

**URBAN EXPERIENCE COMMITTEE MEETING**  
**AGENDA FOR MONDAY June 8, 2020**  
**1:15 p.m. — Streaming Live Online & Airing on City Cable 5**

6/8/20

The Spokane City Council's Urban Experience meeting will be held at 1:15 p.m. on June 8, 2020 – Streaming Live Online & Airing on City Cable 5. Council members and presenters will be attending virtually and the meeting will be streamed live at <https://my.spokanecity.org/citycable5/live> and will also air on City Cable 5.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council.

The physical meeting will not be open to the public and no public testimony will be taken. Discussion will be limited to appropriate officials, presenters and staff. The public is encouraged to tune in live at the address above.

**AGENDA**

**I. Call to Order**

**II. Approval of Minutes**  
[May 11, 2020](#)

**III. Consent Items**

- A. [Vacation & Easement Releases to Accommodate Catholic Charities Low Income Housing –Eldon Brown](#)
- B. [Purchase of Cimline Cracksealer – Micaela Martinez](#)
- C. [WSDOT Pedestrian/Bike Grant Opportunity – Inga Note & Kevin Picanco](#)
- D. [MFTE Conditional Contract for Flatiron \(1102 W Summit Pkwy\) – Ali Brast](#)
- E. [MFTE Conditional Contract for Macklemore on Sprague \(1926 E Sprague Ave\) – Ali Brast](#)
- F. [MFTE Conditional Contract for West of Jefferson \(1128 W Summit Pkwy\) – Ali Brast](#)
- G. [Professional Account Management, LLC, a Duncan Subsidiary \(PAM\), Citation Management Software System Contract Amendment Renewal – Mike Sloon](#)
- H. [Journal Technologies, Inc. Annual Support and Upgrades – Mike Sloon](#)
- I. [PMWeb, Inc. Professional Services Contract – Mike Sloon](#)

**IV. Staff Reports**

- A. WQTIF – Karen Stratton & Breean Beggs (10 min.)
- B. Affordable Housing – Melissa Morrison & Erik Poulsen (10 min.)
- C. Landlord/Tenant – Breean Beggs (10 min.)
- D. [Overview of Housing Action Plan – Maren Murphy \(10 min.\)](#)
- E. [CARES Act Funding Overview & Allocation Process – Tonya Wallace/Breean Beggs \(10 min.\)](#)
- F. Parking Update – Status of Projects Going Forward – Jacque West (10 min.)

**V. Adjournment:**

**Next Urban Experience Committee meeting will be on Monday, July 13, 2020.**

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Urban Experience Committee**  
**5/11//20 – MINUTES**

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**Attendance**

*City Employees:* Louis Meuler, Teri Stripes, Kris Becker, CM Karen Stratton, Garrett Jones, CM Lori Kinnear, CP Breann Beggs, CM Michael Cathcart, Hannahlee Allers, CM Betsy Wilkerson, CM Candace Mumm, CM Kate Burke, Dusty Fredrickson, Brian McClatchey, James Richman

*Non-City Employees:*

The meeting started at 1:16 p.m.

**Approval of Minutes:**

The April 13, 2020 meeting minutes were approved unanimously.

**Agenda Items:**

**1. WSU Study – Review and Analysis of Water Regulations for the City of Spokane – Marcia Davis**

Review water for the city to see where they overlap, have gaps, etc. The city will get the matrix to show the city's regulations, in relation to the state, to see how they compare. One item will be chosen and presented to a class this fall for further study and ideas.

**2. Railway Highway Crossing Grant Opportunity – Inga Note**

CM Cathcart requested discussion for further clarity. How does it impact arterial projects or arterial street fund. \$1,000,000 per location. The grant will fully pay for construction, if the city gets it before the deadline.

**3. Data Share Agreement With United Way – Cendy Pfortmiller**

Data share agreement that allows city's volunteer site to link/communicate with United Way's, so volunteers will be able to see opportunities from both the City and United Way. IT and Legal have gone over the agreement. CM Mumm brought up a possible concern of volunteer information being given to third parties to be used for fundraising, etc. and what (if any) information could be shared through PRRs etc. Cendy will check and get back to the committee.

**4. Renewal of Greater Spokane, Inc Contract for Economic Development Services – Paul Warfield**

CP requested discussion for further information, since the Council hasn't had a discussion with GSI for about a year. Alisha Benson could come to a study session

to discuss the grant and deliverables. CM Mumm brought up a question about where the funds are coming from and requested the Council consider matching the amount of money given to GSI to support other agencies and organizations that support local businesses. CM Kinnear wants to make certain the City and GSI are aligned in what they're doing going forward, since most businesses who are members of GSI are bigger businesses. CM Cathcart asked the Council to consider the issue of spending in general before deciding whether to fund GSI or other organizations, since we currently have a shortfall in overall funding. CM Stratton added a second study session to allow the city to see where outreach dollars are going and how to invest in micro-businesses. Paul Warfield advised the current contract is good from January to December 2020.

**5. COVID-19 Regional Re-Opening Strategy – Wes Crago & Louis Meuler**

Spokane took early action on COVID, and we are close to being able to request a variance (with guidance from health care officials and the Health Department). Our county looks very good, as far as results from actions taken to protect lives and stop the spread of COVID. EOC is slowly staging down and beginning to demobilize. Council President Beggs forwarded Dr. Lutz's letter to council members and clarified that it's the Secretary of Health for the state that decides on variances. CP also stated there is a letter circulating as a thank you to the state for the CARES funding and support.

**6. Update on Housing Projects – Melissa Morrison**

Landlord/tenant meetings have met remotely once now, discussing landlord/tenant issues facing people in Spokane. They are working on honing problem statements to see how they may be able to work with programs in the city. They will continue to meet and hope to have a facilitator onboard soon to lead the process. CM Stratton asked whether using part of the CARES fund toward helping tenants has been discussed.

Affordable housing workgroups, focusing on where need for affordable housing is, have been meeting for 18 months. The next meeting will look at what developers have out there to help meet the need in Spokane and HFH and Community Frameworks about home ownership programs to assist people. Have started collecting funding from the 406 and are looking at how best to disperse funds.

Starting to talk about a housing stability fund for folks impacted by COVID, needing help with rent or mortgages. CHHS is looking at whether they have funds available through their HOME fund.

