



Statement of Special Inspections

This form is accepted regionally by: City of Spokane Valley, City of Spokane, Spokane County, City of Airway Heights, City of Deer Park, City of Cheney, City of Liberty Lake & Pend Oreille County

Project: _____ Permit Number: _____

Project Address: _____

Owner/Owner's Representative: _____

Owner Address: _____

Architect of Record: _____

Engineer of Record: _____

This Statement of Special Inspections is submitted as a condition for permit issuance in accordance with the Special Inspection and Test requirements of Chapter 17 of the current edition of the International Building Code as adopted by Washington State:

International Building Code (ICC free e-Codes): <http://publicecodes.cyberregs.com/icod/ibc/index.htm>

Washington State amendments (WSBCC): <https://fortress.wa.gov/ga/apps/sbcc/Page.aspx?nid=14>

The Registered Design Professional in Responsible Charge or others as approved by the Building Official shall include a schedule (to be attached as an addendum to this document) of Special Inspections and Tests applicable to this project as well as the required qualifications for the Special Inspection Agency(s) and Inspector(s) of the Special Inspection Agency(s) to perform the duties of the required inspections and tests on this project.

The Special Inspection Agency(s) or Inspector(s) shall keep detailed records of all inspections and tests performed. Results of these inspections and tests (interim reports) shall be provided periodically to the Building Official and the Registered Design Professional in Responsible Charge at a frequency agreed upon by the Registered Design Professional in Responsible Charge and the Building Official prior to the start of work.

Discrepancies found by the Special Inspection Agency(s) or Inspector(s) shall be brought to the immediate attention of the Contractor, Building Official and Registered Design Professional in Responsible Charge; ***If the discrepancies are not immediately corrected, work will be stopped prior to the completion of that phase of work.***

A Final Report of Special Inspections and Tests documenting required special inspections, tests and corrections of any noted discrepancies shall be submitted to the Building Official and the Registered Design Professional in Responsible Charge prior to the issuance of a Certificate of Occupancy.

SUBMISSION OF SPECIAL INSPECTION REPORT(S)

All Special Inspection reports are to be maintained on the project site for inspector reference until project closure. An electronic copy of the reports shall also be provided to the Permit Center of the permitting jurisdiction. Please be sure to reference the project name and permit number(s) associated with the special inspection when submitting electronic reports:

City of Spokane Valley: PermitCenter@SpokaneValley.org

City of Spokane: bdsinfo@SpokaneCity.org

Spokane County: BP@SpokaneCounty.org

City of Airway Heights: CReddekopp@CAWH.org

City of Cheney: SBeeman@CityofCheney.org

City of Deer Park: RKrieger@ci.DeerPark.wa.us

City of Liberty Lake: whammond@libertylakewa.gov

Pend Oreille County: rcruse@pendoreille.org

Frequency of interim report submittals to the Registered Design Professional of Responsible Charge:

____ Weekly ____ Bi-Weekly Other; specify: _____

Frequency of interim report submittals to the Building Official:

____ Weekly ____ Bi-Weekly Other; specify: _____

The Special Inspection program does not relieve the Contractor of his or her responsibilities. Job site safety and means and methods of construction are solely the responsibility of the Contractor.

IDENTIFICATION OF REQUIRED SPECIAL INSPECTIONS

The following section to be completed by the Registered Design Professional in Responsible Charge or by others as approved by the Building Official of the permitting jurisdiction.

Check the applicable boxes below to identify the Special Inspections required as per Chapter 17 of the current edition of the International Building Code as adopted by Washington State.

The construction components which require special inspections for this project are as follows:

Geotechnical Engineering Analysis *(Site geotechnical investigation/report)*

Site Soil Verification *(Prior to placement of footing forms and reinforcement, the Geotechnical Engineer of Record shall provide a letter bearing his or her stamp and signature to the Building Official for review and approval which states that; based on the Geotechnical Engineer of Record's site observations and testing, the subgrade and foundation grade preparation substantially complies with the geotechnical report recommendations. If observation and testing will be performed by a special inspection & testing company/agency other than the Geotechnical Engineer of Record, the responsible company/agency shall be designated in the Statement of Special Inspection Form.*

