

# **THE CITY OF SPOKANE CITY COUNCIL PUBLIC SAFETY & COMMUNITY HEALTH COMMITTEE**



## **AGENDA FOR 12:00 P.M. MONDAY, MAY 5, 2025**

The Spokane City Council's Public Safety & Community Health Committee meeting will be held at **12:00 PM May 5, 2025**, in City Council Chambers, located on the lower level of City Hall at 808 W. Spokane Falls Blvd. The meeting can also be accessed live at <https://my.spokanecity.org/citycable5/live/> and <https://www.facebook.com/spokanecitycouncil> or by calling 1-408-418-9388 and entering the access code #2495 781 4519; meeting password 0320.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council. The Public Safety & Community Health Committee meeting is regularly held every 1<sup>st</sup> Monday of each month at 12:00 p.m. unless otherwise posted.

The meeting will be open to the public both virtually and in person, with the possibility of moving or reconvening into executive session only with members of the City Council and appropriate staff. No legislative action will be taken.

Public testimony will be taken on the committee's agenda. Use the following link to sign up to speak for 2 min on any and all items on this month's agenda:

<https://forms.gle/DamhDTmjvxUm4HxG8>

## **AGENDA**

### **I. Call to Order**

### **II. Monthly Report/Update**

1. 0680 - MONTHLY REPORT ON PUBLIC SAFETY UNIFORM OVERTIME - KEVIN SCHMITT (0 minutes)
2. 0680 - STRATEGIC INITIATIVES MONTHLY UPDATE - JACQUI MACCONNELL (0 minutes)
3. 0680 - PHOTO RED MONTHLY UPDATE - DAVE SINGLEY (0 minutes)
4. OFFICE OF THE POLICE OMBUDS MARCH REPORT - BART LOGUE (0 minutes)
5. 0680 - SIT AND LIE MONTHLY UPDATE - STEVE WOHL (0 minutes)
6. 0680 - FIRST QUARTER 2025 POLICE SEIZURE/FORFEITURE REPORT - DAVE SINGLEY (0 minutes)

### **III. Discussion Items**

1. FIRE CHIEF UPDATE - MIKE FORBES + DARIN NEIWERT (10 minutes)
2. POLICE CHIEF UPDATE - KEVIN HALL (minutes)
3. COMMUNITY COURT UPDATE - SARAH THOMPSON (15 minutes)
4. HARM REDUCTION PRESENTATION - DR. LUIS MANRIQUEZ (minutes)
5. 1970 FIRE - SMC FIRE CODE UPDATE - LANCE DAHL (15 minutes)
6. 5901-SBO - FIRE DEPARTMENT SIP LOAN - MATT BOSTON (5 minutes)
7. 5901 - FIRE DEPARTMENT SIP LOAN - MATT BOSTON (5 minutes)
8. 1560 - SBO – SPD NIBIN SITE - KEVIN HALL (5 minutes)
9. 5800 - SETTLEMENT RESOLUTION - MATT BOSTON (5 minutes)
10. 1970 - SBO – EMS CARES PT TO FT POSITION - JULIE O'BERG (5 minutes)
11. 5901-SBO - FIRE DEPARTMENT SIP LOAN - MATT BOSTON (5 minutes)
12. 1560- SBO – PURCHASE OF MULTI-PURPOSE ARMORED VEHICLE - KEVIN HALL (5 minutes)
13. 0520 ORDINANCE ESTABLISHING THE H.O.M.E. STARTS HERE INITIATIVE - ADAM MCDANIEL (10 minutes)

14. 0520 ORDINANCE CODIFYING BEST PRACTICES FOR SITING AND ACTIVATION OF INCLEM - ADAM MCDANIEL (10 minutes)
15. 0520 ORDINANCE REGARDING OBSTRUCTING ACCESS TO AND UNAUTHORIZED CAMPING UPO - ADAM MCDANIEL (10 minutes)
16. 0520 AN ORDINANCE REGARDING AGGRESSIVE SOLICITATION - ADAM MCDANIEL (5 minutes)

#### **IV. Consent Items**

1. 1970 FIRE PRE-APPROVAL FOR STRUCTURAL AND WILDLAND HOSE PURCHASE. (FIRE)
2. 1970 FIRE - JANITORIAL SERVICES FOR SFD FACILITIES (FIRE)
3. SPD NIBIN SITE SOLE SOURCE RESOLUTION (POLICE)
4. 5800 SETTLEMENT RESOLUTION (CITY ATTORNEY)

#### **V. Public Testimony**

#### **VI. Executive Session**

Executive Session may be held or reconvened during any Public Safety & Community Health Committee meeting.

#### **VII. Adjournment**

#### **VIII. Next Meeting**

#### **Next Public Safety & Community Health Committee**

The next meeting will be held at the regular date and time of **12:00 PM. June 2, 2025.**

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlowmaster@spokanecity.org](mailto:mlowmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Information Only**Date Rec'd**

4/29/2025

**Clerk's File #****Cross Ref #****Project #****Council Meeting Date:****Submitting Dept**

POLICE

**Bid #****Contact Name/Phone**

KEVIN SCHMITT 6387

**Requisition #****Contact E-Mail**

KSCHMITT@SPOKANECITY.ORG

**Agenda Item Type**

Information Only - Committee

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?****Agenda Item Name**

0680 - MONTHLY REPORT ON PUBLIC SAFETY UNIFORM OVERTIME

**Agenda Wording**

Report on Public Safety Uniform Overtime

**Summary (Background)**

Monthly report of Police & Fire uniformed overtime actuals versus currently budgeted amounts. Actual overtime costs incurred through the period ended April 12th, 2025 Budget year-to-date is calculated by dividing annual budget by 26.1 pay periods.

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<b><u>Narrative</u></b>			
<b>Amount</b>		<b>Budget Account</b>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		N/A	
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
<b>Expense Occurrence</b>		N/A	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
<b>Distribution List</b>			

Uniform OT thru period ended April 12th, 2025

Fund	2025 Current Budget	Budget YTD	Actuals YTD	\$ Variance YTD (Unfavorable)/Favorable
Police (General Fund)	6,828,975	2,093,172	1,584,439	508,734
Public Safety & Judicial Grants	510,229	156,392	133,976	22,416
<b>Police TOTAL</b>	7,339,204	2,249,564	1,718,415	531,150
Fire/EMS	4,962,825	1,521,172	1,811,316	(290,144)
<b>Fire TOTAL</b>	4,962,825	1,521,172	1,811,316	(290,144)

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Information Only**Date Rec'd**

4/22/2025

**Clerk's File #****Cross Ref #****Project #****Council Meeting Date:****Submitting Dept**

POLICE

**Bid #****Contact Name/Phone**

JACQUI 4109

**Requisition #****Contact E-Mail**

JMACCONNELL@SPOKANEPOLICE.O

**Agenda Item Type**

Information Only - Committee

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?****Agenda Item Name**

0680 - STRATEGIC INITIATIVES MONTHLY UPDATE

**Agenda Wording**

SPD's Strategic Initiatives Monthly Update for May 2025

**Summary (Background)**

SPD's Strategic Initiatives Monthly Update for May 2025

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

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**Council Subcommittee Review**

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Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<b><u>Narrative</u></b>			
<b>Amount</b>		<b>Budget Account</b>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		N/A	
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
<b>Expense Occurrence</b>		N/A	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
<b>Distribution List</b>			



# **SPOKANE POLICE DEPARTMENT**

## **CHIEF OF POLICE**

### **KEVIN HALL**

## **Strategic Initiatives**

### **May 2025 Report**



## **Public Safety and Community Health Committee Briefing**

### **May 2025**

**Excerpts of Commendations**  
**(Personal Identifying Information has been removed)**

I wanted to extend my deepest thanks for all the help **Officer [Xenon] Berkely** provided us tonight. At approximately 1800 we received a call on an erratically driven Jeep northbound SR 395 MP 170. The Jeep collided with three separate vehicles before leaving the roadway and colliding with a stop/street sign and sheering off a power pole at Wild Rose Road. One of the drivers the Jeep struck was transported to Sacred Heart for possible injuries. Officer Berkley was one of the first on scene and quickly established PC for impairment. Upon my arrival he volunteered to proceed to the hospital for further DUI investigation. He kept me updated on each step of the process to include applying for an executing a search warrant for blood. The preliminary BAC was .475. In addition, he offered to remain with the suspect and until she was cleared for release and would transport to SPSB for booking (Felony Hit/Run, and DUI). The time he saved us was immense. We currently have two Trooper Cadets working my shift and the training value they received by working through a felony collision scene was extremely beneficial. The collaboration between WSP and Spokane PD was tremendous, and I hope this continues.

Dear Chief Hall, I welcome you to Spokane. Last week, some of your leaders and officers came to McDonalds. I met and spoke with them - all good people. I deeply appreciate your department's commitment to duty, honor, and public service. I feel safe with them on the job.

Dear **Detective [Tim] Schwering**, On behalf of our advisory council at Aging & Long Term Care of Eastern Washington, I want to sincerely thank you for taking the time to share your knowledge about trending online scams related to cryptocurrency. Your presentation was both insightful and engaging, equipping our volunteers with valuable information to help protect the older adults and individuals living with disabilities that we serve. We truly appreciate your expertise and the effort you put into making the session informative and relevant. Your insights will go a long way in helping us raise awareness and empower those in our community to stay safe online. Thank you again for your time and for supporting our mission. We hope to have the opportunity to collaborate with you again in the future.

**Officer [Deanna] Storch and Lt. [Bart] Stevens**, Thank you both again for coming to our neighborhood meeting last week. Officer Storch, I hope you realize the neighborhood is very happy to see you back again after many months away as our NRO. We welcome you back home to our Shiloh Hills Neighborhood. Lieutenant Stevens, we have and still appreciate(d) your presence at our meetings. You are ALWAYS welcome at our Shiloh Hills Neighborhood meetings. We thank you for all you have and still do for our neighborhood. I hope Chief Hall knows that his line officers are very much respected and appreciated by our Shiloh Hills neighbors. Please share our appreciation to all the SPD officers and staff who make our City and our neighborhoods safe.

I just want to give a sincere thank you to the Spokane Police Department and **Detective [Lydia] Taylor** for her hard work in looking into my burglary. They did steal some blank checks in addition to everything else. One individual is being charged with three counts of forgery and one count of 2nd Degree Theft. That will be four felonies. I just want to give a big thanks to Detective Taylor. YAY!



## Internal Affairs Unit Update

### January 1 through March 30, 2025, Commendations and Complaints

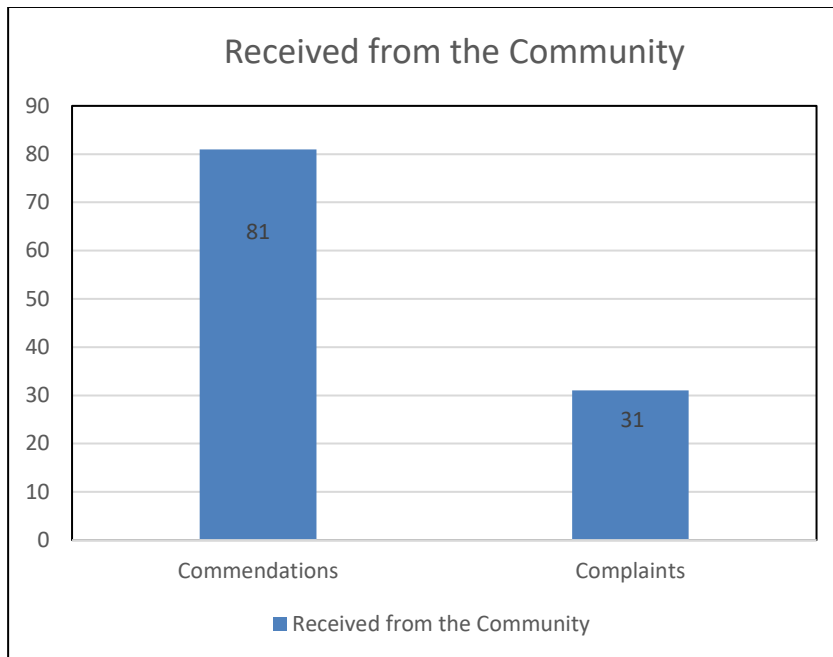
Commendations Received:    **Total: 81**

Complaints Received:        **Total: 34 (31 from community)**

### Source of Complaints—January 1 through March 30, 2025

Received by the Office of Police Ombudsman	<b>Total: 15</b>
Received by the Spokane Police Department	<b>Total: 19</b>
Internally Generated by the SPD	<b>Total: 3</b>
Generated by the Community	<b>Total: 31</b>

SPD maintains a process that allows us to assess the actions of our employees with the ultimate objective of improving service and holding our employees accountable. Complaints sometimes reveal the need to modify a policy or procedure or reveal a need for training. The chart below shows commendations versus complaints from the community in March 2025.



## Deadly Force (Officer-Involved Shootings) Update

### 2025

From January 1 – February 31, 2025, there were two deadly force incidents.

- **Incident 2025-20016302 (Pending Prosecutor Review):** Incident 2025-20016302 took place on January 24, 2025, in the 200 block of East Sanson. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The case is with the prosecutor.
- **Incident 2025-20027128 (Pending Criminal Investigation):** Incident 2025-20027128 took place on February 9, 2025, in the 3300 block of East 11<sup>th</sup> Ave. The Spokane Independent Investigative Response (SIIR) is conducting the criminal investigation.

### 2024

From January 1 – December 31, 2024, there were six deadly force incidents.

- **Incident 2024-20019659 (Pending Administrative Investigation):** Incident 2024-20019659 took place on January 31, 2024, near Stevens and Cliff. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The prosecutor ruled the use of deadly force was justified. Internal Affairs will conduct an administrative investigation.
- **Incident 2024-20027093 (Pending Prosecutor Review):** Incident 2024-20027093 took place on February 12, 2024, in the 1100 block of East Wellesley. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The case is with the prosecutor.
- **Incident 2024-20027307 (Pending Prosecutor Review):** Incident 2024-20027307 took place on February 12, 2024, near Howard and Riverside. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The case is with the prosecutor.
- **Incident 2024-20060204 (Pending Prosecutor Review):** Incident 2024-20060204 took place on March 31, 2024, in the 1800 block of West Dean. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The case is with the prosecutor.
- **Incident 2024-20073072 (Pending Criminal Investigation):** Incident 2024-20073072 took place on April 18, 2024, in the 2000 block of W Longfellow. The Spokane Independent Investigative Response (SIIR) is conducting the criminal investigation.
- **Incident 2024-20267061 (Pending Prosecutor Review):** Incident 2024-20267061 took place on December 29, 2024, in the 800 block of W Cora. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The case is with the prosecutor.

### 2023

From January 1 – December 31, 2023, there were two deadly force incidents.

- **Incident 2023-20088146 (Closed)**
- **Incident 2023-20238146 (Pending Administrative Investigation):** Incident 2023-20238146 took place on December 3, 2023, in the 9200 block of Colton Street. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The prosecutor ruled the use of deadly force was justified. Internal Affairs will conduct an administrative investigation.

### 2022

From January 1- December 31, 2022, there were five deadly force incidents.



- **Incident 2022-20012711 (Closed)**
- **Incident 2022-20134271 (Pending Administrative Review Panel):** 2022-20134271 took place on August 3, 2022, near 2<sup>nd</sup> and Sheridan. SIIR completed the criminal investigation. The Prosecutor's Office ruled the use of deadly force justified. Internal Affairs conducted an administrative investigation. The investigation is being reviewed by the Admin Panel Review, prior to the Chief's review.
- **Incident 2022-20156670 (Closed)**
- **Incident 2022-20184192 (Pending Prosecutor Review):** 2022-20184192 took place on October 16, 2022, near 100 S Cedar. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The case is with the prosecutor.
- **Incident 2022-20214924 (Closed)**

## Precinct Updates

### Adam Sector (Northwest)

#### **Connecting with Service Providers**

Adam Sector leadership has been busy connecting with service providers in the precinct area. Northwest Captain Tom Hendren met with staff at the American Indian Community Center, along with Chief Hall and Community Outreach. SPD leadership and Neighborhood Resource Officer Tyler Heiman attended the NATIVE Project's Open House for their new Children & Youth Service Building, a dedicated space designed to support and uplift the young members of our community through Youth Mental Health, Youth Substance Use, and Youth Wellness services.



### Baker Sector (Northeast)

#### **Enforcement in City Parks**

Our parks have rules and hours that need to be enforced so that everyone in our city can safely utilize them. SPD's goals are to reduce violent crime and criminal activity, such as camping, drug usage and hazardous waste left in parks. Based on last year's success of having officers assigned to specific parks, Captain Shawn Kendall will be deploying officers in high visibility patrols during all hours. Officers will be issuing citations where needed. Officers are educated on the history of violence in each park and residents' quality of life concerns. Captain Kendall explains, "Our primary goal is to impact the number of violent calls for service that occur in these locations. Enforcement on after-hours attendance of the parks is critical, as most of the violent CFS have occurred during nighttime hours."

In the summer of 2024, focused enforcement of parks resulted in a positive response. Officers made proactive contacts, educating people about park hours, arresting those involved in criminal activity, and apprehending people with outstanding warrants. Due to the enforcement, these parks experienced less violent crime than many areas in the city. In July 2024, calls for service in all Baker parks were down compared to July 2023. Officer-initiated activity in parks was three times higher compared to July 2023. We expect to see positive results in the summer of 2025, using these same methods.

## Charlie Sector (South)

The precinct held a Coffee with a Cop at McDonald's on March 20, 2025.



### **Recent News: Vigilant bank employee alerts law enforcement as robbery suspect enters location, officers quickly locate suspect after fleeing location**

On March 5th, 2025, SPD responded to 3000 South Grand Boulevard after 911 received a call from a bank. Employees observed a suspicious male wearing a ski mask enter the location with his hand in his pocket. The male did not display a weapon or make any demands before quickly leaving the location. Officers were already in the area after a 911 call advised of a male possibly casing a different bank.

The bank manager provided 911 with a vehicle description (white Toyota Camry) and license plate of the car the suspect male left in. The vehicle in question was found to be recently stolen. As officers quickly responded to the area, the stolen vehicle was found abandoned a short distance away after it fled at a high rate of speed. Additional calls came into 911 advising a male was running and shedding his clothing near the area where the vehicle was found. The male also discarded a gun as he was fleeing. The weapon was later found to be a replica BB gun.



As calls continued to come into 911 about the incident, officers located the suspect in the backyard of a residence. The resistive male was taken into custody without incident. Cody L. Burgess (33) was transported to the Spokane County Jail and booked on two counts of 1st Degree Robbery, Theft of a Motor Vehicle, Resisting Arrest and 2nd Degree Criminal Trespass. The quick arrest of the robbery suspect was the perfect collaboration of bank employees, community members and fast response of patrol officers.

## David Sector (Downtown)

### **Neighborhood Resource Officer Making Connections**

Neighborhood Resource Officer Micah Prim is assigned to the South and Downtown areas. He reports work on Crime Prevention by Environmental Design (CPTED) at the following locations: STA plaza, Gonzaga Prep High School, Mod Printing, 165 S. Pine St, Comstock Park, Sunset Grocery, Sunset Food Mart, and the High Drive Bluff staircase.

Officer Prim also taught students about Therapeutic courts and the Intersection of Police and Behavioral Health at NEWTech Prep and conducted outreach for hard of hearing students at Hope School.

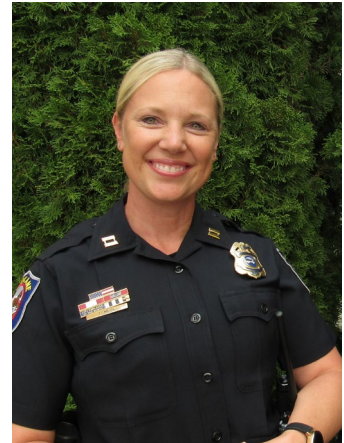
### Captain Tracie Meidl Recognized for Women's History Month

Celebrating Women's History Month with Spokane Police

[https://www.kxly.com/video/celebrating-womens-history-month-with-spokane-police/video\\_a5e47a0f-fb92-552b-9541-2babd8609fc5.html](https://www.kxly.com/video/celebrating-womens-history-month-with-spokane-police/video_a5e47a0f-fb92-552b-9541-2babd8609fc5.html)

Captain Tracie Meidl talks about strong communication skills and helping victims and survivors.

"Being able to touch and help people heal and being able to change the trajectory of what that traumatic event does for them, is probably the most impactful thing that I can do as a police officer."



### Recruiting for SPD Employees and Volunteers

#### April Recruiting Events

- April 9: Joint Base Lewis-McChord
- April 10: Washington State University (Pullman)
- April 11: Meet the Employer at Fairchild AFB
- April 23: Spokane County Career Expo (County Fairgrounds)
- April 25: Meet the Employer at Fairchild AFB

Spokane Police Hiring Commonly Asked Questions - <https://vimeo.com/1063384071>

New Officers Sworn In, April 14, 2025



Spokane Police Department welcomes new officers:

Connor Spiering  
Kristian Davis  
Sean Yeager  
Nick Presley  
Michael Barnett  
Leila Benzinger  
Jacob Goodness



### SPD's New Dialogue Team

Spokane Police Department now has a specialized dialogue team to handle public demonstrations differently. The team aims to serve as a voice of reason during conflicts while ensuring constitutional rights are protected.



By maintaining a non-threatening presence, the department hopes to build better relationships with demonstrators while fulfilling public safety duties. Officers in blue shirts and police vests, rather than tactical gear, will maintain a presence throughout rallies and protests. These officers are called Dialogue Officers, and they are part of Spokane's Tactical (TAC) Team. This program, based on the ENABLE model program in Columbus, Ohio, is meant to build trust with the community while ensuring safety for people engaging in First Amendment rights activities.

The ENABLE Dialogue model helps police manage crowds more effectively and prevent conflicts from escalating. The ENABLE project is a partnership between Ohio State University, Keele University in the UK, and the Columbus Division of Police, funded by the U.S. Department of Justice Office of Community Oriented Policing Services, along with the City of Columbus. The ENABLE model focuses on de-escalation, open communication, and respect for First Amendment rights. Dialogue officers strive to establish rapport and engaging in transparent and open dialogue with protesters. Dialogue officers do not replace TAC Team members; dialogue officers add another layer of communication to the TAC response, coordinating with tactical team officers and incident commanders as well as protesters. During the events, bicycle squads help direct and protect the crowd, and enforcement teams are responsible for use of force and arrest actions if those responses become necessary.

For more information, please see:

<https://www.facebook.com/SpokanePD/videos/3793022884335167/>

## SPD Employees Recognized

### 2024 Officer of the Year

Officer Drew Chappell



### 2024 Civilian Employee of the Year

Communications Supervisor Kim Blashill



## SPD Outreach in Schools

SPD enjoyed interacting with kids at the 5<sup>th</sup> Grade Career Fair. 2,400 5<sup>th</sup> grade students participated in the Career Fair this year.



## National Crime Victims' Rights Week

April 6-12, 2025 was National Crime Victims' Rights Week. This is a time to recognize progress achieved and to help raise awareness of victims' rights and services. Spokane Police Department is proud of the ongoing service and assistance provided to those in need locally. SPD Major Crimes Unit has a Victim Advocate who is assigned to that team. Beginning in Fall 2023, Victim Advocate Cheyenne Gillespie was added to the unit to work closely with detectives to provide services to victims of crime and their families. Cheyenne's work is made possible by working with partner agencies such as Lutheran Community Services Northwest, YWCA, and Partners with Families and Children. At right, Victim Advocate Cheyenne with SPD Investigative Captain Tracie Meidl, Special Victims Unit Sergeant Mike Russo and staff from Lutheran Community Services.



Cheyenne also works closely with the SPD Domestic Violence Unit. Led by Sergeant Dave Adams, the unit strives to provide assistance to survivors of Domestic Violence through its partnership with the YWCA. SPD shares office space with the Family Justice Center at the YWCA. They follow up with DV survivors to make sure they have legal assistance, safety, basic life necessities, counseling services, and partners to navigate the criminal justice system. At left, Sergeant Dave Adams and YWCA staff.

## SPD in the Community

SPD Chief Hall, Assistant Chief Dave Singley, Assistant Chief Matt Cowles, and Reserve Officer Ed Richardson attended the fundraiser for Northeast Youth Center.



