

**URBAN EXPERIENCE
COMMITTEE MEETING AGENDA FOR
MONDAY March 8, 2021
1:15 p.m. — Streaming Live Online & Airing on City Cable 5**

The Spokane City Council's Urban Experience Committee meeting will be held at **1:15 p.m. on March 8th, 2021** – Streaming Live Online & Airing on City Cable 5. Council members and presenters will be attending virtually and the meeting will be streamed live at <https://my.spokanecity.org/citycable5/live> and will also air on City Cable 5.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council.

The physical meeting will not be open to the public and no public testimony will be taken. Discussion will be limited to appropriate officials, presenters, and staff. The public is encouraged to tune in live at the address above.

AGENDA

I. Call to Order

II. Approval of Minutes from February 8th, 2020

III. Consent Items- Briefing Papers Only, No Discussion

- A. [VB Expenditure Increase](#)- Micaela Martinez
- B. [Parking Management Systems Contract with Electronic Data Collection \(EDC\) Corp.](#)- Jesten Ray
- C. [Curb & Valve Boxes- Annual Value Blanket](#)- Loren Searl
- D. [Vacation of Scenic between 27th & 29th](#)- Eldon Brown
- E. [NEOGOV, Inc. Annual Software Maintenance and Support](#)- Michael Sloon
- F. [Contract for Respite Bed Program](#)- Seth Hackenberg

IV. Discussion Items

A. Staff Requests

- a. [Lease of Toyota Rav 4 and Toyota Tacoma](#)- Micaela Martinez (5 min)
- b. [Lease of 13 Toyota Rav 4's](#)- Micaela Martinez (5 min)
- c. [Lease of 5 Toyota Rav 4's](#)- Micaela Martinez (5 min)
- d. [5th Avenue Initiative](#)- Draft Community Strategy- Maren Murphy (10 min)
- e. [2021 Plan Commission Work Program](#)- Louis Meuler (10 min)
- f. TDS Telecom Update- Marlene Feist (10 min)
- g. 195 Status Update- Inga Note (10 min)
- h. Housing Action Subcommittee- Melissa Morrison (10 min)
- i. 2021 Aquatics Plan- Garrett Jones, Jennifer Papich, Josh Oakes (15 min)

B. Council Requests

- a. [Land Acknowledgement Resolution](#)- Hannahlee Allers (10 min)
- b. E-Bike Delivery- John Edmondson (10 min)
- c. Summer Youth Passes- CM Kate Burke (5 min)

V. Standing Topic Discussions

- A. Building Permit/Construction Updates- Kris Becker

VI. Adjournment

Next Urban Experience Committee meeting will be on Monday, April 12, 2021 at 1:15pm.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Briefing Paper

Urban Experience Committee

| | |
|--|---|
| Division & Department: | Finance, Fleet Services |
| Subject: | VB Expenditure Increase |
| Date: | March 8, 2021 |
| Author (email & phone): | Micaela Martinez mmartinez@spokanecity.org 625-7823 |
| City Council Sponsor: | Breean Beggs |
| Executive Sponsor: | Tonya Wallace |
| Committee(s) Impacted: | Urban Experience Committee |
| Type of Agenda item: | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan) | Strategic Plan |
| Strategic Initiative: | Innovative Infrastructure: Maintaining our fleet of support equipment |
| Deadline: | |
| Outcome: (deliverables, delivery duties, milestones to meet) | |
| <u>Background/History:</u> The Fleet Department would like to increase the expenditure for the Air Brakes VB, VB201106, from \$49,999.00 to \$100,000.00. A VB was set up using RFQ 5272-20. | |
| <u>Executive Summary:</u> | |
| <u>Impact</u> | |
| <ul style="list-style-type: none"> The Air Brakes VB provides the Fleet Department with the ability to purchase as needed Air Brakes for the City Fleet. | |
| <u>Action</u> | |
| <ul style="list-style-type: none"> We recommend approval of the expenditure increase for the Air Brakes VB. | |
| <u>Funding</u> | |
| <ul style="list-style-type: none"> Funding for this is included in the Fleet Department budget. | |
| <u>Budget Impact:</u> | |
| Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.) | |
| <u>Operations Impact:</u> | |
| Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers: | |

Urban Experience Briefing Paper Committee

| | |
|---|--|
| Division & Department: | Community and Economic Development, Parking Services |
| Subject: | Parking Management Systems contract with Electronic Data Collection (EDC) Corp. |
| Date: | March 8, 2021 |
| Author (email & phone): | Jesten Ray, jray@spokanecity.org; (509)625-6819 |
| City Council Sponsor: | Karen Stratton |
| Executive Sponsor: | Kris Becker |
| Committee(s) Impacted: | Urban Experience, Finance and Administrative |
| Type of Agenda item: | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan) | |
| Strategic Initiative: | Economic Development, Resident Experience |
| Deadline: | March 15, 2021 |
| Outcome: (deliverables, delivery duties, milestones to meet) | Approval of Electronic Data Collection Corp. (EDC) will replace Duncan Solutions, Inc. (PAM) systems for citation issuance and management, including adjudication, allow us to transition to license plate based virtual permits, provide a customer self-service portal for permits application, citation payment, and appeal requests, and replace our current LPR system. Implementation work with EDC will take up to 16 weeks. The contract will begin March 15, 2021 and is a 5-year contract with the option for annual extensions. |
| Background/History: | |
| <p>The City's current Parking Management Systems are outdated and contractually nearing their end of life. The City's contract with Duncan Solutions, Inc. ends July 18, 2021, and License Plate Recognition (LPR) contract with PCS Mobile ends April 2021. Updating the Parking Management Systems will increase efficiency for the City staff and customer satisfaction for the end user. These systems will help support downtown businesses by making parking more convenient and user-friendly for residents, businesses, employees, and visitors. These systems will:</p> <ul style="list-style-type: none"> ○ Increase parking enforcement efficiency through better technology including License Plate Recognition (LPR). ○ Increase user confidence when parking and reduce ticket anxiety from technology that integrates with enforcement handhelds. ○ Decrease manual processes and operational costs for the City due to better systems and technology. ○ Improve customer experience through streamlined systems and payment options for people who purchase permits or get citations. | |
| Executive Summary: | |
| <p>The RFP committee spent four months reviewing the six (6) proposals submitted to the City. The City selected Electronic Data Collection (EDC) Corp. through RFP 5315-20 Parking Management System(s) to provide the City with 1) AIMS Citation Management System (CMS) with Interactive Voice Response (IVR) and Boot and Tow Module, 2) AIMS Mobile Enforcement App (Ticketer), 3) AIMS Permit Management System (PMS), 4) AIMS Web, and 5) AIMS Mobile LPR Enforcement System (LPR System).</p> | |

