



Taxes & Licenses
808 W Spokane Falls Blvd
Spokane WA 99201-3336
(509) 625-6070
www.my.spokanecity.org

OFFICE USE ONLY	
License #:	_____
Date Received	_____
Expiration Date	_____
Entered by	_____
NAICS/SIC:	_____

MOBILE FOOD VENDOR PERMIT APPLICATION \$60.00 ANNUAL FEE

Part 1 –

Mobile Unit Name: _____

Applicant Name: _____

Mailing Address: _____

City/State/Zip: _____

Phone Number(s): (cell) _____ (other) _____

Email Address: _____

Registered Business Name: _____

Business Owner's Name (if different than applicant): _____

Address of Registered Business: _____

City/State/Zip: _____

Phone Number(s): (cell) _____ (other) _____

UBI Number: _____

EIN if applicable: _____

Part 2 –

Where will your mobile food vending unit be located? Check all that apply:

- On public right-of-way (such as within a parking space on a public street or on the sidewalk)
- Within downtown Spokane
- At special events only
- On private property (Property Owner Consent form and map of location must be attached)
- If located on private property:
 - Parking area is paved
 - Parking area is not paved (Requires Planning & Development site review)
- In or adjoining a City Park
(Please contact The Parks Department at 509-625-6200 or email parks@spokanecity.org to get approval.)

Part 3 –

If your mobile food vending unit will be located on private property, provide the address or adequate description of all the fixed proposed operation location(s) within the City of Spokane. (attach map)

Part 4 –

Yes	No	Are all application requirements attached?
		Proof of insurance
		Proof of valid state and local business registration
		Proof that the mobile food unit has been inspected and is currently registered by state and local agencies as required by law (Dept of Health certificate)
		Written consent from the property owner(s) for location(s) where vending will take place entirely on privately owned property
		Maps of private property vending locations
		\$60 Non-Refundable Application Fee payable to The City of Spokane
		Statement of the nature and type of goods to be sold

Part 5 –

I certify under penalty of perjury that the information above is correct and complete to the best of my knowledge and belief. By signing this application I hereby acknowledge and agree to indemnify and hold the City of Spokane harmless from any and all claims, actions or liabilities of every kind and description which may accrue to, or be suffered by, any persons by reason of or related to the operation of such mobile food vending unit. In addition, I acknowledge and agree that this permit is wholly of a temporary nature, that it vests no permanent right whatsoever, and that it may be suspended or revoked pursuant to the procedures set forth in SMC 04.04.080.

The applicant understands that the granting of the permit applied for hereon does not constitute an authorization to conduct a business at any location or in any manner which is in violation of any City ordinance; licensee agrees to comply with all City ordinances (e.g. building codes, zoning codes, limitations on locations.)

Date: _____ Applicant signature: _____