population 3 - DV							0

Project: WA0126 Alexandria's House

Housing First Assessment							
Standard	Supporting Documentation		Notes	Implementation		Notes	TOTAL SCORE
	Documentation provided ADDRESSES question (.25pt)	Documentation provided addresses ALL ELEMENTS of question (.25 pt)		Documentation shows HOW the they implement on a daily basis via policy/process/procedures (.25 pt)	All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)		
PSH, RRH, TH, SSO-CE, SSO	Access 1	0.25	0.25		0.25	0.25	1
PSH, RRH, TH, SSO-CE, SSO	Access 2	0.25			0.25		0.5
PSH, RRH, TH, SSO-CE, SSO	Access 3	0.25	0.25		0.25	0.25	1
PSH, RRH, TH, SSO-CE, SSO	Access 4	0.25	0.25		0.25	0.25	1
PSH, RRH, TH, SSO-CE, SSO	Access 5	0.25	0.25				0.5
PSH, RRH, TH, SSO-CE, SSO	Access 6	0.25	0.25		0.25	0.25	1
PSH, RRH, TH, SSO-CE, SSO	Access 7	0.25	0.25		0.25	0.25	1
PSH, RRH, TH, SSO-CE, SSO	Participant Input 1	0.25	0.25				0.5
PSH, RRH, TH, SSO-CE, SSO	Participant Input 2	0.25	0.25				0.5
PSH, RRH	Leases 1						0
PSH, RRH, TH	Leases 2	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Leases 3	0	0	No Leases for this program	0	0	No Leases for this program
PSH, RRH, TH	Leases 4	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Leases 5	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Leases 6	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Leases 7	0	0	Not responsive to the Question	0	0	Not responsive to the Question
PSH, RRH, TH	Services 1	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Services 2	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Services 3	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Services 4	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Services 5	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Services 6	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Services 7	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Housing 1	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Housing 2	0.25	0.25		0.25	0.25	1
PSH, RRH, TH	Housing 3	0.25	0	Non Service Pets are not allowed	0.25	0	Non Service Pets are not allowed
PSH, RRH, TH	Housing 4	0.25	0.25		0.25	0.25	1
RRH	Project 1						0
RRH	Project 2						0
PSH, RRH, TH, SSO-CE, SSO	Project 3	0.25	0.25		0.25	0.25	1
TH ONLY	Project 4	0.25	0	Swiftiness is possible, but not a priority	0.25	0	Swiftiness is possible, but not a priority
TH ONLY	Project 5	0.25	0.25		0.25	0.25	1
Population Specific Standards							
	Population 1 - Youth	0.25	0.25		0.25	0.25	1
	Population 2 - Youth	0.25	0.25		0.25	0.25	1
	Population 3 - Youth	0.25	0.25		0.25	0.25	1
	Population 4 - Youth	0.25	0.25		0.25	0.25	1
	Population 1 - DV						0
	Population 2 - DV						0
	Population 3 - DV						0

2023 CoC Project Renewal Application	CoC Project #: VOA WA0126 TH
Reporting Period: 5/1/2023-4/30/2024	Population Served: Families

Performance Measure	Scoring	Available	Awarded	Percentage
		Utilization	6	5
Utilization: Rate of utilization (Average served per night/Maximum capacity)	Utilization	6	5	83%
Length of Stay: Average length of time between enrollment date and exit date/end of reporting period	Length of Stay	10	0	0%
Returns to Homelessness: Percentage of returns to homelessness within 24 months of exit to permanent housing (CoC Measure 2a and 2b)	Returns to Homelessness	7	0	0%
Income Growth: Percentage of adult leavers with income growth, including earned income and non-employment cash. (CoC Measure 4.6)	Income	7	0	0%
Permanent Housing: Percentage of households who exit to permanent housing. (CoC Measure 7b.1)	Exits to Permanent Housing	12	5	42%
Financial Management: Cost per household & Spend down, timeliness and compliance	Financial Management	10	10	100%
Data Quality Reporting Timeliness	Data Quality Reporting Timeliness	3	3	100%
		55	23	42%
	Partnering with Housing, Health, and Service Agencies	5	5	
Bonus Points for project elements that align with HUD's priorities. (See descriptions from pg. 10-11 of renewal RFP).	Racial Equity	5	0	
	Improving Assistance to LGBTQ+ Individuals	5	0	
	Persons with Lived Experience	5	0	
	total bonus:	20	5	

Additional Information:

Evaluator Comments: Staff turnover and CMIS reporting errors cited as cause for some unfavorable variances (claim they have corrected). Utilization is below MPS, but gave points because # households served exceeded target. Also gave full points for N/A criteria. Zero points for Income Growth because it is below both MPS and contract target. Exit to permanent housing and return to homelessness both have large unfavorable variances (which vary drastically from vendor data in application). 100% invoice timeliness; data reporting shown as N/A. \$/household not scored (no data). Good spenddown prior year, and slightly over for YTD. Application silent re: most bonus criteria.

2023 CoC Project Renewal Application	CoC Project #: VOA WA0126 TH
Reporting Period: 5/1/2023-4/30/2024	Population Served: Families

Performance Measure	Scoring	Available	Awarded	Percentage
		Utilization	6	4
Utilization: Rate of utilization (Average served per night/Maximum capacity)	Utilization	6	4	66.67%
Length of Stay: Average length of time between enrollment date and exit date/end of reporting period	Length of Stay	10	6	60.00%
Returns to Homelessness: Percentage of returns to homelessness within 24 months of exit to permanent housing (CoC Measure 2a and 2b)	Returns to Homelessness	7	4	57.14%
Income Growth: Percentage of adult leavers with income growth, including earned income and non-employment cash. (CoC Measure 4.6)	Income	7	7	100.00%
Permanent Housing: Percentage of households who exit to permanent housing. (CoC Measure 7b.1)	Exits to Permanent Housing	12	7	58.33%
Financial Management: Cost per household & Spend down, timeliness and compliance	Financial Management	10	9	90.00%
Data Quality Reporting Timeliness	Data Quality Reporting Timeliness	3	2	66.67%
		55	39	71.26%
	Partnering with Housing, Health, and Service Agencies	5		
Bonus Points for project elements that align with HUD's priorities. (See descriptions from pg. 10-11 of renewal RFP).	Racial Equity	5		
	Improving Assistance to LGBTQ+ Individuals	5		
	Persons with Lived Experience	5		
	total bonus:	20	0	

Additional Information:

Evaluator Comments:

2023 CoC Project Renewal Application	CoC Project #: VOA WA0126 TH
Reporting Period: 5/1/2023-4/30/2024	Population Served: Families

Performance Measure	Scoring	Available	Awarded	Percentage
		Utilization	6	3
Utilization: Rate of utilization (Average served per night/Maximum capacity)	Utilization	6	3	
Length of Stay: Average length of time between enrollment date and exit date/end of reporting period	Length of Stay	10	10	
Returns to Homelessness: Percentage of returns to homelessness within 24 months of exit to permanent housing (CoC Measure 2a and 2b)	Returns to Homelessness	7	1	
Income Growth: Percentage of adult leavers with income growth, including earned income and non-employment cash. (CoC Measure 4.6)	Income	7	5	
Permanent Housing: Percentage of households who exit to permanent housing. (CoC Measure 7b.1)	Exits to Permanent Housing	12	8	
Financial Management: Cost per household & Spend down, timeliness and compliance	Financial Management	10	9	
Data Quality Reporting Timeliness	Data Quality Reporting Timeliness	3	3	
		55	39	
	Partnering with Housing, Health, and Service Agencies	5		
Bonus Points for project elements that align with HUD's priorities. (See descriptions from pg. 10-11 of renewal RFP).	Racial Equity	5		
	Improving Assistance to LGBTQ+ Individuals	5		
	Persons with Lived Experience	5		
	total bonus:	20	0	

Additional Information:

Evaluator Comments: Numerous data questions, particularly related to utilization, time homeless, and exits to permanent housing.

2023 CoC Project Renewal Application	CoC Project #: VOA WA0126 TH
Reporting Period: 5/1/2023-4/30/2024	Population Served: Families

Performance Measure	Scoring	Available	Awarded	Percentage
		Utilization	6	6
Utilization: Rate of utilization (Average served per night/Maximum capacity)	Utilization	6	6	
Length of Stay: Average length of time between enrollment date and exit date/end of reporting period	Length of Stay	10	9	
Returns to Homelessness: Percentage of returns to homelessness within 24 months of exit to permanent housing (CoC Measure 2a and 2b)	Returns to Homelessness	7	6	
Income Growth: Percentage of adult leavers with income growth, including earned income and non-employment cash. (CoC Measure 4.6)	Income	7	7	
Permanent Housing: Percentage of households who exit to permanent housing. (CoC Measure 7b.1)	Exits to Permanent Housing	12	11	
Financial Management: Cost per household & Spend down, timeliness and compliance	Financial Management	10	10	
Data Quality Reporting Timeliness	Data Quality Reporting Timeliness	3	3	
		55	52	
	Partnering with Housing, Health, and Service Agencies	5	4	
Bonus Points for project elements that align with HUD's priorities. (See descriptions from pg. 10-11 of renewal RFP).	Racial Equity	5		
	Improving Assistance to LGBTQ+ Individuals	5		
	Persons with Lived Experience	5		
	total bonus:	20	4	

Additional Information:

Evaluator Comments: BONUS POINTS: Nothing was mentioned in this renewal about working on racial equity or improving assistance to LGBTQ+ individuals. Nothing was also mentioned about getting feedback from individuals with lived experience.

2023 CoC Project Renewal Application	CoC Project #: VOA WA0126 TH
Reporting Period: 5/1/2023-4/30/2024	Population Served: Families

Performance Measure	Scoring	Available	Awarded	Percentage
		Utilization	6	5
Utilization: Rate of utilization (Average served per night/Maximum capacity)	Utilization	6	5	
Length of Stay: Average length of time between enrollment date and exit date/end of reporting period	Length of Stay	10	8	
Returns to Homelessness: Percentage of returns to homelessness within 24 months of exit to permanent housing (CoC Measure 2a and 2b)	Returns to Homelessness	7	5	
Income Growth: Percentage of adult leavers with income growth, including earned income and non-employment cash. (CoC Measure 4.6)	Income	7	6	
Permanent Housing: Percentage of households who exit to permanent housing. (CoC Measure 7b.1)	Exits to Permanent Housing	12	7	
Financial Management: Cost per household & Spend down, timeliness and compliance	Financial Management	10	9	
Data Quality Reporting Timeliness	Data Quality Reporting Timeliness	3	3	
		55	43	
	Partnering with Housing, Health, and Service Agencies	5	2	
Bonus Points for project elements that align with HUD's priorities. (See descriptions from pg. 10-11 of renewal RFP).	Racial Equity	5	2	
	Improving Assistance to LGBTQ+ Individuals	5	2	
	Persons with Lived Experience	5	2	
	total bonus:	20	8	

Additional Information:

Evaluator Comments: This vendor needs trained staff to be successful, that is a fact that should have been known at the beginning.

2023 CoC Project Renewal Application	CoC Project #: VOA WA0126 TH
Reporting Period: 5/1/2023-4/30/2024	Population Served: Families

Performance Measure	Scoring	Available	Awarded	Percentage
		Utilization	6	5
Utilization: Rate of utilization (Average served per night/Maximum capacity)	Utilization	6	5	83%
Length of Stay: Average length of time between enrollment date and exit date/end of reporting period	Length of Stay	10	10	100%
Returns to Homelessness: Percentage of returns to homelessness within 24 months of exit to permanent housing (CoC Measure 2a and 2b)	Returns to Homelessness	7	1	14%
Income Growth: Percentage of adult leavers with income growth, including earned income and non-employment cash. (CoC Measure 4.6)	Income	7	5	71%
Permanent Housing: Percentage of households who exit to permanent housing. (CoC Measure 7b.1)	Exits to Permanent Housing	12	9	75%
Financial Management: Cost per household & Spend down, timeliness and compliance	Financial Management	10	6	60%
Data Quality Reporting Timeliness	Data Quality Reporting Timeliness	3	3	100%
		55	39	72%
	Partnering with Housing, Health, and Service Agencies	5	5	
Bonus Points for project elements that align with HUD's priorities. (See descriptions from pg. 10-11 of renewal RFP).	Racial Equity	5		
	Improving Assistance to LGBTQ+ Individuals	5		
	Persons with Lived Experience	5		
	total bonus:	20	5	

Utilization was low, but they served more than projected households. No data timeline reported

Evaluator Comments:

Notification of Projects Rejected-Reduced

From: [Klapp, Jon](#)
To: [Fawn Schott](#); bmcrae@voaspokane.org; bcannon@voaspokane.org; [Tasha Wood](#)
Cc: [Anderson, Arielle M.](#); mmorrison@spokanecity.org
Subject: Coc Renewal Application Funding Awards
Date: Friday, October 11, 2024 4:30:00 PM
Attachments: [Funding Notification Letter - VOA.pdf](#)
[image001.png](#)

Good Afternoon,

Thank you again for your work fulfilling the CoC Renewal Application for FY2024-FY2025 Continuum of Care Program Funding. Please see attached for the funding award decisions for your programs, as actioned by the Spokane Regional Continuum of Care Board on Wednesday, October 9th.

Thank you for the continuing work in support of our community.