## JOIN THE SPOKANE POLICE DEPARTMENT

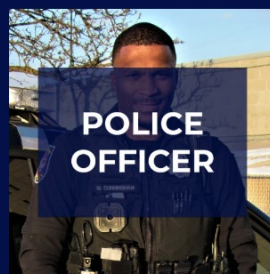


### INTEGRITY, PROFESSIONALISM, & COMPASSION

A career with the Spokane Police Department offers many advancement opportunities and diverse career paths. Every day is a fresh experience, a chance to make a difference, and an opportunity to uphold our mission. Officers value the community outreach opportunities and the ability to make an impact helping others.

We stand with our community, striving to build lasting bonds. Our mission is to serve the community with professionalism, integrity, and compassion so that with every single interaction we enhance trust, preserve safety, and model ethical policing.

### CURRENT OPENINGS WITH THE SPOKANE POLICE DEPARTMENT



View Current  
Job Openings



Sign up for Job  
Notifications



Get an email when jobs open.

View a List of All  
City Positions



City of Spokane Jobs | [my.spokanecity.org/jobs](https://my.spokanecity.org/jobs)  
civilservice@spokanecity.org | 509.625.6160

<https://joinspokane.org/>

*"Serving our community with Integrity, Professionalism, and Compassion"*

Public Safety Building • 1100 W. Mallon Avenue • Spokane, Washington 99260-0001



**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Information Only**Date Rec'd**

4/22/2025

**Clerk's File #****Cross Ref #****Project #****Council Meeting Date:****Submitting Dept**

POLICE

**Bid #****Contact Name/Phone**

DAVE SINGLEY 4171

**Requisition #****Contact E-Mail**

DSINGLEY@SPOKANEPOLICE.ORG

**Agenda Item Type**

Information Only - Committee

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?****Agenda Item Name**

0680 - PHOTO RED MONTHLY UPDATE

**Agenda Wording**

SPD's Monthly Photo Red Update for the month of March 2025

**Summary (Background)**

SPD's Monthly Photo Red Update for the month of March 2025

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<b><u>Narrative</u></b>			
<b>Amount</b>		<b>Budget Account</b>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		N/A	
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
<b>Expense Occurrence</b>		N/A	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
<b>Distribution List</b>			

# Committee Agenda Sheet

## [COMMITTEE]

<b>Submitting Department</b>	Police Department / Traffic Unit
<b>Contact Name &amp; Phone</b>	David Kaurin 509-835-4565
<b>Contact Email</b>	dkaurin@spokanepolice.org
<b>Council Sponsor(s)</b>	
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input type="checkbox"/> Discussion      Time Requested: _____
<b>Agenda Item Name</b>	Photo Red / Speed

Background/History: Report for Public Safety meeting May 5<sup>th</sup>, 2025.

Statistic for Photo Red for the time frame of **March 1<sup>st</sup>, 2025 to March 31<sup>st</sup>, 2025.**

There were 1830 violations on the photo red system from **March 1<sup>st</sup>, 2025 to March 31<sup>st</sup>, 2025.** During the same time frame in 2024 there were 1793 violations, which is an increase of 37 violations.

Statistic for Photo Speed for the time frame of **March 1<sup>st</sup>, 2025 to March 31<sup>st</sup>, 2025.**

There were 2184 violations on the photo speed system from **March 1<sup>st</sup>, 2025 to March 31<sup>st</sup>, 2025.** During the same time frame in 2024 there were 2346 violations. This is a decrease of 162 violations. We still are gaining voluntary compliance with the system in place. The camera located at Maple and Rowan is still not operational but should be soon.

Executive Summary: Photo RED

**March 1<sup>st</sup>, 2025 to March 31<sup>st</sup>, 2025.**

- Thor and 2<sup>nd</sup> was the 1<sup>st</sup> highest with 289 violations
- Freya and 3<sup>rd</sup> was the 2<sup>nd</sup> highest with 288 violations.
- Browne and Sprague was the 3<sup>rd</sup> highest with 239 violations.
- Division and Sprague was the 4<sup>th</sup> highest with 208 violations.

Executive Summary: Photo SPEED

**March 1<sup>st</sup>, 2025 to March 31<sup>st</sup>, 2025.**

- Adams/ Ferris was the 1<sup>st</sup> highest with 683 violations.
- Longfellow Elementary was 2<sup>nd</sup> highest with 631 violations.
- Willard elementary was the 3<sup>rd</sup> highest with 397 violations.
- Ridgeview elementary was the 4<sup>th</sup> highest with 218 violations.

**\*Current revenue of the system.**

Type of Revenue	2025 Initial/Adopted Budget	Budget/12 months or budget per month	3 months of per month budget	Actual through March 2025	variance to actual surplus/(shortfall )
Photo Red Fines	1,320,956	110,080	330,240	338,322	8,082
School Zone Fines	4,295,187	357,932	1,073,796	670,960	(402,836)

**Proposed Council Action & Date:**

**Fiscal Impact:**

Total Cost:

Approved in current year budget? ☐ Yes ☐ No ☐ N/A

Funding Source ☐ One-time ☐ Recurring

Specify funding source:

Expense Occurrence ☐ One-time ☐ Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impacts**

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Information Only**Date Rec'd**

4/21/2025

**Clerk's File #****Cross Ref #****Project #****Council Meeting Date:****Submitting Dept**

OMBUDS - POLICE

**Bid #****Contact Name/Phone**

BART LOGUE 6743

**Requisition #****Contact E-Mail**

CCOTY@SPOKANECITY.ORG

**Agenda Item Type**

Information Only - Committee

**Council Sponsor(s)**

BWILKERSON

ZZAPPONE

LNAVARRETE

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?****Agenda Item Name**

OFFICE OF THE POLICE OMBUDS MARCH REPORT

**Agenda Wording**

March 2025 Monthly Report

**Summary (Background)**

March 2025 Monthly Report

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget?			
Total Cost		\$	
Current Year Cost		\$	
Subsequent Year(s) Cost		\$	
<b><u>Narrative</u></b>			
<b>Amount</b>		<b>Budget Account</b>	
Select	\$		#
Select	\$		#
Select	\$		#
Select	\$		#
Select	\$		#
Select	\$		#
<b>Funding Source</b>			
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
<b>Expense Occurrence</b>			
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
<b>Distribution List</b>			

## Committee Agenda Sheet

### Public Safety & Community Health Committee

<b>Committee Date</b>	May 5, 2025
<b>Submitting Department</b>	Office of the Police Ombuds
<b>Contact Name</b>	Bart Logue
<b>Contact Email &amp; Phone</b>	<a href="mailto:ccoty@spokanecity.org">ccoty@spokanecity.org</a> /6745
<b>Council Sponsor(s)</b>	Council Members Zappone, Wilkerson and Navarrete
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Office of the Police Ombuds Monthly Report
<b>Proposed Council Action</b>	<input type="checkbox"/> Approval to proceed to Legislative Agenda <input checked="" type="checkbox"/> Information Only
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	March 2025 Monthly Report

**Fiscal Impact**

**Approved in current year budget?**    ☐ Yes    ☐ No    ☒ N/A

Total Cost: [Click or tap here to enter text.](#)

Current year cost:

Subsequent year(s) cost:

**Narrative:** Attached you will find the activities for the OPO/OPOC during the month of August. This includes community complaints, cases certified, interviews conducted, community events and oversight activities

**Funding Source**    ☐ One-time    ☐ Recurring    ☒ N/A

Specify funding source: Select Funding Source\*

Is this funding source sustainable for future years, months, etc? [Click or tap here to enter text.](#)

**Expense Occurrence**    ☐ One-time    ☐ Recurring    ☒ N/A

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impacts** (If N/A, please give a brief description as to why)

- What impacts would the proposal have on historically excluded communities?
- How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?
- How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

**COUNCIL RULES – ATTACHMENT B 1 (STANDARD BRIEFING PAPER)**

- Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

**Council Subcommittee Review**

- Please provide a summary of council subcommittee review. If not reviewed by a council subcommittee, please explain why not.

2025 / MAR

Public Safety & Community Health Committee

# MONTHLY REPORT



OFFICE OF THE  
POLICE OMBUDS  
INDEPENDENT CIVILIAN OVERSIGHT

# HIGHLIGHTS OF ACTIVITIES

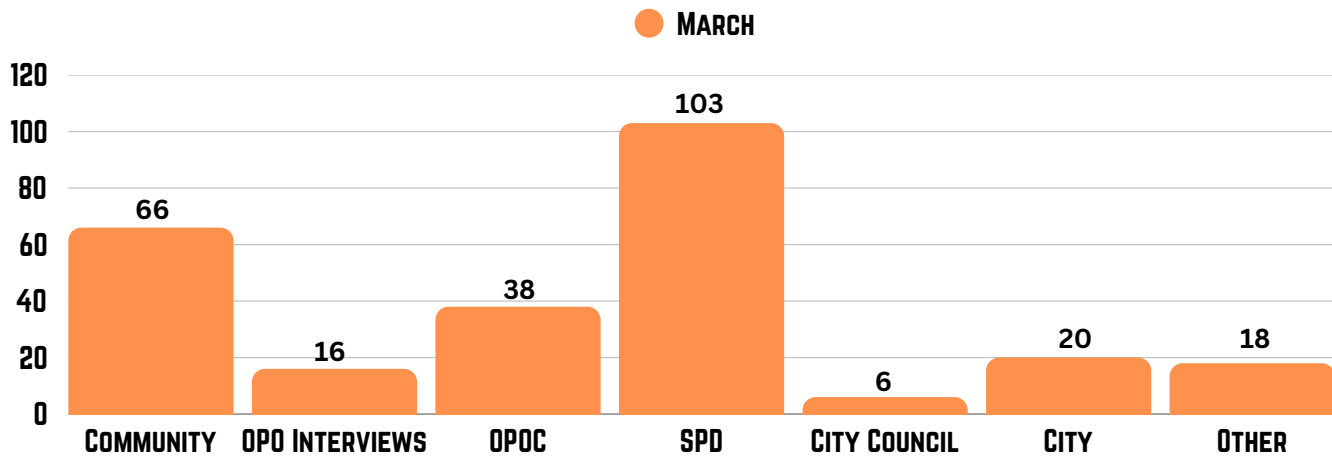
Current	YTD	Contacts, Complaints, and Referrals
267	<b>678</b>	Contacts
16	<b>61</b>	OPO interviews
1	<b>3</b>	Letters of officer appreciation / commendations
4	<b>16</b>	OPO generated complaints
5	<b>19</b>	Referrals to other agencies / departments
0	<b>0</b>	Cases offered to SPD for mediation
0	<b>0</b>	Mediation completed

Current	YTD	IA Investigation Oversight
11	<b>25</b>	Cases certified
0	<b>1</b>	Cases returned for further investigation
0	<b>0</b>	Cases declined to certify
0	<b>0</b>	Web cases reviewed
8	<b>35</b>	Oversight of IA interviews

Current	YTD	Other Oversight Activities
14	<b>56</b>	Special cases reviewed*
2	<b>6</b>	SPD review boards / D-ARPs
55	<b>182</b>	Meetings with SPD
8	<b>21</b>	Oversight meetings
17	<b>50</b>	Community meetings
7	<b>10</b>	Training
0	<b>2</b>	Critical incidents

\*Use of Force, K9, Collisions, Pursuits, and AR

# CONTACTS



## Community meetings

- OPOC Meeting
- Community School Panel
- SPD Employee and Volunteer Awards
- Youth Leadership Spokane Governance Day
- Magnusen Club Guest Speaker

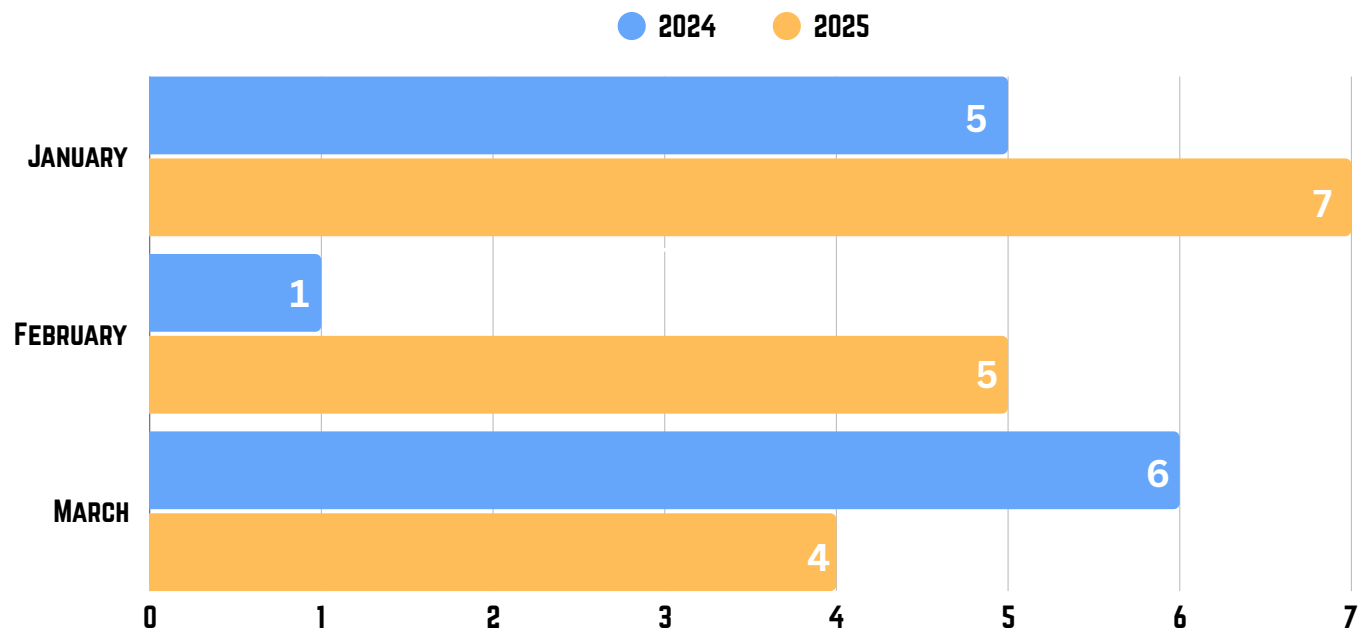
## OPOC activities

- OPOC Monthly meeting
- SPD In-Service
- SPD Ride along
- SPD Employee and Volunteer Awards
- Neighborhood Council
- SPD Quarterly PAC
- Mapping resources for mentally ill and addicted persons encountering the criminal justice system training

## Oversight / Outreach

- NACOLE Executive Board / Committee meetings (3)
- Use of Force Review Board
- Collision and Pursuit Review Board
- WSCJTC Decertification hearing
- Meeting with Chief Hall and Assistant Chiefs

# COMPLAINTS



Monthly comparison of OPO complaints

# SUMMARY OF COMPLAINTS

OPO 25-15	A community member stated that they notified a detective that they had made false statements against their partner and that they had wanted to set the record straight. The detective was not interested in learning the new information.
OPO 25-16	A medical worker had been assaulted by a patient and wanted to press charges. The responding officer refused to charge the patient and stated it was an unfortunate part of the medical worker’s job.
OPO 25-17	A community member is concerned that SPD has tint on their patrol vehicles that are too dark. They state that this could potentially cause a dangerous situation.
OPO 25-18	A community member stated that they believe SPD officers are harassing them due to a complaint filed last year

# COMMENDATION

L25-19*	An OPOC commissioner sent a letter of appreciation to an officer for their ride-along.
---------	--

\*New numbering system for commnedations

Type of Referral	#
Internal	4
External	1

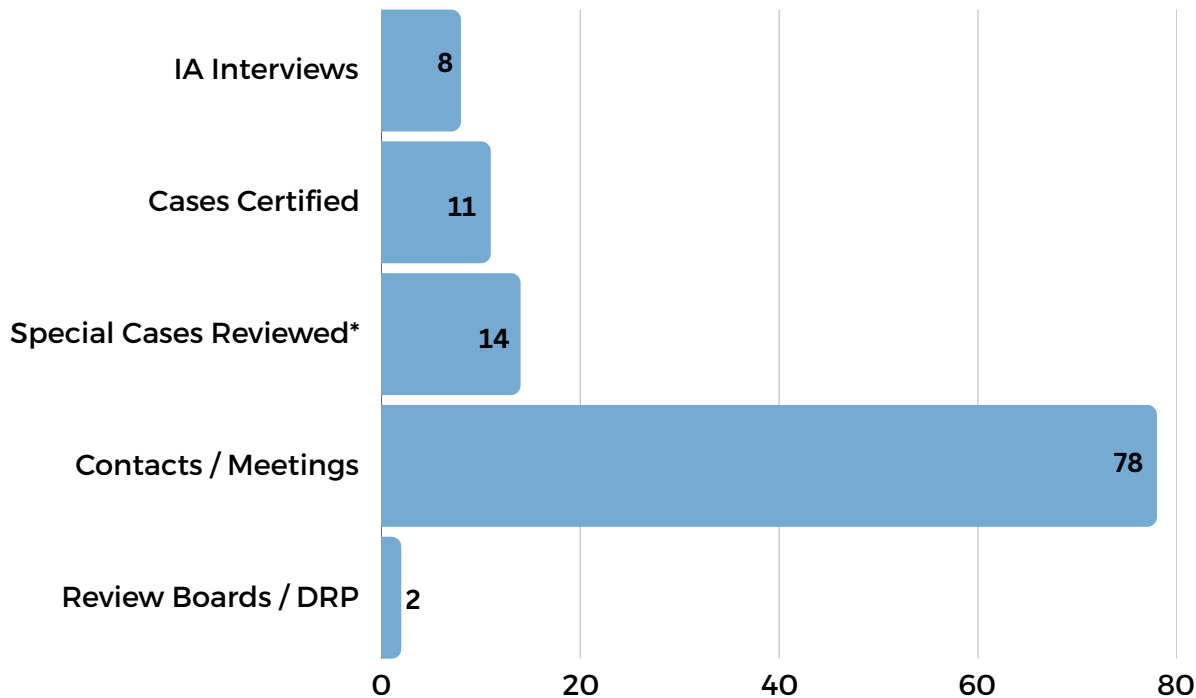


## REFERRALS

### Summary of referrals

IR 25-15	<b>A community member noticed that there was surveillance being done and wanted to know if the person had a warrant. SPD/IA</b>
IR 25-16	<b>A community member had a few questions about why they were told to move during a protest. SPD/IA</b>
IR 25-17	<b>A community member wanted to speak with the supervisor who oversees the crisis intervention team. SPD/IA</b>
IR 25-18	<b>A community member wanted to check on the status of their case. SPD/IA</b>
ER 25-19	<b>A community member was concerned with inaccurate information they received from an SCSO deputy. Spokane County Sheriffs Department</b>

## OVERSIGHT ACTIVITIES



### Training

- NACOLE Winter Board Meeting Training
- SPD In-Service
- Certified Mediation Training

### Upcoming

- Deputy Ombuds Position
- Analyst Position
- WSCJTC Commission meeting
- OPO / OPOC Annual Reports

OPOC Meetings - In person: Every 3rd Tuesday @ 5:30pm in City Hall | Virtual: available  
For more information visit: <https://my.spokanecity.org/opoc>

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Information Only**Date Rec'd**

4/29/2025

**Clerk's File #****Cross Ref #****Project #****Council Meeting Date:****Submitting Dept**

POLICE

**Bid #****Contact Name/Phone**

STEVE WOHL 4056

**Requisition #****Contact E-Mail**

SJWOHL@SPOKANEPOLICE.ORG

**Agenda Item Type**

Information Only - Committee

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?****Agenda Item Name**

0680 - SIT AND LIE MONTHLY UPDATE

**Agenda Wording**

Sit and Lie Monthly Update Report for April 2025

**Summary (Background)**

Sit and Lie Monthly Update Report for April 2025

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

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**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<b><u>Narrative</u></b>			
<b>Amount</b>		<b>Budget Account</b>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		N/A	
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
<b>Expense Occurrence</b>		N/A	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
<b>Distribution List</b>			

Sit and Lie  
March/April 2025

Thu, 17 Apr 2025 10:23:00	W PACIFIC AVE / S BROWNE ST	
Wed, 16 Apr 2025 08:27:00	1001 W 1ST AVE	Booked
Wed, 16 Apr 2025 07:05:00	W 2ND AVE / S CEDAR ST	
Mon, 14 Apr 2025 07:37:00	314 W RIVERSIDE AVE	Booked
Tue, 08 Apr 2025 07:29:00	W SPRAGUE AVE / S STEVENS ST	
Sun, 06 Apr 2025 07:40:00	314 W RIVERSIDE AVE	
Sun, 06 Apr 2025 07:13:00	W RIVERSIDE AVE / N WALL ST	
Sat, 05 Apr 2025 07:15:00	314 W RIVERSIDE AVE	
Sat, 05 Apr 2025 06:58:00	W 2ND AVE / S CEDAR ST	
Thu, 27 Mar 2025 07:10:00	W SPRAGUE AVE / S HOWARD ST	
Tue, 25 Mar 2025 09:03:00	W RIVERSIDE AVE / N HOWARD ST	

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Information Only**Date Rec'd**

4/22/2025

**Clerk's File #****Cross Ref #****Project #****Council Meeting Date:****Submitting Dept**

POLICE

**Bid #****Contact Name/Phone**

DAVE SINGLEY 4171

**Requisition #****Contact E-Mail**

DSINGLEY@SPOKANEPOLICE.ORG

**Agenda Item Type**

Information Only - Committee

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?****Agenda Item Name**

0680 - FIRST QUARTER 2025 POLICE SEIZURE/FORFEITURE REPORT

**Agenda Wording**

Quarterly report on the proceeds and expenditure of asset seizure/forfeiture funds.

**Summary (Background)**

As required under SMC 08.19.040 - the Spokane Police Department shall provide City Council quarterly reporting on the receipt of proceeds from all civil forfeiture funds as well as all expenditures of forfeiture funds. This report is submitted to capture activity during the 1st quarter of 2025, period ended March 31st, 2025

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

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**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<b><u>Narrative</u></b>			
<b>Amount</b>		<b>Budget Account</b>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		N/A	
<b>Funding Source Type</b>		Program Revenue	
<b>Is this funding source sustainable for future years, months, etc?</b>			
<b>Expense Occurrence</b>		One-Time	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
<b>Distribution List</b>			



**SPOKANE POLICE DEPARTMENT**  
**CHIEF OF POLICE**  
**KEVIN HALL**

**2025 Asset Forfeiture Report**

**Updated 4/8/2025**

**2025 Forfeiture Proceeds by Quarter**

**1st Quarter**

Federal Net Proceeds	\$49,515.05
State Net Proceeds	\$463,554.84
Gross Proceeds	\$515,935.93
Auction Costs/Commissions	(\$875.00)
State 10% Share	(\$51,506.09)

**2nd Quarter**

Federal Net Proceeds
State Net Proceeds
Gross Proceeds
Auction Costs/Commissions
State 10% Share

**3rd Quarter**

Federal Net Proceeds
State Net Proceeds
Gross Proceeds
Auction Costs/Commissions
State 10% Share

**4th Quarter**

Federal Net Proceeds
State Net Proceeds
Gross Proceeds
Auction Costs/Commissions
State 10% Share

**2025 TOTALS**

Federal Net Proceeds	\$49,515.05
State Net Proceeds	<u>\$463,554.84</u>
<b>Total</b>	<b>\$513,069.89</b>

## **2025 Forfeiture Expenditures by Quarter**

### 1st Quarter

Federal Funds		\$281,282.59
Cellebrite Software	\$157,781.46	
Investigative Equipment	\$2,826.07	
Leica Scanner	\$120,675.06	
State Funds		\$100,559.81
CI Funds	\$12,919.00	
UC Vehicles	\$80,755.81	
Training & Travel	\$6,801.00	
Forfeited Vehicle Title Transfer	\$84.00	

### 2nd Quarter

Federal Funds  
State Funds

### 3rd Quarter

Federal Funds  
State Funds

### 4th Quarter

Federal Funds  
State Funds

### **2025 TOTALS**

<b>Federal Funds</b>	<b>\$281,282.59</b>
<b>State Funds</b>	<b><u>\$100,559.81</u></b>

**Total Expenditures: \$381,842.40**

I certify that all seized funds were spent consistent with federal and state laws.

