

## Before Starting the Special CoC Application

You must submit both of the following parts in order for us to consider your Special NOFO Consolidated Application complete:

1. the CoC Application, and
2. the CoC Priority Listing.

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The Special Notice of Funding Opportunity (Special NOFO) for specific application and program requirements.
2. The Special NOFO Continuum of Care (CoC) Application Detailed Instructions for Collaborative Applicants which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

CoC Approval is Required before You Submit Your CoC's Special NOFO CoC Consolidated Application

- 24 CFR 578.9 requires you to compile and submit the Special NOFO CoC Consolidated Application on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You must upload the [Specific Attachment Name] attachment to the 4A. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

# 1A. Continuum of Care (CoC) Identification

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

**1A-1. CoC Name and Number:** WA-502 - Spokane City & County CoC

**1A-2. Collaborative Applicant Name:** City of Spokane

**1A-3. CoC Designation:** UFA

**1A-4. HMIS Lead:** City of Spokane

1A-5.	<b>New Projects</b>	
	Complete the chart below by indicating which funding opportunity(ies) your CoC applying for projects under. A CoC may apply for funding under both set asides; however, projects funded through the rural set aside may only be used in rural areas, as defined in the Special NOFO.	
1.	<b>Unsheltered Homelessness Set Aside</b>	Yes
2.	<b>Rural Homelessness Set Aside</b>	No

## 1B. Project Capacity, Review, and Ranking–Local Competition

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

<b>1B-1.</b>	<b>Web Posting of Your CoC Local Competition Deadline–Advance Public Notice. (All Applicants)</b>	
	Special NOFO Section VII.B.1.b.	
	You must upload the Local Competition Deadline attachment to the 4A. Attachments Screen.	
	Enter the date your CoC published the deadline for project application submission for your CoC's local competition.	08/19/2022

<b>1B-2.</b>	<b>Project Review and Ranking Process Your CoC Used in Its Local Competition. (All Applicants)</b>	
	Special NOFO Section VII.B.1.a.	
	You must upload the Local Competition Scoring Tool attachment to the 4A. Attachments Screen.	
	Select yes or no in the chart below to indicate how your CoC ranked and selected new project applications during your CoC's local competition:	
	1. Established total points available for each project application type.	Yes
	2. At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
	3. At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes

<b>1B-3.</b>	<b>Projects Rejected/Reduced–Notification Outside of e-snaps. (All Applicants)</b>	
	Special NOFO Section VII.B.1.b.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4A. Attachments Screen.	
	1. Did your CoC reject or reduce any project application(s)?	No
	2. Did your CoC inform the applicants why their projects were rejected or reduced?	Yes
	3. If you selected yes, for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22.	

1B-3a.	<b>Projects Accepted–Notification Outside of e-snaps. (All Applicants)</b>	
	Special NOFO Section VII.B.1.b.	
	You must upload the Notification of Projects Accepted attachment to the 4A. Attachments Screen.	
	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22.	10/04/2022
1B-4.	<b>Web Posting of the CoC-Approved Special NOFO CoC Consolidated Application. (All Applicants)</b>	
	Special NOFO Section VII.B.1.b.	
	You must upload the Web Posting–Special NOFO CoC Consolidated Application attachment to the 4A. Attachments Screen.	
	Enter the date your CoC posted its Special NOFO CoC Consolidated Application on the CoC’s website or affiliate’s website–which included: 1. the CoC Application, and 2. Priority Listings.	10/18/2022

## 2A. System Performance

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

<b>2A-1.</b>	<b>Reduction in the Number of First Time Homeless—Risk Factors.</b>	
	Special NOFO Section VII.B.2.b.	
	Describe in the field below:	
	1. how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;	
	2. how your CoC addresses individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.	

**(limit 2,500 characters)**

1. To determine and refine our understanding of which risk factors our CoC uses to identify persons becoming homeless for the first time, the CoC works with mainstream service providers, such as WA State Department of Social and Health Services (DSHS), and institutions/systems that discharge individuals including county jail, child welfare, juvenile justice, hospitals, and behavioral healthcare providers. Vulnerability, as assessed by the SPDAT tool, is the primary tool used to assess households' likelihood of becoming homeless for the first time.

2. Our CoC's coordinated entry (CE) process is a diversion-first model whereby CE staff explore a household's strengths and resources and help them better utilize this support network before intake into the homeless system. Diversion services include mediation with landlords, education on tenants' rights, housing search assistance, connection to mainstream benefits/employment resources, as well as limited financial support.

Our CoC has been seeking ways to increase investment in diversion to expand this highly successful model. Several at-risk household types have been identified locally as being especially vulnerable to experiencing homelessness for the first time without a higher level of intervention, including short-term rental assistance. At-risk veteran households are referred to the prevention component of SSVF, while at-risk individuals deemed disabled by DSHS are referred to the Housing and Essential Needs program. The YWCA also provides services to prevent households fleeing domestic violence from experiencing homelessness for the first time.

3. Our CoC's Subcommittee on Homeless Diversion is responsible for the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. They meet regularly to assess system needs and make targeted recommendations. Megan Chandler of Volunteers of America serves as chair of this committee.

2A-2.	Length of Time Homeless--Strategy to Reduce. (All Applicants)	
	Special NOFO Section VII.B.2.c.	

Describe in the field below:	
1.	your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1. The CoC has instituted minimum performance expectations for reduction in the length of time households are homeless as a performance outcome for all temporary housing projects. The CoC facilitated greater connection to coordinated entry through collocation of satellite assessors within emergency shelters and greater access to permanent housing resources at emergency shelters and TH projects. The CoC has reprioritized its sheltering strategy from large shelters serving multiple populations to a series of targeted-capacity shelters with services tailored to meet the specific needs of the subpopulations they serve in order to rapidly move clients from shelter into permanent housing. In addition, the CoC continues to pursue tailored permanent housing resources for the populations for which transitional housing is considered a best practice, such as youth/young adults and survivors of domestic violence, to better facilitate rapid and stable exits to permanent housing.
  
2. The CoC assesses individuals and families with the greatest vulnerabilities and barriers to housing at the coordinated entry point using the SPDAT. Priority is given based on scores, with priority consideration for those with the longest length-of-time homeless. The CoC’s Street Outreach projects also target individuals with the longest lengths of homelessness who are living in places not meant for human habitation and connect them with services, including permanent housing resources.
  
3. The CoC Subcommittees on Youth and Young Adults (co-chairs: Bridget Cannon, Volunteers of America; and Gage Spicer, Youth Advisory Board); Veterans (co-chairs Shannon Dunkin, Healthcare for Veterans; and Morgan Smith, United Way Built for Zero); Single Adults (co-chairs David Sackmann, Catholic Charities; and Eric Robison, City of Spokane Valley), and Families (co-chairs Chris Harbert-Erceg, Family Promise of Spokane; and Heather Eddy, Catholic Charities) are responsible for assessment and strategic planning to reduce the length of time households experience homelessness. These are four separate committees.

<b>2A-3.</b>	<b>Successful Permanent Housing Placement or Retention. (All Applicants)</b>	
	Special NOFO Section VII.B.2.d.	
	Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:	
	1. emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and	
	2. permanent housing projects retain their permanent housing or exit to permanent housing destinations.	

**(limit 2,500 characters)**

1. Low-income and homeless households face many barriers to housing in Spokane County's highly competitive rental market. To increase the rate of PH placement from shelter, TH, and RRH, the CoC reallocated resources and facilitated the acquisition of new resources to create new Landlord Liaison positions with local rental assistance providers, including the PHA, to provide more intentional relationship management with landlords and develop relationships with new landlords. The CoC has a Landlord Liaison Subcommittee, and the president of the Landlord Association, Daniel Klemme, is a member and sits on the CoC Board. These experts are codifying the CoC's strategy around landlord engagement, creating a unified set of standards for the LLs, developing a comprehensive landlord list, and engaging the landlord association more strategically.

2. In collaboration with the Spokane Housing Authority, the CoC created a Move On strategy to increase the rate individuals and families residing in PH projects retain their permanent housing or exit to permanent housing destinations. The strategies in the CoC's plan are: 1) Maximize resources to house people, especially where funds exist for targeted subpopulations (e.g., various funds such as VASH, HOPWA, SSVF, local grants, Office of Homeless Youth, and local organizations); 2) Improve data quality to minimize error responses to housing destination that impact "exits to permanent housing" and improves confidence in the data measuring this outcome; 3) Coordinated Entry collaborates with all shelters to ensure program participants are referred to coordinated entry and have access to the housing system at large.

<b>2A-4.</b>	<b>Returns to Homelessness–CoC's Strategy to Reduce Rate. (All Applicants)</b>	
	Special NOFO Section VII.B.2.e.	

Describe in the field below:	
1.	how your CoC identifies individuals and families who return to homelessness;
2.	your CoC's strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

**(limit 2,500 characters)**



1. The HMIS Lead Agency is responsible for producing data that demonstrates performance on this measure, assisting the Board and agency partners in identifying individuals and families who return to homelessness, analyzing and understanding the data, for the purposes of improved programming. Projects are monitored for their performance quarterly. Projects or system components with high rates of returns to homelessness are assessed and assistance is provided to increase housing stability. Data is shared with CoC subcommittees on population-specific information to inform and improve service delivery and strategic planning.

2. Through the Resource Center of Spokane County (a HUD EnVision Center), agencies and advocates assist people with housing, cultural, financial, legal, pre-employment, health resources, as well as basic needs before they become homeless as a form of diversion. At the SRC, providers gather together in one centralized location with the intent to provide a wide range of necessary resources to keep those already in housing by providing them with desired and needed wraparound services. The CoC also partners with United Way and other private funders to offer diversion services through the CoC's CE providers. These collaborations allow CE assessors to identify measures that can be taken to prevent returns to homelessness. The CoC continuously assesses ways to expand aftercare services for individuals and families to have ongoing support for emerging needs and allow for immediate prevention services should they be needed. Increasing PSH stock to ensure housing stability for those who may need a permanent subsidy is also key.

3. The CoC Board, under leadership of the Chair, Dale Briese, is responsible for strategy of the homeless system and is dedicated to adding options that meet client needs, ensure improved services, and reduce the rate of returns to homelessness.

<b>2A-5.</b>	<b>Increasing Employment Cash Income–Strategy. (All Applicants)</b>	
	Special NOFO Section VII.B.2.f.	

Describe in the field below:	
1.	the strategy your CoC has implemented to increase employment cash sources;
2.	how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

**(limit 2,500 characters)**

1. The CoC has co-located coordinated entry (CE) services at the Resource Center of Spokane County, a HUD EnVision Center where individuals and households seeking housing assistance can also access pre-employment services, including resume review, verification of work documents, career assessments, job search assistance, and referrals to employment and training programs. The Resource Center of Spokane County shares office space with the Financial Stability Center, an additional resource for financial literacy education, setting up bank accounts, credit restoration and counseling, preparing taxes, and other services as needed. In addition, CoC PSH, RRH, and TH projects include supportive services dedicated to assisting individuals with their job searches.

2. The CoC continues to work with local employment service agencies to improve access to the agencies' services at coordinated entry, establishing dedicated referral pipelines to employment services. Individuals who are able to work but face significant barriers to employment are linked with WIOA-funded supportive employment, job training, and other services funded through the Washington Division of Vocational Rehabilitation.

3. The CoC Board is responsible for system strategy. The CEO of the Spokane Workforce Council is on the CoC Board. Staff from employment service agencies, including WorkSource, are on CoC subcommittees to inform targeted strategies for sub-populations. The CoC has minimum project performance expectations for system performance measures including income growth for all TH, RRH, and PSH projects and facilitates links between housing and employment services through CoC subcommittees.

2A-5a.	Increasing Non-employment Cash Income—Strategy. (All Applicants)	
	Special NOFO Section VII.B.2.f.	
	Describe in the field below:	
	1. the strategy your CoC has implemented to increase non-employment cash income;	
	2. your CoC's strategy to increase access to non-employment cash sources; and	
	3. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. Mainstream benefits navigation assistance is available at the Resource Center of Spokane County, a HUD Envision Center, including emergency or general energy assistance and help applying for Social Security Disability (SSDI) and Supplemental Security Income (SSI) through the local SSI/SSDI Outreach, Access, and Recovery (SOAR) process. Through the local CE process, households also receive help with applying for benefits programs such as Basic Food Employment and Training (BFET) or TANF through strong partnerships with the local Washington State Department of Social and Human Services (DSHS) Community Services offices.
2. Local-trained SOAR specialists meet monthly with the state SOAR office to coordinate efforts and work to increase the efficiency and effectiveness of the SOAR program in Spokane County. Several of our providers work with the Wear Law Office's disability project that assists those needing assistance with SSI, SSD, or SSA. The Lilac City Law Center also provides intensive supports for the application and appeals process.
3. The CoC Board is responsible for system strategy. Representatives from the DSHS sit on the CoC Board.

## 2B. Coordination and Engagement–Inclusive Structure and Participation

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

2B-1.	<b>Inclusive Structure and Participation–Participation in Coordinated Entry. (All Applicants)</b>	
	Special NOFO Sections VII.B.3.a.(1)	
	In the chart below for the period from May 1, 2021 to April 30, 2022:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	No
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
4.	CoC-Funded Victim Service Providers	Yes	Yes	Yes
5.	CoC-Funded Youth Homeless Organizations	Yes	Yes	Yes
6.	Disability Advocates	Yes	Yes	Yes
7.	Disability Service Organizations	Yes	Yes	Yes
8.	Domestic Violence Advocates	Yes	Yes	Yes
9.	EMS/Crisis Response Team(s)	Yes	Yes	No
10.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
11.	Hospital(s)	Yes	Yes	No
12.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
13.	Law Enforcement	Yes	Yes	Yes
14.	Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ+) Advocates	Yes	Yes	No
15.	LGBTQ+ Service Organizations	Yes	Yes	Yes
16.	Local Government Staff/Officials	Yes	Yes	Yes
17.	Local Jail(s)	No	No	No
18.	Mental Health Service Organizations	Yes	Yes	Yes
19.	Mental Illness Advocates	Yes	Yes	Yes

20.	Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
21.	Non-CoC-Funded Victim Service Providers	Yes	Yes	Yes
22.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	No	No	No
23.	Organizations led by and serving LGBTQ+ persons	No	No	No
24.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
25.	Other homeless subpopulation advocates	Yes	Yes	Yes
26.	Public Housing Authorities	Yes	Yes	Yes
27.	School Administrators/Homeless Liaisons	No	No	No
28.	Street Outreach Team(s)	Yes	Yes	Yes
29.	Substance Abuse Advocates	Yes	Yes	Yes
30.	Substance Abuse Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Service Providers	Yes	Yes	Yes
	Other:(limit 50 characters)			
33.				
34.				