EDC is a turnkey solution; they offer Citation and Permit Management Systems along with LPR; these systems all integrate with one another. EDC also integrates with Passport, MacKay (smart meters) and Flowbird (kiosks), so payments made at paid parking devices will be reflected on Ticketer.

Budget Impact:

Approved in current year budget? Yes No

Annual/Reoccurring expenditure? Yes No

If new, specify funding source:

Other budget impacts: Revenue comes in from citations and permits related to these systems.

Operations Impact:

Consistent with current operations/policy? Yes No

Requires change in current operations/policy? Yes No

Specify changes required:

Known challenges/barriers: n/a



City of Spokane
CONTRACT
Title: **PARKING MANAGEMENT SYSTEMS**

THIS CONTRACT is between the **CITY OF SPOKANE**, a Washington State municipal corporation, as ("City"), and **ELECTRONIC DATA COLLECTION CORPORATION, (EDC)**, whose address is 105 Wyoming Street, Suite 300, Syracuse, New York 13204, as ("Company"), individually hereafter referenced as a "party", and together as the "parties".

The parties agree as follows:

1. **PERFORMANCE**. The Company will provide Parking Management Systems in accordance with the City's RFP No. 5315-20, EDC's Response to Request for Proposal attached as Exhibit B; City of Spokane's Scope of Work attached as Exhibit C; EDC Technical Compliance Matrix attached as Exhibit D; EDC Costs and Fees attached as Exhibit E; S300 attached as Exhibit F; EDC- AIMS Compass Pay IVR Flow attached as Exhibit G; EDC - AIMS Software License Agreement Hosted SLA attached as Exhibit H; EDC Service Level Agreement attached as Exhibit I; and EDC Payment Transaction Quote as Exhibit J. In the event of a discrepancy between the documents this City Contract controls.
2. **CONTRACT TERMS**. The Contract shall begin March 15, 2021, and run through March 14, 2026, unless amended by written agreement or terminated earlier under the provisions. The contract may be renewed on an annual basis upon mutual agreement of the Parties.
3. **COMPENSATION**. The City shall pay the Company a maximum amount not to exceed **ONE MILLION THREE HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS (\$1,350,000.00)**, including tax, in accordance with EDC's Costs and Fees attached as Exhibit E, for everything furnished and done under this Contract.
4. **PAYMENT**. The Company shall send its application for payment to Parking Services, Third Floor, City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Contractor's application except as provided by state law.

5. COMPLIANCE WITH LAWS. Each party shall comply with all applicable federal, state, and local laws and regulations.
6. ASSIGNMENTS. This Contract is binding on the parties and their heirs, successors, and assigns. Neither party may assign, transfer or subcontract its interest, in whole or in part, without the other party's prior written consent.
7. AMENDMENTS. This Contract may be amended at any time by mutual written agreement.
8. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Contract.
9. TERMINATION. Either party may terminate this Contract by thirty (30) days written notice to the other party. In the event of such termination, the City shall pay the Company for all work previously authorized and performed prior to the termination date.
10. INSURANCE. During the term of the Agreement, the Company shall maintain in force at its own expense, the following insurance coverages:
 - A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers; and
 - B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this contract. It shall provide that the City, its officers and employees are additional insureds, but only with respect to the Contractor's services to be provided under this contract;
 - i. Acceptable supplementary Umbrella insurance coverage, combined with the Company's General Liability insurance policy must be a *minimum* of \$1,000,000, in order to meet the insurance coverages required under this Contract;
 - C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Company or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Company shall furnish acceptable Certificates of Insurance (COI) to the City at the time it returns this signed Agreement. **The certificate shall specify the City of Spokane as “Additional Insured”** specifically for Company’s services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day cancellation clause, and the deduction or retention level. The Company shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

11. INDEMNIFICATION. The Company shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Company’s negligence or willful misconduct under this Agreement, including attorneys’ fees and litigation costs; provided that nothing herein shall require a Company to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Company’s agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Company, its agents or employees. The Company specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Company’s own employees against the City and, solely for the purpose of this indemnification and defense, the Company specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Company recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

12. DEBARMENT AND SUSPENSION. The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and “Debarment and Suspension”, codified at 29 CFR part 98.

13. SEVERABILITY. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.

14. STANDARD OF PERFORMANCE. The silence or omission in the Contract regarding any detail required for the proper performance of the work, means that the Company shall perform the best general practice.

15. NONDISCRIMINATION. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the

administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Company agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Company.

16. BUSINESS REGISTRATION REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Company shall be responsible for contacting the State of Washington Business License Services at www.dor.wa.gov or 360-705-6741 to obtain a business registration. If the Company does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

17. AUDIT / RECORDS. The Company and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Contract. The Company and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to the Contract, the federal law shall prevail.