**7. CHHS Update on CBG Projects and Regional Shelters During COVID-19 – Tija Danzig & Tim Sigler**

CDBG – not much of an update will be comparing data with EOC to see if there are any gaps between them and the city. 41 applications received (28 eligible).

COVID Healthy Shelters – staff (Health, Fire, SPD, CHHS, and Code Enforcement) toured sites and did a final walkthrough of 2 potential buildings to be used for the next 90 days. Finalizing things with building owners who were taking it to their boards today.

Rental assistance goal is to get survey out to find community needs, targeting areas that services aren't typically available but that have a need.

**8. Commute Trip Reduction Interlocal Agreement – Colin Quinn-Hurst & LeAnn Yamamoto (Spokane County Commute Smart NW)**

The Commute Trip Reduction Law, passed in 1991 and updated in 2006, promotes and encourages commute smart options to improve transportation system efficiency, conserve energy, and improve air quality.

Spokane County has been a lead agency since 1993 and is working collaboratively with seven jurisdictions to implement a regional program. There are 112 participating employers in Spokane County, 67 of which are within the City of Spokane.

Community Trip Reduction is making a difference, reducing yearly trips by more than 1.6 million and saving over 34 million miles that would otherwise have been driven each year.

Community benefits from CTR include:

- Reducing demand on community infrastructure
- Optimizing mobility for citizens and services
- Protecting the environment
- Reducing traffic congestion
- Conserving energy
- Maintaining quality of life

**9. Update on Lime Scooter/Bike Program For 2020 – Colin Quinn-Hurst**

Lime suspended operations globally March 17<sup>th</sup> and will be relaunched in select markets in mid-April, operating in 10 cities with about 100 scooters per city. The program is called LimeAID, and will be available in Spokane.

Due to COVID-19, driving is down 25-40% per day recently. We're up 12.5% citywide. Ben Burr is up 40% since this time last year.

LimeAID would offer free rides for essential health workers. Full-time staff would be disinfecting mobility areas daily. Spokane would be the first city in the state to start using the program. They would be able to start the program up in about one week. CM Kinnear requested information from the health district as to the need to disinfect more than once per day.

CM Cathcart asked about signage warning people to use the vehicles at their own risk. The scooters would only be deployed in areas with a high volume of essential services.

**Consent Items:**

All consent items were approved and moved forward.

**Executive Session:**

Council Members left the public meeting for an executive session on labor relations.

Council President Beggs announced that the executive session would continue until 3:15 pm

**Adjournment:**

The meeting was adjourned at 3:16 PM

Prepared by:

Stephanie Bishop

Approved by:

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Chair – Karen Stratton

For further information contact: Stephanie Bishop, 625-6244

## Briefing Paper (Urban Experience Committee)

<b>Division &amp; Department:</b>	Planning & Development
<b>Subject:</b>	Vacation and easement releases to accommodate Catholic Charities Low Income Housing
<b>Date:</b>	June 8, 2020
<b>Contact (email &amp; phone):</b>	Eldon Brown ( <a href="mailto:ebrown@spokanecity.org">ebrown@spokanecity.org</a> ) 625-6305
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	
<b>Committee(s) Impacted:</b>	Public Infrastructure & Environmental Sustainability
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Section 17G.080.020 of the Spokane Municipal Code and Chapter 35.79 of RCW regarding street vacations.
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Precedes taking this application to a public hearing before City Council
<b>Background/History:</b> The applicant would like to vacate portions of existing right-of-ways and release or reduce existing easements that were previously retained in historical vacations in order to accommodate the construction of a low-income housing complex.	
Please see the attached project narrative provided by the applicant.	
<b>Budget Impact:</b> Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.) Revenue Generating	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

**City of Spokane – Gonzaga Family Haven**  
**Street Vacation and Easement Adjustments Request**  
**N. Nevada and E. Cleveland area**

Catholic Charities of Eastern Washington is proposing the development of a unique and innovative housing development called Gonzaga Family Haven. This residential project will provide permanent supportive housing for 72 families exiting homelessness.

It is worth noting the community impact of the project. A unique partnership comprised of Gonzaga University, Gonzaga Preparatory School, St. Aloysius Parish, Head Start, Spokane Housing Authority and many others have joined Catholic Charities on this project to provide a safe, supportive, and encouraging environment for residents. The goal is to break the cycle of poverty through on-site services including childcare, healthcare, adult education, after school services, tutoring, recreational activities, scholarships, mentoring and other life-changing resources.

The proposed vacation of portions of N. Nevada and E. Cleveland allow for a cohesive development including over 60,000 square feet of greenspace, a ¼ mile pedestrian/bike trail, a splash pad, community garden and gathering space.

The site is designed to solve social issues of poverty and homelessness and the vacation plan as proposed allows for optimal impacts.

