



**NOTICE OF PUBLIC MEETING
NEIGHBORHOOD PROJECT ADVISORY COMMITTEE
WEST QUADRANT TAX INCREMENT FINANCING DISTRICT**

**MEETING OF
WEDNESDAY, December 7, 2022
4:00 PM TO 5:00 PM**

Please be advised that the next regular meeting of the Neighborhood Project Advisory Committee for the West Quadrant Tax Increment Financing District will be held on **Wednesday, December 7 at 4:00 PM** at Spokane City Hall, 808 W Spokane Falls Blvd in the Tribal Conference Room in the First Floor Lobby. The public is encouraged to attend either in person, online, or by phone. Connection instructions are included in the attached agenda and below:

An Online/Telephone Option is Available via Microsoft TEAMS (software download may be required)

Join on your computer or mobile app:

[Click here to join the meeting](#)

Or call in (audio only):

+1 323-618-1887,,630329187#

United States, Los Angeles

Phone Conference ID: 630 329 187#

WQTIF Neighborhood Project Advisory Committee (NPAC) Agenda

December 7, 2022 | 4:00 PM to 5:00 PM | City Hall, First Floor, Tribal Conference Room

Attendees: Members of the Committee, Open to the Public

Discussion Items *(all times are approximate)*

1. Welcome and Introductions (All) 4:00 pm (5 mins)
2. Approval of September Meeting Minutes (All) 4:05 pm (5 mins)
3. Meeting Dates and Times for 2023 (Kevin Freibott) 4:10 pm (10 mins)
4. Funding Request – Ash & Dean Streets (Spencer Gardner) 4:20 pm (35 mins)
5. Open Forum 4:55 pm (5 mins)

*Open Forum is an opportunity for citizens to discuss items of interest that **are not on the current agenda for discussion**. Topics should consider the activities/ responsibilities of the NPAC and should not include political campaign topics. Each speaker may be limited to three minutes if several people wish to speak, subject to the Chairperson's determination. If you wish to speak at the open forum, please email Kevin Freibott at kfreibott@spokanecity.org **in advance** to request a slot.*

An Online/Telephone Option is Available via Microsoft TEAMS
(software download may be required)

Join on your computer or mobile app:

[Click here to join the meeting](#)

Or call in (audio only):

[+1 323-618-1887,,630329187#](tel:+13236181887630329187)

United States, Los Angeles

Phone Conference ID: 630 329 187#

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



West Quadrant TIF Neighborhood Project Advisory Committee

Meeting Minutes

September 7, 2022

Committee Members Present: Kimberly Lawrence (Chair), Fran Papenleur (Vice-Chair), Kelly Cruz Amanda Richardson, EJ Ianelli, Vickie Munch, Michael Pflieger. **Absent:** Alan Chatham

Staff Present: Kevin Freibott (staff liaison), Teri Stripes (Principal Planner, Economic Development)

The meeting began at 4:07 PM.

1. **Welcome and Introductions** – Introductions were made. No action was taken.
2. **Approval of Meeting Minutes** – The minutes for August were presented. Ms. Munch moved for adoption of the minutes as presented (S: Ms. Richardson, Unan.)
3. **Welcome to New NPAC Member** – The Committee welcomed Mr. E.J. Ianelli to the Committee and discussed his roles and experience in the community and the Emerson/Garfield Neighborhood. No action was taken.

During this item a question was asked about the regular time/date of the meetings. General interest was expressed for exploring an updated date time. Mr. Freibott was tasked with sending out an online poll to the members to determine if a new date/time was feasible and recommended. No action was taken.

4. **Tax Increment Financing Refresher** – Mr. Freibott provided an overview of Tax Increment Financing and review details as to the West Quadrant TIF itself. Questions were asked and answered.
5. **Open Forum** – No requests were made to speak during open forum.

The meeting was adjourned at 5:00 PM (M: Ms. Lawrence, S: Mr. Ianelli, Unan.).

BRIEFING PAPER
City of Spokane
Neighborhood Project Advisory Committee
12/7/22

Subject

A proposal to allocate \$150,000 of West Quadrant Tax Increment Financing (WQTIF) funds for the improvement of the crossing of Dean Ave at Ash St and the conversion of Ash St to two-way traffic between Dean Ave and Broadway Ave.

Background

The proposed project would reconfigure the intersection of Dean Ave and Ash St to provide a more comfortable crossing of Ash St. It would also re-convert Ash St for two-way traffic between Broadway Ave and Dean Ave.

While expenditures of WQTIF funds are not constrained by the project areas described in the original adopting Ordinance (C34032), it's important to note that the proposed project does fall within Project Area R of the Ordinance. Additionally, it overlays a small portion of Project Area J. These two areas call for street improvements specifically, including streetscape as well as ped/bike improvements.

Staff have identified an opportunity to include this in the upcoming 2023 construction season by using multiple funding sources, including WQTIF money. In order to proceed for the 2023 season, this project will be bundled with other final design projects to undergo design in January and February 2023. There is a short timeframe for approval, which will require consideration of the NPAC at its January meeting, and immediate action by City Council before the end of January. The opportunity with this proposal is for rapid deployment in the next construction season. Typically, funding recommended by the NPAC for expenditure can still require a long time for actual construction of improvements to occur. This action would result in construction in 2023.

Some initial informal discussions have been held with a few neighborhood stakeholders, during which a desire was expressed for more robust engagement with the neighborhood. Due to the compressed timeframe and lack of neighborhood meetings during December, staff have identified the regular January meeting of WCNC as the best opportunity for neighborhood engagement. Direct outreach to local stakeholders will continue as opportunities become available as well, though the holiday season makes those efforts difficult.

The proposed project timeline calls for a presentation and community discussion of the proposal at the January WCNC meeting on 1/11/23. This would be followed by a meeting of the NPAC at a date yet to be determined. Lastly, a supportive resolution would be brought for Council consideration during the last two weeks of January. The supportive Resolution would be the final action by City Council appropriating the WQTIF funds for use on this project, immediately after which the funds would be transferred to the appropriate project account with the Integrated Capital Management department.

BRIEFING PAPER
City of Spokane
Neighborhood Project Advisory Committee
12/7/22

The timeline proposed above presumes positive support for the project from neighborhood residents, stakeholders, and the NPAC. If significant concerns are voiced, the project will not advance for the 2023 season in favor of addressing concerns and/or focusing on other opportunities within the neighborhood.

Impact

The current configuration of this section of Ash St leads to high speeds next to the Bryant/TEC school and routes higher volumes of traffic to local residential streets. The change will slow traffic, keep cars on thoroughfares designed for higher volumes, and improve pedestrian access through the neighborhood via the crossing at Dean Ave.

Action

No action is requested at this time. Staff will return to the January NPAC meeting to share the results of neighborhood engagement and, if appropriate, request approval at that time.

Funding

This project is listed as part of the Traffic Impact Fee program, making it eligible for funding through that program. Staff have identified an opportunity to allocate \$150,000 of Impact Fee money, combined with \$150,000 of TIF money for this project to proceed through final design and construction during the 2023 construction season.



TRANSPORTATION IMPACT FEE PROJECT DOWNTOWN DISTRICT