

Public Safety & Community Health Committee
Agenda for 1:15 p.m. Monday, May 1, 2023

The Spokane City Council's Public Safety & Community Health Committee meeting will be held at **1:15 p.m. on May 1, 2023**, in City Council Chambers, located on the lower level of City Hall at 808 W. Spokane Falls Blvd. The meeting can also be accessed live at my.spokanecity.org/citycable5/live/ and www.facebook.com/spokanecitycouncil or by calling 1-408-418-9388 and entering the access code # 2484 902 3193; meeting password 0320.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council. The Public Safety & Community Health Committee meeting is regularly held every 1st Monday of each month at 1:15 p.m. unless otherwise posted.

The meeting will be open to the public both virtually and in person, with the possibility of moving or reconvening into executive session only with members of the City Council and appropriate staff. No legislative action will be taken. No public testimony will be taken, and discussion will be limited to appropriate officials and staff.

AGENDA ATTACHED

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or dmoos@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Agenda - 1 May 2023

1 **Call to Order**

2 **Approval of Minutes**

Approval of March 6, 2023, meeting minutes.

3 **Monthly Reports/Updates**

3.1 **Photo Red Monthly Update**

Napolitano, Angie

3.2 **Sit and Lie Monthly Update**

Napolitano, Angie

3.3 **Public Safety Overtime Budget Update**

Schmitt, Kevin

3.4 **Strategic Initiatives Monthly Update**

Napolitano, Angie

3.5 **2023 SPD Q1 Forfeiture Report**

McNab, Michael

Spokane Police Department 2023 Q1 Forfeiture Report

3.6 **Office of Police Ombudsman Monthly Report**

Logue, Bart

March Report from the Office of Police Ombudsman

3.7 **Integrus Architecture Progress Report for April 2023**

Schaeffer, Brian

Monthly progress report

4 Discussion Items

4.1 SCRAPS Update

15 min

Jesse Ferrari

SCRAPS organizational update with Director, Jesse Ferrari.

4.2 SFD Update from Chief Schaeffer

5 min

Schaeffer, Brian

4.3 SPD Update from Chief Meidl

5 min

Meidl, Craig

4.4 Parks Ordinance

15 min

Thomas, Kelly

An ordinance relating to Parks; amending Section 12.06A.040 of the Spokane Municipal Code concerning park rules and regulations regarding hours of operation and elevation of violation from civil infraction to misdemeanor. Sponsors: Stratton, Bingle, Cathcart.

4.5 Parks Ordinance (Alternate Version)

10 min

Beggs, Breean

4.6 State Legislative Blake Response Discussion

15 min

Beggs, Breean

Addressing the State Legislature's failure to pass Blake response legislation.

4.7 Missing Persons Discussion with SPD

10 min
McNab, Michael

Discussion with Spokane Police Department on Missing Persons and agency processes.

4.8 5100 - Fleet purchase of a Sprinter Van for Police

5 min
Prince, Thea, Giddings, Richard

Council Sponsor: Bingle/Cathcart

Fleet Services would like to purchase one (1) diesel Sprinter Van from Gee Mercedes Benz of Liberty Lake, WA. for Police Property using Washington State DES Contract. Total cost including sales tax is estimated to be \$69,000. This vehicle will replace a unit that has reached the end of its economic life.

4.9 Municipal Court legal process and release conditions

10 min
Thompson, Sarah

Based on emerging questions of the misdemeanor/gross misdemeanor drug possession in state and local ordinances, Municipal Court would like to clarify the legal process, case disposition scenarios and address concerns as to why many defendants are released while a case is pending, pretrial supervision options, County Detention Services issues/barriers, and treatment opportunities while in custody or in the pretrial setting.

4.10 TRAC Operating Budget Request

15 min
McCollim, Kimberley, Finch, Eric

Council Sponsor: Lori Kinnear

Approve SBO to authorize the use of an additional \$3.9 million in REET 1 funding to support the increased operating costs of TRAC for 2023.

Also continuing from PIES Committee on Capital Requests.

4.11 Risk Manager - Jon "Scott" Jordan

5 min
Quick, Jennifer

Jon “Scott” Jordan was selected for appointment to the position by Mayor Woodward and is being presented for confirmation to Risk Manager.

5 Consent Items

5.1 WTSC - DRE Program Interagency agreement

Napolitano, Angie

Sponsor: CM Kinnear/CM Cathcart
Interagency agreement between Spokane Police Department and Washington Traffic Safety Commission (WTSC) is to accept grant funding for DRE Program for a two-year performance period 7/1/2023-6/30/2025.

5.2 ParkMobile contract amendment

Ray, Jesten

Council Sponsor: CM Cathcart, ParkMobile contract amendment for Parking Services

5.3 ES - Contract Amount Increase Request - Budinger On-Call Geotechnical Engineering

Buller, Dan

Sponsor: CM Kinnear. Contract Amount Increase Request - Budinger On-Call Geotechnical Engineering

5.4 ES - South Gorge Trail beneath Monroe Street Bridge

Buller, Dan

Sponsor CM Kinnear. South Gorge Trail beneath Monroe Street Bridge

5.5 ES - Contract Amount Increase Request - Parametrix Garland Pathway Design

Buller, Dan

Sponsor CM Kinnear. Contract Amount Increase Request - Parametrix Garland Pathway Design

5.6 ERAP 2.0-Accept & Distribute Reallocated Funding

Biviano, Devin

Council Sponsors: Kinnear and Beggs
Accept reallocated ERAP 2.0 funds from Department of Commerce

5.7 ERA2-SBO

Biviano, Devin

Council Sponsors: Kinnear and Beggs
Create budget capacity for additional ERA2 assistance funds (sent to Budget Office 4/19)

5.8 ERAP 2.0-SBO

Biviano, Devin

Council Sponsors: Kinnear and Beggs
Create budget capacity for additional ERAP 2.0 assistance funds

5.9 ERA2-Accept Reallocated Funding

Biviano, Devin

Council Sponsors: Kinnear and Beggs
Accept reallocated ERA2 assistance funding from Department of Treasury and distribution to community partner

5.10 Cellebrite Digital Forensics Renewal and Expansion

Ernst, Shawna

Council Sponsors: Bingle & Cathcart

Cellebrite Premium as a service will allow the department to acquire forensic data from more Android devices than is currently possible with our on-premise Cellebrite Premium. Adding two UFEDs will double the number of extractions that can be performed simultaneously.

5.11 Digital Evidence Management Grant Application

Ernst, Shawna

Sponsors: Beggs, Wilkerson, & Kinnear

5.12 Officer Wellness Grant Application

Ernst, Shawna

Sponsors: Beggs, Wilkerson, & Kinnear

5.13 Master Interagency Agreement with DNR

Prince, Thea

Sponsor: CP Beggs

SFD accessing the DNR correctional camp crew labor to perform on City of Spokane sites the following types of work: Fire Fuel Reduction work, Pre-Commercial thinning, to include hazard abatement when required.

5.14 Fleet – Approval to purchase a John Deere 624P Wheel Load

Prince, Thea

5.15 ITSD Conduit Installation

Sloon, Michael

Installation of conduit in a WADOT project along the section of Wellesley that is the underpass for the North-South Freeway.

6 Executive Session

Executive Session may be held or reconvened during any committee meeting.

7 Adjournment

8 Next Meeting

The next meeting of the Public Safety & Community Health Committee will be held at 1:15 p.m. on June 5, 2023.

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1

1 - Call to Order

2 - Approval of Minutes

Approval of March 6, 2023, meeting minutes.

| For Decision

Attachments

[1.2 2022.02.07 PSCHC Minutes Draft.docx](#)

STANDING COMMITTEE MINUTES
City of Spokane
Public Safety and Community Health
February 7, 2022

Call to Order: 1:16 p.m.

Recording of the meeting may be viewed here:

Attendance

Committee Members Present: Councilmember Cathcart (Chair), Council President Beggs (Vice Chair), CM Stratton, CM Kinnear (left at 2:58PM), CM Wilkerson, CM Bingle, CM Zappone

Staff/Others Present: Giacobbe Byrd, Chief Schaeffer, Tonya Wallace, Johnnie Perkins, Michael McNabb, Jacqui MacConnel, Eric Olsen, Justin Lundgren, Dave Singley, Paul Ingiosi, Erik Poulsen, Mike Ormsby,

Approval of Minutes

- Action taken
CM Wilkerson moved to approve the minutes of the January 10, 2022, meeting; the motion was seconded by CM Stratton. The minutes were approved by a vote of 7-0.

Agenda Items

Board and Commission Appointment Candidates

1. Michael Bethely
 - Action taken
Introduction and discussion only, appointment will be furthered to upcoming Council meeting.
2. Ryan Patterson
 - Action taken
Introduction and discussion only, appointment will be furthered to upcoming Council meeting.

Discussion items

3. Fire Department Update
 - Chief Schaeffer briefed the Committee on SPD's upcoming rating by WSRB. Increases to the fire safety category. Relating to 6 recent incidents, SFD has saved 8 individuals. 6 people were lost to fire in the Spokane community last year.

- Action taken
Presentation and discussion only, no action was taken.
4. 2021 Recruiting and Hiring Update
- 18 new officers, 10 going through BLEA and 11 officers just graduated in Dec. and going through Field Training. Via Public Safety Testing Process, goal is to increase number of people testing to move on in the hiring process. Civil Service sees applicant information first. 2019 vs. 2021 – shows increase in application and testing numbers. Diversity of applicants increased, as well. Retention statistics are showing that 85% stay on SPD force. Recruiting efforts are done locally and also by sending recruiters to testing sites. Grant was awarded for \$60k by CJTC that will be used for six out of state recruiting trips by three recruiters – Portland, Chicago, Pheonix, Atlanta, LA and San Francisco. 250k was approved for hiring bonuses and SPD is considering goals of \$5000 to entry level and \$15000 to lateral officers. Bonus would be achieved by reaching milestones. Two BLEAs every year – 10 individuals in current academy and likely 10 in next one. Approximately 1/10 test takers are hired.
 - Action taken
Presentation and discussion only, no action was taken.
5. EMS Levy Renewal Ordinance and Resolution
- City has 5 different levies. This is a levy for EMS which renews every 6 years and began in 1993. Requires a majority vote and not a super-majority. Rate is usually renewed at \$0.50. SFD runs at approximately 46 million annually and this will total about 13.1 million. Requesting suspension on the rules to put on advance agenda. Election Day is April 26.
 - Action taken
Presentation and discussion only, no action was taken.
6. Police Vehicle Purchasing for 2022
- SPD is in deperate need of replacement cars and this information is based on a tailored 10 year replacement schedule. The life span of a police vehicle is considered 5 years/100k miles. Acquisition timeframe for vehicles is currently one year. SPD Teslas were deployed January 10 and Major McNabb shared a cost breakdown and issues officers are experiencing with the Tesla fleet. Major McNabb described how 57 percent of the SPD fleet is in need of replacement.
 - Action taken
Presentation and discussion only, no action was taken.
7. Downtown Precinct Update
- Captain Singley shared an update on the DT precinct. From 2018-2020 violent crime and property crime decreased in the 3 year comparison.

Mission areas are assigned by the number of calls and crimes in the downtown area. There is not a lot of foot traffic in the front door but the officers are out on foot and e-bikes (good weather) in the neighborhood.

- Action taken
- Presentation and discussion only, no action was taken.

8. Vaccine Mandate Resolution

- Action taken
CMs Bingle and Cathcart agreed to sponsor this item to move forward for formal Council consideration.

Consent items

1. Purchase of boiler expeller shafts and bearings for WTE (Public Works)
2. 6-year agreement for geo-registered & orthogonal images from EagleView Technologies - formerly 'Pictometry' (ITSD)
3. Interlocal Agreement with Spokane County for Imagery Cost Sharing (ITSD)
4. Intterra COVID Response Software Renewal (SFD)
5. FEMA-Fire Prevention Grant Application (SFD)
6. Contract with Drug Testing Vendor (HR)
7. Pre-Employment Testing and Occupational Services Contract (HR)

Executive session

None.

Adjournment

The meeting adjourned at 3:03PM

Prepared by:

Shae Blackwell

Approved by:

Council Member Michael Cathcart
PSCHC Committee Chair

3 - Monthly Reports/Updates

3.1

3.1 - Photo Red Monthly Update

Napolitano, Angie

| For Information

Attachments

[Photo Red March 2023.pdf](#)

Committee Agenda Sheet

[COMMITTEE]

Submitting Department	Police Department / Traffic Unit
Contact Name & Phone	Jim Christensen 509-835-4565
Contact Email	jchristensen@spokanepolice.org
Council Sponsor(s)	
Select Agenda Item Type	<input type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Photo Red / Speed
Summary (Background)	<p><u>Background/History:</u> Report for Public Safety meeting May 1st, 2023.</p> <p>Statistic for Photo Red for the time frame of March 1st, 2023, thru March 31st, 2023.</p> <p>There were 1092 violations on the photo red system from March 1st, 2023 thru March 31st, 2023. During the same time frame in 2021 there were 1807 violations, which is a decrease of 715 violations. SK09 Freya St/3rd, Sk13 Thor/2nd wrote zero infractions. The two sites at Thor/2nd and Freya/3rd are down due to construction. This accounts for most of the decrease.</p> <p>Statistic for Photo Speed for the time frame of March 1st, 2023, thru March 31st, 2023.</p> <p>There were 3305 violations on the photo speed system for March 1st, 2023 thru March 31st, 2023. During the same time frame in 2021 there were 2148 violations, which is an increase of 1157 violations. We added the three new South side school cameras which account for the increase.</p> <p><u>Executive Summary: Photo RED</u></p> <p style="text-align: center;">March 1st, 2023 thru March 31st, 2023</p> <ul style="list-style-type: none"> • Division and Francis was the highest with 246 violations. • Browne and 3rd was second highest with 190 violations. • Maple and Second was third highest with 163 violations. • Hamilton and Mission was the fourth highest with 133 violations. <p><u>Executive Summary: Photo SPEED</u></p> <p style="text-align: center;">March 1st, 2023 thru March 31st, 2023</p> <ul style="list-style-type: none"> • NB Regal @ Ferris High & Adams Elementary was the highest with 756 violations.

	<ul style="list-style-type: none"> • SB Nevada @ Longfellow Elementary was the second highest with 701 violations. • SB Monroe @ Willard Elementary was the third highest with 462 violations. • SB S Ray ST @ Ferris High/Adams Elementary was the fourth highest with 395 violations.
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Proposed Council Action & Date:

Fiscal Impact:
 Total Cost:
 Approved in current year budget? Yes No N/A

Funding Source One-time Recurring
 Specify funding source:

Expense Occurrence One-time Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

3.2

3.2 - Sit and Lie Monthly Update

Napolitano, Angie

| For Information

Attachments

[Sit and Lie March 2023.pdf](#)

	Ticket Date time	NameDOB		
	2/2/2023 9:02:00 AM			Cite
	2/3/2023 8:37:00 AM			Cite
	2/3/2023 8:40:00 AM			cite
	2/3/2023 9:39:00 AM			Cite
	2/4/2023 8:35:00 AM			Cite
	2/4/2023 11:33:00 AM			Cite
	2/5/2023 9:45:00 AM			Cite
	2/7/2023 11:29:00 AM			Cite
	2/8/2023 9:24:00 AM			Cite
	2/10/2023 1:59:00 PM			Cite
	2/11/2023 7:56:00 AM			Cite
	2/11/2023 8:21:00 AM			Booked
	2/11/2023 8:28:00 AM			Cite
	2/11/2023 8:34:00 AM			Cite
	2/11/2023 8:35:00 AM			Cite
	2/11/2023 9:56:00 AM			Cite
	2/11/2023 10:27:00 AM			Cite
	2/11/2023 10:27:00 AM			Cite
	2/11/2023 11:49:00 AM			Cite
	2/11/2023 2:41:00 PM			Cite
	2/11/2023 2:43:00 PM			Cite
	2/12/2023 8:38:00 AM			Cite
	2/12/2023 9:53:00 AM			Cite
	2/12/2023 9:56:00 AM			Cite
	2/12/2023 10:39:00 AM			Cite
	2/12/2023 10:50:00 AM			Cite
	2/12/2023 10:56:00 AM			Cite
	2/12/2023 2:35:00 PM			Cite
	2/13/2023 11:21:00 AM			Cite
	2/14/2023 8:31:00 AM			Cite
	2/15/2023 10:20:00 AM			Cite
	2/15/2023 10:24:00 AM			Cite
	2/17/2023 8:20:00 AM			Cite

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4/5/2023 8:26

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4/8/2023 7:47

4/11/2023 10:16

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3.3

3.3 - Public Safety Overtime Budget Update

Schmitt, Kevin

| For Information

Attachments

[FY23 PSCHC OT Report May.pdf](#)

Uniform OT thru period ended April 2nd

Fund	2023 Current Budget	Budget YTD	Actuals YTD	\$ Variance YTD (Unfavorable)/Favorable
Police (General Fund)	4,179,316	1,125,200	1,575,493	(450,292)
Public Safety & Judicial Grants	469,398	126,376	22,467	103,910
Public Safety Personnel Fund	14,000	3,769	34,175	(30,406)
Police TOTAL	4,662,714	1,255,346	1,632,134	(376,788)
Fire/EMS	5,347,132	1,439,612	1,587,289	(147,676)
Public Safety Personnel Fund	123,600	33,277	24,866	8,411
Fire TOTAL	5,470,732	1,472,889	1,612,154	(139,265)

3.4

3.4 - Strategic Initiatives Monthly Update

Napolitano, Angie

| For Information

Attachments

[2023 May Strategic Initiatives Monthly Update.pdf](#)



SPOKANE POLICE DEPARTMENT
CHIEF OF POLICE
CRAIG N. MEIDL

Strategic Initiatives
May 2023 Report



Public Safety and Community Health Committee Briefing
May 1, 2023



Excerpts of Commendations
(Personal Identifying Information has been removed)

Thank you, Officer **[Detective Graig] Butler**. I appreciate your talent and expertise, and all the good you offer this community. My students benefit so much from your presence and their conversations extend beyond just today. Thanks for engaging in all the questions, using examples, being hopeful, and connecting history in English content. Thanks for encouraging them to be critical thinkers and inspiring them to be future detectives. Thanks for making a difference and being a mentor for young people at Montessori school.

Dear officers, I passed by my dear rental property. I wanted to make sure the squatters were out after my property manager sent them to jail. I have been trying to evict these illegal strangers out for months! I called the police because curtains were up, lights on, and back door unlocked. You came so fast and got rid of the woman who hid from us. They cut my water line and flooded my basement! Your dear officer gripped the spigot and finally shut off my water. I had tried several times unsuccessfully! Thank you! **[Officers Baughn, Barker, Braten, Vilchiz, Olson, and Corporal Widhalm]**

I wanted to let you know how impressed I was with the instructors at the Academy. Every one of the instructors that I recognized are 30+ year officers (and I'm sure the ones I didn't recognize were as well), yet every one of them were high energy, excited and happy to be there, on top of being extremely knowledgeable. I know a lot of officers with significantly less time of service that don't have a quarter of the energy and passion of those guys. I have no question that the instruction that our officers are receiving is top notch. We have always received officers that were very well-prepared from the Spokane Academy, but it struck me again today and I figured I'd be remiss if I didn't say something. Thank you very much for all you do for our officers. **[Basic Law Enforcement Academy staff Sergeant Dave Adams, Officer Corey Lyons, Officer Kim Razey.]**

My daughter and I were stopped in traffic heading North on Maple when a driver attempted to race across Maple, T-boned our CRV, backed up almost hitting a trailer, then raced of West on Gardner and turned South on Ash. Thank you to Brandy at Crime Check who helped take the initial report help me figure out what to do next. Thank you to Spokane Police **Officer Ian Quist** who came by the accident to take the incident report, listened to our story, and explained how to file the report. Though I'm sure they both hear similar stories at least weekly, they both treated us with kindness, patience, and empathy.

Captain [Tom] Hendren came to our HOA Safety meeting tonight and gave a great presentation. He is high energy, knowledgeable and conveys a passion for Spokane.



January 1 through March 31, 2023, Commendations and Complaints

Commendations Received: **Total: 44**

Complaints Received: **Total: 27 (23 from community)**

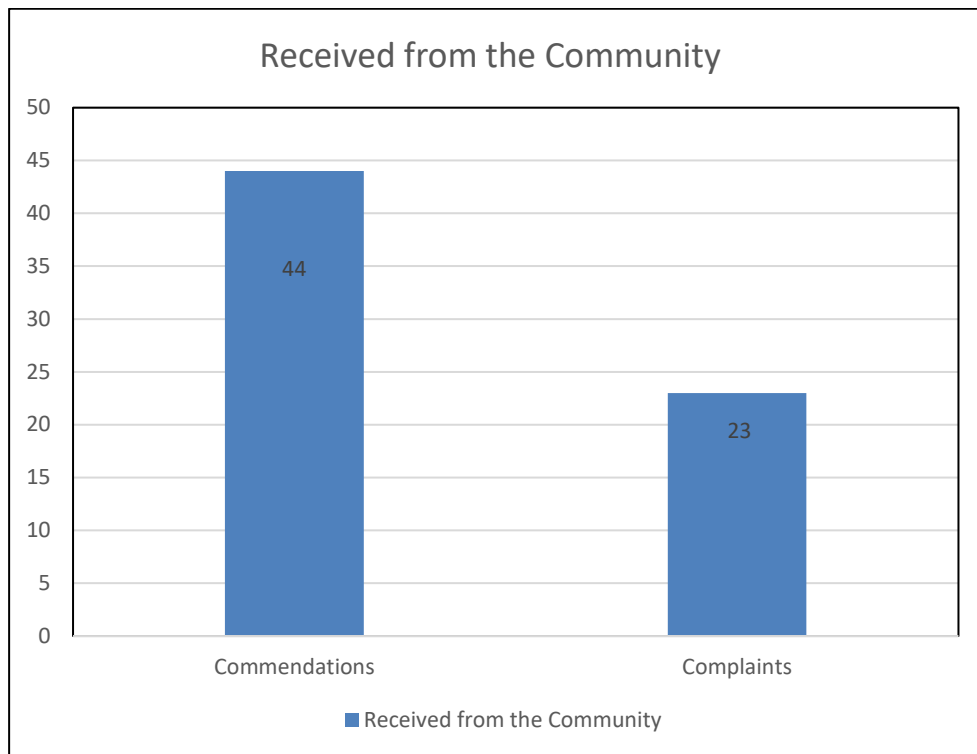
Closed Out as Inquiries: 0 (As of March 31, 2023)

An inquiry is an initial complaint about employee conduct which, even if true, would not qualify as a personnel complaint and may be handled informally by a department supervisor and shall not be considered complaints.

Source of Complaints—January 1 through March 31, 2023

Received by the Office of Police Ombudsman	Total: 13
Received by the Spokane Police Department	Total: 14
Internally Generated by the SPD	Total: 4
Generated by the Community	Total: 23

The department consistently receives more commendations from the community than complaints.



Use of Force Update

Deadly Force Incidents (Officer-Involved Shootings)

2023

From January 1- March 31, 2023, there were no deadly force incidents.

2022

From January 1- December 31, 2022, there were five deadly force incidents.

Incident 2022-20012711 (Pending Administrative Investigation)

Incident 2022-20012711 took place on January 24, 2022, in the area of 2400 E. Desmet. The Spokane Independent Investigative Response (SIIR) completed the criminal investigation. The Spokane County Prosecutor's Office completed their review and found the shooting to be justified. The case is with Internal Affairs for the administrative investigation.

Incident 2022-20134271 (Pending Criminal Investigation)

2022-20134271 took place on August 3, 2022, in the area of 2nd and Sheridan. The Spokane Independent Investigative Response (SIIR) is conducting the criminal investigation.

Incident 2022-20156670 (Pending Criminal Investigation)

2022-20156670 took place on September 4, 2022, in the area of 2900 E. Wabash Avenue. The Spokane Independent Investigative Response (SIIR) is conducting the criminal investigation.

Incident 2022-20184192 (Pending Criminal Investigation)

2022-20184192 took place on October 16, 2022, in the area of 100 S Cedar. The Spokane Independent Investigative Response (SIIR) is conducting the criminal investigation.

Incident 2022-20214924 (Pending Prosecutor Review)

2022-20214924 took place on December 4, 2022, in the area of Morton and Illinois. The Spokane Independent Investigative Response (SIIR) completed the criminal investigation. The case is with the Prosecutor's Office.

Hiring and Recruiting

Here is Spokane Police Department's 2022 Commissioned Officer Recruiting and Hiring Report. It provides details on our hiring numbers, demographics, and recruiting efforts.

<https://static.spokanecity.org/documents/police/officer/2022-recruiting-and-hiring-report.pdf>

The prior year's report is posted on this page.

<https://my.spokanecity.org/police/officer/>

January-March 2023 Recruiting Progress

Many of the expenses associated with recruiting over the last year and a half have been covered by a Washington State Criminal Justice Training Commission grant. The grant ends in June.



SPD displayed five recruiting billboards locally in the first quarter of 2023. The recruiting billboard image features a Latina officer.

Between January and March 2023, SPD attended 14 events with the purpose of recruiting. Seven of the events were local events in Spokane County, including community events. The events resulted in contacts with hundreds of potential candidates, reaching underserved communities. The number of underrepresented community candidates passing the Public Safety Test and sending their scores to Spokane has increased 30%, increasing from 44 in January-March 2021 to 63 in January-March 2023.

During the first quarter of 2023, SPD hired 9 officers, with 3 (33%) from underrepresented communities (Female, Hispanic).

Spokane Regional Air Support Unit – All-Women Law Enforcement Flight Crew



First All-Women Spokane Regional Air Support Unit Crew Takes Historic Flight Over Spokane County

In honor of Women's History Month (March) and International Women's Day (March 8), the Spokane Regional Air Support Unit is proud to announce the flight of the first All-Women Law Enforcement Flight Crew in Washington, and possibly the country, to our knowledge.

Civilian Pilot: Megan Fine

Tactical Flight Officer (TFO): Makalia McKitrick, Spokane Police Officer (pictured outside the aircraft)

Tactical Flight Officer (TFO): Krystal Bitzer, Spokane Valley Police Department Deputy

On March 11, 2023, Spokane Regional Air Support Unit's (SRASU) Air-2 took flight on a regularly scheduled patrol flight, but this evening, they made history as the first three-person All-Women flight crew. The mission was piloted by Civilian Pilot Megan Fine, accompanied by TFO Makalia McKitrick and TFO Krystal Bitzer.

During the flight, they assisted patrol units on the ground with calls of a missing child, a carjacking, an assault, and others, while keeping watch over our community to keep them safe from high in the air.

We congratulate and thank Civilian Pilot Fine, TFO McKittrick, and TFO Bitzer for their dedication and professionalism and for representing Spokane County on this historic flight. Pictures were provided by Erik Smith of Erik Smith Photography, who was kind enough to volunteer to take pictures to commemorate the occasion.

The Spokane Regional Air Support Unit is comprised of Volunteer Pilots, Tactical Flight Officers (TFOs) from local law enforcement agencies, and Helicopter Rescue Medics (HRMs), certified EMTs with Spokane Valley Fire Department. TFOs: Deputies and Officers from the Spokane County Sheriff’s Office, Spokane Valley Police Department, Spokane Police Department, and the Liberty Lake Police Department.

Air 1 and Air 2: Two OH-58’s equipped with Forward-Looking Infra-Red (FLIR), which allows aircrews to detect heat on the ground. FLIR can be used to locate both missing people and hiding fugitives. Air-1 and Air-2 are also equipped with a 30 million candle power searchlight, a GPS moving map system, and the flight crews are equipped with night vision goggles. In addition, Air-1 is fitted with a downlink that transmits live video from the helicopter to the Mobile Command Vehicle. The microwave downlink allows police and fire staff to see real-time video from the helicopter and make timely decisions based on what they see. Rescue 3: A Bell UH-1H Super Huey is equipped with a long line and hoist system for short-haul rescue missions. The long line and hoist system allows our Tactical Flight Medics and Tactical Flight Officers to be lowered from Rescue 3 to retrieve a citizen that is either injured or lost in remote areas. The primary mission for Rescue 3 is search and rescue.

Training

SPD In-Service



During March and April 2023, SPD held Spring In-Service training. In-Service is ten hours of mandated training, held three times a year.

Patrol officer In-Service includes training on Domestic Violence, legal updates, defensive tactics, use of force policy, firearms, and a session with the Chief. A portion of training focused on tactical team training (first response capabilities to critical incidents, scene protection, public order policing, event management, protests). The tactical team training is pictured at left.

SPD also held an Investigations In-Service with training on search warrants, legal updates, officer-involved shootings, interviewing, digital evidence, and a session with the Chief.

The mid-year In-Service will focus on active shooter response and Active Bystander for Law Enforcement (ABLE). Active bystandership is about preventing harm – to the community, to officers, and to the profession.



Reserve Academy

Interested in helping your community and working alongside Spokane Police Officers? Consider being a Spokane Police Reserve Officer. Your opportunity is now! SPD is accepting applications for the next Reserve Academy which starts June 5, 2023.

The program is comprised of men and women who either aspire to be full-time police officers or want to serve in a part-time volunteer police capacity. Community members who volunteer their time as reserve officers fulfill many of the roles handled by full-time, sworn police officers. Reserve Officer Boblet, featured in the video link below, is a current airline pilot and former fighter jet pilot, now serving the citizens of Spokane as a reserve officer.

Don't miss out on the next the Spokane Police Department Reserve Academy coming up soon. If you are interested in becoming a Reserve Officer, please contact the Volunteer Services Unit at 509.363.8283. Please see more information here:



<https://my.spokanecity.org/news/stories/2023/04/06/spd-reserve-academy-starts-june-5/>

Noteworthy Arrests

Downtown Spokane Armed Robbery Suspect Located

On March 18, 2023, an armed robbery which occurred in the 1500 block of W 3rd Ave. SPD Major Crimes Unit (MCU) detectives asked for the public's assistance in the investigation of the robbery and gave a description of the suspect vehicle. Hours later, the suspect was located out of state.

Spokane Man With 14 Prior Domestic Violence Convictions Arrested for 20 Additional Domestic Violence No-Contact Order Violations

On March 21, 2023, Spokane police officers responded to the 6600 block of N Cedar St. A female called in advising Alexander Kalendar (36) was knocking on her door demanding entry. The female is protected from Alexander in a Washington State Superior Court Domestic Violence No-Contact Order. Kalendar had left in a vehicle prior to officers' arrival.

Responding officers contacted the female victim who showed them hundreds of text messages and phone calls Kalendar had been leaving on her phone from various numbers since he was released from custody earlier this year. Over the course of the last couple months, Kalendar has become increasingly demanding of the female and begun to show up at her residence exhibiting odd behavior.

Kalendar is an 8-time convicted felon, with 7 prior convictions for felony Domestic Violence Order of Protection Violation (DVOPV) and one for criminal mischief with a deadly weapon. He has 2 additional convictions for misdemeanor DVOPV and 4 prior convictions for Assault 4th Degree. Kalendar has 2 prior

convictions for Resisting Arrest (a misdemeanor). Aside from the Resisting Arrest charges, all of Kalendar's convictions are crimes of domestic violence.

Officers developed probable cause to charge Kalendar with additional 20 counts of felony DVOPV due to his ongoing attempts to contact the female victim. Deputies with the Spokane County Sheriff's Office (SCSO) located Kalendar in a vehicle just outside of the city and assisted with taking him into custody. Thanks to SCSO's assistance, Kalendar was booked into the Spokane County Jail within 3 hours of the initial 911 call.

SPD takes crimes of domestic violence extremely seriously and works diligently to hold offenders accountable, while providing victims with resources to overcome the effects of domestic violence. Victims can often be manipulated into not reporting instances of domestic violence to law enforcement as part of abusers' control. It is important to be aware of the signs of domestic violence and to report it. The YWCA provides resources for victims of domestic violence. Their 24/7 helpline is 509-326-2255 and their regular business line is 509-326-1190.

Sector Updates

Charlie Sector Community Outreach – Roll Call with a Cop

South Precinct Captain Matt Cowles held an outreach event in the East Central Neighborhood, in partnership with Fresh Soul, Spokane Eastside Reunion Association (SERA), and Greater Spokane Substance Abuse Coalition. The "Roll Call with a Cop" event allowed East Central residents and businesses to meet officers assigned to their sector and enjoy delicious food from Fresh Soul, with the cost donated by GSSAC. The event took place on April 21, 2023 with Mid-Shift roll call.

David Sector Crime Prevention Mission

Downtown officers have been focused on a group of suspects, mostly juveniles, that has been involved in many assaults and robberies Downtown including in the areas of the Library and Bank of America at 601 W. Riverside. Officers have been using enforcement and high visibility patrols in the areas where the group frequents. Officers follow up with Juvenile Probation on any arrestees. The goals are to reduce criminal activities, especially assaults and robberies.

During the mission, Downtown officers canvassed areas using foot, bike, and vehicle patrols. They made a dozen arrests for these crimes. As a result of the increased focus, there was a reduction in assaults. During the first two weeks of February, there were 18 assaults and three robberies attributed to group members. The second two weeks, there were 22 assaults and six robberies. During the first two weeks of March, assaults were down to 11 and robberies were at four.

Officers also focused on an area known for vehicle prowling, along 1st Avenue, either one block north or south between Howard and Madison. Officers saw a reduction in incidents. The last two weeks of February, there were 42 reported prowling incidents. The first two weeks of March, there were 18.

David Sector Noteworthy Arrest

On March 22, Officer Jacob Siegel responded for a suspicious female/welfare check at the 7-11. The female was reportedly smoking drugs from a pipe and blowing the smoke into the face of her 16-month-old child. Officer Siegel contacted the woman and completed an emergency placement authorization on the child.



He then petitioned for a search warrant to search the woman. In the search, officers discovered a glass pipe with a bulbous end and a white crystal that later field tested positive for methamphetamines. The woman was arrested for Endangerment of a child with a controlled substance and given her first drug treatment referral.

SPD Chaplaincy Update



Chaplains are known for responding for DOA and critical incident calls; Chaplains responded to 661 calls for service in 2022, donating 8643 hours. Chaplains support SPD employees and their families in many other ways.

One way they like to help is by checking in with officers when they are working in inclement weather, such as a standoff in the snow. Officers on a SWAT detail appreciated the coffee that the chaplains brought to keep them warm and alert.

The Chaplains brought donated water and healthy snacks to the International Police Mountain Bike Association class on March 20th – 24th. SPD hosted the five-day course that teaches basic police mountain bike skills and basic crowd control tactics. This is a required course for officers who utilize police bikes at SPD.



The Chaplains visited SPD employees in the Records Unit, along with Isaac the comfort dog and his handler, Bill. The Chaplains love being able to brighten the days for hardworking SPD staff at the Public Safety Building. At left, the Chaplain visit at Records.



At right, Chaplains receive NARCAN training.



At left, a photo of SPD’s Chaplain of the Month, Maria Arguinzoni.

Maria has been volunteering with the Chaplaincy for 2.5 years, and she has served at SPD for 30 years as a civilian employee.

At right, five of the female Chaplains take a picture for International Women’s Day.



Officer Employee of the Year: Officer Greg Thompson



The nomination from Captain Cowles read:

I have worked with Officer Thompson for a number of years. He is impressively consistent and has an unfaltering dedication to our department and his team. More than anything, Ofc. Thompson is an unstoppable force of positivity.

Ofc. Thompson is assigned to the Downtown Precinct. In addition to those duties, he is a Tactical Flight Officer with the Spokane Regional

Air Support Unit, an SPD Air Support Unit drone pilot, and a Field Training Officer. Even if I tried to calculate all the hours, all of the call outs, all of the extra duties he takes on – I couldn't keep up. A team of supervisors couldn't keep up!

Ofc. Thompson loves his job and is an incredible teammate. If there is equipment needed at a training, he is happy to bring it. If training needs to be planned, he is prepared and ready to present it. If there is an unexpected event needing a pilot for flying, he is quick to volunteer and always prepared to fly it. If there is maintenance or cleaning, he is quick to get the job done.

