

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Urban Experience Committee**  
**1/10/21 – MINUTES**

---

**Attendance**

*City Employees:* CP Breean Beggs, Marlene Feist, Hannahlee Allers, Kris Becker, Eric Finch, Shauna Harshman, Inga Note, CM Lori Kinnear, Melissa Morrison, Nathaniel Odle, Mike Piccolo, Teri Stripes, CM Michael Cathcart, Kelsey Martin, CM Stratton, CM Jonathan Bingle, Jeff Gunn, Garrett Jones, Matt Boston, Katherine Miller, Nicolette Ocheltree, Michael Sloon, CM Zack Zappone, Jenn Cerecedes, Brian McClatchey, CM Betsy Wilkerson, Erik Poulsen,

*Non-City Employees:*

The meeting started at 1:17 pm.

**Approval of Minutes:**

The December 13<sup>th</sup>, 2021 meeting minutes were approved. Motion CM Lori Kinnear, seconded by CP Breean Beggs.

**Agenda Items:**

**1. MFTE Designating Residential Targeted Areas (Garland & University District)- Teri Stripes**

Presentation showing target area to expand MFTE boundary to incentivize housing demand. Explanation of what MFTE is and how it stimulates building to support housing need. Add in Garland business area and add in U District area per map. Two areas would increase target size by approximately 70 acres. Process and timeline shown from January 10<sup>th</sup> to mid-March. Full code review and update coming this spring.

**2. Traffic Engineering Contract to Support the Traffic Calming Program- Inga Note**

Presentation on contract with an engineering firm for traffic calming. Background is to create a multi-year list of projects. Outreach would be for 9 neighborhood workshops (3 per district) and then follow-up workshops to share concepts. Initial list of 5 projects per neighborhood, traffic/ped counts, identify top 3 projects per neighborhood, and cost estimates for the 87 projects. Expectation is to construct 15-20 projects per year over 4+ years. Schedule and timeline given with contract estimate of \$400,000-600,000. CM Kinnear asked about neighborhoods who have project lists, Shauna responded on the prioritization and process.

**3. Amendment No. 2 to the MOA between the City and County regarding wastewater treatment charges & payments- Marlene Feist**

Background on the MOA and charges, how flow is measured from City and County, and charge per million flow. This agreement would extend and update agreement for five years.



4. **VOA Hope House Operations Funding Need- Jenn Cerecedes and Eric Finch**  
Shared where the funding need is for VOA and looking at the funding for other shelters and where some gaps are. Background on how housing for women is one of the tightest groups for need and supply.
5. **Treasury Emergency Rent Assistance 2 (ERA2) Sub Grant Recommendation- Kelsey Martin and Eric Finch**  
Eric gave background on the need and turned over to Kelsey who went over the request from CHHS board to distribute funds and to which recipients. A current update on the rental assistance program. CM Cathcart had a question regarding the RFP and wanted to know if SNAP was connected with. Kelsey responded on when the RFP went out, who applied, and that SNAP was aware but wasn't interested. CM Cathcart had a question on the funding which Kelsey answered and final question on how long turn around for the applications which Kelsey responded on the time and process. CM Bingle had a question on the other applicant (Spokane Workforce) and another on if landlords/tenants programs are involved. Kelsey talked about the Landlord Association and Tenant's Union being involved with Live Stories. CM Bingle asked about Family Promise and their denial, Kelsey gave background on funding and lack of MOU's.
6. **1590 Framework and Housing Action Subcommittee Update- Melissa Morrison**  
Presentation on the framework, funding allocation on new units and services, and additional recommendations. CM Kinnear asked about if the group is looking at former hotel and/or commercial locations that can be converted into housing. CM Wilkerson gave insight that there currently aren't any motels/hotels available for purchase.
7. **Building Permit/Construction Updates- Kris Becker**  
Presentation with the permit activity, annual construction valuations (\$638 million which is a new record year), valuations by project sizes, ended year at 400 new single family residence permits, map with projects, and conversation on review timeframe.

**Consent Items:**

Consent items approved.

**Executive Session:**

There was no Executive Session.

**Adjournment:**

The meeting was adjourned at 2:15 pm.

**Prepared by:**

Danielle Norman

**Approved by:**



---

Chair – Karen Stratton

For further information contact: Danielle Norman, 625-6195