By selecting "other" you must identify what "other" is.

2B-2.	Open Invitation for New Members. (All Applicants)	
	Special NOFO Section VII.B.3.a.(2), V.B.3.g.	

	Describe in the field below how your CoC:
1.	communicated the invitation process annually to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and
4.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, other People of Color, persons with disabilities).

(limit 2,500 characters)

1. Annually, in the fall, the Spokane County CoC Board identifies positions at the end of term or empty, then begins the recruitment process. This ensures that there is a balanced and representative board of organizations serving homeless populations, people with lived experience, and organizations serving our target population, such as health care providers. We communicate a transparent invitation process annually by publicly posting requests for applications and instructions for completion on the CoC’s website. We also announce the invitation at the Spokane Homeless Coalition meetings and distribute the announcement through City of Spokane listservs for volunteers, boards, commissions, and a listserv of community members and leaders who have requested to be notified of any topic related to serving people at-risk of or experiencing homelessness.

2. We ensure effective communication with individuals with disabilities by making applications available electronically and in hard copy. In addition, the collaborative applicant provides additional information on the application webpage for those seeking accommodations. In the public posting, the public meetings, and through the listserv announcements, applicants in need of accommodation are also provided clear instructions for contacting the collaborative applicant for assistance. The CoC Board meetings are open meetings that people may attend virtually or in person in an ADA-compliant physical location, ensuring access to CoC Board meetings for individuals with disabilities.

3. The CoC Board membership actively recruits potential Board members from the CoC subcommittees, and from the lived experience advisory groups located in the CoC’s geographic area. The CoC Board approved stipends for individuals with lived experience who serve on the CoC Board to compensate them for their expertise.

4. The CoC Board recruits members with lived experience and individuals from culturally specific communities through the Spokane Homeless Coalition. The Spokane Homeless Coalition has more than 1200 diverse members, including 500 service providers from multiple sectors, and culturally specific communities experiencing homelessness in the geographic area to address equity (including race/ethnicity, LGBTQ+, and people with disabilities). In addition, the CoC’s Racial Equity Workgroup continues to focus on increasing membership from organizations serving culturally specific communities experiencing homelessness.

2B-3.	CoC’s Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness. (All Applicants)	
	Special NOFO Section VII.B.3.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

**(limit 2,500 characters)**

1. The CoC solicits and considers feedback from a broad array of organizations and individuals with knowledge of homelessness or interest in preventing and ending homelessness through a variety of methods to ensure comprehensive engagement of the cross-system provider network, homeless advocates, and persons with lived experience. A Disability Community advocate on the CoC Board provides feedback on strategic initiatives and practices from the perspective of the disability community. The CoC Board utilizes the Spokane Homeless Coalition contact email distribution list of more than 1,200 recipients to share notices about and solicit input on community projects intended to improve the regional homeless response system’s standards, effectiveness, and efficiency in serving those at-risk of, or experiencing homelessness.

2. The CoC Board utilizes community partners and its multiple subcommittees composed of front-line staff, program managers, advocates, and persons with lived experience to provide feedback on strategies for reaching established goals for each population. The board holds open public meetings and biannual joint meetings with the Spokane Homeless Coalition where attendees are encouraged to provide feedback on various topics. On a monthly basis, the CoC provides an update at homeless coalition meetings. CoC Board meeting agendas and minutes are posted on the collaborative applicant’s (City of Spokane) website.

As part of the new project proposal review process, new proposals are presented to the associated subcommittees for consideration by the broader stakeholder community. The CoC manages these electronic notifications, solicitations, and public postings to the stakeholder community that have interest in preventing and reducing homelessness. Information is available online, in print upon request, or verbally.

3. Through these methods of engagement with a broad array of organizations, the Spokane County CoC took into consideration information gathered at public meetings and forums to address improvements or new approaches to preventing and ending homelessness. One such example of this process in action would be the implementation of a diversion strategy. Through diversion funding, the CoC is collaborating with funders to prevent people from becoming homeless. The addition of diversion funding grew out of the sharing of best practices in public meetings and forums.

2B-4.	Public Notification for Proposals from Organizations Not Previously Funded. (All Applicants)	
	Special NOFO Section VII.B.3.a.(4)	

Describe in the field below how your CoC notified the public:	
1.	that your CoC’s local competition was open and accepting project applications;
2.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
3.	about how project applicants must submit their project applications;
4.	about how your CoC would determine which project applications it would submit to HUD for funding; and

5.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.
----	--

(limit 2,500 characters)

1. On August 19, 2022, Spokane County CoC released a request for proposals (RFP) for new projects on the Spokane County CoC webpage, which is hosted publicly on the City of Spokane's website. This notification informed the public that our CoC was accepting applications, including from organizations that have not previously received CoC program funding.
2. The RFP stated that new project applications would be accepted from any entity submitting the application for one of the eligible project types. To increase awareness that this information had been posted, the CoC also disseminated these materials via email to a broad distribution list that included numerous organizations that have not been previously funded under the CoC Program, including agencies that have expressed interest in CoC funding.
3. The public posting informed applicants to submit all requested materials by September 12, 2022 at 11:59 p.m. via email in PDF format. This information was repeated in the publicly posted RFP. The public posting and RFP instructed applicants to request technical assistance via email if needed. This offering removed application barriers for all applicants, including organizations not previously funded.
4. The publicly posted RFP described the process by which the CoC would determine which projects it would submit to HUD for funding. This process included the following: Part I–Initial Review and Scoring Phase, conducted by CoC Collaborative Applicant staff and consisting of eligibility review, proposal and Housing First Assessment review, and risk assessment review; Part II–Initial Ranking, conducted by the CoC RFP Committee and consisting of proposal scoring, committee discussion, and determination of where new projects would be included in the initial ranking; and Part III–Final Ranking, conducted by the CoC Board and consisting of discussion of initial ranking and approval of a final ranking to be submitted to HUD for approval with the CoC's FY 2022 Program Competition application.
5. To effectively communicate with people with disabilities, the CoC released all public information in electronic formats that are accessible to people using assistive technology such as screen readers. In addition, the public posted RFP included Americans with Disability Act language outlining clear steps to request accommodations by calling, writing, or emailing Human Resources (including how to use a relay service for individuals who are deaf or hard of hearing).



## 2C. Coordination / Engagement—with Federal, State, Local, Private, and Other Organizations

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

2C-1.	<b>Coordination with Federal, State, Local, Private, and Other Organizations. (All Applicants)</b>	
	Special NOFO Section VII.B.3.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC’s geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with Planning or Operations of Projects
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

2C-2.	CoC Consultation with ESG Program Recipients. (All Applicants)	
	Special NOFO Section VII.B.3.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,500 characters)

1. The CoC consulted with the sole ESG and ESG-CV Program recipient in our geographic area. The City of Spokane is the Spokane County CoC collaborative applicant and the sole ESG and ESG-CV recipient in the CoC's jurisdiction. The CoC Board oversees the strategic planning and allocation of ESG and CoC funding streams.

2. The CoC received and evaluated annual performance information for CoC-funded projects and performance reports for ESG projects during the consolidated planning process. The City of Spokane gave a presentation about the plan at a CoC Board meeting, and the CoC Board had the opportunity to ask questions. They also voted to accept the plan. Poor performing ESG projects would not receive support for further funding from the CoC.

3. In the consolidated planning process, the CoC provides information on best practices, PIT and HIC data, as well as project and system-level performance data to the Consolidated Plan Jurisdictions within the CoC geographic area. The CoC also provides detailed information regarding historical trends in chronic homelessness, family homelessness, youth homelessness, sheltered/unsheltered individuals and families to Spokane City and County and an annual housing inventory report to the City and County.

4. The second local consolidated plan jurisdiction, Spokane County, has a voting seat on the CoC Board and actively participates in all planning and funding allocation decisions. The CoC also provides PIT and HIC data on regional homelessness to Spokane County to assist with its consolidated planning efforts.

2C-3.	Discharge Planning Coordination. (All Applicants)	
	Special NOFO Section VII.B.3.c.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.		
1.	Foster Care	Yes
2.	Health Care	Yes
3.	Mental Health Care	Yes

	4. Correctional Facilities	Yes
--	----------------------------	-----

2C-4.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts. (All Applicants)	
	Special NOFO Section VII.B.3.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

	1. Youth Education Provider	Yes
	2. State Education Agency (SEA)	Yes
	3. Local Education Agency (LEA)	Yes
	4. School Districts	Yes

2C-4a.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts–Formal Partnerships. (All Applicants)	
	Special NOFO Section VII.B.3.d.	

Describe in the field below:

1.	how your CoC collaborates with the entities checked in Question 2C-4; and
2.	the formal partnerships your CoC has with the entities checked in Question 2C-4.

(limit 2,500 characters)

1. Our CoC’s governance charter requires that the Superintendent of the Northeast Washington Educational Service District 101 serves on the CoC Board to provide representation for all school districts within the CoC’s geographic area. This ensures a systemwide process for LEA collaboration and formal partnership, and it is the means through which we collaborate with the SEA.

2. Further collaboration is possible because McKinney Vento liaisons stationed at LEAs throughout the CoC geographic area are active HMIS users. While FERPA prevents them from entering personally identifying information into the database, they are able to receive referrals from housing providers working with families and unaccompanied homeless students to ensure that students have access to all the educational rights, services, and resources available to them.

2C-4b.	CoC Collaboration Related to Children and Youth–Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services. (All Applicants)	
	Special NOFO Section VII.B.3.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services

**(limit 2,500 characters)**

Spokane County CoC has a written policy that all funded projects are required to inform individuals and families who become homeless of their eligibility for educational services. The policy, adopted in 2019, is excerpted from the CoC Policies & Procedures manual:

"K. Educational and Early Care Assurances: As a result of the passage of the HEARTH Act, applications for HUD Homeless Assistance contain four assurances that are related to education and early care.

1. The Continuum of Care will demonstrate that it is collaborating with local education agencies to assist in the identification of homeless families as well as informing these homeless families and youth of their eligibility for McKinney-Vento education services.
2. The Continuum of Care will be required to demonstrate that it is considering the educational needs of children when families are placed in emergency or transitional shelter and is, to the maximum extent practicable, placing families with children as close as possible to their school of origin so as not to disrupt the children's education.
3. Project applicants must demonstrate that their programs are establishing policies and practices that are consistent with, and do not restrict the exercise of rights provided by the education subtitle of the McKinney-Vento Act, and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness.
4. Project applicants must demonstrate that programs that provide housing or services to families are designating a staff person to ensure that children are enrolled in school and connected to the appropriate services within the community, including early childhood programs such as Head Start, Part C of the Individuals with Disabilities Education Act, and McKinney-Vento education services."

To ensure this policy is uniformly followed, our CoC's procedure is to include a question in the new project and renewal project application processes about informing individuals and families experiencing homelessness about eligibility for educational services. Each applicant must answer this question and demonstrate it complies with this policy by providing their policy and procedure.

2C-5.	Mainstream Resources—CoC Training of Project Staff. (All Applicants)	
	Special NOFO Section VII.B.3.e.	

Indicate in the chart below whether your CoC trains project staff annually on the following mainstream resources available for program participants within your CoC's geographic area:

	Mainstream Resource	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI—Supplemental Security Income	Yes
3.	TANF—Temporary Assistance for Needy Families	Yes
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes

6.	Other	Yes
----	-------	-----

2C-5a.	Mainstream Resources–CoC Collaboration with Project Staff Regarding Healthcare Organizations. (All Applicants)	
	Special NOFO Section VII.B.3.e.	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations to assist program participants with enrolling in health insurance;
3.	provides assistance to project staff with the effective use of Medicaid and other benefits; and
4.	works with projects to promote SOAR certification of program staff.

(limit 2,500 characters)

1. The CoC systematically provides up-to-date information on mainstream resources available for program participants in our geographic area. Providers are required to facilitate connection to mainstream benefits such as TANF, food stamps, substance use disorder programs, SSI, and other mainstream benefit programs to increase housing stability. To support them in effectively meeting this requirement, monthly CoC Board meetings are used to provide updates on available mainstream resources. The CoC subpopulation committees and the SOAR workgroup meet every month to enhance coordination and availability of services amongst agencies and other community events, such as resource fairs and community court.
2. The CoC Board includes a representative from the region's largest federally qualified health center (CHAS Health) to increase collaboration with projects and healthcare organizations, and to assist program participants with health insurance enrollments, including Medicaid. CHAS Health is also a certified community behavioral health center and, as such, supports connection to mental health and substance use disorder services. In addition, partners employ staff who support clients with enrollment and navigation of healthcare and behavioral health services.
3. In addition to the assistance offered to projects in the effective use of Medicaid from CHAS Health, the effective use of Medicaid is discussed by a member of the Eastern Washington Division of Behavioral Health & Recovery Services at CoC Board meetings and in CoC subcommittee meetings. Updates to the Medicaid program, tips for helping individuals access the benefits, and provider resources are regularly provided during these meetings
4. Agencies also leverage additional federal and private funds to assist in programmatic goals of the CoC. For example, our community has increased partnerships to expand access and sustainability of the SOAR program. Staff has been trained in the SOAR program to decrease the application time and increase successful outcomes for SSI/SSDI applications. The CoC has a leadership role in training for provider staff and local strategic planning for the expansion of this initiative. The CoC and collaborative applicant staff actively work with system leaders and department representatives from Washington State departments to streamline processes to expedite clients' access to other state benefit programs at the local level.

### 3A. New Projects With Rehabilitation/New Construction Costs

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

3A-1.	Rehabilitation/New Construction Costs–New Projects. (Rural Set Aside Only). Special NOFO Section VII.A.	
If the answer to the question below is yes, you must upload the CoC Letter Supporting Capital Costs attachment to the 4A. Attachments Screen.		
Is your CoC requesting funding for any new project(s) under the Rural Set Aside for housing rehabilitation or new construction costs?		No

### 3B. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

3B-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)	
	Special NOFO Section VII.C.	

