



Master Film Permit Agreement & Application

Rev.20200217

Agreement for Master Film Permit

Project Name: _____

Production Company Name: _____

Client: _____

Authorized Agent: _____

The company named above agrees to pay all costs for required permits, film coordination services and locations provided by the City of Spokane as described in the Application and Film Permit for Street Use. This includes Film Permits for street use, parking meter bags, traffic control, removal and installation of street fixtures, use of street and/or sidewalk barricades and the like. This permit does not include other separate permits that may be required from City departments such as Fire, Police and Parks, and does not include such costs as employment of off-duty police officers for traffic or crowd control.

The production company named above shall attach a certificate of insurance, naming the City of Spokane and in some instances, City of Spokane Parks and Recreation Department, as an additional insured in the amount of \$1,000,000.00 general liability, including bodily injury and property damage. The City of Spokane, its corporate authorities, elected officials, officers, boards, commissions, attorneys, employees and agents are made additional insureds under this policy with respect to any and all claims which arise out of or are in any way related to the operations of the above named film production company while present in the City of Spokane.

The production company shall indemnify and hold harmless the City, its officers, elected officials, agents, employees and volunteers, from and against any and all claims, actions, suits, proceedings, costs, expenses (including reasonable attorney's fees), damages, and liabilities claimed by any person, organization, association, or otherwise arising out of or relating to any act or omission of the production company, its agents, contractors or employees under this Agreement. Such indemnification shall not be effective to the extent that the damage or injury results from the sole negligence of the City.

The production company further waives, with respect to the City only, its immunity under RCW title 51, Industrial Insurance. The indemnification provided for in this permit shall survive any termination or expiration of this Agreement.

Failure of the Company to comply with the terms of the City's permit as described may result in revocation of the permit and the inability to obtain future permits.

(Authorized Agent)

Date

(Authorized City Film Program Manager)

Date

Permit is not valid without signatures of the Authorized Agent and the City's Film Program Manager.

Agreement & Permit for Master Film Permit

Project Name: _____

Production Company Name: _____

Permanent Company Contact Number: _____

Local Address: _____

Local Production Office Contact Number: _____

Producer: _____ Contact Number: _____

Production Manager: _____ Contact Number: _____

Location Manager: _____ Contact Number: _____

Asst. Location Manager: _____ Contact Number: _____

This Project is (check all that apply):

Feature Film Music Video TV Movie Commercial Documentary Drone Footage B-Roll

Public Service Announcement Corporate Video Still Photography Television Programming

Other as specified: _____

Number of Production Vehicles: _____

Size of Crew: _____

Total Number of Filming Days in Spokane: _____

Number of Locations: _____

Applicant: Use the space below to itemize anticipated additional services.

Police Fire Streets Parks Water Dept Electrical Convention Facilities

Other as specified: _____

Please note, applicant must contact affected agencies directly!

Application & Permit for Master Film Permit

Request for Film Permit for Street Use – Part B (Fill out one Part B for each location)

Project Name: _____ Location Number: _____

I hereby apply for permission to use or occupy public property, for the sole purpose of filming:

Start Date: _____ End Date: _____ Set Up Time(s): _____

Briefly describe the film activity that will be taking place at this location: (Use map to show specifics)

Parking Meter #'s (if applicable): _____

Total number of meter bags required for this location: _____

Number of Police Officers requested: _____

		STREET	
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AVENUE		ALLEY	STREET
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Please indicate the following on the above location map:

- | | |
|---|--|
| <ul style="list-style-type: none"> • Names of all surrounding streets • One way streets • Parking restrictions and/or controls
(Parking meters, peak hour restrictions, etc.) • Use of bus zones • Use of Truck Load or Passenger Load Zones • Sidewalk closures or intermittent pedestrian control | <ul style="list-style-type: none"> • Truck parking • Crew parking • Base camp • Catering location • Direction of moving vehicles for driving shots • Street closures or intermittent traffic control • Bagging of parking meters, or use of no-parking barricades in non-metered areas. |
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