



NOTICE OF PUBLIC MEETING
NEIGHBORHOOD PROJECT ADVISORY COMMITTEE
WEST QUADRANT TAX INCREMENT FINANCING DISTRICT

MEETING OF
WEDNESDAY, April 2, 2025
4:00 PM TO 5:00 PM

Please be advised that the next regular meeting of the Neighborhood Project Advisory Committee for the West Quadrant Tax Increment Financing District will be held on **Wednesday, April 2 at 4:00 PM** at Spokane City Hall, 808 W Spokane Falls Blvd in the Tribal Conference Room in the First Floor Lobby. A link to the meeting is provided below. The public is encouraged to attend either in person, online, or by phone. Connection instructions are included in the attached agenda and below:

An Online/Telephone Option is Available via Microsoft TEAMS
(software download may be required)

Join on your computer, mobile app or room device

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Meeting ID: 291 137 164 093 Passcode: bbFZ2x

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[+1 323-618-1887,,357638756#](#) United States, Los Angeles

Phone Conference ID: 357 638 756#

WQTIF Neighborhood Project Advisory Committee (NPAC) Agenda

April 2, 2024 | 4:00 PM to 5:00 PM | City Hall, 1st Floor, Tribal Conference Room

Attendees: Members of the Committee, Open to the Public

Discussion Items *(all times are approximate)*

1. Welcome and Introductions (All) 4:00 pm (5 mins)
2. Approval of March Meeting Minutes (All)..... 4:05 pm (5 mins)
3. Continued Discussion: LB Stone Project on Monroe (Nick Czapl)..... 4:10 pm (20 mins)
4. Continued Discussion: NPAC Forms and Processes (EJ Iannelli) 4:30 pm (20 mins)
5. Open Forum 4:50 pm (5 mins)

*Open Forum is an opportunity for citizens to discuss items of interest that **are not on the current agenda for discussion**. Topics should consider the activities/ responsibilities of the NPAC and should not include political campaign topics. Each speaker may be limited to three minutes if several people wish to speak, subject to the Chairperson's determination. If you wish to speak at the open forum, please email Kevin Freibott at kfreibott@spokanecity.org **in advance** to request a slot.*

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AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlovmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



West Quadrant TIF Neighborhood Project Advisory Committee

Meeting Minutes

March 5, 2025

Committee Members Present: EJ Iannelli (Chair), Kimberly Lawrence (Vice-Chair), Alan Chatham, Vickie Munch, Fran Papenleur, Amanda Richardson, Wende Wilber **Absent:** Liz Marlin

Staff Present: Kevin Freibott (Planning & Economic Development)

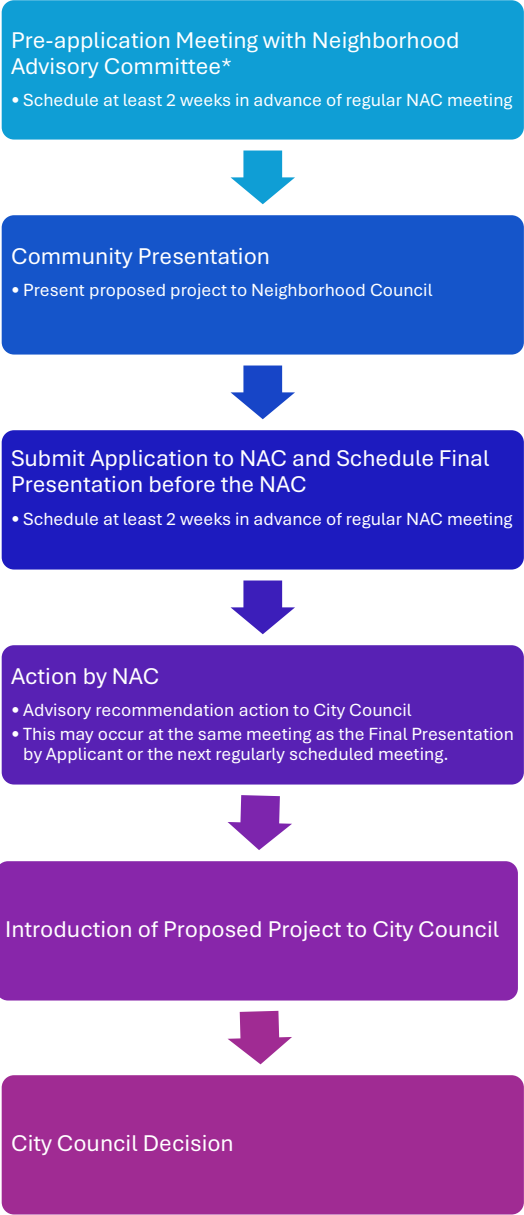
The meeting began at 4:00 PM.