18. CONFIDENTIALITY/PUBLIC RECORDS. Notwithstanding anything to the contrary, City will maintain the confidentiality of Company's materials and information only to the extent that is legally allowed in the State of Washington. City is bound by the State Public Records Act, RCW Ch. 42.56. That law presumptively makes all records in the possession of the City public records which are freely available upon request by anyone. In the event that City gets a valid public records request for Company's materials or information and the City determines there are exemptions only the Company can assert, City will endeavor to give Company notice. Company will be required to go to Court to get an injunction preventing the release of the requested records. In the event that Company does not get a timely injunction preventing the release of the records, the City will comply with the Public Records Act and release the records.

19. DISPUTES. This Contract shall be performed under the laws of the State of Washington. Any litigation to enforce this Contract or any of its provisions shall be brought in Spokane County, Washington.

20. USE BY OTHER PUBLIC ENTITIES. This Agreement is the result of a public procurement, all public agencies or public higher education institutions may utilize this agreement. The other public agencies and other public higher education institutions shall be individually responsible for their obligations to Contractor. Likewise, Contractor shall be responsible to the public agencies or public higher education institutions for its obligations

to those public agencies or public higher education institutions in any ensuing contract. Any contract between Contractor and other public agencies and/or public higher education institutions shall be separate and independent from, and not affect, the obligations owed by Contractor to the City under this Agreement. The city of Spokane makes no representations, guarantees, or warranties regarding any contract made between Contractor and other public agencies or public higher education institutions.

ELECTRONIC DATA COLLECTION CORPORATION

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Agreement:

- Exhibit A – Certificate Regarding Debarment
- Exhibit B – EDC’s Response to Request for Proposal
- Exhibit B – City of Spokane’s Scope of Work
- Exhibit D – EDC Technical Compliance Matrix
- Exhibit E – EDC Costs and Fees
- Exhibit F – S300
- Exhibit G – EDC- AIMS Compass Pay IVR Flow
- Exhibit H – EDC - AIMS Software License Agreement Hosted SLA
- Exhibit I – EDC Service Level Agreement

**EXHIBIT A
CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.

2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.

3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.

4. I understand that a false statement of this certification may be grounds for termination of the contract.

| | |
|---|--|
| <hr style="border: none; border-top: 1px solid black;"/> Name of Subrecipient / Contractor / Consultant (Type or Print) | <hr style="border: none; border-top: 1px solid black;"/> Program Title (Type or Print) |
| <hr style="border: none; border-top: 1px solid black;"/> Name of Certifying Official (Type or Print) | <hr style="border: none; border-top: 1px solid black;"/> Signature |
| <hr style="border: none; border-top: 1px solid black;"/> Title of Certifying Official (Type or Print) | <hr style="border: none; border-top: 1px solid black;"/> Date (Type or Print) |

EXHIBIT B

EXHIBIT C

EXHIBIT D

EXHIBIT E

EXHIBIT F

EXHIBIT G

EXHIBIT H

EXHIBIT I

EXHIBIT J

Briefing Paper

Urban Experience Committee

| | |
|---|--|
| Division & Department: | Public Works, 4100 Water & Hydroelectric Services |
| Subject: | Curb & Valve Boxes – Annual Value Blanket |
| Date: | 3/8/2021 |
| Author (email & phone): | Loren Searl, lsearl@spokanecity.org , 625-7851 |
| City Council Sponsor: | President Breean Beggs |
| Executive Sponsor: | Scott Simmons, Public Works Director |
| Committee(s) Impacted: | PIES |
| Type of Agenda item: | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan) | Funding for these purchases has been included in the Water & Hydroelectric Services' Warehouse budget. |
| Strategic Initiative: | Sustainable Resources, Innovative Infrastructure |
| Deadline: | Products needed to support 2021 construction/repair season. |
| Outcome: (deliverables, delivery duties, milestones to meet) | This order facilitates efficient and competitive procurement of these products on an as-needed basis in support of 2021's construction/repair projects for water service throughout the City of Spokane. |
| Background/History: <i>Request for Quotes #5377-21 for Curb & Valves Boxes – Annual Value Blanket was issued on the City's electronic bidding portal on February 4, 2021. Five responses were received by the closing deadline on February 18, 2021. Award of the business is correspondingly recommended to HD Fowler Company as the lowest responsive, responsible bidder. The resulting value blanket shall be awarded for one year with annual renewal options at mutual agreement not to exceed a total term of five years.</i> | |
| Executive Summary: <ul style="list-style-type: none"> • Award annual value blanket order to HD Fowler Company (Spokane Valley, WA) • Annual expenditure not to exceed \$100,000.00 including sales tax • Annual value blanket order with renewal options not to exceed a total term of five years | |
| Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: N/A Other budget impacts: None | |
| Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: None Known challenges/barriers: None | |

Briefing Paper

(Public Infrastructure, Environment and Sustainability Committee)

| | |
|--|---|
| Division & Department: | Developer Services Center |
| Subject: | Vacation of Scenic between 27 th & 29th |
| Date: | March 8, 2021 |
| Contact (email & phone): | Eldon Brown (ebrown@spokanecity.org) 625-6305 |
| City Council Sponsor: | |
| Executive Sponsor: | |
| Committee(s) Impacted: | Public Infrastructure & Environmental Sustainability |
| Type of Agenda item: | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan) | Section 17G.080.020 of the Spokane Municipal Code and Chapter 35.79 of RCW regarding street vacations. |
| Strategic Initiative: | |
| Deadline: | |
| Outcome: (deliverables, delivery duties, milestones to meet) | Precedes taking this application to a public hearing before City Council |
| Background/History: The property owner would like to vacate unused right-of-ways and consolidate property to build a single family home | |
| Executive Summary: <ul style="list-style-type: none"> Selling this right-of-way to the applicant by vacation petition, if approved, would generate \$10,894.88 Map of the proposal area attached Written narrative from applicant attached. No public or private utilities are located within this RW | |
| Budget Impact: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.) Revenue Generating | |
| Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers: | |

WRITTEN NARRATIVE

Proposed Land Vacation

P210403VACA

The purpose of this land vacation is to consolidate this undeveloped parcel by removing this unnecessary right-of-way and build a single-family home.