*Dave*

Dave Singley (Apr 8, 2025 15:04 PDT)

Assistant Chief David Singley #480

Apr 8, 2025

Date

# 2025 Q1 SPD Asset Forfeiture Report

Final Audit Report

2025-04-08

Created:	2025-04-08
By:	Kevin Schmitt (kschmitt@spokanecity.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7doC7LLaCAyNIIR28fWgQTQoRqXIUAQg

## "2025 Q1 SPD Asset Forfeiture Report" History

-  Document created by Kevin Schmitt (kschmitt@spokanecity.org)  
2025-04-08 - 9:39:27 PM GMT
-  Document emailed to Dave Singley (dsingley@spokanepolice.org) for signature  
2025-04-08 - 9:39:31 PM GMT
-  Email viewed by Dave Singley (dsingley@spokanepolice.org)  
2025-04-08 - 10:03:42 PM GMT
-  Document e-signed by Dave Singley (dsingley@spokanepolice.org)  
Signature Date: 2025-04-08 - 10:04:34 PM GMT - Time Source: server
-  Agreement completed.  
2025-04-08 - 10:04:34 PM GMT

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Information Only**Date Rec'd**

4/24/2025

**Clerk's File #****Cross Ref #****Project #****Council Meeting Date:****Submitting Dept**

FIRE

**Bid #****Contact Name/Phone**

LANCE DAHL (509)625-7005

**Requisition #****Contact E-Mail**

IDAHL@SPOKANECITY.ORG

**Agenda Item Type**

Information Only - Committee

**Council Sponsor(s)**

PDILLON JBINGLE

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?****Agenda Item Name**

1970 FIRE - SMC FIRE CODE UPDATE

**Agenda Wording**

Spokane Municipal Code fire code update and changes.

**Summary (Background)**

With the adoption of the 2021 International Fire Code there are some needed permit options needed in the Spokane Municipal Code. We are also adjusting some more stringent Spokane fire alarm standards to be in line with the Washington State Fire Code as adopted. These mainly pertain to Assembly occupancy's in buildings with Fire Sprinklers. We are correcting a High-rise height from 55ft in the Spokane Municipal Code to 75 feet as in the Washington State Standard. There are also some fee adjustments for multi-family housing, buildings located in a single complex (combined gross square footage) lowering the overall fee. There is also an adjustment to a smaller flat rate for solar fees as related to non-commercial installations.

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<b><u>Narrative</u></b>			
With the adoption of the 2021 International Fire Code there are some needed permit options needed in the SMC. We are also adjusting some more stringent Spokane fire alarm standards to be in line with the Washington State Fire Code as adopted.			
<b><u>Amount</u></b>		<b><u>Budget Account</u></b>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b><u>Funding Source</u></b>		Recurring	
<b><u>Funding Source Type</u></b>		Program Revenue	
<b>Is this funding source sustainable for future years, months, etc?</b>			
Yes			
<b><u>Expense Occurrence</u></b>		N/A	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b><u>Approvals</u></b>		<b><u>Additional Approvals</u></b>	
<b><u>Dept Head</u></b>			
<b><u>Division Director</u></b>			
<b><u>Accounting Manager</u></b>			
<b><u>Legal</u></b>			
<b><u>For the Mayor</u></b>			
<b><u>Distribution List</u></b>			

ORDINANCE NO. C - \_\_\_\_\_

An ordinance relating to the fire code; amending SMC sections 08.02.034, 08.02.0615, 17F.080.010, 17F.080.030, 17F.080.110, 17F.080.270, 17F.080.330 and 17F.080.480.

The City of Spokane does ordain:

Section 1. That SMC section 08.02.034 is amended to read as follows:

Section 08.02.034 Fire Code

A. Storage Tanks.

The fees in connection with aboveground or underground storage tanks for critical materials as defined in SMC 17A.020.030, including flammable or combustible liquids, are:

1. Installation (including installation of pumps and dispensers) of underground storage tank, per tank: seven hundred twenty-eight dollars.
2. Installation of above ground storage tank, per tank:
  - a. More than sixty but less than five hundred gallons: two hundred seventy-six dollars.
  - b. Five hundred gallons or more: four hundred fifty dollars.
3. Aboveground or underground storage tank removal or abandonment, per tank: two hundred ten dollars.
4. Placement of tank temporarily out of service: two hundred ten dollars.
5. Alteration or repair of a tank: two hundred seventy-six dollars.

B. Installation of Fire Protection/Detection Equipment.

1. The fees for installing, altering, or repairing fire protection and/or fire detection equipment are based on the value of the work, according to the following schedule:

<b>BID AMOUNT (Valuation)</b>	<b>PERMIT FEE</b>	<b>PLAN CHECK FEE</b>
\$1 through \$500	\$105	\$68.25
\$501 through \$2,000	\$210	\$136.50
\$2,001 through 5,000	\$420	\$273
\$5,001 through \$10,000	\$840	\$546
\$10,001 through \$15,000	\$1,260	\$819
\$15,001 through \$20,000	\$1,470	\$955.50
\$20,001 through \$25,000	\$1,680	\$1,092
\$25,001 through \$30,000	\$1,890	\$1,228.50

\$30,001 through \$40,000	\$1,995	\$1,296.75
\$40,001 through \$50,000	\$2,100	\$1,365
\$50,001 through \$60,000	\$2,520	\$1,638
\$60,001 through \$80,000	\$2,940	\$1,911
\$80,001 through \$100,000	\$3,150	\$2,047.50
\$100,001 through \$150,000	\$3,465	\$2,252.25
\$150,001 through \$200,000	\$3,780	\$2,457
\$200,001 through \$250,000	\$4,200	\$2,730
\$250,001 through \$300,000	\$5,000	\$3,250
\$300,001 through \$350,000	\$5,800	\$3,770
\$350,001 through \$400,000	\$6,600	\$4,290
\$400,001 through \$450,000	\$7,425	\$4,826.25
\$450,001 through \$500,000	\$8,230	\$5,349.50
For valuations of \$500,001 and over, fees are calculated as follows:		
Permit Fee: Valuation multiplied by 0.0165		
Plan Check Fee: 65% of permit fee.		

- Fees apply to an initial submittal and one subsequent resubmittal if the initial submittal is not accepted. If the resubmittal is not accepted, it will deemed to be invalid and the applicant will need to begin a new submittal.

- Penalty.

Whenever any work for which a fire equipment permit is required is started without first obtaining a permit, the permit fees specified above are doubled and a Class 1 civil infraction may be issued.

- Fee Refunds.

The fire official may authorize the refund of any fee erroneously paid or collected. The fire official may authorize the refunding of not more than eighty percent of the paid permit fee when no work has been done under an issued permit.

- Valuation.

The valuation of the work done must be submitted at the time of application for a permit. The valuation is the value of the work to be done and includes all labor, material, equipment, and the like supplied and installed by the permittee to complete the work. The permittee may be asked to verify the valuation placed on the work. When the cost of any proposed work is unknown, an estimate of the cost shall be made and used to compute the permit fee. Upon completion of the work, a fee adjustment is made in favor of the City or permittee, if requested by either party.

6. Inspections.

The number of inspections for each permit is determined by the valuation, with the minimum number of inspections for a permit being two.

7. Revisions.

Fees include one revision to an approved submittal. Additional revisions will be charged at an hourly rate of one hundred five dollars. Where revisions increase the value of the work, the permit fee will be modified to the new total value.

8. Phasing

Submittals for projects that are done in phases for the construction shall follow the phasing approved as part of the building permit. Where a building permit has not been issued, the phasing shall be approved by the Fire Code Official.

C. Fire Protection System Verification.

The fee for verification that a fire protection system has been appropriately serviced by a fire department registered fire equipment servicer, for each inspection, is:

1. Thirty-eight dollars for:
  - a. sprinkler systems,
  - b. standpipe systems (wet or dry),
  - c. alarm systems,
  - d. rangehood systems,
  - e. inert gas extinguishing systems,
  - f. spray booths, and
2. Nineteen dollars for private fire hydrants.

D. Safety/Building & Multi-Family Inspections.

1. The fee for conducting safety inspections is one hundred five dollars per hour with a minimum one-hour charge, including annual life safety reviews for short-term rentals. Commercial ((B))building and multi-family building inspections will be charged according to the total area for each building ((area)) per the table below:

	Building Area (sq. ft.)*	Fee
A		

4/22/25

	<b>0 – 1,500</b>	
<b>B</b>	<b>1,501 – 3,000</b>	
<b>C</b>	<b>3,001 – 5,000</b>	
<b>D</b>	<b>5,001 – 7,500</b>	
<b>E</b>	<b>7,501 – 10,000</b>	
<b>F</b>	<b>10,001 – 12,500</b>	<b>\$((44))<u>105</u></b>
<b>G</b>	<b>12,501 – 15,000</b>	
<b>H</b>	<b>15,001 – 17,500</b>	
<b>I</b>	<b>17,501 – 20,000</b>	
<b>J</b>	<b>20,001 – 30,000</b>	
<b>K</b>	<b>30,001 – 40,000</b>	<b>\$202</b>
<b>L</b>	<b>40,001 – 50,000</b>	
<b>M</b>	<b>50,001 – 60,000</b>	
<b>N</b>	<b>60,001 – 70,000</b>	
<b>O</b>	<b>70,001 – 100,000</b>	

<b>P</b>	<b>100,001 – 150,000</b>	<b>\$512</b>
<b>Q</b>	<b>150,001 – ((200,000))<u>250,000</u></b>	
<b>R</b>	<b>((Over 200,000))<u>250,001-500,000</u></b>	<b><u>\$673</u></b>
<b><u>S</u></b>	<b><u>Over 500,000</u></b>	<b><u>\$838</u></b>

\* Effective January 1, 2026: Multifamily buildings are allowed to use the total combined area of the buildings in the contiguous complex for this table.

2. If a building has not received violations following 2 review cycles, the fee can be reduced by 15%.

E. Reinspections.

The fee for conducting reinspections is one hundred five dollars per incident. This applies to inspection requests beyond the allowable inspections associated with an original permit. The reinspection fee will apply when an inspection is scheduled with the fire department and the following occurs:

1. The project or occupancy is not ready for the inspection.
2. Corrections that were previously identified remain uncorrected.
3. The site is not accessible and a return visit is required.

- F. Inspection fees as set forth in this section are appropriated for an estimated time spent equal to or less than one hour per inspection. Permittees are subject to additional inspection fees, which shall apply in a minimum of one-hour increments for each permit fee category, for additional time spent on inspection services to include code research and return site visits.

G. Solar Photovoltaics.

Solar photovoltaic permits be assessed at ((20% of the Chart A valuation)) an hourly rate of one hundred five dollars (with a minimum of 1 hour) for plan review and inspection.

<b>SMC 8.02.0615</b>	
<b>Fire Code – Annual Fees</b>	
<b>Inspection</b>	<b>Annual Fees</b>

<u>Additive Manufacturing</u>	<u>\$210.00</u>
Aerosol Products (aggregate level 2 or 3, <u>aerosol cooking spray or plastic aerosol 3</u> in excess of five hundred pounds) Manufacture, Store, Handle	\$210.00
Automobile Wrecking Yard	\$294.00
Aviation Facilities	\$210.00
<del>Energy Storage Systems regulated in ((Battery Systems (having electrolyte capacity in excess of amounts listed in 2006)) IFC section ((608)) <u>1207</u>)</del> Installation or Operation	\$210.00
Carbon Dioxide Systems – Operational Over 100 lbs.	\$210.00
Combustible Dust-producing Operations	\$210.00
Combustible Fiber Storage and Handling (in excess of one hundred cubic feet)	\$294.00
Combustible Storage – Miscellaneous (storage in excess of two thousand five hundred cubic feet gross volume of combustible empty packing cases, boxes, barrels, or similar containers, rubber tires, rubber, cork, or similar combustible material)	\$294.00
Compressed gas Storage, Use, and Handling (in excess of quantities listed in ((2006)) IFC table ((405.6.8)) <u>105.5.9</u> )	\$210.00
Covered Mall Buildings	\$210.00
Cryogen Production, Storage, Transport, Use, Handling, or Dispensing (in excess of quantities listed in ((2006)) IFC table ((405.6.10)) <u>105.5.11</u> )	\$210.00
<u>Cutting and Welding</u>	<u>\$210.00</u>
Dry Cleaning Operation Excluding Facilities Used as Holding/Storage of Dry-cleaned Goods	\$210.00

Explosives, Explosive Materials, Fireworks or Pyrotechnic Special Effects, Small Arms Ammunitions (reference ((2006)) chapter 33 IFC and <a href="#">chapter 10.33A SMC</a> ) Manufacture, Storage, Possession, Handling, Use, Discharge (other than public display that requires fire department staging during the display), or Sale	\$210.00
Fireworks (public display that requires fire department staging during the display as determined by the fire official)	\$357.00
<u>Flammable and combustible Liquids</u>	<u>\$210.00</u>
Fruit and Crop Ripening Facility or Conduct a Fruit Ripening Process Using Ethylene Gas	\$210.00
Fumigation (engage in the business of fumigation or thermal insecticide fogging, or to maintain a fumigation room where a toxic flammable fumigant is used)	\$210.00
Hazardous Materials Storage, Transportation on Site, Dispensing, Use, or Handling (in excess of amounts listed in ((2006)) IFC table ((105.6.20)) 105.5.22)	\$210.00
<u>Hazardous Production Materials (HPM)</u>	<u>\$210.00</u>
High-piled Combustible Storage Area (in excess of five hundred square feet)	\$294.00
Hot Work Operations	\$210.00
Industrial Oven (reference ((2006)) chapter ((24)) <u>30</u> IFC)	\$210.00
Lumber yard and Woodworking Plants for the Storage or Processing of Lumber Exceeding One Hundred Thousand Board Feet	\$294.00
<u>LP-Gas</u>	<u>\$210.00</u>
Magnesium Work (melt, cast, heat treat, or grind more than ten pounds)	\$210.00
Miscellaneous Combustible Storage (in excess of two thousand five hundred cubic feet)	\$294.00

Mobile Food Preparation Vehicles – Operational	\$105.00
Open Flames and Candles in Association with Dining or Drinking Establishments that have a Maximum Occupant Load Under Fifty (Open flames and candles associated with public assembly areas are listed as a related activity on the “place of assembly” permit. Reference <a href="#">SMC 8.02.0615(Y)</a> )	\$210.00
Open Flames and Torches (to remove paint with a torch or to use a torch or open-flame device in a hazardous fire area)	\$210.00
Organic Coating Manufacturing Operation (producing in excess of one gallon per day)	\$210.00
Place of Assembly – Operation: Place of Public Assembly having a Capacity from Fifty to less Than Three Hundred Persons	\$210.00
Place of Assembly – Operation: Place of Public Assembly having a Capacity from Three Hundred to Less Than One Thousand Persons	\$378.00
Place of Assembly – Operation: Place of Public Assembly having a Capacity from One Thousand Person Up Capacity	\$378.00
Place of Assembly – Liquid- or Gas-fueled vehicles or Equipment in an Assembly Building	\$210.00
Place of Assembly – Operation: Outdoor Event having a Capacity exceeding One Thousand Persons	\$378.00
Plant Extraction Systems – Operation: Use of Plant Extraction System	\$210.00
Pyroxylin Plastics (cellulose nitrate) Storage or Handling (in excess of twenty-five pounds) or to Store, Handle, or Use Cellulose Nitrate Film in a Group A Occupancy	\$294.00
Radioactive Materials	\$210.00
Refrigeration (mechanical) Unit/System Regulated by ((2006)) Chapter 6 IFC	\$210.00
Reinspections and Safety Inspections	\$105.00
Reinspection and Safety Inspections: Safety Inspection for a Temporary Amusement Building that is Not Permanent or Mobile	\$378.00
Repair Garages and Motor Fuel-Dispensing Facilities	\$210.00

Rooftop Heliports	\$210.00
Special Amusement Building (to operate a permanent or mobile special amusement building) (Buildings or structures used as temporary amusement facilities are viewed as a “special event” and are addressed under the safety inspection permit.)	\$210.00
Special Event (other fire code permits may also be required depending on the regulated hazards)	\$210.00
Spraying or Dipping Application of Flammable or Combustible Finishes (liquids or powders) for Floor Finishing or Surfacing Operations (to apply flammable or combustible finishes, coatings, and treatments [in excess of three hundred fifty square feet])	\$210.00
Storage of Scrap Tires, Tire Byproducts, and Indoor Storage of Tires	\$210.00
Temporary Membrane Structures (tents in excess of two hundred square feet, canopies in excess of seven hundred square feet, air supported structures)	\$210.00
Tire Rebuilding Facilities	\$210.00
Waste Handling (junk yards and waste material handling facilities)	\$210.00
Wood Products	\$294.00

Section 2. That SMC section 8.02.0615 is amended to read as follows:

Section 3. That SMC section 17F.080.010 is amended to read as follows:

#### Section 17F.080.010 Adoption of International Fire Code

A. The Washington State current amended edition of the International Fire Code (IFC) and related standards, published by the International Code Council, as modified by this title, is the fire code of the City of Spokane except as otherwise provided.

B. The following amendments are made to the International Fire Code:

1. Section 101.1 is modified to read as follows:

a. Title.

These regulations shall be known as the fire code of the City of Spokane, hereinafter referred to as “this code.”

2. Section 112.4 is modified to read as follows:
  - a. Violation Penalties.

Persons who shall violate a provision of this code or shall fail to comply with any of the requirements, thereof, or who shall erect, install, alter, repair, or do work in violation of the approved construction documents or directive of the fire code official or of a permit or certificate used under provisions of this code shall be subject to a Class I Civil Infraction or the provisions of chapter 1.05 SMC. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

3. Section 11((2))3.4 is modified to read as follows:
  - a. Failure to Comply.

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to a Class one civil infraction or penalties identified in chapter 1.05 SMC.

4. IFC Sections 503.1((-1,)) 503.1.2, 503.1.3, 503.2, 503.3, and 503.4 are adopted as published. Section 503.1.1 is adopted and revised as follows:

**503.1.1 Buildings and facilities.** Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction prior to the delivery of combustible construction materials to the site. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 200 feet (60 960 mm) of all portions of the facility and all portions of the *exterior walls* of the first story of the building as measured by an *approved* route around the exterior of the building or facility.

**Exceptions:**

1. For buildings equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3 the distance shall extend to 240 feet.
2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an approved alternative means of fire protection is provided.
3. There are not more than two Group R-3, IRC, or Group U occupancies.

4. Where approved by the *fire code official*, fire apparatus access roads shall be permitted to be exempted or modified for:

- a). ~~((s))~~ Solar photovoltaic power generation facilities.
- b). Additions of 200 square feet or less to existing non-conforming residential code buildings.

5. Chapter 56 is amended with chapter 10.33A SMC.

6. Section 903.2.11.5 is revised to read:

A wet chemical suppression system shall be installed in a commercial kitchen exhaust hood and duct system to meet the compliance of Section 904.

7. Section 904.2.2 is revised to read:

Each required commercial kitchen exhaust hood and duct system required by Section 609 to have a Type 1 hood shall be protected with a wet chemical suppression system installed in accordance with this code.

8. Section 904.((42))13.

Replace the first paragraph and the five types to read:

- a. 904.((42))13 – Commercial Cooking Systems.

The automatic fire extinguishing system for commercial cooking systems shall be a wet-chemical type system. The wet-chemical system shall be tested in accordance with UL 300 and listed and labeled for the intended application. The system shall be installed in accordance with this code, its listing, and the manufacturer's installation instructions. Wet-chemical extinguishing systems shall be installed in accordance with NFPA 17A.

9. Section 904.((42))13 – Exception; Section 904.12 Items 1, 2, 3, 4, and 5;

Section 904.((42))13.3; Section 904.((42))13.4 are not adopted.

10. Section 905.1 – Add the following to end of the paragraph:

Class II and Class III standpipes are ~~((20))~~not allowed for new standpipes in the City of Spokane. All requirements for Class II and Class III shall be Class I and references to one- and one-half inch outlets shall be changed to two and one-half inches. There are no requirements for two and one-half inch hose to be provided (i.e., stages).

11. Section 906.1.

Add Exception to read as follows:

- a. Portable fire extinguishers are not required for commercial residential buildings that do not have an interior or exterior common space.

12. Section 909.2.

Revise the second sentence to read as follows:

The *construction documents* shall be prepared and stamped by a licensed engineer registered with the Spokane Fire Department and shall include sufficient information and detail to describe adequately the elements of the design necessary for the proper implementation of the smoke control systems.

((42))13. Section 1011.14.

Remove “and for access to unoccupied roofs” from last sentence.

((43))14. Section 1011.12

Remove “alternating tread device,” from exception.

((44))15. Section 1023.9.

Revise the second sentence to read as follows:

“ . . . the story of, the number of floors above grade (if it is different from the story number), and the direction . . . ”

((45))16. Section 5704.2.9.6.1 Modify to read:

“outside of buildings shall be in accordance with table 5705.3.4(2)

((46))17. Section 5706.2.4.4 Modify to read:

Remove the last part of the last sentence after above-ground tanks and add:  
outside of buildings shall be in accordance with table 5705.3.4(2)

((47))18. Section 5806.2 Modify:

Remove the last part of the last sentence after outside of buildings and add:  
(~~outside of buildings~~) shall be in accordance with the requirements of the Authority Having Jurisdiction.

((48))19. Section 6104.2.

Remove the last part of the last sentence: “(Jurisdiction to specify)”.

20. Section 3307.1 Revise to read:

**3307.1 Required access.** *Approved* vehicle access for firefighting shall be provided to all construction or demolition sites prior to the delivery of combustibile construction materials to the site or the commencement of demolition activities. Vehicle access shall be provided to within 100 feet (30 480 mm) of temporary or permanent fire department connections. Vehicle access shall be provided by ~~((either temporary or))~~ permanent roads, capable of supporting vehicle loading under all weather conditions unless otherwise approved by the Fire Code Official. ~~Vehicle access shall be maintained until permanent fire apparatus access roads are available.~~

Section 4. That SMC section 17F.080.030 is amended to read as follows:

Section 17F.080.030 Appendices Adopted

The following appendices of the International Fire Code are adopted as part of the fire code of the City:

A. Appendix B - Fire-Flow Requirements for Buildings.

B. Appendix C – Fire Hydrant Locations and Distribution.

1. Table C102.1 – Revise the column for ‘Maximum distance from any point on street or road frontage to a hydrant to be five hundred feet for each row.
2. Table C102.1 – Footnote b is not adopted.

C. Appendix D – Fire Apparatus Access Roads.

Provided, fire department access will be in conformance to Appendix D with the following exceptions:

1. D103.3.

The minimum external turning radius will be fifty feet and minimum internal turning radius will be twenty-eight feet.

2. Table D103.4.

The cul-de-sac diameter shall be one hundred feet.

3. Figure D103.1.

The ninety-six feet diameter cul-de-sac is revised to one hundred feet diameter.

4. D103.5.

Revise/Add the following:

- a. The minimum gate width shall be twenty feet unless reviewed and accepted by the fire official or designated representative (to be no less than fourteen feet).
- b. At least one gate off of public or private streets that is required for fire apparatus access onto a site shall be inset a minimum of 48' from the edge of curb or curb line.

5. D103.6

Revise to read:

Signs. Where required by the fire code official, fire apparatus access roads shall be marked with permanent "NO PARKING-FIRE Lane" signs complying with Figure D103.6. The signs shall be spaced following City signage standards. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted on once or both sides of the fire apparatus road as required by Section D103.6.1 or D103.6.2.

6. D103.7.1.

Residential Driveways. Driveways used as fire lanes for single family and two-family dwellings can be reduced to an unobstructed width of twelve feet wide as long as there is a code compliant fifty-foot radius turn-around or approved hammerhead within one hundred fifty feet of all points around the dwelling.

7. D103.7.2.

Fire access roads can be designed in accordance with [SMC 17H.010.140](#), Emergency Vehicle Access and Staging Areas, can be used as an approved alternative with the approval of the fire official for residential access roads.

8. D105.1

Revise the following:

D105.1. Where required.

Where the vertical distance between ~~((the grade plane))~~ lowest level of fire department vehicle access and the highest roof surface exceeds 30 feet (9144 mm), *approved* aerial fire apparatus access roads shall be provided. For purposes of this section, the highest roof surface shall be determined by measurement to the eave of a pitched roof, the intersection of the roof to the exterior wall, or the top of parapet walls, whichever is greater.

**Exception:** Where *approved* by the *fire code official*, buildings of Type IA, Type IB or Type IIA construction equipped throughout with an *automatic sprinkler system* in accordance with Section 903.3.1.1 and having fire fighter access through an enclosed *stairway* with a Class I standpipe from the lowest level of fire department vehicle access to all roof surfaces.