Jon Klapp | City of Spokane - Community, Housing, and Human Services |
509.625.6036 | ijklapp@spokanecity.org | my.spokanecity.org



**COMMUNITY, HOUSING, AND
HUMAN SERVICES DEPARTMENT**
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201
509.625.6325
FAX 509.625.6315

Dear Volunteers of America,

Thank you for your application to renew funding as part of the Spokane Regional Continuum of Care. This letter is to inform you of the results of your application and the funding and ranking decisions as actioned by the CoC board on Wednesday, October 9th, 2024.

The following programs have been selected for funding within Tier 1 of the CoC Consolidated Application for program funding award for the FY2024-FY2025 RFP cycle:

Project Name	Requested Budget	Funding Award
WA0130 VOA Samaritan 05-06 FY 2023	\$722,848.98	\$1,372,100.16
WA0511 VOA PSH Scattered Sites FY 2023	\$677,434.13	Consolidated with the Above
WA0126 VOA Alexandria's House FY 2023	\$72,738.00	\$72,738.00
YHDP TH/RRH Application FY2023	\$618,739.00	\$892,736.00
-	The above project shares a total Grant Award with the Family Promise of Spokane Joint TH/RRH project	
YHDP SSO Application FY2023	\$180,839.70	\$189,450.00
YHDP Youth CE Application FY2023	\$122,929.00	\$128,782.00

For an explanation of “Tier 1” and “Tier 2” ranked projects, please see the [HUD Notice of Funding Availability FY2024-2025](#), Section V.C (Project Review and Selection Process).

These funding decisions will be incorporated into the Spokane Regional Continuum of Care consolidated application to HUD. As this funding is dependent upon HUDs program acceptance, this funding is conditional to that funder acceptance and disbursement to our programs.

Following this notification, a debrief on your program applications will be drafted and sent to you for review. Opportunities for discussion with program staff are also available in conjunction with this debrief. If interested, please contact our CoC program representative at ijklapp@spokanecity.org to schedule a debrief/review discussion.



Thank you for the continuing work that your programs do to support our community.

X

Jon Klapp
Program Professional

jklapp@spokanecity.org
509-625-6036

Notification of Projects Accepted

From: [Klapp, Jon](#)
To: [Fawn Schott](#); bmcrae@voaspokane.org; bcannon@voaspokane.org; [Tasha Wood](#)
Cc: [Anderson, Arielle M.](#); mmorrison@spokanecity.org
Subject: Coc Renewal Application Funding Awards
Date: Friday, October 11, 2024 4:30:00 PM
Attachments: [Funding Notification Letter - VOA.pdf](#)
[image001.png](#)

Good Afternoon,

Thank you again for your work fulfilling the CoC Renewal Application for FY2024-FY2025 Continuum of Care Program Funding. Please see attached for the funding award decisions for your programs, as actioned by the Spokane Regional Continuum of Care Board on Wednesday, October 9th.

Thank you for the continuing work in support of our community.



Jon Klapp | City of Spokane - Community, Housing, and Human Services |
509.625.6036 | ijklapp@spokanecity.org | my.spokanecity.org



**COMMUNITY, HOUSING, AND
HUMAN SERVICES DEPARTMENT**
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201
509.625.6325
FAX 509.625.6315

Dear Volunteers of America,

Thank you for your application to renew funding as part of the Spokane Regional Continuum of Care. This letter is to inform you of the results of your application and the funding and ranking decisions as actioned by the CoC board on Wednesday, October 9th, 2024.

The following programs have been selected for funding within Tier 1 of the CoC Consolidated Application for program funding award for the FY2024-FY2025 RFP cycle:

Project Name	Requested Budget	Funding Award
WA0130 VOA Samaritan 05-06 FY 2023	\$722,848.98	\$1,372,100.16
WA0511 VOA PSH Scattered Sites FY 2023	\$677,434.13	Consolidated with the Above
WA0126 VOA Alexandria's House FY 2023	\$72,738.00	\$72,738.00
YHDP TH/RRH Application FY2023	\$618,739.00	\$892,736.00
-	The above project shares a total Grant Award with the Family Promise of Spokane Joint TH/RRH project	
YHDP SSO Application FY2023	\$180,839.70	\$189,450.00
YHDP Youth CE Application FY2023	\$122,929.00	\$128,782.00

For an explanation of “Tier 1” and “Tier 2” ranked projects, please see the [HUD Notice of Funding Availability FY2024-2025](#), Section V.C (Project Review and Selection Process).

These funding decisions will be incorporated into the Spokane Regional Continuum of Care consolidated application to HUD. As this funding is dependent upon HUDs program acceptance, this funding is conditional to that funder acceptance and disbursement to our programs.

Following this notification, a debrief on your program applications will be drafted and sent to you for review. Opportunities for discussion with program staff are also available in conjunction with this debrief. If interested, please contact our CoC program representative at ijklapp@spokanecity.org to schedule a debrief/review discussion.



Thank you for the continuing work that your programs do to support our community.

X

Jon Klapp
Program Professional

jklapp@spokanecity.org
509-625-6036

From: [Klapp, Jon](#)
To: [Marta Harrington](#); [charbert](#); sgraves@familypromisespokane.org
Cc: [Anderson, Arielle M.](#); [Morrison, Melissa](#)
Subject: CoC/YHDP Renewal Application Funding Awards
Date: Friday, October 11, 2024 4:31:00 PM
Attachments: [Funding Notification Letter - FPS.pdf](#)
[image001.png](#)

Good Afternoon,

Thank you again for your work fulfilling the CoC Renewal Application for FY2024-FY2025 Continuum of Care Program Funding. Please see attached for the funding award decisions for your programs, as actioned by the Spokane Regional Continuum of Care Board on Wednesday, October 9th.

Thank you for the continuing work in support of our community.



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HUMAN SERVICES DEPARTMENT**
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201
509.625.6325
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Dear Family Promise of Spokane,

Thank you for your application to renew funding as part of the Spokane Regional Continuum of Care. This letter is to inform you of the results of your application and the funding and ranking decisions as actioned by the CoC board on Wednesday, October 9th, 2024.

The following programs have been selected for funding within Tier 1 of the CoC Consolidated Application for program funding award for the FY2024-FY2025 RFP cycle:

Project Name	Requested Budget	Funding Award
YHDP TH/RRH Application FY2023	\$ 203,086.00	\$ 892,736.00
-	The above project shares a total Grant Award with the Volunteers of America Joint TH/RRH project	

For an explanation of “Tier 1” and “Tier 2” ranked projects, please see the [HUD Notice of Funding Availability FY2024-2025](#), Section V.C (Project Review and Selection Process).

These funding decisions will be incorporated into the Spokane Regional Continuum of Care consolidated application to HUD. As this funding is dependent upon HUDs program acceptance, this funding is conditional to that funder acceptance and disbursement to our programs.

Following this notification, a debrief on your program applications will be drafted and sent to you for review. Opportunities for discussion with program staff are also available in conjunction with this debrief. If interested, please contact our CoC program representative at jklapp@spokanecity.org to schedule a debrief/review discussion.

Thank you for the continuing work that your programs do to support our community.

X

Jon Klapp
Program Professional

jklapp@spokanecity.org
509-625-6036



From: [Klapp, Jon](#)
To: amberj@snapwa.org; [Aaron Riley](#)
Cc: [Anderson, Arielle M.](#); [Morrison, Melissa](#)
Subject: Coc Renewal Application Funding Awards
Date: Friday, October 11, 2024 4:33:00 PM
Attachments: [Funding Notification Letter - SNAP.pdf](#)
[image001.png](#)

Good Afternoon,

Thank you again for your work fulfilling the CoC Renewal Application for FY2024-FY2025 Continuum of Care Program Funding. Please see attached for the funding award decisions for your programs, as actioned by the Spokane Regional Continuum of Care Board on Wednesday, October 9th.

Thank you for the continuing work in support of our community.



Jon Klapp | City of Spokane - Community, Housing, and Human Services |
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HUMAN SERVICES DEPARTMENT**
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201
509.625.6325
FAX 509.625.6315

Dear Spokane Neighborhood Action Partners,

Thank you for your application to renew funding as part of the Spokane Regional Continuum of Care. This letter is to inform you of the results of your application and the funding and ranking decisions as actioned by the CoC board on Wednesday, October 9th, 2024.

The following programs have been selected for funding within Tier 1 of the CoC Consolidated Application for program funding award for the FY2024-FY2025 RFP cycle:

Project Name	Requested Budget	Funding Award
WA0331 SNAP RRH for Households without Children FY 2023	\$ 275,572.04	\$ 275,572.04
WA0330 SNAP Singles Homeless Coordinated Assessment FY 2023	\$ 273,784.50	\$ 155,349.20

The following programs have been selected for funding within Tier 2 of the CoC Consolidated Application CoC program funding award for the FY2024-FY2025 RFP cycle:

Project Name	Requested Budget	Funding Award
WA0330 SNAP Singles Homeless Coordinated Assessment FY 2023	\$ 273,784.50	\$ 118,435.30

Note that Project WA0330 has funding allocated into both Tier 1 and Tier 2. For an explanation of “Tier 1” and “Tier 2” ranked projects, please see the HUD Notice of Funding Availability FY2024-2025, Section V.C (Project Review and Selection Process).

These funding decisions will be incorporated into the Spokane Regional Continuum of Care consolidated application to HUD. As this funding is dependent upon HUDs program acceptance, this funding is conditional to that funder acceptance and disbursement to our programs.

Following this notification, a debrief on your program applications will be drafted and sent to you for review. Opportunities for discussion with program staff are also available in conjunction with this debrief. If interested, please contact our CoC program representative at ijklapp@spokanecity.org to schedule a debrief/review discussion.

Thank you for the continuing work that your programs do to support our community.

X

Jon Klapp
Program Professional

ijklapp@spokanecity.org
509-625-6036

From: [Klapp, Jon](#)
To: [Jennifer Haynes- Harter](#)
Cc: [Anderson, Arielle M.](#); [Morrison, Melissa](#)
Subject: CoC Renewal Application Funding Awards
Date: Friday, October 11, 2024 4:35:00 PM
Attachments: [Funding Notification Letter - YWCA.pdf](#)
[image001.png](#)

Good Afternoon,

Thank you again for your work fulfilling the CoC Renewal Application for FY2024-FY2025 Continuum of Care Program Funding. Please see attached for the funding award decisions for your programs, as actioned by the Spokane Regional Continuum of Care Board on Wednesday, October 9th.

Thank you for the continuing work in support of our community.



Jon Klapp | City of Spokane - Community, Housing, and Human Services |
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HUMAN SERVICES DEPARTMENT**
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201
509.625.6325
FAX 509.625.6315

Dear Young Women’s Christian Association,

Thank you for your application to renew funding as part of the Spokane Regional Continuum of Care. This letter is to inform you of the results of your application and the funding and ranking decisions as actioned by the CoC board on Wednesday, October 9th, 2024.

The following programs have been selected for funding within Tier 1 of the CoC Consolidated Application for program funding award for the FY2024-FY2025 RFP cycle:

Project Name	Requested Budget	Funding Award
WA0353 YWCA RRH for DV Survivors for Households with Children FY 2023	\$ 787,276.60	\$ 787,276.60
WA0420 YWCA RRH for Survivors of DV FY 2023	Consolidated with Above	Consolidated with Above

The following programs have been selected for funding within Tier 2 of the CoC Consolidated Application CoC program funding award for the FY2024-FY2025 RFP cycle:

Project Name	Requested Budget	Funding Award
YWCA Coordinated Entry DV Bonus FY2023	\$ 130,566.70	\$ 130,566.70

For an explanation of “Tier 1” and “Tier 2” ranked projects, please see the [HUD Notice of Funding Availability FY2024-2025](#), Section V.C (Project Review and Selection Process).

These funding decisions will be incorporated into the Spokane Regional Continuum of Care consolidated application to HUD. As this funding is dependent upon HUDs program acceptance, this funding is conditional to that funder acceptance and disbursement to our programs.

Following this notification, a debrief on your program applications will be drafted and sent to you for review. Opportunities for discussion with program staff are also available in conjunction with this debrief. If interested, please contact our CoC program representative at ijklapp@spokanecity.org to schedule a debrief/review discussion.



Thank you for the continuing work that your programs do to support our community.

X

Jon Klapp
Program Professional

jklapp@spokanecity.org
509-625-6036

From: [Klapp, Jon](#)
To: [David Sackmann](#); [Shannon Boniface](#); [Sharon Stadelman](#); [Heather Eddy](#); [Ben Shedlock](#); [Keith Kelley](#)
Cc: [Anderson, Arielle M.](#); [Morrison, Melissa](#)
Subject: CoC Renewal Application Funding Awards
Date: Friday, October 11, 2024 4:36:00 PM
Attachments: [Funding Notification Letter - Catholic Charities.pdf](#)
[image001.png](#)

Good Afternoon,

Thank you again for your work fulfilling the CoC Renewal Application for FY2024-FY2025 Continuum of Care Program Funding. Please see attached for the funding award decisions for your programs, as actioned by the Spokane Regional Continuum of Care Board on Wednesday, October 9th.

Thank you for the continuing work in support of our community.



Jon Klapp | City of Spokane - Community, Housing, and Human Services |
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CITY OF SPOKANE
COMMUNITY, HOUSING, AND HUMAN SERVICES DEPARTMENT
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201
509.625.6325
FAX 509.625.6315

Dear Catholic Charities of Eastern Washington,

Thank you for your application to renew funding as part of the Spokane Regional Continuum of Care. This letter is to inform you of the results of your application and the funding and ranking decisions as actioned by the CoC board on Wednesday, October 9th, 2024.