Officer Thompson is a solid officer. Not only is he available and dedicated, he is mature, organized, and complete in his work. He has never told me his personal creed, but I would imagine that it is, "If it is worth being done, it is worth being done right." If he has input or concerns about a mission, piece of equipment, or teammate he is tactful and thoughtful when he has discussions. He never presents a problem or obstacle if he doesn't already have a plan ready for action.

The SPD Air Support Unit is a small but growing group within our department. It is often used in TAC, SWAT, Patrol, and regional support roles. These missions vary from overwatch for command posts to clearing houses for tactical operations. He is one of the most technically proficient pilots and takes the time out of his normal hours to stay proficient and try new things. Ofc. Thompson stays motivated and driven towards making sure the Air Support Unit is successful. He often sacrifices his own time to be available so that the ASU meets the needs of the department. Ofc. Thompson works amongst great officers in our department. He stands out for his tireless motivation and relentless positivity.

Civilian Employee of the Year: Jenetta Alford



Police Public Records Supervisor, Marissa Butler's nomination read:

Jen has been the sole person responsible for receiving and processing requests from CPS, APS, DSHS and other criminal justice partners, as well as military and government background checks and others. We have had a HUGE increase in the number of these requests. I currently have staffing to assign only one Public Record Specialist to this work. Jenetta does a fabulous job and often works OT to keep up with these requests, especially coming off weekends. The volume of these requests has grown significantly over the past year or

more. We have been seeing on average a 20-30% increase in requests received every month for the past year. Some months have increased by more than 100% over the same month in the previous year.

For March 2022, we reached a record-breaking number of requests received in any given month: 1074 requests – all received and processed quickly by Jen. This is a 24% increase from March 2021, and a 92% increase from March 2020. In 2022, for the first time we received over 1000 requests in a single month, and we did it 4 times. We had a total of 10,064 requests processed in 2022. This is a 10.75% increase over last year, and a 25.75% increase over 2020.

The workload that Jen handles every month is well above what should be expected from a single employee. Yet, every month Jen manages to keep on top of these requests. Jen is also a fantastic team member, and she never hesitates to help with anything that needs to be done and she continually receives positive comments from her customers.

Outreach Update

Recently, the Community Outreach Unit attended meetings and events with the following organizations:

- American Indian Community Center – Crime Prevention Through Environmental Design
- World Relief
- Thrive International
- Boys and Girls Club in Spokane
- Boys and Girls Club in Wellpinit
- New Tech Skills Center
- Shadle Prevention and Wellness Coalition
- PAL Boxing
- Shaw Middle School
- Lewis and Clark High School Visit to the Academy
- Career Day at East Valley High School
- Homeschool Students Tour of Public Safety Building

- Spokane Regional Health District’s Hidden in Plain Sight
- Spokane Tribe of Indians
- Apple School Tour
- Junior League of Spokane

Below, Secondary Transition Education Program Students at the Public Safety Building. Not only did they get to see SPD operations, they were able to visit Judge Ochoa-Bruck's courtroom to learn about the court system and how it works.



Refugee Cards and Emergency Language Cards

For the last six years, SPD has been using Refugee Cards for recent refugees to the U.S. who do not speak English as their first language. The cards have been very popular with organizations that serve refugees. We thought that people who do not qualify as refugees may still have a need for a language card.



Based on the Refugee Card, we recently created an Emergency Language card. The card can list their primary language(s) and an adult contact who could translate to English. This could be used if the Language Line was not available. It could also be calming for the individual having a stressful experience to show the officer a card with

the badge and Chief’s signature and to have someone come help.



If you would like more information about Refugee Cards or Emergency Language Cards, please contact spdcommunityoutreach@spokanepolice.org.

(Police Activities League) PAL Boxing

This is a FREE program for youth ages 11-17, at Spokane Boxing Club on 115 S. Jefferson. It's held Tuesdays and Thursdays, 4:00-5:30pm. PAL programs engage participating youth in positive athletic and academic programs, including gang and drug intervention and prevention. Youth and officers work out together.



SPD Volunteers in the Community

Embrace Washington event for Foster Families

New shoes can transform the life of a child in foster care. Thirty-four kids in foster care received a new pair of shoes courtesy of Ticket to Dream Foundation, Famous Footwear, and Embrace Washington. Spokane Police Department and Spokane County Sheriff's Office quickly responded to Embrace Washington's invitation to help the kids pick out new footwear.



3.5

3.5 - 2023 SPD Q1 Forfeiture Report

McNab, Michael

Spokane Police Department 2023 Q1 Forfeiture Report

| For Information

Attachments

[20231Q Forfeiture and Expenditure Spreadsheet.pdf](#)

[Spokane Police Dept 2023 Q1 State Share Status Report, with supporting docu~.pdf](#)



SPOKANE POLICE DIVISION

CRAIG N. MEIDL
CHIEF OF POLICE

2023 Asset Forfeiture Report

Updated 4/13/2023

2023 Forfeiture Proceeds by Quarter

1st Quarter

Federal Net Proceeds		\$3,574.64
State Net Proceeds		\$10,628.66
Gross Proceeds	\$15,251.39	
Auction Costs/Commissions	(\$3,441.77)	
State 10% Share	(\$1,180.96)	

2nd Quarter

Federal Net Proceeds		
State Net Proceeds		
Gross Proceeds		
Auction Costs/Commissions		
State 10% Share		

3rd Quarter

Federal Net Proceeds		
State Net Proceeds		
Gross Proceeds		
Auction Costs/Commissions		
State 10% Share		

4th Quarter

Federal Net Proceeds		
State Net Proceeds		
Gross Proceeds		
Auction Costs/Commissions		
State 10% Share		

2023 TOTALS

Federal Net Proceeds		\$3,574.64
State Net Proceeds		\$10,628.66
Total		\$14,203.30



SPOKANE POLICE DIVISION

CRAIG N. MEIDL
CHIEF OF POLICE

2023 Forfeiture Expenditures by Quarter

1st Quarter

Federal Funds		\$4,865.76
Gardner Furniture	\$4,865.76	
State Funds		\$9,062.98
CI Funds	\$4,910.00	
Retained Vehicles	\$3,132.98	
Training & Travel	\$1,020.00	

2nd Quarter

Federal Funds
State Funds

3rd Quarter

Federal Funds
State Funds

4th Quarter

Federal Funds
State Funds

2023 TOTALS

Federal Funds	\$4,865.76
State Funds	\$9,062.98

Total Expenditures: \$13,928.74

I certify that all seized funds were spent consistent with federal and state laws.


#689
Major Mike McNab

4/19/23
Date

DRUG
FORFEITED PROPERTY STATUS REPORT
Per RCW 69.50.505(8)(c) and (9)(a)

Forfeiting Agency Name: Spokane Police Department
 Quarterly Reporting Period: 1st Quarter 2023

Forfeiture Date	Disposition	Owner/Case #	Description	Value at Seizure	Gross Proceeds	Net Sale Proceeds	Owed to State (10% of Net)
9/7/22	3/10/23 - 3/15/23 Auction	SPD 22-030 / 2022-20111060	2007 Silver Mercedes	1,825.00	515.00	367.00	36.70
TOTALS					515.00	367.00	36.70

Send report following each calendar quarter to:
 Washington State Treasurer's Office
 Attn: Forfeiture Administrator
 PO Box 40202
 Olympia, WA 98504-0202
 PH: (360) 902-8960; FAX: (360) 704-5101

NOTE: Proceeds owed to the State shall be deposited in the Behavioral Health Loan Repayment Program Account -- 24A

**DUI VEHICLE
FORFEITED PROPERTY STATUS REPORT
Per RCW 46.61.5058(10) and (12)**

Forfeiting Agency Name: Spokane Police Department
Quarterly Reporting Period: 1st Quarter 2023

Forfeiture Date	Disposition	Owner/Case #	Description	Value at Seizure	Gross Proceeds	Net Sale Proceeds	Owed to State (10% of Net)
		NONE					
TOTALS					-	-	\$0.00

Send report following each calendar quarter to:
Washington State Treasurer's Office
Attn: Forfeiture Administrator
PO Box 40202
Olympia, WA 98504-0202
PH: (360) 902-8960; FAX: (360) 704-5101

NOTE: Proceeds owed to the State shall be deposited in the Behavioral Health Loan Repayment Program Account -- 24A

**MONEY LAUNDERING
FORFEITED PROPERTY STATUS REPORT
Per RCW 9A.83.030(6)**

Forfeiting Agency Name: Spokane Police Department
Quarterly Reporting Period: 1st Quarter 2023

Forfeiture Date	Disposition	Owner/Case #	Description	Value at Seizure	Gross Proceeds	Net Sale Proceeds	Owed to State (10% of Net)
		NONE					
TOTALS					-	-	\$0.00

Send report following each calendar quarter to:
Washington State Treasurer's Office
Attn: Forfeiture Administrator
PO Box 40202
Olympia, WA 98504-0202
PH: (360) 902-8960; FAX: (360) 704-5101

NOTE: Proceeds owed to the State shall be deposited in the Behavioral Health Loan Repayment Program Account -- 24A

**SEXUAL EXPLOITATION CRIMES
REMITTANCE FORM
Per RCW 9A.88.150(8)(c)**

Forfeiting Agency Name: Spokane Police Department
Quarterly Reporting Period: 1st Quarter 2023

Forfeiture Date	Disposition	Owner/Case #	Description	Value at Seizure	Gross Proceeds	Net Sale Proceeds	Owed to State (10% of Net)
		NONE					
TOTALS					-	-	\$0.00

Send report quarterly to:
Washington State Treasurer's Office
Attn: Forfeiture Administrator
PO Box 40202
Olympia, WA 98504-0202
PH: (360) 902-8960; FAX: (360) 704-5101

NOTE: Proceeds owed to the State shall be deposited in the Prostitution Prevention and Intervention Acct. -- 777

**PROPERTY INVOLVED IN A FELONY
REMITTANCE FORM
Per RCW 10.105.010(7)**

Forfeiting Agency Name: Spokane Police Department
Quarterly Reporting Period: 1st Quarter 2023

Forfeiture Date	Disposition	Owner/Case #	Description	Value at Seizure	Gross Proceeds	Net Sale Proceeds	Owed to State (10% of Net)
1/23/23	Settlement	SPD 22-045 / 2022-20172220, 2022-20160984	2020 Dodge Ram 2500 WA C97877U; VIN 3C6UR5FL6LG178461	55,225.00	1,000.00	1,000.00	100.00
1/31/23	Retained	SPD 22-024 / 2022-20086021	Champion Generator, Model: 75537I, SN: 15AUG1700509	649.00	649.00	649.00	64.90
11/14/22	3/10/23 - 3/15/23 Auction	SPD 22-040 / 2022-20090436	2013 Subaru Impreza	6,300.00	705.00	519.00	51.90
10/19/22	3/10/23 - 3/15/23 Auction	SPD 22-024 / 2022-20086021	Tools and miscellaneous - see attached for itemization		12,382.39	9,274.62	927.46
TOTALS					14,736.39	11,442.62	\$1,144.26

Send report annually to:
Washington State Treasurer's Office
Attn: Forfeiture Administrator
PO Box 40202
Olympia, WA 98504-0202
PH: (360) 902-8960; FAX: (360) 704-5101

NOTE: Proceeds owed to the State shall be deposited in the Behavioral Health Loan Repayment Program Account -- 24A

**CHILD PORNOGRAPHY
REMITTANCE FORM
Per RCW 9.68A.120(10)(a)**

Forfeiting Agency Name: Spokane Police Department
Quarterly Reporting Period: 1st Quarter 2023

Forfeiture Date	Disposition	Owner/Case #	Description	Value at Seizure	Gross Proceeds	Net Sale Proceeds	Owed to State (10% of Net)
		NONE					
TOTALS					-	-	\$0.00

Send report quarterly to:
Washington State Treasurer's Office
Attn: Forfeiture Administrator
PO Box 40202
Olympia, WA 98504-0202
PH: (360) 902-8960; FAX: (360) 704-5101

NOTE: Proceeds owed to the State shall be deposited in the Prostitution Prevention and Intervention Acct. -- 777



SPOKANE POLICE DIVISION

CRAIG N. MEIDL CHIEF OF POLICE

FORFEITURE STIPULATION & SETTLEMENT AGREEMENT

SPD Report #: 2022-20172220, 2022-20160984
Seizure #: 22-045

Date of Seizure: 9/27/2022
Date of Seizure Notice: 10/5/2022

WHEREAS, the Spokane Police Department and the owner/claimant, CHAD D. McNEELY, desire that a settlement be had.

The Spokane Police Department seized the property listed below as it was employed, furnished, or acquired in the commission of a felony pursuant to RCW 10.105.010. These items are subject to forfeiture and no property rights exist in them.

This agreement is entered into voluntarily, with the opportunity to obtain legal counsel, and with the knowledge that signing this agreement resolves all potential claims by the owner/claimant regarding this seizure.

It is hereby agreed to and stipulated by the parties that the property listed on the seizure and forfeiture letter dated 10/5/2022, Seizure # 22-045, SPD Report #: 2022-20172220, 2022-20160984, shall be disposed of as follows:

SPD hereby releases its forfeiture interest in Property Number 1, 2020 Dodge Ram 2500; WA C97877U; VIN 3C6UR5FL6LG178461, on the condition that owner/claimant shall pay to the Spokane Police Department, via Cashier's Check, \$1,000.00 on or before 1/14/2023. Failure of owner/claimant to make said payment to SPD by 1/14/2023, will null and void this Settlement Agreement. The matter will then be set for contested hearing.

INDEMNITY | HOLD HARMLESS

The owner/claimant shall defend, indemnify, and hold the City of Spokane, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of this seizure, in performance of this agreement.

Dated this 4 day of January, 2023.

David W. Overhoff #331

Spokane Police Department

Chad D. McNeely
CHAD D. McNEELY
Owner/Claimant

*As signed authorized
by Attorney*



SPOKANE POLICE DIVISION

CRAIG N. MEIDL CHIEF OF POLICE

FORFEITURE STIPULATION & SETTLEMENT AGREEMENT

SPD Report #: 2022-20172220, 2022-20160984
Seizure #: 22-045

Date of Seizure: 9/27/2022
Date of Seizure Notice: 10/5/2022

WHEREAS, the Spokane Police Department and the owner/claimant, CHAD D. McNEELY, desire that a settlement be had.

shed, or acquired in
ture and no property

THIS DOCUMENT CONTAINS A TRUE WATERMARK - HOLD UP TO LIGHT TO VIEW

WesternUnion/WU WESTERN UNION FINANCIAL SERVICES INC. - ISSUER - Denver, Colorado
Payable at Wells Fargo Bank Grand Junction - Downtown, N.A., Grand Junction, Colorado

MONEY ORDER

19-323640437

8 038106 D 010423
1 1456 02
193236404374 L 001799 \$ 500.00

PAY EXACTLY FIVE HUNDRED DOLLARS AND NO CENTS
PAY TO THE ORDER OF SECURITY SYSTEMS

PURCHASER'S ADDRESS: 3818 N. COOK Spokane WA

PAYMENT FOR/ACCT. # _____
PURCHASER'S SIGNATURE: Chad McNeely

PURCHASER BY SIGNING YOU AGREE TO THE TERMS ON THE REVERSE SIDE

I with the knowledge
his seizure.

nd forfeiture letter
I be disposed of as

WA C97877U; VIN
lice Department, via
aid payment to SPD
contested hearing.

⑆102100400⑆ 40193236404374⑆ Seizure #
22-045

INDEMNITY | HOLD HARMLESS

The owner/claimant shall defend, indemnify, and hold the City of Spokane, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of this seizure, in performance of this agreement.

Dated this 4 day of January, 2023.

David W. Overhoff #331
Spokane Police Department

Chad McNeely
CHAD D. McNEELY
Owner/Claimant *As signed & authorized
Attorney*

THIS DOCUMENT CONTAINS A TRUE WATERMARK - HOLD UP TO LIGHT TO VIEW

WesternUnion/WU WESTERN UNION FINANCIAL SERVICES INC. - ISSUER - Denver, Colorado
Payable at Wells Fargo Bank Grand Junction - Downtown, N.A., Grand Junction, Colorado

MONEY ORDER

19-323640436

8 038106 D 010423
1 1456 02
193236404365 L 001799 \$ 500.00

PAY EXACTLY FIVE HUNDRED DOLLARS AND NO CENTS
PAY TO THE ORDER OF SECURITY SYSTEMS

PURCHASER'S ADDRESS: 3818 N. COOK Spokane WA

PAYMENT FOR/ACCT. # _____
PURCHASER'S SIGNATURE: Chad McNeely

PURCHASER BY SIGNING YOU AGREE TO THE TERMS ON THE REVERSE SIDE

⑆102100400⑆ 40193236404365⑆ Seizure #
Page 53 22-045

LAW ENFORCEMENT PROPERTY RETENTION REQUEST FORM

The following item(s) is needed for law enforcement use.

STEP 1

Item Description, Item # & Serial No: 15 AUG 1700509

Champion Model 755371 Generator

Report No: 2022-20086021

Law Enforcement Need or Purpose: Portable power source for Hostage and TAC operations.

Overhoff #331 1-30-23 [Signature] 372 1-30-23
Requesting Employee # Date Unit Commander # Date

[Signature] 1-30-23
Division Commander # Date

STEP 2

The above listed item(s) meets the retention requirements as outlined in RCW (Pick one):

63.32

63.40

69.50.505

10.105.10

STEP 3

Approved:

[Signature] #255 01-31-23
Chief/Sheriff/CEO Date

STEP 4

Date Release: 2/7/23 Property Supervisor: KB/847 #

Date Returned: _____ Receiving Employee: _____ #

FREE shipping available

Sales tax will be added at checkout for

California ACCOUNT SUPPORT WHOLESALE



Search

We're here to help! CALL or TEXT:

(888) 907-1898 M-F 8AM - 5:30 PM CT
(888) 909-3036 After Hours Sales



- Generators Wood & Pellet Stoves Power Equipment Mobility Scooters
Water Heaters Electronics Air Control Company

See us in Inc and San Antonio Business Journal!

Generators / Champion / Inverter / Low THD / 75531IR

Champion 75531i 2800W/3100W Portable Inverter Generator Manufacturer RFB

Manufacturer: Champion
SKU: 75531IR
★★★★★ 95 reviews
Share

QTY 1

ADD TO CART

\$649.00 + FREE Shipping

As low as \$20.94/mo*
Select Bread as your payment at checkout

or 4 interest-free payments of \$162.25 with ZIP

ONLY 2 LEFT IN STOCK

SHIPS SAME DAY
If ordered by 11AM

Extended Warranty



Factory Warranty \$0 (Included)

2 Years \$49.00 (Details)

3 Years \$69.00 (Details)

5 Years \$99.00 (Details)

Exceptional Customer Service

Manufacturer Direct



COMPARE SIMILAR ITEMS

Sort: Relevance Best Selling Filter: Price

CUSTOMERS ALSO PURCHASED

4.7 Google Customer Reviews

ENT ITEM



SPOKANE POLICE DIVISION

CRAIG N. MEIDL CHIEF OF POLICE

WILMA R. HAIGHT
816 W FRANCIS #181
SPOKANE, WA 99207

WILMA R. HAIGHT
5614 N DRISCOLL BLVD
SPOKANE, WA 99205

WILMA R. HAIGHT
23811 111TH PL SE, APT N12
KENT, WA 98031-5446

WILMA R. HAIGHT
1318 E GARLAND AVE
SPOKANE, WA 99207

WILMA R. HAIGHT
1780 PIKE AVE APT B209
RICHLAND, WA 99354-2296

SPD Report #: 2022-20086021

Dates of Seizure: 5/25/2022, 5/26/2022, 5/27/2022

Seizure Number: 22-024

Date of Seizure Notice: 6/8/2022

Deadline to Make a Claim: 7/11/2022

Spokane County Superior Court No.: 22-1-01272-32

Date of Wilma Haight's Superior Court Conviction:
8/19/2022

ORDER OF FELONY FORFEITURE: NO CLAIM

The Spokane Police Department seized the property listed below, pursuant to RCW 10.105.010, as it was used to facilitate, or has been actually employed as, an instrumentality in the commission of, or in aiding or abetting in the commission of any felony, or was furnished or was intended to be furnished by any person in the commission of, as a result of, or as compensation for the commission of, any felony, or was acquired in whole or in part with proceeds traceable to the commission of a felony. These items are subject to forfeiture and no property rights exist in them.

A Felony Notice of Seizure and Intended Forfeiture was served on the above recipient within fifteen days following the date of seizure pursuant to RCW 10.105.010.

"Failure of a party to file an application for an adjudicative proceeding within the time limit or limits established by statute or agency rule constitutes a default and results in the loss of that party's right to an adjudicative proceeding, and the agency may proceed to resolve the case without further notice to, or hearing for the benefit of, that party, except that any default or other dispositive order affecting that party shall be served upon him or her or upon his or her attorney, if any." RCW 34.05.440

The above named recipient failed to file an application for an adjudicative proceeding within the time limit and there has been a superior court conviction of the owner of the property for the felony in connection with which the property was employed, furnished, or acquired. This constitutes a default and results in the loss of the above named recipient's right to an adjudicative hearing. RCW 10.105.010. As a result, the Spokane Police Department has now resolved this seizure as a default and the items listed below are hereby forfeited to the Spokane Police Department.



SPOKANE POLICE DIVISION

CRAIG N. MEIDL
CHIEF OF POLICE

ITEMS FORFEITED

Item#	Description
Seized from 1318 E Garland	
011	Mountain bike
014	Postal inspector uniform
Seized from ABC Mini Storage	
022	Misc Gift cards and Qwest cards
024	Collector game cards
025	Shotgun (short) 12 gauge
026	Pistol 9mm
027	Magazine for Ruger P85
028	9mm bullets from Ruger magazine
029	Rifle 22
030	Gun case
031	Mountain bike (blue/pink)
032	Mountain bike (white)
033	Generator Champion
034	Dirt compactor Milkasa/MTX-60
035	Black wooden toolbox w/misc tools
036-039	Tool and miscellaneous items listed on attached Search Warrant Return, Inventory and Receipt forms
Seized from Dodge Ram	
045	RED 2001 DODGE RAM 1500; VIN 3B7HF13Z21G807750
045a	Tool and miscellaneous items listed on attached Search Warrant Return, Inventory and Receipt forms
Seized from Appletree Room	
047	\$20.00 in U.S. Currency
048	Samsung cell phone
049	Money orders and various gift cards (Item numbers 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, and 16 on attached Search Warrant Return, Inventory and Receipt forms)
Seized from Ryan Smith's Person	
052	\$402.45 in U.S. Currency
053	Visa gift card
Seized from Wilma Haight's Person	
054	\$894.00 in U.S. Currency
055	31 gift cards
057	cell phone
058	various keys
059	Washington State \$5 scratch ticket
061	moto cell phone
Seized from unknown location	
063	Large storage box containing various tools/items



SPOKANE POLICE DIVISION

**CRAIG N. MEIDL
CHIEF OF POLICE**

AVAILABLE PROCEDURES AND TIME LIMITS FOR SEEKING RECONSIDERATION OR OTHER RELIEF

The above-named recipient is entitled to seek reconsideration or other administrative relief pursuant to RCW 34.05. "Within seven days after service of a default order ... the party against whom it was entered may file a written motion requesting that the order be vacated, and stating the grounds relied upon." See RCW 34.05.440(3). "Within ten days of the service of a final order, any party may file a petition for reconsideration, stating the specific grounds upon which relief is requested." See RCW 34.05.470(1). Any motion to vacate or petition for reconsideration must be served upon the Spokane Police Department, Civil Enforcement Unit, 1100 West Mallon Avenue, Spokane, WA 99260. "A petition for judicial review of an order shall be filed with the court and served on the agency, the office of the attorney general, and all parties of record within thirty days after service of the final order." See RCW 34.05.542(1). "A petition for judicial review of agency action ... is not timely unless filed with the court and served on the agency, the office of the attorney general, and all other parties of record within thirty days after the agency action" See RCW 34.05.542(3).

By David M. Overhoff #331 10-19-22
Lt. David M. Overhoff #331 Date



SPOKANE POLICE DIVISION

**CRAIG N. MEIDL
CHIEF OF POLICE**

DECLARATION OF SERVICE BY FIRST CLASS US MAIL

I hereby certify that on the 19th day of October, 2022, I mailed the foregoing ORDER OF FORFEITURE: NO CLAIM, by causing the same to be deposited in an official depository of the United States Postal Service in a sealed envelope, first class postage prepaid and addressed as follows:

[Superior Court 8/19/22]
WILMA R. HAIGHT
816 W FRANCIS #181
SPOKANE, WA 99207

Regular Mail

[Jail]
WILMA R. HAIGHT
5614 N DRISCOLL BLVD
SPOKANE, WA 99205

Regular Mail

WILMA R. HAIGHT
23811 111TH PL SE, APT N12
KENT, WA 98031-5446

Regular Mail

WILMA R. HAIGHT
1318 E GARLAND AVE
SPOKANE, WA 99207

Regular Mail

WILMA R. HAIGHT
1780 PIKE AVE APT B209
RICHLAND, WA 99354-2296

Regular Mail

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

10/19/2022
Date

Spokane, Washington
Place of Signing


JSampson 1344
Name

ABC MINISTORAGE



2022-20086021

SUPERIOR/DISTRICT COURT, STATE OF WASHINGTON, COUNTY OF SPOKANE

STATE OF WASHINGTON,)
 Plaintiff,) NO. 2022 0438
 vs)
)
) SEARCH WARRANT -
) RETURN, INVENTORY AND RECEIPT
 Defendant.)

FILED

MAY 26 2022

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK

- DATE AND TIME OF EXECUTION OF SEARCH WARRANT:
5/25/2022 @ 1648
- PREMISES AND FILES SEARCHED:
F9
- PERSONS PRESENT DURING EXECUTION OF SEARCH WARRANT:
Baughn, Chappell, B. Eckersley, Widhalm, Strosahl, Taylor, Cler,
- INVENTORY LIST OF INFORMATION SEIZED: See attached
- METHOD OF ENTRY: Lock cut

~~M. Baughn~~
M. Baughn # 1403
 Seizing Officer

COPY OF RECEIPT RECEIVED:
~~Left in unit~~
 Recipient

CERTIFICATE OF RETURN

I certify that on this 26 day of May,
 2022, at 2:15 (AM) (PM) the above captioned search warrant and written inventory were returned
 to the Superior/District Court Judge who signed the search warrant by delivery to the Spokane County
 Superior/District Court Clerk.

FILED

SPOKANE POLICE DEPARTMENT
SEARCH WARRANT
PROPERTY SHEET ADDITIONAL

MAY 26 2022

REPORT #: 2022-70086021
DATE/TIME: 5/25/22 1048 hrs

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK

INCIDENT: _____ SEARCH WARRANT LOCATION: 11122 N Newport Hwy

DET/OFC PRESENT: B Eckersley, Cler, Strosahl, L Taylor, Widhalm, Chappell
Baughn

PERSON/S TAKEN FROM: _____ 2022 0438

ITEMS SEIZED	LOCATION	#
1. Grey bin of new-in-box items		#9
2. Black tote w/ new-in-box items/tools		#9
3. Olive green Bin		#9
4. Chainsaw in orange case		#9
5. Black bin w/ new-in-box items.		#9
6. 3 Red Milwaukee tool boxes		#9
7. Purple tote w/ new w/tag jeans		#9
8. Blue tote w/ tools		#9
9. Gold tote w/ tools		#9
10. Black backpack w/ tools.		#9
11. Com furter.		#9
12. Black tote w/ tools.		#9
13. Port-a torch		#9
14. 2 boxes car parts		#9
15. Black Rigid Container w/tools		#9
16. Air compressor		#9
17. Firefighter gear & clothing		#9
18. Blue bin w/ purses, tools, bags		#9
19. Black backpack w/ tools		#9

Person delivering property

Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)

FILED

SPOKANE POLICE DEPARTMENT
SEARCH WARRANT
PROPERTY SHEET ADDITIONAL

MAY 26 2022

REPORT #: 2022-20086021

DATE/TIME: 5/25/22 1648 hrs

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK

INCIDENT: _____

SEARCH WARRANT LOCATION: 11122 N Newport Hwy.

DET/OFC PRESENT: B Eckersley, Cler, Smosah I, L Taylor, Widhalm, Chappell
Baughn

PERSON/S TAKEN FROM: _____

2022 0438
LOCATION

ITEMS SEIZED

- 20. Clear + Red Bin w/ legos + trading cards #9
- 21. Bin w/ misc clothes #9
- 22. Box of legos + other new items #9
- 23. Black bin w/ new toys #9
- 24. Storage bins (2) w/ new clothes #9
- 25. Blue bin w/ new games #9
- 26. Dewalt toolbox w/ tools #9
- 27. Craftsman router #9
- 28. Black bin w/ pokeman cards #9
- 29. Home Depot bucket of new items #9
- 30. Firefighter hose #9
- 31. Romex wire spools (4) #9
- 32. Goal Zero Portable Power Station #9
- 33. Champion generator #9
- 34. Milwaukee Fuel Chainsaw #9
- 35. Krid box of tools #9
- 36. Green bin w/ tools #9
- 37. Metal box w/ misc tools + CV Radios #9
- 38. Red bin w/ tools #9

Person delivering property

Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)

ABC MINI STORAGE



2022-20086021

SUPERIOR/DISTRICT COURT, STATE OF WASHINGTON, COUNTY OF SPOKANE

STATE OF WASHINGTON,)
Plaintiff,)
vs)
Defendant.)

NO. **2022 0438**

SEARCH WARRANT -
RETURN, INVENTORY AND RECEIPT

FILED

1. DATE AND TIME OF EXECUTION OF SEARCH WARRANT:

5/25/2022 @ 1648

MAY 26 2022

2. PREMISES AND FILES SEARCHED:

F2

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK

3. PERSONS PRESENT DURING EXECUTION OF SEARCH WARRANT:

Baughn, Chappell, B. Eckersley, Widholm,
Strosahl, Taylor, cler

4. INVENTORY LIST OF INFORMATION SEIZED: See attached

5. METHOD OF ENTRY: Lock cut

M. Baughn
M. Baughn #1403
Seizing Officer

COPY OF RECEIPT RECEIVED:

Recipient

CERTIFICATE OF RETURN

I certify that on this 26 day of May,
2022, at 13 (AM) (PM) the above captioned search warrant and written inventory were returned
to the Superior/District Court Judge who signed the search warrant by delivery to the Spokane County
Superior/District Court Clerk.

FILED

SPOKANE POLICE DEPARTMENT
SEARCH WARRANT
PROPERTY SHEET ADDITIONAL

MAY 26 2022

REPORT #: 2022-20086021

DATE/TIME: 5/25/22 1648h

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK

INCIDENT: _____

SEARCH WARRANT LOCATION: 11122 N Newport Hwy

DET/OFC PRESENT: Beckersley, Cler, Shosahl, L Taylor, Widhalm, Chappell
Baughn

PERSON/S TAKEN FROM: _____

2022 0438

ITEMS SEIZED	LOCATION
39. Dewalt Fan	#2
40 Hart bag w/ misc tools	#2
41. 14" compound miter saw	#2
42. Titanium brand welder	#2
43. Ryobi miter saw	#2
44. Hart battery chainsaw	#2
45. Milwaukee packout toolbox charger	#2
46 Hart leaf vacuum	#2
47. Titanium welder in box	#2
48. Milwaukee packout	#2
49. Ion portable stereo	#2
50. Port-a-torch	#2
51 Milwaukee sawzall	#2
52 Black max chainsaw 16"	#2
53 Milwaukee vacuum	#2
54 Milwaukee packout w/tools	#2
55 Hart 14" chainsaw	#2
56 App Mikasa compacter	#2
57 Hercules jack hammer	#2

Person delivering property

Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)

SPOKANE POLICE DEPARTMENT
SEARCH WARRANT
PROPERTY SHEET ADDITIONAL

FILED

MAY 26 2022

REPORT #: 2022-20086021

DATE/TIME: 5/25/22 1648 hrs

TIMOTHY W. FITZGERALD
SPOKANE COUNTY
SEARCH WARRANT LOCATION:

INCIDENT: _____ 1122 N Newport Hwy

DET/OFC PRESENT: B Eckersley, Cher, Srosahl, L Taylor, Widhalm, Chappell, Baughn.

PERSON/S TAKEN FROM: _____

2022 0438

ITEMS SEIZED

LOCATION

- 58. 2 bikes #2
- 59. Dewalt box w/ power tools #2
- 60. 9 rolls of Romy wire #2
- 61. Black tote w/ new-in-box items #2
- 62. Gun case w/ 3 guns #2
 - #301898V 12g sawed off shotgun #2
 - #300-3215 Ruger P85 9mm #2
 - ~~-#FE265-20K01106 Escort 22 rifle~~ #2
 - TE265 - 20K01106 Escort 22 rifle #2
- 63. Pwrhero 11 Vacuum #2
- 64. 2 leaf blowers #2

Person delivering property

Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/al owner(s)



FILED

MAY 31 2022

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK



2022-20086021

SUPERIOR/DISTRICT COURT, STATE OF WASHINGTON, COUNTY OF SPOKANE

STATE OF WASHINGTON,)	
Plaintiff,)	NO. <u>2022 0438</u>
vs)	
)	SEARCH WARRANT -
)	RETURN, INVENTORY AND RECEIPT
Defendant.)	

- DATE AND TIME OF EXECUTION OF SEARCH WARRANT:
05/27/22 - 1111 HRS
- PREMISES AND FILES SEARCHED:
2001 DODGE RAM 1500 WA-C16990X
- PERSONS PRESENT DURING EXECUTION OF SEARCH WARRANT:
CHAPPELL, A., BAUGHN, M., WIDHALM, H.
- INVENTORY LIST OF INFORMATION SEIZED:
SEE PROPERTY SHEETS
- METHOD OF ENTRY: Open - NO FORCE
BAUGHN, M. 1403
M. B... #1403

Seizing Officer

COPY OF RECEIPT RECEIVED:

Left in vehicle

Recipient

CERTIFICATE OF RETURNEE

I certify that on this 31 day of May, 2022, at 1:30 (AM/PM) the above captioned search warrant and written inventory were returned to the Superior/District Court Judge who signed the search warrant by delivery to the Spokane County Superior/District Court Clerk.

SPOKANE POLICE DEPARTMENT
 SEARCH WARRANT
 PROPERTY SHEET ADDITIONAL

2022 0438

REPORT #: 2022-20086021

DATE/TIME: 05/27/22 - 1111

INCIDENT: PROPERTY TRAFFICKING SEARCH WARRANT LOCATION: POLICE PROPERTY

DET/OFC PRESENT: CHAPPELL, A., BAUGHN, M., WIDHOLM, H.

PERSON/S TAKEN FROM: SMITH, RYAN P. & HAIGHT, WILMA R.

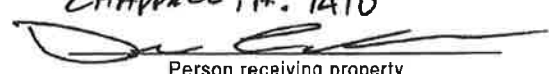
ITEMS SEIZED

LOCATION

- | <u>ITEMS SEIZED</u> | <u>LOCATION</u> |
|--|-----------------|
| 1. TEST & CHARGING MANAFOLD (X2) "Yellow Jacket" | Rear Seat |
| 2. MILWAUKEE RATCHET SET, NEW | BED |
| 3. BATTERY-KYOKI TRANSFER PUMP | BED |
| 4. MILWAUKEE SAWZALL, NEW | BED |
| 5. MILWAUKEE BATTERY DRILL, NEW | BED |
| 6. RATCHET/SOCKET SET, RED BOX | BED |
| 7. BROWN/BLACK TOOL BAG w/TOOLS | BED |
| 8. MARLINE BRAND HARMONICA | BED |
| 9. HYPER TOUGH-5,500LB WT V WRENCH, NEW | BED |
| 10. BLACK MAX 3300 PSI PRESSURE WASHER | BED |
| 11. PORTAL CABLE 150 PSI AIR COMPRESSOR | BED |
| 12. HART PUMFET WREDDHACKER CHAINSAW HEAD | BED |
| 13. COILED AIR HOSE | BED |
| 14. NIU TEC BOOTS | BED |
| 15. SITHL MS362C SAW | BED |
| 16. DEWALT TOOL BAG w/TOOLS | BED |
| 17. MILWAUKEE BAG w/CHARGER | BED |
| 18. CENTRAL FORGE VICE, NEW | BED |

FILED
 MAY 31 2022
 TIMOTHY W. FITZGERALD
 SPOKANE COUNTY CLERK

Person delivering property

CHAPPELL, A. IATO


Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)

SPOKANE POLICE DEPARTMENT
SEARCH WARRANT
PROPERTY SHEET ADDITIONAL

2022 0430

REPORT #: 2022-2086021

DATE/TIME: 05/27/22- 1111

INCIDENT: PROPERTY TRAFFICKING SEARCH WARRANT LOCATION: POLICE PROPERTY

DET/OFC PRESENT: CHAPPELL, A., BAUGHN, M., WIDHAIN, H.