- D. Appendix E – Hazardous Categories.
- E. Appendix F – Hazard Ranking.
- F. Appendix G – Cryogenic Fluids – Weight and Volume Equivalents.
- G. Appendix H – Hazardous Materials Management Plan (HMMOP) and Hazardous Materials Inventory Statement (HMIS) Instructions.
- H. Appendix I – Fire Protection Systems – Noncompliant Conditions
- I. Appendix J – Building Information Sign.
- J. Appendix N – Indoor Trade Shows and Exhibitions

Section 5. That SMC section 17F.080.110 is amended to read as follows:

Section 17F.080.110 Fire Alarm System Requirements

- A. The following Chart 907 depicts the minimum fire alarm system requirements for the City of Spokane. These requirements supplement the International Fire Code.
- B. Where heights are noted, they are from the lowest level of fire department apparatus access to the floor elevation of the highest occupied level.
- C. Existing fire alarm systems will be allowed to be used, replaced, and repaired without upgrade as long as they are properly maintained. Buildings that are altered or additions exceeding fifty percent of the building area will require the fire alarm system to be upgraded to the current requirements.

- D. Smoke detectors will be the primary means of detection. Where environmental conditions warrant (rooms with moisture potential, outdoors, etc.) heat detectors are allowed. Smoke detectors in restrooms and janitor closets are discouraged.
- E. Low frequency notification is required for sleeping areas. Where single/multiple station devices cannot provide a low frequency annunciation, then low frequency will be required to be provided by smoke detectors or low frequency bases.

CHART 907	
OCCUPANCY	REQUIREMENTS FOR FIRE ALARM
All Except R3 and U	<p>Atriums connecting more than two floors.          Lowest level of structure greater than sixty feet below grade.          Covered mall buildings.          Retroactive – IFC 1103.7.  <u>Central monitoring for ((F))fire sprinkler monitoring for systems ((with 7 or more sprinklers.)) with a minimum of one notification device, one manual pull station, and one smoke detector is required.</u>          Smoke detection required in common areas and interior corridors used for required exits in occupancies required to have automatic fire alarm.          Heat detectors are not required in spaces provided with quick response sprinklers in occupancies required to have automatic fire alarm.          Special areas to be protected are required to have fire alarm in occupancies required to have automatic fire alarm – See <a href="#">SMC 17F.080.090</a>.  <del>((Central monitoring is required. A minimum of one notification device, one manual pull station, and one smoke detector is required.))</del></p>
Greater than <del>((fifty-five))</del> seventy-five feet to floor	<p>Tenant spaces exceeding one thousand square feet.          Voice notification is required.</p>
Daycares	<p>Less than or equal to fifty children – Single station smoke detection is required.          Greater than fifty children to ninety-nine – Automatic.          Voice notification is required if more than ninety-nine occupants          Manual pull stations required at all exits of state licensed facilities.</p>
A1, A2, A3, A4, A5	<p>Automatic if <u>not provided with fire sprinklers, manual if provided with fire sprinklers</u>; greater than or equal to three hundred people or more than one hundred persons above or below the lowest level of exit discharge.          Voice notification is required if occupancy is greater than or</p>

	<p>equal to one thousand people. No manual pull stations required if fully sprinklered.</p>
B	<p>Automatic if greater than or equal to five hundred people. Automatic if greater than or equal to one hundred people above or below exit level. No manual pull stations required if fully sprinklered. Area contains Group B Ambulatory health care.</p>
E	<p>Fifty-one or more occupants. Voice notification is required if more than one hundred <del>((and one))</del> occupants. Exception for manual pulls (907.2.3).</p>
F1, F2	<p>Automatic if greater than five hundred persons above or below exit level. No manual pull stations required if fully sprinklered. Automatic is required when occupancy is two or more stories in height.</p>
H1, H2, H3, H4	<p>Not required unless other requirements apply.</p>
H5	<p>Manual. Automatic for highly toxic gases, organic peroxides and oxidizers.</p>
I1, I2, I3, I4	<p>Automatic. Manual pulls may be at staff-attended location. Sleeping areas required to have single or multiple station smoke detection. Manual pull stations required at all exits of State Licensed I4. <u>Automatic required in I4 occupancies with fifty one or more occupants.</u> <del>((Automatic v))</del> <u>Voice notification</u> required in <del>((all))</del> I4 occupancies with more than one hundred <del>one</del> occupants.</p>
M	<p>Automatic if greater than or equal to five hundred people. Automatic if greater than or equal to one hundred people above or below exit level. Automatic if greater than twelve thousand square feet <del>((SMC)))</del>. No manual pull stations required if fully sprinklered.</p>
R1, R2	<p>Automatic – Five or more units/guest rooms. Not required for less than three levels with each unit having independent (not shared) direct exit to exterior. One manual pull station per exit stair required if not fully sprinklered. ADA Type A units will be provided with accessible communications features. ADA Type B units will be pre-wired for building notification.</p>

	<u>Audible signal low frequency in sleeping rooms complying with 907.5.2.1.3 of the 2021 International Fire Code.</u>
R3	Single station smoke detection in sleeping areas and in hallways outside of sleeping areas.
S1, S2	<del>((None required unless other requirements apply.))</del> <u>Manual fire alarm required in Group S public and self-storage occupancies three stories or greater for interior corridors and interior common areas.</u>

Section 6. That SMC section 17F.080.270 is amended to read as follows:

#### Section 17F.080.270 Fire Equipment Servicer Registration

A person proposing to engage in the occupation of installation, repair and maintenance of fire department regulated equipment or systems is required to pay the fee prescribed in [SMC 8.02.0226](#) and obtain from the fire official the appropriate registrations as follows:

- A. Portable extinguisher.
- B. Range hood/extinguishing system.
- C. Sprinkler system.
- D. Standpipe system (including horizontal dry standpipes)
- E. Underground tank decommission.
- F. Underground tank (install, upgrade or repair); and
- G. Underground tank test.
- H. Private Fire Hydrants.
- I. Aboveground tank (install, upgrade or repair).
- J. Smoke Control.

Section 7. That SMC section 17F.080.330 is amended to read as follows:

#### Section 17F.080.330 Reimbursement for Fire Response

- A. The Spokane fire department may collect reimbursement for:
  - 1. fire response and extinguishment costs of malicious or illegal fires from the perpetrators of such fires;
  - 2. hazardous materials response and mitigation measures from responsible parties of such incidents;
  - 3. false alarms (initiation of an actual response to facility or residence, including);
    - 1. Unnecessary fire response to unmaintained fire protection systems;
    - 2. Negligently or accidentally activated signals.

3. Signals which are the result of faulty, malfunctioning or improperly installed, secured or maintained equipment.
  4. Signals which are the result of improperly installed, secured or maintained windows or doors or similar general areas of the building.
  5. Signals or calls which are purposely activated to summon the Fire Department in non-emergency situations.
  6. Signals being activated by persons working on the alarm system without prior notice to the Police Department and/or Fire Department,
  7. If fire response is in progress and is cancelled, the response may be considered a false alarm.
4. fire response to and extinguishment costs of a violation of the fireworks code.
  5. Special event costs for standby crews or ped-med when they are provided.
- B. Nuisance alarms that occur more than 3 times in any four weeks may be subject to response apparatus reimbursement costs and an additional \$500 per nuisance alarm depending on the circumstance or investigation findings related to the nuisance alarm. Reimbursement costs can be waived if the dollars are spent on repairs to prevent nuisance alarms.
- C. Reimbursement will include, in addition to any cost of equipment damaged or destroyed, the current charge for ((rigs)) emergency response apparatus involved in the response, as published by the Washington State Association of Fire Chiefs and the hourly rate for personnel, including wages and benefits.

Section 7. That SMC section 17F.080.480 is amended to read as follows:

#### Section 17F.080.480 Standpipes

Where standpipes are used, the outlet pressure at the top of the riser shall be not less than one hundred PSI provided by a fire pump.

Exception:

Buildings up to and including five floors above grade (not to exceed ((55)) 75 feet) will be pressurized by the fire apparatus upon arrival to the site and are not required to provide one hundred PSI at the top outlet of the riser.

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Discussion**Date Rec'd**

4/30/2025

**Clerk's File #**

ORD C36687

**Cross Ref #**

RES 2025-0035

**Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

FINANCE, TREASURY &amp; ADMIN

**Bid #****Contact Name/Phone**

MATT BOSTON X6820

**Requisition #****Contact E-Mail**

MBOSTON@SPOKANECITY.ORG

**Agenda Item Type**

Special Budget Ordinance

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

5901-SBO - FIRE DEPARTMENT SIP LOAN

**Agenda Wording**

Amending Ordinance No. C36626 entitled in part "An Ordinance adopting a biennial budget for the City of Spokane", and amending it to finance capital needs in the Fire Department.

**Summary (Background)**

Subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Facilities Management-Capital Fund, which changes could not have been anticipated or known at the time of making such budget ordinance - This document is to be cross-referenced with the Fire Department SIP Loan Resolution.

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

N/A

<b>Fiscal Impact</b>			
Approved in Current Year Budget?    NO			
Total Cost		\$ 6,800,000	
Current Year Cost		\$ 6,800,000	
Subsequent Year(s) Cost		\$	
<b><u>Narrative</u></b>			
Use of an internal SIP loan to allow for finance capital needs in the Fire Department.			
<b>Amount</b>		<b>Budget Account</b>	
Expense	\$ 6,800,000	#	5901-XXXXX-94220-56401
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		One-Time	
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
Internal SIP Loan			
<b>Expense Occurrence</b>		One-Time	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<b><u>Dept Head</u></b>	STRATTON, JESSICA	<b><u>MANAGEMENT &amp;</u></b>	STRATTON, JESSICA
<b><u>Division Director</u></b>	STRATTON, JESSICA		
<b><u>Accounting Manager</u></b>	SCHMITT, KEVIN		
<b><u>Legal</u></b>	SCHOEDEL, ELIZABETH		
<b><u>For the Mayor</u></b>	PICCOLO, MIKE		
<b>Distribution List</b>			

ORDINANCE NO C36687

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO FINANCE CAPITAL NEEDS IN THE FIRE DEPARTMENT.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Facilities Management-Capital Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Facilities Management-Capital Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$6,800,000.
- A) Of the increased appropriation, \$6,800,000 is provided solely for machinery/equipment in the Fire department.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to finance capital needs, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Discussion**Date Rec'd**

4/28/2025

**Clerk's File #**

RES 2025-0035

**Cross Ref #**

ORD C36687

**Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

FINANCE, TREASURY &amp; ADMIN

**Bid #****Contact Name/Phone**

MATT BOSTON 625-6585

**Requisition #****Contact E-Mail**

MBOSTON@SPOKANECITY.ORG

**Agenda Item Type**

Resolutions

**Council Sponsor(s)**

PDILLON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

5901 - FIRE DEPARTMENT SIP LOAN

**Agenda Wording**

City of Spokane, Washington, providing for the issuance and sale of taxable Limited Tax General Obligation Bonds in the aggregate principal amount of not to exceed \$6,800,000.

**Summary (Background)**

City of Spokane, Washington, providing for the issuance and sale of taxable Limited Tax General Obligation Bonds in the aggregate principal amount of not to exceed \$6,800,000; establishing interfund loan facilities from the Spokane Investment Pool to finance capital needs for fire department improvements, equipment, vehicles, and apparatus; fixing the date, form, maturity, interest rate, terms and covenants of the bonds; establishing the provisions for drawing on the interfund loan established thereby; authorizing the sale and delivery of the bonds to the City, and providing for other matters properly relating thereto.

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

N/A

<b>Fiscal Impact</b>			
Approved in Current Year Budget?    NO			
Total Cost		\$ 6,800,000	
Current Year Cost		\$	
Subsequent Year(s) Cost		\$	
<b><u>Narrative</u></b>			
SIP Loan of \$6,800,000 for the Fire Department to make internal improvements, purchase equipment, vehicles and apparatus.			
<b><u>Amount</u></b>		<b><u>Budget Account</u></b>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b><u>Funding Source</u></b>		One-Time	
<b><u>Funding Source Type</u></b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
The debt funding source should not be considered sustainable.			
<b><u>Expense Occurrence</u></b>		One-Time	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
This loan will purchase capital once.			
<b><u>Approvals</u></b>		<b><u>Additional Approvals</u></b>	
<b><u>Dept Head</u></b>	STRATTON, JESSICA		
<b><u>Division Director</u></b>	BOSTON, MATTHEW		
<b><u>Accounting Manager</u></b>	SCHMITT, KEVIN		
<b><u>Legal</u></b>	SCHOEDEL, ELIZABETH		
<b><u>For the Mayor</u></b>	PICCOLO, MIKE		
<b><u>Distribution List</u></b>			

**CITY OF SPOKANE, WASHINGTON**

**FIRE DEPARTMENT IMPROVEMENTS, EQUIPMENT, VEHICLES, AND  
APPARATUS**

**LIMITED TAX GENERAL OBLIGATION BONDS  
SERIES [YEAR] (TAXABLE)**

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**RESOLUTION NO. 2025–0035**

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of taxable Limited Tax General Obligation Bonds in the aggregate principal amount of not to exceed \$6,800,000; establishing interfund loan facilities from the Spokane Investment Pool to finance capital needs for fire department improvements, equipment, vehicles, and apparatus; fixing the date, form, maturity, interest rate, terms and covenants of the bonds; establishing the provisions for drawing on the interfund loan established thereby; authorizing the sale and delivery of the bonds to the City, and providing for other matters properly relating thereto.

**ADOPTED JUNE 2, 2025**

PREPARED BY:

KUTAK ROCK LLP  
Spokane, Washington

**CITY OF SPOKANE, WASHINGTON**  
**FIRE DEPARTMENT IMPROVEMENTS, EQUIPMENT, VEHICLES, AND**  
**APPARATUS**  
**LIMITED TAX GENERAL OBLIGATION BONDS**  
**SERIES [YEAR] (TAXABLE)**  
**RESOLUTION NO. 2025-[\_\_\_\_]**

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\* This Table of Contents and the cover pages are not a part of the following Resolution and are included only for the convenience of the reader.

**CITY OF SPOKANE, WASHINGTON**

**RESOLUTION NO. 2025 –[\_\_\_\_]**

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of taxable Limited Tax General Obligation Bonds in the aggregate principal amount of not to exceed \$6,800,000; establishing interfund loan facilities from the Spokane Investment Pool to finance capital needs for fire department improvements, equipment, vehicles, and apparatus; fixing the date, form, maturity, interest rate, terms and covenants of the bonds; establishing the provisions for drawing on the interfund loan established thereby; authorizing the sale and delivery of the bonds to the City, and providing for other matters properly relating thereto.

**WHEREAS**, the Fire Department (the “**Fire Department**”) of the City of Spokane (the “**City**”) has identified certain improvements, equipment, vehicles, and apparatus, including facility-related improvements and fire safety vehicles that are necessary to meet the Fire Department’s ongoing and annual needs, as generally identified in the six-year citywide capital improvement program; and

**WHEREAS**, the Fire Department does not presently have funds on hand in an amount necessary to fund such improvements, equipment, vehicles, and apparatus, and the City Council of the City (the “**City Council**”) desires to support a capital funding methodology to provide a long-term, sustainable source of funding to the Fire Department to make such purchases; and

**WHEREAS**, pursuant to chapters 35.22, 39.36 and 39.46 RCW and Article XIII of the City Charter, the City is authorized to issue general obligation bonds for the purpose of financing the acquisition of Fire Department improvements, equipment, vehicles, and apparatus; and

**WHEREAS**, RCW 35.39.030(4) and Sections 5.8.5 and 5.12.1 of the City’s Administrative Policy and Procedure for Investments (“**Investment Policy**”) authorize the City Treasurer to invest in general obligation bonds or other bonds issued by the City as defined in Section 4.9 of the Investment Policy; and

**WHEREAS**, the City now desires to authorize the issuance of a series of one or more limited tax general obligation bonds of the City to the Spokane Investment Pool (the “**SIP**”) to be designated the “City of Spokane, Washington, Fire Department Improvements, Equipment, Vehicles and Apparatus Limited Tax General Obligation Bonds, Series [YEAR] (Taxable)” in an aggregate principal amount of not to exceed \$6,800,000 (the “**Bonds**”) to be used to finance the purchase of Fire Department improvements, equipment, vehicles, and apparatus and to pay the costs of issuance of the Bonds;

NOW THEREFORE, BE IT RESOLVED by the City Council as follows:

SECTION 1. DEFINITIONS. As used in this Resolution the following words shall have the following meanings:

***Annual Debt Service*** for any fiscal year or calendar year means the sum of the interest and principal due in such year on the Bonds. If the interest rate on any such Bonds is other than a fixed rate, the rate applicable at the time of the computation shall be used.

***Asset Management Fund*** means the City's existing special fund of the same name into which all revenues collected for and allocated to the payment of the principal and interest on the Bonds shall be deposited into a separate account for such purpose; and into which the principal proceeds received from the sale and delivery of the Bonds and all Draws thereon shall be paid into a separate account within the Asset Management Fund and used to pay the costs of the Projects.

***Bond*** means the City of Spokane, Washington, Fire Department Improvements, Equipment, Vehicles and Apparatus, Limited Tax General Obligation Bonds, Series [YEAR] (Taxable), issued pursuant to this Resolution in the aggregate principal amount of not to exceed \$6,800,000.

***Bond Owner or Registered Owner*** means the City of Spokane, as payee, for the benefit of the Spokane Investment Pool.

***Bond Registrar*** means the Treasurer or any successor appointed by the Treasurer.

***Bond Year*** means the twelve (12) month period beginning on the date of issuance of the Bonds.

***City*** means the City of Spokane, Spokane County, Washington, a first-class city duly organized and existing under the laws of the State of Washington and its City Charter.

***City Council*** means the general legislative authority of the City as the same shall be duly and regularly constituted from time to time.

***Draw or Draws*** means incremental draws on the Bonds as requested by the City.

***Draw Period*** means the period during which the City may draw on the principal loan amount established hereunder, beginning on the date of issuance of the Bonds and ending three (3) years later.

***Loan Draw Record*** means the administrative record kept by the SIP to record the date and dollar amounts of the Draws on the Bonds made by the City.

***Maturity Date*** means a date established by SIP upon purchase of each Term Bond, in conformance with the semi-annual payment dates for each Term Bond, provided, such date shall not exceed the date that is five years from the date of issuance of each Term Bond.

***Mayor*** means the Mayor of the City.

***Outstanding Principal Balance of the Bonds*** means on any particular day the aggregate of all funds that the City has drawn from the SIP under the Bonds to that day, less the aggregate of all principal payments on the Bonds made by the City on or before that day.

***Permitted Investments*** means any investments of City funds permitted under the laws of the State of Washington or the City's Investment Policy as amended from time to time.

***Projects*** means the plan for the acquisition of the Fire Department's capital needs for improvements, equipment, vehicles, and apparatus as specified and adopted in Section 3 of this Resolution.

***Resolution*** means this Resolution, which authorizes, among other things, the City to issue the Bonds.

***SIP*** means the Spokane Investment Pool.

***SIP Internal Lending Rate*** means an interest rate formula for the interfund lending of funds from the Spokane Investment Pool, calculated on the date of any Draw, as follows: a rate equivalent to the United States Treasury Rate of like maturity plus 50 basis points (.50%).

***Term Bond*** means any borrowing outstanding on the multiple draw loan established hereunder that the City converts to a fixed rate term loan pursuant to the provisions of Section 5 of this Resolution.

***Treasurer*** means the Treasurer of the City, or any successor to the functions of the Treasurer.

**SECTION 2. RULES OF INTERPRETATION.** In this Resolution, unless the context otherwise requires:

(a) The terms "hereby," "hereof," "hereto," "herein," "hereunder" and any similar terms, as used in this Resolution, refer to this Resolution as a whole and not to any particular article, section, subdivision or clause hereof, and the term "hereafter" shall mean after, and the term "heretofore" shall mean before, the date of this Resolution;

(b) Words of the masculine gender shall mean and include correlative words of the feminine and neutral genders and words importing the singular number shall mean and include the plural number and vice versa;

(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several articles and Sections of this Resolution, and any table of contents or marginal notes appended to copies hereof, shall be solely

for convenience of reference and shall not constitute a part of this Resolution, nor shall they affect its meaning, construction or effect;

(e) All references herein to “articles,” “sections” and other subdivisions or clauses are to the corresponding articles, sections, subdivisions or clauses hereof.

### SECTION 3. PLAN OF CAPITAL ACQUISITIONS.

The Fire Department identified certain capital needs for improvements, equipment, vehicles, and apparatus, including facility-related improvements and fire safety vehicles that are necessary to meet the Fire Department’s ongoing and annual needs, as generally identified in the five-year citywide capital improvement program (the “**Projects**”). The City hereby approves such Projects. The Projects will be undertaken in accordance with specifications and contracts for acquisition approved by the Mayor, Council or their designees from time to time.

### SECTION 4. AUTHORIZATION AND DESCRIPTION OF BONDS AND TERM BONDS.

To finance costs of the Projects, the City shall issue a series of Limited Tax General Obligation (“**LTGO**”) bonds of the City to the SIP in the aggregate principal amount of not to exceed \$6,800,000 (the “**Bonds**”) to establish an interfund loan facility with the SIP of not to exceed \$6,800,000; provided that the principal amount due and owing thereunder shall be measured by the total Draws made, as evidenced by the Loan Draw Record attached to the Bonds. The Term Bonds shall be designated the “City of Spokane Fire Department Improvements, Equipment, Vehicle, and Apparatus Limited Tax General Obligation Bonds, Series [YEAR] (Taxable).”

The Term Bonds shall be dated as of the date of delivery to the SIP, shall be in the denomination of not to exceed the amount of a Draw, shall be fully registered as to principal and interest, shall be numbered in such manner and with any additional identification as the Bond Registrar deems necessary for identification, and shall mature on the Maturity Date.

Each Term Bond shall bear interest at the applicable SIP Internal Lending Rate in effect on the date of a Draw. Interest on each Term Bond shall be calculated on the basis of a year of 365/366 days and actual days elapsed. Each Term Bond shall be amortized to create approximately level debt service based on semiannual payments of principal and interest, with final payment of principal and all accrued interest on the applicable Maturity Date.

### SECTION 5. SALE OF BONDS; ISSUANCE OF TERM BONDS.

(a) *Approval of Sale.* The City Council hereby approves the SIP’s offer to purchase the Bonds and Term Bonds and to establish and secure an interfund loan on the terms set forth in this Resolution. The proper City officials are hereby authorized and directed to do everything necessary for the prompt execution and delivery of the Bond to the City for the benefit of the SIP.

(b) *Draws on the Interfund Loan Facility.* During the Draw Period, requests for Draws on the interfund loan facility established hereunder may be made in writing in a form provided by or acceptable to the Chief Finance Officer of the City and shall provide SIP with no less than thirty (30) days' notice of the intent to draw on the facility.

(c) *Issuance of Term Bonds.* Upon payment of any Draw request, the City shall immediately convert the Draw amount to a Term Bond. Each Term Bond shall specify the principal amount, the issue date (which shall be the date of the Draw), the SIP Internal Lending Rate and the applicable Maturity Date, which shall not exceed five (5) years from the date of issuance of such Term Bond. On or prior to the Draw date, the SIP shall provide the City with an amortization schedule for the Term Bond and the applicable amount remaining available on the Bonds established hereunder.

At no time shall the Outstanding Principal Balance of the Bonds exceed \$6,800,000 and only the Outstanding Principal Balance of the Bonds shall be used for purposes of determining compliance with the diversification requirements set forth in Section 5.11 of the City's Investment Policy.

(d) *Prepayment.* At the option of the City, or upon demand of the SIP, the Outstanding Principal Balance of the Bonds may be prepaid, in whole or in part, at any time, with prepayments to apply first to interest and then to principal. At the option of the City, any Term Bond may be prepaid, in whole or in part, at any time, with prepayments to apply first to interest and then to principal. No notice of prepayment to the Registered Owner is required. Interest on prepaid principal shall cease to accrue on the date of prepayment.

#### SECTION 6. APPLICATION OF BOND PROCEEDS; DRAWS.

The proceeds of draws on the Bonds shall be expended solely to pay the costs of the Projects and pay the costs of issuing the Bonds, as authorized herein. Following the execution and delivery of the Bonds, the City shall notify the SIP in writing each time that a Draw is required to pay costs of the Project. The SIP will then notify the Treasurer of its intent to transfer a Draw (including the dollar amount of the Draw and the date on which the Draw amount will be transferred to the City). Draws can be made on the Bonds for a period of three (3) years after the effective date of this Resolution.