The following programs have been selected for funding within Tier 1 of the CoC Consolidated Application for program funding award for the FY2024-FY2025 RFP cycle:

Project Name	Requested Budget	Funding Award
WA0288 Catholic Charities RRH for Families FY 2023	\$ 524,687.00	\$ 524,687.00
WA0418 Catholic Charities PSH II FY 2023 (to be consolidated with WA0374)	\$ 452,903.00	\$ 452,903.00
WA0374 Catholic Charities PSH Consolidation FY 2023	Consolidated with Above	Consolidated with Above
WA0373 Catholic Charities Homeless Families Coordinated Assessment FY 2023	\$ 249,018.00	\$ 249,018.00
WA0109 Catholic Charities SMS TH FY 2023	\$ 67,755.00	\$ 67,755.00
YHDP Host Homes Application FY2023	\$ 77,214.00	\$ 77,214.00

The following programs have been selected for funding within Tier 2 of the CoC Consolidated Application CoC program funding award for the FY2024-FY2025 RFP cycle:

Project Name	Requested Budget	Funding Award
WA0512 Catholic Charities PSH Support Rent FY 2023	\$ 212,650.00	\$ 212,650.00

For an explanation of “Tier 1” and “Tier 2” ranked projects, please see the [HUD Notice of Funding Availability FY2024-2025](#), Section V.C (Project Review and Selection Process).

These funding decisions will be incorporated into the Spokane Regional Continuum of Care consolidated application to HUD. As this funding is dependent upon HUDs program acceptance, this funding is conditional to that funder acceptance and disbursement to our programs.



Following this notification, a debrief on your program applications will be drafted and sent to you for review. Opportunities for discussion with program staff are also available in conjunction with this debrief. If interested, please contact our CoC program representative at ijklapp@spokanecity.org to schedule a debrief/review discussion.

Thank you for the continuing work that your programs do to support our community.

A rectangular box containing a large black 'X', indicating that the signature has been redacted.

Jon Klapp
Program Professional

ijklapp@spokanecity.org
509-625-6036

Local Competition Selection Results

Project Name	Score	Status	Rank	Amount Requested from HUD	Reallocated Funds
YHDP TH/RRH Application FY2023	N/A	Accepted	Not Ranked	\$ 892,736.00	
YHDP Host Homes Application FY2023	N/A	Accepted	Not Ranked	\$ 77,214.00	
YHDP SSD Application FY2023	N/A	Accepted	Not Ranked	\$ 189,450.00	
YHDP Youth CE Application FY2023	N/A	Accepted	Not Ranked	\$ 128,782.00	
CoC Planning	N/A	Accepted	Not Ranked	\$ 295,235.00	
CoC UFA Costs	N/A	Accepted	Not Ranked	\$ 177,141.00	
WA0329 City of Spokane HMIS Project FY 2023	N/A	Accepted	1	\$ 197,468.00	
WA0288 Catholic Charities RRH for Families FY 2023	97.2	Accepted	2	\$ 524,687.00	
WA0418 Catholic Charities PSH II FY 2023	96.5	Accepted	3	Consolidated with WA0374	
WA0374 Catholic Charities PSH Consolidation FY 2023	94.5	Accepted	4	\$ 452,903.00	
WA0373 Catholic Charities Homeless Families Coordinated Assessment FY 2023	93.63	Accepted	5	\$ 249,018.00	
WA0353 YWCA RRH for DV Survivors for Households with Children FY 2023	92.6	Accepted	6	\$ 787,276.60	
WA0130 VOA Samaritan 05-06 FY 2023	89.7	Accepted	7	\$ 1,372,100.16	
WA0420 YWCA RRH for Survivors of DV FY 2023	89.47	Accepted	8	Consolidated with WA0353	
WA0109 Catholic Charities SMS TH FY 2023	89.4	Accepted	9	\$ 67,755.00	
WA0331 SNAP RRH for Households without Children FY 2023	88.3	Accepted	10	\$ 275,572.04	
WA0511 VOA PSH Scattered Sites FY 2023	87.2	Accepted	11	Consolidated with WA 0130	
WA0126 VOA Alexandria's House FY 2023	76.4	Accepted	12	\$ 72,738.00	
WA0330 SNAP Singles Homeless Coordinated Assessment FY 2023	86.7	Accepted	13	\$ 155,349.20	
WA0330 SNAP Singles Homeless Coordinated Assessment FY 2023	86.7	Accepted	13	\$ 118,435.30	
YWCA Coordinated Entry DV Bonus FY2023	N/A	Accepted	14	\$ 130,566.70	
WA0512 Catholic Charities PSH Support Rent FY 2023	81.7	Accepted	15	\$ 212,650.00	

Comments:

YWCA Coordinated Entry is a new project during FY2023 and has no performance measure scoring

Housing Providers with ESG and CoC Program Funds
Emergency Transfer Plan for Victims of Domestic Violence, Dating Violence,
Sexual Assault, or Stalking

All Emergency Solutions Grant (ESG) and Continuum of Care (CoC) Program housing providers (HP) are concerned about the safety of their tenants, and such concern extends to tenants who are victims of domestic violence, dating violence, sexual assault, or stalking (collectively “domestic violence”). In accordance with the Violence Against Women Act (VAWA),¹ HPs allow tenants who are victims of domestic violence to request an emergency transfer from the tenant’s current unit to another unit. For purposes of this policy, an **internal emergency transfer** refers to an emergency relocation of a tenant to another unit where the tenant would not be categorized as a new applicant; that is, the tenant may reside in the new unit without having to undergo an application process. An **external emergency transfer** refers to an emergency relocation of a tenant to another unit where the tenant would be categorized as a new applicant; that is the tenant must undergo an application process in order to reside in the new unit. **Safe unit** refers to a unit that the victim of domestic violence believes is safe.

The ability to request a transfer is available regardless of sex, gender identity, or sexual orientation.² The ability of an HP to honor such requests for tenants currently receiving assistance, however, may depend upon a preliminary determination that the tenant is or has been a victim of domestic violence, and on whether HP has another dwelling unit that is available and is safe to offer the tenant for temporary or more permanent occupancy.

¹ Despite the name of this law, VAWA protection is available to all victims of domestic violence, dating violence, sexual assault, and stalking, regardless of sex, gender identity, or sexual orientation.

² Housing providers cannot discriminate on the basis of any protected characteristic, including race, color, national origin, religion, sex, familial status, disability, or age. HUD-assisted and HUD-insured housing must be made available to all otherwise eligible individuals regardless of actual or perceived sexual orientation, gender identity, or marital status.

This plan identifies:

1. VAWA documentation that all HPs are required to provide to tenants;
2. Required provisions that must be included in agreements between landlords or housing owners (collectively “landlord”) and participants and/or HP, and between HP and participants;
3. Tenant eligibility for an emergency transfer;
4. Prohibition of denial, termination of assistance, or eviction on the basis of or directly resulting from a person's experience of domestic violence;
5. Documentation needed to request protection under VAWA;
6. Confidentiality protections;
7. How an emergency transfer may occur; and
8. Guidance to tenants on safety and security.

This plan is based on a model emergency transfer plan published by the U.S. Department of Housing and Urban Development (HUD), the Federal agency that oversees Cincinnati/Hamilton County’s ESG and CoC, programs comply with VAWA requirements.

Notification of Occupancy Rights under VAWA, and Certification Form.

HP must provide to each of its applicants and to each of its tenants the notice of occupancy rights and the certification form as described in this section:

1. A “Notice of Occupancy Rights under the Violence Against Women Act,” as prescribed and in accordance with directions provided by HUD, that explains the VAWA protections under this policy, including the right to confidentiality, and any limitations on those protections; and
2. A certification form, (HUD-5382), which may be completed by the victim to document an incident of domestic violence that:
 - (i) States that the applicant or tenant is a victim of domestic violence, dating violence, sexual assault, or stalking;
 - (ii) States that the incident of domestic violence that is the ground for protection under this subpart meets the applicable definition for such incident under 24 CFR § 5.2003; and

- (iii) Includes the name of the individual who committed the domestic violence, if the name is known and safe to provide.

The notice and certification form must be provided to an applicant or tenant no later than at each of the following times:

1. At the time the applicant is denied assistance or admission under a covered housing program;
2. At the time the tenant is provided assistance or admission under the covered housing program
3. With any notification of eviction or notification of termination of assistance

The notice and certification form are available in multiple languages at https://www.hud.gov/program_offices/administration/hudclips/forms/hud5a, and hard copies must be provided to participants in the appropriate language as needed.

Contract/Lease Provisions

A contracts or lease between HP and a landlord must be in place, and must include

1. The requirement to comply with 24 CFR part 5, subpart L;
2. Provision of the Notice of Occupancy Rights and Certification Form described above with any notification of eviction;
3. The landlord's obligation to comply with the confidentiality requirements under 24 CFR 5.2007(c);
4. If the landlord will have a lease with a program participant, the obligation to include a lease provision that includes all requirements that apply to tenants, the landlord, or the lease under 24 CFR part 5 subpart L, as supplemented by 24 CFR 576 and 578 as applicable, including the prohibited bases for eviction and restrictions on construing lease terms under 24 CFR 5.20005(b) and (c). The lease may specify that the protections under 24 CFR part 5, subpart L, only apply while the program participant receives tenant-based rental assistance under the Continuum of Care Program or Emergency Solutions Grant Programs.

Any lease, sublease or occupancy agreement between HP and participant must include a provision stating all requirements that apply to tenants, the owner or the lease under 24 CFR part 5, subpart L, as supplemented by 24 CFR 576 and 578 as applicable, including the prohibited bases for eviction and restrictions on construing lease terms under 24 CFR 5.2005(b) and (c). The lease, sublease, and occupancy agreement may specify that the protections under 24 CFR part 5, subpart L, apply only during the period of assistance under the Continuum of Care or Emergency Solutions Grant Program, as applicable. The period of assistance for housing where grant funds were used for acquisition, construction, or rehabilitation is 15 years from the date of initial occupancy or date of initial service provision.

Site based projects must require that any lease, sublease, or occupancy agreement with a program participants permits the program participant to terminate the lease, sublease, or occupancy agreement without penalty if HP determines that the program participant qualifies for an emergency transfer under this plan.

Eligibility for Emergency Transfers

A tenant who is a victim of domestic violence as provided in HUD's regulations at 24 CFR § 5, subpart L is eligible for an emergency transfer, if the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant remains within the same unit. If the tenant is a victim of sexual assault, the tenant may also be eligible to transfer if the sexual assault occurred on the premises within the 90-calendar-day period preceding a request for an emergency transfer.

A tenant requesting an emergency transfer must expressly request the transfer in accordance with the procedures described in this plan.

Tenants who are not in good standing may still request an emergency transfer if they meet the eligibility requirements in this section.

Prohibited Basis for Denial, Termination of Assistance, or Eviction

An applicant for assistance or tenant assisted under a covered HP may not be denied admission to, denied assistance under, terminated from participation in, or evicted from the housing on the basis or as a direct result of the fact that the applicant or tenant is or has been a victim of domestic violence if the applicant or tenant otherwise qualifies for admission, assistance, participation, or occupancy.

A tenant in a HP may not be denied tenancy or occupancy rights solely on the basis of criminal activity directly relating to domestic violence if:

1. The criminal activity is engaged in by a member of the household of the tenant or any guest or other person under the control of the tenant, and
2. The tenant or an affiliated individual of the tenant is the victim or threatened victim of such domestic violence.

An incident of actual or threatened domestic violence shall not be construed as a serious or repeated violation of a lease executed under a covered housing program by the victim or threatened victim of such incident; or good cause for terminating the assistance, tenancy, or occupancy rights under a covered housing program of the victim or threatened victim of such incident.

Emergency Transfer Request, and other VAWA Documentation

To request an emergency transfer, the tenant shall notify HP's office and submit a written request for a transfer to that office. HP will provide reasonable accommodations to this policy for individuals with disabilities. The Certification Form (HUD-5382) is not a request to transfer. HUD form 5383 may be used to complete the request, but is not required. All requests must include either:

1. A statement expressing that the tenant is a victim of domestic violence, is requesting a transfer, and reasonably believes that there is a threat of imminent harm from further violence if the tenant were to remain in the same dwelling unit assisted under HP's program; OR

2. A statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-calendar-day period preceding the tenant's request for an emergency transfer.

If a participant seeks the protections granted under VAWA (including, but not limited to an emergency transfer,) HP may, but is not required to, request in writing that the applicant or tenant submit documentation of the occurrence of domestic violence. If the HP requests such documentation, the tenant may submit any one of the following:

1. The HUD-approved certification form (HUD-5382) that was provided along with the Notice of Occupancy Rights Under VAWA
2. A document:
 - a. Signed by an employee, agent, or volunteer of a victim service provider, an attorney, or medical professional, or a mental health professional (collectively, "professional") from whom the victim has sought assistance relating to, or the effects of abuse;
 - b. Signed by the applicant or tenant; and
 - c. That specifies, under penalty of perjury, that the professional believes in the occurrence of the incident of domestic violence that is the ground for protection and remedies under this subpart, and that the incident meets the applicable definition of domestic violence under §5.2003; or
3. A record of a Federal, State, tribal, territorial or local law enforcement agency, court, or administrative agency; or
4. At the discretion of a covered housing provider, a statement or other evidence provided by the applicant or tenant.