The City of Spokane will benefit from this vacation by bringing this undeveloped land into the tax rolls, along with reducing possible maintenance and liability. This area was originally platted in 1906 and has remained undeveloped since.

RESPONSES TO QUESTIONS

- **Is the right-of-way no longer required for public use or access?**
This vacated right-of way is **no longer** required for public use or access. In fact, it never has been used or needed)
- **How will the use of the right-of-way change after it becomes private property?**
This vacated right-of-way will be used as sole owner private property.
- **Will the vacation result in any parcel of land being denied sole access to a public right-of-way?**
No parcel of land adjacent to this right-of-way will be denied sole access because of this vacation. The person requesting this vacation owns all parcels adjacent to the right-of-way.
- **Are there any utilities in the right-of-way and if so, do you plan to relocate them?**
There are no utilities located in this right-of-way.



Date

1/20/21

Dave DuPree - vacation applicant

P2100403VACA

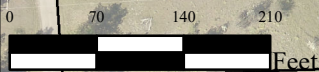
W 26th Ave

W 27th Ave

W 28th Ave


W 29th Ave

H St



**Right-of-way Description:
Portions of Scenic Blvd and adjacent
RW South of 27th and E of H St.**

Legend

 Proposed Vacation

THIS IS NOT A LEGAL DOCUMENT.
The information shown on this map is compiled
from various sources and is subject to constant
revision. Information shown on this map should
not be used to determine the location of facilities
in relationship to property lines, section lines,
streets, etc.

Briefing Paper

Urban Experience Committee

| | |
|--|---|
| Division & Department: | Innovation and Technology Services Division |
| Subject: | NEOGOV, Inc. Annual Software Maintenance and Support |
| Date: | March 8 th , 2021 |
| Author (email & phone): | Michael Sloon, msloon@spokanecity.org , 625-6468 |
| City Council Sponsor: | |
| Executive Sponsor: | Eric Finch and Michael Sloon |
| Committee(s) Impacted: | Urban Experience Committee |
| Type of Agenda item: | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan) | ITSD – NEOGOV Annual Software Maintenance and Support Utilizing Budget Account # 5300-73300-18850-54820 |
| Strategic Initiative: | Sustainable Resources |
| Deadline: | February 11, 2021 |
| Outcome: (deliverables, delivery duties, milestones to meet) | Ongoing annual maintenance and support |
| <u>Background/History:</u> | |
| <p>NEOGOV's HR Software is the application used by Civil Service and HR for recruitment, selection and onboarding new employees. NEOGOV, Inc is the only supplier for Onboard, Hire Export, Candidate Text Messaging, Insight and Governmentjobs.com subscription licensing.</p> | |
| <u>Executive Summary:</u> | |
| <ul style="list-style-type: none"> • Contract with NEOGOV, Inc. for Annual Software Maintenance and Support of the City's HR Recruiting system. • Requesting \$67,548.75 including tax for the renewal of this contract. • Term is February 12, 2021 – February 11, 2022 | |
| <u>Budget Impact:</u> | |
| Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.) | |
| <u>Operations Impact:</u> | |
| Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers: | |

Briefing Paper (Committee Name)

| | |
|---|---|
| Division & Department: | Spokane Municipal Court |
| Subject: | Contract for Respite Bed Program |
| Date: | 2/26/2021 |
| Contact (email & phone): | Shackenberg@spokanecity.org 509-309-6948 |
| City Council Sponsor: | Council President Beggs |
| Executive Sponsor: | |
| Committee(s) Impacted: | |
| Type of Agenda item: | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan) | |
| Strategic Initiative: | Launch a Trial Respite Bed Program |
| Deadline: | |
| Outcome: (deliverables, delivery duties, milestones to meet) | Data collected by the program service provider and further analyzed by the Community Court team will be used to verify the effectiveness in the respite bed program in helping Community Court clients in maintaining their court mandated requirements such as treatment, housing, and following up on employment opportunities. |
| Background/History: | |
| <p>Respite Bed programs provide a safe and stable environment for individuals experiencing trauma or sickness and allow for those individuals to better follow-through and maintain their court mandated requirements. The Community Court team hopes to show data driven success in this trial program which could be used to justify a further expansion of the program. This trial program will consist of only one dedicated bed, along with a variety of accompany services detailed in the Scope of Work. The Community Court team launched an Informal Request for Proposal and after reviewing the submissions selected Catholic Charities Eastern Washington (CCEW) to provide these services.</p> | |
| Executive Summary | |
| <ul style="list-style-type: none"> • One year trial respite bed program • Cost will not exceed 30,660 • Cost is for one bed and accompany services • Data will be collected and analyzed to determined effectiveness | |
| Budget Impact: | |
| Approved in current year budget? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |
| Annual/Reoccurring expenditure? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A |

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? Yes No N/A

Requires change in current operations/policy? Yes No N/A

Specify changes required:

Known challenges/barriers:

Deliverables:

One dedicated 24/7/365 respite housing bed for the Spokane Community Court Program. The dedicated respite bed will also include additional ancillary services. These can be directly provided or contracted out to another qualified service provider, however these additional ancillary services must be provided at no additional cost to the Spokane Municipal Court or the resident individual. These services will include the following:

