



Film Permit #: _____

CITY OF SPOKANE

Economic Development/808 West Spokane Falls Blvd, Spokane, WA 99201 / 509.625.6983, fax 509.625.6013

Agreement for Master Film Permit

Project Name: _____

Production Company Name: _____

Client: _____

Authorized Agent: _____

The company named above agrees to pay all costs for required permits, film coordination services and locations provided by the City of Spokane as described in the Application and Film Permit for Street Use. This includes Film Permits for street use, parking meter bags, traffic control, removal and installation of street fixtures, use of street and/or sidewalk barricades and the like. This permit does not include other separate permits that may be required from City departments such as Fire, Police and Parks, and does not include such costs as employment of off-duty police officers for traffic or crowd control.

In addition, the company named above agrees to pay a \$1,000.00 deposit, refundable upon final inspection of the film location and verification that all obligations to the City incurred as a result of this activity are satisfied. The company agrees that City staff time and materials required to restore the location to its previous condition will be deducted from the deposit. The company further agrees to pay in full, promptly upon receipt of an invoice, the costs of repair for any and all damage to public or private property, resulting from or in connection with, the production, and to restore the property to its condition prior to the production.

The production company named above shall attach a certificate of insurance, naming the City of Spokane and City of Spokane Parks and Recreation Department, as an additional insured in the amount of \$1,000,000.00 general liability, including bodily injury and property damage. The City of Spokane, its corporate authorities, elected officials, officers, boards, commissions, attorneys, employees and agents are made additional insureds under this policy with respect to any and all claims which arise out of or are in any way related to the operations of the above named film production company while present in the City of Spokane.

The production company shall indemnify and hold harmless the City, its officers, elected officials, agents, employees and volunteers, from and against any and all claims, actions, suits, proceedings, costs, expenses (including reasonable attorney's fees), damages, and liabilities claimed by any person, organization, association, or otherwise arising out of or relating to any act or omission of the production company, its agents, contractors or employees under this Agreement. Such indemnification shall not be effective to the extent that the damage or injury results from the sole negligence of the City. The production company further waives, with respect to the City only, its immunity under RCW title 51, Industrial Insurance. The indemnification provided for in this permit shall survive any termination or expiration of this Agreement.

Failure of the Company to comply with the terms of the City's permit as described may result in revocation of the permit and the inability to obtain future permits.

(Authorized Agent)

Date

(Authorized City Film Program Manager)

Date

Permit is not valid without signatures of the Authorized Agent and the City's Film Program Manager.

Date: _____

Film Permit #: _____

Application and Permit for Master Film Permit

Project Name: _____

Production Company: _____

Permanent Company Address: _____

Permanent Company Telephone Number: _____ Fax: _____

Local Address: _____

Local Production Office: Phone: _____ Fax: _____

Producer: _____ Phone: _____

Production Manager: _____ Phone: _____

Location Manager: _____ Phone: _____

Cellular Phone: _____ Fax: _____

Pager: _____ Home Phone: _____

Assistant Location Manager: _____ Phone: _____

Cellular Phone: _____ Pager: _____

Preferred fax number: _____

This Project is (check one):

- Feature Film Music Video TV Movie Commercial
- Documentary Public Service Announcement Corporate Video Still Photography
- Television Programming
- Other as specified: _____

Number of production vehicles: _____

Size of Crew: _____

Total Number of filming days in Spokane: _____ **Number of locations:** _____

Applicant: Use the space below to itemize anticipated additional services.

- Police Fire Streets Parks Water Dept. Building Services
- Convention Facilities Other _____

• **Please note applicant will need to contact affected agencies directly.**

Refundable deposit required: \$1,000.00 Make checks payable to City of Spokane.

(To be filled out by City of Spokane – permit not valid without signatures.)

