

**PY 2025 CDBG CAPITAL/HOME REHABILITATION/HOMEOWNERSHIP PROGRAM
APPLICATION REVIEW**

SCORE SUMMARY

APPLICANT:

DATE:

SECTION	POINTS AWARDED	AVAILABLE POINTS
1. Project Scope/Conceptual Soundness		30
2. Budget/Financial Feasibility		25
3. Organizational Capacity		25
4. Project Readiness		20

TOTAL SCORE ____ OUT OF 100

REVIEWER NOTES:

Project Scope/Conceptual Soundness	POINTS AWARDED	AVAILABLE POINTS
The project design and scope of work are consistent and feasible and respond to an identified community need.		6
The site, structure, location, and program design are appropriate for the proposed beneficiaries.		6
Elements of the project concept meet all threshold and eligibility requirements of the funding sources, including affordability.		6
The project will work to promote fair housing, and/or includes partnerships between organizations that work to reduce disparities in housing, and who serve marginalized and impacted communities.		6
Project addresses RFP and community priorities.		6
SECTION TOTAL		30

Budget/Financial Feasibility	POINTS AWARDED	AVAILABLE POINTS
Budget forms are consistent, accurate, and thorough. Estimates and costs are reasonable and well supported or justified.		6
The proposed budget covers the total costs for the project and identifies the total funds committed to the project.		7
A rigorous attempt to leverage other funds is documented. Documentation of conditional and committed funds is included.		6
Budget forms indicate sufficient cash flow to maintain and operate the project in a prudent and responsible manner for the length of commitment.		6
SECTION TOTAL		25

Organizational Capacity	POINTS AWARDED	AVAILABLE POINTS
The skills and experience of the applicant and project team are appropriate to the size and complexity of the project.		6
The applicant organization is fiscally sound and has adequate financial management systems and practices in place to manage the award in accordance with 2 CFR 200.		7
The applicant organization has realistically assessed obstacles and challenges, including shortfalls in organizational expertise, and has a reasonable mitigation plan to address them.		6
The project's management plan assures reasonable operation and maintenance of the project or program for the length of commitment.		6
SECTION TOTAL		25

Project Readiness	POINTS AWARDED	AVAILABLE POINTS
The project schedule is well-thought out, complete, and potential delays have been considered.		10
The project's scope of work, proposed budget and project timeline indicate that the project will be completed, and CDBG funds spent out within the contract term.		10
SECTION TOTAL		20