- Food service, including 3 nutritionally appropriate meals per day.
- Personal hygiene facilities, including daily access to facilities for bathing.
- Ability to provide routine primary healthcare, including but not limited to health assessments, immunizations, and health education.
- Ability to provide mental health assessments, treatment, and counseling.
- Ability to provide coordination of healthcare and/or mental health treatment plans.
- Ability to manage and/or administer physician prescribed medications on-site.
- Ability to provide culturally competent medical and behavioral health services for Native American participants.
- Ability to provide access to homeless outreach, employment, housing, veterans, and clothing bank programs.
- Ability to conduct random drug and alcohol testing, as may be ordered by the Court.
- Ability to provide transportation to all services proposed under this IRFP, which are not provided at the same site as is proposed for housing services by the responder.

Timeline:

- **March 1, 2021**

- New bed available at HOC for Spokane Municipal Court

- **April 2021**

- Initial check-in with Municipal Court partners on project implementation, challenges, etc.

- **May 2021**

- Check-ins with Spokane Community Court partners per reporting standards
 - Review of program outcomes in monthly meeting
 - Weekly check-ins via Zoom Staffing Meeting

- **June 2021**

- Check-ins with Spokane Community Court partners per reporting standards
 - Review of program outcomes in monthly meeting
 - Weekly check-ins via Zoom Staffing Meeting
 - Quarterly Meeting with Community Court Team to discuss Program Updates

- **July 2021**

- Check-ins with Spokane Community Court partners per reporting standards
 - Review of program outcomes in monthly meeting
 - Weekly check-ins via Zoom Staffing Meeting

- **August 2021**

- Check-ins with Spokane Community Court partners per reporting standards
 - Review of program outcomes in monthly meeting
 - Weekly check-ins via Zoom Staffing Meeting

- **September 2021**

- Check-ins with Spokane Community Court partners per reporting standards
 - Review of program outcomes in monthly meeting
 - Weekly check-ins via Zoom Staffing Meeting

- **October 2021**

- Check-ins with Spokane Community Court partners per reporting standards
 - Review of program outcomes in monthly meeting
 - Weekly check-ins via Zoom Staffing Meeting
 - Quarterly Meeting with Community Court Team to discuss Program Updates

- **November 2021**

- Check-ins with Spokane Community Court partners per reporting standards
 - Review of program outcomes in monthly meeting
 - Weekly check-ins via Zoom Staffing Meeting

- **December 2021**

- Check-ins with Spokane Community Court partners per reporting standards
- Review of program outcomes in monthly meeting
- Weekly check-ins via Zoom Staffing Meeting

- **January 2022**

- Check-ins with Spokane Community Court partners per reporting standards
- Review of program outcomes in monthly meeting
- Weekly check-ins via Zoom Staffing Meeting

- **February 2022**

- Check-ins with Spokane Community Court partners per reporting standards
- Review of program outcomes in monthly meeting
- Weekly check-ins via Zoom Staffing Meeting
- Final Meeting with Community Court team to discuss overall project outcome, potential extension, and funding opportunities.

Metrics:

- Total nights of care
- Total stays
- Total unduplicated clients
- Average length of stay
- Clients housed/permanent destinations
- Clients connected to income/employment
- Clients connected to housing resources
- Clients connected to mental health services
- Clients educated on chemical dependency services available in our community
- Clients obtaining medical insurance
- Clients connected with primary care physician

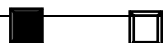
Reports:

- **Weekly** Care coordination check-ins with the Program Coordinator and Respite case management team. At this meeting, the Program Coordinator will review caseloads to ensure appropriate procedures have been followed for the intake, assessment, and medical service triaging and ensure documentation is completed in a timely manner.
- **Weekly** Director will meet weekly with Respite Coordinator to review program needs and community partner concerns.
- **Weekly** A representative will attend the Zoom Staffing Meetings for Community Court
- **Weekly** Shelter case management meetings will identify housing opportunities and case conferencing will collaboratively address challenging needs.
- **Weekly** Director will meet with Kitchen Lead Cook to review Respite meal and service plans.
- **Monthly** Director will monitor progress of the Program Coordinator in achieving the identified outcomes and outputs. The Director will review the data for timeliness and accuracy and follow up with the Program Coordinator should any issues become apparent.
- **Monthly** Program Coordinator will send to Spokane County Municipal Community Court monthly data reports, which will contain SDoH outcomes to date.
- **Quarterly** Program Coordinator and case management team will participate in training and development relevant to care coordination/project approach. In addition, ongoing quarterly meetings with our funder will be offered to collaborate on program methodology/work plan progress.
- **Quarterly** Program team meeting with Community Court team to discuss program updates and outcomes.