It is at the discretion of the tenant or applicant which one of the above forms of documentation to submit.

If HP requests documentation as described above, and the tenant does not provide it within 14 business days after the date that the tenant receives the written request for such documentation, nothing in §5.2005 or §5.2009, which addresses the protections of VAWA, may be construed to limit the authority of the covered housing provider to:

1. Deny admission by the applicant or tenant to the covered housing program;
2. Deny assistance under the covered housing program to the applicant or tenant;
3. Terminate the participation of the tenant in the covered housing program; or
4. Evict the tenant, or a lawful occupant that commits a violation of a lease.

A covered housing provider may, at its discretion, extend the 14-business-day deadline.

If HP receives documentation containing conflicting information (including certification forms from two or more members of a household each claiming to be a victim and naming one or more of the other petitioning household members as the perpetrator), the covered HP may require an applicant or tenant to submit third-party documentation within 30 calendar days of the date of the request for the third-party documentation.

While requesting documentation of the instance of violence is optional for internal and external transfers, HPs are required to retain the following documentation for each CoC program participant who moved to a different Continuum of Care due to imminent threat of domestic violence (ESG program providers must contact CE for moves outside of Cincinnati/Hamilton County):

1. Documentation of the original incidence of domestic violence, only if the original violence is not already documented in the program participant's case file. This may be written observation of the housing or service provider; a letter or other documentation from a victim service provider, social worker, legal assistance provider, pastoral counselor, mental health provider, or other professional from whom the victim has sought assistance; medical or dental records; court records or law enforcement records; or written certification by the program participant to whom the violence occurred or by the head of household.
2. Documentation of the reasonable belief of imminent threat of further domestic violence, which would include threats from a third-party, such as a friend or family member of the perpetrator of the violence. This may be written observation by the housing or service provider; a letter or other documentation from a victim service provider, social worker, legal assistance provider, pastoral counselor,

mental health provider, or other professional from whom the victim has sought assistance; current restraining order; recent court order or other court records; law enforcement report or records; communication records from the perpetrator of the violence or family members or friends of the perpetrator of the violence, including emails, voicemails, text messages, and social media posts; or a written certification by the program participant to whom the violence occurred or the head of household.

HP and Coordinated Entry must keep a record of all internal and external emergency transfers requested under this emergency transfer plan, and the outcomes of the request, for a period in compliance with CoC and ESG program requirements. Emergency transfer requests and outcomes of such requests must be reported to HUD, as required.

Confidentiality

HP and Coordinated Entry staff will keep confidential any information that the tenant submits in requesting an emergency transfer, and information about the emergency transfer, unless the tenant gives HP written permission to release the information on a time limited basis, or disclosure of the information is required by law or required for use in an eviction proceeding or hearing regarding termination of assistance from the covered program. This includes keeping confidential the new location of the dwelling unit of the tenant, if one is provided, from the person(s) that committed an act(s) of domestic violence against the tenant. See the Notice of Occupancy Rights under the Violence Against Women Act For All Tenants for more information about HP's responsibility to maintain the confidentiality of information related to incidents of domestic violence.

Emergency Transfer Timing and Availability

HP cannot guarantee that a transfer request will be approved or how long it will take to process a transfer request. However, HP and Coordinated Entry staff will act as quickly

as possible to move a tenant who is a victim of domestic violence to another unit, subject to availability and safety of a unit. If a tenant reasonably believes a proposed transfer would not be safe, the tenant may request a transfer to a different unit. If a unit is available, the transferred tenant must agree to abide by the terms and conditions that govern occupancy in the unit to which the tenant has been transferred. HP and Coordinated Entry staff may be unable to transfer a tenant to a particular unit if the tenant has not or cannot establish eligibility for that unit.

Site-based housing projects must allow a tenant to make an internal transfer under VAWA when a safe unit is immediately available within the same project. If a safe unit is not immediately available, HP must contact Coordinated Entry to arrange for an external transfer to a safe unit in a different housing project, whether it be with the same HP or a partner agency. Tenant-based housing projects also must allow a tenant to make an emergency transfer to a safe unit. If a safe unit is not immediately available for an internal transfer, HP may contact Coordinated Entry to prioritize a tenant for an external transfer into a site-based project. CoC-funded tenant-based rental assistance programs may use CoC or ESG program funds to pay amounts owed for participants breaking the lease if the family qualifies for an emergency transfer under this plan. At the tenant's request, HP will also assist tenants in contacting the local organizations offering assistance to victims of domestic violence that are attached to this plan. Coordinated Entry will prioritize tenants who require an emergency transfer to a safe unit over all other applicants. Nothing may prevent a tenant of a site-based project from seeking both an internal and external transfer concurrently if a safe unit is not immediately available.

For both site-based and tenant-based housing projects, when allowing an internal or external transfer, nothing in this policy may be construed to supersede eligibility or other occupancy requirements of a project. The tenant may not be required to meet any eligibility criteria or preferences unless it is covered by law, regulation, or HUD NOFA. The tenant shall retain their original homeless or chronically homeless status for the purpose of the transfer.

HP may bifurcate the participant's lease in order to evict the individual or terminate the assistance of the individual who has engaged in criminal activity (the abuser or perpetrator) directly relating to domestic violence. If HP chooses to remove the abuser or perpetrator, HP may not take away the rights of eligible tenants to the unit or otherwise punish the remaining tenants. If the evicted abuser or perpetrator was the sole tenant to have established eligibility for assistance under a CoC Permanent Supportive Housing program in terms of disability or chronic homelessness, HP must allow the tenant who is or has been a victim and other household members to remain in the unit until the end of the lease. HP will assist them to establish eligibility under the program or under another HUD housing program, or to find alternative housing. For all other housing programs, the remaining household members will be eligible to remain in the project.

In removing the abuser or perpetrator from the household, HP must follow Federal, State, and local eviction procedures. In order to divide a lease, HP may, but is not required to, ask for documentation or certification of the incidences of domestic violence, dating violence, sexual assault, or stalking.

Safety and Security of Tenants

Pending processing of the transfer and the actual transfer, if it is approved and occurs, the tenant is urged to take all reasonable precautions to be safe.

Tenants who are or have been victims of domestic violence are encouraged to contact the National Domestic Violence Hotline at 1-800-799-7233, the YWCA's local domestic violence shelter at (513)872-9259, or The Women's Crisis Center at (859)491-3335 for assistance in creating a safety plan. For persons with hearing impairments, the National Domestic Violence Hotline can be accessed by calling 1-800-787-3224 (TTY).

Tenants who have been victims of sexual assault may call the Rape, Abuse & Incest National Network's National Sexual Assault Hotline at 800-656-HOPE, or visit the online hotline at <https://ohl.rainn.org/online/>.

Tenants who are or have been victims of stalking seeking help may visit the National Center for Victims of Crime's Stalking Resource Center at <https://www.victimsofcrime.org/our-programs/stalking-resource-center>.

Attachments:

1. 24 CFR part 5, subpart L
2. Notice of Occupancy Rights Under VAWA (Form HUD-5380)
3. Certification of Domestic Violence, Sexual Assault or Stalking, and Alternate Documentation (Form HUD-5382)
4. Sample lease addendum (Form HUD-91067)
5. Emergency Transfer Request (Form HUD-5383)
6. Local organizations offering assistance to victims of domestic violence, dating violence, sexual assault, or stalking.

Subpart L—Protection for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking

SOURCE: 81 FR 80798, Nov. 16, 2016, unless otherwise noted.

§5.2001 Applicability.

(a) This subpart addresses the protections for victims of domestic violence, dating violence, sexual assault, or stalking who are applying for, or are the beneficiaries of, assistance under a HUD program covered by the Violence Against Women Act (VAWA), as amended (42 U.S.C. 13925 and 42 U.S.C. 14043e *et seq.*) (“covered housing program,” as defined in §5.2003). Notwithstanding the title of the statute, protections are not limited to women but cover victims of domestic violence, dating violence, sexual assault, and stalking, regardless of sex, gender identity, or sexual orientation. Consistent with the nondiscrimination and equal opportunity requirements at 24 CFR 5.105(a), victims cannot be discriminated against on the basis of any protected characteristic, including race, color, national origin, religion, sex, familial status, disability, or age. HUD programs must also be operated consistently with HUD's Equal Access Rule at §5.105(a)(2), which requires that HUD-assisted and HUD-insured housing are made available to all otherwise eligible individuals and families regardless of actual or perceived sexual orientation, gender identity, or marital status.

(b)(1) The applicable assistance provided under a covered housing program generally consists of two types of assistance (one or both may be provided): Tenant-based rental assistance, which is rental assistance that is provided to the tenant; and project-based assistance, which is assistance that attaches to the unit in which the tenant resides. For project-based assistance, the assistance may consist of such assistance as operating assistance, development assistance, and mortgage interest rate subsidy.

(2) The regulations in this subpart are supplemented by the specific regulations for the HUD-covered housing programs listed in §5.2003. The program-specific regulations address how certain VAWA requirements are to be implemented and whether they can be implemented (for example, reasonable time to establish eligibility for assistance as provided in §5.2009(b)) for the applicable covered housing program, given the statutory and regulatory framework for the program. When there is conflict between the regulations of this subpart and the program-specific regulations, the program-specific regulations govern. Where assistance is provided under more than one covered housing program and there is a conflict between VAWA protections or remedies under those programs, the individual seeking the VAWA protections or remedies may choose to use the protections or remedies under any or all of those programs, as long as the protections or remedies would be feasible and permissible under each of the program statutes.

§5.2003 Definitions.

The definitions of *PHA*, *HUD*, *household*, and *other person under the tenant's control* are defined in subpart A of this part. As used in this subpart L:

Actual and imminent threat refers to a physical danger that is real, would occur within an immediate time frame, and could result in death or serious bodily harm. In determining whether an individual would pose an actual and imminent threat, the factors to be considered include: The duration of the risk, the nature and severity of the potential harm, the likelihood that the potential harm will occur, and the length of time before the potential harm would occur.

Affiliated individual, with respect to an individual, means:

(1) A spouse, parent, brother, sister, or child of that individual, or a person to whom that individual stands in the place of a parent or guardian (for example, the affiliated individual is a person in the care, custody, or control of that individual); or

(2) Any individual, tenant, or lawful occupant living in the household of that individual.

Bifurcate means to divide a lease as a matter of law, subject to the permissibility of such process under the requirements of the applicable HUD-covered program and State or local law, such that certain tenants or lawful occupants can be evicted or removed and the remaining tenants or lawful occupants can continue to reside in the unit under the same lease requirements or as may be revised depending upon the eligibility for continued occupancy of the remaining tenants and lawful occupants.

Covered housing program consists of the following HUD programs:

(1) Section 202 Supportive Housing for the Elderly (12 U.S.C. 1701q), with implementing regulations at 24 CFR part 891.

(2) Section 811 Supportive Housing for Persons with Disabilities (42 U.S.C. 8013), with implementing regulations at 24 CFR part 891.

(3) Housing Opportunities for Persons With AIDS (HOPWA) program (42 U.S.C. 12901 *et seq.*), with implementing regulations at 24 CFR part 574.

(4) HOME Investment Partnerships (HOME) program (42 U.S.C. 12741 *et seq.*), with implementing regulations at 24 CFR part 92.

(5) Homeless programs under title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11360 *et seq.*), including the Emergency Solutions Grants program (with implementing regulations at 24 CFR part 576), the Continuum of Care program (with implementing regulations at 24 CFR part 578), and the Rural Housing Stability Assistance program (with regulations forthcoming).

(6) Multifamily rental housing under section 221(d)(3) of the National Housing Act (12 U.S.C. 17151(d)) with a below-market interest rate (BMIR) pursuant to section 221(d)(5), with implementing regulations at 24 CFR part 221.

(7) Multifamily rental housing under section 236 of the National Housing Act (12 U.S.C. 1715z-1), with implementing regulations at 24 CFR part 236.

(8) HUD programs assisted under the United States Housing Act of 1937 (42 U.S.C. 1437 *et seq.*); specifically, public housing under section 6 of the 1937 Act (42 U.S.C. 1437d) (with regulations at 24 CFR Chapter IX), tenant-based and project-based rental assistance under section 8 of the 1937 Act (42 U.S.C. 1437f) (with regulations at 24 CFR chapters VIII and IX), and the Section 8 Moderate Rehabilitation Single Room Occupancy (with implementing regulations at 24 CFR part 882, subpart H).

(9) The Housing Trust Fund (12 U.S.C. 4568) (with implementing regulations at 24 CFR part 93).

Covered housing provider refers to the individual or entity under a covered housing program that has responsibility for the administration and/or oversight of VAWA protections and includes PHAs, sponsors, owners, mortgagors, managers, State and local governments or agencies thereof, nonprofit or for-profit organizations or entities. The program-specific regulations for the covered housing programs identify the individual or entity that carries out the duties and responsibilities of the covered housing provider as set forth in part 5, subpart L. For any of the covered housing programs, it is possible that there may be more than one covered housing provider; that is, depending upon the VAWA duty or responsibility to be performed by a covered housing provider, the covered housing provider may not always be the same individual or entity.

Dating violence means violence committed by a person:

(1) Who is or has been in a social relationship of a romantic or intimate nature with the victim;
and

(2) Where the existence of such a relationship shall be determined based on a consideration of the following factors:

(i) The length of the relationship;

(ii) The type of relationship; and

(iii) The frequency of interaction between the persons involved in the relationship.

Domestic violence includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction. The term "spouse or intimate partner of the victim" includes a person who is or has been in a social relationship of a romantic or intimate nature with the victim, as determined by the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship.

Sexual assault means any nonconsensual sexual act proscribed by Federal, tribal, or State law, including when the victim lacks capacity to consent.

Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

(1) Fear for the person's individual safety or the safety of others; or

(2) Suffer substantial emotional distress.

VAWA means the Violence Against Women Act of 1994, as amended (42 U.S.C. 13925 and 42 U.S.C. 14043e *et seq.*).

§5.2005 VAWA protections.

(a) *Notification of occupancy rights under VAWA, and certification form.* (1) A covered housing provider must provide to each of its applicants and to each of its tenants the notice of occupancy rights and the certification form as described in this section:

(i) A "Notice of Occupancy Rights under the Violence Against Women Act," as prescribed and in accordance with directions provided by HUD, that explains the VAWA protections under this subpart, including the right to confidentiality, and any limitations on those protections; and

(ii) A certification form, in a form approved by HUD, to be completed by the victim to document an incident of domestic violence, dating violence, sexual assault or stalking, and that:

(A) States that the applicant or tenant is a victim of domestic violence, dating violence, sexual assault, or stalking;

(B) States that the incident of domestic violence, dating violence, sexual assault, or stalking that is the ground for protection under this subpart meets the applicable definition for such incident under §5.2003; and

(C) Includes the name of the individual who committed the domestic violence, dating violence, sexual assault, or stalking, if the name is known and safe to provide.

(2) The notice required by paragraph (a)(1)(i) of this section and certification form required by paragraph (a)(1)(ii) of this section must be provided to an applicant or tenant no later than at each of the following times:

(i) At the time the applicant is denied assistance or admission under a covered housing program;

(ii) At the time the individual is provided assistance or admission under the covered housing program;

(iii) With any notification of eviction or notification of termination of assistance; and

(iv) During the 12-month period following *December 16, 2016*, either during the annual recertification or lease renewal process, whichever is applicable, or, if there will be no recertification or lease renewal for a tenant during the first year after the rule takes effect, through other means.

(3) The notice required by paragraph (a)(1)(i) of this section and the certification form required by paragraph (a)(1)(ii) of this section must be made available in multiple languages, consistent with guidance issued by HUD in accordance with Executive Order 13166 (Improving Access to Services for Persons with Limited English Proficiency, signed August 11, 2000, and published in the FEDERAL REGISTER on August 16, 2000 (at 65 FR 50121).

(4) For the Housing Choice Voucher program under 24 CFR part 982, the project-based voucher program under 24 CFR part 983, the public housing admission and occupancy requirements under 24 CFR part 960, and renewed funding or leases of the Section 8 project-based program under 24 CFR parts 880, 882, 883, 884, 886, as well as project-based section 8 provided in connection with housing under part 891, the HUD-required lease, lease addendum, or tenancy addendum, as applicable, must include a description of specific protections afforded to the victims of domestic violence, dating violence, sexual assault, or stalking, as provided in this subpart.

(b) *Prohibited basis for denial or termination of assistance or eviction—*(1) *General.* An applicant for assistance or tenant assisted under a covered housing program may not be denied admission to, denied assistance under, terminated from participation in, or evicted from the housing on the basis or as a direct result of the fact that the applicant or tenant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, if the applicant or tenant otherwise qualifies for admission, assistance, participation, or occupancy.

(2) *Termination on the basis of criminal activity.* A tenant in a covered housing program may not be denied tenancy or occupancy rights solely on the basis of criminal activity directly relating to domestic violence, dating violence, sexual assault, or stalking if:

(i) The criminal activity is engaged in by a member of the household of the tenant or any guest or other person under the control of the tenant, and

(ii) The tenant or an affiliated individual of the tenant is the victim or threatened victim of such domestic violence, dating violence, sexual assault or stalking.

(c) *Construction of lease terms and terms of assistance.* An incident of actual or threatened domestic violence, dating violence, sexual assault, or stalking shall not be construed as:

(1) A serious or repeated violation of a lease executed under a covered housing program by the victim or threatened victim of such incident; or

(2) Good cause for terminating the assistance, tenancy, or occupancy rights under a covered housing program of the victim or threatened victim of such incident.

(d) *Limitations of VAWA protections.* (1) Nothing in this section limits the authority of a covered housing provider, when notified of a court order, to comply with a court order with respect to:

(i) The rights of access or control of property, including civil protection orders issued to protect a victim of domestic violence, dating violence, sexual assault, or stalking; or

(ii) The distribution or possession of property among members of a household.

(2) Nothing in this section limits any available authority of a covered housing provider to evict or terminate assistance to a tenant for any violation not premised on an act of domestic violence, dating violence, sexual assault, or stalking that is in question against the tenant or an affiliated individual of the tenant. However, the covered housing provider must not subject the tenant, who is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, or is affiliated with an individual who is or has been a victim of domestic violence, dating violence, sexual assault or stalking, to a more demanding standard than other tenants in determining whether to evict or terminate assistance.

(3) Nothing in this section limits the authority of a covered housing provider to terminate assistance to or evict a tenant under a covered housing program if the covered housing provider can demonstrate an actual and imminent threat to other tenants or those employed at or providing service to property of the covered housing provider would be present if that tenant or lawful occupant is not evicted or terminated from assistance. In this context, words, gestures, actions, or other indicators will be considered an “actual and imminent threat” if they meet the standards provided in the definition of “actual and imminent threat” in §5.2003.

(4) Any eviction or termination of assistance, as provided in paragraph (d)(3) of this section should be utilized by a covered housing provider only when there are no other actions that could be taken to reduce or eliminate the threat, including, but not limited to, transferring the victim to a different unit, barring the perpetrator from the property, contacting law enforcement to increase police presence or develop other plans to keep the property safe, or seeking other legal remedies to prevent the perpetrator from acting on a threat. Restrictions predicated on public safety cannot be based on stereotypes, but must be tailored to particularized concerns about individual residents.

(e) *Emergency transfer plan.* Each covered housing provider, as identified in the program-specific regulations for the covered housing program, shall adopt an emergency transfer plan, no later than June 14, 2017 based on HUD's model emergency transfer plan, in accordance with the following:

(1) For purposes of this section, the following definitions apply:

(i) *Internal emergency transfer* refers to an emergency relocation of a tenant to another unit where the tenant would not be categorized as a new applicant; that is, the tenant may reside in the new unit without having to undergo an application process.

(ii) *External emergency transfer* refers to an emergency relocation of a tenant to another unit where the tenant would be categorized as a new applicant; that is the tenant must undergo an application process in order to reside in the new unit.

(iii) *Safe unit* refers to a unit that the victim of domestic violence, dating violence, sexual assault, or stalking believes is safe.

(2) The emergency transfer plan must provide that a tenant receiving rental assistance through, or residing in a unit subsidized under, a covered housing program who is a victim of domestic violence, dating violence, sexual assault, or stalking qualifies for an emergency transfer if:

(i) The tenant expressly requests the transfer; and

(ii)(A) The tenant reasonably believes there is a threat of imminent harm from further violence if the tenant remains within the same dwelling unit that the tenant is currently occupying; or

(B) In the case of a tenant who is a victim of sexual assault, either the tenant reasonably believes there is a threat of imminent harm from further violence if the tenant remains within the same dwelling unit that the tenant is currently occupying, or the sexual assault occurred on the premises during the 90-calendar-day period preceding the date of the request for transfer.

(3) The emergency transfer plan must detail the measure of any priority given to tenants who qualify for an emergency transfer under VAWA in relation to other categories of tenants seeking transfers and individuals seeking placement on waiting lists.

(4) The emergency transfer plan must incorporate strict confidentiality measures to ensure that the covered housing provider does not disclose the location of the dwelling unit of the tenant to a person who committed or threatened to commit an act of domestic violence, dating violence, sexual assault, or stalking against the tenant.

(5) The emergency transfer plan must allow a tenant to make an internal emergency transfer under VAWA when a safe unit is immediately available.

(6) The emergency transfer plan must describe policies for assisting a tenant in making an internal emergency transfer under VAWA when a safe unit is not immediately available, and these policies must ensure that requests for internal emergency transfers under VAWA receive, at a minimum, any applicable additional priority that housing providers may already provide to other types of emergency transfer requests.

(7) The emergency transfer plan must describe reasonable efforts the covered housing provider will take to assist a tenant who wishes to make an external emergency transfer when a safe unit is not immediately available. The plan must include policies for assisting a tenant who is seeking an external emergency transfer under VAWA out of the covered housing provider's program or project, and a tenant who is seeking an external emergency transfer under VAWA into the covered housing provider's program or project. These policies may include:

(i) Arrangements, including memoranda of understanding, with other covered housing providers to facilitate moves; and

(ii) Outreach activities to organizations that assist or provide resources to victims of domestic violence, dating violence, sexual assault, or stalking.

(8) Nothing may preclude a tenant from seeking an internal emergency transfer and an external emergency transfer concurrently if a safe unit is not immediately available.

(9) Where applicable, the emergency transfer plan must describe policies for a tenant who has tenant-based rental assistance and who meets the requirements of paragraph (e)(2) of this section to move quickly with that assistance.

(10) The emergency transfer plan may require documentation from a tenant seeking an emergency transfer, provided that:

(i) The tenant's submission of a written request to the covered housing provider, where the tenant certifies that they meet the criteria in paragraph (e)(2)(ii) of this section, shall be sufficient documentation of the requirements in paragraph (e)(2) of this section;

(ii) The covered housing provider may, at its discretion, ask an individual seeking an emergency transfer to document the occurrence of domestic violence, dating violence, sexual assault, or stalking, in accordance with §5.2007, for which the individual is seeking the emergency transfer, if the individual has not already provided documentation of that occurrence; and

(iii) No other documentation is required to qualify the tenant for an emergency transfer.

(11) The covered housing provider must make its emergency transfer plan available upon request and, when feasible, must make its plan publicly available.

(12) The covered housing provider must keep a record of all emergency transfers requested under its emergency transfer plan, and the outcomes of such requests, and retain these records for a period of three years, or for a period of time as specified in program regulations. Requests and outcomes of such requests must be reported to HUD annually.

(13) Nothing in this paragraph (e) may be construed to supersede any eligibility or other occupancy requirements that may apply under a covered housing program.

§5.2007 Documenting the occurrence of domestic violence, dating violence, sexual assault, or stalking.

(a) *Request for documentation.* (1) Under a covered housing program, if an applicant or tenant represents to the covered housing provider that the individual is a victim of domestic violence, dating violence, sexual assault, or stalking entitled to the protections under §5.2005, or remedies under §5.2009, the covered housing provider may request, in writing, that the applicant or tenant submit to the covered housing provider the documentation specified in paragraph (b)(1) of this section.

(2)(i) If an applicant or tenant does not provide the documentation requested under paragraph (a)(1) of this section within 14 business days after the date that the tenant receives a request in writing for such documentation from the covered housing provider, nothing in §5.2005 or §5.2009, which addresses the protections of VAWA, may be construed to limit the authority of the covered housing provider to:

- (A) Deny admission by the applicant or tenant to the covered housing program;
- (B) Deny assistance under the covered housing program to the applicant or tenant;
- (C) Terminate the participation of the tenant in the covered housing program; or
- (D) Evict the tenant, or a lawful occupant that commits a violation of a lease.

(ii) A covered housing provider may, at its discretion, extend the 14-business-day deadline under paragraph (a)(2)(i) of this section.

(b) *Permissible documentation and submission requirements.* (1) In response to a written request to the applicant or tenant from the covered housing provider, as provided in paragraph (a) of this section, the applicant or tenant may submit, as documentation of the occurrence of domestic violence, dating violence, sexual assault, or stalking, any one of the following forms of documentation, where it is at the discretion of the tenant or applicant which one of the following forms of documentation to submit:

- (i) The certification form described in §5.2005(a)(1)(ii); or
- (ii) A document:

(A) Signed by an employee, agent, or volunteer of a victim service provider, an attorney, or medical professional, or a mental health professional (collectively, “professional”) from whom the victim has sought assistance relating to domestic violence, dating violence, sexual assault, or stalking, or the effects of abuse;

(B) Signed by the applicant or tenant; and

(C) That specifies, under penalty of perjury, that the professional believes in the occurrence of the incident of domestic violence, dating violence, sexual assault, or stalking that is the ground for protection and remedies under this subpart, and that the incident meets the applicable definition of domestic violence, dating violence, sexual assault, or stalking under §5.2003; or

(iii) A record of a Federal, State, tribal, territorial or local law enforcement agency, court, or administrative agency; or

(iv) At the discretion of a covered housing provider, a statement or other evidence provided by the applicant or tenant.

(2) If a covered housing provider receives documentation under paragraph (b)(1) of this section that contains conflicting information (including certification forms from two or more members of a household each claiming to be a victim and naming one or more of the other petitioning household members as the perpetrator), the covered housing provider may require an applicant or tenant to submit third-party documentation, as described in paragraphs (b)(1)(ii), (b)(1)(iii), or (b)(1)(iv) of this section, within 30 calendar days of the date of the request for the third-party documentation.

(3) Nothing in this paragraph (b) shall be construed to require a covered housing provider to request that an individual submit documentation of the status of the individual as a victim of domestic violence, dating violence, sexual assault, or stalking.