Film Permit #: _____ Deposit Amount: _____

Insurance: Yes No City **Deposit Received:** Yes _____ **(date)**

Applicant's Authorized Agent: _____ Date: _____

City Film Program Manager Approval: _____ Date: _____

Spokane Parks and Recreation Dept. Approval: _____ Date: _____

Project Name: _____ Location #: _____

**Request for Film Permit for Street Use – Part B
(Fill out one Part B for each location)**

I hereby apply for permission to use or occupy public property, for the sole purpose of filming,

At (Exact Address): _____

Shooting Date (s): _____

Shooting Time: _____

Time Trucks are scheduled to arrive at this site: _____

Briefly describe the film activity that will be taking place at this location:

(Use map to show specific information)

Parking Meter Numbers (if applicable): _____

Total number of meter bags required for this location: _____

City to complete:

All operations in the City right-of-way shall comply with the City of Spokane Traffic Control Manual for In-Street Work and the following conditions:

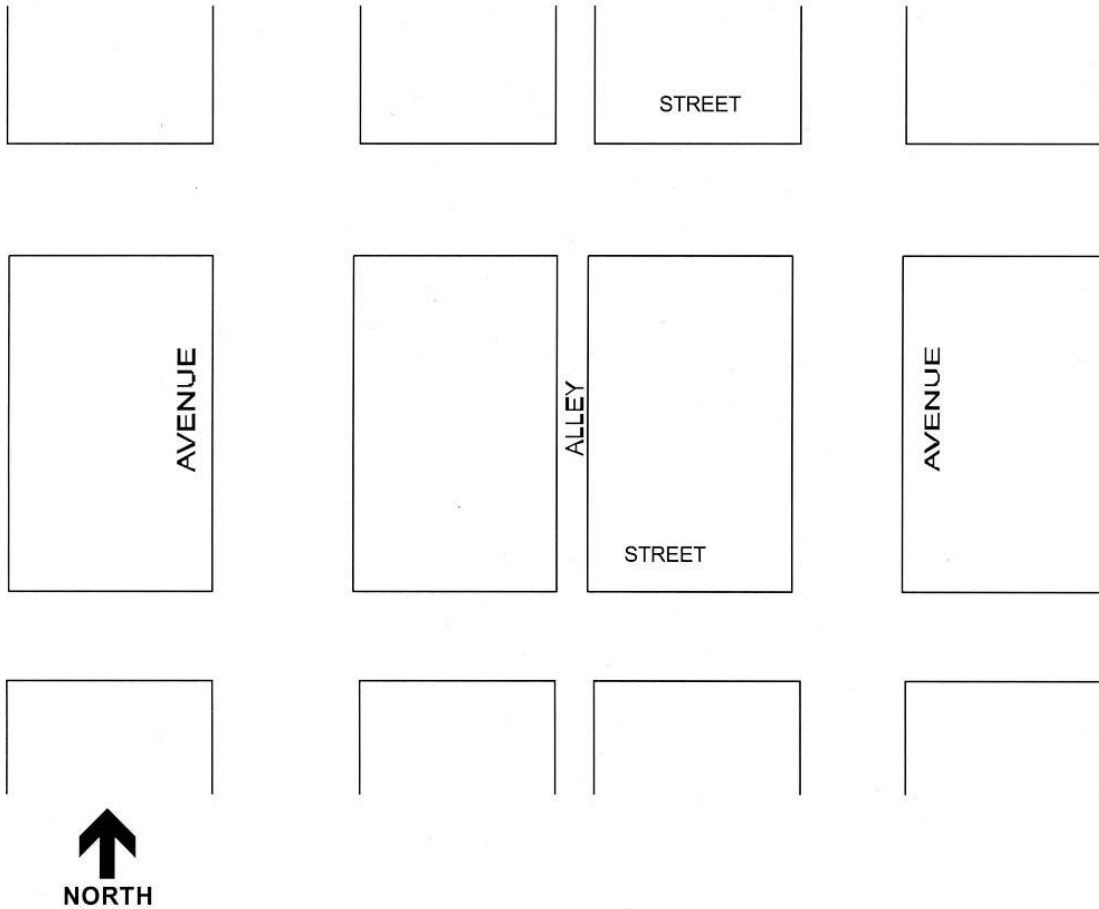
Authorized Agent _____ Date _____

Engineering Services Dept. Approval _____ Date _____

City Film Program Manager Approval: _____ Date: _____

Spokane Parks and Recreation Dept. Approval: _____ Date: _____

Location #: _____



Please indicate the following on the above location map:

- Names of all surrounding streets
- One way streets
- Parking restrictions and/or controls (parking meters, peak hour restrictions, etc.)
- Use of bus zones
- Use of Truck Load or Passenger Load Zones
- Bagging of parking meters, or use of no-parking barricades in non-metered areas
- Street closures or intermittent traffic control
- Sidewalk closures or intermittent pedestrian control
- Truck parking
- Crew parking
- Base camp
- Catering location
- Direction of moving vehicles for driving shots

Number of Police Officers requested: _____