There has previously been created in the office of the Treasurer a special fund known as the Asset Management Fund. The proceeds of Draws on the Bonds shall be paid into the Asset Management Fund to provide for the payment of costs of the Projects and the payment of expenses incidental thereto. The Treasurer may invest any funds in the Asset Management Fund temporarily in Permitted Investments that will mature prior to the date on which such money shall be needed. Earnings on such investments shall accrue to the benefit of the Asset Management Fund. The proceeds of any Draw shall be expended solely to pay the costs of the Projects or pay costs of issuance of the Bonds.

The Bonds are not intended to be a revolving obligation; the aggregate principal amount outstanding under the Bonds and any Term Bonds may never exceed \$6,800,000, and principal amounts repaid may not be reborrowed. The available principal of the Bonds shall be disbursed

as borrowings from time to time by the SIP upon request from the City (each such disbursement herein referred to as a “**Draw**”), as provided in this Resolution. Draws shall be recorded on the Loan Draw Record attached to the Bonds, or in such other form as the City and the SIP may agree.

#### SECTION 7. PLEDGE OF FUNDS AND CREDIT.

To pay principal of and interest on the Bond and Term Bonds as the same shall become due or on demand by the SIP, the City hereby irrevocably covenants that it will deposit legally available funds into the Asset Management Fund in amounts sufficient to pay when due the principal of and interest on the Bonds and Term Bonds. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest.

#### SECTION 8. REGISTRATION AND PAYMENTS.

The Treasurer shall act as authenticating agent, paying agent and registrar for the Bonds and Term Bonds (collectively, the “**Bond Registrar**”). Both principal of and interest on the Bonds and Term Bonds shall be payable in lawful money of the United States of America. Payments of principal of and interest on the Bonds and Term Bonds shall be paid by interfund transfer, check, wire or electronic transfer. Final payment of all principal of and interest on the Bonds and Term Bonds shall be paid upon presentation and surrender of the Bonds or Term Bonds to the Bond Registrar. The Bonds and Term Bonds are not transferable.

#### SECTION 9. EXECUTION AND AUTHENTICATION OF BONDS AND TERM BONDS.

The Bonds and Term Bonds shall be executed on behalf of the City with the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the City Clerk, and the seal of the City shall be impressed thereon.

Only Bonds and Term Bonds that bear an Authentication and Registration Certificate in the form set forth in Section 10 hereof, manually executed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this Resolution. Such Authentication and Registration Certificate shall be conclusive evidence that the Bonds and Term Bonds so authenticated have been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this Resolution.

In case any of the officers who shall have executed the Bonds or Term Bonds shall cease to be an officer or officers of the City before the Bonds or Term Bonds shall have been authenticated or delivered by the Bond Registrar, or issued by the City, such Bonds or Term Bonds may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the City as though those who signed the same had continued to be such officers of the City. The Bonds and Term Bonds may also be signed and attested on behalf of the City by such persons as at the actual date of execution of the Bonds or Term Bonds shall be the proper officers of the City although at the original date of the Bonds or Term Bonds any such person shall not have been such officer of the City.

SECTION 10. FORM OF BOND.

The Bond shall be in substantially the following form:

NO. R-\_\_\_\_ UNITED STATES OF AMERICA \$6,800,000  
(or as much thereof as is  
shown on the attached  
Loan Draw Record)

STATE OF WASHINGTON  
CITY OF SPOKANE  
FIRE DEPARTMENT IMPROVEMENTS, EQUIPMENT, VEHICLES, AND APPARATUS  
LIMITED TAX GENERAL OBLIGATION BONDS  
SERIES [YEAR] (TAXABLE)

INTEREST RATE: SIP Internal Lending Rate, as described in the Bond Resolution, and  
subject to conversion to fixed rates for Term Bonds, as described in  
the Bond Resolution

MATURITY DATE: \_\_\_\_\_

REGISTERED OWNER: CITY OF SPOKANE, WA for the benefit of the SPOKANE  
INVESTMENT POOL

TAX IDENTIFICATION #: 91-6001280

PRINCIPAL AMOUNT: SIX MILLION EIGHT HUNDRED THOUSAND AND NO/100  
DOLLARS (or as much thereof as is shown on the attached Loan  
Draw Record)

CITY OF SPOKANE, Spokane County, Washington, a municipal corporation of the State  
of Washington (the “City”), for value received hereby promises to pay to the Registered Owner  
identified above, the principal amount of this Bond, in an amount not to exceed the Principal  
Amount indicated above, plus interest.

This Bond is issued under authority of Resolution No. 2025-[\_\_\_\_], adopted by the City  
Council on May 19, 2025 (the “**Bond Resolution**”), to document and secure an interfund loan  
from the Spokane Investment Pool (“**SIP**”) to pay a portion of the costs of acquiring Fire  
Department Improvements, Equipment, Vehicles, and Apparatus (the “**Projects**”) and to pay the  
costs of issuance of the Bond. Capitalized terms not otherwise defined in this Bond shall have the  
meanings given such terms in the Bond Resolution.

Interest on a particular principal amount drawn on the interfund loan established hereunder  
shall be determined from the date the SIP honors the Draw, shall be set at the SIP Internal Lending

Rate on that date of such Draw, and shall be calculated on the bases of a year of 365/366 days and actual days elapsed.

The cumulative total of all Draws on the interfund loan secured by the Bond (including any Term Bonds) may not exceed \$6,800,000.

Both principal of and interest on this Bond are payable in lawful money of the United States of America. Upon final payment of all installments of principal and interest thereon, this Bond shall be submitted to the Treasurer of the City (the “**Bond Registrar**”) for cancellation and surrender. Installments of principal of and interest on this Bond shall be paid by interfund transfer or by check or draft mailed on the date such principal and interest is due or by electronic funds transfer made on the date such interest is due to the registered owner or nominee at the address appearing on the Bond Register.

This Bond is not transferable. This Bond is prepayable upon demand of the SIP.

The City reserves the right to prepay principal of this Bond in advance of the scheduled payments set forth above, in whole or in part, at any time, with no prepayment penalty in accordance with the terms of the Bond Resolution.

To pay installments of principal of and interest on the Bond as the same shall become due or on demand by the SIP, the City hereby irrevocably covenants that it will deposit legally available funds into the Asset Management Fund in amounts sufficient to pay such principal of and interest on the Bond. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Authentication and Registration Certificate hereon shall have been manually signed by the Bond Registrar.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist, to have happened, been done and performed precedent to and in the issuance of this Bond have happened, been done and performed and that the issuance of this Bond does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City may incur.

IN WITNESS WHEREOF, the City of Spokane, Washington, has caused this Bond to be signed with the facsimile or manual signature of the Mayor, to be attested by the facsimile or manual signature of the City Clerk, and the corporate seal of the City to be reproduced hereon, as of the \_\_\_\_ day of \_\_\_\_\_, 2025.

CITY OF SPOKANE, WASHINGTON

By \_\_\_\_\_/s/\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_/s/  
City Clerk

(SEAL)

AUTHENTICATION AND REGISTRATION CERTIFICATE

Date of Authentication: \_\_\_\_\_, 2025

This bond is the Fire Department Improvements, Equipment, Vehicles, and Apparatus Limited Tax General Obligation Bonds, Series [YEAR] (Taxable) of the City dated \_\_\_\_\_, 2025 described in the within-mentioned Bond Resolution.

TREASURER of the City of Spokane,  
as Bond Registrar

By \_\_\_\_\_/s/

The Loan Draw Record shall be in substantially the following form:

CITY OF SPOKANE, WASHINGTON  
FIRE DEPARTMENT IMPROVEMENTS, EQUIPMENT, VEHICLES, AND APPARATUS  
LIMITED TAX GENERAL OBLIGATION BONDS, SERIES [YEAR] (TAXABLE)

LOAN DRAW RECORD

	Draw Date	Draw Amount	Draw Total
Draw No. 1			
Draw No. 2			
Draw No. 3			
Draw No. 4			
Draw No. 5			

SECTION 11. ONGOING DISCLOSURE.

The Bonds are not subject to Rule 15c2-12 of the Securities and Exchange Commission under the Securities Exchange Act of 1934, and the City makes no undertaking regarding ongoing disclosure with respect to the Bonds.

SECTION 12. PRIOR ACTS.

All acts taken pursuant to the authority of this Resolution but prior to its effective date are hereby ratified and confirmed.

SECTION 13. SEVERABILITY.

If any provision in this Resolution is declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this Resolution and shall in no way affect the validity of the other provisions of this Resolution or of the Bonds.

SECTION 14. EFFECTIVE DATE.

This Resolution shall become effective immediately upon its adoption.

*[Remainder of Page Intentionally Left Blank]*

Adopted this 19th day of May, 2025.

CITY OF SPOKANE  
Spokane County, Washington

---

Betsy Wilkerson, Council President

ATTEST:

---

Clerk

---

Mayor Lisa Brown

(SEAL)

APPROVED AS TO FORM:

---

City Attorney

---

Tanya L. Lawless, Bond Counsel



## **Agenda Sheet for City Council:**

**Committee:** Public Safety **Date:** 05/05/2025

**Committee Agenda type:** Discussion

**Date Rec'd**

4/29/2025

**Clerk's File #**

ORD C36690

**Cross Ref #**

**Project #**

**Council Meeting Date:** 06/02/2025

**Submitting Dept**

POLICE

**Bid #**

**Contact Name/Phone**

KEVIN HALL 625-4215

**Requisition #**

**Contact E-Mail**

KHALL@SPOKANEPOLICE.ORG

**Agenda Item Type**

Special Budget Ordinance

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO

**Grant Related?** NO

**Public Works?** NO

**Agenda Item Name**

1560 - SBO – SPD NIBIN SITE

### **Agenda Wording**

Amending Ordinance No. C36626 entitled in part "An ordinance adopting a biennial budget for the city of Spokane", and amending it to acquire NIBIN and ClearCase software systems.

### **Summary (Background)**

In light of the urgent threat posed by escalating gun violence, immediate acquisition of the National Integrated Ballistic Information Network (NIBIN) and ClearCase systems is essential. These technologies dramatically accelerate ballistic analysis and investigative leads, enabling faster identification of shooters and more effective disruption of violent crime. Delaying procurement risks further loss of life and missed opportunities to intervene. Advancing this purchase now demonstrates a clear commitment to public safety, empowers proactive enforcement, and reflects decisive leadership by council in addressing a critical and time-sensitive threat.

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

N/A

<b>Fiscal Impact</b>			
Approved in Current Year Budget?    NO			
Total Cost		\$ 66,418	
Current Year Cost		\$ 66,418	
Subsequent Year(s) Cost		\$	
<b><u>Narrative</u></b>			
2026 expenditure increase as well that can be handled during the mid-biennium modification period.			
<b>Amount</b>		<b>Budget Account</b>	
Expense	\$ 66,418	#	1560-17100-21250-54820-68084
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		Recurring	
<b>Funding Source Type</b>		Program Revenue	
<b>Is this funding source sustainable for future years, months, etc?</b>			
Yes			
<b>Expense Occurrence</b>		Recurring	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<b><u>Dept Head</u></b>	COWLES, MATTHEW	<b><u>PS EXEC REVIEW</u></b>	YATES, MAGGIE
<b><u>Division Director</u></b>	COWLES, MATTHEW	<b><u>MANAGEMENT &amp;</u></b>	STRATTON, JESSICA
<b><u>Accounting Manager</u></b>	SCHMITT, KEVIN		
<b><u>Legal</u></b>	SCHOEDEL, ELIZABETH		
<b><u>For the Mayor</u></b>	PICCOLO, MIKE		
<b>Distribution List</b>			
khal@spokanepolice.org		kschmitt@spokanecity.org	

## SBO Request

### Public Safety & Community Health Committee

<b>Committee Date</b>	May 5 <sup>th</sup> , 2025
<b>Submitting Department</b>	Police
<b>Fund to Receive Budget</b> (if different from submitting dept)	1560-Forfeitures & Contributions
<b>Contact Name</b>	Kevin Hall
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Discussion    Time Requested: 5min
<b>Agenda Item Name</b>	Special Budget Ordinance – SPD NIBIN Site
<b>Grant Item</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, this SBO should be submitted to the same agenda as the acceptance.
<b>Why is this budget adjustment urgent and can't wait until the mid-biennium modification period?</b>          <b>What are the budget codes? (Accountant-provided)</b>	<p>In light of the urgent threat posed by escalating gun violence, immediate acquisition of the National Integrated Ballistic Information Network (NIBIN) and ClearCase systems is essential. These technologies dramatically accelerate ballistic analysis and investigative leads, enabling faster identification of shooters and more effective disruption of violent crime.</p> <p>Delaying procurement risks further loss of life and missed opportunities to intervene. Advancing this purchase now demonstrates a clear commitment to public safety, empowers proactive enforcement, and reflects decisive leadership by council in addressing a critical and time-sensitive threat.</p> <p>1560-17100-21250-54820-68084</p>
<b>Fiscal Impact</b> Revenue: <a href="#">Click or tap here to enter text.</a> Appropriation: <u>\$66,418</u>  <b>Funding Source</b> <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Reserves Is this funding source sustainable for future years, months, etc? <a href="#">Click or tap here to enter text.</a>  <b>Expense Occurrence</b> <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring <input type="checkbox"/> N/A  Other budget impacts: (FTE related?) 2026 expenditure increase as well that can be handled during the mid-biennium modification period.	

ORDINANCE NO C36690

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACQUIRE NIBIN AND CLEARCASE SOFTWARE SYSTEMS.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Forfeitures and Contributions Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Forfeitures and Contributions Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$66,418.
- A) Of the increased appropriation, \$66,418 is provided solely for software maintenance.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising to acquire National Integrated Ballistic Information Network (NIBIN) and ClearCase software systems, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

RESOLUTION RE SETTLEMENT  
OF CIVIL CLAIM AGAINST CITY OF SPOKANE

WHEREAS, a claim for damages was filed with the City of Spokane by Kelli True ("Claimant") on November 22, 2024, arising out of an incident on or about November 13, 2024, in the City of Spokane, as more fully described in his claim for damages; and

WHEREAS, the City of Spokane has determined to resolve all claims with Claimant, and any third-parties who may claim a subrogated interest against the City, its officers, agents, employees, and contractors, for a payment of **NINETY THOUSAND DOLLARS AND 00/100 (\$90,000.00)** per the initial estimate.

WHEREAS, the City recognizes that additional estimates to complete the work may increase the total amount allocated, but the total amount allocated cannot exceed **ONE HUNDRED EIGHTY THOUSAND DOLLARS AND 00/100 (\$180,000.00)**. City Staff may prepare and execute a settlement agreement over the initial **NINETY THOUSAND DOLLARS AND 00/100 (\$90,000.00)** estimate but the agreement shall at no time exceed **ONE HUNDRED EIGHTY THOUSAND DOLLARS AND 00/100 (\$180,000.00)** and that Council waives additional approval of any amount less than the maximum **ONE HUNDRED EIGHTY THOUSAND DOLLARS AND 00/100 (\$180,000.00)**.

WHEREAS, Claimant has agreed to accept said payment and in return to release any and all claims against the City of Spokane.

NOW, THEREFORE, be it resolved by the City Council of the City of Spokane:

The City of Spokane authorizes that initial payment in the amount of **NINETY THOUSAND DOLLARS AND 00/100 (\$90,000.00)** to be paid to Claimant, and an additional amount, to be established at a later date, can be paid to claimant. The total amount paid to claimant cannot exceed **ONE HUNDRED EIGHTY THOUSAND DOLLARS AND 00/100 (\$180,000.00)** and is without admission of fault or liability, as a full settlement and compromise of the above-referenced litigation, and/or claim, and in exchange the Claimant will provide a signed release fully extinguishing all claims by Claimant in connection with the incident and pledging to fully protect and indemnify the City of Spokane, their officers, agents, employees, contractors, and insurers, against all loss or liability in connection with said claim for damages or other relief.

ADOPTED the City Council this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Discussion**Date Rec'd**

4/30/2025

**Clerk's File #**

ORD C36688

**Cross Ref #****Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

FIRE

**Bid #****Contact Name/Phone**

JULIE O'BERG 435-7001

**Requisition #****Contact E-Mail**

JOBERG@SPOKANECITY.ORG

**Agenda Item Type**

Special Budget Ordinance

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

1970 - SBO – EMS CARES PT TO FT POSITION

**Agenda Wording**

Amending Ordinance No. C36626 entitled in part "An ordinance adopting a biennial budget for the City of Spokane" and amending it to increase a part time FTE to a full time FTE in the cares program.

**Summary (Background)**

Operational strain and recruitment challenges stemming from ongoing program growth is triggering this SBO. ORD C36510, adopted in April 2024, established 0.5 FTE for a Clerk II position (Office Clerk Assistant) using opioid settlement funds for use in the EMS CARES program. Since then the department has faced significant difficulty recruiting qualified candidates for a part-time role. The position has remained unfilled despite multiple efforts, leaving critical administrative duties unsupported. At the same time, the CARES and MSO programs have expanded rapidly, resulting in a substantial increase in workload related to documentation, data entry, scheduling, and internal coordination. In the absence of a dedicated clerk, these tasks are being absorbed by clinical and supervisory staff, diverting them from their core functions and placing a growing burden on team capacity. Delaying this adjustment until the mid-biennium modification would only prolong service inefficiencies and reduce staff effectiveness. Converting this position to a full-time role will not only improve recruitment prospects but also ensure operational stability and continuity of care.

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

N/A

<b>Fiscal Impact</b>			
Approved in Current Year Budget?    NO			
Total Cost		\$ 26,457	
Current Year Cost		\$ 0	
Subsequent Year(s) Cost		\$ prevailing wage	
<b><u>Narrative</u></b>			
Due to potential hire date - no additional budget is needed in 2025 beyond what was allocated.			
<b>Amount</b>		<b>Budget Account</b>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		Recurring	
<b>Funding Source Type</b>		Program Revenue	
<b>Is this funding source sustainable for future years, months, etc?</b>			
Opioid Settlement Funds			
<b>Expense Occurrence</b>		Recurring	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<b><u>Dept Head</u></b>	REDING, RYAN	<b><u>PS EXEC REVIEW</u></b>	YATES, MAGGIE
<b><u>Division Director</u></b>	WILLIAMS, TOM M.	<b><u>MANAGEMENT &amp;</u></b>	STRATTON, JESSICA
<b><u>Accounting Manager</u></b>	SCHMITT, KEVIN		
<b><u>Legal</u></b>	SCHOEDEL, ELIZABETH		
<b><u>For the Mayor</u></b>	PICCOLO, MIKE		
<b>Distribution List</b>			
joberg@spokanecity.org		tmwilliams@spokanecity.org	
kschmitt@spokanecity.org			

## SBO Request

### Public Safety & Community Health Committee

<b>Committee Date</b>	May 5, 2025
<b>Submitting Department</b>	Fire/EMS
<b>Fund to Receive Budget</b> (if different from submitting dept)	1970
<b>Contact Name</b>	Chief Julie O'Berg
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Discussion    Time Requested: 5min
<b>Agenda Item Name</b>	Special Budget Ordinance – EMS CARES PT to FT Position
<b>Grant Item</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, this SBO should be submitted to the same agenda as the acceptance.
<b>Why is this budget adjustment urgent and can't wait until the mid-biennium modification period?</b>  <b>What are the budget codes? (Accountant-provided)</b>	<p>Operational strain and recruitment challenges stemming from ongoing program growth is triggering this SBO.</p> <p>ORD C36510, adopted in April 2024, established 0.5 FTE for a Clerk II position (Office Clerk Assistant) using opioid settlement funds for use in the EMS CARES program. Since then the department has faced significant difficulty recruiting qualified candidates for a part-time role. The position has remained unfilled despite multiple efforts, leaving critical administrative duties unsupported. At the same time, the CARES and MSO programs have expanded rapidly, resulting in a substantial increase in workload related to documentation, data entry, scheduling, and internal coordination.</p> <p>In the absence of a dedicated clerk, these tasks are being absorbed by clinical and supervisory staff, diverting them from their core functions and placing a growing burden on team capacity. Delaying this adjustment until the mid-biennium modification would only prolong service inefficiencies and reduce staff effectiveness.</p> <p>Converting this position to a full-time role will not only improve recruitment prospects but also ensure operational stability and continuity of care.</p> <p>Position #002201 1970-35130-22200-51001</p> <p>*Due to potential hire date – no additional budget is needed in 2025 beyond what was allocated.</p>
<b>Fiscal Impact</b> Revenue: <b>2025</b> -\$0, <b>2026</b> - \$26,457 Appropriation: <b>2025</b> -\$0, <b>2026</b> - \$26,457  <b>Funding Source</b> <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: Program revenue Is this funding source sustainable for future years, months, etc? Opioid settlement funds  <b>Expense Occurrence</b> <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring <input type="checkbox"/> N/A  Other budget impacts: (FTE related?)	

ORDINANCE NO C36688

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO INCREASE A PART TIME FTE TO A FULL TIME FTE IN THE CARES PROGRAM.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Fire/EMS Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase one classified Office Clerk Assistant position from 0.5 FTE to 1.0 FTE in the CARES program.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to increase the Office Clerk Assistant position in the CARES program from half an FTE to a full FTE ,and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Discussion**Date Rec'd**

4/30/2025

**Clerk's File #**

ORD C36687

**Cross Ref #**

RES 2025-0035

**Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

FINANCE, TREASURY &amp; ADMIN

**Bid #****Contact Name/Phone**

MATT BOSTON X6820

**Requisition #****Contact E-Mail**

MBOSTON@SPOKANECITY.ORG

**Agenda Item Type**

Special Budget Ordinance

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

5901-SBO - FIRE DEPARTMENT SIP LOAN

**Agenda Wording**

Amending Ordinance No. C36626 entitled in part "An Ordinance adopting a biennial budget for the City of Spokane", and amending it to finance capital needs in the Fire Department.

**Summary (Background)**

Subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Facilities Management-Capital Fund, which changes could not have been anticipated or known at the time of making such budget ordinance - This document is to be cross-referenced with the Fire Department SIP Loan Resolution.

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

N/A

<b>Fiscal Impact</b>			
Approved in Current Year Budget?    NO			
Total Cost		\$ 6,800,000	
Current Year Cost		\$ 6,800,000	
Subsequent Year(s) Cost		\$	
<b><u>Narrative</u></b>			
Use of an internal SIP loan to allow for finance capital needs in the Fire Department.			
<b>Amount</b>		<b>Budget Account</b>	
Expense	\$ 6,800,000	#	5901-XXXXX-94220-56401
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		One-Time	
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
Internal SIP Loan			
<b>Expense Occurrence</b>		One-Time	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<b><u>Dept Head</u></b>	STRATTON, JESSICA	<b><u>MANAGEMENT &amp;</u></b>	STRATTON, JESSICA
<b><u>Division Director</u></b>	STRATTON, JESSICA		
<b><u>Accounting Manager</u></b>	SCHMITT, KEVIN		
<b><u>Legal</u></b>	SCHOEDEL, ELIZABETH		
<b><u>For the Mayor</u></b>	PICCOLO, MIKE		
<b>Distribution List</b>			

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Discussion**Date Rec'd**

4/30/2025

**Clerk's File #**

ORD C36687

**Cross Ref #**

RES 2025-0035

**Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

FINANCE, TREASURY &amp; ADMIN

**Bid #****Contact Name/Phone**

MATT BOSTON X6820

**Requisition #****Contact E-Mail**

MBOSTON@SPOKANECITY.ORG

**Agenda Item Type**

Special Budget Ordinance

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

5901-SBO - FIRE DEPARTMENT SIP LOAN

**Agenda Wording**

Amending Ordinance No. C36626 entitled in part "An Ordinance adopting a biennial budget for the City of Spokane", and amending it to finance capital needs in the Fire Department.

**Summary (Background)**

Subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Facilities Management-Capital Fund, which changes could not have been anticipated or known at the time of making such budget ordinance - This document is to be cross-referenced with the Fire Department SIP Loan Resolution.