Briefing Paper

Urban Experience Committee

| | |
|---|---|
| Division & Department: | Finance, Fleet Services |
| Subject: | Lease of Toyota Rav 4 and Toyota Tacoma |
| Date: | March 8, 2021 |
| Author (email & phone): | Micaela Martinez mmartinez@spokanecity.org 625-7823 |
| City Council Sponsor: | Breean Beggs |
| Executive Sponsor: | Tonya Wallace |
| Committee(s) Impacted: | Urban Experience Committee |
| Type of Agenda item: | <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan) | Strategic Plan |
| Strategic Initiative: | Innovative Infrastructure: Maintaining our fleet of support equipment |
| Deadline: | |
| Outcome: (deliverables, delivery duties, milestones to meet) | |
| <u>Background/History:</u> | |
| <p>The Code Enforcement Department would like to lease a Toyota Rav 4 for \$503.59 a month, and a Toyota Tacoma for \$474.06 a month, from Enterprise Fleet Management, Spokane, WA. The lease would be done using Sourcwell Contract #060618-EFM. The leases are for 36 months, for a total of \$18,129.24 for the Rav 4 and \$17,066.16 for the Toyota Tacoma. The residual value of the Rav4 at the end of the 36 month term is \$14,031.28. The residual value of the Tacoma at the end of the 36 month term is \$ 13,216.32.</p> | |
| <u>Executive Summary:</u> | |
| <u>Impact</u> | |
| <ul style="list-style-type: none"> The Toyota Rav 4 and Toyota Tacoma will replace units that have reached the end of their economic life. The Toyota Rav 4 will provide improved efficiency in gas mileage for daily driving of a Code Enforcement Officer. The Toyota Tacoma provides improved gas mileage, bed capacity and greater access to remote locations through 4 wheel drive. It replaces a smaller, two wheel drive Ford Ranger. | |
| <u>Action</u> | |
| <ul style="list-style-type: none"> We recommend approval for the lease of a Toyota Rav 4 and a Toyota Tacoma for the Code Enforcement Department. | |
| <u>Funding</u> | |
| <ul style="list-style-type: none"> Funding for this is included in the Code Enforcement Department budget. | |
| <u>Budget Impact:</u> | |
| Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.) | |
| <u>Operations Impact:</u> | |



Consistent with current operations/policy?

Yes

No

Requires change in current operations/policy?

Yes

No

Specify changes required:

Known challenges/barriers:

Briefing Paper

Urban Experience Committee

| | |
|--|---|
| Division & Department: | Finance, Fleet Services |
| Subject: | Lease of 13 Toyota Rav 4s |
| Date: | March 8, 2021 |
| Author (email & phone): | Micaela Martinez mmartinez@spokanecity.org 625-7823 |
| City Council Sponsor: | Breean Beggs |
| Executive Sponsor: | Tonya Wallace |
| Committee(s) Impacted: | Urban Experience Committee |
| Type of Agenda item: | <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan) | Strategic Plan |
| Strategic Initiative: | Innovative Infrastructure: Maintaining our fleet of support equipment |
| Deadline: | |
| Outcome: (deliverables, delivery duties, milestones to meet) | |
| <u>Background/History:</u> The Development Services Center would like to lease 13 Toyota Rav 4s from Enterprise Fleet Management, Spokane, WA. The lease would be done using Sourcewell Contract #060618-EFM. Monthly lease amount for each vehicle is \$503.59. The leases are 36 months, for a total of \$235,680.12. The residual value of each vehicle at the end of the 36 month term is \$14,031.28 | |
| <u>Executive Summary:</u> <u>Impact</u> <ul style="list-style-type: none"> Three of the Toyota Rav 4s will replace units that have reached the end of their economic life. The other ten Rav 4s will be used by City inspectors who currently drive their own vehicles. As City building, electrical, right of way, boiler and elevator inspectors visit diverse project and property types throughout the City it is important that they are recognizable when conducting City business. The standardization and branding of the fleet will reassure our customers in recognizing our staff as City authorities. Leasing new vehicles will reduce maintenance costs and downtime while older vehicles are being repaired and benefit from efficiencies in gas mileage. <u>Action</u> <ul style="list-style-type: none"> We recommend approval for the lease of 13 Toyota Rav 4s for the Development Services Center. <u>Funding</u> <ul style="list-style-type: none"> Funding for this is included in the Development Services Center budget. The costs of the leases for ten of the vehicles will be offset by savings from auto allowances that are currently paid to employees. | |
| <u>Budget Impact:</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy?

Yes

No

Requires change in current operations/policy?

Yes

No

Specify changes required:

Known challenges/barriers:

Briefing Paper

Urban Experience Committee

| | |
|---|---|
| Division & Department: | Finance, Fleet Services |
| Subject: | Lease of 5 Toyota Rav 4s |
| Date: | March 8, 2021 |
| Author (email & phone): | Micaela Martinez mmartinez@spokanecity.org 625-7823 |
| City Council Sponsor: | Breean Beggs |
| Executive Sponsor: | Tonya Wallace |
| Committee(s) Impacted: | Urban Experience Health Committee |
| Type of Agenda item: | <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan) | Strategic Plan |
| Strategic Initiative: | Innovative Infrastructure: Maintaining our fleet of support equipment |
| Deadline: | |
| Outcome: (deliverables, delivery duties, milestones to meet) | |
| Background/History: | |
| <p>The Parking Meter Department would like to lease 5 Toyota Rav 4s from Enterprise Fleet Management, Spokane, WA. The lease would be done using Sourcewell Contract #060618-EFM. Monthly lease amount is \$503.59 for each vehicle. The lease is 36 months, for a total of \$90,646.20. The residual value of each vehicle at the end of the 36 months is \$14,031.28.</p> | |
| Executive Summary: | |
| <u>Impact</u> | |
| <ul style="list-style-type: none"> The Toyota Rav 4s will replace units that have reached the end of their economic life. These vehicles replace Go4's that have weather and range limits. The Toyota Rav 4's can accommodate collection and enforcement equipment, while also managing neighborhood and downtown patrols. | |
| <u>Action</u> | |
| <ul style="list-style-type: none"> We recommend approval for the lease of 5 Toyota Rav 4s for the Parking Meter Department. | |
| <u>Funding</u> | |
| <ul style="list-style-type: none"> Funding for this is included in the Parking Meter Department budget. | |
| Budget Impact: | |
| Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.) | |
| Operations Impact: | |
| Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers: | |

