

FOR-HIRE VEHICLE LICENSE APPLICATION



Taxes & Licenses
808 W. Spokane Falls Blvd
Spokane, WA 99201-3336
509-625-6070
taxesandlicenses@spokanecity.org

Option 1: **APPLY AND PAY ONLINE** - <http://aca.spokanepermits.org>

Option 2: **PAPER** (may take longer to process)

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- License will not be issued until **ALL** requirements are met.
 - **NEW:** All documents are required, but do not need to be submitted to Taxes & Licenses
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REQUIREMENT CHECK LIST

Equipment and Identification

- Logo or trade name identification
 - Must contrast with base color of vehicle and be identical for all vehicles associated with same taxi operator
- Taxicab Number
 - Must be in non-removable figures
 - At least 2 inches high
 - Contrast with base color of vehicle
 - Must be placed on both rear quarter panels & right rear of vehicle
 - Must have number on inside of passenger compartment clearly visible to customer
- Name of business or company
 - Must be plainly printed in letters at least 2½ inches high
 - Must be on both sides of the vehicle
 - Must be permanently affixed to vehicle
- Top Light—Must have a top light which clearly indicates when the taxi is in service, with an on/off switch which can be controlled by the driver
- Schedule of Rates posted on exterior and interior of vehicle
- Phone number

City Business License

- Must have a Washington State business license **with annual City of Spokane endorsement**
 - Apply online: www.dor.wa.gov. Call 360-705-6741 for online help.
 - Taxes & Licenses staff will verify license is current

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Requirements (cont.)

Annual Safety Inspection—(form attached)

- Must be inspected at any ASE certified mechanic.

The following documents do not need to be submitted but must be available if audited:

- Safety Inspection results
- Meter Inspection results
 - WA Dept. of Agriculture Weights & Measures
 - 360-902-1857, or Inspector (Scott) 509-346-5560
 - wtmeasures@agr.wa.gov
- DOR Spokane Business Registration (Blue border)
- DOL For-Hire Vehicle Certificate (Green border)
- Vehicle Registration
- Insurance Binder
 - City of Spokane must show as additionally insured
 - Must be insured for minimum coverage of \$100,000/\$300,000/\$25,000
 - Insurance liability limits will be increased to match State requirements as needed

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FOR-HIRE VEHICLE INSPECTION REPORT
Spokane Municipal Code (SMC) 10.34A.060
To be inspected by an ASE Certified Mechanic

	PASS	FAIL
1. Foot Brakes	<input type="checkbox"/>	<input type="checkbox"/>
2. Parking Brakes	<input type="checkbox"/>	<input type="checkbox"/>
3. Steering Mechanism	<input type="checkbox"/>	<input type="checkbox"/>
4. Windshield	<input type="checkbox"/>	<input type="checkbox"/>
5. Rear Window & Other Glass	<input type="checkbox"/>	<input type="checkbox"/>
6. Windshield Wipers	<input type="checkbox"/>	<input type="checkbox"/>
7. Headlights	<input type="checkbox"/>	<input type="checkbox"/>
8. Taillights	<input type="checkbox"/>	<input type="checkbox"/>
9. Brake Lights	<input type="checkbox"/>	<input type="checkbox"/>
10. Front Seat Adjustment Mechanism	<input type="checkbox"/>	<input type="checkbox"/>
11. Doors	<input type="checkbox"/>	<input type="checkbox"/>
12. Turn Signal Lights	<input type="checkbox"/>	<input type="checkbox"/>
13. Horn	<input type="checkbox"/>	<input type="checkbox"/>
14. Speedometer	<input type="checkbox"/>	<input type="checkbox"/>
15. Bumpers	<input type="checkbox"/>	<input type="checkbox"/>
16. Muffler & Exhaust System	<input type="checkbox"/>	<input type="checkbox"/>
17. Tires, Including Tread Depth	<input type="checkbox"/>	<input type="checkbox"/>
18. Interior & Exterior Mirrors	<input type="checkbox"/>	<input type="checkbox"/>
19. Safety Belts	<input type="checkbox"/>	<input type="checkbox"/>

Taxi Company Name: _____ Date: _____

Cab Number: _____ Mileage: _____

VIN Number: _____

INSPECTION RESULTS

PASS

FAIL

Inspector Comments: _____

Initials: _____ Date: _____

RE-INSPECTION RESULTS

PASS

FAIL

Failed Items Not Corrected:

Initials: _____ Date: _____

I hereby certify this vehicle Approved/Disapproved (circle one) for Issuance of a City of Spokane For-Hire license as per SMC 10.34A.060

By: _____ ASE #: _____

ASE Certified Mechanic

ASE Certification

PLEASE INCLUDE COPY OF CURRENT ASE CERTIFICATE

Garage/Inspection Facility: _____

Location: _____

Phone: _____ Alternate Phone: _____