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	----

3B-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)	
	Special NOFO Section VII.C.	
	You must upload the Project List for Other Federal Statutes attachment to the 4A. Attachments Screen.	
	If you answered yes to question 3B-1, describe in the field below:	
	1. how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and	
	2. how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.	

(limit 2,500 characters)



## 4A. Attachments Screen For All Application Questions

Please read the following guidance to help you successfully upload attachments and get maximum points:

- |  |    |   |
|--|----|---|
|  | 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.  |
|  | 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes'   |
|  | 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images and reduces file size. Many systems allow you to create PDF files as a Print Option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
|  | 4. | Attachments must match the questions they are associated with.  |
|  | 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.  |
|  | 6. | If you cannot read the attachment, it is likely we cannot read it either.<br>- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).<br>- We must be able to read everything you want us to consider in any attachment.                           |
|  | 7. | Open attachments once uploaded to ensure they are the correct attachment for the required Document Type.  |

Document Type	Required?	Document Description	Date Attached
1B-1. Local Competition Announcement	Yes	Local Competition...	10/18/2022
1B-2. Local Competition Scoring Tool	Yes	Local Competition...	10/18/2022
1B-3. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/18/2022
1B-3a. Notification of Projects Accepted	Yes	Notification of P...	10/18/2022
1B-4. Special NOFO CoC Consolidated Application	Yes		
3A-1. CoC Letter Supporting Capital Costs	No		
3B-2. Project List for Other Federal Statutes	No		
P-1. Leveraging Housing Commitment	No	Leveraging Housin...	10/18/2022
P-1a. PHA Commitment	No	PHA Commitment	10/18/2022
P-3. Healthcare Leveraging Commitment	No		
P-9c. Lived Experience Support Letter	No	Lived Experience ...	10/18/2022
Plan. CoC Plan	Yes	CoC Plan	10/18/2022

## **Attachment Details**

**Document Description:** Local Competition Announcement

## **Attachment Details**

**Document Description:** Local Competition Scoring Tool

## **Attachment Details**

**Document Description:** Notification of Projects Rejected-Reduced

## **Attachment Details**

**Document Description:** Notification of Projects Accepted

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** Leveraging Housing Commitment

## **Attachment Details**

**Document Description:** PHA Commitment

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** Lived Experience Support Letter

## Attachment Details

**Document Description:** CoC Plan

## Submission Summary

Ensure that the Special NOFO Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	10/06/2022
1B. Project Review, Ranking and Selection	10/07/2022
2A. System Performance	10/07/2022
2B. Coordination and Engagement	10/07/2022
2C. Coordination and Engagement–Con't.	10/07/2022
3A. New Projects With Rehab/New Construction	No Input Required
3B. Homelessness by Other Federal Statutes	10/07/2022
4A. Attachments Screen	Please Complete
Submission Summary	No Input Required

Local Competition Deadline

## Continuum of Care RFP

### FY 2022 Continuum of Care (CoC) Program Funds Available

The CoC Program is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, states, and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless; and to optimize self-sufficiency among those experiencing homelessness.

#### Supplemental New Projects

The United States Department of Housing and Urban Development released a Supplemental CoC Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness. In response to this new funding opportunity, the Spokane/Spokane County Regional CoC is initiating a Request for Proposals (RFP), for **new** CoC projects.

Potential projects eligible for funding include:

- Permanent Supportive Housing
- Rapid Re-housing
- Joint Component- Transitional Housing and Rapid Rehousing
- Supportive Services Only (including Coordinated Housing Access, Street Outreach, or other wrap-around housing services)
- HMIS

**The Supplemental NOFO new project RFP and applications are available as of August 19, 2022 and are due September 12, 2022.** Applications must be submitted electronically, in PDF format to [chhsrpf@spokanecity.org](mailto:chhsrpf@spokanecity.org). Questions should be directed to the CHHS department at [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org).


*This Supplemental NOFO is a separate competition from the annual CoC HUD funding opportunity and requires a separate application.* Unlike previous HUD funding opportunities, this is a highly competitive process where Spokane is not guaranteed to receive any funding

#### Related Documents

##### Continuum of Care FY 2022

Supplemental New Projects 

New Projects 

Renewal Projects 

#### Items of Interest

- [2020-2025 Strategic Plan to Prevent and End Homelessness](#) (PDF 1.6 MB)
- [CHHS Board](#)
- [Funding Cycle Changes](#)

## Local Competition Scoring Tool



**Score Sheet 1: Objective Criteria and Specific Severe Barriers Criteria (SSO Non-CE)**

Objective Criteria -- 1 POINT available: Type of housing = 1 point; Population = 2 points. Housing is weighted at 9, and Population is weighted at 4.5.	Specific Severe Barriers -- 7 POINTS available. Points weighted at 3.86.
Total available Objective SCORE* = 18 (3 x 4.5 = 13.5)	Total available Specific Severe Barriers Score = 27 (7 x 3.86 = 27)
*Objective SCORE from this scoresheet is combined with Objective SCORE from Score Sheet 2	
Project: [WAxxxx, Type of Population, Type of Housing]	

Objective Criteria	Standard	Supporting Documentation		Notes	Implementation		Notes	TOTAL POINTS	Total weighted score	Total available points	Total available weighted score
		Documentation provided ADDRESSES question (.25pt)	Documentation provided addresses ALL ELEMENTS of question (.25 pt)		Documentation shows HOW the they implement on a daily basis via policy/process/procedures (.25 pt)	All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)					
Barriers	Access 1									1	3.86
Barriers	Access 2									1	3.86
Barriers	Access 3									1	3.86
Barriers	Access 4									1	3.86
Barriers	Access 5									1	3.86
Barriers	Access 6									1	3.86
Barriers	Access 7									1	3.86
Population	Participant Input 1									1	4.5
Population	Participant Input 2									1	4.5
Type of Housing	Project 3									1	9
Totals										10	45

**New Project Scoring Sheet, Score Sheet 2**

The extent to which proposal narrative, budget, and attachments answer questions completely and credibly, and the extent to which the applicant demonstrates the technical expertise, qualifications, resources, and experience to successfully implement and report on the proposed project. (55 points)

**Proposal Summary (10 points) System Criteria**

Does the proposal describe collaborative relationships across the homelessness services system, and how the project will fit within that system? Does the proposal explain how the project will meet one or more objectives of the CoC's Strategic Plan to End Homelessness? Does the proposal describe how the project will increase eligibility to underserved communities?

Score /10

**Project Description (7 points) Objective Criteria, Population, Housing Type**

Does the proposal describe units served, the challenges that the project meets, why people would want to participate in the project, how participant feedback will be considered, and does the staffing model appear to be sufficient for project implementation and management?

Score /7

**Project Detail (6 points) Barriers**

Will the project be fully operational within a reasonable amount of time? Housing First philosophy necessitates low barrier to project entry. Does the project identify barriers for screening purposes? Does the project participate fully in coordinated entry?

Score /6

**Supportive Services (6 points) System Criteria**

Does the project identify the supportive services available to participants, indicate who will provide them and how often they will be provided. Will the project provide transportation assistance to clients for mainstream benefit appointments and employment training or jobs? Will the project follow-up with participants to ensure that mainstream benefits are received and renewed? Will the project provide SSI/SSDI technical assistance either directly or through a partner?

Score /6

**Project Participants/Subpopulations (6 points) Objective Criteria, Population**

Does the project identify the populations and subpopulations that it will serve, and the total number of households/individuals it will serve?

Score /6

**Outreach (6 points) System Criteria**

Does the project identify multiple modes of outreach? Has the project identified a plan for bringing hard to reach individuals into the project?

Score /6

**Applicant Experience and Capacity (7 points) Objective Criteria**

Does the applicant have experience managing and leveraging Federal, State, and local government funds? Does the applicant have the organizational structure to

meet the demands of managing a CoC award? Does the applicant have a data management plan? Does the applicant have experience participating in coordinated entry? Does the applicant have a plan for increasing racial equity in it's organization?

<b>Score</b>	<i>/7</i>	
--------------	-----------	--

**Budget (7 points) Objective Criteria**

Please review the budget worksheet. Does the project's budget appear to be realistic for meeting the needs of the participants identified?

<b>Score</b>	<i>/7</i>	
--------------	-----------	--

--	--	--

<b>Total Score</b>	<i>/55</i>	
--------------------	------------	--

**Spokane County CoC Maximum Points/Total Available Score SSO Non-CE**

**Objective Criteria (SSO Non-CE) Available**

Type of Housing and type of population	31
Financial Management, Data Quality, Org Structure, Experience Managing Federal, State, local government funds	14

**Total Available Score 45 45% of total score**

**Systems Criteria (SSO Non-CE) Available**

Systems Criteria	22
<b>Total Available Score</b>	<b>22</b>

**22% of total score**

**Barriers Criteria (SSO Non-CE) Available**

Specific severe barriers	33
<b>Total Available score</b>	<b>33</b>

**33% of total score**

**Cumulative Total Available Score 100**

Score Sheet 1: Objective Criteria and Specific Severe Barriers Criteria (Joint Transitional Housing-Rapid Rehousing)	
Objective Criteria -- 17 POINTS available: Type of housing = 10 points; Population = 7 points. weighted at 1.5	Points Specific Severe Barriers -- 19.5 POINTS available. Points weighted at 1.5.
Total available Objective SCORE* = 25.5 (17 x 1.5 = 25.5)	Total available Specific Severe Barriers Score = 19.5 (13 x 1.5 =19.5)
*Objective SCORE from this scoresheet is combined with Objective SCORE from Score Sheet 2	
Project: [WAxxxx, Type of Population, Type of Housing]	

Objective Criteria	Standard	Supporting Documentation			Implementation			TOTAL POINTS	Total Weighted Score	Total Available Points	Total Available Weighted score
		Documentation provided ADDRESSES question (.25pt)	Documentation provided addresses ALL ELEMENTS of question (.25 pt)	Notes	Documentation shows HOW the they implement on a daily basis via policy/process/procedures (.25 pt)	All documentation provides/shows the program is implementing comprehensively via policy/process & applicable tools (e.g. forms) (.25 pt)	Notes				
Barriers	Access 1							0	0	1	1.5
Barriers	Access 2							0	0	1	1.5
Barriers	Access 3							0	0	1	1.5
Barriers	Access 4							0	0	1	1.5
Barriers	Access 5							0	0	1	1.5
Barriers	Access 6							0	0	1	1.5
Barriers	Access 7							0	0	1	1.5
Barriers	Participant Input 1							0	0	1	1.5
Barriers	Participant Input 2							0	0	1	1.5
Type of Housing	Leases 1							0	0	1	1.5
Type of Housing	Leases 2							0	0	1	1.5
Type of Housing	Leases 3							0	0	1	1.5
Type of Housing	Leases 4							0	0	1	1.5
Type of Housing	Leases 5							0	0	1	1.5
Type of Housing	Leases 6							0	0	1	1.5
Type of Housing	Leases 7							0	0	1	1.5
Population	Services 1							0	0	1	1.5
Population	Services 2							0	0	1	1.5
Population	Services 3							0	0	1	1.5
Population	Services 4							0	0	1	1.5
Population	Services 5							0	0	1	1.5
Population	Services 6							0	0	1	1.5
Population	Services 7							0	0	1	1.5
Barriers	Housing 1							0	0	1	1.5
Barriers	Housing 2							0	0	1	1.5
Barriers	Housing 3							0	0	1	1.5
Barriers	Housing 4							0	0	1	1.5
Type of Housing	Project 1							0	0	1	1.5
Type of Housing	Project 2							0	0	1	1.5
Type of Housing	Project 3							0	0	1	1.5
<b>Totals</b>										<b>30</b>	<b>45</b>

**New Project Scoring Sheet, Score Sheet 2**

The extent to which proposal narrative, budget, and attachments answer questions completely and credibly, and the extent to which the applicant demonstrates the technical expertise, qualifications, resources, and experience to successfully implement and report on the proposed project. (55 points)

**Proposal Summary (10 points) System Criteria**

Does the proposal describe collaborative relationships across the homelessness services system, and how the project will fit within that system? Does the proposal explain how the project will meet one or more objectives of the CoC's Strategic Plan to End Homelessness? Does the proposal describe how the project will increase eligibility to underserved communities?

Score /10

**Project Description (7 points) Objective Criteria, Population, Housing Type**

Does the proposal describe units served, the challenges that the project meets, why people would want to participate in the project, how participant feedback will be considered, and does the staffing model appear to be sufficient for project implementation and management?

Score /7

**Project Detail (6 points) Barriers**

Will the project be fully operational within a reasonable amount of time? Housing First philosophy necessitates low barrier to project entry. Does the project identify barriers for screening purposes? Does the project participate fully in coordinated entry?

Score /6

**Supportive Services (6 points) System Criteria**

Does the project identify the supportive services available to participants, indicate who will provide them and how often they will be provided. Will the project provide transportation assistance to clients for mainstream benefit appointments and employment training or jobs? Will the project follow-up with participants to ensure that mainstream benefits are received and renewed? Will the project provide SSI/SSDI technical assistance either directly or through a partner?

Score /6

**Project Participants/Subpopulations (6 points) Objective Criteria, Population**

Does the project identify the populations and subpopulations that it will serve, and the total number of households/individuals it will serve?

Score /6

**Outreach (6 points) System Criteria**

Does the project identify multiple modes of outreach? Has the project identified a plan for bringing hard to reach individuals into the project?

Score /6

**Applicant Experience and Capacity (7 points) Objective Criteria**

Does the applicant have experience managing and leveraging Federal, State, and local government funds? Does the applicant have the organizational structure to

meet the demands of managing a CoC award? Does the applicant have a data management plan? Does the applicant have experience participating in coordinated entry? Does the applicant have a plan for increasing racial equity in it's organization?

**Score** /7

**Budget (7 points) Objective Criteria**

Please review the budget worksheet. Does the project's budget appear to be realistic for meeting the needs of the participants identified?