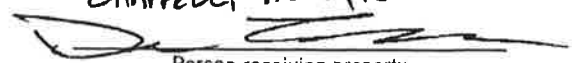
PERSON/S TAKEN FROM: SMITH, RYAN P. & HAIGHT, WILMA R.

ITEMS SEIZED

LOCATION

- | <u>ITEMS SEIZED</u> | <u>LOCATION</u> |
|--|---|
| 19. DEWALT RATCHET SET | BED FILED |
| 20. HUSKY TOOL BAG w/TOOLS | BED MAY 31 2022 |
| 21. CHICAGO ELECTRIC WELDER | BED TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK |
| 22. LARGE HUSKY TOOL BAG w/TOOLS | BED |
| 23. HOBART WELDER | BED |
| 24. BLACK TOOL BAG w/TOOLS | BED |
| 25. WEIGHT-SAVE MITCH | BED |
| 26. ION BRAND SPEAKER - BLUETOOTH | FRONT SEAT |
| 27. CRAFTSMAN GAS ^{NEW IN BOX} 3000 PSI PRESSURE WASHER | BED |
| 28. MINI BIKE - BLUE | BED |
| 29. DAVTONIA BRAND PULLEY SYSTEM | BED |

Person delivering property

CHAPPELL, A. 1410

Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)



SPO # 2022-2008602



SUPERIOR COURT, STATE OF WASHINGTON, COUNTY OF SPOKANE

STATE OF WASHINGTON,)
Plaintiff,)
RYAN P. SMITH (DOB 11/23/91))
WILMAR R. HAIGHT (DOB 11/01/92))
Defendant.)

NO. 2022 0438

SEARCH WARRANT -
RETURN, INVENTORY AND RECEIPT

FILED

1. DATE AND TIME OF EXECUTION OF SEARCH WARRANT:
05/26/2022 1709 HRS

MAY 31 2022

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK

2. PREMISES AND FILES SEARCHED:
9508 N. DIVISION #409 (APPLE TREE INN)

3. PERSONS PRESENT DURING EXECUTION OF SEARCH WARRANT:
DFC. BANGMAN, DFC. CHAPPEL, SGT DOLLARD, DFC MOHNDRO

4. INVENTORY LIST OF INFORMATION SEIZED:
SEE ATTACHED

5. METHOD OF ENTRY: USED KEY

M. [Signature] SPD # 1403

Seizing Officer

COPY OF RECEIPT RECEIVED:

1 COPY LETTER

X [Signature] 669
WITNESS

Recipient

CERTIFICATE OF RETURN

I certify that on this 31 day of May,
2022 at 1:30 (AM) (PM) the above captioned search warrant and written inventory were returned
to the Superior Court Judge who signed the search warrant by delivery to the Spokane County Superior
Court Clerk.

SPOKANE POLICE DEPARTMENT
 SEARCH WARRANT
 PROPERTY SHEET ADDITIONAL

1 OF 2

20220438

REPORT # 2022-20086021
 DATE/TIME: 05/24/2022 1709

INCIDENT: PSP1/UPF SEARCH WARRANT LOCATION: _____

DET/OFC PRESENT: OFC BAUGHN, OFC CHAPPEL Sgt DOLARDE Det LUNDGREN
 DET. McMURTRY SP5 SWAT, OFC MONTGOMERY
 PERSON/S TAKEN FROM: 9508 N. DIVISION #409

MAY 31 2022

ITEMS SEIZED

LOCATION

TIMOTHY W. FITZGERALD
 SPOKANE COUNTY CLERK

- | | |
|---|-------------------------|
| 1) PILLS 3 FROM BED 4 FROM NIGHT STAND | BAUGHN |
| 2) \$20 US CURRENCY ON BED | BAUGHN |
| 3) CELL PHONE (BLACK SAMSUNG) ON NIGHTSTAND | BAUGHN |
| 4) 2 WESTERN UNION MONEY ORDERS \$500 | BATHROOM GARBAGE BAUGHN |
| 5) 2 WESTERN UNION MONEY ORDERS \$495 " | BAUGHN |
| 6) MARY'S GIFT CARD | BATHROOM GARBAGE BAUGHN |
| 7) VISA GIFT CARD | " BAUGHN |
| 8) 2 BEST BUY GIFT CARDS | " BAUGHN |
| 9) 2 WESTERN UNION MONEY ORDER "PIANSMITH \$500 " | BAUGHN |
| 10) \$2 WASHINGTON STATE LOTTERY SCRATCH | " BAUGHN |
| 11) \$500 VISA GIFT CARD | " BAUGHN |
| 12) ELEMENTS MASSAGE GIFT CARD | " BAUGHN |
| 13) \$500 VISA GIFT CARD | " BAUGHN |
| 14) HOME DEPOT GIFT CARD | " BAUGHN |
| 15) \$60 BOOST MOBILE GIFT CARD | " BAUGHN |
| 16) 2 \$200 VISA GIFT CARDS | " BAUGHN |
| 17) VARIOUS SALES RECEIPTS | " BAUGHN |
| 18) NET SPEND BROCHER | " BAUGHN |
| 19) 1 KEY RING VARIOUS KEYS | " BAUGHN |

Person delivering property

Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)



SPOKANE POLICE DIVISION

CRAIG N. MEIDL
CHIEF OF POLICE

SMITH, RYAN PATRICK
SPOKANE CO DETENTION SRVS
1100 WEST MALLON AVENUE
SPOKANE, WA 99260-0320

SPD Report #: 2022-20086021
Dates of Seizure: 5/25/2022, 5/26/2022, 5/27/2022
Seizure Number: 22-024
Date of Seizure Notice: 6/8/2022
Deadline to Make a Claim: 7/11/2022

RYAN P. SMITH
1318 E GARLAND AVE
SPOKANE, WA 99207

Spokane County Superior Court No.: 22-1-01272-32
Date of Wilma Haight's Superior Court Conviction:
8/19/2022

ORDER OF FELONY FORFEITURE: NO CLAIM

The Spokane Police Department seized the property listed below, pursuant to RCW 10.105.010, as it was used to facilitate, or has been actually employed as, an instrumentality in the commission of, or in aiding or abetting in the commission of any felony, or was furnished or was intended to be furnished by any person in the commission of, as a result of, or as compensation for the commission of, any felony, or was acquired in whole or in part with proceeds traceable to the commission of a felony. These items are subject to forfeiture and no property rights exist in them.

A Felony Notice of Seizure and Intended Forfeiture was served on the above recipient within fifteen days following the date of seizure pursuant to RCW 10.105.010.

“Failure of a party to file an application for an adjudicative proceeding within the time limit or limits established by statute or agency rule constitutes a default and results in the loss of that party's right to an adjudicative proceeding, and the agency may proceed to resolve the case without further notice to, or hearing for the benefit of, that party, except that any default or other dispositive order affecting that party shall be served upon him or her or upon his or her attorney, if any.” RCW 34.05.440

The above named recipient failed to file an application for an adjudicative proceeding within the time limit and there has been a superior court conviction of the owner of the property for the felony in connection with which the property was employed, furnished, or acquired. This constitutes a default and results in the loss of the above named recipient's right to an adjudicative hearing. RCW 10.105.010. As a result, the Spokane Police Department has now resolved this seizure as a default and the items listed below are hereby forfeited to the Spokane Police Department.

ITEMS FORFEITED

Item#	Description
Seized from 1318 E Garland	
011	Mountain bike
014	Postal inspector uniform
Seized from ABC Mini Storage	
022	Misc Gift cards and Qwest cards
024	Collector game cards
025	Shotgun (short) 12 gauge



SPOKANE POLICE DIVISION

CRAIG N. MEIDL
CHIEF OF POLICE

026	Pistol 9mm
027	Magazine for Ruger P85
028	9mm bullets from Ruger magazine
029	Rifle 22
030	Gun case
031	Mountain bike (blue/pink)
032	Mountain bike (white)
033	Generator Champion
034	Dirt compactor Milkasa/MTX-60
035	Black wooden toolbox w/misc tools
036-039	Tool and miscellaneous items listed on attached Search Warrant Return, Inventory and Receipt forms
Seized from Dodge Ram	
045	RED 2001 DODGE RAM 1500; VIN 3B7HF13Z21G807750
045a	Tool and miscellaneous items listed on attached Search Warrant Return, Inventory and Receipt forms
Seized from Appletree Room	
047	\$20.00 in U.S. Currency
048	Samsung cell phone
049	Money orders and various gift cards (Item numbers 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, and 16 on attached Search Warrant Return, Inventory and Receipt forms)
Seized from Ryan Smith's Person	
052	\$402.45 in U.S. Currency
053	Visa gift card
Seized from Wilma Haight's Person	
054	\$894.00 in U.S. Currency
055	31 gift cards
057	cell phone
058	various keys
059	Washington State \$5 scratch ticket
061	moto cell phone
Seized from unknown location	
063	Large storage box containing various tools/items

AVAILABLE PROCEDURES AND TIME LIMITS FOR SEEKING RECONSIDERATION OR OTHER RELIEF

The above-named recipient is entitled to seek reconsideration or other administrative relief pursuant to RCW 34.05. "Within seven days after service of a default order ... the party against whom it was entered may file a written motion requesting that the order be vacated, and stating the grounds relied upon." See RCW 34.05.440(3). "Within ten days of the service of a final order, any party may file a petition for reconsideration, stating the specific grounds upon which relief is requested." See RCW



SPOKANE POLICE DIVISION

**CRAIG N. MEIDL
CHIEF OF POLICE**

34.05.470(1). Any motion to vacate or petition for reconsideration must be served upon the Spokane Police Department, Civil Enforcement Unit, 1100 West Mallon Avenue, Spokane, WA 99260. "A petition for judicial review of an order shall be filed with the court and served on the agency, the office of the attorney general, and all parties of record within thirty days after service of the final order." See RCW 34.05.542(1). "A petition for judicial review of agency action ... is not timely unless filed with the court and served on the agency, the office of the attorney general, and all other parties of record within thirty days after the agency action" See RCW 34.05.542(3).

By David M. Overhoff #331
Lt. David M. Overhoff #331

10-19-22
Date



SPOKANE POLICE DIVISION

**CRAIG N. MEIDL
CHIEF OF POLICE**

DECLARATION OF SERVICE BY FIRST CLASS US MAIL

I hereby certify that on the 19th day of October, 2022, I mailed the foregoing ORDER OF FORFEITURE: NO CLAIM, by causing the same to be deposited in an official depository of the United States Postal Service in a sealed envelope, first class postage prepaid and addressed as follows:

[confirmed still in jail]
SMITH, RYAN PATRICK
SPOKANE CO DETENTION SRVS
1100 WEST MALLON AVENUE
SPOKANE, WA 99260-0320
Regular Mail

RYAN P. SMITH
1318 E GARLAND AVE
SPOKANE, WA 99207
Regular Mail

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

10/19/2022
Date

Spokane, Washington
Place of Signing


JSampson 1344
Name

ABC MINISTORAGE



2022-20086021

SUPERIOR/DISTRICT COURT, STATE OF WASHINGTON, COUNTY OF SPOKANE

STATE OF WASHINGTON,)
 Plaintiff,) NO. **2022 0438**
 vs)
)
) SEARCH WARRANT -
) RETURN, INVENTORY AND RECEIPT
 Defendant.)

FILED

MAY 26 2022

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK

- DATE AND TIME OF EXECUTION OF SEARCH WARRANT:
5/25/2022 @ 1648
- PREMISES AND FILES SEARCHED:
F9
- PERSONS PRESENT DURING EXECUTION OF SEARCH WARRANT:
Baughn, Chappell, B. Eckersley, Widhalm, Strosahl,
Taylor, Cler,
- INVENTORY LIST OF INFORMATION SEIZED: See attached
- METHOD OF ENTRY: Lock cut

~~M. P...~~
M. Baughn # 1403
 Seizing Officer

COPY OF RECEIPT RECEIVED:
~~Left in unit~~
 Recipient

CERTIFICATE OF RETURNEE

I certify that on this 26 day of May,
 2022, at 2:15 (AM) (PM) the above captioned search warrant and written inventory were returned
 to the Superior/District Court Judge who signed the search warrant by delivery to the Spokane County
 Superior/District Court Clerk.

FILED

SPOKANE POLICE DEPARTMENT
SEARCH WARRANT
PROPERTY SHEET ADDITIONAL

MAY 26 2022

REPORT #: 2022-70086021

DATE/TIME: 5/25/22 1648 hrs

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK

INCIDENT: _____ SEARCH WARRANT LOCATION: 11122 N Newport Hwy

DET/OFC PRESENT: B Eckersley, Cler, Strosahl, L Taylor, Widhalm, Chappell
Baughn

PERSON/S TAKEN FROM: _____ 2022 0438

ITEMS SEIZED	LOCATION	#
1. Grey bin of new-in-box items		#9
2. Black tote w/ new-in box items / tools		#9
3. Olive green Bin		#9
4. Chainsaw in orange case		#9
5. Black bin w/ new-in-box items.		#9
6. 3 Red Milwaukee tool boxes		#9
7. Purple tote w/ new w/ tag jeans		#9
8. Blue tote w/ tools		#9
9. Gold tote w/ tools		#9
10. Black backpack w/ tools.		#9
11. Com furter.		#9
12. Black tote w/ tools.		#9
13. Port-a torch		#9
14. 2 boxes car parts		#9
15. Black Rigid Container w/ tools		#9
16. Air compressor		#9
17. Firefighter gear & clothing		#9
18. Blue bin w/ purses, tools, bags		#9
19. Black backpack w/ tools		#9

Person delivering property

Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)

FILED

SPOKANE POLICE DEPARTMENT
SEARCH WARRANT
PROPERTY SHEET ADDITIONAL

MAY 26 2022

REPORT #: 2022-20086021

DATE/TIME: 5/25/22 1648 hrs

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK

INCIDENT: _____

SEARCH WARRANT LOCATION: 11122 N Newport Hwy.

DET/OFC PRESENT: B Eckersley, Cler, Smosah I, L Taylor, Widhalm, Chappell, Baughn

PERSON/S TAKEN FROM: _____

2022 0438
LOCATION

ITEMS SEIZED

- 20. Clear + Red Bin w/ legos + trading cards #9
- 21. Bin w/ misc clothes #9
- 22. Box of legos + other new items #9
- 23. Black bin w/ new toys #9
- 24. Storage bins (2) w/ new clothes #9
- 25. Blue bin w/ new games #9
- 26. Dewalt toolbox w/ tools #9
- 27. Craftsman router #9
- 28. Black bin w/ pokeman cards #9
- 29. Home Depot bucket of new items #9
- 30. Firefighter hose #9
- 31. Romex wire spools (4) #9
- 32. Goal Zero Portable Power Station #9
- 33. Champion generator #9
- 34. Milwaukee Fuel Chainsaw #9
- 35. Krid box of tools #9
- 36. Green bin w/ tools #9
- 37. Metal box w/ misc tools + CV Radio #9
- 38. Red bin w/ tools #9

Person delivering property

Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)

ABC MINI STORAGE



2022-20086021

SUPERIOR/DISTRICT COURT, STATE OF WASHINGTON, COUNTY OF SPOKANE

STATE OF WASHINGTON,)
Plaintiff,)
vs)
Defendant.)

NO. **2022 0438**

SEARCH WARRANT -
RETURN, INVENTORY AND RECEIPT

FILED

MAY 26 2022

1. DATE AND TIME OF EXECUTION OF SEARCH WARRANT:

5/25/2022 @ 1648

2. PREMISES AND FILES SEARCHED:

FZ

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK

3. PERSONS PRESENT DURING EXECUTION OF SEARCH WARRANT:

Baughn, Chappell, B. Eckersley, Widhalm,
Strosahl, Taylor, cler

4. INVENTORY LIST OF INFORMATION SEIZED: See attached

5. METHOD OF ENTRY: Lock cut

M. Baughn #1403

Seizing Officer

COPY OF RECEIPT RECEIVED:

Recipient

CERTIFICATE OF RETURN

I certify that on this 26 day of May,
2022, at 13 (AM) (PM) the above captioned search warrant and written inventory were returned
to the Superior/District Court Judge who signed the search warrant by delivery to the Spokane County
Superior/District Court Clerk.

FILED

SPOKANE POLICE DEPARTMENT
SEARCH WARRANT
PROPERTY SHEET ADDITIONAL

MAY 26 2022

REPORT #: 2022-20686021

DATE/TIME: 5/25/22 1648h

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK

INCIDENT: _____

SEARCH WARRANT LOCATION: 11122 N Newport Hwy

DET/OFC PRESENT: Beckersley, Cler, Shosahl, L Taylor, Widhalm, Chappell
Baughn

PERSON/S TAKEN FROM: _____

2022 0438

	ITEMS SEIZED	LOCATION	
39.	Dewalt Fan		#2
40.	Hart bag w/ misc tools		#2
41.	14" compound miter saw		#2
42.	Titanium brand welder		#2
43.	Kyobi miter saw		#2
44.	Hart battery chainsaw		#2
45.	Milwaukee packout toolbox charger		#2
46.	Hart leaf vacuum		#2
47.	Titanium welder in box		#2
48.	Milwaukee packout		#2
49.	Ion portable stereo		#2
50.	Port-a-torch		#2
51.	Milwaukee sawzall		#2
52.	Black max chainsaw 16"		#2
53.	Milwaukee vacuum		#2
54.	Milwaukee packout w/tools		#2
55.	Hart 14" chainsaw		#2
56.	Mikasa compacter		#2
57.	Hercules jack hammer		#2

Person delivering property

Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)

SPOKANE POLICE DEPARTMENT
 SEARCH WARRANT
 PROPERTY SHEET ADDITIONAL

FILED

MAY 26 2022

REPORT #: 2022-20686021

DATE/TIME: 5/25/22 1648 hrs

TIMOTHY W. FITZGERALD
 SPOKANE COUNTY
 SEARCH WARRANT LOCATION:

INCIDENT: _____ 11122 N Newport Hwy

DET/OFC PRESENT: B Eckersley, Cler, Smosah, L Taylor, Widhalm, Chappell, Baughn.

PERSON/S TAKEN FROM: _____

ITEMS SEIZED **2022 0438** LOCATION

- 58. 2 bikes #2
- 59. Dewalt box w/ power tools #2
- 60. 9 rolls of Romy wire #2
- 61. Black tote w/ new-in-box items #2
- 62. Gun case w/ 3 guns #2
 - #301898V 12g sawed off shotgun #2
 - #300-3215 Ruger P85 9mm #2
 - ~~TE265-20K01106~~ Escort 22 rifle #2
 - TE265 - 20K01106 Escort 22 rifle #2
- 63. Pwrhero 11 Vacuum #2
- 64. 2 leaf blowers #2

Person delivering property

Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)



FILED

MAY 31 2022

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK



2022-20086021

SUPERIOR/DISTRICT COURT, STATE OF WASHINGTON, COUNTY OF SPOKANE

STATE OF WASHINGTON,)	
Plaintiff,)	NO. <u>2022 0438</u>
vs)	
)	SEARCH WARRANT -
)	RETURN, INVENTORY AND RECEIPT
Defendant.)	

- DATE AND TIME OF EXECUTION OF SEARCH WARRANT:
05/27/22 - 1111 HRS
- PREMISES AND FILES SEARCHED:
2001 DODGE RAM 1500 WA-C116990X
- PERSONS PRESENT DURING EXECUTION OF SEARCH WARRANT:
CHAPPELL, A., BAUGHN, M., WIDHALM, H.
- INVENTORY LIST OF INFORMATION SEIZED:
SEE PROPERTY SHEETS
- METHOD OF ENTRY: OPEN - NO FORCE
BAUGHN, M. 1403
M. BAUGHN #1403

Seizing Officer

COPY OF RECEIPT RECEIVED:

Left in vehicle

Recipient

CERTIFICATE OF RETURN

I certify that on this 31 day of May, 2022, at 1:30 (AM/PM) the above captioned search warrant and written inventory were returned to the Superior/District Court Judge who signed the search warrant by delivery to the Spokane County Superior/District Court Clerk.

SPOKANE POLICE DEPARTMENT
 SEARCH WARRANT
 PROPERTY SHEET ADDITIONAL

2022 0438

REPORT #: 2022-20086021

DATE/TIME: 05/27/22 - 1111

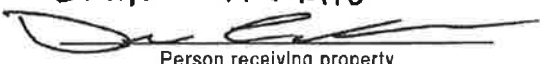
INCIDENT: PROPERTY TRAFFICKING SEARCH WARRANT LOCATION: POLICE PROPERTY

DET/OFC PRESENT: CHAPPELL, A., BAUGHN, M., WIDHALM, H.

PERSON/S TAKEN FROM: SMITH, RYAN P. & HAIGHT, WILMA R.

ITEMS SEIZED LOCATION

- 1. TEST & CHARGING MANIFOLD (X2) "Yellow Jacket" Rear seat
- 2. MILWAUKEE RATCHET SET, NEW BED
- 3. BATTERY-KYOBI TRANSFER PUMP FILED BED
- 4. MILWAUKEE SAWZALL, NEW MAY 31 2022 BED
- 5. MILWAUKEE BATTERY DRILL, NEW TIMOTHY W. FITZGERALD BED
SPOKANE COUNTY CLERK
- 6. RATCHET/SOCKET SET, RED BOX BED
- 7. BROWN/BLACK TOOL BAG w/TOOLS BED
- 8. MARLINE BRAND HARMONICA BED
- 9. HYPER TOUGH-5,500LB WTY WRENCH, NEW BED
IN YLW/BLK BOX
- 10. BLACK MAX 3300 PSI PRESSURE WASHER BED
- 11. PORTAL CABLE 150 PSI AIR COMPRESSOR BED
- 12. HARD POWERS WREDDHACKER CHAINSAW HEAD BED
NEW IN BOX
- 13. COILED AIR HOSE BED
- 14. NIU TEC BOOTS BED
- 15. SITHL MS362C SAW BED
- 16. DEWALT TOOL BAG w/TOOLS BED
"Big DAWG SAW"
- 17. MILWAUKEE BAG w/CHARGER BED
- 18. CENTRAL FORCE VICE, NEW BED

CHAPPELL, A. IATO


Person delivering property

Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)

SPOKANE POLICE DEPARTMENT
 SEARCH WARRANT
 PROPERTY SHEET ADDITIONAL

2022 0430

REPORT #: 2022-2086021

DATE/TIME: 05/27/22- 1111

INCIDENT: ~~PROPERTY TRAFFICKING~~ SEARCH WARRANT LOCATION: ~~ALICE~~ PROPERTY

DET/OFC PRESENT: CHAPPELL, A., BAUGHN, M., WIDHAIN, H.

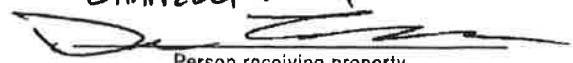
PERSON/S TAKEN FROM: SMITH, RYAN P. & HAIGHT, WILMA R.

ITEMS SEIZED

LOCATION

- | ITEMS SEIZED | LOCATION |
|--|---|
| 19. DEWALT RATCHET SET | BED FILED |
| 20. HUSKY TOOL BAG w/TOOLS | BED MAY 31 2022 |
| 21. CHICAGO ELECTRIC WELDER | BED TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK |
| 22. LARGE HUSKY TOOL BAG w/TOOLS | BED |
| 23. HOBART WELDER | BED |
| 24. BLACK TOOL BAG w/TOOLS | BED |
| 25. WEIGH-SAVE NUTCH | BED |
| 26. ION BRAND SPEAKER - BLUETOOTH | FRONT SEAT |
| 27. CRAFTSMAN GAS 3000 PSI PRESSURE WASHER
NEW IN BOX | BED |
| 28. MINI BIKE - BLUE | BED |
| 29. DAVTONIA BRAND PULLEY SYSTEM | BED |

Person delivering property

CHAPPELL, A. IATO

 Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)



SPO # 2022-2008602



SUPERIOR COURT, STATE OF WASHINGTON, COUNTY OF SPOKANE

STATE OF WASHINGTON,)
Plaintiff,)
RYAN P. SMITH (DOB 11/23/91))
WILMA R. HAIGHT (DOB 11/01/92))
Defendant.)

NO. 2022 0438

SEARCH WARRANT -
RETURN, INVENTORY AND RECEIPT

FILED

1. DATE AND TIME OF EXECUTION OF SEARCH WARRANT:

05/26/2022 1709 HRS

MAY 31 2022

TIMOTHY W. FITZGERALD
SPOKANE COUNTY CLERK

2. PREMISES AND FILES SEARCHED:

9508 N. DIVISION #409 (APPLE TREE INN)

3. PERSONS PRESENT DURING EXECUTION OF SEARCH WARRANT:

OFC. BANGSON, OFC. CHAPPEL, SGT DOLLARD, OFC MOHRO,

4. INVENTORY LIST OF INFORMATION SEIZED:

SEE ATTACHED

5. METHOD OF ENTRY:

USED KEY

M. [Signature] SPD # 1403

Seizing Officer

COPY OF RECEIPT RECEIVED:

1 COPY LETTER

Recipient

X [Signature] 669
WITNESS

CERTIFICATE OF RETURNEE

I certify that on this 31 day of May,
2022, at 1:30 (AM) (PM) the above captioned search warrant and written inventory were returned
to the Superior Court Judge who signed the search warrant by delivery to the Spokane County Superior
Court Clerk.

SPOKANE POLICE DEPARTMENT
 SEARCH WARRANT
 PROPERTY SHEET ADDITIONAL

1 of 2

20220438

REPORT # 2022-20086021

DATE/TIME: 05/24/2022 1709

INCIDENT: PSP1/UPF SEARCH WARRANT LOCATION: _____

DET/OFC PRESENT: OFC BAUGHN, OFC CHAPPEL Sgt DOLLARD Det LUNDGREN
 DET. MCMURTRY SP5 SWAT, OFC ANTONIO

PERSON/S TAKEN FROM: 9508 N. DIVISION #409

MAY 31 2022

TIMOTHY W. FITZGERALD
 SPOKANE COUNTY CLERK

FILED

ITEMS SEIZED

LOCATION

- ① PILLS 3 FROM BED 4 FROM NIGHT STAND BAUGHN
- ② \$20 US CURRENCY ON BED BAUGHN
- ③ CELL PHONE (BLACK SAMSUNG) ON NIGHT STAND BAUGHN
- ④ 2 WESTERN UNION MONEY ORDERS \$500 BATHROOM GARBAGE BAUGHN
- ⑤ 2 WESTERN UNION MONEY ORDERS \$495 " BAUGHN
- ⑥ MARY'S GIFT CARD BATHROOM GARBAGE BAUGHN
- ⑦ VISA GIFT CARD " BAUGHN
- ⑧ 2 BEST BUY GIFT CARDS " BAUGHN
- ⑨ 2 WESTERN UNION MONEY ORDER "MAN SMITH" \$500 " BAUGHN
- ⑩ \$2 WASHINGTON STATE LOTTERY SCRATCH " BAUGHN
- ⑪ \$500 VISA GIFT CARD " BAUGHN
- ⑫ ELEMENTS MASSAGE GIFT CARD " BAUGHN
- ⑬ \$500 VISA GIFT CARD " BAUGHN
- ⑭ HOME DEPOT GIFT CARD " BAUGHN
- ⑮ \$60 BOOST MOBILE GIFT CARD " BAUGHN
- ⑯ 2 \$200 VISA GIFT CARDS " BAUGHN
- ⑰ VARIOUS SALES RECEIPTS " BAUGHN
- ⑱ NET SPEND BROCHER " BAUGHN
- ⑲ 1 KEY RING VARIOUS KEYS " BAUGHN

Person delivering property

Person receiving property

Copy Distribution: Original to issuing Court - Canary to Case File - Pink left with/at owner(s)

Consignor Settlement

Reinland Equipment Auction
P.O.Box 2545
Post Falls, ID 83877
Phone: 208-457-9611

CO #:	21309
Date:	2/16/2023
Page:	1

Consignor: 03

Spu - Siu
 1100 W. Mallon
 Spokane, WA 99260
 Phone:509-993-7961

Auction: March 10, 2023 - March 15, 2023

Lot#	Lead	Transaction Description	Amount
422	HART 40V 14" CHAINSAW 8	Invoice Sale Price	85.00
		Commission	(21.25)
423	MILWAUKEE M18 CHAINSAW 8	Invoice Sale Price	240.00
		Commission	(60.00)
424	TOTE W/ INVERTER, STEREO, MISC 10	Invoice Sale Price	120.00
		Commission	(30.00)
425	TOTE W/ POKEMON & MAGIC CARDS 10	Invoice Sale Price	375.00
		Commission	(93.75)
435	2 SILVERWARE SETS 5	Invoice Sale Price	5.00
		Commission	(1.25)
445	TOTE W/ MISC. ELECTRONICS 9	Invoice Sale Price	65.00
		Commission	(16.25)
446	TOTE W/ MOVIES, SPEAKERS 9	Invoice Sale Price	20.00
		Commission	(5.00)
447	TOTE W/ 5500lb WINCH 6	Invoice Sale Price	102.00
		Commission	(25.50)
448	TIRE CHAINS, JACK, WIPERS 6	Invoice Sale Price	20.00
		Commission	(5.00)
449	PORTER CABLE AIR COMPRESSOR 6	Invoice Sale Price	46.00
		Commission	(11.50)
450	TOOLBAG W/ TOOLS 6	Invoice Sale Price	50.00
		Commission	(12.50)
451	BUCKET W/ A/C TESTERS 6	Invoice Sale Price	50.00
		Commission	(12.50)
452	2 BATTERY CHARGERS 6	Invoice Sale Price	40.00
		Commission	(10.00)
453	DEMONIA SIZE 7 BOOTS 6	Invoice Sale Price	25.00
		Commission	(6.25)
454	MISC. TOOLS 6	Invoice Sale Price	65.00
		Commission	(16.25)
455	36" BOLT CUTTERS 6	Invoice Sale Price	22.50
		Commission	(5.63)
457	ELECTRONIC DRAWER SAFE 10	Invoice Sale Price	20.00
		Commission	(5.00)
458	HART 40V CHAINSAW (NO BATTERY) 10	Invoice Sale Price	65.00

Consignor Settlement

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Lot#	Lead	Transaction Description	Amount
	HART 40V CHAINSAW (NO BATTERY) 10	Commission (16.25)
459	ART PENCILS, TOYS 9	Invoice Sale Price	20.00
		Commission (5.00)
460	KLEIN TESTERS 9	Invoice Sale Price	76.00
		Commission (19.00)
461	KLEIN TESTERS 9	Invoice Sale Price	76.00
		Commission (19.00)
462	FISHING REELS, SCOPE 9	Invoice Sale Price	60.00
		Commission (15.00)
463	TACTICAL VEST	Invoice Sale Price	88.50
		Commission (22.13)
464	KLEIN TESTERS 9	Invoice Sale Price	70.00
		Commission (17.50)
465	BLUETOOTH SPEAKERS 9	Invoice Sale Price	35.00
		Commission (8.75)
466	CHARGERS, EAR BUDS 9	Invoice Sale Price	50.01
		Commission (12.50)
467	BLACK WIDOW KEYBOARD 9	Invoice Sale Price	45.00
		Commission (11.25)
468	B-WELL HEALTH MONITOR 9	Invoice Sale Price	41.00
		Commission (10.25)
469	KNIVES 9	Invoice Sale Price	45.00
		Commission (11.25)
470	AD TEC STEEL TOE BOOTS SIZE 11 9	Invoice Sale Price	50.00
		Commission (12.50)
479	NIKE AIR SIZE 9 SHOES 9	Invoice Sale Price	135.00
		Commission (33.75)
487	RIDGID BELT SANDER 6	Invoice Sale Price	120.00
		Commission (30.00)
488	LINCOLN WELDING HOOD 6	Invoice Sale Price	55.00
		Commission (13.75)
489	LG BLU-RAY PLAYER 6	Invoice Sale Price	25.00
		Commission (6.25)
490	ALUMINUM HITCH 6	Invoice Sale Price	150.00
		Commission (37.50)
491	RYOBI 7" CHOP SAW 6	Invoice Sale Price	25.00
		Commission (6.25)
492	FIRE HOSE 6	Invoice Sale Price	15.00
		Commission (3.75)
505	MAGIC CARDS 5	Invoice Sale Price	120.00
		Commission (30.00)
506	POKEMON CARDS 5	Invoice Sale Price	88.33
		Commission (22.08)

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Lot#	Lead	Transaction Description	Amount
507	LIGHTS, ELECTRONICS 5	Invoice Sale Price	35.00
		Commission	(8.75)
508	HART BATTERIES 5	Invoice Sale Price	105.00
		Commission	(26.25)
512	KNIVES 5	Invoice Sale Price	75.00
		Commission	(18.75)
519	FENDER LEGO SET 10	Invoice Sale Price	50.00
		Commission	(12.50)
520	FAST & FURIOUS LEGO SET 10	Invoice Sale Price	45.00
		Commission	(11.25)
521	FRIENDS LEGO SET 10	Invoice Sale Price	70.00
		Commission	(17.50)
522	VENOM LEGO SET 10	Invoice Sale Price	30.00
		Commission	(7.50)
526	TOTE W/ LEGOS & HOT WHEELS 10	Invoice Sale Price	95.00
		Commission	(23.75)
527	TOTE W/ SHOES SIZE 12 8	Invoice Sale Price	10.00
		Commission	(2.50)
654	MILWAUKEE SAWZALL 4	Invoice Sale Price	65.00
		Commission	(16.25)
658	RYOBI JIGSAW 5	Invoice Sale Price	35.50
		Commission	(8.88)
659	BLACK MAX CHAINSAW 5	Invoice Sale Price	86.00
		Commission	(21.50)
660	MILWAUKEE ROTOHAMMER 5	Invoice Sale Price	195.00
		Commission	(48.75)
661	MILWAUKEE HOLE HAWG 5	Invoice Sale Price	165.00
		Commission	(41.25)
662	MILWAUKEE HOLE HAWG 5	Invoice Sale Price	191.50
		Commission	(47.88)
663	TINECO VACUUM 5	Invoice Sale Price	85.00
		Commission	(21.25)
691	HART 40V LEAF VAC 8	Invoice Sale Price	150.00
		Commission	(37.50)
692	EVER-CHILL COOLER 8	Invoice Sale Price	210.00
		Commission	(52.50)
693	TITANIUM MIG 170 WELDER 8	Invoice Sale Price	280.00
		Commission	(70.00)
694	LINCOLN PORT-A-TORCH 8	Invoice Sale Price	280.00
		Commission	(70.00)
695	EVER-CHILL COOLER 5	Invoice Sale Price	180.00
		Commission	(45.00)
696	SPOOL OF WIRE 5	Invoice Sale Price	105.00

