Charitable Solicitation Permit Application

Date: __________________________
License Number: __________________________
Issued by: __________________________

Organization Name: __________________________
Local Address: __________________________
Phone: __________________________ 2nd Phone: __________________________
Local Contact: __________________________
Contact’s Address: __________________________
Phone: __________________________ 2nd Phone: __________________________

List names, addresses and telephone numbers of the officers and managing agents (RCW 19.09.075(c)):

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<th>Name</th>
<th>Address</th>
<th>Phone</th>
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State the charitable work being done and the use or disposition to be made of the receipts from this solicitation:

______________________________________________________________________________________________

Solicitation Period:
Beginning Date: __________________________  Ending Date: __________________________
Solicitation Method:
(Telephone method must list address of each location solicitation calls are made from)
______________________________________________________________________________________________

I understand, by my signature, that the sale of tickets to events is subject to 5% admissions tax, subject to the terms of SMC Chapter 8.03.

I understand this is not a permit; issuance of a permit is dependent upon approval of the reviewing officer and may take up to 30 days.

I understand a copy of the current registration on file with the state department of licensing; and a certified statement from the state director of licensing that the organization is currently registered is required.

Revised 11.18.20
State of Washington  
County of Spokane  
City of Spokane  

I, ____________________________________________, upon oath do hereby depose and state: I am the  
______________________________________________of the above named organization and I make this affidavit for the  
purpose of obtaining from the City of Spokane a Charitable Solicitation Permit in accordance with the provisions of the  
License Code. I have personal knowledge of the matter stated in the foregoing application, and the statements contained  
herein are true.  
Further, it is understood that a permit, if granted, will not be used or represented as an endorsement by the City of  
Spokane, WA.  

Signed: ____________________________________________  

Subscribed and sworn to before me this ____________ day of ____________________________________________  

By ___________________________  
Notary Public in and for the State of Washington