



# Roofing, Siding, Windows Permit Application

Rev.20171218

*This application and the resulting permit are for roof covering assemblies, siding, and window replacements only. Any structural modifications, interior roof drains or mechanical installations require separate permits. A copy of all listed assembly information must be present at the job site for review by the inspector.*

Job Site Address: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner/Business Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contractor License #: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_

## Building Use:

Commercial

Residential

House

Garage

Both

## Roof Slope:

Flat Roof

Pitched Roof

Recover

Tear Off & Recover

Tear Off, Re-sheath & Recover

Number of Squares to Install: \_\_\_\_\_  Siding  Windows

Number of Windows to Replace: \_\_\_\_\_ Cost of Project: \_\_\_\_\_

Please identify any additional project details not identified in the boxes above: \_\_\_\_\_

## Roofing Guidelines

1. An Engineering Report is required for membrane roofs applied over an existing roof.
2. The total number of roofing layers may not exceed 2 after the completion of a new roof. If there are 2 or more layers of roofing currently, then *all* layers must be removed before installing a new layer.
3. A deck or pre-roof inspection is required *prior* to application of new roofing material.
4. Adequate ventilation of the attic space is required.

## Ice Shield Requirements

An Ice Barrier that consists of at least 2 layers of underlayment cemented together or of a self-adhering polymer modified bitumen sheet, shall extend from the eave's edge to a point at least 24 inches (610mm) inside the exterior wall line of the building.