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Lot#	Lead	Transaction Description	Amount
	SPOOL OF WIRE 5	Commission (26.25)
697	SPOOL OF WIRE 5	Invoice Sale Price	100.00
		Commission (25.00)
698	SPOOL OF WIRE 5	Invoice Sale Price	85.00
		Commission (21.25)
699	TOTE W/ CLOTHES 5	Invoice Sale Price	195.00
		Commission (48.75)
700	TOTE W/ MARVEL FIGURINES 5	Invoice Sale Price	17.00
		Commission (4.25)
701	ROLL OF 12/2 WIRE 5	Invoice Sale Price	80.00
		Commission (20.00)
702	ROLL OF 12/3 WIRE 5	Invoice Sale Price	82.50
		Commission (20.63)
703	MISC. TOOLS 5	Invoice Sale Price	60.00
		Commission (15.00)
704	2 SKINCARE SETS 5	Invoice Sale Price	657.00
		Commission (131.40)
705	ROLL OF WIRE 5	Invoice Sale Price	90.00
		Commission (22.50)
706	ROLL OF WIRE 5	Invoice Sale Price	85.00
		Commission (21.25)
707	ROLL OF WIRE 5	Invoice Sale Price	85.00
		Commission (21.25)
708	MAKITA 18V COMPACT SAWZALL 5	Invoice Sale Price	80.00
		Commission (20.00)
709	MISC. TOOLS 5	Invoice Sale Price	25.00
		Commission (6.25)
710	RIDGID 7" SKILSAW 5	Invoice Sale Price	120.00
		Commission (30.00)
711	BOX W/ WIRE, DOOR KNOB, VENTS 5	Invoice Sale Price	90.00
		Commission (22.50)
712	TOTE W/ POKEMON ITEMS 5	Invoice Sale Price	70.00
		Commission (17.50)
713	DEWALT JIGSAW 5	Invoice Sale Price	102.00
		Commission (25.50)
714	BAG W/ CLOSET ORGANIZER 5	Invoice Sale Price	40.00
		Commission (10.00)
715	SPORTS CARDS 5	Invoice Sale Price	50.00
		Commission (12.50)
716	HENCKELS KNIFE SET 5	Invoice Sale Price	105.00
		Commission (26.25)
717	TOTE W/ CLOTHES, AIR HOSE, MISC. 5	Invoice Sale Price	45.00
		Commission (11.25)

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Lot#	Lead	Transaction Description	Amount
724	ECHO BLOWER 6	Invoice Sale Price	55.00
		Commission	(13.75)
725	HOMELITE BLOWER 6	Invoice Sale Price	40.00
		Commission	(10.00)
730	DEWALT 24" FAN 7	Invoice Sale Price	95.00
		Commission	(23.75)
731	MAKITA 18V RADIO 4	Invoice Sale Price	40.00
		Commission	(10.00)
732	PORTER CABLE AIR COMPRESSOR 7	Invoice Sale Price	56.00
		Commission	(14.00)
733	TOOLBAG W/ TOOLS 4	Invoice Sale Price	80.00
		Commission	(20.00)
734	MAKITA JIGSAW 4	Invoice Sale Price	45.00
		Commission	(11.25)
735	CRAFTSMAN ROUTER 4	Invoice Sale Price	30.00
		Commission	(7.50)
736	BOSCH SPIRACUT 4	Invoice Sale Price	15.00
		Commission	(3.75)
737	RIDGID PARTS BIN 4	Invoice Sale Price	30.00
		Commission	(7.50)
738	METABO PIN NAILER 4	Invoice Sale Price	40.00
		Commission	(10.00)
739	MAKITA GRINDER 4	Invoice Sale Price	55.00
		Commission	(13.75)
740	RIDGID COIL NAILER 4	Invoice Sale Price	36.00
		Commission	(9.00)
741	RIDGID COIL NAILER 4	Invoice Sale Price	65.00
		Commission	(16.25)
742	DEWALT RA DRILL 7	Invoice Sale Price	70.00
		Commission	(17.50)
743	DEWALT SAWZALL 7	Invoice Sale Price	20.00
		Commission	(5.00)
744	DEWALT GRINDER 7	Invoice Sale Price	55.00
		Commission	(13.75)
745	TOTE W/ MILWAUKEE TOOLS (NO BATTERY/NO CHARGER) 7	Invoice Sale Price	161.55
		Commission	(40.39)
746	DEWALT SKILSAW 7	Invoice Sale Price	45.00
		Commission	(11.25)
747	MILWAUKEE 1/2" IMPACT 4	Invoice Sale Price	65.00
		Commission	(16.25)
748	RYOBI 18V TOOLS (NO CHARGER) 4	Invoice Sale Price	75.00
		Commission	(18.75)

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Lot#	Lead	Transaction Description	Amount
749	3 NAIL GUNS 4	Invoice Sale Price	25.00
		Commission	(6.25)
750	MAKITA IMPACT, HART JIGSAW (NO CHARGERS) 4	Invoice Sale Price	65.00
		Commission	(16.25)
751	BAG W/ DEWALT POWER TOOLS 7	Invoice Sale Price	25.00
		Commission	(6.25)
752	METABO FRAMING NAILER 9	Invoice Sale Price	95.00
		Commission	(23.75)
753	HUSKY 1/2" AIR IMPACT 9	Invoice Sale Price	10.00
		Commission	(2.50)
754	RATCHET STRAP SET 9	Invoice Sale Price	20.00
		Commission	(5.00)
755	MISC. TOOLS 9	Invoice Sale Price	45.00
		Commission	(11.25)
756	SOCKETS 9	Invoice Sale Price	26.00
		Commission	(6.50)
757	WORKLIGHTS 9	Invoice Sale Price	90.00
		Commission	(22.50)
758	MISC. TOOLS 9	Invoice Sale Price	65.00
		Commission	(16.25)
759	MSA MASK W/ CARTRIDGES 9	Invoice Sale Price	45.00
		Commission	(11.25)
760	MISC. BATTERIES 9	Invoice Sale Price	80.00
		Commission	(20.00)
761	RYOBI TOOLS 9	Invoice Sale Price	45.00
		Commission	(11.25)
762	ION TAILGATER RADIO 9	Invoice Sale Price	40.00
		Commission	(10.00)
763	TOOLBAG W/ TOOLS 4	Invoice Sale Price	45.00
		Commission	(11.25)
764	LINCOLN PORT-A-TORCH 7	Invoice Sale Price	240.00
		Commission	(60.00)
765	COM-A-LONG, JACK CROSSBEAM 6	Invoice Sale Price	30.00
		Commission	(7.50)
766	TOOLBOX W/ DEWALT TOOLS 7	Invoice Sale Price	330.00
		Commission	(82.50)
767	TOOLBOX W/ TOOLS 7	Invoice Sale Price	30.00
		Commission	(7.50)
768	BED SET 9	Invoice Sale Price	10.00
		Commission	(2.50)
769	TOTE W/ PURSES, MISC. 9	Invoice Sale Price	75.00
		Commission	(18.75)

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Lot#	Lead	Transaction Description	Amount
770	HERCULES JACKHAMMER 9	Invoice Sale Price	455.00
		Commission	(113.75)
771	TOTE W/ AUTO PARTS, MISC. 9	Invoice Sale Price	60.00
		Commission	(15.00)
772	HOBART 120 WELDER 6	Invoice Sale Price	105.00
		Commission	(26.25)
773	CHICAGO 90 AMP WELDER 6	Invoice Sale Price	45.00
		Commission	(11.25)
774	TITANIUM UNLIMITED 200 WELDER 6	Invoice Sale Price	405.00
		Commission	(101.25)
775	BLACK MAX PRESSURE WASHER 6	Invoice Sale Price	91.00
		Commission	(22.75)
776	STIHL MS 362C CHAINSAW 6	Invoice Sale Price	425.00
		Commission	(106.25)
777	HART 40V PRUNER ATTACHMENT 8	Invoice Sale Price	30.00
		Commission	(7.50)
833	BOX W/ PIPES 5	Invoice Sale Price	70.00
		Commission	(17.50)
834	HYPER TOUGH HOSE REEL 5	Invoice Sale Price	80.00
		Commission	(20.00)
845	CEILING FAN 10	Invoice Sale Price	55.00
		Commission	(13.75)
848	TOOLBOX W/ DEWALT TOOLS 7	Invoice Sale Price	340.00
		Commission	(85.00)
2001	2007 MERCEDES C SILVER	Invoice Sale Price	515.00
		Commission	(103.00)
2026	2013 SUBARU IMPREZA AWD WHITE	Invoice Sale Price	705.00
		Commission	(141.00)
		CO Expense - Misc. PU Fee: \$45.00	(135.00)
		Mercedes PU Fee: \$45.00	
		Subaru PU Fee \$45.00	
		Payment to Consignor - Check # 4401	(10,160.62)

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Total Quantity:	138.00
Total Invoice Sale Price:	13,602.39
Total Expenses: (135.00)
Total Commission: (3,306.77)
Total Due to Consignor:	10,160.62
Total Payments: (10,160.62)
Balance:	<u>\$0.00</u>

No inventory remains for this consignment order

3.6

3.6 - Office of Police Ombudsman Monthly Report

Logue, Bart

March Report from the Office of Police Ombudsman

| For Information

Attachments

[OPO March.pdf](#)

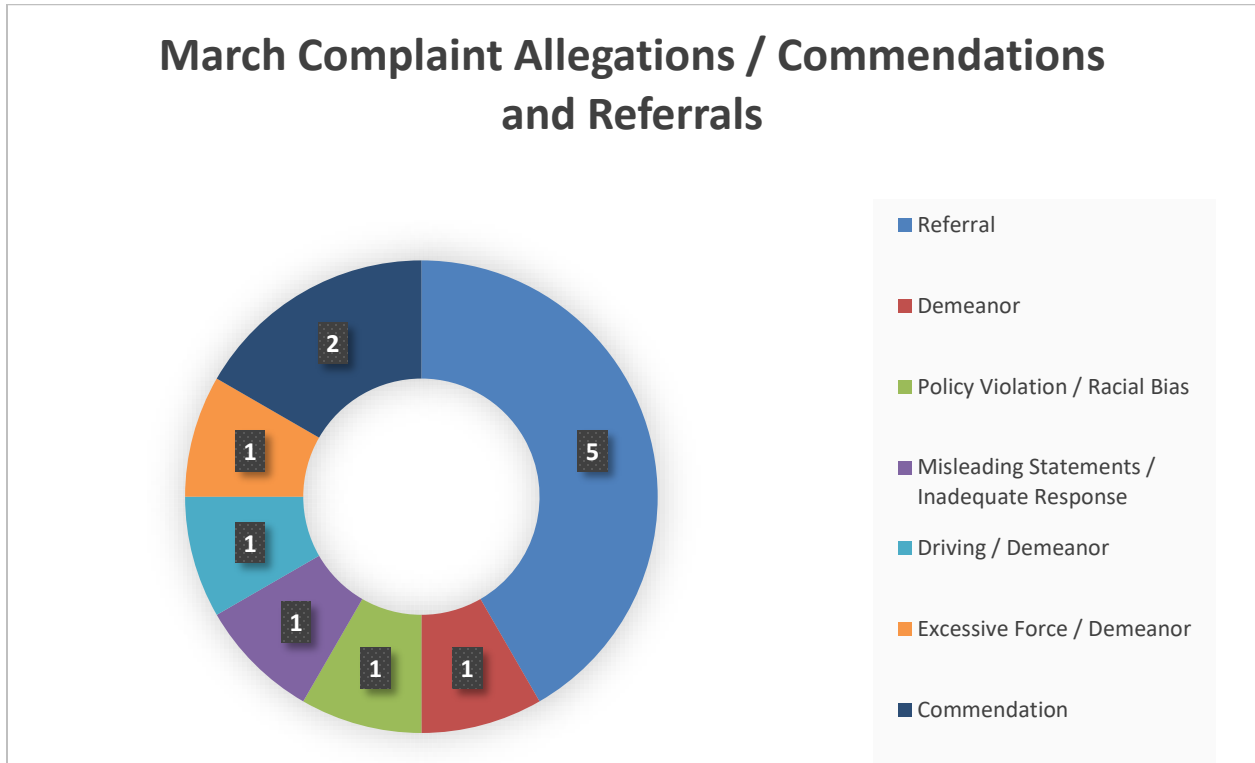


Office of the Police Ombudsman

Public Safety & Community Health Committee Report

Reporting Period: March 1 - 31, 2023

Complaints / Referrals / Contacts

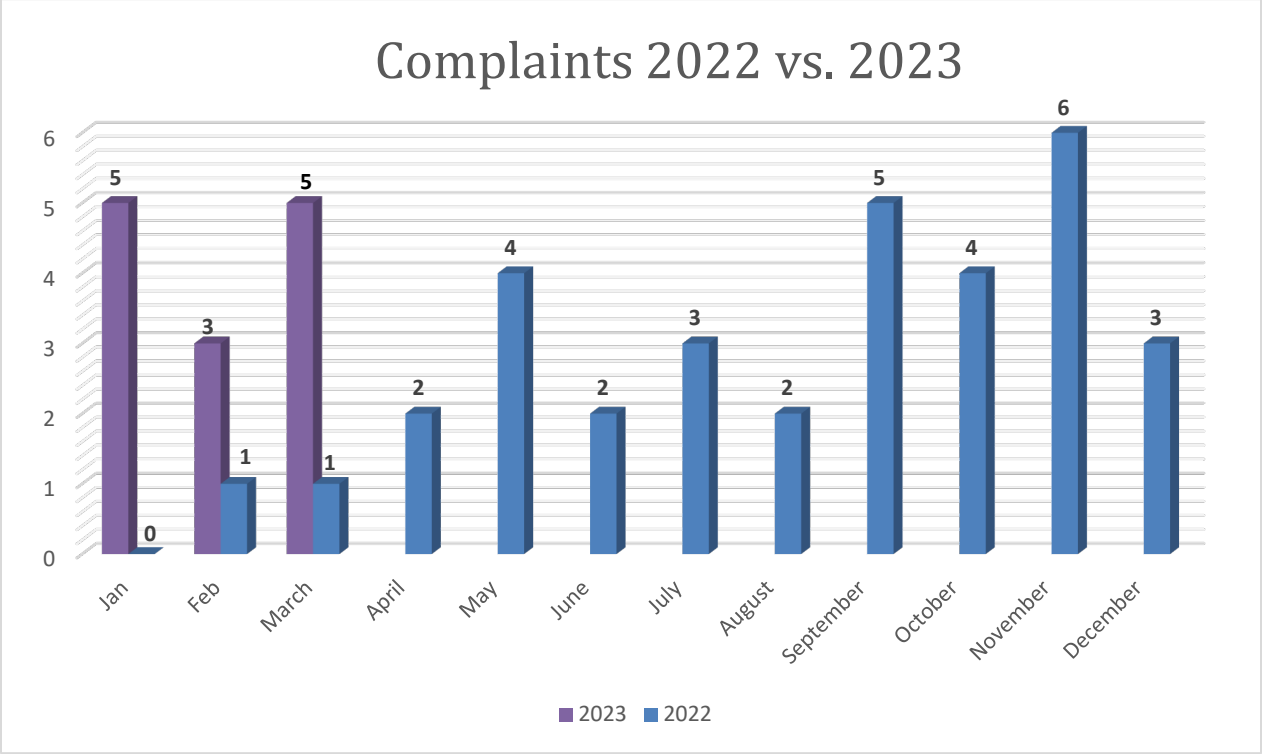


Highlights:

In March, the Office of the Police Ombudsman (OPO) submitted 5 complaints to Internal Affairs, 5 Referrals to various agencies and 2 Commendations to the Spokane Police Department.

Highlights include:

- OPO 23-14: A community member was frustrated with the response of SPD officers and their engagement with a person in a mental health crisis.
- OPO 23-15: An employee who works at the Upriver Dam wanted to thank the SPD officer who was able to redirect a person from trespassing on the property; Commendation
- OPO 23-16: A community member was concerned that appropriate steps were not taken to determine if a person was potentially driving under the influence in a motor vehicle accident. They also alleged there may be a racial component in the determination by the officer of who was at fault.
- OPO 23-17: A community member had concerns about an SPD officer driving in a high school parking lot and their demeanor when questioned about their driving.

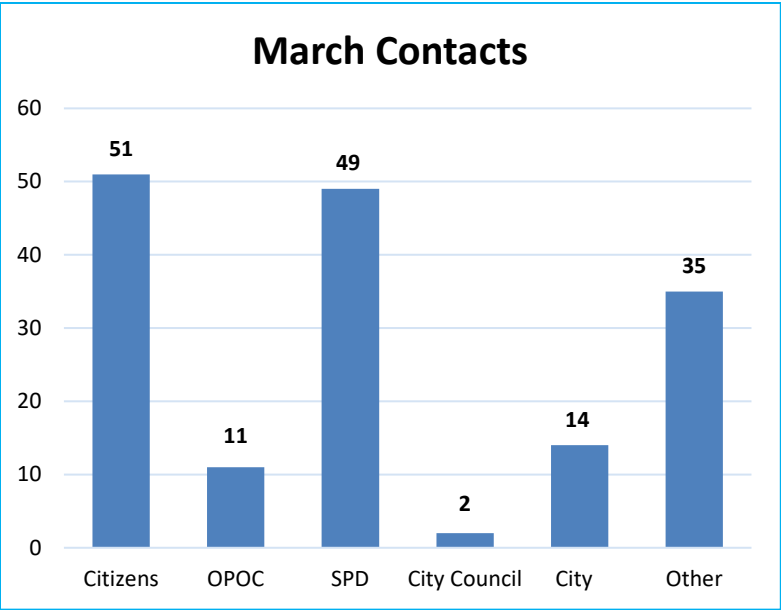


- The OPO has also submitted 6 commendations to SPD in 2023

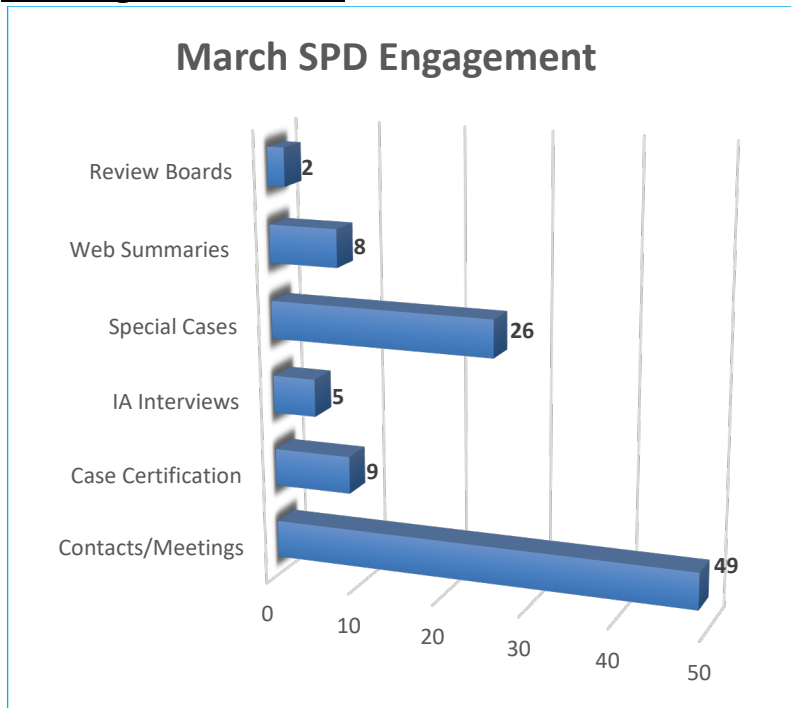
Contacts / Oversight:

Contacts/Oversight

- 162 total contacts
- 11 OPO interviews were conducted
- 39 IA contacts
- 49 total SPD contacts



Oversight Activities



Case Work

9 – Cases certified
 1 – Case returned for further investigation

Review Boards

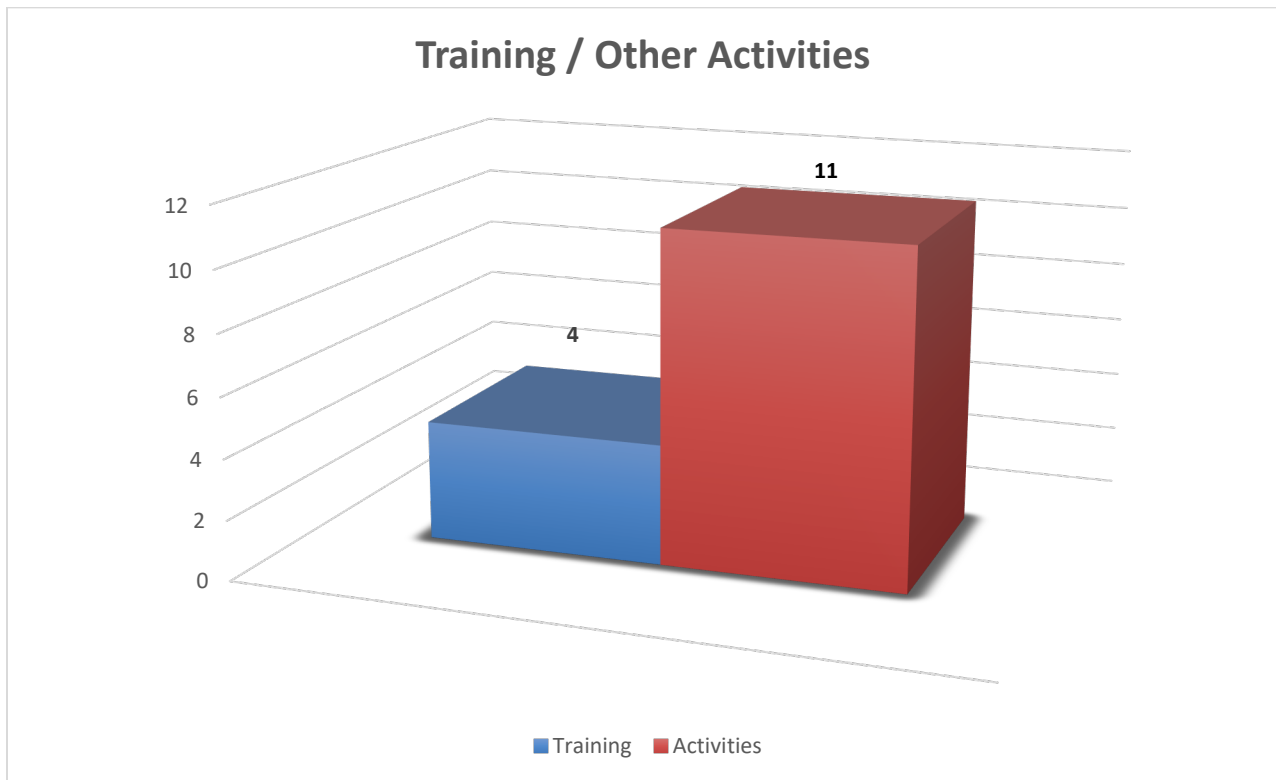
1 – Use of Force
 1 – Collision / Pursuit

Review Board Cases

12 – Uses of Force
 2 – K9
 12 – Collisions
 0 – Pursuits

1 Mediation Requested

Training / Other Activities



Highlights:

- Community Meetings / Events – OPOC Retreat, SPD Annual Awards Ceremony, Good Gab Podcast sponsored by Skils' Kin
- Other Meetings – PSCHC, Executive Session for the Spokane City Council, Leadership Spokane Meetings (3), Celebrate Recovery, Women's Outreach Event
- Oversight / Outreach – WSCJTC Meeting, WSCJTC Quarterly Meeting, WSCJTC Curriculum Review, NACOLE Board Meetings, other NACOLE Meetings (3), Peer to Peer meeting with team NOLA, Member Support and Advocacy Committee Meeting
- Training – SPD Spring In-Service Training, PRA Training on Law Enforcement Records, Oversight 101 Training for North Miami PD, NACOLE Investigator Forum Webinar

Upcoming:

- OPO / OPOC Annual Report
- WSCJTC Sub-Committee Meeting
- WSCJTC Committee Meeting
- Constitutional Policing Conference

Office of the Police Ombudsman Commission Meeting:
Held virtually, the 3rd Tuesday of every month at 5:30pm
Agendas and meeting recordings can be found at:

<https://my.spokanecity.org/bcc/commissions/ombudsman-commission/>

3.7

3.7 - Integrus Architecture Progress Report for April 2023

Schaeffer, Brian

Monthly progress report

| For Information

Attachments

[Integrus Architecture Progress Report April 2023.docx](#)

Committee Agenda Sheet

Select Committee Name

Submitting Department	Fire Department
Contact Name	Brian Schaeffer
Contact Email & Phone	Bschaeffe@spokanecity.org (509)625-7001
Council Sponsor(s)	
Select Agenda Item Type	<input type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Integrus Architecture Progress Report
Summary (Background)	<p>Progress</p> <p>Information Gathering</p> <ul style="list-style-type: none"> • Information gathering continues with a meeting on April 12 between Darkhorse and David Stockdill and Brandon Childs (SFD), to confirm/verify data provided. Integrus and TCA in attendance as well. Darkhorse was very complimentary of the volume and detail of the data that SFD was able to provide expressing confidence that this will result in a solid foundation for their platform. • Brandon and David gathering remaining data on deployment, road network and bridge restrictions or closures. • SFD reviewing draft apparatus data and staffing summary as compiled by TCA. <p>Under Development</p> <ul style="list-style-type: none"> • Integrus/TCA and Darkhorse meeting on April 24 to refine project approach, review software capabilities, and factors to include. • SFD reviewing draft data gathering from Darkhorse. • Darkhorse data analysis - Darkhorse continues working with Brian Harris (TCA) and the SFD to review and validate assumptions on data. • Needs Analysis framework. <p>Next Steps</p> <ul style="list-style-type: none"> • Inventory Report and Analysis of Existing Capital Facilities • Stakeholder Interviews -at Integrus' offices. • Baseline program discussions by facility with SFD • Phase 2 – Define Future Facility Needs and Budget. <ul style="list-style-type: none"> ○ Project Schedule. ○ Coverage Standard and Strategy (Darkhorse informed). ○ Facility Needs. ○ Itemized Costs and Improvements Budget. • Phase 3 – Final Capital Facilities Plan. <ul style="list-style-type: none"> ○ Draft development. ○ Stakeholder Presentations. ○ Bond Considerations and Realistic Costs. ○ Alternative Funding Sources. ○ Adoption Process.

	<ul style="list-style-type: none"> ○ Final Capital Facilities Plan Deliverable

Fiscal Impact

Total Cost: [Click or tap here to enter text.](#)

Approved in current year budget? Yes No N/A

Funding Source One-time Recurring

Specify funding source: [Click or tap here to enter text.](#)

Expense Occurrence One-time Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts (If N/A, please give a brief description as to why)

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

4 - Discussion Items

4.1

15 min

4.1 - SCRAPS Update

Jesse Ferrari

SCRAPS organizational update with Director, Jesse Ferrari.

| For Discussion

4.2

5 min

4.2 - SFD Update from Chief Schaeffer

Schaeffer, Brian

| For Discussion

4.3

5 min

4.3 - SPD Update from Chief Meidl

Meidl, Craig

| For Discussion

4.4 - Parks Ordinance

Thomas, Kelly

An ordinance relating to Parks; amending Section 12.06A.040 of the Spokane Municipal Code concerning park rules and regulations regarding hours of operation and elevation of violation from civil infraction to misdemeanor. Sponsors: Stratton, Bingle, Cathcart.

| For Discussion

Attachments

[Briefing paper on Park Rules.docx](#)

[2023 Park Rules Amendment 03-23-2023.docx](#)

[Park hours memo to subcommittee.docx](#)

[criminal-justice-equity-impact-assessment - Park Ordinance.pdf](#)

[spb-minutes-2022-10-13.pdf](#)

[Park Board Rules Amendment support.pdf](#)

Committee Agenda Sheet

Public Safety & Community Health Committee

Submitting Department	Police Department
Contact Name	Captain Thomas Hendren
Contact Email & Phone	509-625-4049 thendren@spokanepolice.org
Council Sponsor(s)	CM Stratton, CM Bingle, CM Cathcart
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: TBD
Agenda Item Name	Amending Section 12.06A.040 of the Spokane Municipal Code concerning park rules and regulations, specifically hours of operation.
Summary (Background) *use the Fiscal Impact box below for relevant financial information	<p>The police department has observed a significant number of incidents, to include numerous violent crimes, occurring in Spokane City Parks, in the overnight hours, when parks are closed to the public. From January 1st of 2021 through March 31st of 2023 the police department data reveals the following statistics regarding incidents at the parks during hours of closure: 692 CAD incidents, 79 CAD incidents with a crime involving violence (assault, rape, shootings, etc.), and 29 incidents classified as shootings. The 29 shootings occurred in 22 different city parks. Included in that number, were three shootings involving victims struck by gunfire in 2022. In total, there were 9 victims struck by gunfire, with one fatality. The majority of these incidents occur as a result of gatherings of large groups of people, in the parks after hours, to socialize. Drug and alcohol use is common in these gatherings. These gatherings can and often do escalate to physical fights, felony assaults, and shootings.</p> <p>The current sanction for violation of the park hours is a non-traffic civil infraction. State law does not permit officers to compel a detention for non-traffic civil infractions. Additionally, issuance of an infraction does not remove persons who are unwilling to move on their own, from the parks. Increasing the sanction to a misdemeanor offense allows officers to investigate and, if necessary, compel detentions for this violation, in compliance with current state law. This sanction also allows for custodial arrest, if necessary, to gain compliance with subjects refusing to exit parks during hours of closure.</p> <p>This change is similar to private property owners posting no trespassing signs during specific times to prevent subjects from gathering on said property. That action creates a misdemeanor offense for subjects failing to comply with the postings. Law enforcement is able to use the trespassing offense as a reason for contact and enforcement. SPD has used this process numerous times in the past, at problem locations, to gain compliance from the community and greatly reduce or eliminate the gatherings of people during hours of closure.</p>
Proposed Council Action	Amend the current city code, increasing the sanction to a misdemeanor offense.

Fiscal Impact

Total Cost: NA

Approved in current year budget? Yes No N/A

Funding Source One-time Recurring

Specify funding source: NA

Expense Occurrence One-time Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts (If N/A, please give a brief description as to why)

What impacts would the proposal have on historically excluded communities?

This ordinance applies to all members of the public. The current law prohibits subjects from gathering at parks after hours. The sanction, however, is ineffective to act as a deterrent to that behavior and does not give law enforcement the authority necessary to enforce this park rule.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

The police department already tracks race, gender and age demographics on any arrest. Additionally, the police department already tracks this information on any officer-initiated contact, regardless of any arrest occurring. Additionally, there are numerous avenues for members of the public to register a complaint regarding a law enforcement response. There are significant means available to monitor officer conduct, the most notable is the use of body worn cameras.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

The police department is continually reviewing crime data and call for service data. SPD Crime Analysis has built a Power BI to track data related to the parks, specifically incidents occurring during hours of closure. The department will judge success based upon the impact to the number and types of incidents occurring in parks during the hours of closure.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The goal of the police department in achieving this change in the ordinance is to provide law enforcement with the necessary tool to maintain order in city parks and prevent any further loss of life on city owned property.

ORDINANCE NO. C _____

An ordinance relating to Parks; amending Section 12.06A.040 of the Spokane Municipal Code concerning park rules and regulations.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 12.06A.040 SMC is amended to read as follows:

Section 12.06A.040 Rules and Regulations

The Park Board has established rules governing behavior on park property, and such rules may be enforced consistent with this ordinance.

Except when done in places designated and in the manner prescribed by rule, regulation or special permission of the park board or department:

A. Park Grounds and Maintenance

1. No person may cut, trim, tag or in any way tamper with the trees or landscaping, or dig, stake, pierce or penetrate the ground of any park.

B. Vehicles and Watercraft

1. No person may ride or drive any motor vehicle in Riverfront Park without express permission from the director of the parks department or his or her designee. Nothing in this section shall be construed as prohibiting the use of electric scooters, electric bicycles or other personal electric mobility devices in Riverfront Park.
2. No person may drive or ride any vehicle or animal on the grass or in any areas of the park other than designated drives, ways, boulevards or paths. Nothing in this section shall be construed as prohibiting a person from riding a mountain bike on established paths and trails in natural/conservation/undeveloped areas.
3. No person may park outside designated parking areas. Cars parked in turf areas, parked overnight or left for multiple days in parking lots may be deemed unauthorized pursuant to SMC 16A.07.060 and impounded by a registered tow truck operator at the direction of a law enforcement officer or other public official with jurisdiction.

4. No person may operate or drive any vehicle, including bicycles, skateboards and roller skates, in a manner which is likely to endanger persons and/or property.
5. No person may intentionally enter, swim, dive or float, with or without a boat, raft, craft or other flotation device, in or upon any pond in a park or the Spokane River at any point between the west line of the Division Street Bridge and the west line of the Monroe Street Bridge.

C. Speed

1. No person may ride or drive a vehicle at a speed in excess of five miles per hour in Riverfront Park.
2. At all parks other than Riverfront Park, no person may ride or drive a vehicle at a speed in excess of fifteen miles per hour unless otherwise posted.

D. Games and Athletics

1. No person may engage in, conduct, or hold any trials or competitions for speed, endurance, or hill climbing involving any vehicle, boat, aircraft, or animal in any park, except by permission of the director of the parks department or his or her designee.
2. No person may play or practice any game that involves the running or the throwing or hitting of a ball or other projectile such as golf, archery, hockey, tennis or baseball, when and where such activity is likely to be dangerous.
3. No person may operate remote controlled vehicles, unmanned air systems or other hobby craft in a manner that is dangerous to persons or property.
4. Swimming pools, wading pools, golf courses, softball diamonds and basketball courts may be used only during hours designated by the director of the parks department or his or her designee.

E. Animals

1. No person may allow any animal to run at large in any park or enter any pond, pool, fountain or stream thereof except within a designated off-leash area. A violation of this section is a class 4 civil infraction.
2. All persons bringing pets to a park must provide for the disposal of animal waste from their pets. Failure to do so is a class 4 infraction.

3. No person may tease, annoy, disturb, attack, catch, injure, or kill, throw stones or any object at, or strike with any stick or weapon, any animal, bird, fowl or other wildlife in any park.
4. Fishing shall be allowed in rivers and creeks adjacent to parks, but shall not be allowed in the ponds of any park.
5. No person may feed any wildlife in any park. A violation of this section is a class 4 civil infraction.

F. Drugs and Alcohol

1. Except as specifically authorized by the director of the parks department or his or her designee, no person shall open the package containing liquor or consume liquor in a public park. A violation of this section is a class 3 civil infraction.
2. As provided in RCW 69.50.445, it is unlawful to open a package containing marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, or consume marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, in any park. A violation of this section is a class 3 civil infraction.
3. For the safety and protection of all park users, the use and distribution of drug paraphernalia is prohibited in city parks. In addition to penalties provided in state or local law, violators shall be subject to exclusion from one or more city parks for one year.

G. Weapons and Projectiles

No person may shoot, fire, throw or explode any fireworks, explosive, bow and arrow, slingshot or other weapon, toy or real, which discharges a pellet or other object with harmful force.

H. Food

1. Except as provided in SMC 10.51.040(A), no person may sell food inside or adjacent to a park without first obtaining the following:
 - a. Written authorization from the director of the parks department, or his or her designee, to vend at a particular location or locations, as required by SMC 10.51.070 and SMC 17C.390.030; and
 - b. A valid a mobile food vendor's permit as required by SMC 10.51.010.

I. Events

1. Special events held in a city park require a park reservation and must also be authorized by a special event permit issued by the director of the parks department under the procedures and requirements for special events as provided in Chapter 10.39 SMC.
2. Regardless of whether an event requires a special event permit, park reservations are required to reserve park space and to serve or distribute food for groups of over fifteen people. There is no cost to submit reservation application for events that do not include the use of a shelter, but the application requires the submission of a clean-up plan and may be subject to cost recovery for the actual costs of clean-up by park employees.