- Deep and Pile Foundations (*Driven, cast-in-place deep foundations and helical piles*)
- Concrete and Reinforcement, including Shotcrete (*Refer to "Site Soil Verification"; the letter from the Geotechnical Engineer of Record must be received and accepted by the Building Official or his/her designee prior to the building inspection of the footings/reinforcement and placement of concrete*)
- Anchors Cast in Concrete (*During installation of anchors and placing of concrete around such anchors when allowable loads have been increased or where strength design is used*)
- Post-Installed Anchors in Hardened Concrete (*Specific requirements for Special Inspection shall be included in the research report for the anchor issued from an approved source in accordance with ACI 355.2 or other qualification procedures. Where specific requirements are not provided, Special Inspection requirements shall be specified by the Registered Design Professional in Responsible Charge and shall be approved by the Building Official prior to the start of work*)
- Structural Steel Welding
- Structural Masonry
- High Strength Bolting (*During all bolt installations and tightening operations*)
- Sprayed Fire Resistant Materials (*Special Inspections shall be performed after the rough installation of electrical, automatic sprinkler, mechanical and plumbing systems, and suspension systems for ceilings, where applicable.*)
- Mastic and Intumescent Fire Resistant Coatings (*In accordance with AWCI 12-B and approved construction drawings*)
- Fire Resistant Penetrations and Joints (*In high-rise and Risk Category III & IV buildings*)
- Smoke Control (*Testing Scope: 1. During erection of ductwork and prior to concealment for purposes of leakage testing and device location. 2. Prior to occupancy for the purposes of pressure difference testing, flow measurements, detection and control verification.*)
- Pre-Stressed and Post-Tensioned Concrete
- Wood Construction (*High-load diaphragms and metal-plate-connected wood trusses spanning 60 ft. or greater*)
- Wall Panels and Veneers
- Exterior Insulation and Finish Systems
- In-house Inspection of Non-Approved Fabricator shop (*Steel, Pre-stressed, Post-tensioned structural concrete and wood structural elements*)
- Special Cases (*Work that is, in the opinion of the Building Official, unusual in nature; including alternatives to prescribed code, materials or methods that present an unusual hazard or condition, etc.*)
- Yes No - Are requirements for Seismic Resistance included in the Statement of Special Inspections? (*To be determined by Registered Design Professional in accordance with Section 1613.3*)
- Yes No - Are requirements for Wind Resistance included in the Statement of Special Inspections? (*To be determined by Registered Design Professional*)
- Other Inspections required by Design Professional or Building Official: _____
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ACKNOWLEDGEMENTS

I have read and understand my responsibilities regarding Special Inspections:

Owner/Owner's Representative:

Type or print name

Signature Date

Contractor:

Type or print name

Signature Date

Special Inspection Firm/Agency (Technical Director):

Type or print name

Signature Date

Registered Design Professional in Responsible Charge:

Type or print name

Signature Date

Geotechnical Engineer of Record:

Type or print name

Signature Date

Building Official Acceptance (Verification):

Type or print name

Signature Date

QUALIFICATIONS

The following are the testing agencies and special inspectors that will be retained to conduct tests and special inspections on this project. This form and all information requested must be submitted for review and approval by the Building Official prior to the start of any work. If additional space is needed to show necessary information, please attach additional sheets to the back of the Statement of Special Inspection.

Permit Number: _____

Responsibility	Firm/Agency Name	Address, Phone #, E-mail
1) Special Inspection <i>(Submit qualifications of the Firm/Agency, including individual names, resume w/ work history and certifications for those individuals performing required inspections for review and approval)</i>		
2) Material Testing (for nondestructive testing: submit names, qualifications and certifications for review and approval)		
3) Soils Inspections <i>(The Firm/Agency/Individuals performing the soils inspections must submit their qualifications for review and approval)</i>		
4) Special Cases. <i>(Submit qualifications of the Firm/Agency, including individual names, resume w/ work history and certifications for those individuals performing required inspections for review and approval)</i>		

NOTE: The inspectors and testing agencies shall be engaged by the Owner or the Owner’s Agent, or by the Contractor or Subcontractor whose work is to be inspected or tested. Any conflict of interest must be disclosed to the Building Official and the Owner or the Owner’s Agent prior to commencing work.

SPECIAL INSPECTION PERSONNEL ROSTER:

Permit Number: _____

Personnel	Qualifications	Address, Telephone, E-mail

NOTE: The inspectors and testing agencies shall be engaged by the Owner or the Owner’s Agent, or by the Contractor or Subcontractor whose work is to be inspected or tested. Any conflict of interest must be disclosed to the Building Official and the Owner or the Owner’s Agent prior to commencing work.

FIRM/PERSONNEL CHANGE FORM

Notification of new Special Inspection Firm/Agency and/or Inspection Personnel, if applicable.

This document is to be completed and submitted to the Building Official when there is a change in Special Inspection Agency and/or personnel after the start of the project.

Permit Number: _____

New Personnel:

Type or print name

Signature Date

New Personnel:

Type or print name

Signature Date

New Personnel:

Type or print name

Signature Date

New Personnel:

Type or print name

Signature Date

IMPORTANT, PLEASE NOTE: Please attach to this Notification: qualifications of the Special Inspection Firm/Agency including individual names, resume w/ work history and certifications of those individuals performing required inspections for review and approval. The inspectors and testing agencies shall be engaged by the Owner or the Owner's Agent, or by the Contractor or Subcontractor whose work is to be inspected or tested. Any conflict of interest must be disclosed to the Building Official and the Owner or the Owner's Agent, prior to commencing work.