

**CITY OF SPOKANE  
PUBLIC WORKS APPRENTICE PROGRAM  
PRIME CONTRACTOR ACKNOWLEDGEMENT FORM**

*Submission of this completed form is due thirty (30) days from contract award.  
Failure to resubmit this form could result in delay of payment.*

To be completed by GC representative

1. Project Name	
2. Contract Number	
3. Prime Contractor	
4. Contract Amount	
5. Point of Contact	
6. Phone/Email	

**Spokane Municipal Code Section 07.06.700 Article X Public Works Apprenticeship Program**

As a prime contractor, you fall under the requirements of SMC 07.06.700 Article X Public Works Apprentice Program while working on a City of Spokane Public Works project which falls under its provisions.

Requirements: For each craft that has an available apprenticeship program for Spokane County and performs more than 160 hours on each project, fifteen percent of the labor hours shall be performed by apprentices enrolled in a State-approved apprenticeship program.

Penalties and incentives can be found in bid specifications/contract documents or you can find additional information about these requirements at: <https://my.spokanecity.org/business/bid-and-design/apprentice-program/>

Compliance with the requirements of this ordinance will be verified through certified payroll and approved Affidavits of Wages Paid filed with Washington State Labor and Industries.

Name	Signature	Date

I certify that I have read the requirements of SMC 07.06.700 Article X Public Works Apprentice Program and attest our work on this contract will comply with the requirements as applicable.

**Contact**

Public Works Apprentice Program – email: [apprentice@spokanecity.org](mailto:apprentice@spokanecity.org) – phone: 509-625-6031