J. Other Uses of Park Property and Facilities

1. No person may use or occupy park property to sleep, store property or for any other purpose when done in a manner that obstructs or prevents others from its use and enjoyment.
2. No person may build a fire in a park during official burn bans or where fire restrictions are otherwise imposed. All fires must be contained to designated fireplaces and park-supplied barbecue pits.
3. Where the park board has provided for the collection of fees, rents or charges for the use of park facilities, including municipal golf courses, no person may enter upon or use such park facilities without paying such required fees, rents or charges.
4. No person may be in a City park during the hours of closure without the express permission of the director of the parks department or his or her designee. All City parks shall be closed from ten p.m. to six a.m., except Riverfront Park, which shall be closed from midnight to six a.m. throughout the year. A violation of this section is an unlawful trespass on City park property and shall be punishable as a misdemeanor.
5. No person may sell or barter any goods or services without prior permission of the director of the parks department or his or her designee.

- K. No person may violate such rules and regulations as may from time to time be promulgated by the park board or the director of parks and recreation pursuant to and in supplementation of the City Charter and this code.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date



SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

- MEMORANDUM -

TO: Spokane City Council and the Equity Subcommittee
FROM: Captain Thomas Hendren
DATE: 4/20/2023
RE: Proposed change to park rules

The Spokane Police Department is respectfully requesting for the Spokane City Council to amend the current Spokane Municipal Code, regarding park rules, to change the sanction for violating the park hours from a civil infraction to a misdemeanor offense. In years past, the sanction for this violation was a misdemeanor. I am unsure of the exact year, but this was changed by city council to a civil infraction. Since that change, it has become much more difficult for officers to maintain order in city parks, after hours.

This request comes after a year of unprecedented violence within Spokane City Parks. During the summer of 2022 there were three different shooting incidents involving victims struck by gunfire, in Spokane City parks. In total there were nine victims struck in the three incidents to include one fatality. All of these incidents occurred when parks were closed to the public under current city code.

The reason SPD requests the change in the sanction for violating park hours is that the current civil infraction is not a sufficient deterrent to prevent groups from gathering at city parks when they are closed. Under RCW 7.80.060 the legislature has outlined the authority of law enforcement related to non-traffic civil infractions. This statute requires for an offender to provide their name, address and date of birth. There, however, is no specific sanction or crime established for any subject who refuses to comply. Rather, the statute states "A person who is unable or unwilling to reasonably identify himself or herself to an enforcement officer may be detained for a period of time not longer than is reasonably necessary to identify the person for the purposes of issuing a civil infraction."

It has been the experience of SPD that many of the subjects engaging in activities at city parks, after hours, are violent and often uncooperative with law enforcement. The data below supports that statement. As such, officers have no authority to address non-compliance when attempting to issue a non-traffic civil infraction. The current state law under RCW 10.120.020 prohibits officers from being able to physically compel a detention to issue a non-traffic civil infraction. Additionally, even if an offender is cooperative and allows for an officer to issue the civil infraction, there is no additional authority to make violators physically leave the location. Violators may receive the infraction but remain in the park, and refuse to leave. Elevating the sanction to a misdemeanor gives law enforcement authority to contact violators and, if necessary, compel a detention. Furthermore, refusal to leave the location can be addressed through a custodial arrest. I will address tactics later on in this document to address members' concerns related to arrests and potential uses of force.





SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

- MEMORANDUM -

I have done a preliminary review of data related to Spokane City Parks. This data was compiled by our crime analysis unit by extracting incidents from our CAD and records system that are listed to have occurred at addresses identified as city parks. This data, however, is incomplete and does not reflect the exact number of incidents that have occurred at city parks. This is due to the manner in which calls can be reported. Often these complaints come in as an intersection location versus a park name or specific park address. Therefore, the data I am going to cover is likely an underrepresentation of the actual number of incidents occurring in Spokane City Parks.

From January 1st of 2021 through March 31st of 2023, there have been a total of 692 incidents in city parks, after hours, found in our CAD and records system. Of those, 79 incidents recorded in city parks, after park hours, fall under an incident classification that would be considered a crime involving violence. This would include assault, rape, stabbings, shootings, etc. Of those incidents, 29 were specifically classified as "shooting" incidents. Shooting incidents were reported in 22 different city parks over that time frame. These, of course, include the incidents I have mentioned above. The parks with the most shooting incidents were Dwight Merkel and Mission Parks with three shootings each. The following parks each have two shootings reported at their locations in that time frame: Audubon, Dutch Jake, Comstock and Cliff Park. Further there are shootings reported in parks that are located in most of Spokane's neighborhoods.

The incidents from 2022 that resulted in victims being struck and the fatality stemmed from gatherings of individuals at the parks, after hours, to socialize. Similar to the gatherings that led to the shootings, many gatherings often involve alcohol and drugs. The demographics of those attending can be wide ranging. Some of these gatherings include known gang members and gang associates. Other gatherings involve subjects that have no gang affiliation or criminal records.

A review of the demographics of the shooting victims that were actually struck by gunfire from 2022 reveals the following:

1. Franklin Park incident on 08/27/2022, incident number 2022-20150748:
 - a. Pacific Islander male 22 years of age, deceased.
 - b. Pacific Islander male 19 years of age, struck by gunfire.
 - c. Pacific Islander male 19 years of age, struck by gunfire.
 - d. Pacific Islander male 18 years of age, struck by gunfire.
2. Dwight Merkel incident on 6/29/2022, incident number 2022-20110525:
 - a. Black male 16 years of age, struck by gunfire.
3. Dutch Jake incident on 8/25/2022, incident number 2022-20149268:
 - a. Black male 16 years of age, struck by gunfire.
 - b. Black female 19 years of age, struck by gunfire.
 - c. White female 19 years of age, struck by gunfire.
 - d. White female 40 years of age, struck by gunfire.

(Note: The 16-year-old black male shot at both Dwight Merkel and Dutch Jake Park was the same person).





SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

- MEMORANDUM -

I have been asked to submit my request for this change in law to the Equity Subcommittee. I have also been requested to complete a "Racial Equity Impact Assessment." Any estimate of future demographics of those contacted for violating the new ordinance would be a guess at best as we do not have any recent data related to enforcement of park hours by SPD. That being said, the data is clear regarding the observed demographics of the victims of the recent shootings in Spokane City Parks. Future enforcement, however, will be easy to track as our system already has the mechanism to record such data on officer-initiated contacts and arrests made as part of a call for service.

Numerous times in the past, SPD has observed similar gatherings in the late-night hours on private property. In several of those past situations, we observed gatherings result in numerous calls for service and incidents that escalated to violence. To address such locations where the problem persisted, the most common community oriented policing tactic used was to work with the property owner to establish control over the property during the days and times in question. A common approach is to post the location with clear "No Trespassing" and "No Loitering" signage that established the time when the property was not open to the public. Once that was done, SPD would engage in education first to attempt to gain compliance. This often was enough to prevent most people from gathering due to fear of being charged with a misdemeanor. For those individuals that were more defiant, some enforcement would be needed to establish credibility for the "No Trespassing" signage. This tactic has been successful, time and time again, in stopping gatherings at such locations. This is essentially what we are asking to achieve from the city council.

To attempt to minimize potential physical arrests and uses of force associated with enforcement of this ordinance, we plan to do the following. First, we will work with the Parks Department to put out the information on the change in law through media, social media, fliers, etc. Next, we will conduct special emphasis patrols, staffed with multiple officers to attempt to avoid violent confrontations, during the hours in question. The initial patrols will be focused on educating violators on the change in law, informing them of the potential consequences, and then attempting to gain compliance without actual enforcement. In a perfect world, this would be enough to end the gatherings. Our experience has been that a smaller group of people will continue to violate the law until we actually conduct enforcement. The lowest level, and most common method of enforcement will be to issue criminal citations to subjects that refuse to comply with the law. Unfortunately, there may be a smaller number of violators that will remain non-compliant and require us to make a custodial arrest to remove them from the park.

It has been our experience, in similar situations with private property, once the problem individuals are convinced that we will enforce the law and make arrests, they typically do not continue to gather at those locations. If we do start to see gatherings resume, we can often address those situations with less resources and quickly regain compliance.

There was language proposed to allow for this to be a misdemeanor offense only after officers have made contact with the violator and advised them to leave first. If the violator refused to comply, at that time, the violator would be committing a misdemeanor.





SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

- MEMORANDUM -

The problem with that approach is that our problem offenders will know the law as well as any of our officers. They will know that it requires an officer to contact them and order them to leave before they face any potential consequences. As such, many such offenders will continue to gather and only leave once contacted by law enforcement. This will require constant patrol emphasis on the problem locations. It will also require a significant number of officers to safely enforce this ordinance as the groups that gather can be very large and as already mentioned, armed and dangerous. Our current staffing would not allow for us to be effective in controlling the parks under that proposed language. In order to be effective, the language originally proposed is what is necessary to establish order in the parks after hours.

Captain Hendren #482



RACIAL EQUITY IMPACT ASSESSMENT

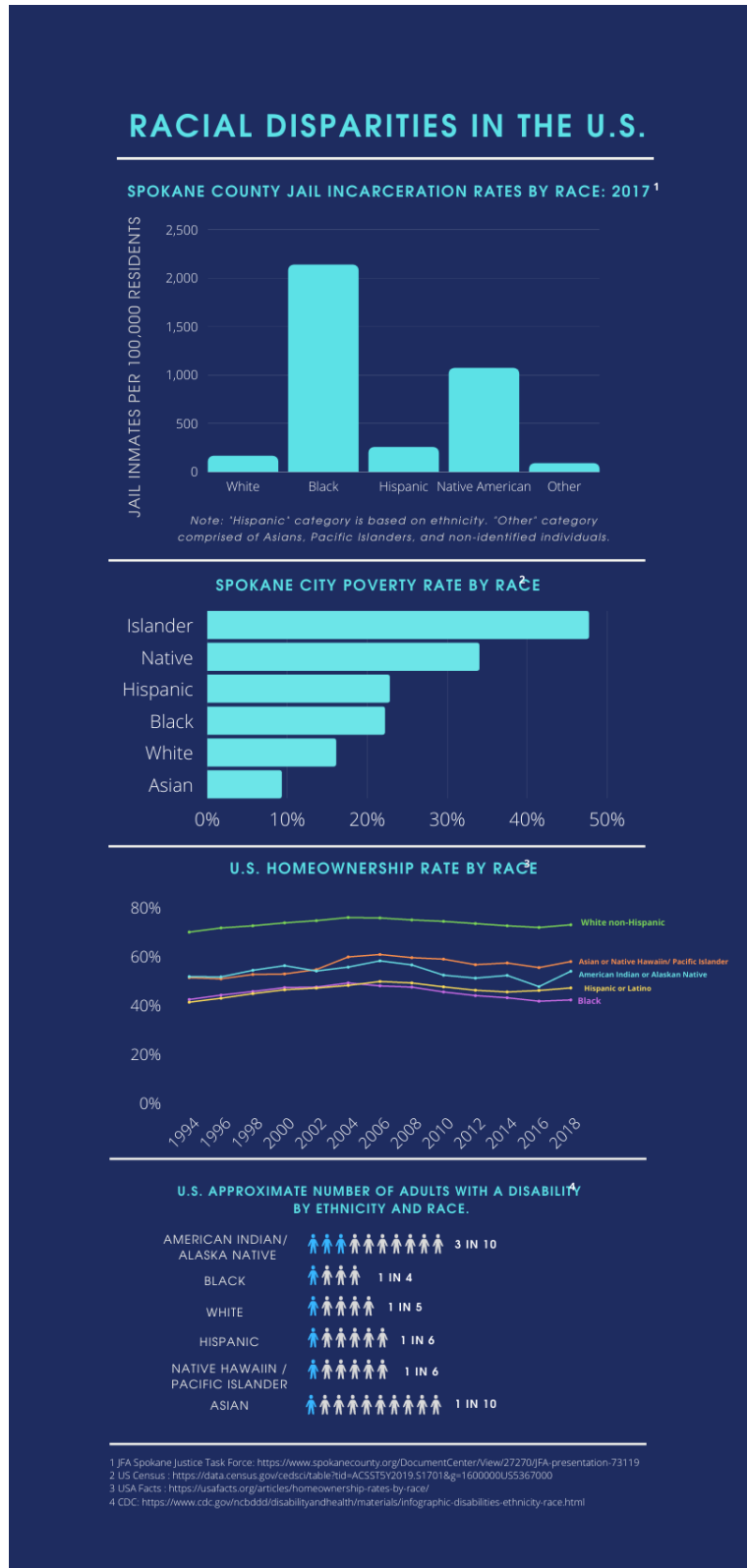
The Racial Equity Impact Assessment assists staff and policymakers working to account for racial equity at the earliest stages of planning a new Project or Policy. Racial disparities manifest both nationally and regionally across all sectors: health and behavioral health, jobs and income, education, and most relevantly here – the criminal justice system.

When studying disparities, it is important to understand the unique experiences Black and Indigenous communities have had since our country's founding (slavery and settler colonialism, respectively). Historical precedents and more recent policies have often resulted in disparate outcomes. While all racial identities have suffered under discriminatory policies and practices, Black and Indigenous populations remain most negatively impacted.

Still, discriminatory policies negatively affect all of us, regardless of race.¹ In 2020, for instance, [economists estimated that racial discrimination has cost the United States \\$16 trillion in lost GDP over the past two decades²](#)

Although this tool focuses on Racial Equity specifically, it contemplates disparities across other identities including immigration status, economic status, gender, and disability. Because disparities across other identities are typically compounded by race, a focus on racial equity at the outset allows policymakers to consider and address a myriad of potential adverse or unintended consequences resulting from new projects or policies.

This tool is not intended or designed to rectify all inequities, but it does provide a necessary first step in tackling local disparities and ensuring a safe, healthy, and vibrant Spokane for all residents.



¹ See, e.g., McGhee, Heather. [The Sum of Us: What Racism Costs Everyone and How We Can Prosper Together](#) (2021).

² Hallett, Stephanie. [Racism Has Cost the US Economy \\$16 Trillion in The Last 2 Years – And Will Keep Costing the Country Money if Things Don't Change](#) (Oct. 12, 2020), <https://www.businessinsider.com/personal-finance/racism-cost-us-economy-16-trillion-last-20-years-2020-10>.

Racial Equity Impact Assessment Spokane, Washington

A Racial Equity Impact Assessment can help criminal justice departments, agencies, and other entities apply an equity analysis to current operations, practices, priorities, and decision making — including funding, program development and program design. More specifically, the assessment helps staff and policymakers set equity goals, and identify and correct harmful, unintended consequences before a Project or Policy takes effect.

For example, a policy like New York’s “[Stop-and-Frisk](#)” may be designed to enhance public safety, but once implemented, inadvertently contributed to disparate rates of arrests, jail admissions, and distrust in law enforcement. By prioritizing time to engage in an iterative, goal-oriented and data-driven process, criminal justice leaders can help create a sustainable, fair, efficient, and equitable legal system.

We recommend that a project team or similar working group — composed of system actors and community representatives — address the questions below collaboratively throughout the development, implementation and review stages of the Policy or Project. If you would like additional support, please contact the Office of Law & Justice.

1. Name of Proposed Policy or Project _____
(Ex. *Establishing DUI therapeutic court*)

2. a. What is the goal of the Policy or Project and/or the challenge you are attempting to address?
(Ex: *Increase diversion opportunities for drug related charges*)

b. What current racial and other inequities might this Policy or Project address?

3. Based on the data you have gathered and reviewed how might the Policy or Project impact racial disparities (improve or worsen)? Please review Appendix A for suggested Data metrics.
All data should be disaggregated by race/ethnicity, gender, and age.

If you do not have access to any relevant metrics, what is your plan to obtain relevant data (this can include data gathered by peer-reviewed sources from community organizations, news and/or academic sources, city departments, and other national, state, or county agencies)?

4. Please identify who may be impacted by the proposed Policy or Project? Please identify direct and indirect impacts.

a. System Actors/Entities

	Direct	Indirect	N/A
Law Enforcement Agencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pre-Trial Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Detention Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Court	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
District Court	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Superior Court	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City Prosecutor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
County Prosecutor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City Probation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
County Probation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City Public Defender	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
County Public Defender	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Department of Corrections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Juvenile Court	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

b. Community Members (direct and indirect impacts)

	Direct	Indirect	NA
Age			<input type="checkbox"/>
Gender Identity			<input type="checkbox"/>
Racial Identity			<input type="checkbox"/>
Ethnic Identity			<input type="checkbox"/>
Neighborhoods/Zip Codes			<input type="checkbox"/>
Income			<input type="checkbox"/>
Disability			<input type="checkbox"/>
Other			<input type="checkbox"/>

- c. Service providers and/or community organizations led by and/or supporting impacted communities, especially in areas related to this Policy or Project.

Provider Name or Type	Resources/Services Provided and Potential Impact

5. Are you collaborating with individuals and communities most impacted — particularly Black, Indigenous People of Color — in the Policy or Project planning process? If not, what is your plan to include community members to ensure meaningful input from planning through implementation and performance monitoring? Please use the table below as a helpful guide.

	Community Collaboration Addressed <i>Please describe efforts for each phase.</i>	Community Collaboration Plan <i>Please describe plan and timeline for each phase if efforts have not already been completed.</i>
Planning/Outreach <i>Suggested items to consider: dates of meetings/forums, names of participant and/or organizations, accommodations made for physical access & language access, and how input/participation was included in decisions and next steps, whether participants received compensation.</i>		
Implementation <i>Suggested items to consider: community experts serving on project team, whether community participants receive compensation, meeting location and time, other community-based partnerships.</i>		
Evaluation <i>Suggested items to consider: Community experts serving on the evaluation committee, whether community experts receive compensation, recurring community meetings or forums to share updates and information, other data transparency measures.</i>		

6. What factors outside of the criminal justice system might uniquely impact individuals or communities of color and complicate the equity goals (consider root causes and/or intersecting identities)? Does the proposal address any of these factors? Please check all that apply and brainstorm additional relevant factors:

Factors	Yes	No	Mitigated or Exacerbated by Project/ Policy (describe)
Economic Distress	<input type="checkbox"/>	<input type="checkbox"/>	
Housing Instability	<input type="checkbox"/>	<input type="checkbox"/>	
Behavioral Health Needs	<input type="checkbox"/>	<input type="checkbox"/>	
Education	<input type="checkbox"/>	<input type="checkbox"/>	
Healthcare Access	<input type="checkbox"/>	<input type="checkbox"/>	
Food Access	<input type="checkbox"/>	<input type="checkbox"/>	
Transportation Access	<input type="checkbox"/>	<input type="checkbox"/>	
Language Access	<input type="checkbox"/>	<input type="checkbox"/>	
Access to Technology	<input type="checkbox"/>	<input type="checkbox"/>	
Access to Child Care	<input type="checkbox"/>	<input type="checkbox"/>	
Disability	<input type="checkbox"/>	<input type="checkbox"/>	
Adverse Childhood Experiences / Trauma Histories	<input type="checkbox"/>	<input type="checkbox"/>	
History of Discrimination	<input type="checkbox"/>	<input type="checkbox"/>	
Lack of Trust	<input type="checkbox"/>	<input type="checkbox"/>	
Cultural Considerations	<input type="checkbox"/>	<input type="checkbox"/>	
Immigration Status	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

7. What legal limitations might complicate this Policy or Project and what is the plan to address them?

8. Based on the answers above, what specific changes need to be made to achieve your racial equity goal and avoid the continuation of racial and other disparities (*Ex. Partnering with and/or investing in groups representing communities most impacted by the proposed initiative.*)

9. What performance measures will you use to evaluate the Policy or Project's impact following implementation, including the impact on racial and ethnic disparities? Qualitative and quantitative measures are encouraged.

10. What is your timeline for review and ongoing adjustments?

Appendix A

The data below is a suggested starting point for discussion related to Section V and may not be relevant to your project. You are encouraged to identify and collect additional data points. **All data should be disaggregated by race/ethnicity, gender, and age.** Consider breaking out identities within broad racial categories, if possible. For example, “Asian” can encompass multiple identities, including but not limited to Chinese, Filipino, Vietnamese, Korean, Japanese, Cambodian, etc. Combining these groups can mask disparities across them. It might also be helpful to reach out to community partners as a data source.

- a. Eligible Participants
- b. Exclusion Criteria
- c. Law Enforcement
 - i. Contact Rate
 - ii. Citation Rate
 - iii. Arrest Rate
 - iv. Use of Force Rate
- d. Prosecution
 - i. Charging decision by type
 - ii. Diversion decision by type
 - iii. Therapeutic court referral by type
 - iv. Length of Sentence
- e. Jail data
 - i. Population
 - ii. Length of stay in jail
 - iii. Bail amount by race
 - iv. Charges
 - v. Admissions
 - vi. Release type
- f. Public Defense
 - i. Public defender eligibility
- g. Court Data
 - i. Conviction rate
 - ii. Time to adjudication
 - iii. Sentencing outcomes by type
- h. Probation
 - i. Probation ordered
 - ii. Length of monitoring
 - iii. Violations by type



Spokane Park Board
3:30 p.m. Thursday, Oct. 13, 2022
In-person in Council Chambers, City Hall, and
virtually via WebEx

Park Board members

- X Jennifer Ogden – President
- X Bob Anderson – Vice President
- X Jason Conley – Acting Secretary
 - Nick Sumner
- X Greta Gilman
- X Sally Lodato
- X Gerry Sperling
- X Barb Richey
- X Hannah Kitz (3:57)
- X Kevin Brownlee
- X Christina VerHeul
- X Jonathan Bingle – City Council liaison (exits, 4:48)

Parks staff

- Jason Conley
- Fianna Dickson
- Nick Hamad
- Al Vorderbrueggen
- Jennifer Papich
- Mark Poirier
- Jonathan Moog
- Berry Ellison
- Karin Cook
- Kris Behr
- Sarah Deatrich
- Katie Kosanke
- Jeff Perry
- Lars Erpenbach
- Steve Nittolo

Guests

- Mary Gilmore
- Sam Chase
- Michelle Welch
- Kelly Brown

MINUTES

(Click [HERE](#) to view a video recording of the meeting.)

1. **Roll Call:** Jennifer Ogden
See above
2. **Additions or deletions to the agenda**
 - A. Remove consent agenda item #6 – Western States CAT / 2023 Caterpillar 303.5 Track Excavator purchase (\$77,932.74) – for discrepancy between cost presented to the committee and final invoice
3. **Public comment**
 - A. Sam Mace (East Central neighborhood, next to Underhill Park): Sam Mace requested to withhold endorsing dog park guidelines. Sam stated parking issues, public safety issues, and impacts on neighbors need to be addressed.
 - B. Michelle Welch: Michelle put out a petition asking the public how they felt the dog park process has been followed according to the guidelines. She has received 133 signatures of people who feel the guidelines have not been met. Jennifer Ogden asked of specific concerns and feedback and asked Michelle to email concerns and feedback to her directly.
 - C. Kelly Brown, speaking on behalf 100+ member female running group Spokane Swifts: Kelly states that the group strongly supports amending Spokane Municipal Code (SMC) 12.06A.040 to reinstate misdemeanor charges for use City parks after hours. They feel safety is a concern and the amendment will enhance safety in the parks.
4. **Consent agenda**
 - A. Administrative and committee-level items
 - 1) [Sept. 8, 2022, regular Park Board meeting minutes](#)

- 2) Claims – September 2022
- 3) Fisher Construction Group, Inc. Construction Change Order #2 / Downriver Golf Course Roof Renovation (\$47,131.37+tax) – Nick Hamad
- 4) Liberty Library ADA book drop location – Berry Ellison
- 5) Garco change order #2 / Don Kardong Bridge construction for \$31,639.00 – Berry Ellison
(Formerly #6 – deleted from agenda)–~~Western States CAT / 2023 Caterpillar 303.5 Track Excavator purchase (\$77,932.74) – Nick Hamad~~
- 6) Spokane Arts Consulting /Riverfront Park Signature Art Piece Amendment #3 (\$2,757.70 tax inclusive) AND Contract Extension – Berry Ellison
- 7) SBO to appropriate \$300,000 to the Golf Fund from unencumbered fund balance for 1). Construction cost increases in the capital program; 2). Inflationary increases in operating accounts particularly fuel, fertilizers and other petroleum based products; and 3). Repairs and maintenance. – Jason Conley

Motion No. 1: Jennifer Ogden moved to approve consent agenda items #1 - #7 as presented
Bob Anderson seconded
Motion passed with unanimous consent (9-0)

5. **Special guests**

- A. **Daughters of the American Revolution Conservation Award** – Mary Gilmore, past regent
- 1) Mary Gilmore, past regent of the Daughters of the American Revolution presented the national DAR conservation award to Spokane’s Urban Forestry division for conservation efforts over past 24 years.

(Hannah Kitz arrives at 3:57)

6. **Financial report and budget update** – Jason Conley presented the September financial report and budget update in Mark Buening’s absence. The September operating expenditures for the Park Fund are approximately \$4.4 million more than the historic budget average. Year-to-date revenues are almost \$2.6 million above the budget average. Revenues are exceeding expenditures almost \$239,000. The September operating expenditures for the Golf Fund are almost \$405,000 more than the budget average. Year-to-date revenues are exceeding the budget average about \$190,000. Revenues are exceeding expenditures about \$1.8 million year-to-date. There is approximately \$29,000 remaining of the \$68.4 million Riverfront Park redevelopment budget.

7. **Special discussion/action items**

- A. **Q3 2022 Communication & Marketing update:** No presentation, update included in agenda packet.

8. **Committee reports:**

Urban Forestry Tree Committee: October 4, 2022, Kevin Brownlee

A. Action items: None – Canceled

B. The next regularly scheduled meeting is 4:15 p.m. Nov. 1, 2022, Tribal conference room, first floor lobby of City Hall, and virtually via WebEx

Golf Committee: October 11, 2022, Gerry Sperling

A. One of two action items was presented on the consent agenda.

B. **2023 Golf fee increases** – Mark Poirier

- 1) Mark Poirier presented the proposed golf rate increases. A \$1.00 fee increase is recommended across all daily greens fee options. There will be no increase in sunset

rate, daily private cart rate, annual private cart rate, 10 play pass, or the junior rate. There will also be no change for the Players and Loyalty passes, however, the Unlimited Pass will increase by \$100 for 2023. This fee increase is needed to combat unforeseen inflation costs to the golf fund.

Motion No. 2: Gerry Sperling moved to approve the 2023 golf fee increase as stated and presented by Mark Poirier

Councilman Bingle seconded

Motion passed with unanimous consent. (10-0)

- C. Gerry Sperling states golf courses are in excellent condition. She extends thanks to Urban Forestry for continual assistance with removing and trimming trees. Downriver sprinkler system completed. Qualchan is in excellent condition with the parking lot re-sealed, and the clubhouse repainted.
- D. The next scheduled meeting is 8 a.m. Nov. 8, 2022, Tribal conference room, first floor lobby of City Hall, and virtually via WebEx

Land Committee: October 5, 2022, Greta Gilman

A. Three of five action items were presented on the consent agenda.

B. [Resolution adopting Citywide dog park site selection, design, and operations guidelines study \(no cost\)](#) – Nick Hamad

- 1) Nick presented the draft dog park guidelines resulting from the efforts of a technical consultant and the project advisory committee (PAC) formed in March 2022. Dog parks is one of the fastest growing amenities nationwide, which is not being served in this community, as identified in the recent Parks Master Plan. In summary, Spokane provides one dog park per 115,000 people. The PAC recommends Spokane provide 1 dog park per every 25,000 people, resulting in a total three to nine facilities each consisting of one to seven-plus acres, or at least one regional (7+ acre) dog park facility per city council district Citywide. In addition to recommending dog park levels of service, this document establishes site selection guidelines, design guidelines and operations & maintenance guidelines for future public dog parks. The document also applies the site selection guidelines to evaluate all city owned lands (including parks division and non-parks division land) for suitability to develop future dog parks.
- 2) By adopting this plan, Parks is meeting a priority from the citywide park master plan and fulfilling a portion of City's responsibilities outlined in the the Spokane Public Schools memorandum of understanding (OPR2022-0137) which requires a citywide dog park study be completed prior to end of October 2022. However, this study does not determine the exact location of an official South Hill dog park. The site selection of the official South Hill dog park will be a separate action, possibly as soon as the October 24 special Park Board meeting.
- 3) In response to Greta Gilman's concern Nick explained that the development of an official South Hill dog park is being funded by Spokane Public Schools, which is why dog parks in District 2 are being studied for the first development of a dog park after completion of the citywide study. The loss of an unofficial south hill dog park and the need to select a site for an official South Hill dog park, along with Citywide Park master plan recommendations for adding dog parks is what sparked the study. Despite the funding for an official South Hill dog park, the results of this citywide study were deliberately shown for every district, as the Park Master Plan has already determined the need for dog parks is Citywide, not just in District 2. Two public meetings have already been held regarding the potential sites for an officiation south hill dog park, and

two additional public open house meetings will be held to solicit additional public feedback to assist the Park Board in determining the location for an official South Hill dog park location. Should it be determined that additional feedback is needed, this action item may be pushed to the regular November 10 Park Board meeting.

Motion No. 3: Greta Gilman moved to approve the resolution adopting Citywide site selection, design, and operations guidelines, keeping in mind that this is not the final site selection, and that the guidelines require additional public input per site selection.

Councilman Bingle seconded

Motion passed with unanimous consent. (10-0)

(Councilman Bingle exits at 4:48)

C. [Resolution declaring an endorsement by the City of Spokane Park Board to amend Spokane Municipal Code \(SMC\) 12.06A.040 – Jason Conley](#)

- 1) Jason explained that in response to the numerous violent crimes in park settings recently, the Spokane Police Department asks that the Park Board endorse their recommended amendment to the current Park rules. Under section J.4, language would be added allowing police more authority to detain and remove suspicious individuals, rendering trespassing as unlawful and punishable as a misdemeanor. This section had previously resulted in a misdemeanor but had been downgraded to an infraction, or ticketed offense. Although the police will not be able to patrol every park 24/7, they are able to focus on the known hot spots throughout the Parks system. They will also be able to close gates to the Parks after hours when Parks staff is unavailable.
- 2) Gerry Sperling, Bob Anderson, and Jennifer Ogden support the resolution, citing the need to address violence in our parks and the safety of the public.
- 3) Christina VerHeul expressed concern over the significant legal difference between an infraction and a misdemeanor and the possible legal implications which may affect someone's ability to gain employment. Hannah Kitz relayed that misdemeanors are often expunged in court before the charge is made against someone and goes on the record.

Motion No. 4: Greta Gilman moved to approve the resolution declaring an endorsement by the City of Spokane Park Board to amend Spokane Municipal Code (SMC) 12.06A.040.

Gerry Sperling seconded

Motion passed. (8-1)

D. The next scheduled meeting is 3:30 p.m. Nov. 2, 2022, Sister City conference room, first floor lobby of City Hall, and virtually via WebEx

Recreation Committee: October 5, 2022, Sally Lodato

A. Action items: None - Canceled

B. The next scheduled meeting is 5:15 p.m. Nov. 2, 2022, Sister City conference room, first floor lobby of City Hall, and virtually via WebEx

Riverfront Park Committee: October 10, 2022, Nick Sumner

- A. One of two action items was presented on the consent agenda.
- B. **2023 Riverfront Spokane fees and charges** – Jonathan Moog
 - 1) Mr. Moog reported the cost of labor and materials has increased significantly due to inflation, negotiated bargaining unit contracts, and a competitive labor market. The overall wages as compared between the 2023 proposed budget to the 2022 adopted budget has increased by 17.5% amounting to \$391,773. The proposed pricing adjustment for attractions would recover approximately \$215,000. Event venues pricing changes occurred in three categories 1) recover the direct cost of maintenance and sales; 2) services changes; 3) changing rental areas into different park zones. Mr. Moog highlighted specific pricing changes and noted the goal is to maintain affordability while ensuring attractions recover their costs. A 15% discount for private, non-profit events will be implemented.

Motion No. 5: Jennifer Ogden moved to approve the 2023 Riverfront Spokane fees and changes as presented.

Gerry Sperling seconded
 Motion passed with unanimous consent. (9-0)

- C. Berry Ellison gave a presentation outlining the progress and installation of the Seeking Place sculpture by artist Sarah Thompson-Moore. He noted the contractor (Terra Bella) has completed work and has left the site. Ribbon cutting is schedule for October 18 at 5:30 p.m.
- D. The next scheduled meeting is 4 p.m. Nov. 7, 2022, Pavilion conference room, Riverfront Park, and virtually via WebEx

Finance Committee: October 11, 2022, Bob Anderson

- A. Action items: The action item was presented on the consent agenda.
 - 1) Bob Anderson recapped Garrett Jones’ 2023 budget update which was highlighted by change in the Risk Fund deficit payback. Garrett and City staff were able to switch from a single transfer in 2023 to a 5-year plan which helps reduce the plan 2023 budget deficit from over \$800,000 to about \$165,000.
- B. The next regularly scheduled meeting is 3 p.m. Nov. 8, 2022, Tribal conference room, first floor lobby of City Hall, and virtually via WebEx

Development & Volunteer Committee: Sept. 21, 2022 – Bob Anderson

- A. Action items: None
 - 1) Bob Anderson recapped Garrett Jones’ and Rick Romero’s EXPO+50 update. Garrett recapped a meeting of the marketing team, which was hosted by Greater Spokane, Inc., and Visit Spokane. The next meeting will focus on themes and event beginning and ending timeframe.
 - 2) Former Expo ’74 planners have provided input for the 2024 celebration and stressed the need for a full-time employee to coordinate the event activities.
 - 3) Gonzaga students from the business and environmental sciences programs will assist with plans for activating the Spokane River.
- B. The October 19 meeting is canceled. The next regularly scheduled meeting is 3 p.m. Nov. 16, 2022, Lilac conference room, first floor lobby of City Hall, and virtually via WebEx.

9. **Reports**

- A. President: Jennifer Ogden – Jennifer gave a reminder of the October 24 special Park Board meeting

B. Liaisons

1. Conservation Futures – Nick Sumner – no report given
2. Parks Foundation – Barb Richey – The Park Foundation did not meet, and the fund balance is in your packet.
3. City Council – Jonathan Bingle – no report given

C. Acting Director – Jason Conley

- 1) Merkel turf repair project is ahead of schedule.
- 2) Fall recreation programs are having amazing attendance

10. **Executive session**

A. None

11. **Correspondence:**

A. Letters/email: None

12. **Adjournment:** The meeting was adjourned at 5:33 p.m.

13. **Meeting dates**

A. Committee meeting dates:

Urban Forestry Tree Committee: 4:15 p.m. November 1, 2022, Tribal conference room, first floor lobby of City Hall, and virtually via WebEx

Land Committee: 3:30 p.m. November 2, 2022, Sister City conference room, first floor lobby of City Hall, and virtually via WebEx

Recreation Committee: 5:15 p.m. November 2, 2022, Sister City conference room, first floor lobby of City Hall, and virtually via WebEx

Riverfront Park Committee: 4 p.m. November 7, 2022, Pavilion conference room, Riverfront Park, and virtually via WebEx

Golf Committee: 8 a.m. November 8, Tribal conference room, first floor lobby of City Hall, and virtually via WebEx

Finance Committee: 3 p.m. November 8, 2022, Tribal conference room, first floor lobby of City Hall, and virtually via WebEx

Development & Volunteer Committee: 3 p.m. November 16, 2022, Lilac conference room, first floor lobby of City Hall, and virtually via WebEx

B. Park Board: 10:00 a.m. October 24, 2022, Council Chambers, lower-level City Hall, and virtually via WebEx

C. Park Board Study Session: No session scheduled at this time.

Minutes approved by: *Jason Conley*
Jason Conley, Acting Director of Parks and Recreation

Spokane Park Board

Briefing Paper



Committee	Land		
Committee meeting date	October 5, 2022		
Requester	Jason Conley	Phone number: 625-6211	
Type of agenda item	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information <input checked="" type="radio"/> Action
Type of contract/agreement	<input type="radio"/> New	<input type="radio"/> Renewal/ext.	<input type="radio"/> Lease <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other
City Clerks file (OPR or policy #)			
Item title: (Use exact language noted on the agenda)	Resolution declaring an endorsement by the City of Spokane Park Board to amend Spokane Municipal Code (SMC) 12.06A.040		
Begin/end dates	Begins: 10/13/2022	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history:	<p>Being in a city park after the hours of closure used to be charged as a misdemeanor. With prior changes to the Park Code, this penalty was unwittingly changed to a civil infraction. The City would be in a much better position to regulate violent crime in the city parks if trespass in the parks were once again chargeable as a misdemeanor. This is a tool needed by law enforcement to give them authority to approach people in the park for the purpose of conducting an investigative detention into the trespass. This proposed ordinance would change the penalty back to a misdemeanor if approved by City Council. This request originates with the Spokane Police Department.</p>		
Motion wording:	Move to approve a Resolution endorsing the amendment of the Spokane Municipal Code (12.06A.040) to a misdemeanor.		
Approvals/signatures outside Parks:	<input type="radio"/> Yes	<input checked="" type="radio"/> No	
If so, who/what department, agency or company:			
Name:	Email address:	Phone:	
Distribution:	Parks – Accounting Parks – Sarah Deatrich Requester: Jason Conley Grant Management Department/Name:		
Fiscal impact:	<input type="radio"/> Expenditure	<input type="radio"/> Revenue	
Amount:	Budget code:		
Vendor:	<input type="radio"/> Existing vendor	<input type="radio"/> New vendor	
Supporting documents:			
<input type="checkbox"/>	Quotes/solicitation (RFP, RFQ, RFB)	<input type="checkbox"/>	W-9 (for new contractors/consultants/vendors)
<input type="checkbox"/>	Contractor is on the City's A&E Roster - City of Spokane	<input type="checkbox"/>	ACH Forms (for new contractors/consultants/vendors)
<input type="checkbox"/>	UBI: Business license expiration date:	<input type="checkbox"/>	Insurance Certificate (min. \$1 million in General Liability)

Proposed amendment to Park Rules

Changes the park rule violation of being in the park after hours from a minor violation (punishable as a civil infraction) to a criminal trespass punishable as a misdemeanor.