Briefing Paper

Urban Experience Committee

| | |
|--|--|
| Division & Department: | Planning Services |
| Subject: | 5 th Avenue Initiative - Draft Community Strategy |
| Date: | March 8, 2021 |
| Author (email & phone): | Maren Murphy, mmurphy@spokanecity.org , 625-6737 |
| City Council Sponsor: | Council Member Wilkerson |
| Executive Sponsor: | |
| Committee(s) Impacted: | Urban Experience |
| Type of Agenda item: | <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| Alignment: | Strategic Plan – Urban Experience, Safe and Healthy |
| Strategic Initiative: | <i>Urban Experience: Grow Targeted Areas</i> <i>Safe and Healthy: Diversity, Safer Community, Beautification, Vulnerable Populations</i> |
| Deadline: | March 2021 |
| Outcome: | <i>The Draft 5th Avenue Community Strategy presents a community vision and strategy that is inclusive and unified, and provides strategic actions for improvements, programming, and community building along East 5th Avenue in East Central. View the draft community strategy and meeting materials on the project page: https://my.spokanecity.org/projects/5th-avenue-initiative/</i> |
| Background/History: <i>Residents, businesses, and community leaders are engaging with the City of Spokane in a neighborhood-led effort to revitalize East 5th Avenue between Liberty Park and Thor/Freya in the East Central neighborhood called the 5th Avenue Initiative. The Draft Community Strategy builds on previous efforts in 2016 and 2017 with an updated community-driven approach and commitment to ensuring diversity is represented. The City resumed the process in 2019 with a focus on communication and relationship bridging, hiring a community leader to help facilitate the discussion. The 5th Avenue Initiative was paused due to the COVID-19 pandemic in 2020, but community emphasis has continued to push forward for adoption by resolution in 2021.</i> | |
| Impact: <i>The Draft 5th Avenue Community Strategy represents the culmination of a multi-year process of community engagement and commitment by residents, businesses, organizations and community leaders in collaboration with City departments and agency partners including STA, Spokane Public Library, and WSDOT. The project convened a stakeholder group through a series of three stakeholder roundtables and two community forums in late 2019 and early 2020 to explore community priorities and identify action items for improvement. Discussions centered on resident and stakeholder leadership, emphasized community services and programs, and focused on building partnerships, collaboration, and community ownership of the initiative. The Plan Commission hosted a workshop on February 10, 2021 and a public hearing on February 24, 2021. This multi-faceted project reflects the diversity of East Central Spokane, and the outcome supports efforts to foster neighborhood identity and enhance the quality of life for citizens and businesses along the 5th Avenue corridor.</i> | |
| Budget Impact: N/A | |
| Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| If new, specify funding source: | |
| Other budget impacts: (revenue generating, match requirements, etc.) | |
| Operations Impact: | |
| Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Specify changes required: | |
| Known challenges/barriers: | |

Briefing Paper

Urban Development Committee

| | |
|---|---|
| Division & Department: | Planning Services |
| Subject: | 2021 Plan Commission Work Program |
| Date: | 3/8/2021 Urban Development Committee meeting |
| Contact (email & phone): | Louis Meuler, lmeuler@spokanecity.org , 625-6096 |
| City Council Sponsor: | Councilwoman and Plan Commission Liaison Lori Kinnear |
| Executive Sponsor: | Louis Meuler |
| Committee(s) Impacted: | Urban Development |
| Type of Agenda item: | <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan) | Comprehensive Plan |
| Strategic Initiative: | Urban Development / City Planning |
| Deadline: | ASAP |
| Outcome: (deliverables, delivery duties, milestones to meet) | Adoption of the 2021 Plan Commission Work Program by Council |
| Background/History: Annual adoption of the Plan Commission Work Program | |
| <p>Executive Summary:</p> <p>Pursuant to SMC 4.12.080, “In conjunction with the development of a schedule for City consideration of planning and policy issues, the city council will by resolution adopt an annual schedule which will assign certain policy and planning issues for commission consideration.”</p> <p>After a joint meeting between the Plan Commission and City Council in late 2020, on planning and policy issues, and after further consideration the Plan Commission is forwarding their recommended work program for City Council consideration. The Plan Commission desires that the Council prioritize the work program items to best help facilitate scheduling of projects as resources are available.</p> | |
| <p>Budget Impact:</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p> | |
| <p>Operations Impact:</p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> | |

Plan Commission 2021 Work Plan

| Project Name | Start/Status | Plan Commission Review | Project Completion |
|---|---------------------|-------------------------------|---------------------------|
| 2020 Development Code (UDC) Maintenance | In Progress | Q1-2021 | Q2-2021 |
| Downtown Plan Update | In Progress | Q1-2021 | Q2-2021 |
| * Downtown Plan & North Bank Implementation as needed: Codes and Guidelines | Q3-2021 | Q4-2021 | Q1-2022 |
| Housing Action Plan | In Progress | Q1-2021 | Q2-2021 |
| * Phase I - Housing Action Plan Implementation - Missing Middle Housing | Q2-2020 | Q4-2021 | On-going |
| Accessory Dwelling Unit - (ADU) Code Update | Q1-2021 | Q3-2021 | Q4-2021 |
| Housing Policy Implementation Placeholder | TBD | TBD | TBD |
| Design Guidelines – Shoreline, Public Projects, PUD, Skywalk, etc. | In Progress | Q2-2021 | Q3-2021 |
| Capital Facilities Chapter Update - Water | In Progress | Q3-2021 | Q4-2021 |
| Capital Facilities Chapter Update - Sewer | TBD | TBD | TBD |
| Highway 2 - West Plains Transportation Study - WSDOT Lead | In Progress | Q2-2021 | Q3-2021 |
| U.S. 195 / I-90 Transportation Study - SRTC Lead | In Progress | Q3-2021 | Q4-2021 |
| Division Street Study - SRTC Lead | In Progress | Q3-2021 | Q4-2021 |
| Central City Line TOD Overlay Plan Implementation | In Progress | Q3-2021 | Q4-2021 |
| Transit Oriented Development Centers and Corridors Planning - I.E. Monroe / 9th and Perry | Q2-2021 | Q3-2021 | Q4-2021 |
| 2021 Unified Development Code Clean-up | Q1-2021 | Q3-2021 | Q4-2021 |
| New Priority Project | Q3-2021? | TBD | TBD |