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

N/A

<b>Fiscal Impact</b>			
Approved in Current Year Budget?    NO			
Total Cost		\$ 6,800,000	
Current Year Cost		\$ 6,800,000	
Subsequent Year(s) Cost		\$	
<b><u>Narrative</u></b>			
Use of an internal SIP loan to allow for finance capital needs in the Fire Department.			
<b>Amount</b>		<b>Budget Account</b>	
Expense	\$ 6,800,000	#	5901-XXXXX-94220-56401
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		One-Time	
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
Internal SIP Loan			
<b>Expense Occurrence</b>		One-Time	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<b><u>Dept Head</u></b>	STRATTON, JESSICA	<b><u>MANAGEMENT &amp;</u></b>	STRATTON, JESSICA
<b><u>Division Director</u></b>	STRATTON, JESSICA		
<b><u>Accounting Manager</u></b>	SCHMITT, KEVIN		
<b><u>Legal</u></b>	SCHOEDEL, ELIZABETH		
<b><u>For the Mayor</u></b>	PICCOLO, MIKE		
<b>Distribution List</b>			

ORDINANCE NO C36687

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO FINANCE CAPITAL NEEDS IN THE FIRE DEPARTMENT.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Facilities Management-Capital Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Facilities Management-Capital Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$6,800,000.
- A) Of the increased appropriation, \$6,800,000 is provided solely for machinery/equipment in the Fire department.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to finance capital needs, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Discussion**Date Rec'd**

4/29/2025

**Clerk's File #**

ORD C36689

**Cross Ref #****Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

POLICE

**Bid #****Contact Name/Phone**

KEVIN HALL 625-4215

**Requisition #****Contact E-Mail**

KHALL@SPOKANEPOLICE.ORG

**Agenda Item Type**

Special Budget Ordinance

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

1560- SBO – PURCHASE OF MULTI-PURPOSE ARMORED VEHICLE

**Agenda Wording**

Amending Ordinance No. C36636 entitled in part "An ordinance adopting a biennial budget for the city of Spokane" and amending it to replace damaged multi-purpose armored vehicle.

**Summary (Background)**

SPD's previous armored vehicle was damaged in a collision and deemed irreparable by the manufacturer. This is a critical piece of equipment for the community and department to have the armored vehicle replaced. The build time is 7 plus months from time of purchase to delivery. This vehicle has been used for an average of 130 plus callouts the last two years and is a de-escalation tool (utilizing time, distance cover and communication) for a safe resolution to high-risk incidents in the community. Many operations we have been waiting on mutual aid to make the operation/scene safer and de-escalate. There are times that multiple calls for service are occurring, and additional resources are divided with multiple armored vehicles necessary.

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

N/A

<b>Fiscal Impact</b>			
Approved in Current Year Budget?    NO			
Total Cost		\$ 430,000	
Current Year Cost		\$ 430,000	
Subsequent Year(s) Cost		\$	
<b><u>Narrative</u></b>			
Program revenue already received. One-time expense utilizing current fund balance and revenues.			
<b>Amount</b>		<b>Budget Account</b>	
Revenue	\$ 430,000	#	1560-17200-94210-56404-68074
Expense	\$ 430,000	#	1560-17200-21250-36930-68074
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b> One-Time			
<b>Funding Source Type</b> Program Revenue			
<b>Is this funding source sustainable for future years, months, etc?</b>			
Yes			
<b>Expense Occurrence</b>		One-Time	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
N/A			
<b>Approvals</b>		<b>Additional Approvals</b>	
<b><u>Dept Head</u></b>	COWLES, MATTHEW	<b><u>PS EXEC REVIEW</u></b>	YATES, MAGGIE
<b><u>Division Director</u></b>	COWLES, MATTHEW	<b><u>MANAGEMENT &amp;</u></b>	STRATTON, JESSICA
<b><u>Accounting Manager</u></b>	SCHMITT, KEVIN		
<b><u>Legal</u></b>	SCHOEDEL, ELIZABETH		
<b><u>For the Mayor</u></b>	PICCOLO, MIKE		
<b>Distribution List</b>			
khal@spokanepolice.org		kschmitt@spokanecity.org	

## SBO Request

### Public Safety & Community Health Committee

<b>Committee Date</b>	May 5 <sup>th</sup> , 2025
<b>Submitting Department</b>	Police
<b>Fund to Receive Budget</b> (if different from submitting dept)	1560 – Forfeitures & Contribution Fund
<b>Contact Name</b>	Kevin Hall
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Discussion    Time Requested: 5min
<b>Agenda Item Name</b>	Special Budget Ordinance – Purchase of multi-purpose armored vehicle
<b>Grant Item</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, this SBO should be submitted to the same agenda as the acceptance.
<b>Why is this budget adjustment urgent and can't wait until the mid-biennium modification period?</b>  <b>What are the budget codes? (Accountant-provided)</b>	<p>SPD's previous armored vehicle was damaged in a collision and deemed irreparable by the manufacturer. This is a critical piece of equipment for the community and department to have the armored vehicle replaced. The build time is 7 plus months from time of purchase to delivery. This vehicle has been used for an average of 130 plus callouts the last two years and is a de-escalation tool (utilizing time, distance cover and communication) for a safe resolution to high-risk incidents in the community.</p> <p>Many operations we have been waiting on mutual aid to make the operation/scene safer and de-escalate. There are times that multiple calls for service are occurring, and additional resources are divided with multiple armored vehicles necessary.</p> <p>1560-17200-94210-56404-68074 – \$430,000          1560-17200-21250-36930-68074 – \$(430,000)</p>
<b>Fiscal Impact</b> Revenue: <u>\$430,0000</u> Appropriation: <u>\$430,000</u>  <b>Funding Source</b> <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Program revenue Is this funding source sustainable for future years, months, etc?    Program revenue already received. One-time expense utilizing current fund balance and revenues.	
<b>Expense Occurrence</b> <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring <input type="checkbox"/> N/A  Other budget impacts: (FTE related?) None	

ORDINANCE NO C36689

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO REPLACE DAMAGED MULTI-PURPOSE ARMORED VEHICLE.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Forfeitures and Contributions Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Forfeitures and Contributions Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$430,000.
  - A) Of the increased revenue, \$430,000 is provided solely for confiscated/forfeited property.
- 2) Increase appropriation by \$430,000.
  - A) Of the increased appropriation, \$430,000 is provided solely for capital vehicles.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to replace the damaged multi-purpose armored vehicle, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Discussion**Date Rec'd**

5/1/2025

**Clerk's File #**

ORD C36691

**Cross Ref #****Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

MAYOR

**Bid #****Contact Name/Phone**

ADAM 6779

**Requisition #****Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

First Reading Ordinance

**Council Sponsor(s)**

ZZAPPONE KKLITZKE PDILLON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0520 ORDINANCE ESTABLISHING THE H.O.M.E. STARTS HERE INITIATIVE

**Agenda Wording**

This ordinance establishes the H.O.M.E. Starts Here initiative.

**Summary (Background)**

This ordinance outlines the City of Spokane's comprehensive approach to improving housing affordability and access while implementing strategic priorities that prevent homelessness through a focus on four pillars: healthcare, outreach and navigation, multidisciplinary engagement, and economic security. It also recognizes existing guiding plans utilized by the City of Spokane.

**What impacts would the proposal have on historically excluded communities?**

This ordinance provides a unified strategy that meaningfully addresses the complex factors that contribute to housing instability and homelessness. This ordinance recognizes that each person at risk of homelessness or suffering from homelessness requires a targeted and comprehensive response that ultimately leads to an exit from the homeless crisis response system to housing stability.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

This ordinance formalizes a comprehensive cross-sector/cross-agency, data-driven, and evidence-based regional approach to achieve housing stability, reduce and prevent homelessness, and ensure public health and safety. This ordinance identifies the following indicators as key to improving housing stability and economic security, preventing residents from becoming homeless, and reducing the number of individuals currently suffering from homelessness: 1. Reducing the number of Spokane residents who are housing cost-burdened or severely cost-burdened: 2. Growing the median household income to increase financial stability

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

This ordinance requires a biannual report evaluating the implementation of the H.O.M.E. Starts Here initiative. The City Council may hold public hearings to review findings from the biannual report to adjust the H.O.M.E. Starts Here initiative as necessary to meet the objectives of achieving housing stability and economic security, preventing residents from becoming homeless, and reducing the number of individuals currently suffering from homelessness.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

The initiative established by this ordinance is built on the following existing plans: • Comprehensive Plan for the City of Spokane • City of Spokane Consolidated Plan – U.S. Department of Housing and Urban Development (HUD) • City of Spokane Fair Housing Plan • City of Spokane Housing Action Plan • City of Spokane Sequential Intercept Map • Spokane City/County Continuum of Care 5-year Strategic Plan to Prevent and End Homelessness • Spokane Police Department Strategic Plan • Spokane Region Comprehensive Economic Development Strategy (CEDS)

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<b><u>Narrative</u></b>			
<b>Amount</b>		<b>Budget Account</b>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		N/A	
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
<b>Expense Occurrence</b>		N/A	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
<b>Distribution List</b>			

## ORDINANCE NO. C36691

An ordinance establishing the H.O.M.E. Starts Here initiative; amending Chapter 18.05; adopting new Sections 18.05.06, 18.05.07, 18.05.08, and 18.05.09; and repealing Section 18.05.010 of the Spokane Municipal Code.

**NOW, THEREFORE,** the City of Spokane does ordain:

**Section 1.** That Chapter 18.05 of the Spokane Municipal Code is amended to read as follows:

### **Section 18.05 ((~~Protections for Homeless People~~)) HOME Starts Here Initiative**

**Section 2.** That there is adopted a new Section 18.05.06 of the Spokane Municipal Code to read as follows:

#### **Section 18.05.06 Definitions**

<b><u>Term</u></b>	<b><u>Definition</u></b>
ALICE	Asset Limited, Income Constrained, Employed — households that earn above the Federal Poverty Level but cannot afford the basic cost of living in Spokane County. Despite struggling to make ends meet, ALICE households often do not qualify for public assistance.
Alternative Response Teams	Alternative response teams, led by the Spokane Police Department and Spokane Fire Department, co-deploy with embedded mental health clinicians to respond to behavioral health calls. Trained co-deployed teams successfully de-escalate and divert individuals in a behavioral health crisis from arrest or hospital emergency rooms while connecting them with a broad range of services provided by community-based partners.
Apple Health	Apple Health is the name of Medicaid in Washington.
Basic Food	Basic Food is Washington's name for the state's food assistance program, which includes the Supplemental Nutrition Assistance Program (SNAP) and the Food Assistance Program, which provides food

	assistance to legal immigrants who aren't eligible for federal Basic Food benefits solely because of their immigration status.
By-name List	A “By-Name List” (BNL) is a real-time list of all people in a subpopulation experiencing homelessness. By-name lists are a known best practice for homeless service systems because they can contain a robust set of data points that coordinate access and service prioritization at a household level, allow for easier case conferencing, are a collective tool of ownership and responsibility among differing agencies, and allow stakeholders to understand the homeless system inflow and outflow at a systems level.
Community Assistance Response Team (CARES)	CARES is a Spokane Fire Department social response initiative to improve quality of life and reduce unnecessary EMS use by addressing social determinants of health. This team responds to frequent users of the 911 emergency communications system by providing case management to stabilize individuals who are medically fragile and/or struggling with opioid use disorder, which reduces unnecessary contact with emergency systems.
Cost burdened	Cost burdened is when a person’s monthly housing costs (including utilities) exceed 30% of their monthly income.
Crisis Outreach, Response and Engagement (CORE)	CORE is a place-based proactive policing strategy that leverages partnerships between law enforcement, alternative response teams, and service providers to reduce criminal activity (and disorder) and increase the level of public safety by increasing visibility and presence, substance use treatment, engagement, housing-focused outreach, and navigation resources.
Diversion	Diversion is a person-centered approach that steers individuals away from the homelessness response system into alternative programs that meet the

	individual's unique needs and address the underlying reasons for homelessness.
Earned Income Tax Credit (EITC)	The Earned Income Tax Credit (EITC) is a federal tax credit program to support low- and moderate-income workers and families.
Outreach and Navigation System	The Outreach and Navigation System is the term used by the City of Spokane to represent the regional homeless crisis response system.
Progressive Engagement	Progressive engagement is the practice of helping households end their homelessness as rapidly as possible with minimal financial and support resources. More support is applied to those households who continue to struggle to stabilize.
Rapid Rehousing	Rapid re-housing provides short-term rental assistance and services to help people obtain housing quickly, increase self-sufficiency, and stay housed.
Racially restrictive real estate covenant	Racially restrictive real estate covenant is a recorded covenant or deed restriction that includes or included racial restrictions on property ownership or use against protected classes that are unlawful under RCW 49.60.224.
Redlining	Redlining is a discriminatory and illegal practice where people living in a certain area or neighborhood are not given the same access to loans and other credit services as people in other areas or neighborhoods based on race, color, national origin, or some other discriminatory reason, regardless of their ability to repay the loan.
Severe Cost Burdened	Severe Cost Burdened is when a person's monthly housing costs (including utilities) exceed 50% of their monthly income.
Working Families Tax Credit	The Washington Working Families Tax Credit is a refund of retail sales or use tax for low-to-moderate income Washington residents who meet eligibility requirements. The program is administered by the Washington State Department of Revenue.

**Section 3.** That there is adopted a new Section 18.05.07 of the Spokane Municipal Code to read as follows:

### **Section 18.05.07 Findings, Purpose, and Intent**

A. The City of Spokane finds that population growth and the demand to live in the city of Spokane, along with decades of underbuilding and restrictive land use and zoning practices, have led to a housing affordability crisis.

B. The City of Spokane also finds that underlying historical injustices deepened by the COVID-19 pandemic have led to an unprecedented number of individuals facing behavioral health crises, economic insecurity, and barriers to housing and employment. Housing stability is fundamental to ensuring economic security and community safety.

C. The City of Spokane recognizes that each person at risk of homelessness or suffering from homelessness requires a targeted and comprehensive response that ultimately leads to an exit from the homeless crisis response system to housing stability.

D. The City of Spokane, through its limited powers enumerated in the Washington State Constitution and Washington state law, executes a comprehensive cross-sector/cross-agency, data-driven, and evidence-based regional approach to achieve housing stability, reduce and prevent homelessness, and ensure public health and safety:



E. The City of Spokane finds that achieving the following key indicators is likely to improve housing stability and economic security, prevent residents from becoming homeless, and reduce the number of individuals currently suffering from homelessness:

1. Reducing the number of Spokane residents who are housing cost-burdened or severely cost-burdened;
2. Growing the median household income to increase financial stability for all residents, especially ALICE households and those below the federal poverty line;
3. Adding new housing units to the city's housing supply at all income levels with an expansion of affordable housing options for the community's growing senior population and residents with disabilities;

4. Expanding the city's homeownership rate with a specific emphasis on increasing homeownership rates for people of color who have disproportionately been denied access to home mortgage financing and other homeownership opportunities; and
5. Increasing the percentage of the city's population who have health insurance to improve access to healthcare, including behavioral health and substance use treatment services.

**Section 4.** That there is adopted a new Section 18.05.08 of the Spokane Municipal Code to read as follows:

**Section 18.05.08 H.O.M.E. Starts Here Initiative**

The City of Spokane has identified the following strategic priorities to achieve housing stability, reduce and prevent homelessness, and ensure public health and safety:

**A. Healthcare System**

1. Prioritize access to quality behavioral health substance use disorder treatment services and coordinated case management that ends the cycle of "high utilizers" bouncing between the legal system, healthcare system, and homeless crisis response system.
2. Grow the City's proven alternative response models, including the Spokane Fire Department's CARES and alternative response teams that meet individuals in crisis where they are and divert them from the legal system and emergency healthcare system to substance use treatment services or other appropriate options.
3. Collaborate with local educational institutions, non-profits, and private-sector leaders to strengthen the service provider workforce by improving working conditions and eliminating the shortage of social workers, mental health counselors, and substance use outreach workers throughout the region.
4. Sustain the expanded street medicine partnership with local healthcare providers that provide primary care services to people experiencing homelessness to address wound care, foot care, referral coordination, resource navigation, and emergency services coordination.
5. Partner with Spokane County to leverage resources/relationships with local healthcare providers and institutions to build out a recovery campus where there is 'no wrong door' for individuals in crisis.
6. Support the development of additional medication-assisted treatment services, sobering beds, culturally specific treatment services, and crisis relief and stabilization facilities.

## B. Outreach and Navigation

1. Achieve a percentage of exits from the homeless crisis response system to permanent housing at the level of the top-performing homeless crisis response systems nationwide.
2. Execute a best-practice navigation center model that provides humane, referral-first, emergency housing to individuals based on their specific subpopulation and needs at microsites geographically distributed throughout the region.
3. Expand and strengthen data-proven successful diversion and progressive engagement policies and programs that prevent homelessness, including rapid rehousing, emergency financial assistance, rental assistance, utility assistance, and eviction prevention.
4. Implement and maintain a performance-based project funding model and mobilize public, private, and non-profit resources to ensure taxpayers invest in interventions that verifiably achieve and exceed system targets and witness the positive outcomes of those interventions.
5. Utilize high-quality data, including but not limited to by-name lists and mapping technology, to identify micro-locations for housing-focused street outreach that navigate individuals through the homeless crisis response system and eventually to permanent housing.

## C. Multidisciplinary Engagement

1. Engage in problem-solving, place-based, and person-focused policing that proactively addresses the underlying social causes of crime, in collaboration with community partners, as demonstrated through the City's CORE Program and Neighborhood Resource Officer program.
2. Increase diversion of non-emergent police calls for service to other resources, such as behavioral health and substance use treatment professionals, that free up patrol officers to attend to other emergent calls.
3. Coordinate law enforcement, code enforcement, housing-focused outreach, and street medicine resources to quickly engage people experiencing homelessness to resolve and prevent unauthorized encampments and navigate individuals voluntarily into diversion programs, trauma-informed care, and permanent housing solutions.
4. Safeguard Community Justice Services programs and therapeutic courts that have a documented and proven history of reducing recidivism, including

Community Court, Domestic Violence Intervention Treatment Court, Veterans' Enhanced Therapeutic Court, and the City/County Mental Health Court.

5. Partner with state and federal resources to detect, disrupt, and prosecute drug trafficking and serious narcotics offenses impacting residents and neighborhoods.

#### D. Economic Security

1. Reduce intergenerational poverty by leading regional economic development and workforce training efforts that grow and retain local businesses, improve economic competitiveness and readiness, and remove barriers to family-wage jobs that increase cash income and provide economic security through stable career paths.

2. Facilitate the building of all types of housing at all income levels through housing-focused zoning policies and innovative housing programs with an emphasis on enhancing:

(a) access to homeownership opportunities for first-time homebuyers and families that have been historically and disproportionately impacted by displacement, redlining, steering, racially restrictive real estate covenants, and zoning actions that have contributed to patterns of inequity; and

(b) accessible housing choices for fixed-income seniors and individuals with disabilities, especially affordable housing near transit lines.

3. Advance education efforts to improve awareness of and participation rates in earned benefit programs, such as the Working Families Tax Credit, Earned Income Tax Credit, Low Income Utility Credit program, and Senior Citizen Property Tax Exemption.

4. Advocate for the preservation and sustainability of critical state and federal programs that keep families economically secure, such as Social Security, Medicaid/Apple Health, Medicare, Supplemental Nutrition Assistance Program (SNAP)/Basic Food, Temporary Assistance for Needy Families (TANF), Low-Income Home Energy Assistance Program (LIHEAP), and the Housing Choice Voucher Program.

5. Bolster safe and cost-effective transportation choices that reduce commute times to school and employment opportunities and lessen the financial burden of transportation on households.

#### E. Accountability and Review

1. The City shall publish a biannual report evaluating the implementation of the H.O.M.E. Starts Here initiative.

2. The City Council may hold public hearings to review findings from the biannual report to adjust the H.O.M.E. Starts Here initiative as necessary to meet the objectives of achieving housing stability and economic security, preventing residents from becoming homeless, and reducing the number of individuals currently suffering from homelessness.

**Section 5.** That there is adopted a new Section 18.05.09 of the Spokane Municipal Code to read as follows:

**Section 18.05.09 Guiding Plans and Documents**

The City of Spokane will utilize the following formal plans and documents, as updated and amended from time to time, to guide the development and execution of policies and programs that meet the strategic priorities of this chapter:

- Comprehensive Plan for the City of Spokane
- City of Spokane Consolidated Plan – U.S. Department of Housing and Urban Development (HUD)
- City of Spokane Fair Housing Plan
- City of Spokane Housing Action Plan
- City of Spokane Sequential Intercept Map
- Spokane City/County Continuum of Care 5-year Strategic Plan to Prevent and End Homelessness
- Spokane Police Department Strategic Plan
- Spokane Region Comprehensive Economic Development Strategy (CEDS)

**Section 6.** That Section 18.05.010 of the Spokane Municipal Code is repealed.

PASSED by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Discussion**Date Rec'd**

5/1/2025

**Clerk's File #**

ORD C36692

**Cross Ref #****Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

MAYOR

**Bid #****Contact Name/Phone**

ADAM 6779

**Requisition #****Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

First Reading Ordinance

**Council Sponsor(s)**

PDILLON ZZAPPONE KKLITZKE

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0520 ORDINANCE CODIFYING BEST PRACTICES FOR SITING AND ACTIVATION

**Agenda Wording**

An ordinance codifying best practices for siting and activation of inclement weather centers and emergency and transitional housing facilities.

**Summary (Background)**

This ordinance changes the requirements for inclement weather activation from a temperature measure to a heat index and wind chill measure, codifies best practices for siting and activation of inclement weather centers, as well as emergency and transitional housing facilities, and establishes a requirement and process for Good Neighbor Agreements between the City and shelter providers.

**What impacts would the proposal have on historically excluded communities?**

This proposal sets a requirement and outline a process for "Good Neighbor" agreements between the City of Spokane and shelter providers. This process will facilitate communication between stakeholders, including neighborhood councils, immediately adjacent business owners, the City and providers.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

The City tracks data through HMIS which is comprised of a diverse range of service providers and organizations located throughout Spokane County, with the collective goal of addressing the social service needs of our most vulnerable citizens. The HMIS links the dozens of participating social service providers, allowing for the close coordination and comprehensive data needed to address complex and systemic challenges in our community, such as homelessness, racial inequality, and healthcare.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

This takes into account things like humidity, wind chill, and how hot or cold the weather feels. This is a much better indicator of inclement weather than a simple temperature activation measure.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

This ordinance aligns with the City's Comprehensive Plan and Title 17 of the Spokane Municipal Code.

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<b><u>Narrative</u></b>			
<b>Amount</b>		<b>Budget Account</b>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		N/A	
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
<b>Expense Occurrence</b>		N/A	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
<b>Distribution List</b>			

## ORDINANCE NO C36692

An ordinance codifying best practices for siting and activation of inclement weather centers and emergency and transitional housing facilities; adopting new Section 02.04.045; amending Sections 02.04.020, 12.05.005, 12.05.062, 12.05.063; and repealing Sections 18.05.010 and 18.05.020 of the Spokane Municipal Code.

NOW, THEREFORE, the City of Spokane does hereby ordain as follows:

**Section 1.** That Section 02.04.020 of the Spokane Municipal Code is amended to read as follows:

### **Section 02.04.020 Definitions**

When used in this chapter, the following words, terms and phrases, and their derivations, shall have the meanings ascribed to them in chapter 38.52 RCW and this section, except where the context clearly indicates a different meaning:

- A. "Civil emergency" means a riot, unlawful assembly, insurrection, enemy attack, sabotage, acts of terrorism or other hostile action; or a natural or human caused disaster, including, but not limited to, fire, flood, storm, explosion, earthquake, volcanic disturbance or other natural cause.
- B. "Executive head" means the person designated by the City in conformity with state law and this chapter as the head of the city government for emergency management and disaster preparedness purposes pursuant to chapter 38.52 RCW.
- C. "Heat Index" means the apparent temperature, which is an accurate measure of how hot it feels when the relative humidity is added to the actual air temperature and is a measure of this effect, as predicted by the National Weather Service, Forecast Office Spokane, Washington.
- D. "Wind chill" means the apparent temperature where the factor at which increased wind speeds accelerate heat loss from exposed skin and is a measure of this effect, as predicted by the National Weather Service, Forecast Office Spokane, Washington.
- E. "Inclement weather centers" means one or more temporary shelters operated and/or funded by the City that are activated when the weather conditions set forth in SMC 02.04.045 occur or are expected to occur, and identified in the city's inclement weather plan.