What is this change necessary?

Public parks have become venues for after-hours shootings and other violent crimes. Three parks in Northwest Spokane (Franklin, Shadle and Dwight Merkel) are in the top ten locations for calls for service over the past 6 months for all locations in Northwest Spokane.

- **Dwight Merkel - 00:30 a.m. Shooting on June 29, 2022 - 1 victim, no fatalities**
SPD case no. 2022-20110525
- **Dwight Merkel – 23:40 a.m. Shooting on August 1, 2022 – fortunately no victims hit by gunfire**
SPD case no. 2022-20132855
- **Franklin Park - 3:15 a.m. Shooting on August 27, 2022 - 4 victims, one fatality**
SPD case no. 2022-20150748
- **Dutch Jake Park 2:53 a.m. Shooting on August 25, 2022 - 4 victims, no fatalities**
SPD case no. 2022-20149268

Gangs exploit venues they know are secluded and unpatrolled by park security. Closed parks have consequently become a haven for these groups, subjecting the parks to uninterrupted drug activity and gun fights. The threat to public safety cannot be managed under the current regulatory framework.

How does elevating this to a misdemeanor make a difference?

Violent crime is not deterred by the threat of a fine, but this is not about the penalty. It is about the classification of the offense. The authority to investigate a crime gives law enforcement authority they do not have with an offense that is merely a civil infraction. A misdemeanor is a criminal offense, and that sets in motion the legal tools needed by our law enforcement officers to effectively investigate individuals who pose a threat to public safety. For criminal activity, officers may conduct an investigatory detention when they have a reasonable suspicion that criminal activity is occurring or about to occur. Police need this tool to proactively address suspicious situations and disperse groups involved with gang activity. This could help to prevent shootings and other violent activity from occurring.

Can't police contact these people now and make them leave?

No. Civil, non-traffic infractions do not give police the authority to detain a person for investigation or to effect a seizure of their person. If a person refuses to leave the park, the police could issue a ticket, but nothing more. If the person refuses to give their name, police could not take further measures to identify that person. They could not check for warrants or determine whether that person is in possession of dangerous weapons. The presence of police to issue that civil infraction would do nothing whatsoever to prevent a shooting from occurring minutes later.

Okay, but should this really be a crime?

Many types of premises (both public buildings such as City Hall and private business such as stores) have hours of operation and, when they close, it is a criminal trespass to remain or return. Parks close for the safety of the community. For many years, it was a misdemeanor to be in a City park after hours, but for reasons not altogether clear, that penalty was reduced to a fine. This change has not served the community well. Consequently, violent crime has had an opportunity to take hold in Spokane's parks during the hours they are supposed to be closed. Reinstating the misdemeanor not only would put public parks on par with other types of premises. It could potentially save lives.

Wouldn't this criminalize members of the community for harmlessly walking their dogs or jogging late at night?

No. First, police generally don't receive calls about the person walking their dog or jogging, but they do get calls about suspicious activity and groups that become aggressive. But regardless of what might bring the police to the situation, officers are trained to address low-level misdemeanors at the lowest level of enforcement. This means that they take the opportunity to educate the person and to give that individual the courtesy of a warning before they issue a criminal citation.

ORDINANCE NO. C _____

An ordinance relating to Parks; amending Section 12.06A.040 of the Spokane Municipal Code concerning park rules and regulations.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 12.06A.040 SMC is amended to read as follows:

Section 12.06A.040 Rules and Regulations

The Park Board has established rules governing behavior on park property, and such rules may be enforced consistent with this ordinance.

Except when done in places designated and in the manner prescribed by rule, regulation or special permission of the park board or department:

A. Park Grounds and Maintenance

1. No person may cut, trim, tag or in any way tamper with the trees or landscaping, or dig, stake, pierce or penetrate the ground of any park.

B. Vehicles and Watercraft

1. No person may ride or drive any motor vehicle in Riverfront Park without express permission from the director of the parks department or his or her designee. Nothing in this section shall be construed as prohibiting the use of electric scooters, electric bicycles or other personal electric mobility devices in Riverfront Park.
2. No person may drive or ride any vehicle or animal on the grass or in any areas of the park other than designated drives, ways, boulevards or paths. Nothing in this section shall be construed as prohibiting a person from riding a mountain bike on established paths and trails in natural/conservation/undeveloped areas.
3. No person may park outside designated parking areas. Cars parked in turf areas, parked overnight or left for multiple days in parking lots may be deemed unauthorized pursuant to SMC 16A.07.060 and impounded by a registered tow truck operator at the direction of a law enforcement officer or other public official with jurisdiction.

4. No person may operate or drive any vehicle, including bicycles, skateboards and roller skates, in a manner which is likely to endanger persons and/or property.
5. No person may intentionally enter, swim, dive or float, with or without a boat, raft, craft or other flotation device, in or upon any pond in a park or the Spokane River at any point between the west line of the Division Street Bridge and the west line of the Monroe Street Bridge.

C. Speed

1. No person may ride or drive a vehicle at a speed in excess of five miles per hour in Riverfront Park.
2. At all parks other than Riverfront Park, no person may ride or drive a vehicle at a speed in excess of fifteen miles per hour unless otherwise posted.

D. Games and Athletics

1. No person may engage in, conduct, or hold any trials or competitions for speed, endurance, or hill climbing involving any vehicle, boat, aircraft, or animal in any park, except by permission of the director of the parks department or his or her designee.
2. No person may play or practice any game that involves the running or the throwing or hitting of a ball or other projectile such as golf, archery, hockey, tennis or baseball, when and where such activity is likely to be dangerous.
3. No person may operate remote controlled vehicles, unmanned air systems or other hobby craft in a manner that is dangerous to persons or property.
4. Swimming pools, wading pools, golf courses, softball diamonds and basketball courts may be used only during hours designated by the director of the parks department or his or her designee.

E. Animals

1. No person may allow any animal to run at large in any park or enter any pond, pool, fountain or stream thereof except within a designated off-leash area. A violation of this section is a class 4 civil infraction.
2. All persons bringing pets to a park must provide for the disposal of animal waste from their pets. Failure to do so is a class 4 infraction.

3. No person may tease, annoy, disturb, attack, catch, injure, or kill, throw stones or any object at, or strike with any stick or weapon, any animal, bird, fowl or other wildlife in any park.
4. Fishing shall be allowed in rivers and creeks adjacent to parks, but shall not be allowed in the ponds of any park.
5. No person may feed any wildlife in any park. A violation of this section is a class 4 civil infraction.

F. Drugs and Alcohol

1. Except as specifically authorized by the director of the parks department or his or her designee, no person shall open the package containing liquor or consume liquor in a public park. A violation of this section is a class 3 civil infraction.
2. As provided in RCW 69.50.445, it is unlawful to open a package containing marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, or consume marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, in any park. A violation of this section is a class 3 civil infraction.
3. For the safety and protection of all park users, the use and distribution of drug paraphernalia is prohibited in city parks. In addition to penalties provided in state or local law, violators shall be subject to exclusion from one or more city parks for one year.

G. Weapons and Projectiles

No person may shoot, fire, throw or explode any fireworks, explosive, bow and arrow, slingshot or other weapon, toy or real, which discharges a pellet or other object with harmful force.

H. Food

1. Except as provided in SMC 10.51.040(A), no person may sell food inside or adjacent to a park without first obtaining the following:
 - a. Written authorization from the director of the parks department, or his or her designee, to vend at a particular location or locations, as required by SMC 10.51.070 and SMC 17C.390.030; and
 - b. A valid a mobile food vendor's permit as required by SMC 10.51.010.

I. Events

1. Special events held in a city park require a park reservation and must also be authorized by a special event permit issued by the director of the parks department under the procedures and requirements for special events as provided in Chapter 10.39 SMC.
2. Regardless of whether an event requires a special event permit, park reservations are required to reserve park space and to serve or distribute food for groups of over fifteen people. There is no cost to submit reservation application for events that do not include the use of a shelter, but the application requires the submission of a clean-up plan and may be subject to cost recovery for the actual costs of clean-up by park employees.

J. Other Uses of Park Property and Facilities

1. No person may use or occupy park property to sleep, store property or for any other purpose when done in a manner that obstructs or prevents others from its use and enjoyment.
2. No person may build a fire in a park during official burn bans or where fire restrictions are otherwise imposed. All fires must be contained to designated fireplaces and park-supplied barbecue pits.
3. Where the park board has provided for the collection of fees, rents or charges for the use of park facilities, including municipal golf courses, no person may enter upon or use such park facilities without paying such required fees, rents or charges.
4. No person may be in a City park during the hours of closure without the express permission of the director of the parks department or his or her designee. All City parks shall be closed from ten p.m. to six a.m., except Riverfront Park, which shall be closed from midnight to six a.m. throughout the year. A violation of this section is an unlawful trespass on City park property and shall be punishable as a misdemeanor.
5. No person may sell or barter any goods or services without prior permission of the director of the parks department or his or her designee.

- K. No person may violate such rules and regulations as may from time to time be promulgated by the park board or the director of parks and recreation pursuant to and in supplementation of the City Charter and this code.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

CITY OF SPOKANE PARK BOARD

RESOLUTION

A resolution declaring an endorsement by the City of Spokane Park Board for the adoption of a revised Spokane Municipal Code (SMC) 12.06A.040.

WHEREAS, SMC 12.06A.040 was last updated July 26, 2021 was found to be incomplete and requiring updating to reflect current park user needs; and,

WHEREAS, SMC 12.06A.040 does not adequately address current challenges and efforts by both Spokane Police Department (SPD) and Parks Recreation Division Park Rangers; and,

WHEREAS, the Park Board is desirous of improving safety and availability park facilities for everyone in the community; and,

WHEREAS, a prior version of the park rules included a misdemeanor penalty for being in a city park after the hours of closure; and

WHEREAS, current park rules have the penalty defined as an infraction which prevents police from conducting an investigative detention; and,

WHEREAS, violent crime increased in city parks in 2022 including multiple shooting during the hours of park closures; and,

WHEREAS, language to SMC 12.06A.040 will be revised, to make a violation of park hours an unlawful trespass on city park property and punishable as a misdemeanor.

-- Now Therefore, BE IT RESOLVED that the Park Board endorses the revisions to SMC 12.06A.040, provided that revisions to 12.06A.040 are adopted by City Council.

ADOPTED BY THE SPOKANE PARK BOARD: October 13, 2022.

Park Board President

4.5

10 min

4.5 - Parks Ordinance (Alternate Version)

Beggs, Breean

| For Discussion

Attachments

[2023 Park Rules Amendment 03-23-2023Alt.docx](#)

ORDINANCE NO. C _____

An ordinance relating to Parks; amending Section 12.06A.040 of the Spokane Municipal Code concerning park rules and regulations.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 12.06A.040 SMC is amended to read as follows:

Section 12.06A.040 Rules and Regulations

The Park Board has established rules governing behavior on park property, and such rules may be enforced consistent with this ordinance.

Except when done in places designated and in the manner prescribed by rule, regulation or special permission of the park board or department:

A. Park Grounds and Maintenance

1. No person may cut, trim, tag or in any way tamper with the trees or landscaping, or dig, stake, pierce or penetrate the ground of any park.

B. Vehicles and Watercraft

1. No person may ride or drive any motor vehicle in Riverfront Park without express permission from the director of the parks department or his or her designee. Nothing in this section shall be construed as prohibiting the use of electric scooters, electric bicycles or other personal electric mobility devices in Riverfront Park.
2. No person may drive or ride any vehicle or animal on the grass or in any areas of the park other than designated drives, ways, boulevards or paths. Nothing in this section shall be construed as prohibiting a person from riding a mountain bike on established paths and trails in natural/conservation/undeveloped areas.
3. No person may park outside designated parking areas. Cars parked in turf areas, parked overnight or left for multiple days in parking lots may be deemed unauthorized pursuant to SMC 16A.07.060 and impounded by a registered tow truck operator at the direction of a law enforcement officer or other public official with jurisdiction.

4. No person may operate or drive any vehicle, including bicycles, skateboards and roller skates, in a manner which is likely to endanger persons and/or property.
5. No person may intentionally enter, swim, dive or float, with or without a boat, raft, craft or other flotation device, in or upon any pond in a park or the Spokane River at any point between the west line of the Division Street Bridge and the west line of the Monroe Street Bridge.

C. Speed

1. No person may ride or drive a vehicle at a speed in excess of five miles per hour in Riverfront Park.
2. At all parks other than Riverfront Park, no person may ride or drive a vehicle at a speed in excess of fifteen miles per hour unless otherwise posted.

D. Games and Athletics

1. No person may engage in, conduct, or hold any trials or competitions for speed, endurance, or hill climbing involving any vehicle, boat, aircraft, or animal in any park, except by permission of the director of the parks department or his or her designee.
2. No person may play or practice any game that involves the running or the throwing or hitting of a ball or other projectile such as golf, archery, hockey, tennis or baseball, when and where such activity is likely to be dangerous.
3. No person may operate remote controlled vehicles, unmanned air systems or other hobby craft in a manner that is dangerous to persons or property.
4. Swimming pools, wading pools, golf courses, softball diamonds and basketball courts may be used only during hours designated by the director of the parks department or his or her designee.

E. Animals

1. No person may allow any animal to run at large in any park or enter any pond, pool, fountain or stream thereof except within a designated off-leash area. A violation of this section is a class 4 civil infraction.
2. All persons bringing pets to a park must provide for the disposal of animal waste from their pets. Failure to do so is a class 4 infraction.

3. No person may tease, annoy, disturb, attack, catch, injure, or kill, throw stones or any object at, or strike with any stick or weapon, any animal, bird, fowl or other wildlife in any park.
4. Fishing shall be allowed in rivers and creeks adjacent to parks, but shall not be allowed in the ponds of any park.
5. No person may feed any wildlife in any park. A violation of this section is a class 4 civil infraction.

F. Drugs and Alcohol

1. Except as specifically authorized by the director of the parks department or his or her designee, no person shall open the package containing liquor or consume liquor in a public park. A violation of this section is a class 3 civil infraction.
2. As provided in RCW 69.50.445, it is unlawful to open a package containing marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, or consume marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, in any park. A violation of this section is a class 3 civil infraction.
3. For the safety and protection of all park users, the use and distribution of drug paraphernalia is prohibited in city parks. In addition to penalties provided in state or local law, violators shall be subject to exclusion from one or more city parks for one year.

G. Weapons and Projectiles

No person may shoot, fire, throw or explode any fireworks, explosive, bow and arrow, slingshot or other weapon, toy or real, which discharges a pellet or other object with harmful force.

H. Food

1. Except as provided in SMC 10.51.040(A), no person may sell food inside or adjacent to a park without first obtaining the following:
 - a. Written authorization from the director of the parks department, or his or her designee, to vend at a particular location or locations, as required by SMC 10.51.070 and SMC 17C.390.030; and
 - b. A valid a mobile food vendor's permit as required by SMC 10.51.010.

I. Events

1. Special events held in a city park require a park reservation and must also be authorized by a special event permit issued by the director of the parks department under the procedures and requirements for special events as provided in Chapter 10.39 SMC.
2. Regardless of whether an event requires a special event permit, park reservations are required to reserve park space and to serve or distribute food for groups of over fifteen people. There is no cost to submit reservation application for events that do not include the use of a shelter, but the application requires the submission of a clean-up plan and may be subject to cost recovery for the actual costs of clean-up by park employees.

J. Other Uses of Park Property and Facilities

1. No person may use or occupy park property to sleep, store property or for any other purpose when done in a manner that obstructs or prevents others from its use and enjoyment.
2. No person may build a fire in a park during official burn bans or where fire restrictions are otherwise imposed. All fires must be contained to designated fireplaces and park-supplied barbecue pits.
3. Where the park board has provided for the collection of fees, rents or charges for the use of park facilities, including municipal golf courses, no person may enter upon or use such park facilities without paying such required fees, rents or charges.
4. No person may be in a City park during the hours of closure without the express permission of the director of the parks department or his or her designee. All City parks shall be closed from ten p.m. to six a.m., except Riverfront Park, which shall be closed from midnight to six a.m. throughout the year.
5. No person may sell or barter any goods or services without prior permission of the director of the parks department or his or her designee.
6. Any person who refuses a lawful order by an authorized City employee directing them to leave a park during the hours of closure commits unlawful trespass on City park property, which is punishable as a misdemeanor.

- K. No person may violate such rules and regulations as may from time to time be promulgated by the park board or the director of parks and recreation pursuant to and in supplementation of the City Charter and this code.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

4.6

15 min

4.6 - State Legislative Blake Response Discussion

Beggs, Breean

Addressing the State Legislature's failure to pass Blake response legislation.

| For Discussion

Attachments

[PostLegislatureControlled Substances Ordinance4.28.23.docx](#)

ORDINANCE NO. _____

An Ordinance concerning the unauthorized use and possession of controlled substances, counterfeit substances or legend drugs; amending section 10.60.030 and creating a new Chapter 10.76 of the Spokane Municipal Code.

WHEREAS, the City of Spokane finds that the illicit distribution of drugs into the community, including opioids and the introduction of Fentanyl into the composition of street drugs, has devastated the lives of innumerable individuals within the City of Spokane and has contributed to a growing public health crisis that is characterized by addiction, poisonings and overdose fatalities; and

WHEREAS, the use of controlled substances without a prescription or the supervision of a medical professional has led to growing public health crisis resulting in physical injury and overdose deaths, both nationally and locally; and

WHEREAS, Fentanyl is a synthetic opioid that is 50 times more potent than heroin and 100 times more potent than morphine. Just two milligrams of fentanyl, which is equal to 10-15 grains of table salt, is considered a lethal dose and contact with trace amounts of fentanyl can be deadly for anyone; and

WHEREAS, individuals addicted to controlled substances are often the victims of unintended poisonings after ingesting drugs that have been laced with fentanyl; and

WHEREAS, the City has taken steps to compassionately address these problems through a variety of programs including law enforcement's co-responder Behavioral Health Unit (BHU) which teams officers with behavioral health specialists from Frontier Behavior Health (FBH), through the municipal court's Mental Health Court, Community Court Program and various other diversion programs; and

WHEREAS, drug possession and use in public spaces places community members at risk; and

WHEREAS, the use of alcohol and marijuana by persons of legal age is already prohibited in public spaces; and

WHEREAS, prohibiting both the possession and use of controlled substances in public spaces will enhance public health and safety; and

WHEREAS, current state illicit drug possession laws that expire on June 30, 2023 set penalties as a misdemeanor and preempt the City's authority to impose a more severe penalty until that time; and

WHEREAS, the City seeks to close any gaps in current public use of illicit drug laws and establish enforcement from July 1, 2023 onwards with a penalty of gross misdemeanor unless and until the Legislature acts on a statewide basis, at which time the City will amend its ordinance to align with state law; and,

WHEREAS, the City has an important governmental interest in protecting the health, safety and lives of its residents and in reducing the community impact of drug possession and drug use; and that under its Article XI section 11 police powers, the City is authorized to act in the interest of public safety and welfare; and

WHEREAS, The City Council finds that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions.

NOW, THEREFORE, the City of Spokane does hereby ordain as follows:

Section 1. A new Chapter 10.76 of the Spokane Municipal Code is created as follows:

Chapter 10.76

Use and Possession of Controlled or Counterfeit Substances or Legend Drugs

Sections:

- 10.76.010 Definitions
- 10.76.020 Unlawful possession of controlled, counterfeit substances or legend drug.
- 10.76.030 Permissible possession of cannabis.
- 10.76.040 Possession of less than 40 grams of cannabis.
- 10.76.050 Unlawful use of a controlled or counterfeit substance in a public place.
- 10.76.060 Penalty
- 10.76.070 Enforcement
- 10.76.080 Case Resolution

Section 10.76.010 Definitions.

The following definitions are applicable in this chapter:

1. "Controlled substance" means a drug, substance, or immediate precursor included in Schedules I through V as set forth in federal or state laws, or federal or commission rules, but does not include hemp or industrial hemp as defined in RCW 15.140.020.
2. "Counterfeit substance" means a controlled substance which, or the container or labeling of which, without authorization, bears the trademark, trade name, or other identifying mark, imprint, number, or device, or any likeness thereof, of a manufacturer, distributor, or dispenser other than the person or persons who in fact manufactured, distributed, or dispensed such substance and which thereby falsely purports or is represented to be the product of, or to have been distributed by, such other manufacturer, distributor, or dispenser.

3. "Legend drug" means any drugs which are required by state law or regulation of the pharmacy quality assurance commission to be dispensed on prescription only or are restricted to use by practitioners only and shall include controlled substances in Schedules II through V of chapter 69.50 RCW.
4. "Practitioner" has the same definition as in RCW 69.50.101.
5. "Public place" means an area generally visible to public view, and includes streets, sidewalks, bridges, alleys, plazas, parks, driveways, parking lots, automobiles (whether moving or not), and buildings open to the public, and doorways, windows, drive-up windows, and entrances to buildings or dwellings that are visible to public view.
6. "Use" means any effort taken in furtherance of an attempt to inject, ingest, inhale, or otherwise introduce a controlled or counterfeit substance or legend drug into the human body.

Section 10.76.020 Unlawful possession of controlled or counterfeit substances or legend drug.

Except as otherwise authorized by Chapter 69.50 RCW, it is unlawful for any person:

1. to knowingly possess a controlled substance unless the substance was obtained directly from, or pursuant to, a valid prescription or order of a practitioner while acting in the course of his or her professional practice;
2. to knowingly possess a counterfeit substance; or
3. to knowingly possess a legend drug, except upon the order or prescription of an authorized medical practitioner as provided in RCW 69.41.030.

Section 10.76.030 Permissible possession of cannabis.

1. It is not a violation of this chapter for an individual twenty-one years of age or older to possess cannabis, useable cannabis, cannabis concentrates or cannabis infused products in amounts that do not exceed those listed in RCW 69.50.360(3).
2. It is not a violation of this chapter for an individual to possess medical cannabis in accordance with chapters 69.50 or 69.51A RCW.
3. It is not a violation of this chapter for an individual to possess cannabis pursuant to a valid license issued by the Washington State Liquor and Cannabis Control Board.

Section 10.76.040 Possession of less than 40 grams of cannabis.

Except as otherwise provided in Chapter 69.50 RCW, knowing possession of less than 40 grams of cannabis or knowing possession of cannabis, cannabis-infused product or

cannabis concentrates, regardless of THC concentration, by an individual under the age of twenty-one years, is a misdemeanor.

Section 10.76.050 Unlawful use of a controlled or counterfeit substance in a public place.

It is unlawful for any person to knowingly use a controlled or counterfeit substance or legend drug in a public place, unless the substance was obtained directly from, or pursuant to, a valid prescription or order of a practitioner while acting in the course of his or her professional practice. The existence of a valid prescription is an affirmative defense, provable by a preponderance of the evidence.

Section 10.76.060 Penalty

Until July 1, 2023, all violations of this chapter are punishable as a misdemeanor. Beginning on July 1, 2023, any person who violates this chapter is guilty of a gross misdemeanor, except as provided in section 10.76.040.

Section 10.76.070 Enforcement

1. Unless otherwise subject to custodial arrest under RCW 10.31.100, individuals subject to enforcement under this section shall be cited and released rather than being booked into jail.
2. For individuals cited under this section, law enforcement officers shall seize all controlled substances and related drug paraphernalia and place those items onto property to ensure that all evidence is preserved and available for further testing.
3. As an alternative to arrest, citation or referral to the prosecutor, law enforcement may offer a referral to assessment, treatment and other community resources.

Section 10.76.080 Case Resolution

Case resolution and sentencing under this section should address the underlying addiction. The prosecutor is therefore encouraged to resolve cases charged under this section in a manner that will most effectively advance the defendant's stabilization and recovery. Nothing in this section prevents the prosecutor from offering pretrial diversion or another alternative to prosecution, such as a stipulated order of continuance or deferred prosecution as the mechanism to ensure the defendant receives an assessment, treatment or other services.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener’s errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 4. Emergency Clause. The City Council declares that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately under Section 19 of the City Charter, upon the affirmative vote of one more than a majority of the City Council.

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

City Attorney

Mayor

Date

Effective Date

4.7

10 min

4.7 - Missing Persons Discussion with SPD

McNab, Michael

Discussion with Spokane Police Department on Missing Persons and agency processes.

| For Discussion

Attachments

[Missing Persons PSCHC 5-2023.pptx](#)

Spokane Police Department

Missing persons

Missing Persons Process

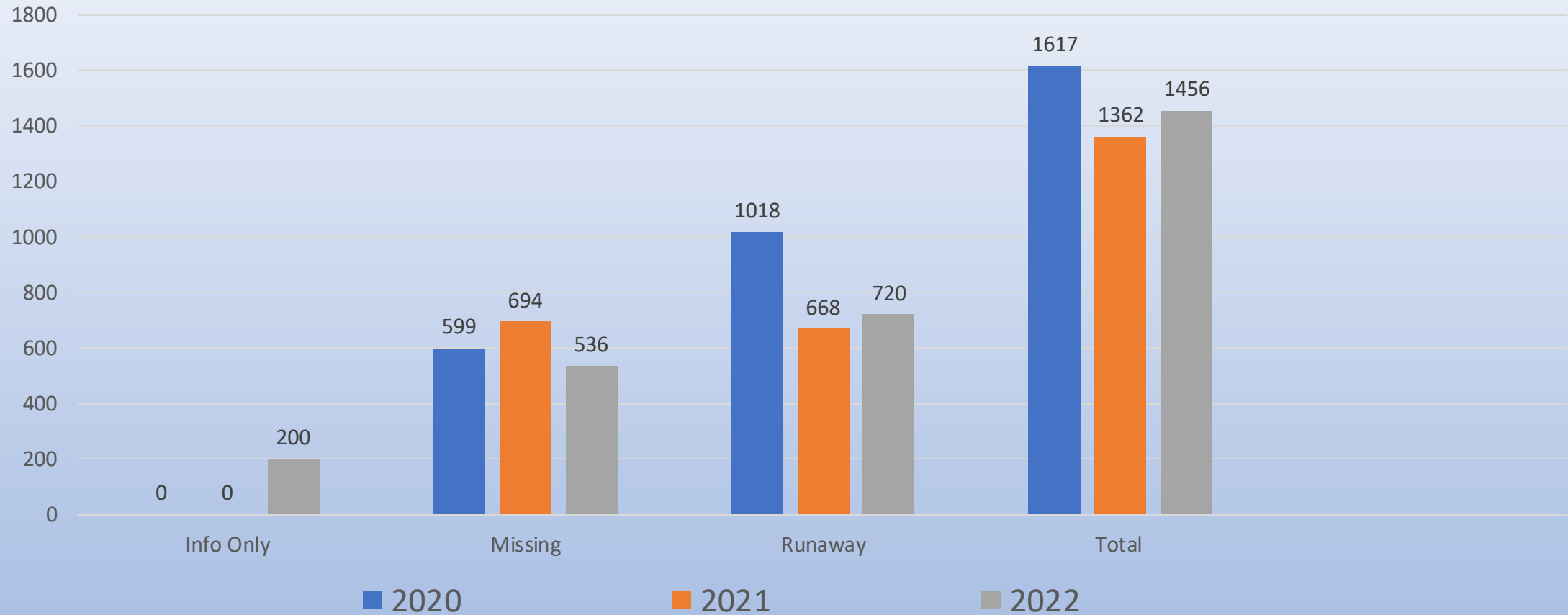
- Missing Person:
 - Children 12 and under
 - Unusual, unexplained, or suspicious circumstances
 - Believed in danger due to age, health, mental/medical conditions, weather.
 - Left a court ordered involuntary treatment facility
- Runaway:
 - Ages 13-17
 - Left on their own volition
- Info Only:
 - Cases where interested parties trying to locate someone where they are not in danger, non-criminal, not a juvenile.

Missing Persons Investigations

- All cases are reviewed and triaged based on circumstances and risks involved.
- 65% of cases requiring follow-up are runaways
- Most cases are resolved with phone calls

- Missing or Runaway over 30 days:
 - Post to Website
 - Collect dental records
 - Collect and test DNA samples
 - Notification to the Medical Examiner's Office
 - Entries and searches National Missing & Unidentified Persons System (NamUs)
 - Investigator contact with reporting party every 30 days, after 12 months check-ins are annual.

Missing Persons 2020-2022



- 25 unsolved missing person cases dating back to 1985

4.8

5 min

4.8 - 5100 - Fleet purchase of a Sprinter Van for Police

*Prince, Thea,
Giddings, Richard*

Council Sponsor: Bingle/Cathcart

Fleet Services would like to purchase one (1) diesel Sprinter Van from Gee Mercedes Benz of Liberty Lake, WA. for Police Property using Washington State DES Contract. Total cost including sales tax is estimated to be \$69,000.

This vehicle will replace a unit that has reached the end of its economic life.

| For Discussion

Attachments

[Purchase of Sprinter Van for Police.docx](#)

Committee Agenda Sheet

Public Safety & Community Health Committee

Submitting Department	Fleet Services
Contact Name	Rick Giddings
Contact Email & Phone	rgiddings@spokanecity.org 625-7706
Council Sponsor(s)	Bingle/Cathcart
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 5
Agenda Item Name	5100 – Purchase of Sprinter Van for Police
Summary (Background) *use the Fiscal Impact box below for relevant financial information	Fleet Services would like to purchase one (1) diesel Sprinter Van from Gee Mercedes Benz of Liberty Lake, WA. for Police Property using Washington State DES Contract. Total cost including sales tax is estimated to be \$69,000. This vehicle will replace a unit that has reached the end of its economic life.
Proposed Council Action	Approve Purchase
Fiscal Impact Total Cost: <u>69,000.00</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Police Department Budget Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities? No impact identified.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Data will not be collected.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? Fleet collects data through our FIMS to compare operational costs for future lifecycle cost calculations.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? Aligns with Centralized Fleet Policy.	

4.9 - Municipal Court legal process and release conditions

Thompson, Sarah

Based on emerging questions of the misdemeanor/gross misdemeanor drug possession in state and local ordinances, Municipal Court would like to clarify the legal process, case disposition scenarios and address concerns as to why many defendants are released while a case is pending, pretrial supervision options, County Detention Services issues/barriers, and treatment opportunities while in custody or in the pretrial setting.

| For Discussion

Attachments

[Briefing Paper 5-1-23 SMC.docx](#)

Committee Agenda Sheet

Select Committee Name

Submitting Department	Municipal Court
Contact Name	Howard Delaney
Contact Email & Phone	hdelaney@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 15 minutes
Agenda Item Name	Municipal Court legal process and release conditions
Summary (Background) *use the Fiscal Impact box below for relevant financial information	Based on emerging questions of the misdemeanor/gross misdemeanor drug possession in state and local ordinances, Municipal Court would like to clarify the legal process, case disposition scenarios and address concerns as to why many defendants are released while a case is pending, pretrial supervision options, County Detention Services issues/barriers, and treatment opportunities while in custody or in the pretrial setting.
Proposed Council Action	No action needed: information purposes only
Fiscal Impact	
Total Cost: Click or tap here to enter text.	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: Click or tap here to enter text.	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities? N/A: discussion on process clarification	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A: discussion on process clarification	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A: discussion on process clarification	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A: discussion on process clarification	

4.10

15 min

4.10 - TRAC Operating Budget Request

*McCollim, Kimberley,
Finch, Eric*

Council Sponsor: Lori Kinnear

Approve SBO to authorize the use of an additional \$3.9 million in REET 1 funding to support the increased operating costs of TRAC for 2023.

Also continuing from PIES Committee on Capital Requests.

| For Discussion

Attachments

[TRAC Operating Briefing paper.docx](#)

[SBO - TRAC Operations.docx](#)

Committee Agenda Sheet

Public Safety & Community Health Committee

Submitting Department	CHHS
Contact Name	Kimberley McCollim/Eric Finch
Contact Email & Phone	Kmccollim@spokanecity.org/efinch@spokanecity.org
Council Sponsor(s)	Council Member Cathcart
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 10
Agenda Item Name	TRAC Operating Budget Request
Summary (Background)	The Trent Resource and Assistance Center (TRAC) operating costs for 2023 exceed the amount approved by the City Council for homelessness services by nearly \$3.9 million due to the increased number of shelter residents taken in from Camp Hope and recognition of necessary service changes. <i>Please refer to memo package sent to City Council members on March 30, 2023.</i>
Proposed Council Action	Approve SBO to authorize the use of an additional \$3.9 million in REET 1 funding to support the increased operating costs of TRAC for 2023.
<p>Fiscal Impact</p> <p>Total Cost: <u>Up to \$3.9 million for 2023</u></p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Specify funding source: Per RCW 82.46.010, the City may utilize 35% of available REET 1 funding for operation of shelter units through December 2023. To continue with approved capital projects already budgeted from REET 1, this funding would come from the projected \$4.2 million of fund balance in the REET 1 Fund.</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p> <p>The use of REET to support shelter operations is allowable for 2023. The strategy of using REET in 2023 allows for ARPA funding not under contract to be used to continue supporting these efforts in 2024 while the City proceeds to invest in a regional authority, affordable housing, and mental health efforts to prevent homelessness.</p>	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities?	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

ORDINANCE NO _____

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Real Estate Excise Tax Fund & the Miscellaneous Community Development Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Real Estate Excise Tax Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$3,900,000.
- A) Of the increased appropriation, \$3,900,000 is provided solely as an operating transfer-out to the Miscellaneous Community Development Grants Fund.

