



# Residential Sewer/Water Permit Application

Rev.20160215

Today's date: \_\_\_\_\_

Job address: \_\_\_\_\_

Applicant/Contractor name: \_\_\_\_\_

Sub-contractor (if working under contractor's bond): \_\_\_\_\_

Contact name (if different): \_\_\_\_\_

Phone number: \_\_\_\_\_ Alternate number: \_\_\_\_\_

Email address: \_\_\_\_\_

**Will you be digging in the street/right-of-way?** Yes ☐ No ☐ Don't Know ☐

If you checked yes, you will also need to obtain an obstruction permit.

**Please check which permits you need:**

☐ **Water Permit**

☐ Water tap

Size: \_\_\_\_\_

☐ Water meter

Size: \_\_\_\_\_

Vault type: ☐ PVC

☐ Concrete in driveway -

(requires Tapping Forman approval)

Vault location: \_\_\_\_\_

(location must be within three feet of the property line)

☐ **Sewer Permit**

☐ Sewer repair/relay

☐ Full connection from main to building

☐ Building hookup to stub on property

☐ Dryline

**Payment information:**

- Effective October 1, 2015, for your security we will only accept credit card payments in person or through our online permit system: <https://aca.spokanepermits.org>. We are happy to walk you through your online payment, if you need assistance.
- Full payment, including general facilities charges, if applicable, is due at the time of permit issuance.
- Payment types accepted: Cash, check, trust account/deposit, credit cards (no AMEX)

**Have questions or need assistance?**

- Please call the Permit Team Hotline at (509) 625-6999 or [PermitManager@spokanecity.org](mailto:PermitManager@spokanecity.org).