**Section 2.** That there is adopted a new Section 02.04.045 of the Spokane Municipal Code to read as follows:

**Section 02.04.045 Inclement Weather Centers**

- A. The City may establish inclement weather centers, regardless of the declaration of a civil emergency, when necessary to protect vulnerable individuals and families from extreme cold, extreme heat, poor air quality conditions, and severe weather events.
- B. Consistent with prior budget appropriations, the City shall establish inclement weather centers based on the following criteria:
  - 1. Any day during which the wind chill is predicted by the National Weather Service to be thirty-two (32) degrees Fahrenheit or lower during the hours that the wind chill is lower than thirty-two (32) degrees Fahrenheit.
  - 2. Any day when the heat index is predicted by the National Weather Service to be 95 (ninety-five) degrees Fahrenheit or higher for two (2) consecutive days or more during all hours when the temperature is 95 (ninety-five) degrees Fahrenheit or higher.
  - 3. Any day when the Spokane Regional Clean Air Agency forecasts the current air quality index to reach 201 or higher.
  - 4. Any day in which an extreme storm or weather condition exists or is predicted to occur and which, in the determination of the Mayor or the Mayor's designee, poses a severe threat to the health or safety of vulnerable and unsheltered individuals and families in the city of Spokane.
- C. The Community, Housing, and Human Services ("CHHS") Department, in coordination with the City of Spokane's Director of Emergency Management, shall issue either a request for proposals, notice of funding availability, or both, no later than August 1 of each biennium or annually to establish specific locations to be used as inclement weather centers.
- D. The Community, Housing, and Human Services ("CHHS") Department, in coordination with City of Spokane Director of Emergency Management, shall publish and disseminate an annual inclement weather plan no later than September 30, designating specific locations to be used as inclement weather centers.
- E. Nothing shall prohibit the City from extending the hours of operation, increasing the activation threshold for warming centers, or lowering the activation threshold for cooling centers and clean air centers.

- F. Absent declaration of a civil emergency pursuant to this Chapter, the award and execution of contracts to operate and/or fund inclement weather centers shall be pursuant to Title 7 of the Spokane Municipal Code and the timelines set forth in this section.

**Section 3.** That section 12.05.005 of the Spokane Municipal Code is amended to read as follows:

**Section 12.05.005 Definitions**

- A. "Agent" means any person acting within the scope of employment by or acting on behalf of the City of Spokane including City-facility property managers.
- B. "Baby changing facility" means a table or other device suitable for changing the diaper of a child.
- C. "Employee" means any person holding a regularly compensated position of employment with the City of Spokane including elected officers.
- D. "Basic City Facility" or "Basic City Facilities" means public safety facilities, including fire and police stations~~((;))~~; City-owned water reservoirs~~((;))~~ and other utility facilities~~((;))~~; city-owned ~~((homeless shelters))~~ and city-funded facilities providing emergency shelter or transitional housing; and community centers. ~~((Provided that,))~~ For purposes of this chapter, utility facilities shall not include privately constructed utility facilities, stormwater facilities and conveyance systems, or water and wastewater utility transmission and distribution systems and related appurtenances, to include without limitation, pipe replacements and relocations; well upgrades; pump stations; lift stations, etc.
- E. "City-funded" facility with respect to an individual facility means a facility receiving \$50,000 in the aggregate in any calendar year from the City, including but not limited to the general fund expenditures, special revenue or tax funds, and grants, and including any funds for which the city is a fiscal or pass-thru agent. This term does not include any facility that provides services to domestic violence victims, as defined in RCW 70.123.020.
- F. "Emergency shelter" means a facility that provides a temporary shelter for individuals or families who are currently homeless. Emergency shelter may not require occupants to enter into a lease or an occupancy agreement. Emergency shelter facilities may include day and warming centers that do not provide

overnight accommodations. This term does not include any facility that provides services to domestic violence victims, as defined in RCW 70.123.020.

((E)) G. “Federal civil immigration enforcement operations” means an operation than has one of its objectives the identification or apprehension of a person or persons in order to investigate them for a violation of the immigration law and subject them to one or more of the following:

1. Civil immigration detention;
2. Removal proceedings; and
3. Removal from the United States

H. “Good neighbor agreement” means a supplemental written agreement as part of a City contract with a provider or operator to foster communication and collaboration among parties associated with the emergency shelter or transitional housing facility, which contains the following framework:

1. Establishment of a good neighbor communication team shall consist of the following stakeholders, each of whom commits to the requirements of the agreement:
  - a. Representative(s) of the operator of the emergency shelter or transitional housing facility; and
  - b. Representative(s) from the City’s Community, Housing, and Human Services (CHHS) Department; and
  - c. A representative from the City’s Office of Neighborhood Services;
2. The good neighbor communication team may include any of the following, each of whom commits to the requirements of the good neighbor agreement and to the terms of the executed Good Neighbor Agreement as conditions to participation on the communications team:
  - a. A resident of the emergency shelter or transitional housing subject to the Good Neighbor Agreement;
  - b. The council chair or designee of the neighborhood council representing the geographic area where the facility is located;
  - c. Property owners, residents, and tenants residing or operating a

business immediately adjacent to the facility;

d. The Spokane Police Chief or his/her designee;

e. A member or staff employee of the City Council;

f. A representative from the City's Code Enforcement and Parking Division; and

g. A representative from the local school district if school-age children are expected to be served.

3. A requirement that the communication team establish and maintain regular points of contact for communications on a seven-day, 24-hour basis, including name(s), telephone number(s), electronic mail address(es) and other means of communication to address any public health and safety issues arising from the operation of the facility.

4. A designated point-of-contact ensuring a shelter availability website is updated in coordination with the Community, Housing, and Human Services (CHHS) Department.

5. A commitment of the good neighbor communication team to attend, upon reasonable advance notice and request, meetings of the neighborhood council representing the geographic area where the facility is located.

6. The executed agreement shall include specified remedies and methods of dispute resolution in the event there is a breach of the terms of the Good Neighbor Agreement.

((F)) I. "LEED" is a green building rating and certification system developed by the U.S. Green Building Council to evaluate environmental performance from a whole building perspective, including sites, water efficiency, energy & atmosphere, materials & resources, indoor environmental quality, locations & linkages, awareness & education, innovation in design, and regional priority.

((G)) J. "Nonpublic" means any area of a ((city)) City facility or property that is not generally open and accessible to the general public, but instead requires prior to entry express permission, such as a valid ticket for a bona fide passenger, or permission by a ((city)) City employee or an employee of a tenant in a ((city)) City facility on an individual basis. Areas posted as "Restricted" in City facilities shall be considered to be non-public areas.((H)) K. "United States Citizenship and Immigration Services" means the agency of the United States Department of

Homeland Security and any successor agency charged with overseeing United States immigration laws.

K. “Transitional housing” means a project that provides housing and supportive services to homeless persons or families for up to two years and that has as its purpose facilitating the movement of homeless persons and families into independent living. The term does not include transitional housing with fewer than twenty residents.

((I)) L. “United States Customs and Border Protection” means the agency of the United States Department of Homeland Security and shall include any successor federal agency charged with border enforcement.

((K)) M. “United States Immigration and Customs Enforcement” means the agency of the United States Department of Homeland Security including Enforcement and Removal Operations and Homeland Security Investigations and shall include any successor federal agency charged with the enforcement of immigration laws.

((L)) N. “U.S. Green Building Council” is an organization serving as the nation’s foremost leaders from across the building industry working to promote buildings that are environmentally responsible, profitable, and healthy places to work and live.

**Section 4.** That section 12.05.062 of the Spokane Municipal Code is amended as follows:

#### **Section 12.05.062 Siting of Basic City Facilities – Process**

A. Prior to locating a Basic City Facility, or prior to locating a new city-owned or contracting for a city-funded emergency shelter or transitional housing, the ((I)) City shall ~~((undertake the following public process:–~~

~~1. Convene))~~ convene at least one public community meeting or open house and solicit written comment from members of the affected neighborhood council area(s) concerning the need(s) for the facility and the service(s) desired or required by the community, as well as identified service gap(s) to be addressed by the facility.

~~((2. Publish any alternative locations considered for the proposed new or relocated Basic City Facility, to enable the residents of the affected neighborhood(s) of the relative merits and compliance with SMC 12.05.063 of each proposed alternative location and solicit comment on the proposed alternative locations in at least one~~

~~open public meeting held in the affected neighborhood(s).))~~

~~((B. The Spokane City Council's Equity Subcommittee shall review all responsive proposals and make a recommendation to the City Council based on at least the following criteria, to be given equal weight:~~

- ~~1. effective demonstrably needed service to impacted neighborhood residents;~~
- ~~2. responsiveness of the location to the demonstrated needs of the residents of an impacted neighborhood; ((and))~~
- ~~3. financial sustainability of the location;))~~

B. Siting of any new or relocated city-funded Basic City Facility providing emergency shelter or transitional housing shall be consistent with the "special needs temporary housing" provisions of the City's approved comprehensive plan, as adopted pursuant to Title 17B of the Spokane Municipal Code, as such plan may be amended from time to time. In particular, siting shall place primary emphasis on satisfying the directive in the comprehensive plan to ensure that special needs housing facilities are evenly dispersed throughout all of the city's neighborhoods.

C. Other than city-funded facilities providing emergency shelter or transitional housing, ((City)) City services shall not be provided at ((the)) a Basic City Facility location unless the City Council has approved the location or relocation of a Basic City Facility.

D. The requirements of this section shall not apply to Basic City Facilities sited before the effective date of this section.

**Section 5.** That Section 12.05.063 of the Spokane Municipal Code is amended as follows:

#### **Section 12.05.063 Basic City Facilities – Criteria**

A. The following criteria shall be met before any decision to place a new or relocated Basic City Facility can be made:

1. For police precincts, the chosen location shall:
  - a. be visible to the public in a frequently-traveled location;
  - b. provide access for the public to onsite services and for officers responding to reports of crime;
  - c. be located within high visibility of patrol cars, foot and bicycle

community policing patrols; and

- d. provide adequate space and facilities for co-deployed services and reception provided through mutual agreement with Spokane C.O.P.S.

2. For utility facilities:

- a. the location must be designed to minimize conflicts with traffic to the extent consistent with efficient operations.
- b. the location must be designed and operated to minimize noise, odor, dust, or other negative impacts due to the operation of the facility to the extent consistent with efficient operations.

3. For city-owned (~~((homeless shelters))~~) and city-funded Basic City Facilities providing emergency shelter or transitional housing:

- a. the location shall not be located within (~~((three blocks))~~) 1000 feet of schools measured from the property line of the school to the property line of the Basic City Facility unless the facility is also serving school-age children;
- b. the location must be accessible by public transportation; and
- c. a good neighbor agreement must be executed and in place (~~((between the shelter provider and the surrounding businesses and the applicable neighborhood council)).~~

4. Nothing in sections 12.05.062 and 12.05.063 of this Chapter 12.05 shall be construed to restrict or regulate the siting or location of any emergency shelter or transitional housing in a manner inconsistent with state law, local development regulations, or a local or state emergency declaration.

5. The requirements of this section shall not apply to Basic City Facilities sited before the effective date of this section; provided, any current or new facility providing emergency shelter or transitional housing shall comply with subsection 3.c as a condition of award of a new City grant or contract.

**Section 6.** That Section 18.05.010 of the Spokane Municipal Code is repealed.

**Section 7.** That Section 18.05.020 of the Spokane Municipal Code is repealed.

**Section 8. Severability.** If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or

word of this ordinance.

**Section 9. Clerical Errors.** Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Discussion**Date Rec'd**

5/2/2025

**Clerk's File #**

ORD C36693

**Cross Ref #****Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

MAYOR

**Bid #****Contact Name/Phone**

ADAM 6779

**Requisition #****Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

First Reading Ordinance

**Council Sponsor(s)**

ZZAPPONE KKLITZKE PDILLON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0520 ORDINANCE REGARDING OBSTRUCTING ACCESS TO AND

**Agenda Wording**

This ordinance streamlines the Spokane Municipal Code while preserving the principles of existing laws regarding Pedestrian or Vehicular Interference (SMC 10.60.010), Sitting, Lying on Sidewalk in a Designated Zone (SMC 10.60.020), Unauthorized Camping on Public Property (SMC 12.02.1010), and Removal of Unauthorized Encampments and Individual Camps (SMC 12.02.10111).

**Summary (Background)**

Feedback from roundtables, service providers, law enforcement, business leaders, property owners, and neighborhood leaders indicates that the current patchwork of public property ordinances lacks clarity and is inadequate in addressing the underlying causes of the conduct. The City of Spokane has a responsibility to uphold the intent of voters while implementing ordinances that are not only clear and an effective tool for law enforcement, but also prioritize connecting individuals subject to enforcement with proven, evidence-based solutions. This ordinance evolves the City's approach to engage individuals camping or obstructing access to public properties with navigation to emergency shelter or permanent housing solutions, or other resources. This ordinance creates a unified policy with clear standards applicable citywide while preserving the principles of existing laws regarding Pedestrian or Vehicular Interference (SMC 10.60.010), Sitting, Lying on Sidewalk in a Designated Zone (SMC 10.60.020), Unauthorized Camping on Public Property (SMC 12.02.1010), and Removal of Unauthorized Encampments and Individual Camps (SMC 12.02.10111).

**What impacts would the proposal have on historically excluded communities?**

This ordinance creates clear standards for conduct on public property that are applicable citywide.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

Data is collected and reported through a multi-departmental approach, including the Spokane Police Department, Community, Housing, and Human Services Department, Spokane Fire Department, and Code Enforcement. Data on the implementation of this ordinance will be reported at regularly scheduled City Council Public Safety Committee meetings.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Data is collected and reported through a multi-departmental approach, including the Spokane Police Department, Community, Housing, and Human Services Department, Spokane Fire Department, and Code Enforcement. This ordinance will be evaluated as part of biannual review of the H.O.M.E. Starts Here Initiative.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

This ordinance streamlines existing conduct on public property laws while preserving the principles of existing laws in the Spokane Municipal Code regarding Pedestrian or Vehicular Interference (SMC 10.60.010), Sitting, Lying on Sidewalk in a Designated Zone (SMC 10.60.020), Unauthorized Camping on Public Property (SMC 12.02.1010), and Removal of Unauthorized Encampments and Individual Camps (SMC 12.02.10111)

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<b><u>Narrative</u></b>			
<b>Amount</b>		<b>Budget Account</b>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		N/A	
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
<b>Expense Occurrence</b>		N/A	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
<b>Distribution List</b>			

## **ORDINANCE NO. C36693**

An ordinance regarding obstructing access to and unauthorized camping upon public property; repealing Sections 10.60.010, 10.60.020, 12.02.1002, 12.02.1010, and 12.02.1011; amending Section 12.02.1002; and adopting new Sections 12.02.1001, 12.02.1007, and 12.02.10075 of the Spokane Municipal Code.

**WHEREAS**, feedback from roundtables, service providers, law enforcement, business leaders, property owners, and neighborhood leaders indicates that the current patchwork of public property ordinances lacks clarity and is inadequate in addressing the underlying causes of the conduct; and

**WHEREAS**, Spokane Police Officers need a straightforward tool with a clear standard for engaging, educating, and helping navigate individuals camping or obstructing access to public property to appropriate resources through an engagement-first and enforcement-second model; and

**WHEREAS**, prosecutors, defenders, and judges need clear standards to hold individuals accountable while protecting the rights of individuals subject to enforcement; and

**WHEREAS**, the City of Spokane has a responsibility to uphold the intent of voters while implementing ordinances that are not only clear and an effective tool for law enforcement, but also prioritize connecting individuals subject to enforcement with proven, evidence-based solutions; and

**WHEREAS**, in June of 2024, the U.S. Supreme Court issued its decision in City of Grants Pass v. Johnson, resulting in the ruling that local governments imposing civil and criminal penalties for camping on public land do not violate the Eighth Amendment; and

**WHEREAS**, regardless of the Grants Pass ruling, the City continues its efforts to assist those living unhoused within the community achieve temporary and permanent housing solutions; and

**WHEREAS**, the City is adopting this ordinance to evolve its approach to engage individuals camping or obstructing access to public properties with navigation to emergency shelter or permanent housing solutions, or other resources; and

**WHEREAS**, the City intends to establish intentional laws with clear standards for conduct on public property that are applicable citywide; and

**WHEREAS**, the City of Spokane seeks to streamline the Spokane Municipal Code while preserving the principles of existing laws regarding Pedestrian or Vehicular Interference (SMC 10.60.010), Sitting, Lying on Sidewalk in a Designated Zone (SMC 10.60.020), Unauthorized Camping on Public Property (SMC 12.02.1010), and Removal of Unauthorized Encampments and Individual Camps (SMC 12.02.1011).

**NOW, THEREFORE,** the City of Spokane does ordain:

**Section 1.** That Section 10.60.010 of the Spokane Municipal Code is repealed.

**Section 2.** That Section 10.60.020 of the Spokane Municipal Code is repealed.

**Section 3.** That there is adopted a new Section 12.02.1001 of the Spokane Municipal Code to read as follows:

**Section 12.02.1001 Definitions**

<b>Term</b>	<b>Definition</b>
Camp	Camp means to:  1. pitch, erect, occupy, or utilize camp equipment for the purposes of creating an outdoor accommodation for overnight shelter; or  2. to use a camper, recreational vehicle, trailer, or other vehicle for living accommodation purposes, or for the purpose of remaining overnight.
Camp Equipment	Camp Equipment includes but is not limited to tents, huts, temporary shelters, campers, recreational vehicles, trailers, tarpaulins, cots, beds, sleeping bags, hammocks, cooking facilities, or similar equipment.
Compliance	Compliance means to take substantial affirmative action to cease knowingly obstructing access to or use of public property.
Encampment	Encampment means a site on public property where one or more individuals or groups of persons temporarily reside outdoors with camp equipment.
First Responder	First Responders mean firefighters, law enforcement officers, and emergency medical personnel, as licensed or certificated by the State of Washington.
Knowingly Obstruct	Knowingly Obstruct means to:  1. Walk, stand, sit, lie, or place an object in such a manner as to impede the free passage of a person or vehicle or to require another person or a driver of a

	<p>vehicle to take action to avoid physical contact; or</p> <p>2. Camp in or upon any public property unless authorized by a local or state emergency declaration or pursuant to a permit.</p>
Park or Park Facility	<p>Park or Park Facility means any real property, building, structure, equipment, sign, shelter, swimming pool, vegetation, playground, or other physical property owned or controlled by the City for park purposes. Park or park facility includes all associated areas, including but not limited to parking lots for parks and pools. All park property, whether developed or undeveloped, including adjacent buffer lands, conservation lands, and natural areas, shall be considered to be a “park facility” for purposes of this chapter.</p>
Public Property	<p>Public Property means any City-owned property including but not limited to parks or park facilities, riverbanks, waterways, conservation areas, natural areas, rights of way, easements, buildings, bridges, or other land or physical structures owned or managed by the City.</p>
Right-of-Way	<p>Right-of-Way means any street, avenue, boulevard, highway, sidewalk, alley, passageway, viaduct, or other thoroughfare, whether abutting public or private property, used for vehicular or pedestrian travel.</p>

**Section 4.** That Section 12.02.1002 of the Spokane Municipal Code is repealed.

**Section 5.** That there is adopted a new Section 12.02.1007 of the Spokane Municipal Code to read as follows:

**Section 12.02.1007 Obstructing Access to or Use of Public Property**

- A. A person shall not knowingly obstruct access to or use of public property unless authorized by a local or state emergency declaration or pursuant to a permit.

- B. A person shall not camp in or upon public property unless authorized by a local or state emergency declaration or pursuant to a permit.
- C. The following shall not be considered camping or knowingly obstructing access to and use of public property:
1. Acts committed as a valid exercise of one's constitutional rights, which incidentally obstruct access to and use of public property to exercise that right;
  2. Summoning aid for an emergency;
  3. Obstructing access as a result of a sensory, mental, or physical disability;
  4. Obstructing access as a result of using a wheelchair, walker, or similar device;
  5. Operating or patronizing a licensed and permitted commercial establishment conducted on public property or waiting in a line to purchase tickets or attend a performance or public event, or to gain entry to a business or non-profit adjacent to public property;
  6. Participating in or attending a parade, festival, block party, performance, rally, demonstration, athletic event, meeting, or similar event conducted on public property pursuant to a special event or other applicable permit; or
  7. Resting while waiting for transportation or resting on a chair, bench, parklet, sidewalk café, or streetery supplied by a public agency or by the abutting private property owner or lessee for that purpose pursuant to a permit or license.
- D. A violation of this section is a misdemeanor.
- E. A person who complies after being notified by a Spokane Police Officer that their conduct violates this section shall not be subject to enforcement under this section. A person who initially complies but subsequently violates this section during the same law enforcement interaction may be subject to enforcement.
- F. A person engaged by a Spokane Police Officer for conduct in violation of this section, who is offered and accepts from a first responder or City-designated outreach provider, navigation and relocation assistance to an emergency or permanent housing solution, day center, crisis stabilization or crisis relief center, or substance use treatment facility shall not be subject to enforcement under this section.

G. A person seeking additional time or assistance in complying with this section shall be accommodated to the extent practicable.

H. It is the intent of the City that a person subject to enforcement under this section be referred to a therapeutic court.

**Section 6.** That there is adopted a new Section 12.02.10075 of the Spokane Municipal Code to read as follows:

**Section 12.02.10075 Integrated Outreach | Encampment Removal and Prevention**

A. A notice shall be posted up to seven (7) days prior to a citation issued under SMC 12.02.1007(B) so that the Spokane Homeless Outreach Team or a City-designated service provider may offer navigation and relocation assistance to services including but not limited to an emergency or permanent housing solution, day center, crisis stabilization or crisis relief center, or substance use treatment facility.

B. A notice shall not be required to remove an unauthorized encampment when there is a reasonable belief that there is a significant risk to life, public health or safety, or public property.

C. The City shall establish and maintain administrative policy and procedures that integrate housing-focused outreach and behavioral health services with the removal and prevention of encampments on public property while protecting the personal property rights of individuals subject to enforcement under this section.

**Section 7.** That Section 12.02.1010 of the Spokane Municipal Code is repealed.

**Section 8.** That Section 12.02.1011 of the Spokane Municipal Code is repealed.

PASSED by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



## **Agenda Sheet for City Council:**

**Committee:** Public Safety **Date:** 05/05/2025

**Committee Agenda type:** Discussion

**Date Rec'd**

5/2/2025

**Clerk's File #**

ORD C36694

**Cross Ref #**

**Project #**

**Council Meeting Date:** 06/02/2025

**Submitting Dept**

MAYOR

**Bid #**

**Contact Name/Phone**

ADAM 6779

**Requisition #**

**Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

First Reading Ordinance

**Council Sponsor(s)**

ZZAPPONE

**Sponsoring at Administrators Request**

NO

**Lease?** NO

**Grant Related?** NO

**Public Works?** NO

**Agenda Item Name**

0520 AN ORDINANCE REGARDING AGGRESSIVE SOLICITATION

### **Agenda Wording**

This ordinance would recodify the existing prohibition on aggressive solicitation separately in a new section under SMC Chapter 10.60 if the existing Pedestrian or Vehicular Interference is repealed as a result the of the adoption of the obstructing access to and unauthorized camping upon public property ordinance that would streamline the Spokane Municipal Code regarding conduct on public property while preserving the principles of existing laws regarding Pedestrian or Vehicular Interference (SMC 10.60.010), Sitting, Lying on Sidewalk in a Designated Zone (SMC 10.60.020), Unauthorized Camping on Public Property (SMC 12.02.1010), and Removal of Unauthorized Encampments and Individuals Camps (SMC 12.02.10111).

### **Summary (Background)**

There is a separate ordinance proposal regarding obstructing access to and unauthorized camping upon public property that would streamline the Spokane Municipal Code regarding conduct on public property while preserving the principles of existing laws regarding Pedestrian or Vehicular Interference (SMC 10.60.010), Sitting, Lying on Sidewalk in a Designated Zone (SMC 10.60.020), Unauthorized Camping on Public Property (SMC 12.02.1010), and Removal of Unauthorized Encampments and Individuals Camps (SMC 12.02.10111). Aggressive solicitation is regulated under SMC 10.60.010 - Pedestrian or Vehicular Interference. This ordinance will recodify the existing prohibition on aggressive solicitation separately in a new section under SMC Chapter 10.60 pending adoption of the proposed obstructing access to and unauthorized camping upon public property ordinance.

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<b><u>Narrative</u></b>			
<b>Amount</b>		<b>Budget Account</b>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		N/A	
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
<b>Expense Occurrence</b>		N/A	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
<b>Distribution List</b>			

## ORDINANCE NO. C36694

An ordinance regarding aggressive solicitation; adopting new Sections 10.60.005 and 10.60.015 of the Spokane Municipal Code.

