



**Agenda Sheet for City Council Meeting of:**

06/28/2021

<b>Date Rec'd</b>	6/17/2021
<b>Clerk's File #</b>	ORD C36068
<b>Renews #</b>	
<b>Cross Ref #</b>	OPR 2021-0256
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	HOUSING & HUMAN SERVICES
<b>Contact Name/Phone</b>	DAVID LEWIS 625-6051
<b>Contact E-Mail</b>	DGLEWIS@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Special Budget Ordinance
<b>Agenda Item Name</b>	1680 - SBO FOR TREASURY RENT ASSISTANCE PROGRAM GRANT FUNDS

**Agenda Wording**

CHHS is requesting approval of the attached SBO related to the acceptance of the Commerce Treasury Rent Assistance Grant (grant approval 4/19/21). This SBO creates budget capacity in order to utilize the funds.

**Summary (Background)**

The T-RAP Grant is part of WA State's response to the COVID-19 disaster, intended to prevent evictions by paying past due, current due, future rent, and utilities, targeting resources to those who have experienced financial hardship due to the COVID-19 outbreak and are at risk of experiencing homelessness or housing instability. The funds are split between four codes, with the bulk of monies (\$9,040,862) subawarded to partners through an RFP process. 2% of the award is retained for City admin.

Lease? NO Grant related? YES Public Works? NO

**Fiscal Impact**

Revenue	\$ 9,261,862.00
Expense	\$ 9,040,862.00
Expense	\$ 90,480.00
Expense	\$ 33,205.00

**Budget Account**

#	1760-95597-99999-33321-99999
#	1760-95597-51010-54201-99999
#	1760-95597-51030-51991-99999
#	1760-95597-51030-52991-99999

**Approvals**

<b>Dept Head</b>	LEWIS, DAVID G.
<b>Division Director</b>	ALEXANDER, CUPID
<b>Finance</b>	HUGHES, MICHELLE
<b>Legal</b>	PICCOLO, MIKE
<b>For the Mayor</b>	ORMSBY, MICHAEL

**Council Notifications**

<b>Study Session\Other</b>	Urban Exp. - 4/12/21
<b>Council Sponsor</b>	CM Stratton

**Additional Approvals**

<b>Purchasing</b>	chhsgrants@spokanecity.org
	chhsaccounting@spokanecity.org

<b>MANAGEMENT &amp; GRANTS,</b>	INGIOSI, PAUL
	BROWN, SKYLER

PASSED BY  
SPOKANE CITY COUNCIL:  
6/28/2021

*[Signature]*  
CITY CLERK



**Continuation of Wording, Summary, Budget, and Distribution**

**Agenda Wording**

**Summary (Background)**

**Fiscal Impact**

Expense    \$ 97,315.00

Select     \$

**Budget Account**

# 1760-95597-51030-54992-99999

#

**Distribution List**


## Briefing Paper

### Urban Development Committee

<b>Division &amp; Department:</b>	Neighborhood, Housing, and Human Services Division – Community, Housing, and Human Services Department
<b>Subject:</b>	Treasury Rent Assistance Program (T-RAP) Grant Acceptance
<b>Date:</b>	4/12/2021
<b>Author (email &amp; phone):</b>	Margaret Hinson ( <a href="mailto:mhinson@spokaneacity.org">mhinson@spokaneacity.org</a> 509-867-8539)
<b>City Council Sponsor:</b>	Council Member Stratton
<b>Executive Sponsor:</b>	Cupid Alexander
<b>Committee(s) Impacted:</b>	Public Safety & Community Health
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	2020-2025 Strategic Plan to End Homelessness; Greater Spokane Comprehensive Emergency Management Plan
<b>Strategic Initiative:</b>	Safe & Healthy / Reduce Homelessness
<b>Deadline:</b>	The grant has a retroactive start date of March 1, 2021 and the grant expires on September 30, 2022.
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	CHHS is requesting permission to accept \$9,261,862 in T-RAP funds from the WA State Dept. of Commerce (Commerce). These funds will be subgranted to providers that help prevent eligible households facing eviction from experiencing homelessness and SBO will be submitted to create budget capacity.
<p><b>Background/History:</b> On February 25, 2021 Commerce invited eligible agencies to apply for approximately \$520 million in funds for the new Treasury Rent Assistance Program (T-RAP). Commerce offered to split the award for the Spokane region using the same proportional allocation used for Consolidated Homeless Grant (CHG). The funds are retroactively available to March 1, 2020 with a contract end date of September 30, 2022.</p>	
<p><b>Executive Summary:</b></p> <p>The T-RAP Grant is part of Washington State’s response to the COVID-19 disaster, intended to prevent evictions that would contribute to the spread of the virus by paying past due, current due, future rent, and utilities, targeting limited resources to those who have experienced financial hardship due to the COVID-19 outbreak and are at risk of experiencing homelessness or housing instability.</p> <p>Households must meet the three federally required initial screening criteria:</p> <ul style="list-style-type: none"> <li>• Income at or below 80% of Area Median Income (AMI).</li> <li>• Experiencing a financial hardship directly or indirectly due to the COVID-19 outbreak that threatens the household’s ability to pay the costs of the rental property when due.</li> <li>• At risk of experiencing homelessness or housing instability.</li> </ul> <p>The following households must be prioritized:</p> <ul style="list-style-type: none"> <li>• Income at or below 50% AMI.</li> <li>• Households with one or more individuals who are unemployed and have been unemployed for 90 days before application date.</li> </ul> <p>The percentage of head of households provided rent assistance must at least equal the proportion to the population living in poverty in the county for each of the following groups:</p>	

- People of Color (includes Black or African American, American Indian and Alaska Native, Native Hawaiian or other Pacific Islander, Hispanic/Latinx, Asian, Other/Multi-Racial)
- Black or African American
- American Indian and Alaska Native
- Hispanic/Latinx

Additional performance targets include:

- Ten percent of households served must be young adults age 18-25.
- Ten percent of financial assistance must be utility assistance.

Commerce is requiring grantees to subcontract with By and For Organizations to meet the equity requirements, is encouraging grantees to subcontract with Youth & Young Adult providers to meet the young adult requirement, and is requiring grantees to commit to coordination with their local Dispute Resolution Center.

Budget Impact:

Approved in current year budget?  Yes  No

Annual/Reoccurring expenditure?  Yes  No

If new, specify funding source: U.S. Treasury Department

Other budget impacts: N/A

Operations Impact:

Consistent with current operations/policy?  Yes  No

Requires change in current operations/policy?  Yes  No

Specify changes required: None.

Known challenges/barriers: None.

ORDINANCE NO. C36068

An ordinance amending Ordinance No. C-35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C-35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Emergency Rental Assistance Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Grant Fund, the following changes be made:

- (1) Increase appropriation by \$9,261,862.
  - (A) Of the increased appropriation, \$9,040,862 is provided solely for subrecipients awarded through an RFP process to deliver rent assistance funds to the community.
  - (B) Of the increased appropriation, \$221,000 is provided solely for the City's administration of the rent assistance program.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to prevent evictions by paying past due and future rent, and past due utilities while targeting limited resources to those with the greatest needs and distributing funds equitably, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council June 28, 2021

[Signature]  
Council President

Attest: [Signature]  
City Clerk

Approved as to form [Signature]  
Assistant City Attorney

[Signature]  
Mayor

7/9/2021  
Date

July 9, 2021  
Effective Date