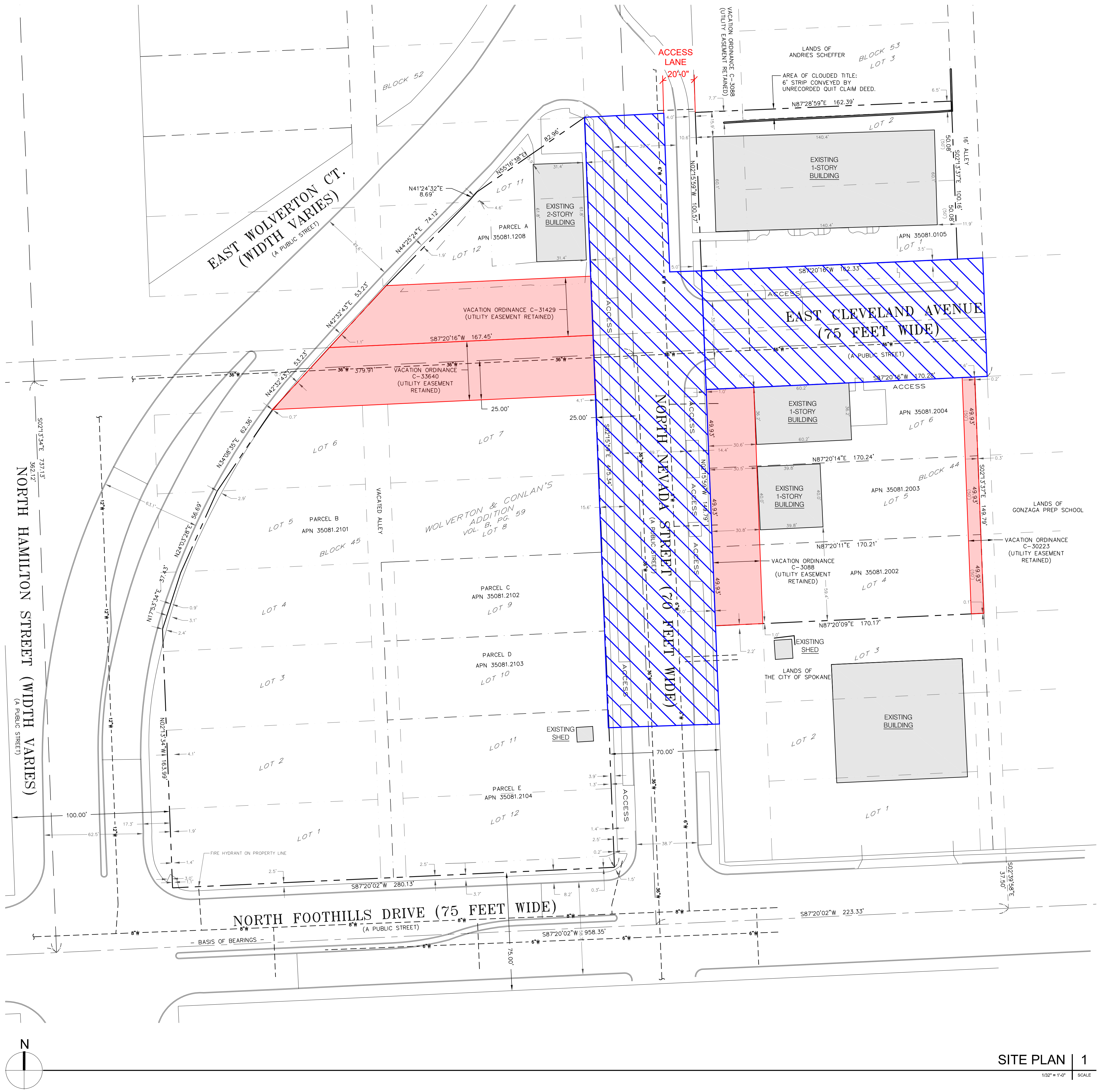
We are seeking the city standard 10/20-foot easement areas for any remaining utilities post-vacation or in the case of parallel utilities, a 10-foot easement off the outside edge of the outside utility line.

The applicant also seeks the removal of existing easements that were a relic of former street vacations with no utilities present.

The attached site plans provide greater detail of the areas proposed for street vacation.

In line with the City of Spokane's support of affordable housing developments we are requesting the street vacations be processed under the "0" cost format. This allows for maximum resources to be dedicated to creating the best possible housing outcomes. Further in this regard, please note the vacated areas will be largely encumbered with easements protecting city utilities and can not be developed with structures. Access easements will also in place for required emergency and adjacent property access.

Thank you for your considerations.



PROJECT DIRECTORY

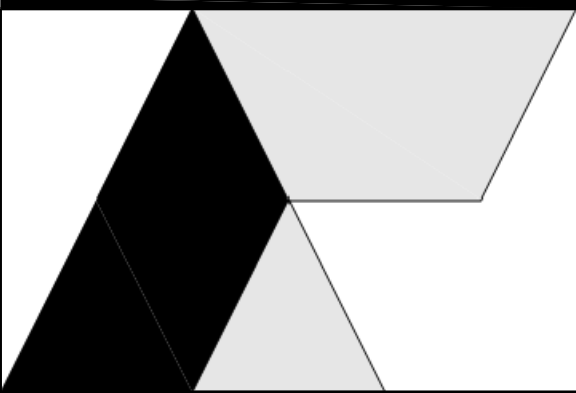
OWNER: . . . . .

ARCHITECT: ARCHITECTURE ALL FORMS  
827 WEST 1ST AVE., SUITE 415  
SPOKANE, WA 99201

CHRIS WEILAND  
ROBERT VRALSTED  
t: 509.535.5914  
chris@archaf.com  
robert@archaf.com  
www.archaf.com

VACATION MAP LEGEND

- EXISTING VACATION ON SITE
- PROPOSED VACATION ON SITE



© 2019 ARCHITECTURE ALL FORMS

CONSULTANT

GONZAGA HAVEN

NORTH FOOTHILLS DR.  
SPOKANE, WA 99207

NOT FOR CONSTRUCTION

ISSUED FOR		
#	DESCRIPTION	DATE

DATE 12.30.19

JOB NO. 19.002

DRAWING TITLE

VACATION  
MAP

SHEET NUMBER

SK-01



## Briefing Paper

### Urban Experience Committee

<b>Division &amp; Department:</b>	Finance, Fleet Services
<b>Subject:</b>	Purchase of Cimline Cracksealer
<b>Date:</b>	June 8, 2020
<b>Author (email &amp; phone):</b>	Micaela Martinez mmartinez@spokanecity.org 625-7823
<b>City Council Sponsor:</b>	Breean Beggs
<b>Executive Sponsor:</b>	Tonya Wallace
<b>Committee(s) Impacted:</b>	Urban Experience Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
<b>Strategic Initiative:</b>	Innovative Infrastructure: Maintaining our fleet of support equipment
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	
<b>Background/History:</b> Fleet Services would like to purchase one (1) Cimline Crack Sealer for the Street Department using HGAC Contract SM10-18A for \$73,316.93 including Tax, from Special Asphalt Products.	
<b>Executive Summary:</b>  <u>Impact</u> <ul style="list-style-type: none"> <li>The Cimline Crack Sealer will replace equipment that has reached the end of its economic life.</li> </ul> <u>Action</u> <ul style="list-style-type: none"> <li>We recommend approval for the purchase of a Cimline Crack Sealer for the Street Department.</li> </ul> <u>Funding</u> <ul style="list-style-type: none"> <li>Funding for this is available in the Street Department Replacement Fund.</li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