Section 2. That in the budget of the Miscellaneous Community Development Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$3,900,000.
- A) Of the increased revenue, \$3,900,000 is provided solely as an operating transfer-in from the Real Estate Excise Tax Fund.
- 2) Increase appropriation by \$3,900,000.
- A) Of the increased appropriation, \$3,900,000 is provided solely for operational expenditures at TRAC.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to increase funding to support operations at TRAC, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date

4.11

5 min

4.11 - Risk Manager - Jon "Scott" Jordan

Quick, Jennifer

Jon "Scott" Jordan was selected for appointment to the position by Mayor Woodward and is being presented for confirmation to Risk Manager.

| For Discussion

Attachments

[Public Safety Briefing Paper - Risk Manager - Jon Scott Jordan.docx](#)

[Reso Appointing Jon Scott Jordan as Risk Manager.docx](#)

Committee Agenda Sheet

Public Safety

Submitting Department	Human Resources
Contact Name & Phone	Tonya Wallace, CFO
Contact Email	twallace@spokanecity.org 509-625-6845
Council Sponsor(s)	Council President Beggs
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>5</u> min. _____
Agenda Item Name	Council Confirmation of Mayoral Appointee – Risk Manager
Summary (Background)	<ul style="list-style-type: none"> • <u>Appointment of Jon “Scott” Jordan as Risk Manager.</u> <p>Jon “Scott” Jordan was selected for appointment to the position by Mayor Woodward and is being presented for confirmation to Risk Manager.</p>
Proposed Council Action & Date:	Confirm the Appointment of Jon “Scott” Jordan as the Risk Manager.
Fiscal Impact:	
Total Cost:	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Specify funding source:	
Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A	

RESOLUTION 2023 - _____

A resolution approving the appointment of Jon Scott Jordan as the Risk Manager for the City of Spokane.

WHEREAS, Section 24 of the City Charter provides that the Mayor shall have the power to appoint department heads subject to the approval of the City Council; and

WHEREAS, Section 2.14 F of the City Council Rules of Procedures states that approval of appointment of department heads shall be by resolution during the City Council's legislative session; and

WHEREAS, after full consideration, Mayor Nadine Woodward has appointed Jon Scott Jordan as the Risk Manager for the City of Spokane.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Spokane that it hereby approves the appointment of Jon Scott Jordan as the Risk Manager for the City of Spokane.

PASSED BY THE CITY COUNCIL ON _____, 2023.

City Clerk

Approved as to form:

Assistant City Attorney

5 - Consent Items

5.1

5.1 - WTSC - DRE Program Interagency agreement

Napolitano, Angie

Sponsor: CM Kinnear/CM Cathcart
Interagency agreement between Spokane Police Department and Washington Traffic Safety Commission (WTSC) is to accept grant funding for DRE Program for a two-year performance period 7/1/2023-6/30/2025.

| For Information

Attachments

[WTSC_DRE_FY23-25_Public_Safety_Briefing_Paper_for_meeting_in_May_2023.pdf](#)

Committee Agenda Sheet

[PSCH COMMITTEE May 2023]

Submitting Department	Spokane Police Department
Contact Name & Phone	Sgt. Teresa Fuller 835-4587/Captain Dave Richards 625-4060/Major Eric Olsen 835-4505/Jody Goldman 625-4456
Contact Email	tfuller@spokanepolice.org ; drichards@spokanepolice.org ; eolsen@spokanepolice.org ; jgoldman@spokanepolice.org
Council Sponsor(s)	CM Kinnear/CM Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	WTSC – DRE Program
Summary (Background)	<p><u>Action</u></p> <p>Interagency agreement between SPD & WTSC. The performance period runs from 7/1/2023-6/30/2025</p> <p><u>Funding</u></p> <p>Projected amount to start \$5,000.00 (with advanced approval for additional funding)</p> <p><u>Background/History:</u></p> <p>The Spokane Police Department has received past grant funding for the DRE Program from the Washington Traffic Safety Commission (WTSC) to provide overtime for call-out and shift extension overtime and the reimbursement requested is not for on-duty time. Also, advanced approval funding for training/travel for Certified Drug Recognition Experts (DRE) to conduct activities. The past signed/dated Memorandum of Understanding for a two-year period of performance from 7/1/2021-6/30/2023.</p>
Proposed Council Action & Date:	<p><u>Executive Summary:</u></p> <p>Interagency agreement between Spokane Police Department and Washington Traffic Safety Commission (WTSC) to provide grant funding for overtime and training/travel as agreed upon requirements outlined within the signed/dated Memorandum of Understanding.</p> <p>Interagency agreement between Spokane Police Department and Washington Traffic Safety Commission (WTSC) is to accept grant funding for DRE Program for a two-year performance period 7/1/2023-6/30/2025.</p>
Fiscal Impact:	Total Cost: <u>\$5,000</u>

Approved in current year budget? Yes No N/A

Funding Source One-time Recurring

Specify funding source: WA Traffic Safety grant award

Expense Occurrence One-time Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

5.2

5.2 - ParkMobile contract amendment

Ray, Jesten

Council Sponsor: CM Cathcart, ParkMobile contract amendment for Parking Services

| For Information

Attachments

[Public Safety and Comm Health 5.1.23 Briefing Paper ParkMobile, Inc. Contr~.docx](#)

[ParkMobile Amendment OPR 2022-0129.docx](#)

[Exhibit F Costs and Fees .docx](#)

Committee Agenda Sheet

Public Safety & Community Health Committee

Submitting Department	Parking Services
Contact Name	Luis Garcia
Contact Email & Phone	lgarcia@spokanecity.org , 509-625-6850
Council Sponsor(s)	CM Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	ParkMobile, LLC Contract Amendment
Summary (Background) *use the Fiscal Impact box below for relevant financial information	<p>ParkMobile, LLC is the City's Mobile Parking Payment System(s) (OPR 2022-0129) integrator.</p> <p>A typo in Exhibit F, Cost and Fees was noticed on the current contract, and needs to be corrected. This amendment corrects the transaction processing fee typo.</p>
Proposed Council Action	May 15, 2023
<p>Fiscal Impact</p> <p>Total Cost: \$0</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Click or tap here to enter text.</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? N/A.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A	



City of Spokane
CONTRACT AMENDMENT
Title: **Mobile Parking Payment
System(s) Integrator**

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE** as (“City”), a Washington municipal corporation, and **PARKMOBILE, LLC**, whose address is 1100 Spring Street NW, Suite 200, Atlanta, Georgia 30309 as (“Firm”), individually hereafter referenced as a “party”, and together as the “parties”.

WHEREAS, the parties entered into a Contract wherein the Firm agreed to provide a Mobile Parking Payment ("MPP") System for the City of Spokane; and

WHEREAS, a correction to Exhibit F of the original contract is needed, thus, the original Contract needs to be formally amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract, dated March 4, 2022 and March 11, 2022, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Amendment shall become effective on January 1, 2022 and shall run through December 31, 2024.

3. AMENDMENT.

Exhibit F of the original contract contained an error on the Transaction Processing Fee. A corrected Exhibit F is attached hereto.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

PARKMOBILE, LLC

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Agreement:

Corrected Exhibit F - Costs and Fees for City

23-049

EXHIBIT F

APPENDIX A: PRICING MATRIX RFP 5451-21 Mobile Parking Payment System ALL Proposers

Proposer ParkMobile LLC.

Service	Description	Cost	Unit of Measurement (i.e. per transaction, per hour, annually, one-time)
Transactions & Operations			
Mobile Payment Transaction Fee	ParkMobile clients typically charge Firm Users a small convenience fee per transaction to use ParkMobile. This fee is not inclusive of credit card processing.	\$0.35 (paid by user) or \$0.35 (paid by user with \$0.10 revenue share retained by City) or \$0.25 (paid by city)	Per Transaction
Transaction Processing Fee	As Firm is MOR, City agrees to pay Firm a Transaction Processing Fee.	\$.15 + 3% of the total Transaction amount.	Per Transaction
Transaction fee for extending time (if yes, include)	No extension fee.	\$0.00	Per Transaction
Merchant Validation	Mobile Payment Transaction Fee will apply for transactions with merchant validation.	\$0.00	Annually
End User Support	Included	\$0.00	Annually
Client (City) Support	Included	\$0.00	Annually
Hosting Fee	Included	\$0.00	Annually
Security	Included	\$0.00	Annually
Maintenance	Included	\$0.00	Annually
Ongoing Project Management and Calls	Included	\$0.00	Annually
Data Costs	ParkMobile is not providing data plan for enforcement devices.	\$0.00	Annually

Reporting Features	Included	\$0.00	Annually
Included Ongoing Marketing/Outreach	Standard marketing for ParkMobile is included	\$0.00	Annually
Any Other Costs, include detail	See ValueAdd Tab		
Implementation & Set-up	Description	Cost	Unit of Measurement (i.e. per transaction, per hour, annually, one-time)
Setup Fee	Included	\$0.00	One-time
Project Launch — Training	Included	\$0.00	One-time
Included Project Launch Marketing / Outreach	Included	Included (Section 2.1.5)	n/a
Integration with MPP System Integrator	Pending API documentation review and integration planning for scope/size.	\$0.00	One-time
Additional Ad Hoc Services as Needed	Description	Cost	Unit of Measurement (i.e. per transaction, per hour, annually, one-time)
Configuration Updates	Included	\$0.00	Annually
Additional On-Site Training (on-site/remote)	Remote training is included.	\$0.00	One-time
Optional Additional Marketing	Additional Marketing beyond standard ParkMobile offering is not included.	n/a	One-time
Any Other Costs, include detail	See ValueAdd Tab	\$0.00	

APPENDIX A: PRICING MATRIX

RFP 5451-21 Mobile Parking Payment System

MPP System Integrator

Proposer: ParkMobile LLC.

Service	Description	Cost	Unit of Measurement (i.e. per transaction, per hour, annually, one-time)
Transactions & Operations			
Unified Back Office System	Included	\$0.00	Annually
Mobile Payment Transaction Fee from MPP System Partner payment	Fee paid by MPP System Partner per transaction into the ParkMobile platform as integrator. ParkMobile can also offer an alternative monthly fixed fee charged paid by the City if desired	\$0.00 Year 1 \$0.05 per transaction Year 2 and beyond ParkMobile can also offer an alternative monthly fixed fee charged paid by the City if desired	Per Transaction
Transaction fee for extending time from MPP System Partner payment (if yes, include)	Fee paid by MPP System Partner per transaction into the ParkMobile platform as integrator. ParkMobile can also offer an alternative monthly fixed fee charged paid by the City if desired	\$0.00 Year 1 \$0.05 per transaction Year 2 and beyond ParkMobile can also offer an alternative monthly fixed fee charged paid by the City if desired	Per Transaction
Implementation & Set-up			
	Description	Cost	Unit of Measurement (i.e. per transaction, per hour, annually, one-time)
Phase 1 Decals & Signage	Included	Included (Section 2.2.5)	n/a
Phase 2 Decals & Signage	Included	Included (Section 2.2.5)	n/a

Coordination with MPP System Partners to Standardize Zoning Numbers	Included	\$0.00	One-time
Integration with MPP System Partners	There will be no charge from ParkMobile for any MPP System Partner Integration. If there is any charge from the MPP System Partners ParkMobile will pass the cost through to City. MPP System Partners will integrate into ParkMobile platform using our standard API set.	\$0.00	One-time
Integrations with other vendor technologies including real time transmissions to paid parking technology and citation issuance devices	ParkMobile will utilize our existing integrations for real-time transmission of paid parking sessions to enforcement and citation issuance devices. Our standard enforcement API is used for this today and will also be used for future vendors.	\$0.00	One-time
Additional Ad Hoc Services as Needed	Description	Cost	Unit of Measurement (i.e. per transaction, per hour, annually, one-time)
Configuration Updates	Included	\$0.00	Per Transaction
Integrations with other vendor technologies including real time transmissions to paid parking technology and citation issuance devices (after initial implementation)	ParkMobile will utilize our existing integrations for real-time transmission of paid parking sessions to enforcement and citation issuance devices. Our standard enforcement API is used for this today and will be used for future vendors. After launch, the per transaction fee would apply.	\$0.00	One-time
Additional On-Site Training (on-site/remote)	Remote training is included.	\$0.00	One-time
Optional Additional Marketing	Additional Marketing beyond standard ParkMobile offering is not included.	\$0.00	One-time
Any Other Costs, include detail	See ValueAdd Tab		

5.3

5.3 - ES - Contract Amount Increase Request - Budinger On-Call Geotechnical Engineering

Buller, Dan

Sponsor: CM Kinnear. Contract Amount Increase Request - Budinger On-Call Geotechnical Engineering

| For Information

5.4

5.4 - ES - South Gorge Trail beneath Monroe Street Bridge

Buller, Dan

Sponsor CM Kinnear. South Gorge Trail beneath Monroe Street Bridge

| For Information

Attachments

[S. Gorge Trail-Monroe Br PHS Briefing Paper \(5-1-23\).docx](#)

Briefing Paper

Public Health & Safety

Submitting Department:	Public Works, Engineering
Contact Name	Dan Buller 625-6391
Contact Email & Phone	dbuller@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	South Gorge Trail beneath Monroe Street Bridge
Summary (Background)	<ul style="list-style-type: none"> This project is the last segment of the Centennial Trail/South Gorge Trail loop pictured on the attached page. It connects the trail currently constructed on the north side of the CSO tank on Spokane Falls Blvd. (across from the library) with the trail constructed on the north side of Main Ave. by routing pedestrians below the Monroe St. bridge on the south side of the Spokane River. An easement was obtained from the Spokane Club to route pedestrians from this proposed trail up to Monroe St. and then to Main Ave. See two attached exhibits.
Proposed Council Action & Date:	None at this time. Following bid opening, we will bring a construction contract to Council for approval. This project is planned to in early May, 2023, start construction in about July 2023 and finish this fall.
<p>• Fiscal Impact: Total Cost: This project is expected to cost about \$2M.</p> <p>Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source X One-time <input type="checkbox"/> Recurring Specify funding source: project funds (generally street or utility funds)</p> <p>Expense Occurrence X One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
Operations Impacts	
<p>What impacts would the proposal have on historically excluded communities?</p> <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.</p>	
<p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?</p> <p>N/A – This contract supports multiple public works projects and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.</p>	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The projects which will use this on-call contract are consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.





5.5

5.5 - ES - Contract Amount Increase Request - Parametrix Garland Pathway Design

Buller, Dan

Sponsor CM Kinnear. Contract Amount Increase Request - Parametrix Garland Pathway Design

| For Information

5.6

5.6 - ERAP 2.0-Accept & Distribute Reallocated Funding

Biviano, Devin

Council Sponsors: Kinnear and Beggs
Accept reallocated ERAP 2.0 funds from Department of Commerce

| For Information

Attachments

[ERAP 2.0_Agenda Sheet_PSCH Committee_1May \(APRIL 2023\).docx](#)

Committee Agenda Sheet

Public Safety and Community Health (PSCH) Committee

Submitting Department	CHHS
Contact Name & Phone	Jennifer Cerecedes // Devin Biviano, x6577
Contact Email	jcerecedes@spokanecity.org // dbiviano@spokanecity.org
Council Sponsor(s)	CM Kinnear // CP Beggs
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	ERAP 2.0 Contract Amendments: Distribution of Additional Funding
Summary (Background)	<p>This request is to accept the recommendations of the CHHS Board/RFP Committee regarding the acceptance and distribution of \$2 million in additional reallocated rent and utility assistance funds granted by the state Department of Commerce for the Eviction Rent Assistance Program 2.0 (ERAP 2.0) to community partner agencies.</p> <p>ERAP 2.0 is a continuation of Washington State's response to the COVID-19 disaster. \$7,604,333 has been allocated to the City of Spokane from the ARPA/Coronavirus State Fiscal Recovery Fund in two previous rounds, almost all of which is expended and/or obligated. This additional funding will be accepted and distributed according to the ongoing need of each partner agency.</p> <p>The ERAP 2.0 program is active between October 2021-June 2023, and all funds must be expended by 30 June 2023. The City was awarded an additional \$2,000,000; after City Admin costs of \$0 (due to current Admin levels being sufficient) the amount to be distributed to the three community partner agencies below is \$2,000,000.</p> <p>The amounts to be distributed to each of the three partners, as confirmed by the CHHS Board based on the recommendation of the RFP Committee following their review of current program status are:</p> <ul style="list-style-type: none"> - <i>FORWARD (fka LiveStories):</i> \$1,750,000 - <i>Carl Maxey Center:</i> \$150,000 - <i>Family Promise of Spokane:</i> \$100,000 <p style="text-align: center;">= \$2,000,000 additional distributed to partner agencies processing ERAP 2.0 applications in the City of Spokane</p>
Proposed Council Action & Date:	<p>Please approve the CHHS Board's distribution of ERAP 2.0 funds to partner agencies for disbursement to applicants.</p> <p><i>PSCH Committee:</i> 1 May 2023 (or UE 8 May 2023) <i>Council Agenda:</i> 8 May 2023 (or 15 May 2023)</p>
<p>Fiscal Impact:</p> <p>Total Cost:</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Specify funding source: Department of Treasury via Department of Commerce</p> <p>Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	

Operations Impacts

What impacts would the proposal have on historically excluded communities?

The ERAP 2.0 money requires that the funds are distributed equitably based on population demographics. Partner agencies include 'by and for' organizations that prioritize BIPOC and underrepresented applicants.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Providers will submit monthly reports, which are processed and communicated to the Department of Commerce and Department of the Treasury as required; data is also posted on the City's Rental Assistance webpage for public viewing.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Review of financial data and program outcomes will be used to improve the ongoing effectiveness and efficiency of the program.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal aligns with the 5-year strategy to end homelessness.

5.7

5.7 - ERA2-SBO

Biviano, Devin

Council Sponsors: Kinnear and Beggs

Create budget capacity for additional ERA2 assistance funds (sent to Budget Office 4/19)

| For Information

Attachments

[UPDATED_SBO \(ERA2\)_AgendaSheet-PSCH Committee_1May \(Updated 24 April 2023\).docx](#)

[SBO \(ERA2\)_AgendaSheet-PSCH Committee_1May \(APRIL 2023\).docx](#)

[ERA 2 SBO, PSCH Committee, April 2023.docx](#)

Committee Agenda Sheet

Public Safety and Community Health (PSCH) Committee

Submitting Department	CHHS
Contact Name & Phone	Jennifer Cerecedes // Devin Biviano, x6577
Contact Email	jcerecedes@spokanecity.org // dbiviano@spokanecity.org
Council Sponsor(s)	CM Kinnear // CP Beggs
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: 5 minutes
Agenda Item Name	SBO - Treasury Emergency Rental Assistance 2.0 (ERA 2) Reallocation
Summary (Background)	<p>This SBO will expand the expense and revenue budget capacity in the Emergency Rental Assistance Grant Fund by \$335,295.94 to accommodate reallocated Emergency Rental Assistance 2.0 (ERA2) funding provided by the U.S. Department of the Treasury.</p> <p>The Treasury ERA program is part of the federal Treasury’s response to the COVID-19 disaster, making available \$25 billion.</p> <p>In March 2022 Treasury announced it would begin accepting requests from Grantees for reallocated funds; in January 2023 they announced a second round of reallocation availability. The amount listed above captures reallocated funds allocated to CoS across two rounds. The ERA2 statute required reallocated funds would only be available to Grantees that had obligated at least 65% of their ERA2 allocations. Funds are intended to prevent evictions by paying rental arrears, current due rent, future rent, and utilities and home energy costs.</p> <p>Across two reallocations, the City was awarded an additional \$335,295.94 to distribute to the citizens of Spokane as follows: January 2023 (applied November 2022): \$229,226.83 April 2023 (applied January 2023): \$106,069.11 City Admin Costs: \$0 (current levels sufficient) = \$335,295.94 additional budget capacity needed</p> <p><i>The ERA2 program is active starting March 1, 2021 with an end date of 2025; however, the City of Spokane aims to have all ERA2 funds spent and/or obligated by subrecipients by 30 June 2023.</i></p>
Proposed Council Action & Date:	<p>CHHS is requesting the approval of the attached SBO related to the acceptance of additional ERA2 funding. This SBO creates budget capacity in order to accept and distribute those funds.</p> <p><i>PSCH Committee: 1 May 2023 Council Agenda: 8 May 2023</i></p>
Fiscal Impact:	
Total Cost: \$0 (\$335,295.94 revenue and expense, net \$0 impact)	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: U.S. Department of Treasury Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.) N/A	

Operations Impacts

What impacts would the proposal have on historically excluded communities?

Households must meet the three federally required initial screening criteria:

- Income at or below 80% of Area Median Income (AMI).
- Experiencing a financial hardship directly or indirectly due to the COVID-19 outbreak that threatens the household's ability to pay the costs of the rental property when due.
- At risk of experiencing homelessness or housing instability.

The following households must be prioritized:

- Income at or below 50% AMI.
- Households with one or more individuals who are unemployed and have been unemployed for 90 days before application date.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Detailed data is collected monthly by partners on forms provided by Treasury. Quarterly reporting will continue to be required on the additional reallocation award dollars.

The percentage of head of households provided rent assistance must at least equal the proportion to the population living in poverty in the county for each of the following groups:

- People of Color (includes Black or African American, American Indian and Alaska Native, Native Hawaiian or other Pacific Islander, Hispanic/Latinx, Asian, Other/Multi-Racial)
- Black or African American
- American Indian and Alaska Native
- Hispanic/Latinx

Additional performance targets include:

- Ten percent of households served must be young adults age 18-25.
- Ten percent of financial assistance must be utility assistance.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

The City of Spokane had obligated nearly 100% of its previous ERA2 award at the time of Treasury's reallocation announcement, and based on data-driven support for ongoing community need for assistance, subsequently applied for additional ERA2 funds in November 2022 and January 2023 (see 'Summary' section) for rapid distribution to emergency rental assistance applicants by FORWARD (formerly LiveStories), as with previous rounds of Treasury ERA funding.

Treasury is continuing to allow for 10% of the award for administrative fees. *The City of Spokane will not be withholding any of the funds for City of Spokane admin costs (as current levels are sufficient).*

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

2020-2025 Strategic Plan to End Homelessness; Greater Spokane Comprehensive Emergency Management Plan

ORDINANCE NO _____

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Emergency Rental Assistance Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$335,296
 - A) Of the increased revenue, \$335,296 is provided by the United States Department of the Treasury (DOT) Emergency Rental Assistance 2 (ERA2) solely to be used to prevent evictions by paying rental arrears, current due rent, future rent, utilities, and home energy costs in response to the COVID-19 pandemic.
- 2) Increase appropriation by \$335,296
 - A) Of the increased appropriation, \$335,296 is provided solely for distribution to the City's rental assistance provider partners as sub-recipients to deliver housing assistance funds to the community.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to prevent evictions by paying past-due and future housing expenses, prioritizing those with the greatest need, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____

City Clerk

Approved as to form: _____

Assistant City Attorney

Mayor

Date

Effective Date

Committee Agenda Sheet

Public Safety and Community Health (PSCH) Committee

Submitting Department	CHHS
Contact Name & Phone	Jennifer Cerecedes // Devin Biviano, x6577
Contact Email	jcerecedes@spokanecity.org // dbiviano@spokanecity.org
Council Sponsor(s)	CM Kinnear // CP Beggs
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: 5 minutes
Agenda Item Name	SBO - Treasury Emergency Rental Assistance 2.0 (ERA 2) Reallocation
Summary (Background)	<p>This SBO will expand the expense and revenue budget capacity in the Emergency Rental Assistance Grant Fund by \$335,295.94 to accommodate reallocated Emergency Rental Assistance 2.0 (ERA2) funding provided by the U.S. Department of the Treasury.</p> <p>The Treasury ERA program is part of the federal Treasury’s response to the COVID-19 disaster, making available \$25 billion.</p> <p>In March 2022 Treasury announced it would begin accepting requests from Grantees for reallocated funds; in January 2023 they announced a second round of reallocation availability. The amount listed above captures reallocated funds allocated to CoS across two rounds. The ERA2 statute required reallocated funds would only be available to Grantees that had obligated at least 65% of their ERA2 allocations. Funds are intended to prevent evictions by paying rental arrears, current due rent, future rent, and utilities and home energy costs.</p> <p>Across two reallocations, the City was awarded an additional \$335,295.94 to distribute to the citizens of Spokane as follows: January 2023 (applied November 2022): \$229,226.83 April 2023 (applied January 2023): \$106,069.11 City Admin Costs: \$0 (current levels sufficient) = \$335,295.94 additional budget capacity needed</p> <p><i>The ERA2 program is active starting March 1, 2021 with an end date of 2025; however, the City of Spokane aims to have all ERA2 funds spent and/or obligated by subrecipients by 30 June 2023.</i></p>
Proposed Council Action & Date:	<p>CHHS is requesting the approval of the attached SBO related to the acceptance of additional ERA2 funding. This SBO creates budget capacity in order to accept and distribute those funds.</p> <p><i>PSCH Committee: 1 May 2023 Council Agenda: 8 May 2023</i></p>
Fiscal Impact:	
Total Cost: \$0 (\$335,295.94 revenue and expense, net \$0 impact)	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: U.S. Department of Treasury Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.) N/A	

Operations Impacts

What impacts would the proposal have on historically excluded communities?

Households must meet the three federally required initial screening criteria:

- Income at or below 80% of Area Median Income (AMI).
- Experiencing a financial hardship directly or indirectly due to the COVID-19 outbreak that threatens the household's ability to pay the costs of the rental property when due.
- At risk of experiencing homelessness or housing instability.

The following households must be prioritized:

- Income at or below 50% AMI.
- Households with one or more individuals who are unemployed and have been unemployed for 90 days before application date.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Detailed data is collected monthly by partners on forms provided by Treasury. Quarterly reporting will continue to be required on the additional reallocation award dollars.

The percentage of head of households provided rent assistance must at least equal the proportion to the population living in poverty in the county for each of the following groups:

- People of Color (includes Black or African American, American Indian and Alaska Native, Native Hawaiian or other Pacific Islander, Hispanic/Latinx, Asian, Other/Multi-Racial)
- Black or African American
- American Indian and Alaska Native
- Hispanic/Latinx

Additional performance targets include:

- Ten percent of households served must be young adults age 18-25.
- Ten percent of financial assistance must be utility assistance.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

The City of Spokane had obligated nearly 100% of its previous ERA2 award at the time of Treasury's reallocation announcement, and based on data-driven support for ongoing community need for assistance, subsequently applied for additional ERA2 funds in November 2022 and January 2023 (see 'Summary' section) for rapid distribution to emergency rental assistance applicants by FORWARD (formerly LiveStories), as with previous rounds of Treasury ERA funding.

Treasury is continuing to allow for 10% of the award for administrative fees. *The City of Spokane will not be withholding any of the funds for City of Spokane admin costs (as current levels are sufficient).*

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

2020-2025 Strategic Plan to End Homelessness; Greater Spokane Comprehensive Emergency Management Plan

ORDINANCE NO _____

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WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Emergency Rental Assistance Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$335,296
 - A) Of the increased revenue, \$335,296 is provided by the United States Department of the Treasury (DOT) Emergency Rental Assistance 2 (ERA2) solely to be used to prevent evictions by paying rental arrears, current due rent, future rent, utilities, and home energy costs in response to the COVID-19 pandemic.
- 2) Increase appropriation by \$335,296
 - A) Of the increased appropriation, \$335,296 is provided solely for distribution to the City's rental assistance provider partners as sub-recipients to deliver housing assistance funds to the community.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to prevent evictions by paying past-due and future housing expenses, prioritizing those with the greatest need, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date

5.8

5.8 - ERAP 2.0-SBO

Biviano, Devin

Council Sponsors: Kinnear and Beggs
Create budget capacity for additional ERAP 2.0 assistance funds

| For Information

Attachments

[UPDATED_SBO \(ERAP 2.0\) Agenda Sheet PSCH Committee 1May \(Updated 24 April 2023\).docx](#)

[SBO \(ERAP 2.0\) Agenda Sheet PSCH Committee 1May \(APRIL 2023\).docx](#)

[ERAP 2.0 SBO, PSCH Committee, April 2023.docx](#)

Committee Agenda Sheet

Public Safety and Community Health (PSCH) Committee

Submitting Department	Community, Housing, and Human Services Department
Contact Name & Phone	Jennifer Cerecedes // Devin Biviano, x6577
Contact Email	jcerecedes@spokanecity.org // dbiviano@spokanecity.org
Council Sponsor(s)	CM Kinnear // CP Beggs
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	SBO - Eviction Rent Assistance Program 2.0 (ERAP 2.0)
Summary (Background)	<p>This SBO will provide expense and revenue budget capacity in the Human Services Grants Fund by \$2,000,000 to accommodate Eviction Rent Assistance Program (ERAP) 2.0 funding that has been awarded to the City of Spokane by the state's Department of Commerce.</p> <p>ERAP 2.0 is a continuation of Washington State's response to the COVID-19 disaster. This funding is in addition to the \$7,604,333 that has been previously allocated to the City of Spokane from the ARPA/Coronavirus State Fiscal Recovery Fund. All ERAP 2.0 funding has a period of performance of October 2021 to 30 June 2023.</p> <p>The City of Spokane has been awarded an additional \$2.0 million in ERAP 2.0 funds. Separate agenda items have been submitted by COVID Program Manager Devin Biviano requesting council approval to accept and distribute these additional funds to the City's rental assistance provider partners. This SBO will allow the City to create budget capacity in order to accept and utilize those funds.</p> <ol style="list-style-type: none"> 1. \$2,000,000 will be awarded to subrecipients that will be responsible for distributing the assistance to the citizens of Spokane. 2. A total of \$0 will be used to cover the administrative cost to the City (due to current Admin levels being sufficient)
Proposed Council Action & Date:	<p>CHHS is requesting the approval of the attached SBO related to the acceptance of the ERAP 2.0 Grant. This SBO creates budget capacity in order to accept and distribute those funds.</p> <p><i>PSCH Committee: 1 May 2023 (or UE 8 May 2023)</i> <i>Council Agenda: 8 May 2023 (or 15 May 2023)</i></p>
<p>Fiscal Impact: Total Cost: \$2,000,000 (revenue and expense, net \$0 impact)</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Washington State Department of Commerce</p> <p>Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	

Operations Impacts

What impacts would the proposal have on historically excluded communities?

The ERAP 2.0 money requires that the funds are distributed equitably based on population demographics. Partner agencies include 'by and for' organizations that prioritize BIPOC and underrepresented applicants.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Providers will submit monthly reports, which are processed and communicated to the Department of Commerce and Department of the Treasury as required; data is also posted on the City's Rental Assistance webpage for public viewing.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Review of financial data and program outcomes will be used to improve the ongoing effectiveness and efficiency of the program.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal aligns with the 5-year strategy to end homelessness.

ORDINANCE NO _____

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Human Services Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Human Services Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$2,000,000
 - A) Of the increased revenue, \$2,000,000 is provided by the Washington State Department of Commerce (DOC) Eviction Rent Assistance Program (ERAP) 2.0 solely to be used to continue to prevent evictions by paying rental arrears, current due rent, future rent, utilities and home energy costs, and other housing costs for eligible households due to the COVID-19 pandemic.

- 2) Increase appropriation by \$2,000,000
 - A) Of the increased appropriation, \$2,000,000 is provided solely for distribution to the City's rental assistance provider partners as sub-recipients to deliver housing assistance funds to the community.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to prevent evictions by paying past-due and future housing expenses, prioritizing those with the greatest need, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____

City Clerk

Approved as to form: _____

Assistant City Attorney

Mayor

Date

Effective Date

Committee Agenda Sheet

Public Safety and Community Health (PSCH) Committee

Submitting Department	Community, Housing, and Human Services Department
Contact Name & Phone	Jennifer Cerecedes // Devin Biviano, x6577
Contact Email	jcerecedes@spokanecity.org // dbiviano@spokanecity.org
Council Sponsor(s)	CM Kinnear // CP Beggs
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	SBO - Eviction Rent Assistance Program 2.0 (ERAP 2.0)
Summary (Background)	<p>This SBO will provide expense and revenue budget capacity in the Human Services Grants Fund by \$2,000,000 to accommodate Eviction Rent Assistance Program (ERAP) 2.0 funding that has been awarded to the City of Spokane by the state's Department of Commerce.</p> <p>ERAP 2.0 is a continuation of Washington State's response to the COVID-19 disaster. This funding is in addition to the \$7,604,333 that has been previously allocated to the City of Spokane from the ARPA/Coronavirus State Fiscal Recovery Fund. All ERAP 2.0 funding has a period of performance of October 2021 to 30 June 2023.</p> <p>The City of Spokane has been awarded an additional \$2.0 million in ERAP 2.0 funds. Separate agenda items have been submitted by COVID Program Manager Devin Biviano requesting council approval to accept and distribute these additional funds to the City's rental assistance provider partners. This SBO will allow the City to create budget capacity in order to accept and utilize those funds.</p> <ol style="list-style-type: none"> 1. \$2,000,000 will be awarded to subrecipients that will be responsible for distributing the assistance to the citizens of Spokane. 2. A total of \$0 will be used to cover the administrative cost to the City (due to current Admin levels being sufficient)
Proposed Council Action & Date:	<p>CHHS is requesting the approval of the attached SBO related to the acceptance of the ERAP 2.0 Grant. This SBO creates budget capacity in order to accept and distribute those funds.</p> <p><i>PSCH Committee: 1 May 2023 (or UE 8 May 2023)</i> <i>Council Agenda: 8 May 2023 (or 15 May 2023)</i></p>
<p>Fiscal Impact: Total Cost: \$2,000,000 (revenue and expense, net \$0 impact)</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Washington State Department of Commerce</p> <p>Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	

Operations Impacts

What impacts would the proposal have on historically excluded communities?

The ERAP 2.0 money requires that the funds are distributed equitably based on population demographics. Partner agencies include 'by and for' organizations that prioritize BIPOC and underrepresented applicants.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Providers will submit monthly reports, which are processed and communicated to the Department of Commerce and Department of the Treasury as required; data is also posted on the City's Rental Assistance webpage for public viewing.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Review of financial data and program outcomes will be used to improve the ongoing effectiveness and efficiency of the program.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal aligns with the 5-year strategy to end homelessness.

ORDINANCE NO _____

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Human Services Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Human Services Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$2,000,000
 - A) Of the increased revenue, \$2,000,000 is provided by the Washington State Department of Commerce (DOC) Eviction Rent Assistance Program (ERAP) 2.0 solely to be used to continue to prevent evictions by paying rental arrears, current due rent, future rent, utilities and home energy costs, and other housing costs for eligible households due to the COVID-19 pandemic.
- 2) Increase appropriation by \$2,000,000
 - A) Of the increased appropriation, \$2,000,000 is provided solely for distribution to the City's rental assistance provider partners as sub-recipients to deliver housing assistance funds to the community.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to prevent evictions by paying past-due and future housing expenses, prioritizing those with the greatest need, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date

5.9

5.9 - ERA2-Accept Reallocated Funding

Biviano, Devin

Council Sponsors: Kinnear and Beggs

Accept reallocated ERA2 assistance funding from Department of Treasury and distribution to community partner

| For Information

Attachments

[ERA2_Agenda Sheet-PSCH Committee_1May \(APRIL 2023\).docx](#)

Committee Agenda Sheet

Public Safety and Community Health (PSCH) Committee

Submitting Department	CHHS
Contact Name & Phone	Jennifer Cerecedes // Devin Biviano, x6577
Contact Email	jcerecedes@spokanecity.org // dbiviano@spokanecity.org
Council Sponsor(s)	CM Kinnear // CP Beggs
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: 5 minutes
Agenda Item Name	ERA2 Contract Amendment: Distribution of Additional Funding
Summary (Background)	<p>This request is to accept the recommendations of the CHHS Board/RFP Committee regarding the acceptance and distribution of \$335,295.94 in additional reallocated ERA2 rent and utility assistance funds granted by the state federal U.S. Department of the Treasury.</p> <p>The Treasury Emergency Rental Assistance 2.0 (ERA2) program is part of the federal Treasury’s response to the COVID-19 disaster, making available \$25 billion.</p> <p>In October 2022 Treasury announced it would begin accepting requests from Grantees for reallocated funds; in January 2023 they announced a second round of reallocations. The amount referenced here includes reallocated funds allocated across two rounds. The ERA2 statute required reallocated funds would only be available to Grantees that had obligated at least 65% of their ERA2 allocations. Funds are intended to prevent evictions by paying rental arrears, current due rent, future rent, and utilities and home energy costs.</p> <p><i>The ERA2 program is active starting March 1, 2021, with an end date of 2025; however, the City of Spokane aims to have all ERA2 funds spent and/or obligated by subrecipients by 30 June 2023.</i></p> <p>Across two reallocations, the city was awarded an additional \$335,295.94 to distribute to qualified applicants—through existing ERA2 subrecipient <i>FORWARD</i>—as follows:</p> <ul style="list-style-type: none"> - January 2023 (applied November 2022): \$229,226.83 - April 2023 (applied January 2023): \$106,069.11 - City Admin Costs: \$0 (current levels sufficient) <p>= \$335,295.94 ERA2 funding (approx. 6.5% of original award)</p>
Proposed Council Action & Date:	<p>CHHS is requesting permission to award the additional reallocation award of \$335,295.94 in ERA2 funds to GEOCKO, Inc, dba FORWARD (formerly LiveStories).</p> <p><i>PSCH Committee: 1 May 2023</i> <i>Council Agenda: 8 May 2023</i></p>
<p>Fiscal Impact: Total Cost: N/A Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: U.S. Department of Treasury Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.) N/A</p>	

Operations Impacts

What impacts would the proposal have on historically excluded communities?