**Score** /7

**Total Score** /55

**Spokane County CoC Maximum Points/Total Available Score Joint TH-RRH**

<b>Objective Criteria (Joint TH-RRH)</b>	<b>Available</b>	
Type of Housing and type of population	38.5	
Financial Management, Data Quality, Org Structure, Experience Managing Federal, State, local government funds	14	
<b>Total Available Score</b>	<b>52.5</b>	<b>52.5% of total score</b>
<b>Systems Criteria (Joint TH-RRH)</b>		
<b>Systems Criteria (Joint TH-RRH)</b>	<b>22</b>	
<b>Total Available Score</b>	<b>22</b>	<b>22.0% of total score</b>
<b>Barriers Criteria (Joint TH-RRH)</b>		
<b>Specific severe barriers</b>	<b>25.5</b>	
<b>Total Available score</b>	<b>25.5</b>	<b>25.5% of total score</b>
<b>Cumulative Total Available Score</b>		
	<b>100</b>	



# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

## TABLE OF CONTENTS

- I. Purpose of this Document
- II. Application Process
- III. CoC Project Review Procedure
- IV. Project Scoring and Ranking Procedure
- V. Reallocation Process
- VI. Appeal Process
- VII. Appendix A - Objective, Systems, and Other Scoring Criteria

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

## **I. Purpose of this Document**

All HUD-Funded CoC Projects are reviewed, scored and ranked to ensure the Spokane Regional Continuum of Care is strategically allocating the HUD-funded grant across high-performing projects to meet the critical needs, and highest priorities of the Spokane Regional CoC, in alignment with Federal funding objectives for ending homelessness.

The HUD-funded CoC grants are for one year, and HUD determines the final grant award amount for all CoCs. Funding is not guaranteed. Each Sub-Recipient must apply for a renewal of the grant funding for each project every year. The purpose of this document is to detail the procedures for reviewing, scoring and ranking the Spokane Regional CoC renewal applications.

The collaborative applicant scores the renewal submissions for compliance with Housing First strategies, the CoC RFP and Evaluation Committee reviews and scores projects' performance AND signs off on the staff scores, and then the CoC Board reviews the objective ranking and determines whether to make any changes based on local factors. HUD will determine which projects are funded.

## **II. Application Process**

All renewal contracts are required to complete a separate renewal application. Agencies receiving multiple grants through the CoC Program will be required to submit applications for each grant. Providers may one application *packet* for the same intervention-typed projects, serving the same population if those projects follow the same policies and procedures. Projects will be ranked using two components: (1) Project's accessibility and adherence to the Housing First philosophy and (2) Project Performance Report. Applications will be scored (100 points possible) and ranked by members of the CoC Board RFP & Evaluation Committee composed of non CoC-funded community members. Renewal applicants will be notified via writing whether their project was rejected, ranked, or reallocated.

## **III. CoC Project Review Procedure**

The review process will be split into two components, reviewing three factors. The first component, the Staff Review, encompasses the barriers to entry and housing first philosophy of each project and is worth 45% of the project score. The second component, CoC Project Performance measures, will be reviewed by the CoC Board RFP & Evaluation Committee, and is worth 55% of the project score.

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

## A. Staff Review

Component One: Barriers to Project entry and Housing First Philosophy (45% of total score).

Projects are asked to review *Housing First Assessment* questions and provide backup documentation to staff explaining how they are putting these strategies into practice.

Documentation should be clearly labeled, relevant sections highlighted, and page numbers noted in the narratives. Staff will review the application and backup documentation provided to determine if the project will receive points for each strategy. Questions are weighted equally for each project type (i.e., PSH, PH-RRH, TH, SSO).

## B. CoC RFP & Evaluation Committee Review

Component Two: Project Performance (55% of total score).

The following information will be provided for each project to the CoC Board RFP & Evaluation Committee for review. Committee members will score the overall performance of the project.

Performance data will be pulled from HMIS for the reporting period of 5/1/2021 – 4/30/2022 to ensure that the data is as current as possible, and the period of performance is consistent between all projects reviewed.

### Supportive Services Only Projects-

#### Project Performance:

Number of Households Served/Projected Households Served (unmeasured)

Average Number of Days Until Engagement

Percentage of Adults served with 12+ months homelessness

Percentage of Households exiting to a permanent housing destination

Percentage of Households who successfully exit from street outreach

Percentage of Households that exit to temporary & some institutional destinations

Percentage of Households Exiting to Permanent Destinations Who Return to the System Within 2 Years

#### Financial Management:

Sub-recipient Award Amount

Percentage of budget expended at CoC19 grant close out

Percentage of budget expended at CoC20 grant to date

Costs per household served

Invoices Submitted on Time

Invoices Held for Compliance

#### Data Timeliness

Data Submitted

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

Data Submitted on Time

## **Supportive Services Only Projects- Coordinated Entry –**

### Project Performance:

Number of Households Served/Projected Households Served (unmeasured)

Average Number of Days to Referral Acceptance

Exits to Permanent Destinations (unmeasured)

Percentage of successful referral outcomes

### Financial Management:

Sub-recipient Award Amount

Percentage of budget expended at CoC19 grant close out

Percentage of budget expended at CoC20 grant to date

Costs per household served

Invoices Submitted on Time

Invoices Held for Compliance

### Data Timeliness

Data Submitted

Data Submitted on Time

## **Transitional Housing Projects-**

### Project Performance:

Average Utilization Rate

Number of Households Served/Projected Households Served

Average Length of Time Homeless in Days

Percentage of Households exiting to a permanent housing destination

Percentage of Adults exiting with income (adult leavers)

Percentage of Households Exiting to Permanent Destinations Who Return to the System Within 2 Years

### Financial Management:

Sub-recipient Award Amount

Percentage of budget expended at CoC19 grant close out

Percentage of budget expended at CoC20 grant to date

Costs per household served

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

Invoices Submitted on Time  
Invoices Held for Compliance

## Data Timeliness

Data Submitted  
Data Submitted on Time

## **Permanent Housing**

### **Rapid Re Housing Projects-**

#### Project Performance:

Population Served  
Number of Households Served/Projected Households Served (unmeasured)  
Average Number of Days Until Housing Placement  
Percentage of Households exiting to a permanent destination  
Percentage of Adults exiting with increased income (adult leavers)  
Percentage of Households Exiting to Permanent Destinations Who Return to the System Within 2 Years

#### Financial Management:

Sub-recipient Award Amount  
Percentage of budget expended at CoC19 grant close out  
Percentage of budget expended at CoC20 grant to date  
Costs per household served  
Invoices Submitted on Time  
Invoices Held for Compliance

## Data Timeliness

Data Submitted  
Data Submitted on Time

### **Permanent Supportive Housing Projects-**

#### Project Performance:

Population Served  
Utilization Rate  
Number of Households Served/Projected Households Served (unmeasured)  
Percentage of Households exiting to or retaining permanent housing  
Percentage of Adults exiting with increased income

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

Percentage of Adults with Increased Income at Annual Assessment

Percentage of Households Exiting to Permanent Destinations Who Return to the system Within 2 Years

## Financial Management:

Sub-recipient Award Amount

Percentage of budget expended at CoC19 grant close out

Percentage of budget expended at CoC20 grant to date

Costs per household served

Invoices Submitted on Time

Invoices Held for Compliance

## Data Timeliness

Data Submitted

Data Submitted on Time

## **IV. Project Scoring and Ranking Procedure**

### **A. Scoring Procedure**

The CoC Program Renewal Ranking Application which encompasses the first component is worth 45% of total score, the Project Performance Scoring is worth 55% of the total score.

Three staff members score the CoC Program Renewal Ranking Application for the barriers to entry and housing first model by the strategy listed. Each housing first and low barrier strategy is worth a total of one point. Points are awarded in increments on 0.25 based on the standards below.

- Zero points are awarded for any strategy where the box is not checked, indicating that the project does not implement this practice OR for a box that was checked where the staff member was unable to clearly identify the supporting documentation, or contradictory supporting documentation was submitted. Documentation should be clearly labeled, relevant sections highlighted, and page numbers noted in the narratives.
- A partial point is awarded for a box that is checked where supporting documentation is provided but does not clearly show how the statement is being implemented.
- A full point is awarded for a checked box and clear supporting documentation is provided clearly demonstrating how the strategy is being implemented.

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

RFP Committee members are provided the project performance and financial management data listed above in Section III-B. Staff will provide the data and color code the performance

measures to indicate how close the project is to meeting HUD's goals of project performance. Committee members will score the performance measures between 0-55.

## **B. Objective and Systems Criteria, and Other Criteria**

The Program Renewal Ranking application worth 45% and the Project Performance Scoring worth 55% align with HUD's requirements that at least 33% of points come from objective criteria and at least 20% of points come systems criteria. The specific breakdown of objective, systems, and other points available by criteria for each project type are presented as an Appendix to this document.

## **C. Ranking Procedure**

The average staff score is added to the average of the committee members' scores to get the overall score of the project. Projects are then ranked by the combined score for the initial ranking, not considering the re-allocated or bonus projects.

## **V. Reallocation Process**

The committee reviews the ranking and recommends projects for reallocation based on timeliness of submitted application, if the project is low barrier and practicing a housing first model, and project performance measures.

The CoC Board reviews the RFP Committee's recommendation. The CoC Board may vote to amend the recommendations or to accept the recommendations as presented.

## **VI. Appeal Process**

Projects that are recommended for reallocation are notified by letter on a date to be determined and given the details on how to appeal the decision of the reallocation. Below is the appeal language each reallocated project will be given, ensuring each applicant had the necessary information to appeal the decision:

Project applicants that attempted to participate in the CoC planning process for FY 2022 funds in the geographic area in which they operate, that believe they were denied the right to participate in a reasonable manner may appeal the CoC's decision not to include their project application in the CoC Priority Listing for FY 2022 funds. To appeal, the project applicant must have submitted a Solo Application for funding to HUD, in e-snaps by the application submission deadline per the FY 2022 Continuum of Care Program Notice of Funding Availability released by the Department of Housing and Urban Development.

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

## Appendix A. Objective and Systems Criteria, and Other Criteria

### Permanent Supportive Housing

Spokane County CoC Maximum Points/Total Available Score PSH		
Objective Criteria (PSH)	Available	
Type of Housing and type of population	24	
Financial Management	11	
Data Quality Reporting	4	
Utilization	10	
<b>Total Available Score</b>	<b>49</b>	<b>(49% of total score)</b>
Systems Criteria (PSH)	Available	
Exits to or retention of permanent housing	12	
Returns to homelessness	10	
Income growth (stayers)	4	
Income growth (leavers)	4	
<b>Total Available Score</b>	<b>30</b>	<b>(30% of total score)</b>
Barriers Criteria (PSH)	Available	
Specific severe barriers	21	
<b>Total Available score</b>	<b>21</b>	<b>(21% of total score)</b>
<b>Cumulative Total Available Score</b>	<b>100</b>	



# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

## Rapid Rehousing

Spokane County CoC Maximum Points/Total Available Score RRH			
Objective Criteria (RRH)	Available		
Type of Housing and type of population	25.5		
Financial Management	10		
Data Quality Reporting	3		
<b>Total Available Score</b>	<b>38.5</b>	<b>38.5%</b>	<b>of total score</b>
Systems Criteria (RRH)	Available		
Exits to or retention of permanent housing	13		
Returns to homelessness	11		
Income growth (stayers)	7		
Days until housing	11		
<b>Total Available Score</b>	<b>42</b>	<b>42.0%</b>	<b>of total score</b>
Barriers Criteria (RRH)	Available		
Specific severe barriers	19.5		
<b>Total Available score</b>	<b>19.5</b>	<b>19.5%</b>	<b>of total score</b>
<b>Cumulative Total Available Score</b>		<b>100</b>	

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

## Rapid Rehousing – DV

Spokane County CoC Maximum Points/Total Available Score RRH-DV			
Objective Criteria (RRH-DV)	Available		
Type of Housing and type of population	27		
Financial Management	10		
Data Quality Reporting	3		
<b>Total Available Score</b>	<b>40</b>	<b>40.0%</b>	<b>of total score</b>
Systems Criteria (RRH-DV)	Available		
Exits to or retention of permanent housing	13		
Returns to homelessness	11		
Income growth (stayers)	7		
Length of stay	11		
<b>Total Available Score</b>	<b>42</b>	<b>42.0%</b>	<b>of total score</b>
Barriers Criteria (RRH-DV)	Available		
Specific severe barriers	18		
<b>Total Available score</b>	<b>18</b>	<b>18.0%</b>	<b>of total score</b>
<b>Cumulative Total Available Score</b>	<b>100</b>		

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

## Supportive Services Only – Coordinated Entry (SSO-CE)

Spokane County CoC Maximum Points/Total Available Score CE			
Objective Criteria (CE)	Available		
Type of Housing and type of population	18		
Financial Management	11		
Data Quality Reporting	4		
<b>Total Available Score</b>	<b>33</b>	<b>33%</b>	<b>of total score</b>
Systems Criteria (CE)	Available		
Percentage of successful referral outcomes	22		
Average length of time between referral start date and successful outcome (in days)	18		
<b>Total Available Score</b>	<b>40</b>	<b>40%</b>	<b>of total score</b>
Barriers Criteria (CE)	Available		
Specific severe barriers	27		
<b>Total Available score</b>	<b>27</b>	<b>27%</b>	<b>of total score</b>
<b>Cumulative Total Available Score</b>	<b>100</b>		

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

## Transitional Housing – DV

Spokane County CoC Maximum Points/Total Available Score (TH-DV)	
Objective Criteria (TH-DV)	Available
Type of Housing and type of population	27
Financial Management	10
Data Quality Reporting	3
Utilization	6
<b>Total Available Score</b>	<b>46 (49% of total score)</b>
Systems Criteria (TH-DV)	Available
Exits to or retention of permanent housing	12
Returns to homelessness	7
Length of stay	10
Income growth (leavers)	7
<b>Total Available Score</b>	<b>36 (30% of total score)</b>
Barriers Criteria (TH-DV)	Available
Specific severe barriers	18
<b>Total Available score</b>	<b>18 (21% of total score)</b>
<b>Cumulative Total Available Score</b>	<b>100</b>
<b>Note: Data used to score projects submitted by DV providers comes from comparable databases</b>	

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

## Joint Transitional Housing-Rapid ReHousing

Spokane County CoC Maximum Points/Total Available Score Joint TH-RRH			
Objective Criteria (Joint TH-RRH)	Available		
Type of Housing and type of population	38.5		
Financial Management, Data Quality, Org Structure, Experience Managing Federal, State, local government funds	14		
<b>Total Available Score</b>	<b>52.5</b>	<b>52.5%</b>	<b>of total score</b>
Systems Criteria (Joint TH-RRH)	Available		
Systems Criteria (Joint TH-RRH)	22		
<b>Total Available Score</b>	<b>22</b>	<b>22.0%</b>	<b>of total score</b>
Barriers Criteria (Joint TH-RRH)	Available		
Specific severe barriers	25.5		
<b>Total Available score</b>	<b>25.5</b>	<b>25.5%</b>	<b>of total score</b>
<b>Cumulative Total Available Score</b>	<b>100</b>		

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

## Supportive Services Only Non-CE

Spokane County CoC Maximum Points/Total Available Score SSO Non-CE			
Objective Criteria (SSO Non-CE)	Available		
Type of Housing and type of population	31		
Financial Management, Data Quality, Org Structure, Experience Managing Federal, State, local government funds	14		
<b>Total Available Score</b>	<b>45</b>	<b>45%</b>	<b>of total score</b>
Systems Criteria (SSO Non-CE)	Available		
Systems Criteria	22		
<b>Total Available Score</b>	<b>22</b>	<b>22%</b>	<b>of total score</b>
Barriers Criteria (SSO Non-CE)	Available		
Specific severe barriers	33		
<b>Total Available score</b>	<b>33</b>	<b>33%</b>	<b>of total score</b>
<b>Cumulative Total Available Score</b>	<b>100</b>		

# HUD-Funded Continuum of Care Project Review, Scoring & Ranking Procedures

## Transitional Housing – Youth

<b>Spokane County CoC Maximum Points/Total Available Score</b>		<b>(TH-Youth)</b>
<b>Objective Criteria (TH-Youth)</b>	<b>Available</b>	
Type of Housing and type of population	27	
Financial Management	10	
Data Quality Reporting	3	
Utilization	6	
<b>Total Available Score</b>	<b>46</b>	<b>(49% of total score)</b>
<b>Systems Criteria (TH-Youth)</b>	<b>Available</b>	
Exits to or retention of permanent housing	12	
Returns to homelessness	7	
Length of stay	10	
Income growth (leavers)	7	
<b>Total Available Score</b>	<b>36</b>	<b>(30% of total score)</b>
<b>Barriers Criteria (TH-Youth)</b>	<b>Available</b>	
Specific severe barriers	18	
<b>Total Available score</b>	<b>18</b>	<b>(21% of total score)</b>
<b>Cumulative Total Available Score</b>	<b>100</b>	

## Notification of Projects Rejected or Reduced

WA502 Spokane CoC did not reject or reduce any projects submitted.