## Briefing Paper

### Urban Experience

<b>Division &amp; Department:</b>	Public Works Division / Integrated Capital Management
<b>Subject:</b>	WSDOT Ped/Bike Grant Opportunity
<b>Date:</b>	06/08/2020
<b>Author (email &amp; phone):</b>	<a href="mailto:inote@spokanecity.org">inote@spokanecity.org</a> , <a href="mailto:kpicanco@spokanecity.org">kpicanco@spokanecity.org</a>
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Scott Simmons
<b>Committee(s) Impacted:</b>	Public Infrastructure, Environment, and Sustainability
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	Applications due July 13th, 2020
<b>Outcome:</b>	Approve ICM staff moving forward with grant applications.
<b>Background/History:</b> WSDOT has advertised a Call for Projects for the State Pedestrian and Bicycle Program. The goal of this program is to eliminate fatal and serious pedestrian and bicycle crashes, increase the available of low-stress routes, and increase the number of people walking and biking for transportation. The program has approximately \$18 million available state-wide.  40% of the scoring will be based on crash data and the ability of a future project to address the crash history related issues. The remaining scoring is based on other criteria such as roadway speed and volume, density of population and businesses, demographics, and inclusion in the Comprehensive Plan. Due to the highly competitive nature of these funds, only projects that meet the funding criteria will be considered. The group of candidates will be presented at this meeting.	
<b>Executive Summary:</b> <ul style="list-style-type: none"> <li><i>Apply for the Pedestrian and Bicycle Grant for safety improvements at one or more locations.</i></li> <li><i>Maximum grant amount typically less than \$1.5M per local agency.</i></li> <li><i>Matching funds up to 12% receive extra points</i></li> <li><i>Selections will be made in June 2021.</i></li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <u>N/A</u> Requires change in current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <u>N/A</u> Specify changes required: Known challenges/barriers:	