2021 Mandated / Annual Projects

| | | | |
|---|-------------|--------------|---------|
| 6-Year Transportation Program Update | In Progress | Q2-2021 | Q2-2021 |
| 6-Year City-Wide Capital Program Update | Q2-2021 | Q3-2021 | Q4-2021 |
| 2020 / 2021 Comp Plan Amendments - 7 Applications | In Progress | Q2/Q3 - 2021 | Q4-2021 |
| Shoreline Master Plan Update | In Progress | Q1-2021 | Q2-2021 |
| Flood Plain Regulation Update | Q2-2021 | Q3-2021 | Q4-2021 |

Notes:

Remaining Neighborhood Plans - Minnehaha, Shiloh Hills, Balboa / S. Indian Trail, Latah/Hangman

Spokane County Urban Growth Area Mandatory Review - 2025

WA State Periodic Comprehensive Plan Update - June, 2026

Next WA State Shoreline Program Update - June, 2030

Briefing Paper

URBAN EXPERIENCE

| | |
|---|---|
| Division & Department: | City Council |
| Subject: | Land Acknowledgement Resolution |
| Date: | 3/8/2021 |
| Contact (email & phone): | Hannahlee Allers – 625-6714 |
| City Council Sponsor: | Beggs, Stratton, Wilkerson |
| Executive Sponsor: | |
| Committee(s) Impacted: | Urban Experience |
| Type of Agenda item: | <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| Alignment: | |
| Strategic Initiative: | |
| Deadline: | |
| Outcome: (deliverables, delivery duties, milestones to meet) | |
| Background/History: | |
| <p>This resolution, if adopted, would formally recognize that City Hall and City Council Chambers sit on the unceded, territory of the Spokane people. By formally recognizing the injustices done to the Native Americans who first lived on this land, we may start to move forward together towards restorative justice by working together to stop all acts of continued injustices towards Native Americans.</p> <p>The attached land acknowledgement was written by Marsha Wynecoop and approved by the Spokane Tribal Council.</p> | |
| Executive Summary: | |
| <ul style="list-style-type: none"> • Commits to honoring area Tribes with regular land acknowledgements and regular consultations with all the Tribes of the region. • Introduces Tribal Liaison position, to be created in consultation with the Mayor to lead government-to-government efforts. | |
| Budget Impact: | |
| TOTAL COST: | |
| Approved in current year budget? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |
| Annual/Reoccurring expenditure? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |
| If new, specify funding source: | |
| Other budget impacts: Creation of a new position will have a budgetary impact in the future. | |
| Operations Impact: | |
| Consistent with current operations/policy? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |
| Requires change in current operations/policy? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A |
| Specify changes required: | |
| Known challenges/barriers: | |

RESOLUTION NO. 2020-_____

A Resolution acknowledging and recognizing the tribes and tribal people in the Spokane area and the surrounding region; establishing regular public land acknowledgements; inviting the tribal councils in the region to take part in regular consultations; and establishing a tribal liaison to continue to build strong relationships between the tribes and the City of Spokane.

WHEREAS, the City of Spokane and Spokane City Hall, including City Council Chambers, the Council Briefing Center, and the City Council offices, are located on the aboriginal territory of the Spokane Tribe; and

WHEREAS, the Spokane River, the Spokane Falls, and Riverfront Park, which are directly outside of the City Council Chambers, have been a gathering place for the Spokane and their welcomed guests – the Coeur d’Alene, Kalispell, Colville, Nez Perce, and several other neighboring tribes – since time immemorial ; and

WHEREAS, the Spokane Falls area has always been the home of the Spokane Tribe and a gathering place for many of the local area tribes; and

WHEREAS, the City of Spokane is home to the eighth largest urban Native American population in the United States; and

WHEREAS, the City of Spokane is named after “ilm spqni” – the Salish translation of “ilm” is Chief/leader, and “Spqni” is sun. Chief Spqni would call his people his children, thus, “Children of Chief Sun;” and

WHEREAS, White settlers accelerated the removal and placement of local tribes on reservations, cutting tribes off from their cultural and traditional practices throughout the region; and

WHEREAS, despite the removal, the City Council intends to hold its meetings in a manner that honors the deep history of the land and the Spokane people who are still here; and

WHEREAS, the City Council not only wants to honor the past, but also seeks to forge a strong cooperative future with the tribal councils and Native American people in our City and throughout the region.

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council commits to honoring the tribes of this region, their heritage, Native American people, and the land on which City Hall sits with regular land acknowledgements.

BE IT ALSO RESOLVED that to that end, the City Council will invite each tribe in the region to participate in regular consultation sessions, so that the tribes and the City can learn from each other, update each other on developments and common

opportunities, discuss issues of mutual concern, and strengthen our partnerships across the region.

AND BE IT FINALLY RESOLVED, that the City Council in consultation with the Mayor will establish the position of Tribal Liaison, to lead the government-to-government efforts and coordinate the consultation process between the tribal councils and the City of Spokane and improving the lives of Native American people living within the City, with the details to be determined in the 2021 budget process.

Passed by the City Council this ____ day of _____, 2021.

City Clerk

Approved as to form:

Assistant City Attorney

Land Acknowledgement

Draft 17October2020

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples “Since Time Immemorial.” As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit. We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives. We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.