**From:** [Page, Heather](#)  
**To:** [shannon.boniface@cceasternwa.org](mailto:shannon.boniface@cceasternwa.org); [Wendi.snyder@cceasternw.org](mailto:Wendi.snyder@cceasternw.org); [David.sackman@cceasternwa.org](mailto:David.sackman@cceasternwa.org); [Lynn.marquez@cceasternwa.org](mailto:Lynn.marquez@cceasternwa.org); [Riley@snapwa.org](mailto:Riley@snapwa.org); [allen@snapwa.org](mailto:allen@snapwa.org); [moody@snapwa.org](mailto:moody@snapwa.org); [Flynn@SNAPWA.org](mailto:Flynn@SNAPWA.org); [lepinski@snapwa.org](mailto:lepinski@snapwa.org); [johnson2@snapwa.org](mailto:johnson2@snapwa.org); [smiller@voaspokane.org](mailto:smiller@voaspokane.org); [dbrown@voaspokane.org](mailto:dbrown@voaspokane.org); [twood@voaspokane.org](mailto:twood@voaspokane.org); [bcannon@voaspokane.org](mailto:bcannon@voaspokane.org); [dscott@voaspokane.org](mailto:dscott@voaspokane.org); [jsawyers@voaspokane.org](mailto:jsawyers@voaspokane.org); [jenniferh@ywcaspokane.org](mailto:jenniferh@ywcaspokane.org); "jeanetteh@ywcaspokane.org"; [Sharon Stadelman](mailto:Sharon.Stadelman); [fschott@voaspokane.org](mailto:fschott@voaspokane.org); [aglothchapman@gmail.com](mailto:aglothchapman@gmail.com); [dalebriese82@gmail.com](mailto:dalebriese82@gmail.com); [jcode.wilcox@gmail.com](mailto:jcode.wilcox@gmail.com); [gage.spicer@betterhealthtogether.org](mailto:gage.spicer@betterhealthtogether.org); [jenniferh@ywcaspokane.org](mailto:jenniferh@ywcaspokane.org); [Shannon Boniface](mailto:Shannon.Boniface); [Cerecedes, Jennifer](mailto:Cerecedes.Jennifer); [arne21@comcast.net](mailto:arne21@comcast.net); [awoodard@spokanevalley.org](mailto:awoodard@spokanevalley.org); [bpeetz@spokanevalley.org](mailto:bpeetz@spokanevalley.org); [aschooley@spokanecounty.org](mailto:aschooley@spokanecounty.org); [Logan, Mary](mailto:Logan.Mary); [mmattke@wdcspokane.com](mailto:mmattke@wdcspokane.com); [erik.larson@dcyf.wa.gov](mailto:erik.larson@dcyf.wa.gov); [aanderson@spokanehousing.org](mailto:aanderson@spokanehousing.org); [Nichols, Cathrene](mailto:Nichols.Cathrene); [teamab@msn.com](mailto:teamab@msn.com); [Daniel@housingnavigator.org](mailto:Daniel@housingnavigator.org); [bdavenport2@ewu.edu](mailto:bdavenport2@ewu.edu); [robert.lippman11@gmail.com](mailto:robert.lippman11@gmail.com); [AndreyM@unitedwayspokane.org](mailto:AndreyM@unitedwayspokane.org); [JTCampbell@chas.org](mailto:JTCampbell@chas.org); [Finch, Eric](mailto:Finch.Eric); [Page, Heather](mailto:Page.Heather); [Burnett, Kelly](mailto:Burnett.Kelly); [Ramos III, Daniel](mailto:Ramos.III.Daniel); [Clifton, Kimberly](mailto:Clifton.Kimberly); [melissa@betterhealthtogether.org](mailto:melissa@betterhealthtogether.org); [kbruya@watrust.com](mailto:kbruya@watrust.com); [cpatterson@watrust.com](mailto:cpatterson@watrust.com); [erobison@spokanevalley.org](mailto:erobison@spokanevalley.org); [sgraves@familypromisespokane.org](mailto:sgraves@familypromisespokane.org); [fschott@voaspokane.org](mailto:fschott@voaspokane.org); [mchandler@voaspokane.org](mailto:mchandler@voaspokane.org); [cdorcheus@spokanecounty.org](mailto:cdorcheus@spokanecounty.org); [erice-sauer@help4women.org](mailto:erice-sauer@help4women.org); [juliush@unitedwayspokane.org](mailto:juliush@unitedwayspokane.org); [Aaron Riley](mailto:Aaron.Riley); [heather.eddy@cceasternwa.org](mailto:heather.eddy@cceasternwa.org); [charbert@familypromiseofspokane.org](mailto:charbert@familypromiseofspokane.org); [david.sackmann@cceasternwa.org](mailto:david.sackmann@cceasternwa.org); [erobison@spokanevalley.org](mailto:erobison@spokanevalley.org); [Shannon.dunkin@va.gov](mailto:Shannon.dunkin@va.gov); [morgans@unitedwayspokane.org](mailto:morgans@unitedwayspokane.org); [bcannon@voaspokane.org](mailto:bcannon@voaspokane.org); [gage.spicer@betterhealthtogether.org](mailto:gage.spicer@betterhealthtogether.org); [mchandler@voaspokane.org](mailto:mchandler@voaspokane.org); [redfoxconsultant@gmail.com](mailto:redfoxconsultant@gmail.com); [Davenport, Brian](mailto:Davenport.Brian)  
**Cc:** [Babb, Kimberly](mailto:Babb.Kimberly); [Pinto, RaMona](mailto:Pinto.RaMona); [Cerecedes, Jennifer](mailto:Cerecedes.Jennifer)  
**Subject:** Notification of FY2022 HUD Supplemental NOFO to Address Unsheltered Homelessness Ranked, Accepted, Reduced or Rejected Application Status  
**Date:** Wednesday, October 5, 2022 10:18:00 AM

---

Hello,

Please find the CoC Board approved rankings for the Supplemental NOFO to Address Unsheltered Homelessness posted at this link: [Continuum of Care RFP - City of Spokane, Washington \(spokanecity.org\)](https://spokanecity.org/Continuum-of-Care-RFP-City-of-Spokane-Washington)

In summary, the CoC Board voted to approve acceptance of all new projects submitted for this funding opportunity, as ranked by the RFP Committee. All three new projects scored well and each fill a need in the CoC geographic area. **No projects were rejected, no amounts were reduced.**

If HUD funds the CoC's supplemental application, then these projects would begin operations 8/1/2023.

Please let me know if you have any questions.

Best,

Heather



HEATHER PAGE | CITY OF SPOKANE | PROGRAM PROFESSIONAL, COMMUNITY HOUSING AND HUMAN SERVICES  
509.625.6578 | [hpage@spokanecity.org](mailto:hpage@spokanecity.org) | [spokanecity.org](https://spokanecity.org)



*Emails and attachments sent to or from the City, including personal information, are presumptively public records that are subject to disclosure. - Chapter 42.56 RCW*

**Confidential Notice:** This correspondence may be legally privileged and confidential. It is intended for the named

addressee(s) only. If you are not the authorized recipient, distribution or copying of this message is strictly forbidden. If you have received this correspondence in error, please notify me immediately and return or destroy this message and any attached files.

## Notification of Projects Accepted

**From:** [Babb, Kimberly](#)  
**To:** [Hilary Michalowicz](#); [cpacheco@healthjusticerecoveryalliance.org](mailto:cpacheco@healthjusticerecoveryalliance.org); [styler-babkirk@help4women.org](mailto:styler-babkirk@help4women.org)  
**Cc:** [Page, Heather](#); [Pinto, RaMona](#); [Cerecedes, Jennifer](#)  
**Subject:** Notification of FY2022 HUD CoC Special NOFO Application Status  
**Date:** Tuesday, October 4, 2022 4:54:39 PM  
**Attachments:** [image001.jpg](#)  
[FY2022 CoC Approved Ranking Special NOFO.pdf](#)

---

Good Afternoon Project Applicants,

This afternoon the CoC Board met to review the funding recommendations of the CoC RFP and Funding Committee for the FY2022 HUD CoC Special NOFO, and to vote on whether to accept those recommendations. I've attached the CoC Board's vote approved ranking and funding decisions.

In summary, the CoC Board voted to approve and submit all projects for the amounts requested. We will be reaching out in the next week for more information as we finalize the application submissions to HUD.

Please let me know if you have any questions.

Best,  
Kimberly



**Kimberly Babb** (she/her/hers) | Program Professional  
Community, Housing, and Human Services  
808 W. Spokane Falls Boulevard, Spokane, WA 99201-3342  
O: 509.625.6048 | [kbabb@spokanecity.org](mailto:kbabb@spokanecity.org)

**Confidential Notice:** This correspondence may be legally privileged and confidential. It is intended for the named addressee(s) only. If you are not the authorized recipient, distribution or copying of this message is strictly forbidden. If you have received this correspondence in error, please notify me immediately and return or destroy this message and any attached files.

**Disclosure Notice:** All e-mail sent to this address will be received by the Spokane City e-mail system and may be subject to public disclosure under GR31, GR31.1, and Chapter 42.56 RCW, as well as to archiving and review.

**From:** [Page, Heather](#)  
**To:** [shannon.boniface@cceasternwa.org](mailto:shannon.boniface@cceasternwa.org); [Wendi.snyder@cceasternwa.org](mailto:Wendi.snyder@cceasternwa.org); [David.sackman@cceasternwa.org](mailto:David.sackman@cceasternwa.org); [Lynn.marquez@cceasternwa.org](mailto:Lynn.marquez@cceasternwa.org); [Riley@snapwa.org](mailto:Riley@snapwa.org); [allen@snapwa.org](mailto:allen@snapwa.org); [moody@snapwa.org](mailto:moody@snapwa.org); [Flynn@SNAPWA.org](mailto:Flynn@SNAPWA.org); [lepinski@snapwa.org](mailto:lepinski@snapwa.org); [johnson2@snapwa.org](mailto:johnson2@snapwa.org); [smiller@voaspokane.org](mailto:smiller@voaspokane.org); [dbrown@voaspokane.org](mailto:dbrown@voaspokane.org); [twood@voaspokane.org](mailto:twood@voaspokane.org); [bcannon@voaspokane.org](mailto:bcannon@voaspokane.org); [dscott@voaspokane.org](mailto:dscott@voaspokane.org); [jsawyers@voaspokane.org](mailto:jsawyers@voaspokane.org); [jenniferh@ywcaspokane.org](mailto:jenniferh@ywcaspokane.org); "jeanetteh@ywcaspokane.org"; [Sharon Stadelman](mailto:Sharon.Stadelman); [fschott@voaspokane.org](mailto:fschott@voaspokane.org); [aglothchapman@gmail.com](mailto:aglothchapman@gmail.com); [dalebriese82@gmail.com](mailto:dalebriese82@gmail.com); [jcode.wilcox@gmail.com](mailto:jcode.wilcox@gmail.com); [gage.spicer@betterhealthtogether.org](mailto:gage.spicer@betterhealthtogether.org); [jenniferh@ywcaspokane.org](mailto:jenniferh@ywcaspokane.org); [Shannon Boniface](mailto:Shannon.Boniface); [Cerecedes, Jennifer](mailto:Cerecedes.Jennifer); [arne21@comcast.net](mailto:arne21@comcast.net); [awoodard@spokanevalley.org](mailto:awoodard@spokanevalley.org); [bpeetz@spokanevalley.org](mailto:bpeetz@spokanevalley.org); [aschooley@spokanecounty.org](mailto:aschooley@spokanecounty.org); [Logan, Mary](mailto:Logan.Mary); [mmattke@wdcspokane.com](mailto:mmattke@wdcspokane.com); [erik.larson@dcyf.wa.gov](mailto:erik.larson@dcyf.wa.gov); [aanderson@spokanehousing.org](mailto:aanderson@spokanehousing.org); [Nichols, Cathrene](mailto:Nichols.Cathrene); [teamab@msn.com](mailto:teamab@msn.com); [Daniel@housingnavigator.org](mailto:Daniel@housingnavigator.org); [bdavenport2@ewu.edu](mailto:bdavenport2@ewu.edu); [robert.lippman11@gmail.com](mailto:robert.lippman11@gmail.com); [AndreyM@unitedwayspokane.org](mailto:AndreyM@unitedwayspokane.org); [JTCampbell@chas.org](mailto:JTCampbell@chas.org); [Finch, Eric](mailto:Finch.Eric); [Page, Heather](mailto:Page.Heather); [Burnett, Kelly](mailto:Burnett.Kelly); [Ramos III, Daniel](mailto:Ramos.III.Daniel); [Clifton, Kimberly](mailto:Clifton.Kimberly); [melissa@betterhealthtogether.org](mailto:melissa@betterhealthtogether.org); [kbruya@watrust.com](mailto:kbruya@watrust.com); [cpatterson@watrust.com](mailto:cpatterson@watrust.com); [erobison@spokanevalley.org](mailto:erobison@spokanevalley.org); [sgraves@familypromisespokane.org](mailto:sgraves@familypromisespokane.org); [fschott@voaspokane.org](mailto:fschott@voaspokane.org); [mchandler@voaspokane.org](mailto:mchandler@voaspokane.org); [cdorcheus@spokanecounty.org](mailto:cdorcheus@spokanecounty.org); [erice-sauer@help4women.org](mailto:erice-sauer@help4women.org); [juliush@unitedwayspokane.org](mailto:juliush@unitedwayspokane.org); [Aaron Riley](mailto:Aaron.Riley); [heather.eddy@cceasternwa.org](mailto:heather.eddy@cceasternwa.org); [charbert@familypromiseofspokane.org](mailto:charbert@familypromiseofspokane.org); [david.sackmann@cceasternwa.org](mailto:david.sackmann@cceasternwa.org); [erobison@spokanevalley.org](mailto:erobison@spokanevalley.org); [Shannon.dunkin@va.gov](mailto:Shannon.dunkin@va.gov); [morgans@unitedwayspokane.org](mailto:morgans@unitedwayspokane.org); [bcannon@voaspokane.org](mailto:bcannon@voaspokane.org); [gage.spicer@betterhealthtogether.org](mailto:gage.spicer@betterhealthtogether.org); [mchandler@voaspokane.org](mailto:mchandler@voaspokane.org); [redfoxconsultant@gmail.com](mailto:redfoxconsultant@gmail.com); [Davenport, Brian](mailto:Davenport.Brian)  
**Cc:** [Babb, Kimberly](mailto:Babb.Kimberly); [Pinto, RaMona](mailto:Pinto.RaMona); [Cerecedes, Jennifer](mailto:Cerecedes.Jennifer)  
**Subject:** Notification of FY2022 HUD Supplemental NOFO to Address Unsheltered Homelessness Ranked, Accepted, Reduced or Rejected Application Status  
**Date:** Wednesday, October 5, 2022 10:18:00 AM