**WHEREAS**, aggressive solicitation is regulated under SMC 10.60.010 – Pedestrian or Vehicular Interference; and

**WHEREAS**, there is an ordinance proposal regarding obstructing access to and unauthorized camping upon public property that would streamline the Spokane Municipal Code regarding conduct on public property while preserving the principles of existing laws regarding Pedestrian or Vehicular Interference (SMC 10.60.010), Sitting, Lying on Sidewalk in a Designated Zone (SMC 10.60.020), Unauthorized Camping on Public Property (SMC 12.02.1010), and Removal of Unauthorized Encampments and Individuals Camps (SMC 12.02.10111); and

**WHEREAS**, this ordinance will recodify the existing prohibition on aggressive solicitation separately in a new section under SMC Chapter 10.60 if the ordinance proposal regarding obstructing access to and unauthorized camping upon public property is adopted by the City Council.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1.** That there is adopted a new Section 10.60.005 of the Spokane Municipal Code to read as follows:

### Section 10.60.005 Definitions

<b><u>Term</u></b>	<b><u>Definition</u></b>
Aggressive solicitation	Aggressive solicitation means to solicit anything of value and intentionally engage in conduct that would likely intimidate a reasonable person, including but not limited to touching, following, persistently soliciting anything of value after being refused, using violent or threatening language or gestures, or taking similar actions to induce compliance with the solicitation.
Solicit	Solicit and all derivative forms of “solicit” means to:  a. ask, beg, or plead, whether orally, non-verbally, or in a written or printed manner, for the purpose of immediately receiving contributions, alms, charity, or gifts of

	<p>items of value for oneself or another person; or</p> <p>b. either orally, non-verbally or in a written or printed manner, to sell or offer for immediate sale goods, services or publications; or</p> <p>c. to distribute without remuneration goods, services, or publications; or</p> <p>d. to solicit signatures on a petition or opinions for a survey.</p>
--	--

**Section 2.** That there is adopted a new Section 10.60.015 of the Spokane Municipal Code to read as follows:

**Section 10.60.015 Aggressive Solicitation**

A. No person shall engage in aggressive solicitation in the city of Spokane, as defined in SMC 10.60.005.

B. A violation of this section is a misdemeanor.

PASSED by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

---

Effective Date

DRAFT

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Consent**Date Rec'd**

4/24/2025

**Clerk's File #****Cross Ref #****Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

FIRE

**Bid #****Contact Name/Phone**

KYLE CHASE (509)625-7080

**Requisition #**

RE 20744

**Contact E-Mail**

KCCHASE@SPOKANECITY.ORG

**Agenda Item Type**

Purchase w/o Contract

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

1970 FIRE PRE-APPROVAL FOR STRUCTURAL AND WILDLAND HOSE

**Agenda Wording**

Pre-approval to purchase new hose and accessories for structural and wildland firefighting, to replace older hose reaching end of its service life throughout the fleet.

**Summary (Background)**

Seeking pre-approval to purchase fire hose, accessories, and components utilized in structural and wildland fire suppression activities. The current Spokane Fire Department hose inventory is reaching the end of its service life through both time and use. Spokane Fire Department is finalizing the exact specifications and quantities for each type of hose but with lead times approaching 4-6 months, we are requesting pre-approval so the items can be ordered with minimum delay. To obtain best pricing, items will be purchased using pre-negotiated Federal or State purchasing contracts, or via competitive bidding. Amount not to exceed \$385,000.

**What impacts would the proposal have on historically excluded communities?**

Not applicable – This request for approval is for equipment purchase.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

Not applicable – This request for approval is for equipment purchase

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Not applicable – This request for approval is for equipment purchase.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

This proposal aligns with the SFD Capital Improvement Plan, FD Strategic Plan Goal #7, provide a high state of readiness of apparatus and equipment to ensure response to the needs of our customers in a safe and efficient manner.

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget?    YES			
Total Cost		\$ 385,000	
Current Year Cost		\$ 385,000	
Subsequent Year(s) Cost		\$ None	
<b><u>Narrative</u></b>			
Requesting pre-approval for the use of Fire Capital Funds to replace structural and wildland fire suppression hose, accessories, and components reaching end of service life. Pre-approval of funds not to exceed \$385,000.			
<b><u>Amount</u></b>		<b><u>Budget Account</u></b>	
Expense	\$ Not exceed \$385,000	#	fire capital
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b><u>Funding Source</u></b>		One-Time	
<b><u>Funding Source Type</u></b>		Program Revenue	
<b>Is this funding source sustainable for future years, months, etc?</b>			
Yes			
<b><u>Expense Occurrence</u></b>		One-Time	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
None			
<b><u>Approvals</u></b>		<b><u>Additional Approvals</u></b>	
<b><u>Dept Head</u></b>	REDING, RYAN	<b><u>PS EXEC REVIEW</u></b>	YATES, MAGGIE
<b><u>Division Director</u></b>	O'BERG, JULIE	<b><u>PURCHASING</u></b>	PRINCE, THEA
<b><u>Accounting Manager</u></b>	SCHMITT, KEVIN		
<b><u>Legal</u></b>	SCHOEDEL, ELIZABETH		
<b><u>For the Mayor</u></b>	PICCOLO, MIKE		
<b><u>Distribution List</u></b>			
Kevin Schmitt    kschmitt@spokanecity.org		Tom Williams    tmwilliams@spokanecity.org	
Fire Accounting    fireaccounting@spokanecity.org			

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Consent**Date Rec'd**

4/29/2025

**Clerk's File #**

OPR 2022-0589

**Cross Ref #****Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

FIRE

**Bid #**

IPWQ 5679-22

**Contact Name/Phone**

CHIEF KYLE (509)625-7080

**Requisition #**

IPWQ 5679-22

**Contact E-Mail**

KCCHASE@SPOKANECITY.ORG

**Agenda Item Type**

Contract Item

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** YES**Agenda Item Name**

1970 FIRE - JANITORIAL SERVICES FOR SFD FACILITIES

**Agenda Wording**

Approval of Contract Extension for Ongoing Janitorial Services for SFD Facilities.

**Summary (Background)**

Janitorial services are contracted for (5) SFD facilities: Combined Communications Center at 1620 N. Rebecca St., SFD Training and Center at 1618 N. Rebecca St., SFD Training Field House at 1614 N. Rebecca St., MSO/CARES at 1610 N. Rebecca St., and SFD Administration at 44 W. Riverside Ave. Seeking approval for first (1) year extension of current contract. No change in costs per year. Monthly costs of \$6,428.80 excluding tax, total cost of \$77,145.60 per year.

**What impacts would the proposal have on historically excluded communities?**

This proposal is neutral regarding historically excluded communities.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

Since this proposal is for ongoing janitorial services, any data collection will focus on the quality of the work performed and doesn't involve disparities.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Regular communication between facilities stake-holders and janitorial operations ensures services are provided according to the contract.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

The low bidder was selected by following established City of Spokane Purchasing guidelines and procedures. This project is aligned with the City Budget/Capital Plan for maintaining City Facilities and Utilities including Comprehensive Plan goals and/or policies: CFU1: Adequate Public Facilities and Services, CFU2: Concurrency, CFU4: Service Provision, CFU5: Environmental Concerns, CFU6: Multiple Objectives.

**Council Subcommittee Review**

N/A

<b>Fiscal Impact</b>			
Approved in Current Year Budget?    YES			
Total Cost		\$ \$77,145.60	
Current Year Cost		\$ \$77,145.60	
Subsequent Year(s) Cost		\$ \$77,145.60	
<b><u>Narrative</u></b>			
Seeking first (1) year extension of already existing contract for janitorial services at SFD facilities. No change in service or cost. Total cost \$77,145.60 for 1 year.			
<b><u>Amount</u></b>		<b><u>Budget Account</u></b>	
Expense	\$ 77,145.60	# Various Fire/CCB Budget Codes	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b><u>Funding Source</u></b>		Recurring	
<b><u>Funding Source Type</u></b>		Program Revenue	
<b>Is this funding source sustainable for future years, months, etc?</b>			
Yes			
<b><u>Expense Occurrence</u></b>		Recurring	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
None			
<b><u>Approvals</u></b>		<b><u>Additional Approvals</u></b>	
<b><u>Dept Head</u></b>	REDING, RYAN	<b><u>PURCHASING</u></b>	PRINCE, THEA
<b><u>Division Director</u></b>	O'BERG, JULIE	<b><u>PS EXEC REVIEW</u></b>	YATES, MAGGIE
<b><u>Accounting Manager</u></b>	SCHMITT, KEVIN		
<b><u>Legal</u></b>	SZAMBELAN, TIMOTHY		
<b><u>For the Mayor</u></b>	PICCOLO, MIKE		
<b><u>Distribution List</u></b>			
Bryan Spray bryans@ecspokane.com		Kyle Chase kcchase@spokanecity.org	
Fire Accounting fireaccounting@spokanecity.org		Kevin Schmitt kschnitt@spokanecity.org	
Sally Knapp sallyk@ecspokane.com			



**CITY OF SPOKANE**  
**FIRE DEPARTMENT**

**CONTRACT RENEWAL**  
**1 of 2**

Title: **FIRE DEPARTMENT FACILITIES  
JANITORIAL SERVICES**

This Contract Renewal is made and entered into by and between the **CITY OF SPOKANE FIRE DEPARTMENT** as ("City"), a Washington municipal corporation, and **ENVIRONMENT CONTROL OF SPOKANE**, whose address is 204 South Koren Road, Suite 200, Spokane Valley, Washington 99212, as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Contractor agreed to perform Janitorial Services for Spokane Fire Department; and

WHEREAS, the initial contract provided for two (2) additional one (1) year renewals, with this being the first of those renewals; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

**1. CONTRACT DOCUMENTS.**

The Contract, dated August 24, 2022 and August 30, 2022, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE DATE.**

This Contract Renewal shall become effective on July 1, 2025 and shall run through June 30, 2026.

**3. COMPENSATION.**

The City shall pay an estimated amount not to exceed **SEVENTY-SEVEN THOUSAND ONE HUNDRED FORTY-FIVE AND 60/100 DOLLARS (\$77,145.60)**, plus applicable sales tax, for everything furnished and done under this first Contract Renewal. This is the maximum amount to be paid under this Renewal, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the Original Contract and this Renewal document.

**4. DEBARMENT AND SUSPENSION.**

The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or

ineligible from participation in Federal Assistance Programs under Executive Order 12549 and “Debarment and Suspension”, codified at 29 CFR part 98.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment and Renewal by having legally-binding representatives affix their signatures below.

**ENVIRONMENT CONTROL OF SPOKANE**

**CITY OF SPOKANE FIRE DEPARTMENT**

By \_\_\_\_\_  
Signature                      Date

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Agreement:**

Attachment A – Certification Regarding Debarment  
Attachment B – Company’s April 24, 2025 Quote,

25-097

**ATTACHMENT A**  
**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,**  
**INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
  - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
  2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Name of Subrecipient / Contractor / Consultant (Type or Print)	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Program Title (Type or Print)
<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Name of Certifying Official (Type or Print)	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Signature
<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Title of Certifying Official (Type or Print)	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Date (Type or Print)

**ATTACHMENT B**



< **Business Lookup**

## License Information:

[New search](#) [Back to results](#)

**Entity name:** ENVIRONMENT CONTROL BUILDING MAINTENANCE COMPANY OF SPOKANE

**Business name:** ENVIRONMENT CONTROL BUILDING MAINTENANCE COMPANY OF SPOKANE

**Entity type:** Profit Corporation

**UBI #:** 603-066-096

**Business ID:** 001

**Location ID:** 0001

**Location:** Active

**Location address:** 204 S KOREN RD  
STE 200  
SPOKANE VALLEY WA 99212-0735

**Mailing address:** 204 S KOREN RD  
STE 200  
SPOKANE VALLEY WA 99212-0735



Excise tax and reseller permit status:

Click here

Secretary of State information:

Click here

## Endorsements

Endorsements held at this lo	License #	Count	Details	Status	Expiration da	First issuance
Liberty Lake General Business - Non-Resident				Active	Jan-31-2026	Dec-17-2010
Minor Work Permit				Active	Jan-31-2026	Jul-18-2017
Spokane General Business - Non-Resident	T12092281BL			Active	Jan-31-2026	Oct-15-2012
Spokane Valley General Business				Active	Jan-31-2026	Dec-23-2010

## Owners and officers on file with the Department of Revenue

Owners and officers	Title
SPRAY, BRYAN	
SPRAY, HEIDI	



# Registered Trade Names

Registered trade names	Status	First issued
ENVIRONMENT CONTROL BUILDING MAINTENANCE #445	Active	Nov-30-2010

The Business Lookup information is updated nightly. Search date and time:  
4/24/2025 7:59:25 AM

## Contact us

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**NATIONAL GENERAL**

an Allstate company

PO Box 3199 • Winston Salem NC 27102-3199

**INSURED:**

ENVIRONMENT CONTROL SPOKANE  
Ste 200  
204 S Koren Rd  
Spokane Valley WA 99212

CITY OF SPOKANE RISK MANAGEMENT  
808 SPOKANE FALLS BLVD  
SPOKANE, WA 99201

POLICY NUMBER: **2026440533**  
POLICY EFF DATE: **01/07/2025**  
POLICY EXP DATE: **01/07/2026**  
UNDERWRITING COMPANY:  
**Integon National Insurance Company**  
Date: **04/24/2025**

**CERTIFICATE OF INSURANCE**

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND  
CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER.**

**THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE  
AFFORDED BY THE POLICY BELOW.**

This is to certify that the policy of insurance shown above has been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policy described herein is subject to all the terms, exclusions and conditions of such policy. Limits shown may have been reduced by paid claims.

CERTIFICATE HOLDER		EFFECTIVE DATE: 04/24/2025	
Type: Certificate Holder			
Name: City of Spokane Risk Management			
Type of Insurance	Limits of Liability Provided		
Auto Liability: Scheduled Auto	\$1,000,000 Combined Single Limit		Property Damage Included
Other Coverages Provided			
Coverages		Limits/Deductibles	
Non-Ownership Liability		\$1,000,000 Combined Single Limit	

**Cancellation:**

Should the above described policy be cancelled before the expiration date thereof, we will mail written notice of cancellation that complies with state statutes to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.



Authorized Representative

04/24/2025

Issue Date





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA, LLC. 1301 5th Avenue, Suite 1900 Seattle, WA 98101 Attn: Seattle.certrequest@marsh.com  CN101848208-445-GAWUC-25-26	<b>CONTACT NAME:</b> <b>PHONE (A/C, No. Ext):</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b>  <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> National Union Fire Insurance Co <b>INSURER B:</b> Markel American Insurance Co. <b>INSURER C:</b> Hanover Insurance Company <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b> Environment Control Building Maintenance Company of Spokane, Inc. 204 S Koren, #200 Spokane, WA 99212	<b>NAIC #</b> 19445 28932 22292

## COVERAGES

CERTIFICATE NUMBER:

SEA-003538138-14

REVISION NUMBER: 8

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Named Insured			GL3118620	03/01/2025	03/01/2026	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 10,000,000 Vol Prop Damage \$ 150,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			MKLM6MM70001112	03/01/2025	03/01/2026	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y	N/A	WC067960937 'Employers Stop Gap Liability'	03/01/2025	03/01/2026	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Crime Third Party			BDC1072037	03/01/2025	03/01/2026	Limit 50,000
A	Lost Key Coverage			GL3118620	03/01/2025	03/01/2026	Limit Occ/Agg 50,000

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Job #460 with respect to janitorial services performed for the certificate holder at: 1610 N Rebecca ST, Spokane, WA 99217

## CERTIFICATE HOLDER

City of Spokane  
Risk Management  
808 Spokane Falls Blvd.  
Spokane, WA 99201

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Marsh USA LLC*

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4/24/25

Spokane Fire Department

**RE: Price Quote**

Dear Kyle:

Below is the information for the monthly price per facility as itemized on our Invoices.

	Monthly Billing		Annual cost
<a href="#"><u>4454601--Fire Station #1</u></a>	\$1,058.40		\$12,700.80
<a href="#"><u>4454602--Training Administration Office</u></a>	\$1,058.40		\$12,700.80
<a href="#"><u>4454603--Combined Communication Building/Shop/Field House</u></a>	\$3,365.60		\$40,387.20
<a href="#"><u>4454604--City of Spokane Fire Department - MSO/CARES</u></a>	\$946.40		\$11,356.80
TOTAL	\$6,428.80		\$77,145.60

Should you need anything else, please let me know.

Kind regards,

Bryan Spray  
President

**Account 460 - Fire Department Janitorial Services - 2025**

			<b>Quote Totals</b>	
			Minutes	Cost
<b>Training Admin Building-Monthly</b>		<u><b>A</b></u>	1860.00	\$ 1,239.40
<b>CCB</b>	Common Areas	<u><b>B</b></u>	890.00	\$ 590.00
	911 Dispatch Area	<u><b>C</b></u>	995.00	\$ 651.00
	Police & Sheriff Dispatch Area	<u><b>D</b></u>	1060.00	\$ 696.00
	911, Police & Sheriff Admin., Officer Area	<u><b>E</b></u>	700.00	\$ 470.00
	Fire Department & Dispatch Area	<u><b>F</b></u>	165.00	\$ 122.00
<b>Fire Station # 1-Monthly</b>		<u><b>G</b></u>	2100.00	\$ 1,395.00
<b>Field House-Monthly Cost</b>		<u><b>H</b></u>	150.00	\$ 136.00
<b>Shop Bathrooms</b>		<u><b>I</b></u>	255.00	\$ 183.00
<b>MSO/CARES</b>				\$ 946.40
				\$ 6,428.80

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Consent**Date Rec'd**

4/30/2025

**Clerk's File #**

RES 2025-0037

**Cross Ref #****Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

POLICE

**Bid #****Contact Name/Phone**

KEVIN HALL 625-4215

**Requisition #****Contact E-Mail**

KHALL@SPOKANEPOLICE.ORG

**Agenda Item Type**

Resolutions

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

SPD NIBIN SITE SOLE SOURCE RESOLUTION

**Agenda Wording**

A RESOLUTION declaring Leads Online, formerly Forensic Technology (Largo, FL), a sole-source provider and authorizing the City to enter into a five (5) year contract for IBIS ClearCase - approximately \$356,963.20, without public bidding.

**Summary (Background)**

Spokane Police is seeking to enter into a five year agreement with Leads Online for IBIS ClearCase. LeadsOnline/Forensic Technology is the exclusive manufacturer of IBIS and the only vendor to provide the proprietary product, IBIS Brasstrax and ClearCase Solution. IBIS is currently in use in the United States under the ATF NIBIN program and is the only technology that has undergone extensive testing and complies with the security standards needed for integration into the National Integrated Ballistic Information network (NIBIN). Other ballistic identification technologies are not compatible with NIBIN. IBIS is designed to automatically share ballistic evidence across local, regional and national networks and is the only national network that allows for the capture and comparison of ballistic evidence to aid in solving and preventing violent crimes involving firearms

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

N/A

<b>Fiscal Impact</b>			
Approved in Current Year Budget?    NO			
Total Cost		\$ 356,963.20	
Current Year Cost		\$ 60,878 + tax	
Subsequent Year(s) Cost		\$ 266,311 + tax	
<b><u>Narrative</u></b>			
<b>Amount</b>		<b>Budget Account</b>	
Expense	\$ 356,923.20	#	1560-17100-21250-54820-68084
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		One-Time	
<b>Funding Source Type</b>		Reserves	
<b>Is this funding source sustainable for future years, months, etc?</b>			
<b>Expense Occurrence</b>		One-Time	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<b><u>Dept Head</u></b>	COWLES, MATTHEW	<b><u>PS EXEC REVIEW</u></b>	YATES, MAGGIE
<b><u>Division Director</u></b>	COWLES, MATTHEW		
<b><u>Accounting Manager</u></b>	SCHMITT, KEVIN		
<b><u>Legal</u></b>	SCHOEDEL, ELIZABETH		
<b><u>For the Mayor</u></b>	PICCOLO, MIKE		
<b>Distribution List</b>			
khal@spokanepolice.org		kschmitt@spokanecity.org	

SOLE-SOURCE RESOLUTION

A RESOLUTION declaring Leads Online, formerly Forensic Technology (Largo, FL), a sole-source provider and authorizing the City to enter into a five (5) year contract for IBIS ClearCase – approximately \$356,963.20, without public bidding.

WHEREAS, LeadsOnline/Forensic Technology is the exclusive manufacturer of IBIS and the only vendor to provide the proprietary product, IBIS Brasstrax and ClearCase Solution; and

WHEREAS, IBIS ClearCase Solutions and the Integrated Ballistic Identification System (IBIS) use technology that encompass several patents protected in the United States and throughout the world; and

WHEREAS, IBIS is currently in use in the United States under the ATF NIBIN program and is the only technology that has undergone extensive testing and complies with the security standards needed for integration into the National Integrated Ballistic Information network (NIBIN). Other ballistic identification technologies are not compatible with NIBIN; and

WHEREAS, IBIS is designed to automatically share ballistic evidence across local, regional and national networks and is the only national network that allows for the capture and comparison of ballistic evidence to aid in solving and preventing violent crimes involving firearms; and

WHEREAS, This is a vital resource to any violent crime reduction strategy, providing investigations with the ability to compare their ballistic evidence against evidence from other crimes outside of their jurisdiction;

Now, Therefore,

BE IT RESOLVED by the City Council for the City of Spokane that it hereby declares the purchase of IBIS ClearCase Solutions as a sole-source purchase through Leads Online, formerly Forensic Technology; and

BE IT FURTHER RESOLVED that the City Council authorizes a five (5) year contract for the purchase of IBIS ClearCase Solutions - \$356,963.20, without public bidding.

ADOPTED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 05/05/2025**Committee Agenda type:** Consent**Date Rec'd**

5/2/2025

**Clerk's File #**

RES 2025-0038

**Cross Ref #****Project #****Council Meeting Date:** 06/02/2025**Submitting Dept**

CITY ATTORNEY

**Bid #****Contact Name/Phone**

LYNDEN 6283

**Requisition #****Contact E-Mail**

LSMITHSON@SPOKANECITY.ORG

**Agenda Item Type**

Resolutions

**Council Sponsor(s)**

ZZAPPONE BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

5800 SETTLEMENT RESOLUTION

**Agenda Wording**

Resolution approving settlement with Krista Tripp in the amount of \$400,000.00

**Summary (Background)**

Ms. Tripp filed a complaint for personal injuries on June 26, 2023, in Spokane County Superior Court, arising out of a sexual assault that occurred on or about October 23, 2019.

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget?    YES			
Total Cost		\$ 400,000.00	
Current Year Cost		\$	
Subsequent Year(s) Cost		\$	
<b><u>Narrative</u></b>			
<b>Amount</b>		<b>Budget Account</b>	
Expense	\$ 400,000.00	#	5800-78100-14780-54601
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Funding Source</b>		One-Time	
<b>Funding Source Type</b>		Select	
<b>Is this funding source sustainable for future years, months, etc?</b>			
<b>Expense Occurrence</b>		One-Time	
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>		<b>Additional Approvals</b>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
<b>Distribution List</b>			
		Zach.Ray@us.davies-group.com	
lsmithson@spokanecity.org		dstragier@spokanecity.org	
SDHansen@spokanecity.org			

RESOLUTION RE: SETTLEMENT OF  
CLAIMS AGAINST CITY OF SPOKANE

WHEREAS, Krista Tripp, (hereinafter "Plaintiff"), filed a complaint for personal injuries on June 26, 2023, in Spokane County Superior Court, arising out of a sexual assault that occurred on or about October 23, 2019; and

WHEREAS, Plaintiff alleges injury as a result of the actions of the City of Spokane and its employees and asserts financial damages from medical bills, loss of earnings, impairment of earning capacity, other out-of-pocket expenses and other special damages; and

WHEREAS, the City has determined to resolve all differences with Plaintiff and any third parties who may claim a subrogated interest against the City, its officers, agents, employees and contractors, for a payment of FOUR HUNDRED THOUSAND DOLLARS (\$400,000.00); and

WHEREAS, Plaintiff has agreed to accept said payment and the terms outlined above, and in return to provide a release of all claims to the City in her underlying lawsuit entitled *Krista Tripp v. City of Spokane*, Cause No. 23-2-02561-32, dismissing her lawsuit as to the City of Spokane with prejudice.

NOW THEREFORE, be it resolved by the City Council of the City of Spokane:

That the City of Spokane authorizes that the payment in the amount of FOUR HUNDRED THOUSAND DOLLARS (\$400,000.00) be paid to Plaintiff through her counsel. In return the Plaintiff will provide a signed release to the City fully extinguishing all claims in connection with the claim and lawsuit entitled *Krista Tripp v. City of Spokane*, Cause No. 23-2-02561-32, pledging to fully protect and indemnify the City of Spokane, its officers, agents, employees and contractors, against all loss or liability in connection with said claim, and dismissing the lawsuit with prejudice.

PASSED the City Council this \_\_\_\_\_ day of May, 2025.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney