

FOR-HIRE DRIVER LICENSE



Taxes & Licenses
808 W. Spokane Falls Blvd
Spokane, WA 99201-3336
509-625-6070
taxesandlicenses@spokanecity.org

REQUIREMENT CHECK LIST-COVID GUIDELINES

- License will not be issued without all required documentation
- You may send documentation to taxesandlicenses@spokanecity.org ***During City Hall shutdown only*** Originals will not be returned.
- Only payment accepted is check or money order. Payable to City of Spokane

ALL FOR-HIRE DRIVERS

For-Hire Application

- Complete the attached application in full

City Business License

- Must have a current Washington State Business License WITH Spokane Endorsement (Taxes & Licenses staff can verify both are current.) Apply online at www.dor.wa.gov Call 360-705-6741 for online help

Registration Fee

- \$55 per year. Expires 1 year from date of issuance.
- Check or Money Order payable to The City of Spokane. Mail in to Taxes & Licenses Dept 808 W Spokane Falls Blvd, Spokane, WA 99201 or can leave in drop box on Post St outside City Hall. Make sure envelope says Taxes & Licenses Dept.

Driver's License

- Must be 20 years old or older, with 12 months driving history

2 Identical Color Photos from one of the sources below:

- 1½"x 1½" or 2" x 2" unobstructed photos, may be printed on paper. Do not use HP Photo Paper.
- Passport photos (may be obtained from places like Rite Aid, Walmart, Costco, Walgreens, and the Post Office)
- You can also email taxesandlicenses@spokanecity.org a photo sized to 1½"x 1½" or 2" x 2 with a solid background. We can also crop it for you

UBER & LYFT ONLY:

Verification of affiliation from UBER and/or LYFT

- Printed email, app profile screenshot, or pay statement from LYFT and/or UBER which includes your name. (If you drive for both LYFT and UBER, you will need printed documentation from both.)

*** If you have no access to a printer, you may email screenshot, etc to taxesandlicenses@spokanecity.org**

TAXI CAB DRIVER ONLY:

Background Check (dated within 30 days of application)

Background check providers must be audited and accredited by the *Background Screeners Certification Council of the National Association of Professional Background Screeners*

(<https://member.thepbsa.org/memberships/accredited-firms-directory?reload=timezone>) and must include the following:

- Verification of the applicant's identity
- Multistate and multi-jurisdiction criminal records locator or other similar commercial nationwide database with validation of the applicant's past seven (7) years of criminal history
- Driving record

NOTE: Background check AND a driving record is to be completed by the same company. A list of accredited companies as well as a list of disqualifying convictions are available and may be emailed to you. **We no longer use WATCH report or Drivers Abstract from the Dept. of Licensing.**

**FOR-HIRE DRIVER
LICENSE APPLICATION**



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(\$55.00 fee- expires 1 year from date of issuance)

Circle one: UBER LYFT OTHER TNC _____ TAXI CO _____

UBI Number: _____

Contact Information:

Last Name: _____ First Name: _____ Middle: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Cell Phone: _____

Must be a licensed driver, 20 years or older with at least 12 months driving history

Driver's License #: _____ DOB: _____

Vehicle Information:

License Plate # _____

Year _____ Make _____ Model _____

I attest (or declare) under penalty of perjury under the laws of the State of Washington, that the foregoing is true and correct. And the applicant agrees to comply with the provisions of the Spokane Municipal Code 10.34A and all the laws and regulations thereto.

Signature: _____ Date: _____

Print Name: _____

To be completed by Taxes & Licenses staff:

For-Hire License #: _____

Licensing Officer: _____ Date: _____