---

Hello,

Please find the CoC Board approved rankings for the Supplemental NOFO to Address Unsheltered Homelessness posted at this link: [Continuum of Care RFP - City of Spokane, Washington \(spokanecity.org\)](https://spokanecity.org/Continuum-of-Care-RFP-City-of-Spokane-Washington)

In summary, the CoC Board voted to approve acceptance of all new projects submitted for this funding opportunity, as ranked by the RFP Committee. All three new projects scored well and each fill a need in the CoC geographic area. No projects were rejected, no amounts were reduced.

If HUD funds the CoC's supplemental application, then these projects would begin operations 8/1/2023.

Please let me know if you have any questions.

Best,

Heather



HEATHER PAGE | CITY OF SPOKANE | PROGRAM PROFESSIONAL, COMMUNITY HOUSING AND HUMAN SERVICES  
509.625.6578 | [hpage@spokanecity.org](mailto:hpage@spokanecity.org) | [spokanecity.org](https://spokanecity.org)



*Emails and attachments sent to or from the City, including personal information, are presumptively public records that are subject to disclosure. - Chapter 42.56 RCW*

**Confidential Notice:** This correspondence may be legally privileged and confidential. It is intended for the named

addressee(s) only. If you are not the authorized recipient, distribution or copying of this message is strictly forbidden. If you have received this correspondence in error, please notify me immediately and return or destroy this message and any attached files.



## Continuum of Care RFP

### FY 2022 Continuum of Care (CoC) Program Funds Available

The CoC Program is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, states, and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless; and to optimize self-sufficiency among those experiencing homelessness.

#### Supplemental New Projects

The United States Department of Housing and Urban Development released a Supplemental CoC Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness. In response to this new funding opportunity, the Spokane/Spokane County Regional CoC is initiating a Request for Proposals (RFP), for **new** CoC projects.

#### Related Documents

##### Continuum of Care FY 2022

##### Supplemental New Projects

- [FY2022 CoC Board Approved NOFO to Address Unsheltered Homelessness Project Rankings \(PDF 124 KB\)](#)
- [HUD CoC Supplemental NOFO New Project \(PDF 487 KB\)](#)
- [HUD CoC Supplemental NOFO Application - Joint TH-RRH \(Word 89 KB\)](#)
- [HUD CoC Supplemental NOFO Application - PSH \(Word 90 KB\)](#)

## Leveraging Housing Commitment



To: City of Spokane, CHHS Department  
 From: Spokane Housing Authority, WA055  
 Arielle Anderson, Director of Housing Assistance Programs  
 Re: Permanent Housing Subsidies & Non CoC Funded Projects  
 Date: October 5, 2022

Dear Jennifer Cerecedes,

Per your request I have collated all projects and providers that Spokane Housing Authority (SHA) currently assists either by way of PBV subsidy or through our Referral Voucher Program (RVP). It is our understanding that you would like a list of PBV Projects that provide Permanent Supportive Housing but who are not being funded by way of CoC dollars. Additionally, you have requested a list of current providers that SHA has entered into a MOU for our RVP, I will omit any providers that leverage existing CoC dollars with these vouchers (HCV and Mainstream).

Permanent Supportive Housing as of October 1, 2022 (123 total units):

PROJECT NAME	TOTAL # PBV UNITS	REQUIRED HOMELESS STATUS	TARGETED VOUCHERS INCLUDED	# OF TARGETED PROGRAM PBV's
Agnes Kehoe Place	10 of 25	Homeless	No	N/A
Carlyle	15	Homeless	Yes	15 Mainstream
Elm Street	9	Homeless	No	N/A
Newark	6	Homeless	No	N/A
Sinto Commons	22	Homeless	Yes	9 Mainstream
Transitions Cottages	25	Chronically Homeless	No	N/A
Summit View	26	Homeless	No	N/A
Walnut Corners	10	Homeless	No	N/A

Current RVP MOU's in place as of October 1, 2022 (43 Total Vouchers per month):

<b>Agency</b>	<b># of HCV/Mainstream Referrals Monthly Allotment</b>
Peer Spokane	2
Revive	2
Family Promise	2/7
Spokane County	4
Spokane Regional Health District	2/5
Pioneer Human Services	3
Transitions	2
Northeast Community Center	2
Frontier Behavioral Health	3
Freedom Consulting	2
WA Department of Social and Health Services	2/5

We hope you find this information helpful. Please do not hesitate to contact me should you have any further questions or need clarification.

Sincerely,

*Arielle Anderson*

Arielle M. Anderson  
Director of Housing Assistance Programs  
Spokane Housing Authority  
(509) 795-6126

## PHA Commitment



25 W. Nora Ave.  
Spokane, WA 99205  
[www.spokanehousing.org](http://www.spokanehousing.org)

To: City of Spokane, CHHS Department  
From: Spokane Housing Authority, WA055  
Arielle Anderson, Director of Housing Assistance Programs  
Re: Housing Choice Stability Vouchers  
Date: October 5, 2022

On September 28<sup>th</sup>, 2022, the Spokane County/City of Spokane Continuum of Care Board (CoC), unanimously approved the Executive Committee in writing a Letter of Commitment to collaborate with the Spokane Housing Authority (SHA) to:

1. Refer eligible households to SHA via Coordinated Entry for the Housing Stability Vouchers; and
2. Ensure that the entity/provider who is referring the household to the Stability Voucher subsidy commits to providing the household with supportive services both pre and post housing; and
3. Collaborate through the CoC Board to ensure a diverse feedback loop on how our community will prioritize households for this permanent housing subsidy.

The Spokane Housing Authority will submit our Registration of Interest by October 20, 2022 as the Letter of Commitment has been signed by the Chair of the CoC as of October 13, 2022.

SHA has attached the signed LOC to this letter for convenience.

Please do not hesitate to reach out should you have any questions.

Sincerely,

*Arielle Anderson*

Arielle Anderson  
Spokane Housing Authority  
Director of Housing Assistance Programs  
(509) 795-6126



☐ Phone: (509) 328-2953 ☐ TTY/TDD: 711 ☐  
☐ Fax: (509) 327-5246 ☐

If you or anyone in your family is a person with disabilities and you require a specific accommodation in order to fully utilize our programs and services, please contact the housing authority.





To: HUD  
From: Spokane Continuum of Care Executive Committee  
Re: Letter of Commitment for Housing Stability Vouchers  
PIH Notice 2022-24  
Date: October 12, 2022

On September 28<sup>th</sup>, 2022, the Spokane County/City of Spokane Continuum of Care Board (CoC), unanimously approved the Executive Committee in writing a Letter of Commitment to collaborate with the Spokane Housing Authority (SHA) to:

1. Refer eligible households to SHA via Coordinated Entry for the Housing Stability Vouchers; and
2. Ensure that the entity/provider who is referring the household to the Stability Voucher subsidy commits to providing the household with supportive services both pre and post housing; and
3. Collaborate through the CoC Board to ensure a diverse feedback loop on how our community will prioritize households for this permanent housing subsidy.

The Spokane Housing Authority will work closely with our HMIS Team to help build a referral and project enrollment for data tracking purposes. For any entities that may not have access to HMIS and are identified as a referral entity, we will work closely with the CoC, HMIS Sub Committee, SHA and satellite sites to ensure equal access into Coordinated Entry. Where we have a robust number of providers already accessing Coordinated Entry that are Victim Service Organizations, the CoC and the Housing Authority will actively recruit smaller organizations that may not have the resources available which would otherwise allow them access to our CE System.

Additionally, Veteran Service Organizations are entering into our local HMIS system but do not currently utilize CE since they operate as a Point In Time system (meaning they have no priority pool since they can readily offer RRH or TH to a veteran upon presenting as homeless or at imminent risk). However, our VSO's are satellite sites for Singles Homeless Coordinated Entry and actively enroll and refer through the CE system should a veteran household not meet their eligibility criteria.

We already have a large number of homeless and housing providers that actively use CE to connect households to a myriad of interventions, all of which integrate a strong support services model into their respective projects.

If approved, we are prepared to work closely with our Board, community providers and SHA to develop a MOU which will provide, in detail, how referrals and supportive services must be provided in our CE System.

We look forward to working with the Spokane Housing Authority in assisting them with connecting vulnerable households to the Housing Stability Vouchers.



Please reach out to Dale Briese, the current Chair of our CoC, should you have any questions or concerns.

Sincerely,

Dale Briese, CoC Chair

**Signature:** *Dale Briese*  
Dale Briese (Oct 13, 2022 16:11 PDT)

**Email:** [dalebriese82@gmail.com](mailto:dalebriese82@gmail.com)







# 2022 CoC SHA SV Letter of Commitment

Final Audit Report

2022-10-13

Created:	2022-10-13
By:	Arielle Anderson (aanderson@spokanehousing.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsU_VaJbEmedZJQcncY_yPPPudHAT1zU

## "2022 CoC SHA SV Letter of Commitment" History

-  Document created by Arielle Anderson (aanderson@spokanehousing.org)  
2022-10-13 - 10:15:51 PM GMT
-  Document emailed to dalebriese82@gmail.com for signature  
2022-10-13 - 10:16:07 PM GMT
-  Email viewed by dalebriese82@gmail.com  
2022-10-13 - 11:11:00 PM GMT
-  Signer dalebriese82@gmail.com entered name at signing as Dale Briese  
2022-10-13 - 11:11:32 PM GMT
-  Document e-signed by Dale Briese (dalebriese82@gmail.com)  
Signature Date: 2022-10-13 - 11:11:34 PM GMT - Time Source: server
-  Agreement completed.  
2022-10-13 - 11:11:34 PM GMT

## Lived Experience Support Letter





Dale Briese  
[dalebriese82@gmail.com](mailto:dalebriese82@gmail.com)

October 13, 2022

Re: Lived Experience Letter of Commitment

This letter affirms the Spokane Regional Continuum of Care's commitment to involving individuals with Lived Experience in policy and decision-making.

Our CoC places a high value on engaging the voices of people with lived experience through a variation of working groups and partnerships. The CoC has several sub-population-specific advisory boards composed of people with lived experience within its geographical area. Through partnerships with United Way, the Built for Zero, and the Anchor Community Initiatives programs, the CoC regularly engages with these advisory boards for feedback and ideas on how to end homelessness in Spokane County and to recruit members to the CoC subcommittees. People with lived experience serve on the CoC's subcommittees, influencing the policies and practices the subcommittees bring to the CoC Board for a vote. We ensure that every RFP review committee includes individuals with lived experience who actively engaged in the decision-making process for how projects are funded. The CoC considers this one of the most impactful committees of the board.

Our CoC has the following subcommittees that are either led by or include individuals with lived experience:

- Executive Committee
- RFP Committee
- Singles Committee
- Youth Advisory Board
- Veterans Committee

As Chair of the Board and an individual with lived experience, I am authorized to represent the working groups and subcommittees.

Sincerely,

A handwritten signature in blue ink that reads "Dale Briese".

Dale Briese  
Chair of the Board, Spokane Regional Continuum of Care

CoC Plan



## **Spokane City/County Continuum of Care Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs/ 5-Year Strategic Plan to Prevent and End Homelessness 2020 to 2025**

### **1. Introduction**

#### **Alignment with the Continuum of Care Mission**

The 5-Year Strategic Plan to Prevent and End Homelessness (“5-Year Plan”) is intended to align with the mission of the Continuum of Care (CoC), as the advisory body of the region’s homeless crisis response system. The CoC’s mission is to make homelessness rare, brief, and non-recurring by fostering shared responsibility among stakeholders and coordinating resources essential to the success of local plans to end homelessness.

#### **1.1 Objectives of the 5-Year Strategic Plan**

The plan follows guidance from the Washington State Department of Commerce, in association with HUD and the Spokane City/County Continuum of Care Board and Sub-Committees.