# Briefing Paper

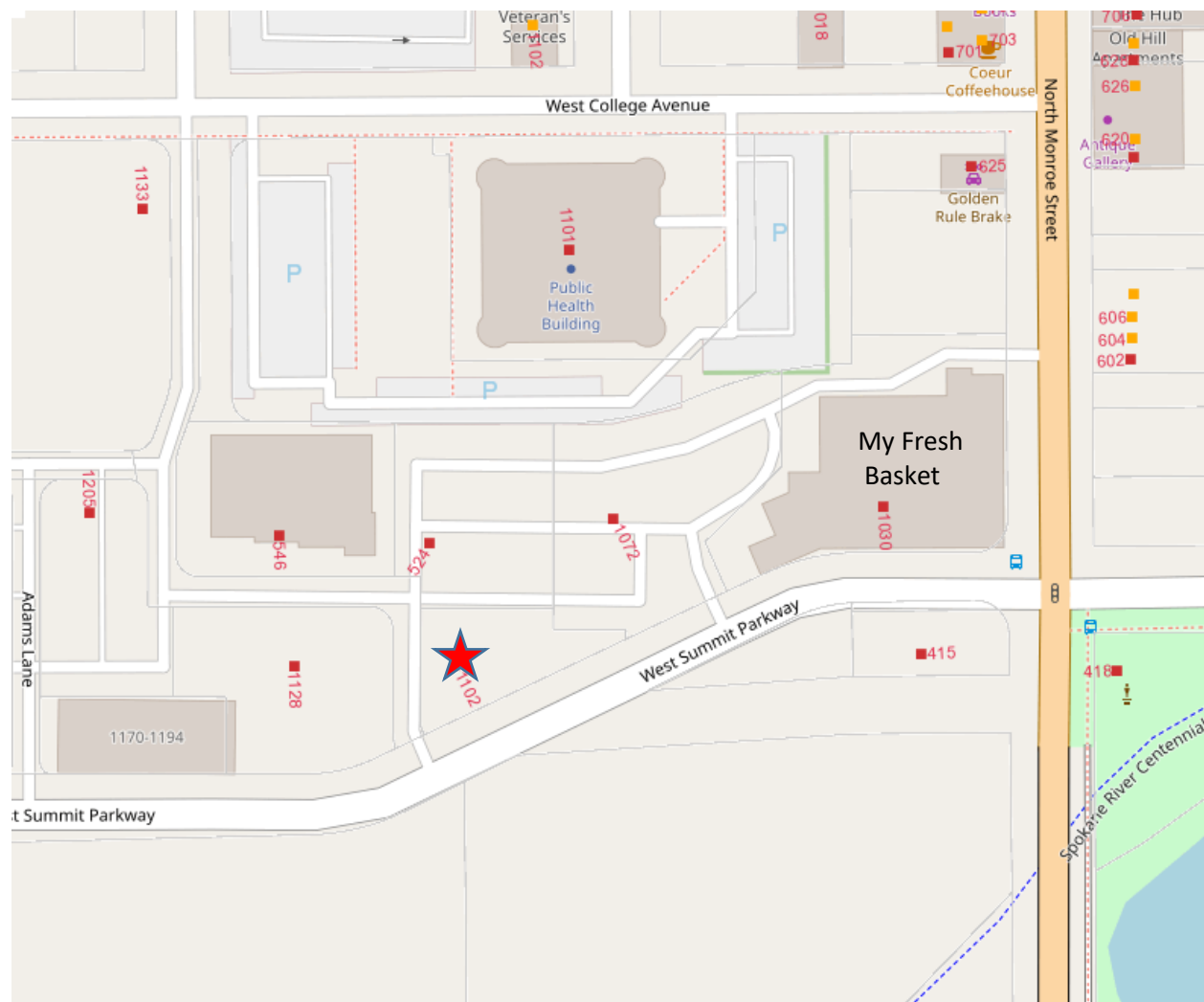
## Urban Experience Committee

<b>Division &amp; Department:</b>	Development Services Center
<b>Subject:</b>	MFTE Conditional Contract
<b>Date:</b>	June 8, 2020
<b>Contact (email &amp; phone):</b>	Ali Brast ( <a href="mailto:abrast@spokanecity.org">abrast@spokanecity.org</a> , 625-6638)
<b>City Council Sponsor:</b>	TBD
<b>Executive Sponsor:</b>	Wes Crago
<b>Committee(s) Impacted:</b>	Urban Experience
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	SMC 08.15 Multi- Family Housing Property Tax Exemption
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	Will file for Council consideration following committee meeting
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approval of Conditional Multi-Family Tax Exemption contract
<p><b>Background/History:</b> Chapter 84.14 RCW authorizes the City to create a multiple family housing property tax exemption program and to certify qualified property owners for that property tax exemption. The City Council enacted Ordinance No. C-32575, which provides for the property tax exemption program for multiple housing in residential targeted areas. Pursuant to Ordinance No. C-33079, the City Council expanded the residential targeted areas. Pursuant to Ordinance No. C-35524, the regulations were revised, allowing for rental rates of up to 115% AMI. The State statute and the City ordinance require the City to approve the application regarding the tax exemption and the necessary construction requirements. This contract authorizes the appropriate city official to enter into the Multiple Family Housing Property Tax Exemption Agreement, which will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office.</p>	
<p><b>Executive Summary:</b></p> <ul style="list-style-type: none"> <li>Applicant applying for a conditional contract for a new 8-unit mixed use building at 1102 W Summit Parkway.</li> <li>Property is zoned CB-150, so use is allowed. Only the residential portion of the building will qualify for the tax abatement.</li> </ul>	
<p><b>Budget Impact:</b></p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><b>Operations Impact:</b></p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	

### Tax Abatement Information:

2019 Multi-Family Tax Exemption MFTE Property Tax Forgone & Savings Calculator	
Project Name: Flatiron	
Number of units in the project	8
<b>*Average Property Value Exempt per unit</b>	<b>\$121,094</b>
<b>Estimated City Property Tax forgone annually per unit</b>	<b>\$417</b>
Estimated Property Tax saved per project annually	\$13,175
Enter the number of years of MFTE (8 or 12)	12
Estimated Property Tax saved during the term of exemption	\$158,101
<b>Estimated City Tax forgone during the term of exemption per unit</b>	<b>\$4,999</b>
<b>Estimated City Tax forgone during the term of exemption all units</b>	<b>\$59,985</b>
<i>Once a project has met programmatic criteria the owner can expect to save approximately \$1,600 on their tax bill for every \$120,000 of Exempt Assessed Value on the housing portions of the property.</i>	
<small>*Average Property Value Exempt per unit is based upon the average of all properties currently in the MFTE Program and 2017 Property value assessments</small>	

