

SPECIAL MEETING NOTICE/AGENDA OF THE

Lodging Tax Advisory Committee

A special meeting of the Lodging Tax Advisory Committee will be held remotely on Thursday, February 3, 2022, at 1:00 p.m.

A special meeting of the City of Spokane's Lodging Tax Advisory Committee (LTAC) will be held virtually via WebEx at **1:00 p.m. on Thursday, February 3, 2022**. LTAC Members will be attending virtually, and the meeting will be open to the public via the call-in option below.

The physical meeting will not be open to the public and no public testimony will be taken. Discussion will be limited to appropriate officials, presenters, and staff. The public is encouraged to tune in by calling 1-408-418-9388 and using access code 2490 723 8799; password is 7pRy3mdaRY5.

Agenda Attached

A handwritten signature in blue ink that reads "Betsy Wilkerson". The signature is written in a cursive style and is positioned above a horizontal line.

**Council Member Betsy Wilkerson
LTAC Council Liaison**



City of Spokane

Lodging Tax Allocation Committee
2/3/2022, 1:00 pm

<u>Meeting Agenda</u>		
1:00 PM	1. Introductions and Open Forum (5 min)	Chair Wilkerson
1:05 PM	2. 2021-2022 LTAC Allocation discussion (45 min) a. Approve application b. How much is left in the fund for 2021 c. How many applicants have applied so far d. Any special circumstances to look out for (given ongoing pandemic) e. 2022 funds	All
1:50 PM	3. Next Steps (5 min)	All
2:00 PM	4. Adjournment	Chair Wilkerson
Meeting Link: https://spokanecity.webex.com/spokanecity/j.php?MTID=m0fd71dec5d501e586b5c96eb1271ce85		



City of Spokane

2022 Application for Lodging and Tax Fund Monies - Funded for 2022

808 W. Spokane Falls Blvd.

Spokane, Wash., 99201

DEADLINE – WEDNESDAY, OCTOBER 26, 2022 – 5 P.M.

To be considered, an application must be complete, adhere to the specified format, and be submitted to Mark Carlos either electronically at mcarlos@spokanecity.org (preferred) or via hard copy to Spokane City Hall, 808 W. Spokane Falls Blvd. Unlike in previous years, it is not required for applicants to provide multiple copies of all components.

Feel free to use additional pages and attach additional supporting materials.

PROJECT INFORMATION

Project Title	
Type of Project	
Organization	
Contact Person (if different than applicant)	
Phone	
E-mail	
Address	
City, State, Zip	

Organization is:

Non-Profit Agency

For Profit Agency

Public Agency

Amount Requested	\$
Matched/Other Funding	\$
Total Project Budget	\$

LTAC FUNDING HISTORY

If you received funding in the past, please report on the following regarding attendees and how you reached your calculations:

- A. Total attendees:
- B. Attendees who paid for overnight accommodations:
- C. Attendees who traveled more than fifty miles one way from their business or residence and did not pay for overnight accommodations:
- D. Attendees who traveled from another country or state to attend:
- E. Additional information about attendees:

DRRAFT

PROJECT SUMMARY

Please provide a brief one-paragraph summary of your request and what your project will accomplish. If your request is part of a larger project, you may briefly describe the overall project, but the bulk of your answer should be focused on the specific element for which you are requesting funding. **Note that special events and festivals may request funding for operations and marketing but tourism promotion may only request funds for marketing.**

Blank area for Project Summary response.

SCOPE OF WORK

Describe your project and expand on your summary above to answer the following questions:

- A. What is it the organization wishes to do and how will the community benefit?
- B. A brief history of the organization or project.
- C. Is the project new, continued or an expansion?
- D. What other agencies are involved in this project, i.e. SRCVB?
- E. Will you apply for Tourism Promotion Funding (TPA)?

Blank area for Scope of Work response.

COMMUNITY ECONOMIC IMPACT

Please provide a detailed description of the expected visitor that will be attracted by your project (e.g. outside or inside the City of Spokane and Spokane County, out of state, international, etc.). Are visitors expected to be primarily day visitors, overnight guests or extended stay (more than one night)? If overnight, identify the most-likely type of stay (e.g. camping, commercial lodging, schools, colleges, etc.)



RESOURCES AVAILABLE FOR THIS PROJECT

What alternatives to Lodging Tax Funding have been explored for your project? As seed or expansion money, how do you envision continuance of funding after the expiration of this grant?



COMMUNITY ASSETS

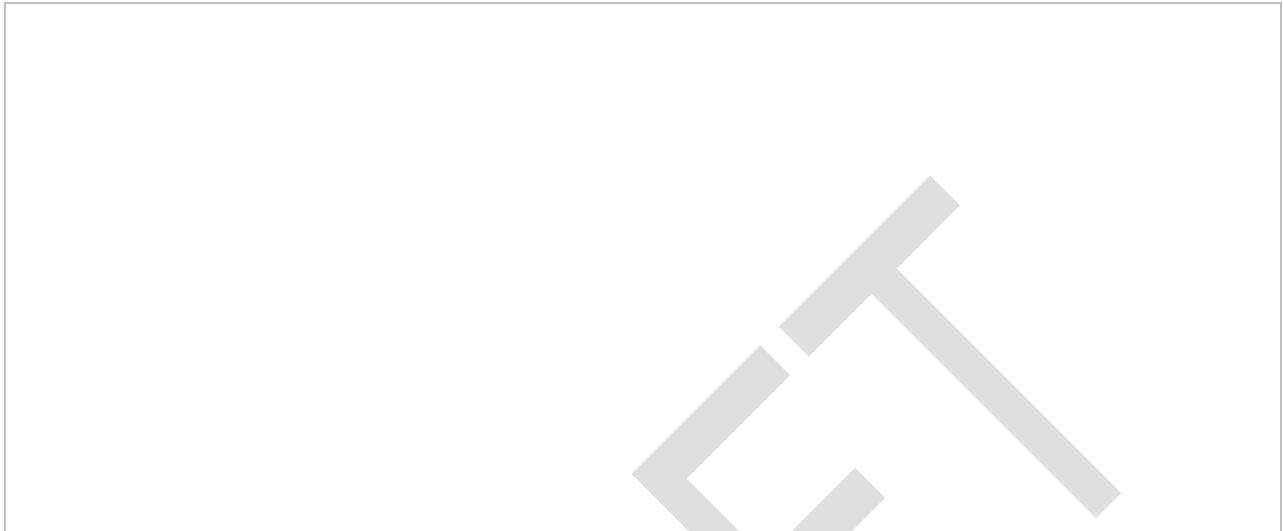
How do you believe this project will build on community assets?

COMMUNITY OBJECTIVES

Based on the evaluation criteria, how does the project meet City of Spokane and Lodging Tax Committee objectives as set out in the LTAC Overview?

Equity

How are you collaborating with communities most impacted by societal inequities?



Diversity

Does this event promote cultural awareness, multiculturalism, and intercultural dialogue?



BUDGET – CASH FLOW REQUIREMENTS

Please indicate, by month, when you will need funds from the City.

MONTH (2020)	FUNDS NEEDED
January	\$
February	\$
March	\$
April	\$
May	\$
June	\$
July	\$
August	\$
September	\$
October	\$
November	\$
December	\$