**Objective One:** Quickly identify and engage people experiencing homelessness.

**Objective Two:** Prioritization of homeless housing for people with the highest needs.

**Objective Three:** Effective and efficient homeless crisis response housing and services that swiftly moves people into stable permanent housing.

**Objective Four:** A projection of the impact of the fully implemented local plan on the number of households housed and the number of households left unsheltered, assuming existing resources and state policies.

**Objective Five:** Address racial disparities among people experiencing homelessness.

#### **P-1a. Development of New Units and Creation of Housing Opportunities–Leveraging Housing.**

- See Leveraging Housing Commitment Attachment

Spokane Housing Authority holds the MOUs and formal agreements for permanent housing project(s), including permanent supportive housing or rapid rehousing, that uses housing subsidies or subsidized housing units not funded through the CoC Program or ESG Program. The attachment provided by the Spokane Housing Authority details the agreements they currently hold.

## **P-1b. Development of New Units and Creation of Housing Opportunities–PHA Commitment.**

- See PHA Commitment Attachment

### **P-1c. Landlord Recruitment:**

1. To increase the rate of PH placement from shelter, TH, and RRH, the CoC reallocated resources and facilitated the acquisition of new resources to create new Landlord Liaison positions with local rental assistance providers, including the PHA, to provide more intentional relationship management with landlords and develop relationships with new landlords. The CoC has a Landlord Liaison Subcommittee, and the president of the Landlord Association, Daniel Klemme, is a member and sits on the CoC Board. These experts are codifying the CoC's strategy around landlord engagement, creating a unified set of standards for the LLs, developing a comprehensive landlord list, and engaging the landlord association more strategically.

2. In collaboration with the Spokane Housing Authority, the CoC created a Move On strategy to increase the rate individuals and families residing in PH projects retain their permanent housing or exit to permanent housing destinations. The strategies in the CoC's plan are: 1) Maximize resources to house people, especially where funds exist for targeted subpopulations (e.g., various funds such as VASH, HOPWA, SSVF, local grants, Office of Homeless Youth, and local organizations); 2) Improve data quality to minimize error responses to housing destination that impact "exits to permanent housing" and improves confidence in the data measuring this outcome; 3) Coordinated Entry collaborates with all shelters to ensure program participants are referred to coordinated entry and have access to the housing system at large.

3. In order to meet the growing need and improve system outcomes, the CoC continues to look towards adding additional housing units across intervention types, as well as increasing project performance measures, particularly in percentages of successful and permanent exits from the interventions.

## **P-3. Current Strategy to Identify, Shelter, and House Individuals and Families Experiencing Unsheltered Homelessness:**

### **P-3.a Current Street Outreach Strategy:**

1. Our CoC's street outreach approach is led by our Singles Homeless Coordinated Assessment (SHCA) provider (Spokane Neighborhood Action Partners) and a behavioral health provider in Spokane that is the local PATH recipient (Projects for Assistance in Transition from Homelessness). This team's target population is homeless adults with the longest lengths of homelessness. SHCA oversees satellite assessors in rural areas and areas with high numbers of unsheltered individuals, including encampments. Outreach teams from all the outreach projects visit areas of regular encampment activity in both the urban center of the CoC's geographic area and the outlying, more rural parts of the community.

2. Our CoC conducts street outreach daily. The increased number of projects funded has allowed the outreach team to expand its evening and weekend hours. Informational flyers, websites, apps,

and other forms of communication are used to advertise available housing and services to persons experiencing homelessness.

3. SHCA local data indicates that individuals occupying encampments are the least likely to request assistance by accessing shelter or coordinated entry. To address this gap, street outreach teams provide these individuals with food, water, and a first aid kit; refer them to emergency shelter; and provide them with a resource guide and detailed service map. Once a relationship has been developed, households are assessed by CE assessors for permanent housing. This can be done in the field or at a scheduled appointment at a satellite outreach site. A case management relationship is maintained until/unless a warm hand-off can be made to another provider or housing can be secured.

4. The CoC assesses individuals and families with the greatest vulnerabilities and barriers to housing at the coordinated entry point using the SPDAT. Priority is given based on scores, with priority consideration for those with the longest length-of-time homeless. The CoC's Street Outreach projects also target individuals with the longest lengths of homelessness who are living in places not meant for human habitation and connect them with services, including permanent housing resources. To address language barriers, service providers have translators available as needed.

6. Our CoC provides regular professional development and employment opportunities to individuals with lived experience of homelessness. People with lived experience participate on three committees to inform and guide systems change. These include the Youth Advisory Board, the Veterans Advisory Committee (VAC), and the Women's Leadership Group. For each of these groups, the individuals with lived experience are compensated for their time to participate in the group and as part of each group are provided with training and professional development opportunities to further engage with the systems change work.

Within the CoC projects and the broader community, agencies have made strides toward hiring individuals with lived experience. This includes changing hiring practices to prioritize lived experience on par with professional experience or education. Spokane Regional Health District is an example of changing practices. SRHD hired a Peer Navigator with lived experience for street outreach. Within our CoC, we are taking steps to coach and support projects and membership organizations on effective ways to support and retain employees with lived experience, particularly to ensure they have policies, procedures, and practices to actively avoid retraumatization. For example, being aware of what it would feel like to work for an agency that you've received services from before and being aware of the potential biases that can exist. Our CoC understands the value of ensuring that folks who have lived experiences are working in our field and will continue to ensure that membership organizations commit to staffing their agencies in that way and providing professional development.

**P-3.b. Current Strategy to Provide Immediate Access to Low-Barrier Shelter and Temporary Housing for Individuals and Families Experiencing Unsheltered Homelessness:**

1. The CoC has instituted minimum performance expectations for reduction in the length of time households are homeless as a performance outcome for all temporary housing projects. The CoC

facilitated greater connection to coordinated entry through collocation of satellite assessors within emergency shelters and greater access to permanent housing resources at emergency shelters and TH projects. The CoC has reprioritized its sheltering strategy from large shelters serving multiple populations to a series of targeted-capacity shelters with services tailored to meet the specific needs of the subpopulations they serve in order to rapidly move clients from shelter into permanent housing. In addition, the CoC continues to pursue tailored permanent housing resources for the populations for which transitional housing is considered a best practice, such as youth/young adults and survivors of domestic violence, to better facilitate rapid and stable exits to permanent housing.

2. The CoC assesses individuals and families with the greatest vulnerabilities and barriers to housing at the coordinated entry point using the SPDAT. Priority is given based on scores, with priority consideration for those with the longest length-of-time homeless. The CoC's Street Outreach projects also target individuals with the longest lengths of homelessness who are living in places not meant for human habitation and connect them with services, including permanent housing resources.

### **P-3.c Current Strategy to Provide Immediate Access to Low Barrier Permanent Housing for Individuals and Families Experiencing Unsheltered Homelessness.**

1. Our CoC has taken the following steps to work with the one PHA in our geographic area, Spokane Housing Authority, to adapt a homeless admission preference. SHA's Director of Housing Assistance Programs is a member of the CoC Board and serves on its Executive Committee. She serves as a bridge between the CoC and SHA's government board, and advocates for their consideration and adoption of admission preferences that target vulnerable populations to address specific needs. Over the past three years, the SHA has adopted preference policies that target those at-risk of homelessness and those who are chronically homeless. The limited homeless admission preference policy includes preferences for a family that includes at least one household member who is over the age of 18, but not more than 62 years of age, who has a disability, and who is transitioning out of institutional and other segregated settings, at serious risk of institutionalization, homeless, or at risk of becoming homeless.

As of 1/1/19, the PHA is a Housing Choice Voucher only agency. In addition, we have a local preference for our Referral Voucher Program, which pairs housing with supportive services agencies who serve primarily homeless clients. In addition, in approximately the past five years, SHA has allocated about 800 units of project-based vouchers (PBV) to permanent supportive housing for people experiencing homelessness. All PSH units served by SHA PBV have homeless preferences for admission for 75% of the units. In 2022 SHA released an RFP to expand the Referral voucher program. The result was an expansion of providers by 30. This expanded the reach for assisting households that are experiencing homelessness or are at imminent risk of experiencing homelessness.

The CoC Board Executive Committee is working with both Boards and stakeholders to phase in additional homeless-related preferences as they are adopted by the SHA Board. The SHA is currently completing a strategic planning process and is considering local preferences for

admission as part of this process. Ultimately, the SHA Board will continue to review homeless preference-related recommendations and adopt as appropriate.

#### **P-4. Updating the CoC's Strategy to Identify, Shelter, and House Individuals Experiencing Unsheltered Homelessness with Data and Performance.**

The City of Spokane has moved towards performance-based funding in its most recent five-year funding cycle for state and local funds. As part of this, the City of Spokane released a Performance Management Plan that was approved by the CoC Board. The Performance Management Plan sets both minimum performance standards and performance targets for all homeless service projects. Funding decisions will be made, in part, based on performance achieved by projects on an annual basis, ensuring that the community is investing in interventions that are meeting or exceeding outcomes for our system.

#### **Basics of Performance Measurement**

##### ***System Performance Targets***

For Spokane City/County CoC purposes, the system is defined as all publicly funded homeless services projects operating within the geography of the CoC. Measuring performance of the system is important, as it helps us understand how well we are doing at addressing and ending homelessness. Additionally, it can help our community identify areas of the system that could be replicated or may need improvement. Lastly, as part of the CoC Program regulations, HUD is requiring that all CoCs monitor the performance of their system. In order to drive better outcomes for participants in the homeless system and to achieve the goal of ending homelessness for all populations, the Spokane City/County CoC has set 5-year system targets for all performance measures deemed key indicators of high performing systems. All projects within the homeless system are expected to make progress towards the system targets for all applicable project performance measures.

##### ***Minimum Performance Standards***

Measuring the performance of homeless assistance projects is critical for a number of reasons. It helps us understand how well projects are doing at ending homelessness, as well as what issues projects may need to improve upon. It helps us identify project types/models that may be more successful at ending homelessness than others. Additionally, HUD, the WA State Department of Commerce, and other key funders require project performance reporting and monitoring. In order to help drive system performance, the Spokane City/County CoC has set minimum performance standards that funded projects are expected to maintain over the course of the 5-year award period.

##### ***Setting Performance Objectives***

The CoC Funding and RFP Committee charged the CHHS Department with creating this Performance Management Plan, including setting the minimum performance standards and system performance targets, in order to establish a system performance improvement strategy for the CoC and an annual review process for projects funded under the City's 5-year RFP. CHHS staff considered HUD's project performance objectives and system performance measures, Commerce's system performance expectations, and Spokane City/County projects' combined

performance on those objectives in determining where to set minimum standards and system targets for the CoC’s project portfolio. CHHS reviewed current projects’ performance, as well as anecdotal community and project information, to help determine what goal to set.

4-1a. For street outreach projects are monitored for their performance quarterly. Projects or system components with high rates of returns to homelessness are assessed and assistance is provided to increase housing stability. Data is shared with CoC subcommittees on population-specific information to inform and improve service delivery and strategic planning.

4-1b. The CoC CMIS system links dozens of participating service providers and is a requirement for CoC projects.

4-1.c The CoC is working to increase the number of providers participating in HMIS data collection and opening a new emergency shelter beds facility.

Starting October 1, 2022, the largest faith-based emergency shelter provider in our CoC, along with other smaller non-HMIS participating emergency shelters, will begin entering their bed inventory into a centralized shelter portal. Although this participation will not be in the HMIS, it is an incremental and positive step towards collaboration between the HMIS lead agency and non- HMIS participating emergency shelters. Over the next 12 months, the CoC will continue to encourage partnership by providing funding opportunities for this organization to participate in the HMIS and increase bed coverage for this project type. The HMIS lead agency will request that the CoC put a standing agenda item to discuss strategies to onboard non-HMIS participating emergency shelters to increase bed coverage rate. The official CMIS committee of the CoC will also put this as a standing agenda item to discuss solutions.

In September 2022, the City of Spokane opened a large shelter project that will bring online 200 new emergency shelter beds. This facility will help increase the bed coverage rate for emergency shelters in the 2023 Housing Inventory Count.

<b><i>Street Outreach Performance Measures</i></b>		
<b>Measure</b>	<b>Minimum Performance Standard</b>	<b>System Performance Target</b>
Exits to Permanent Housing (SPM Metric 7a.1)	At least 40% of persons in Street Outreach (SO) projects will move into permanent housing at exit.	At least 50% of persons in Street Outreach (SO) projects will move into permanent housing at exit
Exits to Temporary or Institutional Settings (SPM Metric 7a.1)	At least 25% of persons in SO projects will move to certain temporary and institutional settings at program exit	At least 30% of persons in SO projects will move to certain temporary and institutional settings at program exit
Successful Exits from Street Outreach (SPM Metric 7a.1)	At least 65% of persons in SO projects will move into permanent housing or to certain temporary and	At least 80% of persons in SO projects will move into permanent housing or to certain temporary and



	institutional settings at program exit	institutional settings at program exit
Returns to Homelessness (SPM Metric 2b)	SO projects will have no more than 20% of adults who exited to permanent housing return to homelessness within two years of exit	SO projects will have no more than 10% of adults who exited to permanent housing return homelessness within two years of exit
Average Length of Time to Date of Engagement	The average length of time for persons enrolled in SO projects between enrollment and the person's date of engagement shall be no greater than 60 days	The average length of time for persons enrolled in SO projects between enrollment and the person's date of engagement shall be no greater than 30 days
Serving those with the Long Lengths of Homelessness	At least 64% of persons served by SO projects will have lengths of homelessness greater than 12 months	At least 75% of persons served by SO projects will have lengths of homelessness greater than 12 months

4-2a. For low-barrier shelter and temporary accommodations projects are monitored for their performance quarterly. Projects or system components with high rates of returns to homelessness are assessed and assistance is provided to increase housing stability. Data is shared with CoC subcommittees on population-specific information to inform and improve service delivery and strategic planning.

4-2b. The CoC has instituted minimum performance expectations for reduction in the length of time households are homeless as a performance outcome for all temporary housing projects. The CoC facilitated greater connection to coordinated entry through collocation of satellite assessors within emergency shelters and greater access to permanent housing resources at emergency shelters and TH projects. The CoC has reprioritized its sheltering strategy from large shelters serving multiple populations to a series of targeted-capacity shelters with services tailored to meet the specific needs of the subpopulations they serve in order to rapidly move clients from shelter into permanent housing. In addition, the CoC continues to pursue tailored permanent housing resources for the populations for which transitional housing is considered a best practice, such as youth/young adults and survivors of domestic violence, to better facilitate rapid and stable exits to permanent housing.