### Site Map:



# Briefing Paper

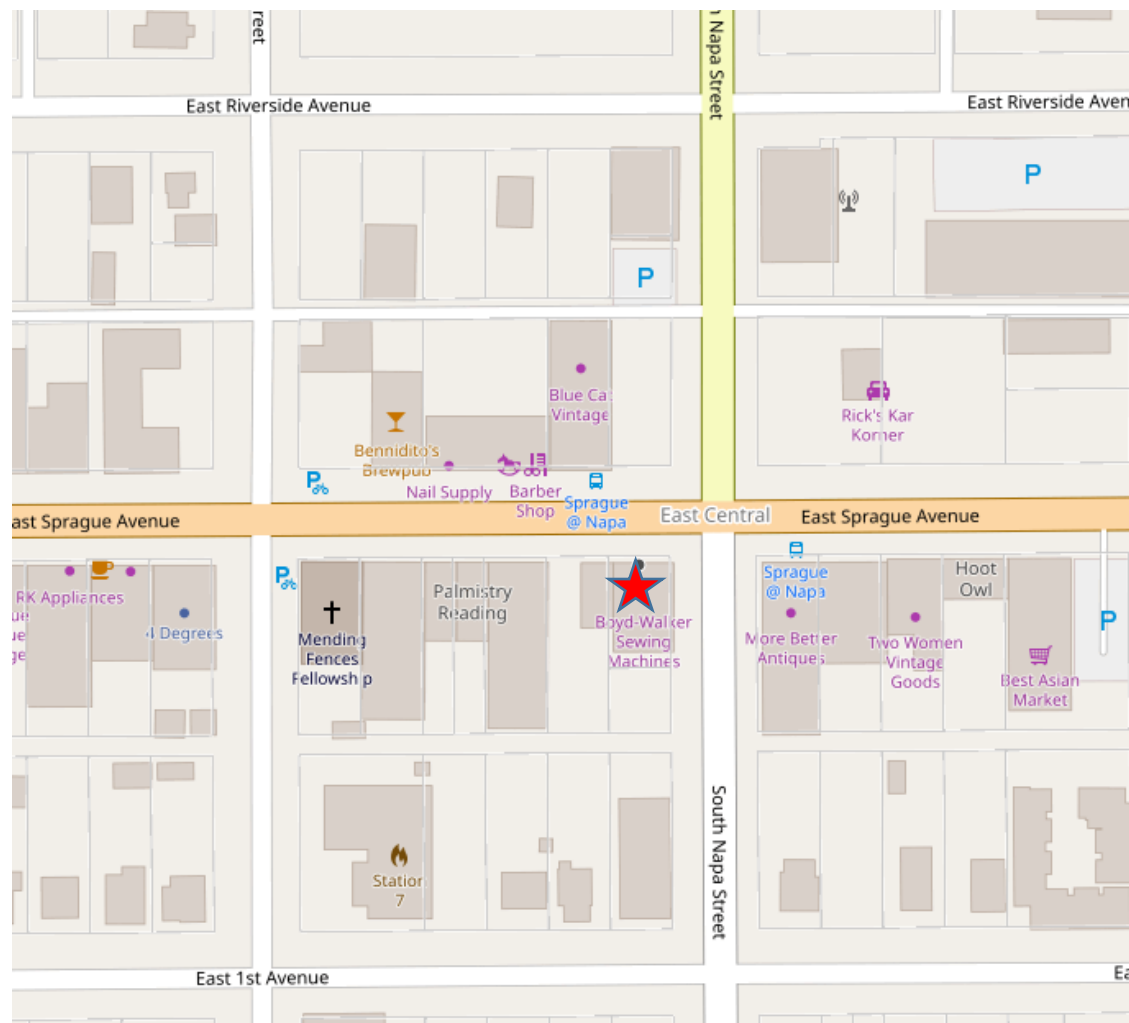
## Urban Experience Committee

<b>Division &amp; Department:</b>	Development Services Center
<b>Subject:</b>	MFTE Conditional Contract
<b>Date:</b>	June 8, 2020
<b>Contact (email &amp; phone):</b>	Ali Brast ( <a href="mailto:abrast@spokanecity.org">abrast@spokanecity.org</a> , 625-6638)
<b>City Council Sponsor:</b>	TBD
<b>Executive Sponsor:</b>	Wes Crago
<b>Committee(s) Impacted:</b>	Urban Experience
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	SMC 08.15 Multi- Family Housing Property Tax Exemption
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	Will file for Council consideration following committee meeting
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approval of Conditional Multi-Family Tax Exemption contract
<p><u>Background/History:</u> Chapter 84.14 RCW authorizes the City to create a multiple family housing property tax exemption program and to certify qualified property owners for that property tax exemption. The City Council enacted Ordinance No. C-32575, which provides for the property tax exemption program for multiple housing in residential targeted areas. Pursuant to Ordinance No. C-33079, the City Council expanded the residential targeted areas. Pursuant to Ordinance No. C-35524, the regulations were revised, allowing for rental rates of up to 115% AMI. The State statute and the City ordinance require the City to approve the application regarding the tax exemption and the necessary construction requirements. This contract authorizes the appropriate city official to enter into the Multiple Family Housing Property Tax Exemption Agreement, which will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office.</p>	
<p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> <li>Applicant applying for a conditional contract for the conversion of an existing building into at least 4 new units at 1926 E Sprague Ave.</li> <li>Property is zoned CC1, so use is allowed.</li> </ul>	
<p><u>Budget Impact:</u></p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><u>Operations Impact:</u></p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	

## Tax Abatement Information:

2019 Multi-Family Tax Exemption MFTE Property Tax Forgone & Savings Calculator	
Project Name: Macklemore on Sprague	
Number of units in the project	4
<b>*Average Property Value Exempt per unit</b>	<b>\$121,094</b>
<b>Estimated City Property Tax forgone annually per unit</b>	<b>\$208</b>
Estimated Property Tax saved per project annually	\$6,588
Enter the number of years of MFTE (8 or 12)	12
Estimated Property Tax saved during the term of exemption	\$79,050
<b>Estimated City Tax forgone during the term of exemption per unit</b>	<b>\$2,499</b>
<b>Estimated City Tax forgone during the term of exemption all units</b>	<b>\$29,993</b>
<p><i>Once a project has met programmatic criteria the owner can expect to save approximately \$1,600 on their tax bill for every \$120,000 of Exempt Assessed Value on the housing portions of the property.</i></p> <p><small>*Average Property Value Exempt per unit is based upon the average of all properties currently in the MFTE Program and 2017 Property value assessments</small></p>	

