

Eviction Prevention Scoring Rubric

NOFA Title: Eviction Prevention
Project Applicant: [Click or tap here to enter text.](#)
Reviewer: [Click or tap here to enter text.](#)

Item Description	Points	Notes/Comments
<p>Provider Experience Managing Eviction Prevention Funds (20 Points) Assess the provider's experience in managing eviction prevention or similar funds. Look for evidence of past success, measurable outcomes, and a demonstrated understanding of fund allocation requirements.</p>		
<p>Quality of Provider's Intake and Assessment Process & Capability to Handle High Volume (20 Points) Evaluate the provider's intake and assessment process for effectiveness and scalability. Consider whether the process is designed to handle high volumes efficiently and includes clear strategies for scaling as demand increases.</p>		
<p>Quality of Plan for Outreach to Connect with Households (20 Points) Review the provider's outreach plan to determine how it will connect with households in need. Look for specific and identified organizations (such as Tenant Support Groups), strategies, targeted approaches, and clear goals for reaching eligible participants</p>		
<p>Quality of Plan & Feasibility of Scope and Ability to Mobilize Funds within 6-Month Period (20 Points) Examine the provider's plan to mobilize funds within the required 6-month period. Consider the plan's feasibility, including timelines, resource allocation, and realistic milestones.</p>		
<p>Quality of Documented Experience and Qualifications of Staff for Financial Reporting, Management, and Frontline (10 Points) Assess the qualifications and experience of key staff involved in financial reporting, management, and frontline roles. Look for documentation that demonstrates relevant expertise and capability.</p>		
<p>Quality of Documentation Provider Has Regarding Collaboration with Coordinated Entry (10 Points) Evaluate the provider's history of collaboration with coordinated entry systems. Look for documented examples of past partnerships, shared processes, and evidence of effective coordination.</p>		
Total points awarded of 100		

Scoring Guidance

1. Provider Experience Managing Eviction Prevention Funds (20 Points)

- **18-20 Points:** Provider has extensive experience (e.g., multiple years) managing eviction prevention or similar housing assistance funds, with documented success in fund allocation and measurable outcomes.
- **14-17 Points:** Provider has moderate experience managing similar funds, with a few gaps in documentation or specific examples of success but demonstrates a clear understanding of eviction prevention goals.
- **10-13 Points:** Provider has limited or mixed experience in managing relevant funds, with some evidence of success but lacking detailed examples.
- **5-9 Points:** Provider has minimal experience managing eviction prevention funds or similar; lacks substantial evidence of outcomes.
- **0-4 Points:** Provider has no relevant experience or documentation to demonstrate capability in managing such funds.

2. Quality of Provider's Intake and Assessment Process & Capability to Handle High Volume (20 Points)

- **18-20 Points:** Provider has a well-documented, efficient intake and assessment process specifically designed to handle high volumes. Processes are streamlined, data-driven, and include clear strategies for scaling as demand increases.
- **14-17 Points:** Provider has a solid intake and assessment process, with some capacity for handling high volumes, though scalability or specific high-volume handling mechanisms are less robust.
- **10-13 Points:** Provider has a basic intake and assessment process, but limited demonstrated capability to handle high volumes or lacks clarity in scalability plans.
- **5-9 Points:** Intake and assessment process is minimal or poorly documented, with significant concerns about handling high volumes.
- **0-4 Points:** No clear intake or assessment process provided, or process is inadequate for expected volume.

3. Quality of Plan for Outreach to Connect with Households (20 Points)

- **18-20 Points:** Provider has a comprehensive outreach plan with targeted strategies (such as Tenant Support Groups) for reaching households in need, including innovative approaches and specific outreach goals.
- **14-17 Points:** Provider's outreach plan is solid and includes key strategies for reaching households, though it may lack some specificity or innovative approaches.
- **10-13 Points:** Outreach plan is outlined but lacks sufficient detail or includes limited strategies for effectively connecting with households.
- **5-9 Points:** Outreach plan is minimal, lacking clear methods or strategies for effectively reaching target households.
- **0-4 Points:** No outreach plan provided, or plan is vague and unlikely to effectively connect with households.

4. Quality of Plan & Feasibility of Scope and Ability to Mobilize Funds within 6-Month Period (20 Points)

- **18-20 Points:** Provider presents a detailed and realistic mobilization plan with clearly defined timelines, milestones, and resource allocation, demonstrating a strong likelihood of success within 6 months.
- **14-17 Points:** Provider's plan is generally feasible with a clear scope and timeline, though minor gaps in resource allocation or timelines may exist.
- **10-13 Points:** Plan is outlined but lacks detail in timeline or resources, with some concerns about feasibility within the 6-month timeframe.
- **5-9 Points:** Mobilization plan is minimal or lacks feasibility, with substantial concerns about meeting the 6-month target.
- **0-4 Points:** No mobilization plan provided, or plan is insufficient and unlikely to succeed within the required timeframe.

5. Quality of Documented Experience and Qualifications of Staff for Financial Reporting, Management, and Frontline (10 Points)

- **9-10 Points:** Provider has highly qualified staff with documented experience in financial reporting, management, and frontline roles, with clear examples of relevant qualifications and experience.
- **7-8 Points:** Provider has adequately qualified staff with experience in relevant roles, though documentation may lack some specificity.
- **5-6 Points:** Provider's staff have basic qualifications and experience but lack specific experience in financial reporting or frontline roles related to eviction prevention.
- **3-4 Points:** Limited documentation of staff qualifications, with concerns about capability in key roles.
- **0-2 Points:** No documentation of staff qualifications provided, or staff lack relevant experience.

6. Quality of Documentation Provider Has Regarding Collaboration with Coordinated Entry (10 Points)

- **9-10 Points:** Provider demonstrates strong collaboration with coordinated entry systems, with well-documented past collaborations, joint processes, and clear evidence of effective partnership.
- **7-8 Points:** Provider has some experience with coordinated entry, with documented examples of collaboration, though details may be limited.
- **5-6 Points:** Provider has minimal experience with coordinated entry, with basic documentation showing occasional collaboration.
- **3-4 Points:** Provider has limited documentation of collaboration with coordinated entry, with little evidence of coordination.
- **0-2 Points:** No documentation provided on collaboration with coordinated entry, or no evidence of any partnership.