1. **Welcome and Introductions** – Introductions were made. No action was taken.
2. **Approval of Meeting Minutes** – January minutes were discussed. Minutes were approved as drafted (M: M. Chatham, S: M. Lawrence, 3:0:2).
3. **LB Stone Request** – The item was tabled due to the absence of the requester (M: M. Wilber, S: M. Richardson, Unan.).
4. **Continued Discussion: NPAC Applications & Process** – Discussion continued, with the Chair requesting input from members. No action was taken. Final language is expected in April.
5. **Open Forum** – No one requested the opportunity to speak at Open Forum. M. Papenleur made a motion to reconsider the approval of the January Meeting Minutes, to strike M. Vickie Munch from the minutes as she is no longer a member of the Committee. Mr. Freibott stated her inclusion was a scrivener's error. Motion passed (S: M. Lawrence, Unan.). A motion was then made to amend the January minutes to strike M. Munch from the record (M: M. Papenleur, S: M. Lawrence, 3:0:2). Motion passed.

The meeting was adjourned at 4:48 PM.

Request for Funding

(Assume 4 to 6 months once application is submitted)

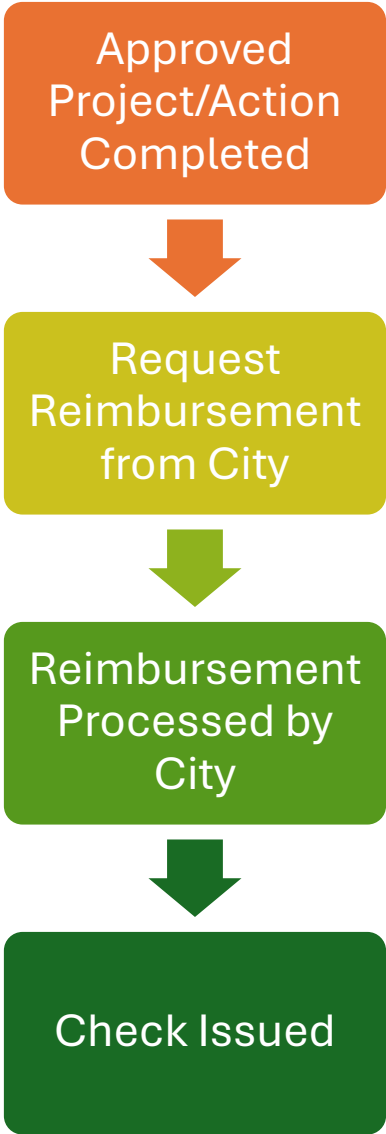


***NAC meets the first Wednesday of the month.**

Reimbursement Process

Materials Related to Item 4 on the Agenda, p. 1

(Assume X to X months once application is submitted.)