## Site Map:



# Briefing Paper

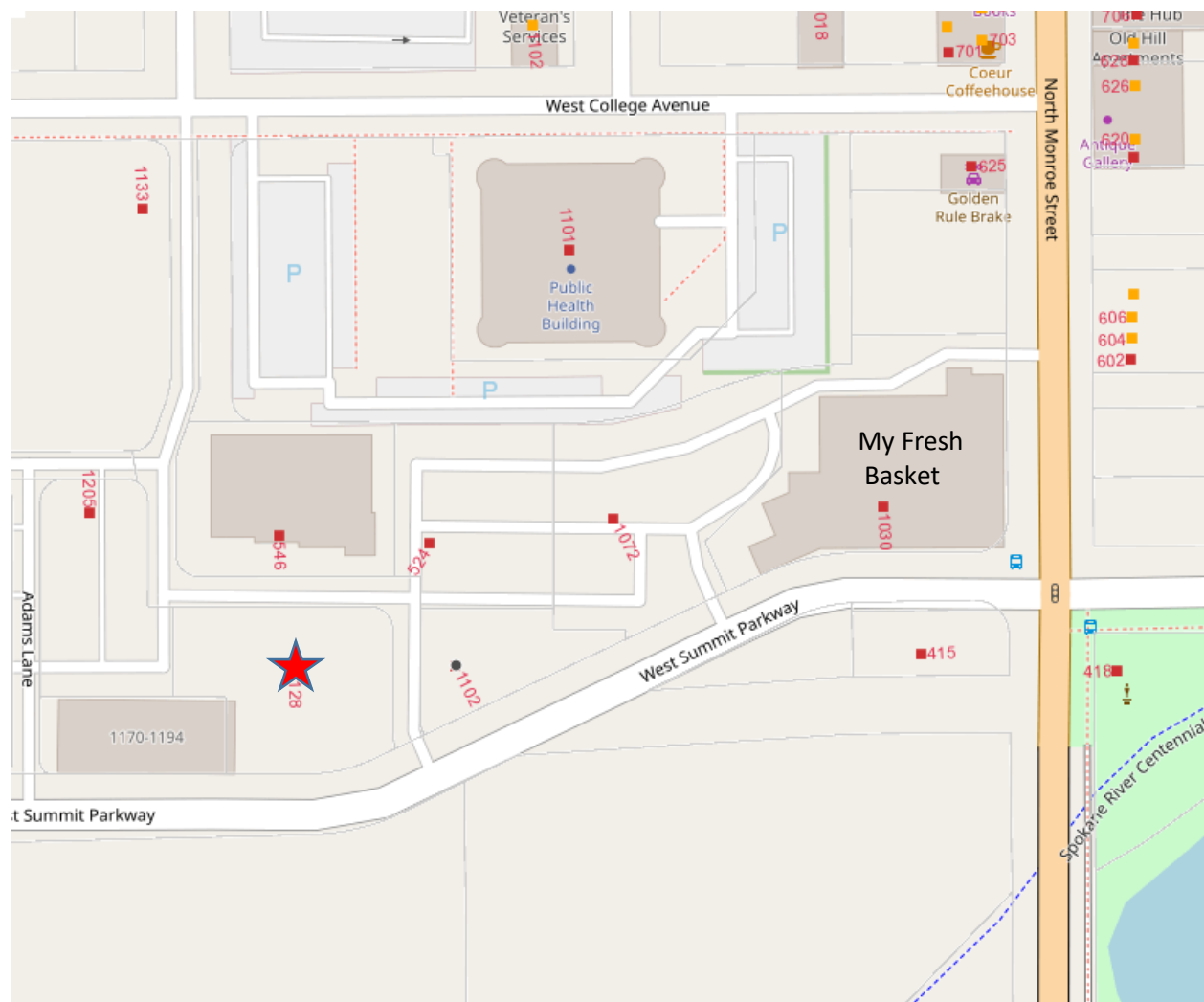
## Urban Experience Committee

<b>Division &amp; Department:</b>	Development Services Center
<b>Subject:</b>	MFTE Conditional Contract
<b>Date:</b>	June 8, 2020
<b>Contact (email &amp; phone):</b>	Ali Brast ( <a href="mailto:abrast@spokanecity.org">abrast@spokanecity.org</a> , 625-6638)
<b>City Council Sponsor:</b>	TBD
<b>Executive Sponsor:</b>	Wes Crago
<b>Committee(s) Impacted:</b>	Urban Experience
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	SMC 08.15 Multi- Family Housing Property Tax Exemption
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	Will file for Council consideration following committee meeting
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approval of Conditional Multi-Family Tax Exemption contract
<p><b>Background/History:</b> Chapter 84.14 RCW authorizes the City to create a multiple family housing property tax exemption program and to certify qualified property owners for that property tax exemption. The City Council enacted Ordinance No. C-32575, which provides for the property tax exemption program for multiple housing in residential targeted areas. Pursuant to Ordinance No. C-33079, the City Council expanded the residential targeted areas. Pursuant to Ordinance No. C-35524, the regulations were revised, allowing for rental rates of up to 115% AMI. The State statute and the City ordinance require the City to approve the application regarding the tax exemption and the necessary construction requirements. This contract authorizes the appropriate city official to enter into the Multiple Family Housing Property Tax Exemption Agreement, which will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office.</p>	
<p><b>Executive Summary:</b></p> <ul style="list-style-type: none"> <li>Applicant applying for a conditional contract for a new 41-unit mixed use building at 1128 W Summit Parkway.</li> <li>Property is zoned CB-150, so use is allowed. Only the residential portion of the building will qualify for the tax abatement.</li> </ul>	
<p><b>Budget Impact:</b></p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><b>Operations Impact:</b></p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	

## Tax Abatement Information:

<b>2019 Multi-Family Tax Exemption MFTE Property Tax Forgone &amp; Savings Calculator</b>	
Project Name: West of Jefferson	
Number of units in the project	41
<b>*Average Property Value Exempt per unit</b>	<b>\$121,094</b>
<b>Estimated City Property Tax forgone annually per unit</b>	<b>\$2,135</b>
Estimated Property Tax saved per project annually	\$67,522
Enter the number of years of MFTE (8 or 12)	12
Estimated Property Tax saved during the term of exemption	\$810,266
<b>Estimated City Tax forgone during the term of exemption per unit</b>	<b>\$25,619</b>
<b>Estimated City Tax forgone during the term of exemption all units</b>	<b>\$307,424</b>
<i>Once a project has met programmatic criteria the owner can expect to save approximately \$1,600 on their tax bill for every \$120,000 of Exempt Assessed Value on the housing portions of the property.</i>	
<small>*Average Property Value Exempt per unit is based upon the average of all properties currently in the MFTE Program and 2017 Property value assessments</small>	

## Site Map:





## Briefing Paper

### Urban Experience Committee

<b>Division &amp; Department:</b>	Innovation and Technology Services Division
<b>Subject:</b>	Professional Account Management, LLC, a Duncan Subsidiary (PAM), Citation Management Software System Contract Amendment and Renewal
<b>Date:</b>	June 8, 2020
<b>Author (email &amp; phone):</b>	Michael Sloon, <a href="mailto:msloon@spokanecity.org">msloon@spokanecity.org</a> , 625-6468
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Eric Finch and Michael Sloon
<b>Committee(s) Impacted:</b>	Urban Experience Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	ITSD –Amendment and renewal of Citation Management Software System  Utilizing Budget Account # 1460 21200 21710 54201
<b>Strategic Initiative:</b>	Sustainable Resources
<b>Deadline:</b>	July 18, 2020
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Ongoing support.
<b>Background/History:</b> Professional Account Management, LLC a subsidiary of Duncan Solutions, Inc (“PAM”) supports the City’s Citation Management Software system for Parking Services. The contract was put in place in 2013 for a five-year term. The extension of this contract for our Citation System provides, in real time, citation processing, online payments, online permit sales, data mapping, tracking of parking staff for safety, and a wide range of reporting and data tools. Software and Hardware support is included in this contract. The 2019 contracted amount was \$150,000.00.	
<b>Executive Summary:</b> <ul style="list-style-type: none"> <li>Contract with Professional Account Management, LLC</li> <li>Requesting \$150,000.00 including tax for the renewal of this contract.</li> <li>Term is July 19, 2020 – July 18, 2021</li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

## Briefing Paper

### Urban Experience Committee

<b>Division &amp; Department:</b>	Innovation and Technology Services Division
<b>Subject:</b>	Journal Technologies, Inc. Annual Support and Upgrades
<b>Date:</b>	June 8, 2020
<b>Author (email &amp; phone):</b>	Michael Sloon, <a href="mailto:msloon@spokanecity.org">msloon@spokanecity.org</a> , 625-6468
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Eric Finch and Michael Sloon
<b>Committee(s) Impacted:</b>	Urban Experience Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	ITSD – Annual Support and Upgrades of Justware Case Management Software and annual subscription of Business Intelligence.  Utilizing Budget Account #5300-73300-18850-54820
<b>Strategic Initiative:</b>	Sustainable Resources
<b>Deadline:</b>	January 1, 2020
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Ongoing annual maintenance and support
<b>Background/History:</b>  This contract is an annual maintenance and support for City Prosecutor, Probation, Public Defender, and Municipal Court. Using the same case management software package with custom modules designed specifically for the various agencies, improves efficiency and aids in establishing consistency in case counting methodology and reporting across the various agencies, in addition to allowing each agency to use the City's existing document imaging system to move towards a paperless environment.	
<b>Executive Summary:</b>  <ul style="list-style-type: none"> <li>Requesting \$120,761.95 including tax for the renewal of this contract.</li> <li>2018 annual amount was \$117,327.76</li> <li>Term is January 1, 2020 – December 31, 2020</li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

