



2018 Community, Housing, and Human Services Notice of Funding Availability – Capital Programs

Frequently Asked Questions (FAQ's)

QUESTION: What types of projects/activities can these funds be used to support?

Answer: *Funds available in this funding notice come from the Community Development Block Grant Program (CDBG). This is a federally funded program with the express intent of primarily benefiting low and moderate income individuals (annual incomes less than 80% area median income). Eligible activities under this notice include acquisition of real property, rehabilitation of real property, public facilities*

QUESTION: What is the source of these funds?

Answer: *Funding to support this notice of funding availability comes from the Department of Housing and Urban Development (HUD) and the Community Development Block Grant Program (24 CFR Part 570).*

QUESTION: What is the maximum amount of funds that can be requested through this NOFA?

Answer: *Maximum amount of funds requested is capped at the total amount of funds available in this funding notice.*

QUESTION: What is the minimum amount of funds that can be requested through this NOFA?

Answer: *\$250,000.00*

QUESTION: Who can apply for these funds? I was told these funds are reserved for nonprofit social service providers?

Answer: *Funding is available to any applicant whose proposal will primarily serve low and moderate income individuals, or families. All applicants will be subject to an internal risk assessment by CHHS staff to determine aptitude for administering federal funds.*

QUESTION: What is included in the applicant risk assessment?

Answer: *Applicants are required to submit a completed risk assessment as part of their complete application. Applicants will be required to detail their experience managing public and/or private funds, staffing, financial management, organizational policies and procedures, audit reports, and past performance. Applicants must also be registered with the System for Award Management (SAM), have a valid tax ID number, registration number with Dun & Bradstreet. For additional information please refer to the funding notice.*

QUESTION: Is this part of the 5-year services funding notice?

Answer: *No, this funding notice is specific to activities related to real property acquisition, rehabilitation and public facilities. CHHS will issue a separate notice of funding availability specific to services and general operation support.*

QUESTION: Can I build a new homeless shelter with these funds?

Answer: *Yes, funds from this notice may be used to purchase land and build a new homeless shelter. These funds may also be used to acquire existing real estate for the purpose of rehabilitation for an emergency shelter. Operational funds are included in this funding notice.*

QUESTION: How can I learn more about this funding notice?

Answer: *Attend one of the technical assistance workshops listed in the funding notice. CHHS staff will also have time set-aside for one-on-one technical assistance. RSVP is required at least 24 hours in advance with CHHS staff.*

QUESTION: What are the geographic limitations of this funding notice?

Answer: *This funding notice is specific to projects located within the City of Spokane urban growth boundary.*

QUESTION: Can a City of Spokane designated Public Development Authority (PDA) apply under this funding notice?

Answer: *Yes, PDS's are encouraged to apply under this funding notice. All requests for funding must meet the CDBG national objective of primarily benefiting low and moderate income individuals/families. Examples might include public facility improvements (streets and underground infrastructure). Please consult with CHHS for more information regarding eligibility determination.*

QUESTION: Can these funds be used to acquire abandoned/derelict single-family housing for rehabilitation and sale?

Answer: *Yes, CHHS seeks partnerships with organizations capable of acquiring abandoned/derelict single-family housing for the purpose of rehabilitation and sale to a qualified low or moderate income homebuyer.*

QUESTION: Are these funds subject to state and federal prevailing wage requirements?

Answer: *Yes, all construction related projects will be subject to Department of Labor (federal) and Labor & Industries (WA State) prevailing wage requirements.*

QUESTION: A friend told me these funds are subject to an environmental review – is that correct?

Answer: *Yes, all projects funded through this notice will be subject to federal environmental review standards as outlined in federal regulation (24 CFR Part 58). CHHS staff will be responsible for completing the appropriate level of environmental review; however applicants should consider environmental factors when applying for funds under this notice.*

QUESTION: What does the procurement process look like if my proposal is selected for funding?

Answer: *All projects selected for funding will be subject to federal competitive procurement requirements. CHHS staff will assist successful applicants through this process once an agreement between the applicant and City has been formalized.*

QUESTION: Can I apply for funds to purchase a new refrigerator for a food bank?

Answer: *Depends on the size and scope of the refrigeration unit. Funding in this notice is specific to projects and activities that are integral to the structural integrity of a structure. This is interpreted to mean a fixture or appliance that is permanently affixed to the building. Refrigeration units (appliances) typical of residential units are not eligible under this funding notice.*