Form		Question	Additional Guidance Provided on the	Answer Expected
General Application	Description	Description of Proposal		High-level overview of project.
General Application	Description	Address of Site Proposal	(if not yet assigned, obtain address	Street Address and/or intersection
General Application	Applicant	Applicant Name		Required
General Application	Applicant	Applicant Address		Required
General Application	Applicant	Applicant Phone		Required
General Application	Applicant	Applicant Email		Required
General Application	Property Owner	Property Owner Name		If applicable
General Application	Property Owner	Property Owner Address		If applicable
General Application	Property Owner	Property Owner Phone		If applicable
General Application	Property Owner	Property Owner Email		If applicable
General Application	Agent	Agent Name		If applicable
General Application	Agent	Agent Address		If applicable
General Application	Agent	Agent Phone		If applicable
General Application	Agent	Agent Email		If applicable
General Application		Assessor's Parcel Numbers:		If applicable
General Application		Legal Description of Site:		If applicable
General Application		Size of Property:		If applicable
General Application		List Specific Permits Requested in this Application:		If applicable
General Application		Submitted by:	Check boxes for Applicant, Property	Required
General Application	Notary	Date		There is not application date, just a notarized date
WQTIF Request	General Information	Date of request to NPAC		Required
WQTIF Request	General Information	Project Name		Required
		Please describe the location of the project and how it connects to the surrounding environment (e.g., public features, infrastructure, neighborhood need, culture). Provide a		
WQTIF Request	General Information	map, if appropriate.		Required
WQTIF Request	General Information	Project Start and End Date		Required
WQTIF Request	General Information	Amount Requested		Required
		How did you become aware of the Neighborhood Project Advisory Committee (NPAC) and		
WQTIF Request	General Information	the West Quadrant Tax Increment Finance (WQTIF) district?		Required
WQTIF Request	Community Focus	Describe the problem/challenge/current state and explain the proposed change.		Required
WQTIF Request	Community Focus	Describe the end users. Who will be impacted by this change and how?		Required
		How does your project tie into or align with the Comp Plan vision and values and/or other programs and projects underway in the vicinity?		
WQTIF Request	Community Focus			Required
		What might impact might your project have on the health and safety of the neighborhood?		
WQTIF Request	Community Focus			Required
		In what other ways might your project benefit the immediate neighborhood or the wider community? Consider, historic preservation, the arts, job creation, affordable housing, infill (middle housing), recreation and transportation safety and connectivity.		
WQTIF Request	Community Focus			Required

Form		Question	Additional Guidance Provided on the	Answer Expected
WQTIF Request	Economic Focus	Describe the short- and long-term economic impact of this project to the neighborhoods within the TIF boundary. Please attach documentation to support your projections.		Required
WQTIF Request	Project Funding and Engagen	Have you presented your proposal or project to the NPAC neighborhood councils (Emerson-Garfield, Riverside, West Central)? Please provide the dates of those meetings if they've occurred.		Required
WQTIF Request	Project Funding and Engagen	What are the total development costs of this project?		Required
WQTIF Request	Project Funding and Engagen	Provide an overview of additional financing supporting this project.		Required
WQTIF Request	Project Funding and Engagen	Why is TIF funding essential for this project?		Required
WQTIF Request	Project Funding and Engagen	Date funds are needed by	Requestors should expect the application process to take at least three months for an NPAC decision. If the NPAC recommends the allocation, the City Council has ultimate authority on approval. Distribution of funds for recommended and approved requests must be coordinated with the appropriate city department.	Required
WQTIF Request	NPAC Presentation	Date of presentation	The NPAC requires a project presentation before consideration. The NPAC usually meets every month, on the first Wednesday at 5:00 PM (though this timeframe may vary). Please suggest the earliest date you'll be ready to present to the committee.	May be incomplete
WQTIF Request	NPAC Presentation	Presenter Name		Required
WQTIF Request	NPAC Presentation	Presenter Title		Required
WQTIF Request	NPAC Presentation	Presenter Organization		Required
WQTIF Request	NPAC Presentation	Presenter Phone		Required
WQTIF Request	NPAC Presentation	Presenter Email		Required