



# Mobile Food Vendor Application

Rev.20141215

## Part 1 –

Vending Unit Name: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number(s): (work) \_\_\_\_\_ (other) \_\_\_\_\_

Email Address: \_\_\_\_\_

Registered Business Name: \_\_\_\_\_

Business Owner's Name (if different than applicant): \_\_\_\_\_

Address of Registered Business: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number(s): (work) \_\_\_\_\_ (other) \_\_\_\_\_

UBI or WA State Sales Tax Number (where sales tax will be paid): \_\_\_\_\_

## Part 2 –

Where will your mobile food vending unit be located? Check all that apply:

- On public right-of-way (such as within a parking space on a public street or on the sidewalk)
- Within downtown Spokane
- At special events only
- On private property (Property Owner Consent form and map of location must be attached)
- If located on private property:
  - Parking area is paved
  - Parking area is not paved (Requires Planning & Development site review)
- In or adjoining a City Park  
(Parks Director approval must be attached if not except when vending in conjunction with a special event which has prior Parks Department approval, such as "Pig Out in the Park")

## Part 3 –

If your mobile food vending unit will be located on private property, provide the address or adequate description of all the fixed proposed operation location(s) within the City of Spokane. (please attach map)

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**Part 4 –**

Yes	No	Are all application requirements attached?
		Proof of insurance
		Proof of valid state and local business registrations, including registration numbers and date of issuance
		Proof that the mobile food unit has been inspected and is currently registered by state and local agencies as required by law
		Written consent from the property owner(s) for location(s) where vending will take place entirely on privately owned property
		Maps of private property vending locations
		Non-Refundable Application Fee
		Statement of the nature and type of goods to be sold

**Part 5 –**

I certify under penalty of perjury that the information above is correct and complete to the best of my knowledge and belief. By signing this application I hereby acknowledge and agree to indemnify and hold the City of Spokane harmless from any and all claims, actions or liabilities of every kind and description which may accrue to, or be suffered by, any persons by reason of or related to the operation of such mobile food vending unit. In addition, I acknowledge and agree that this permit is wholly of a temporary nature, that it vests no permanent right whatsoever, and that it may be suspended or revoked pursuant to the procedures set forth in SMC 04.04.080.

The applicant understands that the granting of the permit applied for hereon does not constitute an authorization to conduct a business at any location or in any manner which is in violation of any City ordinance; licensee agrees to comply with all City ordinances (e.g. building codes, zoning codes, limitations on locations.)

Date: \_\_\_\_\_ Applicant signature: \_\_\_\_\_

<b>OFFICE USE ONLY – PLEASE DO NOT WRITE IN THIS SPACE</b>	
DATE:	_____
LICENSE NUMBER:	_____
EXPIRATION:	_____
CLERK INITIALS:	_____