(c) *Confidentiality.* Any information submitted to a covered housing provider under this section, including the fact that an individual is a victim of domestic violence, dating violence, sexual assault, or stalking (confidential information), shall be maintained in strict confidence by the covered housing provider.

(1) The covered housing provider shall not allow any individual administering assistance on behalf of the covered housing provider or any persons within their employ (e.g., contractors) or in the employ of the covered housing provider to have access to confidential information unless explicitly authorized by the covered housing provider for reasons that specifically call for these individuals to have access to this information under applicable Federal, State, or local law.

(2) The covered housing provider shall not enter confidential information described in paragraph (c) of this section into any shared database or disclose such information to any other entity or individual, except to the extent that the disclosure is:

(i) Requested or consented to in writing by the individual in a time-limited release

(ii) Required for use in an eviction proceeding or hearing regarding termination of assistance from the covered program; or

(iii) Otherwise required by applicable law.

(d) A covered housing provider's compliance with the protections of §§5.2005 and 5.2009, based on documentation received under this section shall not be sufficient to constitute evidence of an unreasonable act or omission by the covered housing provider. However, nothing in this paragraph (d) of this section shall be construed to limit the liability of a covered housing provider for failure to comply with §§5.2005 and 5.2009.

§5.2009 Remedies available to victims of domestic violence, dating violence, sexual assault, or stalking.

(a) *Lease bifurcation.* (1) A covered housing provider may in accordance with paragraph (a)(2) of this section, bifurcate a lease, or remove a household member from a lease in order to evict, remove, terminate occupancy rights, or terminate assistance to such member who engages in criminal activity directly relating to domestic violence, dating violence, sexual assault, or stalking against an affiliated individual or other individual:

(i) Without regard to whether the household member is a signatory to the lease; and

(ii) Without evicting, removing, terminating assistance to, or otherwise penalizing a victim of such criminal activity who is also a tenant or lawful occupant.

(2) A lease bifurcation, as provided in paragraph (a)(1) of this section, shall be carried out in accordance with any requirements or procedures as may be prescribed by Federal, State, or local law for termination of assistance or leases and in accordance with any requirements under the relevant covered housing program.

(b) *Reasonable time to establish eligibility for assistance or find alternative housing following bifurcation of a lease*—(1) *Applicability*. The reasonable time to establish eligibility under a covered housing program or find alternative housing is specified in paragraph (b) of this section, or alternatively in the program-specific regulations governing the applicable covered housing program. Some covered housing programs may provide different time frames than are specified in this paragraph (b), and in such cases, the program-specific regulations govern.

(2) *Reasonable time to establish eligibility assistance or find alternative housing*. (i) If a covered housing provider exercises the option to bifurcate a lease as provided in paragraph (a) of this section, and the individual who was evicted or for whom assistance was terminated was the eligible tenant under the covered housing program, the covered housing provider shall provide to any remaining tenant or tenants that were not already eligible a period of 90 calendar days from the date of bifurcation of the lease to:

(A) Establish eligibility for the same covered housing program under which the evicted or terminated tenant was the recipient of assistance at the time of bifurcation of the lease; or

(B) Establish eligibility under another covered housing program; or

(C) Find alternative housing.

(ii) The 90-calendar-day period provided by paragraph (b)(2) of this section will not be available to a remaining household member if the statutory requirements for the covered housing program prohibit it. The 90-day calendar period also will not apply beyond the expiration of a lease, unless this is permitted by program regulations. The 90-calendar-day period is the total period provided to a remaining tenant to establish eligibility under the three options provided in paragraphs (b)(2)(i)(A), (B), and (C) of this section.

(iii) The covered housing provider may extend the 90-calendar-day period in paragraph (b)(2) of this section up to an additional 60 calendar days, unless prohibited from doing so by statutory requirements of the covered program or unless the time period would extend beyond expiration of the lease.

(c) *Efforts to promote housing stability for victims of domestic violence, dating violence, sexual assault, or stalking*. Covered housing providers are encouraged to undertake whatever actions permissible and feasible under their respective programs to assist individuals residing in their units who are victims of domestic violence, dating violence, sexual assault, or stalking to remain in their units or other units under the covered housing program or other covered housing providers, and for the covered housing provider to bear the costs of any transfer, where permissible.

§5.2011 Effect on other laws.

(a) Nothing in this subpart shall be construed to supersede any provision of any Federal, State, or local law that provides greater protection than this section for victims of domestic violence, dating violence, sexual assault, or stalking.

(b) All applicable fair housing and civil rights statutes and requirements apply in the implementation of VAWA requirements. See §5.105(a).

[Insert Name of Housing Provider¹]

Notice of Occupancy Rights under the Violence Against Women Act²

To all Tenants and Applicants

The Violence Against Women Act (VAWA) provides protections for victims of domestic violence, dating violence, sexual assault, or stalking. VAWA protections are not only available to women, but are available equally to all individuals regardless of sex, gender identity, or sexual orientation.³ The U.S. Department of Housing and Urban Development (HUD) is the Federal agency that oversees that **[insert name of program or rental assistance]** is in compliance with VAWA. This notice explains your rights under VAWA. A HUD-approved certification form is attached to this notice. You can fill out this form to show that you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking, and that you wish to use your rights under VAWA.

Protections for Applicants

If you otherwise qualify for assistance under **[insert name of program or rental assistance]**, you cannot be denied admission or denied assistance because you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking.

Protections for Tenants

¹ The notice uses HP for housing provider but the housing provider should insert its name where HP is used. HUD's program-specific regulations identify the individual or entity responsible for providing the notice of occupancy rights.

² Despite the name of this law, VAWA protection is available regardless of sex, gender identity, or sexual orientation.

³ Housing providers cannot discriminate on the basis of any protected characteristic, including race, color, national origin, religion, sex, familial status, disability, or age. HUD-assisted and HUD-insured housing must be made available to all otherwise eligible individuals regardless of actual or perceived sexual orientation, gender identity, or marital status.

If you are receiving assistance under **[insert name of program or rental assistance]**, you may not be denied assistance, terminated from participation, or be evicted from your rental housing because you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking.

Also, if you or an affiliated individual of yours is or has been the victim of domestic violence, dating violence, sexual assault, or stalking by a member of your household or any guest, you may not be denied rental assistance or occupancy rights under **[insert name of program or rental assistance]** solely on the basis of criminal activity directly relating to that domestic violence, dating violence, sexual assault, or stalking.

Affiliated individual means your spouse, parent, brother, sister, or child, or a person to whom you stand in the place of a parent or guardian (for example, the affiliated individual is in your care, custody, or control); or any individual, tenant, or lawful occupant living in your household.

Removing the Abuser or Perpetrator from the Household

HP may divide (bifurcate) your lease in order to evict the individual or terminate the assistance of the individual who has engaged in criminal activity (the abuser or perpetrator) directly relating to domestic violence, dating violence, sexual assault, or stalking.

If HP chooses to remove the abuser or perpetrator, HP may not take away the rights of eligible tenants to the unit or otherwise punish the remaining tenants. If the evicted abuser or perpetrator was the sole tenant to have established eligibility for assistance under the program, HP must allow the tenant who is or has been a victim and other household members to remain in the unit for a period of time, in order to establish eligibility under the program or under another HUD housing program covered by VAWA, or, find alternative housing.

In removing the abuser or perpetrator from the household, HP must follow Federal, State, and local eviction procedures. In order to divide a lease, HP may, but is not required to, ask you for documentation or certification of the incidences of domestic violence, dating violence, sexual assault, or stalking.

Moving to Another Unit

Upon your request, HP may permit you to move to another unit, subject to the availability of other units, and still keep your assistance. In order to approve a request, HP may ask you to provide documentation that you are requesting to move because of an incidence of domestic violence, dating violence, sexual assault, or stalking. If the request is a request for emergency transfer, the housing provider may ask you to submit a written request or fill out a form where you certify that you meet the criteria for an emergency transfer under VAWA. The criteria are:

- (1) You are a victim of domestic violence, dating violence, sexual assault, or stalking.** If your housing provider does not already have documentation that you are a victim of domestic violence, dating violence, sexual assault, or stalking, your housing provider may ask you for such documentation, as described in the documentation section below.
- (2) You expressly request the emergency transfer.** Your housing provider may choose to require that you submit a form, or may accept another written or oral request.
- (3) You reasonably believe you are threatened with imminent harm from further violence if you remain in your current unit.** This means you have a reason to fear that if you do not receive a transfer you would suffer violence in the very near future.

OR

You are a victim of sexual assault and the assault occurred on the premises during the 90-calendar-day period before you request a transfer. If you are a victim of sexual assault, then in addition to qualifying for an emergency transfer because you reasonably believe you are threatened with imminent harm from further violence if you remain in your unit, you may qualify for an emergency transfer if the sexual assault occurred on the premises of the property from which you are seeking your transfer, and that assault happened within the 90-calendar-day period before you expressly request the transfer.

HP will keep confidential requests for emergency transfers by victims of domestic violence, dating violence, sexual assault, or stalking, and the location of any move by such victims and their families.

HP's emergency transfer plan provides further information on emergency transfers, and HP must make a copy of its emergency transfer plan available to you if you ask to see it.

Documenting You Are or Have Been a Victim of Domestic Violence, Dating Violence, Sexual Assault or Stalking

HP can, but is not required to, ask you to provide documentation to “certify” that you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking. Such request from HP must be in writing, and HP must give you at least 14 business days (Saturdays, Sundays, and Federal holidays do not count) from the day you receive the request to provide the documentation. HP may, but does not have to, extend the deadline for the submission of documentation upon your request.

You can provide one of the following to HP as documentation. It is your choice which of the following to submit if HP asks you to provide documentation that you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking.

- A complete HUD-approved certification form given to you by HP with this notice, that documents an incident of domestic violence, dating violence, sexual assault, or stalking. The form will ask for your name, the date, time, and location of the incident of domestic violence, dating violence, sexual assault, or stalking, and a description of the incident. The certification form provides for including the name of the abuser or perpetrator if the name of the abuser or perpetrator is known and is safe to provide.
- A record of a Federal, State, tribal, territorial, or local law enforcement agency, court, or administrative agency that documents the incident of domestic violence, dating violence, sexual assault, or stalking. Examples of such records include police reports, protective orders, and restraining orders, among others.
- A statement, which you must sign, along with the signature of an employee, agent, or volunteer of a victim service provider, an attorney, a medical professional or a mental health professional (collectively, “professional”) from whom you sought assistance in addressing domestic violence, dating violence, sexual assault, or stalking, or the effects of abuse, and with the professional selected by you attesting under penalty of perjury that he or she believes that the incident or incidents of domestic violence, dating violence, sexual assault, or stalking are grounds for protection.
- Any other statement or evidence that HP has agreed to accept.

If you fail or refuse to provide one of these documents within the 14 business days, HP does not have to provide you with the protections contained in this notice.

If HP receives conflicting evidence that an incident of domestic violence, dating violence, sexual assault, or stalking has been committed (such as certification forms from two or more members of a household each claiming to be a victim and naming one or more of the other petitioning household members as the abuser or perpetrator), HP has the right to request that you provide third-party documentation within thirty 30 calendar days in order to resolve the conflict. If you fail or refuse to provide third-party documentation where there is conflicting evidence, HP does not have to provide you with the protections contained in this notice.

Confidentiality

HP must keep confidential any information you provide related to the exercise of your rights under VAWA, including the fact that you are exercising your rights under VAWA.

HP must not allow any individual administering assistance or other services on behalf of HP (for example, employees and contractors) to have access to confidential information unless for reasons that specifically call for these individuals to have access to this information under applicable Federal, State, or local law.

HP must not enter your information into any shared database or disclose your information to any other entity or individual. HP, however, may disclose the information provided if:

- You give written permission to HP to release the information on a time limited basis.
- HP needs to use the information in an eviction or termination proceeding, such as to evict your abuser or perpetrator or terminate your abuser or perpetrator from assistance under this program.
- A law requires HP or your landlord to release the information.

VAWA does not limit HP's duty to honor court orders about access to or control of the property. This includes orders issued to protect a victim and orders dividing property among household members in cases where a family breaks up.

Reasons a Tenant Eligible for Occupancy Rights under VAWA May Be Evicted or Assistance May Be Terminated

You can be evicted and your assistance can be terminated for serious or repeated lease violations that are not related to domestic violence, dating violence, sexual assault, or stalking committed against you. However, HP cannot hold tenants who have been victims of domestic violence, dating violence, sexual assault, or stalking to a more demanding set of rules than it applies to tenants who have not been victims of domestic violence, dating violence, sexual assault, or stalking.

The protections described in this notice might not apply, and you could be evicted and your assistance terminated, if HP can demonstrate that not evicting you or terminating your assistance would present a real physical danger that:

- 1) Would occur within an immediate time frame, and
- 2) Could result in death or serious bodily harm to other tenants or those who work on the property.

If HP can demonstrate the above, HP should only terminate your assistance or evict you if there are no other actions that could be taken to reduce or eliminate the threat.

Other Laws

VAWA does not replace any Federal, State, or local law that provides greater protection for victims of domestic violence, dating violence, sexual assault, or stalking. You may be entitled to

additional housing protections for victims of domestic violence, dating violence, sexual assault, or stalking under other Federal laws, as well as under State and local laws.

Non-Compliance with The Requirements of This Notice

You may report a covered housing provider's violations of these rights and seek additional assistance, if needed, by contacting or filing a complaint with **[insert contact information for any intermediary, if applicable]** or **[insert HUD field office]**.

