

REQUEST FOR PROPOSALS

ASSISTING GREATER HILLYARD BUSINESS ASSOCIATION AND THE EAST SPOKANE BUSINESS ASSOCIATION IN ESTABLISHING BUSINESS IMPROVEMENT DISTRICTS

City of Spokane Planning and Development Services Department

RFP #4099-15

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, MARCH 9, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for ASSISTING GREATER HILLYARD BUSINESS ASSOCIATION AND THE EAST SPOKANE BUSINESS ASSOCIATION IN ESTABLISHING BUSINESS IMPROVEMENT DISTRICTS for the City of Spokane Planning and Development Services Department.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, March 9, 2015**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:
“RFP #4099-15, ASSISTING GREATER HILLYARD BUSINESS ASSOCIATION AND THE EAST SPOKANE BUSINESS ASSOCIATION IN ESTABLISHING BUSINESS IMPROVEMENT DISTRICTS, DUE 3/9/2015”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Gazette dates: February 18 & 25, 2015