## Briefing Paper

### Urban Experience Committee

<b>Division &amp; Department:</b>	Innovation and Technology Services Division
<b>Subject:</b>	PMWeb, Inc. Professional Services Contract
<b>Date:</b>	
<b>Author (email &amp; phone):</b>	Michael Sloon, <a href="mailto:msloon@spokanecity.org">msloon@spokanecity.org</a> , 625-6468
<b>City Council Sponsor:</b>	June 8, 2020
<b>Executive Sponsor:</b>	Eric Finch and Michael Sloon
<b>Committee(s) Impacted:</b>	Urban Experience Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	PMWeb Annual Professional Services  Utilizing Budget Account # 4250-30210-38141-54201-99999 Utilizing Budget Account # 0370-30210-44200-53104-99999
<b>Strategic Initiative:</b>	Sustainable Resources
<b>Deadline:</b>	June 30, 2020
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Continuation of professional services for Integrated Capital Management and Engineering.
<b>Background/History:</b>	
<p>The City selected PMWeb, Inc through RFP #4196-16 to provide Capital Project Management software. PMWeb is a SaaS (Software as a Service) solution that will be hosted and maintained by PMWeb. Professional services are required for on-going training, report development, PMWeb software enhancements, software configuration, and workflow development in support of existing contract OPR2017-0005.</p>	
<b>Executive Summary:</b>	
<ul style="list-style-type: none"> <li>Contract with PMWeb, Inc. for Professional Services and Support of the City's Capital Project Management software.</li> <li>Requesting \$100,000.00 for the extension of this contract.</li> <li>Term is July 1, 2020 – June 30, 2021</li> <li>2019 Contracted amount \$100,000.00.</li> </ul>	
<b>Budget Impact:</b>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b>	
Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

## Briefing Paper

### Urban Experience Committee

<b>Division &amp; Department:</b>	Neighborhood and Planning Services
<b>Subject:</b>	Overview of Housing Action Plan
<b>Date:</b>	June 8, 2020
<b>Author (email &amp; phone):</b>	Maren Murphy, <a href="mailto:mmurphy@spokanecity.org">mmurphy@spokanecity.org</a>
<b>City Council Sponsor:</b>	Council President Beggs
<b>Executive Sponsor:</b>	
<b>Committee(s) Impacted:</b>	Urban Experience
<b>Type of Agenda item:</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Comprehensive Plan, Chapter 6 <a href="https://my.spokanecity.org/shapingspokane/comprehensive-plan/">https://my.spokanecity.org/shapingspokane/comprehensive-plan/</a>  Land Use Standards (Section 17C) <a href="https://my.spokanecity.org/smc/?Title=17C">https://my.spokanecity.org/smc/?Title=17C</a>
<b>Strategic Initiative:</b>	Increase housing quality and diversity
<b>Deadline:</b>	April 1, 2021
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	The City of Spokane is preparing a Housing Action Plan to identify actions to address current and future housing needs of the Spokane community. The goal of the plan is to encourage construction of additional affordable and market rate housing that are accessible to a variety of incomes.
<b>Background/History:</b> In 2019, the WA Legislature passed RCW 36.70A.600 (formerly E2SHB 1923) to incentivize cities to increase urban residential capacity and density by completing recommended actions or a housing action plan. The City received a grant from the Washington Department of Commerce to complete a housing action plan, which is being led by a multidisciplinary team of City staff. Certain non-project actions are exempt from SEPA action only if completed prior to April 1, 2021. This builds on previous housing discussions related to the Comprehensive Plan, infill housing, safe housing, and affordable housing.	
<b>Executive Summary:</b> Housing is a foundation to support the health and well-being of Spokane's residents. It is essential to a resilient community and vibrant economy, and the livability of our City and region. The Housing Action Plan will provide a strategic approach for the City to increase housing options that meet the needs of residents at all income levels. This includes options accessible to people and families with low and moderate incomes and cost-burdened households. The plan will also consider strategies to minimize displacement in neighborhoods. It will follow a community-informed, data-driven approach with a focus on equity built on inclusive outreach and engagement with residents, partners, and City leaders. The plan will examine population, workforce and housing trends in Spokane, and then assess housing policies, development regulations, and other city programs that influence the development of housing. The outcome will be a coordinated vision that supports more residents being able to find a home that meets their needs and income level.	
<b>Budget Impact:</b> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: <i>Department of Commerce awarded the City a grant of \$100,000 to cover deliverables.</i> Other budget impacts: (revenue generating, match requirements, etc.) <i>No match is required.</i>	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Specify changes required: <i>The plan will consider updates to housing policies, development regulations, and other programs that influence housing.</i> Known challenges/barriers:	

**RESOLUTION NO. 2020-\_\_\_\_\_**

A resolution establishing City policy and process for determining how the City should use its allocation of CARES Act dollars received from the state of Washington.

**WHEREAS**, Congress recently enacted the CARES Act, under which the state of Washington has allocated \$6.6 million to the City of Spokane to fund necessary responses to the COVID-19 pandemic; and

**WHEREAS**, because we may not see another such allocation of federal funds, the City Council and the Administration need to work together, collaboratively, to bring make the best use of these funds and address the most urgent areas of need, by building a funding plan that best helps all of us respond to and recover from this public health and economic disaster; and

**WHEREAS**, too many people in Spokane were living at or near the poverty line even before the onset of the COVID-19 pandemic, and our safety net providers are perpetually stretched to the breaking point; and

**WHEREAS**, to help prepare and position Spokane for the best possible recovery, we need a city funding plan that responds to the immediate needs, includes voices of other municipalities nearby, nonprofits, private sector actors, and neighborhood organizations.

**NOW THEREFORE, BE IT RESOLVED** that the City Council requests that the administration include the City Council in a collaborative and community-informed process for prioritizing the use of CARES Act funds received from the state of Washington, which must include nonprofits, the private sector, and neighborhood organizations.

**BE IT ALSO RESOLVED** that any City of Spokane CARES Act funding plan must address, in amounts determined by the collaborative process requested by this resolution, the following areas of need, as a baseline:

- Food security and resiliency;
- Rental assistance;
- Support for nonprofit service providers; and
- Support for small, locally-owned, neighborhood businesses.

**AND BE IT FINALLY RESOLVED** that the City of Spokane invites input from nonprofits, the private sector, and neighborhood organizations concerning the areas of need they deem essential to helping Spokane recover quickly from the economic crisis caused by the COVID-19 pandemic.

**PASSED** by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2020.

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City Clerk

Approved as to form:

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Assistant City Attorney