For Additional Information

You may view a copy of HUD's final VAWA rule at **[insert Federal Register link]**.

Additionally, HP must make a copy of HUD's VAWA regulations available to you if you ask to see them.

For questions regarding VAWA, please contact **[insert name of program or rental assistance contact information able to answer questions on VAWA]**.

For help regarding an abusive relationship, you may call the National Domestic Violence Hotline at 1-800-799-7233 or, for persons with hearing impairments, 1-800-787-3224 (TTY). You may also contact **[Insert contact information for relevant local organizations]**.

For tenants who are or have been victims of stalking seeking help may visit the National Center for Victims of Crime's Stalking Resource Center at <https://www.victimsofcrime.org/our-programs/stalking-resource-center>.

For help regarding sexual assault, you may contact **[Insert contact information for relevant organizations]**

Victims of stalking seeking help may contact **[Insert contact information for relevant organizations]**.

Attachment: Certification form HUD-5382 **[form approved for this program to be included]**

**CERTIFICATION OF
DOMESTIC VIOLENCE,
DATING VIOLENCE,
SEXUAL ASSAULT, OR STALKING,
AND ALTERNATE DOCUMENTATION**

**U.S. Department of Housing
and Urban Development**

OMB Approval No. 2577-0286
Exp. 06/30/2017

Purpose of Form: The Violence Against Women Act (“VAWA”) protects applicants, tenants, and program participants in certain HUD programs from being evicted, denied housing assistance, or terminated from housing assistance based on acts of domestic violence, dating violence, sexual assault, or stalking against them. Despite the name of this law, VAWA protection is available to victims of domestic violence, dating violence, sexual assault, and stalking, regardless of sex, gender identity, or sexual orientation.

Use of This Optional Form: If you are seeking VAWA protections from your housing provider, your housing provider may give you a written request that asks you to submit documentation about the incident or incidents of domestic violence, dating violence, sexual assault, or stalking.

In response to this request, you or someone on your behalf may complete this optional form and submit it to your housing provider, or you may submit one of the following types of third-party documentation:

- (1) A document signed by you and an employee, agent, or volunteer of a victim service provider, an attorney, or medical professional, or a mental health professional (collectively, “professional”) from whom you have sought assistance relating to domestic violence, dating violence, sexual assault, or stalking, or the effects of abuse. The document must specify, under penalty of perjury, that the professional believes the incident or incidents of domestic violence, dating violence, sexual assault, or stalking occurred and meet the definition of “domestic violence,” “dating violence,” “sexual assault,” or “stalking” in HUD’s regulations at 24 CFR 5.2003.
- (2) A record of a Federal, State, tribal, territorial or local law enforcement agency, court, or administrative agency; or
- (3) At the discretion of the housing provider, a statement or other evidence provided by the applicant or tenant.

Submission of Documentation: The time period to submit documentation is 14 business days from the date that you receive a written request from your housing provider asking that you provide documentation of the occurrence of domestic violence, dating violence, sexual assault, or stalking. Your housing provider may, but is not required to, extend the time period to submit the documentation, if you request an extension of the time period. If the requested information is not received within 14 business days of when you received the request for the documentation, or any extension of the date provided by your housing provider, your housing provider does not need to grant you any of the VAWA protections. Distribution or issuance of this form does not serve as a written request for certification.

Confidentiality: All information provided to your housing provider concerning the incident(s) of domestic violence, dating violence, sexual assault, or stalking shall be kept confidential and such details shall not be entered into any shared database. Employees of your housing provider are not to have access to these details unless to grant or deny VAWA protections to you, and such employees may not disclose this information to any other entity or individual, except to the extent that disclosure is: (i) consented to by you in writing in a time-limited release; (ii) required for use in an eviction proceeding or hearing regarding termination of assistance; or (iii) otherwise required by applicable law.

**TO BE COMPLETED BY OR ON BEHALF OF THE VICTIM OF DOMESTIC VIOLENCE,
DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING**

1. Date the written request is received by victim: _____

2. Name of victim: _____

3. Your name (if different from victim's): _____

4. Name(s) of other family member(s) listed on the lease: _____

5. Residence of victim: _____

6. Name of the accused perpetrator (if known and can be safely disclosed): _____

7. Relationship of the accused perpetrator to the victim: _____

8. Date(s) and times(s) of incident(s) (if known): _____

10. Location of incident(s): _____

In your own words, briefly describe the incident(s):

This is to certify that the information provided on this form is true and correct to the best of my knowledge and recollection, and that the individual named above in Item 2 is or has been a victim of domestic violence, dating violence, sexual assault, or stalking. I acknowledge that submission of false information could jeopardize program eligibility and could be the basis for denial of admission, termination of assistance, or eviction.

Signature _____ Signed on (Date) _____

Public Reporting Burden: The public reporting burden for this collection of information is estimated to average 1 hour per response. This includes the time for collecting, reviewing, and reporting the data. The information provided is to be used by the housing provider to request certification that the applicant or tenant is a victim of domestic violence, dating violence, sexual assault, or stalking. The information is subject to the confidentiality requirements of VAWA. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid Office of Management and Budget control number.

LEASE ADDENDUM

VIOLENCE AGAINST WOMEN AND JUSTICE DEPARTMENT REAUTHORIZATION ACT OF 2005

TENANT	LANDLORD	UNIT NO. & ADDRESS
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This lease addendum adds the following paragraphs to the Lease between the above referenced Tenant and Landlord.

Purpose of the Addendum

The lease for the above referenced unit is being amended to include the provisions of the Violence Against Women and Justice Department Reauthorization Act of 2005 (VAWA).

Conflicts with Other Provisions of the Lease

In case of any conflict between the provisions of this Addendum and other sections of the Lease, the provisions of this Addendum shall prevail.

Term of the Lease Addendum

The effective date of this Lease Addendum is _____. This Lease Addendum shall continue to be in effect until the Lease is terminated.

VAWA Protections

1. The Landlord may not consider incidents of domestic violence, dating violence or stalking as serious or repeated violations of the lease or other “good cause” for termination of assistance, tenancy or occupancy rights of the victim of abuse.
2. The Landlord may not consider criminal activity directly relating to abuse, engaged in by a member of a tenant’s household or any guest or other person under the tenant’s control, cause for termination of assistance, tenancy, or occupancy rights if the tenant or an immediate member of the tenant’s family is the victim or threatened victim of that abuse.
3. The Landlord may request in writing that the victim, or a family member on the victim’s behalf, certify that the individual is a victim of abuse and that the Certification of Domestic Violence, Dating Violence or Stalking, Form HUD-91066, or other documentation as noted on the certification form, be completed and submitted within 14 business days, or an agreed upon extension date, to receive protection under the VAWA. Failure to provide the certification or other supporting documentation within the specified timeframe may result in eviction.

Tenant

Date

Landlord

Date

**EMERGENCY TRANSFER
REQUEST FOR CERTAIN
VICTIMS OF DOMESTIC
VIOLENCE, DATING VIOLENCE,
SEXUAL ASSAULT, OR STALKING**

**U.S. Department of Housing
and Urban Development**

OMB Approval No. 2577-0286
Exp. 06/30/2017

Purpose of Form: If you are a victim of domestic violence, dating violence, sexual assault, or stalking, and you are seeking an emergency transfer, you may use this form to request an emergency transfer and certify that you meet the requirements of eligibility for an emergency transfer under the Violence Against Women Act (VAWA). Although the statutory name references women, VAWA rights and protections apply to all victims of domestic violence, dating violence, sexual assault or stalking. Using this form does not necessarily mean that you will receive an emergency transfer. See your housing provider's emergency transfer plan for more information about the availability of emergency transfers.

The requirements you must meet are:

(1) You are a victim of domestic violence, dating violence, sexual assault, or stalking.

If your housing provider does not already have documentation that you are a victim of domestic violence, dating violence, sexual assault, or stalking, your housing provider may ask you for such documentation. In response, you may submit Form HUD-5382, or any one of the other types of documentation listed on that Form.

(2) You expressly request the emergency transfer. Submission of this form confirms that you have expressly requested a transfer. Your housing provider may choose to require that you submit this form, or may accept another written or oral request. Please see your housing provider's emergency transfer plan for more details.

(3) You reasonably believe you are threatened with imminent harm from further violence if you remain in your current unit. This means you have a reason to fear that if you do not receive a transfer you would suffer violence in the very near future.

OR

You are a victim of sexual assault and the assault occurred on the premises during the 90-calendar-day period before you request a transfer. If you are a victim of sexual assault, then in addition to qualifying for an emergency transfer because you reasonably believe you are threatened with imminent harm from further violence if you remain in your unit, you may qualify for an emergency transfer if the sexual assault occurred on the premises of the property from which you are seeking your transfer, and that assault happened within the 90-calendar-day period before you submit this form or otherwise expressly request the transfer.

Submission of Documentation: If you have third-party documentation that demonstrates why you are eligible for an emergency transfer, you should submit that documentation to your housing provider if it is safe for you to do so. Examples of third party documentation include, but are not limited to: a letter or other documentation from a victim service provider, social worker, legal assistance provider, pastoral counselor, mental health provider, or other professional from whom you have sought assistance; a current restraining order; a recent court order or other court records; a law enforcement report or records; communication records from the perpetrator of the violence or family members or friends of the perpetrator of the violence, including emails, voicemails, text messages, and social media posts.

Confidentiality: All information provided to your housing provider concerning the incident(s) of domestic violence, dating violence, sexual assault, or stalking, and concerning your request for an emergency transfer shall be kept confidential. Such details shall not be entered into any shared database. Employees of your housing provider are not to have access to these details unless to grant or deny VAWA protections or an emergency transfer to you. Such employees may not disclose this information to any other entity or individual, except to the extent that disclosure is: (i) consented to by you in writing in a time-limited release; (ii) required for use in an eviction proceeding or hearing regarding termination of assistance; or (iii) otherwise required by applicable law.

TO BE COMPLETED BY OR ON BEHALF OF THE PERSON REQUESTING A TRANSFER

1. Name of victim requesting an emergency transfer: _____

2. Your name (if different from victim's) _____

3. Name(s) of other family member(s) listed on the lease: _____

4. Name(s) of other family member(s) who would transfer with the victim: _____

5. Address of location from which the victim seeks to transfer: _____

6. Address or phone number for contacting the victim: _____

7. Name of the accused perpetrator (if known and can be safely disclosed): _____

8. Relationship of the accused perpetrator to the victim: _____

9. Date(s), Time(s) and location(s) of incident(s): _____

10. Is the person requesting the transfer a victim of a sexual assault that occurred in the past 90 days on the premises of the property from which the victim is seeking a transfer? If yes, skip question 11. If no, fill out question 11. _____

11. Describe why the victim believes they are threatened with imminent harm from further violence if they remain in their current unit.

12. If voluntarily provided, list any third-party documentation you are providing along with this notice: _____

This is to certify that the information provided on this form is true and correct to the best of my knowledge, and that the individual named above in Item 1 meets the requirement laid out on this form for an emergency transfer. I acknowledge that submission of false information could jeopardize program eligibility and could be the basis for denial of admission, termination of assistance, or eviction.

Signature _____ Signed on (Date) _____

Organizations Providing Assistance to Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking

Updated August 2018

Protective Shelters			
Agency	Phone #	Address	Services
YWCA Domestic Violence Shelter	513.872.9259 Business Line 513.241.7090	Confidential, Hamilton County	Shelter
Abuse and Rape Crisis Center of Warren County	513.695.1107 888.860.4084	Confidential, Warren County	Shelter, legal advocates
Dove House	513.863.7099 800.618.6523	Confidential, Butler County	Shelter, support groups, legal advocates
House of Peace (YWCA)	513.753.7281	Confidential, Clermont County	Shelter for victims of intimate partner violence, court advocacy
Women's Crisis Center	859.491.3335	Confidential, Kentucky	Shelter for women & children, Also serves male victims of DV but no shelter for men. Pet protection off-site.
Safe Passage	877.733.1990	Confidential Indiana (about 45 miles from Cinci)	Accepts men, women & children from other states, court advocacy, support groups, pet foster care during stay

Emergency Shelters			
Agency	Phone #	Address	Services
Shelter Central Access Point (CAP)	513.381.SAFE (7233)	Various Locations	Hotline placing individuals and families in Hamilton County shelters
Ester Marie Hatton Center for Women	513.562.1980	2499 Reading Rd. Cinci, OH 45202	Shelter for women, clothing, medical clinic & treatment, case management
David & Rebecca Barron Center for Men	513.721.0643	411 Gest St. Cinci, OH 45202	Transitional and emergency shelter for men, 18+ yrs, medical & dental clinic
Welcome House of NKY	859.431.8717	141 Pike St. Covington, KY 41011	Shelter accepts women & children who are not in abusive situations. Employment program, case management, rapid rehousing program
James Sauls Homeless Shelter	513.732.6464	2403 Old State Route 32 Batavia, OH 45103	Emergency shelter for men, women, and families, rent and security deposit assistance for those in shelter (1x/year)

Fairhaven Rescue Mission	859.491.1027	260 Pike St. Covington, KY 41011	Men can stay in shelter for 14 consecutive nights, then must have a break of at least 14 days. Must have state-issued picture ID (can be any state). Must pass breathalyzer. Evening meal for men (not limited to shelter guests). Weekly grocery assistance for women. Vouchers for thrift store clothing.
St. Francis-St. Joseph Catholic Worker House	513.381.4941	1437 Walnut St. Cinci, OH 45250	Emergency shelter for men. Can stay up to 90 days. Men must work on goals.
Haven House	513.863.8866	550 High St. Hamilton, OH 45011	Emergency housing for men or women with children. Butler Co. residents only – unless you move JFS case to Butler County (if applicable), but no out-of-staters

Shelters & Resources for Pet Accommodations

Agency	Phone #	Address	Services
Cincinnati SPCA	513.541.6100 Ask for Jessica Choate	Northside	Shelter for survivors' pets
Safe Passage	877.733.1990	Confidential Indiana (about 45 miles from Cinci)	Accepts women & children from other states, Court advocacy, support groups, pet foster care during stay
Women's Crisis Center	859.491.3335	Confidential Kentucky	Shelter for women and children. Also serves male victims of DV but no shelter for men. Pet protection off-site.
Interfaith Hospitality Network of Greater Cincinnati	513.471.1100 For Pet Support Program only	990 Nassau St. Cinci, OH 45206	Kenneling for pets of families in shelter
SAF-T Shelters (Sheltering Animals and Families Together)		<i>Various locations, but all outside of NKY and Cincinnati</i>	List of shelters that accept DV Survivors and their pets http://alliephillips.com/saf-tprogram/saf-t-shelters/
Safe Places for Pets		<i>Various locations</i>	Identifies on-site housing, off-site housing, and community programs for survivors and their pets http://safeplaceforpets.org/

Other Resources

Agency	Phone #	Address	Services
Women Helping Women	513.381.5610	215 E 9th St #7, Cincinnati, OH 45202	Hospital Accompaniment, crisis intervention, legal advocacy, support groups

Before Starting the Project Listings for the CoC Priority Listing

The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the CoC Program Competition submission deadline stated in the NOFO.

