

# Community, Housing and Human Services Department (CHHS)



**2017**  
**NOTICE OF FUNDING AVAILABILITY**  
**(NOFA)**



# About the Funding Sources



- Washington State Department of Commerce Consolidated Homeless Grant Program (CHG)
- City of Spokane Homeless Housing Assistance Act Funds (HHAA)
- Department of Housing and Urban Development Emergency Solutions Grant (ESG)
- City of Spokane Human Services Grant Program (HSG)
- Department of Housing and Urban Development Community Development Block Grant (CDBG)

# NOFA Timeline



Friday	8/19/2016	Announce RFP on CHHS department website, <a href="https://my.spokanecity.org/chhs/">https://my.spokanecity.org/chhs/</a> , and by email distribution to the CHHS department Interested Parties List.
Tuesday	8/23/16	Technical Assistance workshop 1 – City Council Chambers (808 W. Spokane Falls Blvd- lower level) 10:00 am -12:00 pm
Thursday	8/25/16	Technical Assistance workshop 2 – City Council Chambers (808 W. Spokane Falls Blvd- lower level) 2:00 pm – 4:00 pm
Friday	9/30/16	Last day for interested applicants to receive CHHS staff technical assistance
Friday	10/7/2016	Applications Due by 12:00 midnight PST. Late submittals will not be accepted.
	December	CHHS Board approval of award recommendations
	End of December	Anticipated City Council approval of recommendations (date subject to change)

\*The City reserves the right to revise the above schedule. Changes to this schedule will be posted on the Community, Housing and Human Services Department website <https://my.spokanecity.org/chhs/>

# Economic Development



- Funds Available
  - *\$477,560.00 (approximately)*
- Performance Period
  - *7/1/17 – 12/31/18*
- More information on Economic Development Projects can be found on **page 5** of the NOFA.

# Public Facilities and Infrastructure Improvements



- Funds Available
  - *\$700,000.00 (approximately)*
- Performance Period
  - *7/1/17 – 12/31/18*
- More information on Public Facilities and Infrastructure Improvement Projects can be found on **page 8** of the NOFA.

# Public Services



- Funds Available
  - *\$839,000.00 (approximately)*
- Performance Period
  - *7/1/17 – 6/30/18*
- More information on Public Facilities and Infrastructure Improvement Projects can be found on **page 10** of the NOFA.

# Emergency Shelter Operations and Staffing



- Funds Available
  - \$737,949.00 (approximately)
- Performance Period
  - 7/1/17 – 6/30/19
- More information on Emergency Shelter Projects can be found on **page 13** of the NOFA.

# Transitional Housing Operations and Staffing



- Funds Available
  - \$520,905.00 (approximately)
- Performance Period
  - 7/1/17 – 6/30/19
- More information on Transitional Housing Projects can be found on **page 14** of the NOFA.



# Rental Assistance for Homeless Households



- Funds Available
  - \$993,413.00 (approximately)
- Performance Period
  - 7/1/17 – 6/30/19
- More information on Rapid Re-Housing Projects can be found on **page 15** of the NOFA.

# Support Services for Permanent Housing



- Funds Available
  - \$928,947.00 (approximately)
- Performance Period
  - 7/1/17 – 6/30/19
- More information on Permanent Supportive Housing Projects can be found on **page 16** of the NOFA.

# Coordinated Assessment



- Funds Available
  - \$195,339.00 (approximately)
- Performance Period
  - 7/1/17 – 6/30/19
- More information on Coordinated Assessment Projects can be found on **page 17** of the NOFA.

# Diversion



- Funds Available
  - \$212,000.00 (approximately)
- Performance Period
  - 7/1/17 – 6/30/19
- More information on Diversion Projects can be found on **page 18** of the NOFA.

# Housing and Essential Needs



- Funds Available
  - \$3,267,474.00 (approximately)
- Performance Period
  - 7/1/17 – 6/30/19
- More information on Housing and Essential Needs Projects can be found on **page 19** of the NOFA.