<b><i>Night-by-night Emergency Shelter Projects Performance Measures</i></b>		
<b>Measure</b>	<b>Minimum Performance Standard</b>	<b>System Performance Target</b>
Length of Time Homeless in ES (SPM Metric 1a.1)	Emergency Shelter (ES) projects will have an average length of stay of no more than 90 days	Emergency Shelter (ES) projects will have an average length of stay of no more than 30 days
Exits to Permanent Housing (SPM Metric 7b.1)	At least 40% of persons in ES projects will move into permanent housing at exit	At least 50% of persons in ES projects will move into permanent housing at exit

Returns to Homelessness (SPM Metric 2b)	ES projects will have no more than 20% of adults who exited to permanent housing return to homelessness within two years of exit	ES projects will have no more than 10% adults who exited to permanent housing return to homelessness within two years of exit
Average Length of Time to Date of Engagement	The average length of time for persons enrolled in ES projects between enrollment and the person's date of engagement shall be no greater than 30 days	The average length of time for persons enrolled in ES projects between enrollment and the person's date of engagement shall be no greater than 10 days

<b><i>Continuous Stay Emergency Shelter Projects Performance Measures</i></b>		
<b>Measure</b>	<b>Minimum Performance Standard</b>	<b>System Performance Target</b>
Length of Time Homeless in ES (SPM Metric 1a.1)	Emergency Shelter (ES) projects will have an average length of stay of no more than 90 days	Emergency Shelter (ES) projects will have an average length of stay of no more than 30 days
Exits to Permanent Housing (SPM Metric 7b.1)	At least 55% of persons in ES projects will move into permanent housing at exit	At least 80% of persons in ES projects will move into permanent housing at exit
Returns to Homelessness (SPM Metric 2b)	ES projects will have no more than 20% of adults who exited to permanent housing return to homelessness within two years of exit	ES projects will have no more than 10% adults who exited to permanent housing return to homelessness within two years of exit
Average Rate of Utilization	The average numbers of persons enrolled in ES projects per night will represent no less than the 85% of projects' total bed inventory	The average numbers of persons enrolled in ES projects per night will represent no less than the 95% of projects' total bed inventory

<b><i>Transitional Housing Projects Performance Measures</i></b>		
<b>Measure</b>	<b>Minimum Performance Standard</b>	<b>System Performance Target</b>
Length of Time Homeless in TH (SPM Metric 1a.2)	Transitional Housing (TH) projects will have an average length of stay of no more than 160 days (270 for youth and young adult projects)	Transitional Housing (TH) projects will have an average length of stay of no more than 90 days (120 for youth and young adult projects)
Exits to Permanent Housing (SPM Metric 7b.1)	At least 55% of persons in TH projects will move into permanent housing at exit	At least 80% of persons in TH projects will move into permanent housing at exit

Employment Income and Growth (SPM Metric 4.6)	At least 35% of persons in TH projects will gain or increase employment or non-employment cash income at exit	At least 50% of persons in TH projects will gain or increase employment or non-employment cash income at exit
Returns to Homelessness (SPM Metric 2b)	TH projects will have no more than 10% of adults who exited to permanent housing return to homelessness within two years of exit	TH projects will have no more than 5% adults who exited to permanent housing return to homelessness within two years of exit
Average Rate of Utilization	The average numbers of persons enrolled in ES projects per night will represent no less than the 85% of projects' total bed inventory	The average numbers of persons enrolled in ES projects per night will represent no less than the 95% of projects' total bed inventory

<b><i>Rapid Re-Housing Projects Performance Measures</i></b>		
<b>Measure</b>	<b>Minimum Performance Standard</b>	<b>System Performance Target</b>
Rapid Placement into Permanent Housing	RRH projects will place persons into permanent housing within 30 days of project entry	RRH projects will place persons into permanent housing within 20 days of project entry
Exits to Permanent Housing (SPM Metric 7b.1)	At least 70% of persons in RRH projects will move into permanent housing at exit	At least 80% of persons in RRH projects will move into permanent housing at exit
Employment Income and Growth (SPM Metric 4.6)	At least 20% of persons in TH projects will gain or increase employment or non-employment cash income at exit	At least 40% of persons in TH projects will gain or increase employment or non-employment cash income at exit
Returns to Homelessness (SPM Metric 2b)	ES projects will have no more than 20% of adults who exited to permanent housing return to homelessness within two years of exit	ES projects will have no more than 10% adults who exited to permanent housing return to homelessness within two years of exit

<b><i>Permanent Supportive Housing/Other Permanent Housing Projects Performance Measures</i></b>		
<b>Measure</b>	<b>Minimum Performance Standard</b>	<b>System Performance Target</b>
Exits to or Retention of Permanent Housing (SPM Metric 7b.2)	At least 93% of housed persons remain in Permanent Supportive Housing (PSH) project or exit to permanent	At least 95% of housed persons remain in Permanent Supportive Housing (PSH) project or exit to permanent

	housing (PH) as of the end of the reporting period or at program exit	housing (PH) as of the end of the reporting period or at program exit
Employment and Income Growth for Stayers (SPM Metric 4.3)	At least 50% of persons entering a PSH project will gain or increase employment or non-employment cash income during the reporting period or at annual assessment	At least 55% of persons entering a PSH project will gain or increase employment or non-employment cash income during the reporting period or at annual assessment
Employment Income and Growth (SPM Metric 4.6)	At least 45% of persons entering a PSH project will gain or increase employment or non-employment cash income at exit	At least 50% of persons entering a PSH project will gain or increase employment or non-employment cash income at exit
Returns to Homelessness (SPM Metric 2b)	PSH projects will have no more than 5% of adults who exited to permanent housing return to homelessness within two years of exit	PSH projects will have no more than 3% of adults who exited to permanent housing return to homelessness within two years of exit
Average Rate of Utilization	The average numbers of persons enrolled in PSH projects per night will represent no less than the 85% of projects' total bed inventory	The average numbers of persons enrolled in PSH projects per night will represent no less than the 95% of projects' total bed inventory

**P-5. Identify and Prioritize Households Experiencing or with Histories of Unsheltered Homelessness.**

The projects submitted under this special NOFO will specifically support households with the highest service needs and histories of unsheltered homelessness.

The Health and Justice Recovery Alliance (HJRA) plans as follows:

1. **Conducting coordinated and comprehensive outreach:** HJRA’s outreach team will coordinate with community wide outreach efforts and utilize a high contact, relational outreach. By providing outreach 5 days a week and maintaining a 24/7 response line, HJRA will identify people who meet the severe service need criteria, do case management in the field, assist with transportation needs, and provide direct connections to partner resources and HJRA’s Care Team.
2. **Providing access to low-barrier shelter and other temporary accommodations:** HJRA will provide 1 low-barrier shelter bed for participants of this program and HRJA’s Care Team will facilitate connections to other temporary accommodations.
3. **Providing immediate access to low-barrier permanent housing:** HJRA will provide robust support through the Care Team, flexible funding to address barriers participants

have to accessing housing, and coordinate closely with SHCA in order to facilitate expedient access to low-barrier permanent housing.

4. **Leveraging mainstream housing and healthcare resources:** HJRA will leverage healthcare and housing partnerships to support participants to achieve whole person stability, access mainstream stabilizing resources (food stamps, TANF, health insurance, SSI/SSDI etc.), streamline discharge planning, reduce emergency systems use, and maintain long-term affordable permanent housing. HJRA's partnership with local health systems will provide increased access to health/behavioral health resources.
5. **Supporting underserved communities, identifying barriers that led to any disparities, supporting equitable community development:** This project prioritizes underserved communities and provides intensive services to mitigate barriers to stability. HJRA participates in every level of advocacy and community planning for equitable community development, centering the voice of those underserved/marginalized by major systems of care, and making programmatic and policy adjustments to reduce disparities.
6. **Involving individuals with lived experience in decision making:** HJRA honors and embeds lived experience in all aspects of the project design and implementation through intentionally developing a workforce, leadership team, and board of directors that have lived experience and are trained peers.

**Family Promise of Spokane's** project under this special NOFO will provide families experiencing homelessness with temporary emergency housing, rapid rehousing case management, and up to 24 months of wraparound supportive services. Our programs utilize the Housing First Model, meaning our Case Managers assist families in securing permanent or stable housing as soon as possible. Then, FPS's Housing & Stabilization program provides case management, service referrals, and life-skills courses for up to two years after a family has exited the emergency housing program to assist their transition into their new community. Over the last year, FPS has enrolled 557 unduplicated individuals into our emergency shelter program, 50% being 17 or younger. 47% of these individuals moved into permanent housing, with over 90% retaining housing and self-sufficiency.

**Transitions** of Spokane proposes to add a full time case manager/outreach staff position to provide supplemental case management at area shelters, treatment centers, and other venues whose capacity are currently unable to keep up with demand.

#### **P-6. Involving Individuals with Lived Experience of Homelessness in Decision Making– Meaningful Outreach.**

A. The Spokane CoC places a high value on engaging the voices of people with lived experience. The CoC has monthly representation at the Spokane Homeless Coalition, a diverse membership of over 1200 community members many of whom are currently experiencing homelessness or who have lived experience. Through the Spokane Homeless Coalition, the CoC advertises open Board positions and encourages community involvement in the CoC subcommittees. The Spokane Homeless Coalition also provides feedback and suggestions for intervention under consideration by the CoC.

The CoC has several sub-population-specific advisory boards composed of people with lived experience within its geographical area. Through partnerships with United Way as well as the Built for Zero and the Anchor Community Initiatives programs, the CoC regularly engages with these advisory boards for feedback and ideas on how to end homelessness in Spokane County, and to recruit members to the CoC subcommittees. People with lived experience serve on the CoC's subcommittees, influencing the policies and practices the subcommittees bring to the CoC Board for vote.

People with lived experience also have very important decision-making authority on CoC-wide funding decisions through their participation in the RFP Committee. In addition, our CoC board's current Chair is a person with lived experience.

Our CoC provides regular professional development and employment opportunities to individuals with lived experience of homelessness. People with lived experience participate on three committees to inform and guide systems change. These include the Youth Advisory Board, the Veterans Advisory Committee (VAC), and the Women's Leadership Group. For each of these groups, the individuals with lived experience are compensated for their time to participate in the group and as part of each group are provided with training and professional development opportunities to further engage with the systems change work.

Within the CoC projects and the broader community, agencies have made strides toward hiring individuals with lived experience. This includes changing hiring practices to prioritize lived experience on par with professional experience or education. Within our CoC, we are taking steps to coach and support projects and membership organizations on effective ways to support and retain employees with lived experience, particularly to ensure they have policies, procedures, and practices to actively avoid retraumatization. For example, being aware of what it would feel like to work for an agency that you've received services from before and being aware of the potential biases that can exist. Our CoC understands the value of ensuring that folks who have lived experiences are working in our field and will continue to ensure that membership organizations commit to staffing their agencies in that way and providing professional development.

The Spokane CoC receives feedback and suggestions regularly from individuals with lived experience through the CoC subcommittees, CoC Board members with lived experience, RFP Committee members with lived experience, and through the lived experience advisory groups. A survey of individuals at right-of-way encampments within the CoC geographic area most recently provided the CoC with information regarding preferences in sheltering options. CoC housing and service providers regularly collect feedback and suggestions from individuals and households served through their programs, communicating that information to the CoC through the subcommittees and the CoC Board meetings.

Changes in CoC policies, procedures, practices, and intervention are changed because of the feedback received from individuals with lived experience, particularly related to the challenges identified by people with lived experience. For example, a preference for non-congregate sheltering and housing options was expressed by the residents of encampments during a recent survey as a barrier to using current temporary housing options. CoC providers responded by

submitting proposals for funding non-congregate options through recent RFPs posted within the CoC geographic area. Transportation between shelters, housing projects, and support service providers has been identified as a challenge for individuals experiencing homelessness. The CoC responded through project allocation of supportive services funds to the purchase of bus passes for program participants. Accessing Coordinated Entry assessors was identified as a challenge, which led CoC providers to open satellite assessment locations and send assessors to current encampments. Shelters adjusted check-in times and/or provided accommodations to individuals experiencing homelessness when their work schedule prevents them from being present at posted check-in times as a result of feedback received from people experiencing homelessness.

**P-6a. Involving Individuals with Lived Experience of Homelessness in Decision Making– Letter of Support from Working Group Comprised of Individuals with Lived Experience of Homelessness**

- See Lived Experience Support Letter

**P-7. Supporting Underserved Communities and Supporting Equitable Community Development.**

1. To analyze whether racial disparities are present, our CoC uses the Washington State Department of Commerce Equity Analysis Tool, which is based on HUD's CoC Analysis Tool. This tool compares the Point-In-Time Count against American Community Survey Data, which allows our CoC to identify increases or decreases in racial disparity across our geographic area. We also used data from the Coordinated Assessment's SPDAT and the PIT count to identify that racial minority groups experience homelessness at a higher rate than whites in Spokane county.

3. The CoC and homeless providers are taking a number of steps to address disparities in the provision or outcomes of homeless assistance. One of the steps is working to identify those disparities. Under the leadership of the CoC Board Chair, who has lived experience and is a member of the LGBTQ Community, providers review population data by race, ethnicity, sexual orientation, and gender identity on a monthly basis to understand how these groups are being served and what disparities exist compared to white, heterosexual, and Cisgendered peers. With that information, providers can bring attention to the identified disparities and begin to implement systems changes to address them.

One of the steps taken that has been successful is the implementation of a centralized diversion fund, which supports historically marginalized identities at a higher rate than Coordinated Entry alone. Working in tandem with CE, diversion funding helps providers meet the needs of groups that are not having their needs met in the current system.

In February 2022, the CoC passed a prioritization for PSH to prioritize adults over age 60 and youth and adults aged 18-24 at a rate proportional to their percentage of the population for PSH units. This was done because the data showed disparities in access to services for those two populations. The CE System is now working to prioritize those same individuals.

To address known disparities among LGBTQ+ people of color, the CoC began to conduct case conferencing to prioritize their placement. Data shows the disparity has been corrected, so we are

now looking upstream to identify strategies to reduce and/or prevent the number of homeless individuals overall.

Our CoC is also working on identifying a new assessment tool to use in Coordinated Entry. Our CE Subcommittee is discussing local concerns about equity, and our goal is to collaborate to find a new assessment tool or create one.