The CoC Priority Listing includes:

- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects or if a project applicant will transition from an existing component to an eligible new component.
- Project Listings:

- New;
- Renewal;
- UFA Costs;
- CoC Planning;
- YHDP Renewal; and
- YHDP Replacement and Reallocation.
- Attachment Requirement

- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- New and Renewal Project Listings – all CoC project applications must be reviewed, approved and ranked, or rejected based on the local CoC competition process.
- Project applications on the following Project Listings must be approved and are not ranked per the FY 2024 - FY 2025 CoC Program Competition NOFO:

- UFA Costs Project Listing;
- CoC planning Project Listing;
- YHDP Renewal Project Listing (All Rounds); and
- YHDP Replacement and Reallocation Project Listing.
- Collaborative Applicants are responsible for ensuring all project applications accurately appear on the Project Listings and there are no project applications missing from one or more Project Listings.
- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
- If the Collaborative Applicant needs to amend a project application for any reason, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND ranked or approved BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on HUD’s website.
https://www.hud.gov/program_offices/comm_planning/coc/competition

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing the CoC Priority listing, please reference the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

Collaborative Applicant Name: City of Spokane

2. Reallocation

Instructions:

For guidance on completing the CoC Priority listing, please reference the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition

2-1 Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in Calendar Year 2025 into one or more new projects? No

Continuum of Care (CoC) New Project Listing

Instructions:

Prior to starting the New Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all new project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is prioritizing.

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	PH/Reallocation	Rank	PSH/RRH	Expansion
This list contains no items									

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of renewal projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.	X
The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.	X
The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.	

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is prioritizing.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type	Consolidation Type	Expansion Type
WA 0418 Catholic ...	2024-10-24 13:46:...	1 Year	City of Spokane	\$229,890	C3	PSH	PH	Individual	
WA 0511 VOA PSH S...	2024-10-24 13:47:...	1 Year	City of Spokane	\$677,435	C11	PSH	PH	Individual	
WA 0109 Catholic ...	2024-10-24 13:44:...	1 Year	City of Spokane	\$67,755	9		TH		
WA 0126 VOA Alexa...	2024-10-24 13:45:...	1 Year	City of Spokane	\$72,738	12		TH		
WA 0331 SNAP RRH ...	2024-10-24 13:41:...	1 Year	City of Spokane	\$275,572	10	RRH	PH		
WA 0374 Catholic ...	2024-10-24 13:46:...	1 Year	City of Spokane	\$223,013	C4	PSH	PH	Survivor	
WA 0420 YWCA RRH ...	2024-10-24 13:47:...	1 Year	City of Spokane	\$362,360	C8	RRH	PH	Individual	
WA 0373 Catholic ...	2024-10-24 13:43:...	1 Year	City of Spokane	\$249,018	5		SSO		
WA 0353 YWCA RRH ...	2024-10-24 13:42:...	1 Year	City of Spokane	\$360,191	C6	RRH	PH	Survivor	
WA 0288 Catholic ...	2024-10-24 13:40:...	1 Year	City of Spokane	\$497,550	2	RRH	PH		
WA 0130 VOA Samar...	2024-10-24 13:45:...	1 Year	City of Spokane	\$722,849	C7	PSH	PH	Survivor	
WA 0329 City of S...	2024-10-24 13:40:...	1 Year	City of Spokane	\$197,468	1		HMS		
WA 0330 SNAP Sing...	2024-10-24 13:51:...	1 Year	City of Spokane	\$273,784	13		SSO		

WA 0512 Catholic ...	2024-10-24 14:09:...	15 Years	City of Spokane	\$212,650	15	PSH	PH		
WA 0594 YWCA Coor...	2024-10-24 18:59:...	1 Year	City of Spokane	\$130,567	14		SSO		

Continuum of Care (CoC) UFA Costs Project Listing

Instructions:

Prior to starting the CoC UFA Costs Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide, available on HUD's website.

To upload the UFA Costs project application submitted to this Project Listing, click the "Update List" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the UFA Costs Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one UFA Costs project application can be submitted and only by the Collaborative Applicant designated by HUD as UFA (UFA designation was determined during the FY 2024 CoC Registration process) and must match the Collaborative Applicant information on the CoC Applicant Profile.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?
WA 0595 City of S...	2024-10-24 13:58:...	1 Year	City of Spokane	\$160,614	Yes

Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the CoC Planning Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload the CoC planning project application submitted to this Project Listing, click the "Update List" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC planning project application can be submitted and only by the Collaborative Applicant designated by the CoC which must match the Collaborative Applicant information on the CoC Applicant Profile.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?
WA 0596 City of S...	2024-10-24 14:02:...	1 Year	City of Spokane	\$267,690	Yes

Continuum of Care (CoC) YHDP Renewal Project Listing

Instructions:

Prior to starting the YHDP Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP Renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP Renewal projects submitted by project applicant(s) to your CoC in the e-snaps system.

You may update each of the Project simultaneously. To review a project on the YHDP Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked (if applicable) or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. .

As stated in the FY 2024 - FY 2025 NOFO, YHDP Renewal and YHDP Replacement applications must not be ranked.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid rehousing projects listed on the YHDP Renewal Project Listing.

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the YHDP Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid rehousing YHDP renewal projects.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?	PSH/RRH	Consolidation Type
YHDP Host Homes A...	2024-10-23 17:30:...	City of Spokane	\$77,214	SSO	1 Year	Yes		
YHDP TH/RRH Appli...	2024-10-24 13:05:...	City of Spokane	\$892,736	JOINT TH-RRH	1 Year	Yes		
YHDP SSO Applicat...	2024-10-24 11:29:...	City of Spokane	\$189,450	SSO	1 Year	Yes		
YHDP Youth CE App...	2024-10-24 13:20:...	City of Spokane	\$128,782	SSO	1 Year	Yes		

Project Applicant Project Details

Project Name: YHDP Host Homes Application FY2024
(WA0526U0T022301)
Project Number: 224784
Date Submitted: 2024-10-23 17:30:59.284
Applicant Name City of Spokane
Budget Amount \$77,214
Project Type SSO
Program Type SSO
Component Type SSO
Grant Term 1 Year
Priority Type SSO

Instructions

This form provides the basic information for the YHDP Renewal project applications that were selected for review.

YHDP Renewal project applications will renew noncompetitively and must not be ranked in the FY 2024 - FY 2025 CoC Program and YHDP Competition.

Answer "Yes" or "No" to the question "Do you want to submit this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

Do you want to submit this project? Yes
(Make selection and click the 'save' button below)

Project Applicant Project Details

Project Name: YHDP TH/RRH Application FY2024
(WA0525U0T022301)
Project Number: 224785
Date Submitted: 2024-10-24 13:05:30.031

Applicant Name City of Spokane
Budget Amount \$892,736
Project Type JOINT TH-RRH
Program Type JOINT TH-RRH
Component Type JOINT TH-RRH
Grant Term 1 Year
Priority Type JOINT TH-RRH

Instructions

This form provides the basic information for the YHDP Renewal project applications that were selected for review.

YHDP Renewal project applications will renew noncompetitively and must not be ranked in the FY 2024 - FY 2025 CoC Program and YHDP Competition.

Answer "Yes" or "No" to the question "Do you want to submit this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

Do you want to submit this project? Yes
(Make selection and click the 'save' button below)

Project Applicant Project Details

Project Name: YHDP SSO Application FY2024
(WA0527U0T022301)
Project Number: 224786
Date Submitted: 2024-10-24 11:29:29.912
Applicant Name City of Spokane
Budget Amount \$189,450
Project Type SSO
Program Type SSO
Component Type SSO
Grant Term 1 Year
Priority Type SSO

Instructions

This form provides the basic information for the YHDP Renewal project applications that were selected for review.

YHDP Renewal project applications will renew noncompetitively and must not be ranked in the FY 2024 - FY 2025 CoC Program and YHDP Competition.

Answer "Yes" or "No" to the question "Do you want to submit this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

Do you want to submit this project? Yes
(Make selection and click the 'save' button below)

Project Applicant Project Details

Project Name: YHDP Youth CE Application FY2024 (WA0529 U0T022301)
Project Number: 224787
Date Submitted: 2024-10-24 13:20:18.315
Applicant Name: City of Spokane
Budget Amount: \$128,782
Project Type: SSO
Program Type: SSO
Component Type: SSO
Grant Term: 1 Year
Priority Type: SSO

Instructions

This form provides the basic information for the YHDP Renewal project applications that were selected for review.

YHDP Renewal project applications will renew noncompetitively and must not be ranked in the FY 2024 - FY 2025 CoC Program and YHDP Competition.

Answer "Yes" or "No" to the question "Do you want to submit this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

Do you want to submit this project? Yes
(Make selection and click the 'save' button below)

Continuum of Care (CoC) YHDP Replacement and YHDP Reallocation Listing

Instructions:

Prior to starting the YHDP Replacement and YHDP Reallocation Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP Replacement project and YHDP Reallocation project applications, submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP renewal projects submitted by project applicant(s) to your CoC in the e-snaps system.

You may update each of the projects simultaneously. To review a project on the YHDP Replacement and YHDP Reallocation Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked (if applicable) or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

As stated in the FY 2024 - FY 2025 NOFO, YHDP Renewal, YHDP Reallocation and YHDP Replacement applications must not be ranked.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Funding Type	Accepted?
This list contains no items							

Funding Summary

Instructions

This page provides the total budget summaries for each of the project listings after you approved and ranked or rejected new and renewal project applications. You must review this page to ensure the totals for each of the categories is accurate.

The "Total CoC Request" indicates the total funding request amount your CoC will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
CoC Renewal Amount	\$4,552,840
New CoC Bonus and CoC Reallocation Amount	\$0
New DV Bonus Amount	\$0
New DV Reallocation Amount	\$0
CoC Planning Amount	\$267,690
UFA Costs Amount	\$160,614
YHDP Renewal and Replacement Amount	\$1,288,182
YHDP Reallocation Amount	
Rejected Amount	\$0
TOTAL CoC REQUEST	\$6,269,326

Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan (HUD-2991)	Yes	Hud Form 2991 - S...	10/24/2024
Other	No		
Other	No		
Project Rating and Ranking Tool (optional)	No		

Attachment Details

Document Description: Hud Form 2991 - Signed

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

WARNING: The FY 2024 - FY 2025 CoC Consolidated Application requires submissions of CoC Priority Listings AND the CoC Application.

As stated in the FY 2024 - FY 2025 CoC and YHDP Program NOFO, for FY 2024 funding, CoCs must submit the FY 2024 - 2025 CoC Application and the FY 2024 Priority Listing by the FY 2024 Application Submission Deadline.

WARNING: The FY 2024 - FY 2025 CoC Consolidated Application requires submissions of CoC Priority Listings AND the CoC Application.

As stated in the FY 2024 - FY 2025 CoC and YHDP Program NOFO, for FY 2024 funding, CoCs must submit the FY 2024 - 2025 CoC Application and the FY 2024 Priority Listing by the FY 2024 Application Submission Deadline.

Page	Last Updated
Before Starting	No Input Required
1A. Identification	10/22/2024
2. Reallocation	10/22/2024
5A. CoC New Project Listing	No Input Required
5B. CoC Renewal Project Listing	10/24/2024
5C. UFA Costs Project Listing	10/24/2024
5D. CoC Planning Project Listing	10/24/2024

5E. YHDP Renewal Project Listing	10/24/2024
5F. YHDP Replacement and YHDP Reallocation Project Listing	No Input Required
Funding Summary	No Input Required
Attachments	10/24/2024
Submission Summary	No Input Required