# Eligible Applicants



- Governmental entities serving within the City of Spokane
- Public and private non-profit organizations – typically 501(c)(3)
- Private for-profit organizations
- Faith based organizations

# CHHS Board



- Needs, Goals and Strategies
  - Safe affordable housing choice
    - ✦ Preserve and expand quality, safe, affordable housing choices
  - Provide basic and special needs and reduce homelessness
    - ✦ Prevent and reduce homelessness
    - ✦ Provide opportunities to improve quality of life
  - Community development, infrastructure and economic development
    - ✦ Support vibrant neighborhoods
    - ✦ Expand economic opportunities

# General Assumptions



- City of Spokane business license
- DUNS number and SAM.gov registration
- Minimum insurance thresholds
- No sub-awards
- Reimbursement



# Homeless Plan



- Increase Leadership, Collaboration and Civic Engagement
- Increase Access to Stable and Affordable Housing
- Support effective pathways toward self-sufficiency and reduced financial vulnerability
- Transform homeless services to crisis response systems leading to improved health and safety.
- Advance health and housing stability for youth experiencing homelessness, including unaccompanied homeless youth and youth aging out of systems such as foster care and juvenile justice.

# Application Deadline



- Friday, October 7, 2016
  - ZoomGrants will not accept applications after 11:59:59 PM
  - Be sure to allow time in case of technical difficulty

# How to Apply



- ZoomGrants
  - <https://zoomgrants.com/gprop.asp?donorid=2153&limited=1073>
  - Page 23 of the NOFA
- Application Process
  - Basic agency info
  - Risk assessment questionnaire in ZoomGrants
  - Attach all applicable policies and procedures and financial documents
  - Attach a supplemental application (of the appropriate project type) for every proposed project.

# Technical Assistance



- Funding Notice Workshops
  - Tuesday, August 23<sup>rd</sup>
    - ✦ 10:00 – 12:00 PM
  - Thursday, August 25<sup>th</sup>
    - ✦ 2:00 – 4:00 PM
  
- One-on-One Technical Assistance
  - Available upon request
  - Ends Friday, September 30<sup>th</sup> at 5:00 PM
    - ✦ Allow five business days when scheduling in-person assistance

# HUD Income Limits



- Spokane County Area Median Income (AMI)

## FY 2016 Income Limits Summary

Income Limit Category	Persons in Family							
	1	2	3	4	5	6	7	8
Extremely Low (<30%)	13,200	15,050	16,950	18,800	20,350	21,850	23,350	24,850
Very Low (31% - 50%)	21,950	25,050	28,200	31,300	33,850	36,350	38,850	41,350
Low (51% - 80%)	35,100	40,100	45,100	50,100	54,150	58,150	62,150	66,150

Area Median Income: \$62,600

This information can be found here: <http://www.huduser.org/portal/datasets/il.html>

# Evaluation Process



- CHHS Staff
  - Review Organization Risk
    - ✦ Capacity to administer public funds
- CHHS Staff and CHHS Board Committee
  - Project/Proposal Evaluation
    - ✦ Score, rank and make funding recommendations to CHHS Board
- CHHS Board
  - Approve Committee funding recommendations and forward to City Council
- Spokane City Council
  - Authorize approved projects

# Notification



- Notice from CHHS
  - On or before Friday, December 30, 2016
    - ✦ Projects selected for funding
      - Award amount
    - ✦ Projects not selected for funding
      - Debriefing available upon request

# CDBG Applications and Scoring



- Economic Development
  - [Application](#)
  - [Scoring Matrix](#)
- Public Facilities and Infrastructure Improvement
  - [Application](#)
  - [Scoring Matrix](#)
- Public Services
  - [Application](#)
  - [Scoring Matrix](#)



# HHOS Applications and Scoring



- Emergency Shelter
  - [Application](#)
  - [Scoring Matrix](#)
- Transitional Housing
  - [Application](#)
  - [Scoring Matrix](#)
- Rapid Re-Housing
  - [Application](#)
  - [Scoring Matrix](#)
- Permanent Supportive Housing
  - [Application](#)
  - [Scoring Matrix](#)

# HHOS Applications and Scoring (cont.)



- Coordinated Assessment
  - [Application](#)
  - [Scoring Matrix](#)
- Diversion
  - [Application](#)
  - [Scoring Matrix](#)
- Housing and Essential Needs
  - [Application](#)
  - [Scoring Matrix](#)

# Staff Contact



- CDBG funding and project types
  - Economic Development, Public Facilities and Improvements, and Public Service projects
  - George Dahl 625-6036
    - ✦ [gdahl@spokanecity.org](mailto:gdahl@spokanecity.org)
- HHOS funding and project types
  - Emergency Shelter, Transitional Housing, Permanent Supportive, Housing, Rapid Re-Housing, Coordinated Assessment, Diversion, and HEN projects
  - Matt Davis 625-6815
    - ✦ [mrDavis@spokanecity.org](mailto:mrDavis@spokanecity.org)
- You can also email questions to:
  - ✦ [CHHSRFP@spokanecity.org](mailto:CHHSRFP@spokanecity.org)



*Any other questions?*