

2024 HOUSING-RELATED SERVICES APPLICATION REVIEW

SCORE SUMMARY

APPLICANT:

DATE:

SECTION	POINTS AWARDED	AVAILABLE POINTS
1. Project Scope		38
2. Budget/Financial Feasibility		32
3. Service Provider Capacity and Project Readiness		30

TOTAL SCORE ____ OUT OF 100

REVIEWER
NOTES:

Project Scope	POINTS AWARDED	AVAILABLE POINTS
The project is well-defined. It is easy to understand the services offered, how the services will be offered, the intake process, and the process for determining household eligibility.		7
Support for all the qualifying populations has been addressed in the proposal. The project promotes fair housing.		7
Project objectives and a process for measuring project outcomes is identified.		7
Services are accessible to the qualifying populations. If services are not offered onsite, transportation is provided for in the proposal.		7
Project addresses RFP and community priorities.		5
Project opportunities/benefits outweigh the challenges and risks		5
SECTION TOTAL		38

Budget/Financial Feasibility	POINTS AWARDED	AVAILABLE POINTS
The proposed budget covers the total costs for the project and identifies the total funds committed to the project.		7
Budget is consistent with eligible, reasonable, and justified costs.		7
Current projects in the service provider’s portfolio are fiscally healthy, no audit findings, no public reports of fiscal instability.		6
The service provider has developed a financial plan for sustaining services beyond the three-year contract term.		6
Other funding is available to offset costs not covered by City funding.		6
SECTION TOTAL		32

Organizational Capacity and Project Readiness	POINTS AWARDED	AVAILABLE POINTS
The service provider has experience successfully offering supportive services and/or working with the qualifying populations or has partnered with an organization that has experience.		5
Service staff is experienced, staff turn-over is low, staff meet the standard requirements for like positions.		5
The service provider has adequate financial management systems and practices in place to manage the award in accordance with 2 CFR 200		5
Project can be fully operational within 6 months.		5
A hiring plan is developed, and staff can be in place within four months.		5
Private funding contributes to the total funds committed to the project.		5
SECTION TOTAL		30