Households must meet the three federally required initial screening criteria:

- Income at or below 80% of Area Median Income (AMI).
- Experiencing a financial hardship directly or indirectly due to the COVID-19 outbreak that threatens the household's ability to pay the costs of the rental property when due.
- At risk of experiencing homelessness or housing instability.

The following households must be prioritized:

- Income at or below 50% AMI.
- Households with one or more individuals who are unemployed and have been unemployed for 90 days before application date.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Detailed data is collected monthly by partners on forms provided by Treasury. Quarterly reporting will continue to be required on the additional reallocation award dollars.

The percentage of head of households provided rent assistance must at least equal the proportion to the population living in poverty in the county for each of the following groups:

- People of Color (includes Black or African American, American Indian and Alaska Native, Native Hawaiian or other Pacific Islander, Hispanic/Latinx, Asian, Other/Multi-Racial)
- Black or African American
- American Indian and Alaska Native
- Hispanic/Latinx

Additional performance targets include:

- Ten percent of households served must be young adults aged 18-25.
- Ten percent of financial assistance must be utility assistance.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

The City of Spokane had obligated nearly 100% of its previous ERA2 award at the time of Treasury's reallocation announcement, and based on data-driven support for ongoing community need for assistance, subsequently applied for additional ERA2 funds in November 2022 and January 2023 (see 'Summary' section) for rapid distribution to emergency rental assistance applicants by FORWARD (formerly LiveStories), as with previous rounds of Treasury ERA funding.

Treasury is continuing to allow for 10% of the award for administrative fees. *The City of Spokane will not be withholding any of the funds for City of Spokane admin costs (as current levels are sufficient).*

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

2020-2025 Strategic Plan to End Homelessness; Greater Spokane Comprehensive Emergency Management Plan

5.10

5.10 - Cellebrite Digital Forensics Renewal and Expansion

Ernst, Shawna

Council Sponsors: Bingle & Cathcart

Cellebrite Premium as a service will allow the department to acquire forensic data from more Android devices than is currently possible with our on-premise Cellebrite Premium. Adding two UFEDs will double the number of extractions that can be performed simultaneously.

| For Information

Attachments

[Spokane Police Cellebrite Renewal and Expansion.docx](#)

[Carahsoft - Cellebrite - 04.20.2023 - Quote 35268843 \(002\).pdf](#)

Committee Agenda Sheet

Public Safety and Community Health

Submitting Department	Spokane Police Department
Contact Name & Phone	Shawna Ernst – 509-625-4106
Contact Email	sernst@spokanepolice.org
Council Sponsor(s)	CM Cathcart, CM Bingle
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Cellebrite Digital Forensics Renewal and Expansion
Summary (Background)	<p>Renew Cellebrite software for digital forensics and migrate to a five year contract to lock in current pricing. Funding for 2023 will come from the 2022/3 Washington State Financial Fraud and Identity Theft Grant and the upcoming Byrne Discretionary Grant (non-competitive grant).</p> <p>After a search warrant has been authorized, Cellebrite products allow for the acquisition of digital evidence from iOS and Android devices. The tool is used by the SPD digital forensics lab in collaboration with SPD investigators. Cellebrite is used extensively in drug trafficking, homicide and sex crimes investigations.</p> <p>Cellebrite allows for unlocking of encrypted devices and evidence acquisition from the most modern iOS and Android phones. Without Cellebrite, the SPD digital forensics lab would be unable to acquire evidence in many cases.</p> <p>This purchase would both renew the existing licensing and increase capacity in the SPD Digital Forensic lab by upgrading to Cellebrite Premium as a service, adding two additional Cellebrite UFEDs (Universal Forensic Extraction Device), and migrating to PathFinder for Teams which will empower detectives to evaluate forensic data for evidentiary purposes.</p> <p>Cellebrite Premium as a service will allow the department to acquire forensic data from more Android devices than is currently possible with our on-premise Cellebrite Premium. Adding two UFEDs will double the number of extractions that can be performed simultaneously. Digital Forensic evidence continues to grow and the lab needs to grow in order to keep up with demand.</p>
Proposed Council Action & Date:	Purchase Approval May 15th
Fiscal Impact:	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Partial approval, remaining funding coming from grants	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	

Specify funding source: For 2023, funding will come from the Washington State Financial Fraud and Identity Theft Grant and the upcoming Byrne Discretionary Grant (non-competitive grant). Funding for future years will need to be integrated into the annual budget. The department will request use of Criminal Justice Assistance Funds for ongoing expenses.

Expense Occurrence One-time Recurring

Annual expense will be as follows:

2023: \$182,568.95 (*grant-funded*)
2024: \$158,196.06
2025: \$158,196.06
2026: \$158,196.06
2027: \$158,196.06

Other budget impacts: (revenue generating, match requirements, etc.)

By migrating to a five year agreement, the City will have significant cost savings versus purchasing on an annual basis. This purchase will lock in 2023 pricing through the end of 2027.

Operations Impacts

What impacts would the proposal have on historically excluded communities?

This purchase will allow the department to collect digital evidence for cases across the Spokane community. This software is most frequently used by the TARU lab for cases related to homicide, sex crimes, and human trafficking. These types of crimes disproportionately impact victims of color and victims with disabilities. By solving these crimes, the department will improve safety for historically excluded communities and Spokane in general.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

The department launched a Lab Information Management System in September, 2022. That system will keep a record of all use of the Cellebrite forensic tools which can be cross-referenced against police reports and court information containing some demographics information (limited by FBI demographic reporting requirements).

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

The Lab Information Management System will keep a record of successful and unsuccessful use of Cellebrite tools to determine overall effectiveness.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This purchase aligns with the following strategic plan objectives:

- 1.) Safe and Healthy: This purchase will improve the ability of Detectives to solve crimes against persons and drug-trafficking crimes, reducing threats to the safety and health of our community and keeping dangerous drugs off of our streets.

2.) Sustainable Resources: This purchase will enable the department to perform digital forensics analyses in-house which will save on costs associated with sending devices out to a third-party. The Department is in the process of moving the TARU digital forensics lab towards ANAB accreditation to ensure that the lab follows standard lab processes.

5.11

5.11 - Digital Evidence Management Grant Application

Ernst, Shawna

Sponsors: Beggs, Wilkerson, & Kinnear

| For Information

Attachments

[Spokane Police Digital Evidence Grant.docx](#)

[Spokane Police Department Narrative C-BJA-2023-00030-PROD.docx](#)

Committee Agenda Sheet

Public Safety and Community Health

Submitting Department	Spokane Police Department
Contact Name & Phone	Shawna Ernst – 509-625-4106
Contact Email	sernst@spokanepolice.org
Council Sponsor(s)	CP Beggs, CM Wilkerson, CM Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Digital Evidence Management Grant Application
Summary (Background)	<p>Spokane Police Department in partnership with the City of Spokane Prosecutor’s Office has the opportunity to apply for a Bureau of Justice Assistance grant with a value of \$1,000,000 over a three year time frame.</p> <p>From the grant solicitation:</p> <p>Digital Evidence Management and Integration Demonstration Projects — Funding under this category supports existing or proposed digital evidence integration demonstration efforts in law enforcement agencies, prosecution agencies, or in partnership between such agencies. ... This award category is intended to support those agencies that have made clear and demonstrable progress in digital evidence sharing and integration across two or more agencies. ... Agencies applying under this category should at minimum have achieved the following milestones and must demonstrate such in their proposals: Have an established and successful BWC program. Be engaged in the process of sharing digital evidence from BWCs and other sources with one or more other agencies (law enforcement or prosecution). Are able to demonstrate progress in such endeavors, document these practices, and share challenges, successful practices, and effective problem-solving strategies. Are willing to work with a training and technical assistance provider to share best practices with the field and other interested parties, as well as engage in peer-to-peer activities with other, similar grantees. Either have in-house assessment and analysis capabilities or propose partners (e.g., university researchers or consultant) that can assist in those activities.</p> <p>This grant funding will improve digital evidence sharing for all cases in Spokane and will benefit both the City of Spokane Prosecutor’s Office (40 personnel) and the Spokane County Prosecutor’s Office (139 personnel). There will be additional benefits for the Spokane County Sheriff’s Office, Spokane Valley Police Department, and Liberty Lake Police Department as those partner agencies, along with Spokane Police, are members of a regional public safety software consortium and share a single computer aided dispatch/law enforcement records management system, and utilize the same digital evidence vendor. This ongoing partnership will make knowledge-sharing very effective. In total, this project could easily benefit 1,000 staff members in the greater Spokane area as</p>

well as improving case outcomes for victims by ensuring that digital evidence is quickly and seamlessly shared via the discovery process.

Funds provided under the grant would be used to streamline and automate digital evidence sharing from the police Evidence.com system to the Prosecutor’s eSeries system. Funding would provide professional services from the respective vendors, offset staff costs related to grant activities, and fund a project employee dedicated to this work.

Proposed Council Action & Date: Approval to move forward with the grant

Fiscal Impact:
 This is a non-match grant. There is no fiscal impact to the City.

Approved in current year budget? Yes No N/A

Funding Source One-time Recurring

Specify funding source: Grant funds

Expense Occurrence One-time Recurring

No future expense

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities?

This proposal will streamline digital evidence for all cases and will benefit the entire community by reducing workload on existing staff, freeing up staff to perform other important services.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Under the grant requirements, we will collect a wealth of data about the efficacy of this program. We are not planning to collect data by existing disparities since this program impacts every case in the system and the benefits will be seen across the spectrum.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Data will be collected following the requirements of the grant. Details on collection methods are provided in the attached grant narrative (see page 11).

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal aligns with the Strategic Plan goal “Safe and Healthy” as it makes significant improvements to effective criminal justice processes.

A: DESCRIPTION OF THE ISSUE

The City of Spokane is located in eastern Washington State. The City has a population of 228,989 (2020 U.S. Census) and is the largest city in Spokane County and second-largest city in Washington State.

The Spokane Police Department provides law enforcement services within the city with 346 sworn officers and an additional 100 civilian staff. The department is applying for funding under Application Category 3: Digital evidence management and integration demonstration projects.

This grant funding will improve digital evidence sharing for all cases in Spokane and will benefit both the City of Spokane Prosecutor's Office (40 personnel) and the Spokane County Prosecutor's Office (139 personnel). There will be additional benefits for the Spokane County Sheriff's Office, Spokane Valley Police Department, and Liberty Lake Police Department as those partner agencies, along with Spokane Police, are members of a regional public safety software consortium and share a single computer aided dispatch/law enforcement records management system, and utilize the same digital evidence vendor. This ongoing partnership will make knowledge-sharing very effective. In total, this project could easily benefit 1,000 staff members in the greater Spokane area as well as improving case outcomes for victims by ensuring that digital evidence is quickly and seamlessly shared via the discovery process.

The Spokane Police Department (SPD) first deployed body-worn cameras (BWC) in 2015; the first large agency in the State of Washington to do so. The department utilizes Axon Body Camera 3 devices and Axon Evidence.com for cloud-based storage. The department's current Axon contract is in place through 2029.

Officers are required by SPD policy to activate their BWC in the following circumstances:

1. Prior to exiting the vehicle to any dispatched law enforcement activity.
2. During any custodial interrogation, including the giving of any required warning, advice of the rights of the individual being questioned, and the waiver of any rights by the individual, to be recorded electronically in its entirety, if the interrogation subject is a juvenile or if the interrogation relates to a felony crime.
3. To obtain an audio and video recording for custodial interrogations at the following locations: jail, police station, holding cell, detention or correctional facility.
4. When involved in any manner in a police pursuit, vehicle follow, fail to yield and active police perimeter.
5. Upon making the decision to engage in any self-initiated law enforcement activity.

At the conclusion of each shift, officers place their BWC in a docking station which uploads their video to cloud-based storage. An integration with the department's Computer Aided Dispatch (CAD) system compares the dates/times of the calls for service with the dates/times of the BWC video to automatically categorize each video for records retention purposes (based on call for

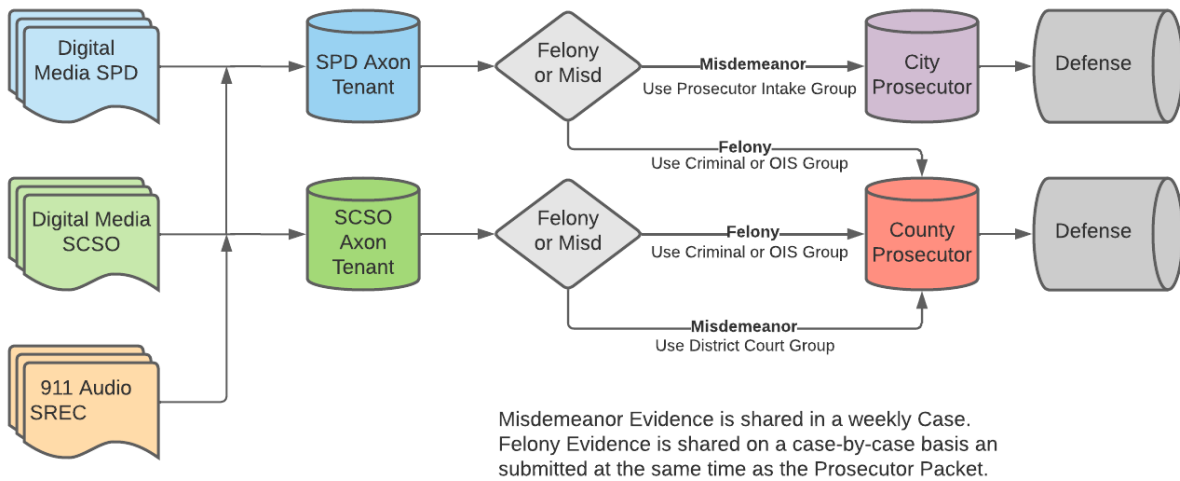
service type) and to route to specific prosecutors (Spokane City prosecutors for misdemeanors/infractions and Spokane County prosecutors for felonies).

The department has worked closely with prosecutors at both the City and the County to ensure that BWC video, interview room videos, crime scene photos, surveillance videos, 911 audio, citizen-supplied videos, digital forensic extractions, and other digital evidence are transferred from SPD's cloud storage into prosecutorial cloud storage. In 2021, SPD staff proposed that both prosecutors' offices adopt Evidence.com for digital media transfer and storage and aided in the successful implementation of those systems.

SPD staff developed training for preparing digital evidence case packets for sharing with prosecution. That training was made available in person, as short video recordings, and in written form. The training was provided to detectives at SPD and the Spokane County Sheriff's Office, Spokane County Prosecutor's Office, Spokane City Prosecutor's Office, and various support staff. SPD additionally developed a Axon API-based tool for prosecutors to be able to search SPD's cloud storage by case number to determine if any digital media was inadvertently not shared. This is an important double-check for discovery purposes.

Finally, SPD staff created help-desk ticket templates for prosecutors to use in order to request video as needed using a simple online form. The templates automatically assign a ticket to the SPD Technical Assistance Response Unit (TARU) who process requests and handle any digital evidence technical issues (for example: a corrupted file or a faulty body-worn camera).

Figure 1: Diagram of the Digital Evidence sharing process.



SPD is known in the Pacific Northwest for a successful body-worn camera program and frequently asked to share policy, training materials, and meet with agencies beginning their own implementations. Despite that success, the department is still struggling with the sheer volume of digital media. The SPD Evidence.com tenant currently houses 2,077,120 unique pieces of evidence, half of which is BWC video.

The department also struggles with routing the right digital evidence to the right Prosecutor's Office in a streamlined manner. Issues that arise include:

1. BWC video does not always get categorized appropriately. For example, in a CAD call for service for a DUI, that DUI may be a misdemeanor (City) or a felony (County) based on the number of prior DUIs. This issue makes it difficult to automatically pull misdemeanor video.

2. Routing categorization is entirely based on the call for service type, and not the outcomes of the call, which causes video to be shared with City Prosecutor's Office that they do not need (for example: a traffic stop where a warning is issued).
3. There is no current mechanism for the Prosecutors' Offices to inform SPD when BWC and digital evidence is no longer needed (for example: when the defendant has exhausted their appeals process). This results in files remaining in the SPD cloud storage much longer than required by the Washington State Public Records Act.
4. The process for routing to City Prosecutor's Office involves creating a file share for all misdemeanor call for service types and copying all files for a given week to that file share. The process is lengthy and manual. The City Prosecutor's Office appreciates the workflow that is put in place, but is frequently concerned about missing evidence and negatively impacting discovery and trial.
5. When new digital media is added to Evidence.com, it is not automatically placed in a case packet even if it is relevant to that case. For example, if a case packet has the ID 2023-12345678 and a new photo is uploaded with the ID 2023-12345678, the system does not automatically tie the files together. A person has to manually check for new files not included in the "case packet."

SPD and partner agencies are migrating from the current regional law enforcement records management system to Axon Records. Migrating to Axon Records will allow the agencies to house police reports and paper forms in the same system as BWC video and digital evidence. SPD is in a unique position to demonstrate both digital evidence sharing processes and document/data sharing processes. (Note: All grant funds will be utilized for digital evidence

sharing and not used for the records system companion project. The team will track time independently to ensure that grant funds are exclusively dedicated to digital evidence and BWC video-related items.)

B: PROJECT DESIGN AND IMPLEMENTATION

This project will be completed in several phases, aligning with the department's migration to Axon Records.

YEAR 1: 2023-4

- **SharePoint Communications Site:** SPD will develop a SharePoint site with information about both the law enforcement record migration and this project. The SharePoint site will be the primary mode of communication with documentation accessible by all local partners, the TTA provider, and any interested parties.
- **Improved BWC video Categorization:** SPD will adjust the BWC categorization to more accurately reflect the following:
 1. The charge level for the call for service (misdemeanor, felony, etc...).
 2. The outcome of the call for service (arrest, citation, infraction, warning, etc...).

YEAR 2: 2024-5

- **Citation/Ticketing and Collision Integration:** Working with Axon, SPD will develop an integration with the Washington State SECTOR ticketing/citation and collision system to tie BWC video to citations, infractions, and accident reports.

- **Prosecutor, Court, and Public Defender Integration – Misdemeanors:** Working with Axon, SPD will develop an integration with the eSeries system used by City Prosecutor’s Office, Municipal Court, and the City Public Defender’s Officer to automate sending case packets from Axon Records to include police reports and digital evidence. This will be a two-way integration such that case status will be returned to the Axon system. Cases flagged as complete will allow for the removal of no-longer needed digital evidence in accordance with the Washington State Public Records Act.
- **Training:** SPD will develop case packet training for investigations, patrol, and prosecution staff.

YEAR 3: 2025-6

- **Prosecutor, Court, and Public Defender Integration – Felonies:** Working with Axon, SPD will develop an integration with the ProsDocs system used by County Prosecutor’s Office (an in-house developed system) to automate sharing in the same manner as for misdemeanors. (This task is scheduled later as the County may be switching to a vendor system. Ideally this work will be performed a single time instead of having to do re-work when they change systems.)
- **Improved Evidence/Case Integration:** SPD will work with Axon to automatically add relevant digital evidence to case files.
- **Fine-tuning:** SPD will monitor the updated system and make necessary changes to further streamline digital evidence sharing.

These phased projects will alleviate all issues listed in section A: Description Of The Issue. The projects will resolve issues surrounding categorization of BWC video and digital evidence, automate file sharing with prosecution, and improve compliance with public records law including removal of files that have met retention requirements. Each of these changes will reduce staff time, reduce storage costs, and improve the discovery process and trust in the system.

Operational improvements will be measured by comparing the current number of files sent to prosecution with the future number of files, where fewer files indicates a more streamlined approach to sharing (as opposed to the method of sharing all misdemeanors regardless of case outcome). Additionally, improvements will be measured by comparing the current number of tickets created in the help-desk system to the future number of tickets (where fewer tickets indicates improved automated file sharing). Finally, improvements will be measured through an overall increase in training materials and development of streamlined processes with accompanying documentation.

The project implementation will be documented via SharePoint, which will be shared with interested parties. SPD will be in a unique position to share lessons learned from this digital evidence project as well as a companion project to migrate to a new, cloud-based law enforcement records management system.

SPD will work with the TTA provider via regular monthly meetings, the SharePoint site documentation, and via email/phone calls on an as-needed basis. The TTA provider may also

join the projects' Microsoft Teams site in use by the core project team to talk about issues/successes as they arise.

D: CAPABILITIES AND COMPETENCIES

The SPD Technical Assistance Response Unit has been managing a BWC program since 2015. In 2021, the unit expanded the program by adding all digital evidence to the Evidence.com system and developing robust sharing mechanisms with prosecutors at both Spokane City and Spokane County. The unit manages a wealth of related technologies including automated license plate recognition systems, pole cameras for investigations, interview rooms with audio/video recording, surveillance video collection, digital and video forensics, and all departmental software.

The team members assigned to this project include (but are not limited to):

- Law Enforcement Technology and Operations Manager (Project Sponsor): Shawna Ernst
 - Seventeen years of experience in local government, with 7 years managing large-scale law enforcement software systems, and 4 years managing all technology/digital forensics for SPD. Member of the SPD Executive Team.
 - Holds professional certifications in project management (PMP, DASM), information technology governance (CGEIT), and has two Master's degrees including an MBA with a finance concentration.
- Project Manager: Jamie Wean
 - Fifteen years of project management experience, with 3 years working with SPD and regional partners on technical projects.

- Certified Project Management Professional (PMP).
- IT Supervisor – Legal Case Management: Matthew Moore
 - Supervisor for the team managing the eSeries software suite for prosecution, courts, and public defender. Over 20 years of engineering, software, and project management experience.
- Senior Police Officer: Ryan Snider
 - Lead for the SPD Body Camera Program and certified forensic video technician. Officer Snider was present for the initial implementation of the SPD body camera program and instrumental in developing the current process/policy.
- IT Supervisor – Police: Chris Seidel
 - Over 20 years of experience managing police information technology with skills in interface development, data management, cybersecurity, and application support.
 - Developed the API-based tool enabling prosecutors to search the SPD cloud-based storage for digital evidence (without needing accounts into the SPD system).

All policies will be developed initially by Technical Assistance Response Unit staff and then shared with the SPD Executive team. BWC and digital evidence policy is reviewed annually in a meeting with key stakeholders including union representatives. That review meeting will occur more frequently as required.

Project implementation and communication plans will align with the Project Management Institute best practices using a modified Agile method. Progress will be scheduled in regular sprint intervals with the goal of developing a minimum viable product that will be made immediately available to stakeholders for testing/feedback.

Communication will primarily be via a SharePoint site that is accessible to all employees of the City of Spokane, Spokane County, Spokane Valley, and Liberty Lake in order to solicit feedback from a wide audience. Staff at those agencies will be provided with an initial welcome email including instructions on how to sign up for automated updates from SharePoint as information changes. Major updates will be sent to agency leadership and key stakeholders via meetings and email.

D: PLAN FOR COLLECTING THE DATA REQUIRED FOR THIS SOLICITATION'S PERFORMANCE MEASURES

Project performance will be measured in phases to align with individual items:

YEAR 1: 2023-4

- **SharePoint Communications Site:** Performance will be measured via participation from stakeholders and the number of comments received when requesting feedback, with a goal of increasing feedback as the project progresses.
 - **Personnel Responsible:** Chris Seidel
 - **How will information be used:** If the results indicate low participation, then the communication plan will be adjusted to increase participation.

- **Improved BWC video Categorization:** Performance will be measured by reviewing the number of files shared, where a lower number is viewed positively because SPD is currently sharing too many files with the prosecutor in order to reduce the risk of missing something critical to a case. Performance will also be measured by reviewing the number of prosecutor support tickets related to digital evidence sharing, where a lower number of tickets is viewed positively (normalized against the number of cases being tried).
 - **Personnel Responsible:** Ryan Snider, Chris Seidel, Matt Moore
 - **How will information be used:** If the results indicate that the categories are inaccurate, resulting in either too many files being shared or too few, then the categories will be altered until sharing is running smoothly and sending appropriate files only.

YEAR 2: 2024-5

- **Citation/Ticketing and Collision Integration:** Performance will be measured by the number of citations, tickets and collisions that are automatically tied to BWC video and other digital evidence, where the higher the number the better. This will be compared against the current state.
 - **Personnel Responsible:** Ryan Snider, Chris Seidel, Matt Moore
 - **How will information be used:** If the results indicate that BWC video is not accurately tied to citations, tickets, or collisions, (resulting in either too many

files being shared or too few) then the integration will be altered until sharing is running smoothly and sending appropriate files only.

- **Prosecutor, Court, and Public Defender Integration – Misdemeanors:** Performance will be measured by determining the number of successful automated transfers of data from SPD to the City Prosecutor’s Office compared against items needed to be shared manually (via support tickets).
 - **Personnel:** Chris Seidel, Matt Moore
 - **How will information be used:** if the results indicate that BWC video/digital evidence is not appropriately transferring to eSeries, then the integration will be altered until sharing is running smoothly and sending the correct files.
- **Training:** Performance will be measured by the number of trainings provided and a survey of staff receiving the training.
 - **Personnel:** Jamie Wean, Shawna Ernst
 - **How will information be used:** Number of trainings will be used in conjunction with survey results to improve the amount/quality of training offerings.

YEAR 3: 2025-6

- **Prosecutor, Court, and Public Defender Integration – Felonies:** Performance will be measured by determining the number of successful automated transfers of data from SPD to the County Prosecutor’s Office compared against items needed to be shared manually (via support tickets).
 - **Personnel:** Chris Seidel, Shawna Ernst

- **How will information be used:** if the results indicate that BWC video/digital evidence is not appropriately transferring to eSeries, then the integration will be altered until sharing is running smoothly and sending the correct files.
- **Improved Evidence/Case Integration:** Performance will be measured by determining the number of files that should have been integrated with a case but were not, where the lower the number/percentage, the better.
 - **Personnel:** Chris Seidel, Ryan Snider
 - **How will information be used:** This information will be used to triage issues and work with the vendor to make necessary corrections.
- **Fine-tuning:** Performance on this item will depend on issues at hand. SPD will compare the issues to proposed solutions to measure performance.

SPD is absolutely committed to working with the BJA TTA provider and will provide a wealth of documentation, best practices and lessons learned from this endeavor. Both the Project Sponsor and Project Manager are board members of the local Project Management Institute chapter, and have taught a class on the value of lessons learned and how to effectively document both successes and failures.

5.12

5.12 - Officer Wellness Grant Application

Ernst, Shawna

Sponsors: Beggs, Wilkerson, & Kinnear

| For Information

Attachments

[Spokane Police Officer Wellness Grant.docx](#)

Committee Agenda Sheet

Public Safety and Community Health

Submitting Department	Spokane Police Department
Contact Name & Phone	Shawna Ernst – 509-625-4106
Contact Email	sernst@spokanepolice.org
Council Sponsor(s)	CP Beggs, CM Wilkerson, CM Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Officer Wellness Grant Application
Summary (Background)	<p>Spokane Police Department has the opportunity to apply for a Law Enforcement Mental Health and Wellness Act grant valued at \$200,000 over two years.</p> <p>Grant funding will enable SPD to create a Traumatic Stress Resilience (TSR) Program that includes trauma and stress training conferences, mental health screening, PTSD and suicide prevention, counseling, and science backed short-term and long-term treatment options. The program will be available to all SPD employees and their families. Families of law enforcement personnel are important to include because “Police families are at risk for secondary trauma, also known as vicarious trauma or compassion fatigue, an emotional response with symptoms that mimic PTSD” (Kirschman, Psychology Today).</p> <p>We will create the TSR program by using our existing Peer Assistance Team (PAT), our chaplains, mental health counselor, and by partnering with Neurotherapy Northwest, a mental health organization in our community. Neurotherapy Northwest not only offers on-going counseling support but will join our Critical Incident Stress Management Debrief team (CISM). They also offer mental health services in addition to counseling that are science-backed such as Neurofeedback, QEEG Brain Mapping, NeuroField, Biofeedback, EMDR, and Integrated listening System. Research and evidence support EMDR as an effective treatment for traumatic stress.</p> <p>One of the more well-known options Neurotherapy Northwest offers is Eye Movement Desensitization and Reprocessing (EMDR). EMDR works by stimulating both hemispheres of the brain through the use of eye movements or other forms of bilateral stimulation. This is believed to facilitate the processing of traumatic memories and reduce the intensity of associated emotional and physical symptoms. “Trauma-focused psychotherapy (including EMDR) is one of the most effective types of treatment for PTSD” (National Center for PTSD). EMDR is a psychotherapeutic approach that has shown promise in the treatment of PTSD among law enforcement officers. A meta-analysis was conducted by Davidson and Parker to analyze 34 controlled experimental studies that had examined the effects of EMDR therapy on patients with anxiety disorders. Their results indicated that EMDR therapy significantly reduced the symptoms of anxiety disorders, with a...95% confidence interval.</p> <p>Specific uses of the grant funding include:</p>

	<ol style="list-style-type: none"> 1.) Establishment of the TSR program, including enhancing our critical incident team and providing quarterly training on traumatic stress. 2.) Hiring a project employee to serve as a wellness coordinator. 3.) Increasing training for our Peer Assistance Team including conference attendance and certification in Oxygen family support. 4.) Funding group support sessions for employees and spouses/family. 5.) Development of a retiree off-boarding program where employees announcing their retirement will have the opportunity for 4 EMDR and/or counseling sessions to begin processing unresolved trauma.
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Proposed Council Action & Date:	Approval to move forward with the grant
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Fiscal Impact:
This is a non-match grant. There is no fiscal impact to the City.

Approved in current year budget? Yes No N/A

Funding Source One-time Recurring

Specify funding source: Grant funds

Expense Occurrence One-time Recurring

Future expenses may occur pending the outcomes of this pilot program. We will evaluate program success and develop a budget request for 2026.

Other budget impacts: (revenue generating, match requirements, etc.)

There is no match requirement for this grant.

Operations Impacts

What impacts would the proposal have on historically excluded communities?

Officers make critical decisions every day, including when to use force and what level of force to apply. By improving officer wellness and reducing the impacts of repeated exposure to trauma, we will help them with critical decision-making and in their interactions with the community including those who have been historically excluded.

Additionally, we see this program as a recruitment/retention tool as it demonstrates that we care about our employees well-being, including as they leave service. We are actively recruiting officers and civilian staff from diverse backgrounds.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Through the grant reporting requirements, we will evaluate uses of force to see if the TSR program reduces force. All use of force reporting is compared against demographic information.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Every 6 months SPD will pull the number of overtime hours accrued from sick and injury call outs to determine if there is a positive impact. We will also compare annual use of force (UOF) numbers once a year to evaluate how the implementation of the wellness program impacted the frequency of UOF.

We will also send out an anonymous survey to our staff to gather feedback on how employees are feeling their work-related stress has been impacted and overall morale of their department. It will also ask questions to measure SPD employee's perceived impact of the program.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal aligns with the Strategic Plan goal "Safe and Healthy" as it improves the well-being of first responders and may positively impact their interactions with the community.

5.13

5.13 - Master Interagency Agreement with DNR

Prince, Thea

Sponsor: CP Beggs

SFD accessing the DNR correctional camp crew labor to perform on City of Spokane sites the following types of work: Fire Fuel Reduction work, Pre-Commercial thinning, to include hazard abatement when required.

| For Information

Attachments

[Purchasing - Master Interagency Agreement with DNR.docx](#)

[Interagency Agreement - City of Spokane and DNR.pdf](#)

Committee Agenda Sheet

Public Safety & Community Health Committee

Submitting Department	Purchasing Department
Contact Name	Thea Prince
Contact Email & Phone	tprince@spokanecity.org 625-6403
Council Sponsor(s)	CP Beggs
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	5500 – Master Interagency Agreement with DNR
Summary (Background) *use the Fiscal Impact box below for relevant financial information	The City of Spokane Fire Department is in need of accessing the DNR correctional camp crew labor to perform on City of Spokane sites the following types of work: Fire Fuel Reduction work, Pre-Commercial thinning, to include hazard abatement when required, etc. Since this is work that ultimately multiple departments could have a need for entering into a Master Interagency Agreement with the DNR is required. Per RCW 39.26.230 the City of Spokane Departments can contract for these services from the DNR without competition once this agreement is in place.
Proposed Council Action	Approve Master Interagency Agreement
Fiscal Impact	
Total Cost: <u>\$300,000.00 annually</u>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Specify funding source: Various Budgets	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? Master contracts standardize service agreement ensuring consistency of service, reduced administrative costs, and better pricing through use of economies of scale city wide	



**INTERAGENCY AGREEMENT
DEPARTMENT OF NATURAL RESOURCES (DNR)
NO. 93-105112**

PI: 123

Funding Source: Both

Grant Funded: Yes No

OMWBE: Small Business Veteran Owned Not Applicable

This Agreement is made and entered into between the Washington State Department of Natural Resources, hereinafter referred to as DNR, and the below named firm, hereinafter referred to as COS.

DNR and City of Spokane enter into this agreement under Chapter 39.34, Interlocal Cooperation Act.

City of Spokane
808 West Spokane Falls Boulevard
Spokane, WA 99201
Phone: 509-625-6403
Email: tprince@spokanecity.org
SWV#: SWV0003387

IT IS MUTUALLY AGREED THAT:

1.0 Purpose. The purpose of this Agreement is to provide supervised DNR correctional camp crew labor to perform services on COS sites located in Eastern Washington.

2.0 Scope of Work. The DNR shall furnish the necessary personnel, equipment, material and/or services and otherwise do all things necessary for or incidental to performing work set forth in the Exhibit A – Scope of Work.

3.0 Period of Performance. The period of performance under this contract will be from April 15, 2023, or date of execution, whichever is later, through 12/31/2028.

4.0 Payment. The parties estimate that the cost of accomplishing the work will not exceed Three Hundred Thousand Dollars (\$300,000.00) annually. Any additional costs above \$300,000.00 must be agreed to in writing by the parties. Pay for services shall be based on the rates and terms described in Exhibit B – Budget.

5.0 Billing Procedures. DNR shall submit invoices quarterly. Payment for approved goods and/or services will be made by check, warrant or account transfer within 30 days of receipt of the invoice. Upon expiration of the Agreement, invoices shall be paid, if received within 30 days after the expiration date. However, invoices for all work done within a fiscal year must be submitted within 30 days after the end of the fiscal year.

Each invoice submitted to COS shall include information needed by COS to determine the exact nature of all expenditures and completed work. At a minimum, each invoice shall specify the following:

- A. Agreement number 93-105112.
- B. The billing period and documentation of the actual project work delivered.
- C. The total number of hours worked for each employee including the DNR crew supervisor.
- D. Additional cost (such as equipment rental, if any).he total amount of taxes (if any).
- E. The total amount of taxes (if any).
- F. Any other relevant information.
- G. The total invoice charges.

6.0 Records Maintenance. DNR shall maintain books, records, documents and other evidence, to sufficiently document all direct and indirect costs incurred by DNR in providing the services. These records shall be available for inspection, review, or audit by personnel of the COS, other personnel authorized by the COS, the Office of the State Auditor, and federal officials as authorized by law. DNR shall keep all books, records, documents, and other material relevant to this Agreement for six years after agreement expiration. The Office of the State Auditor, federal auditors, and any persons authorized by the parties shall have full access to and the right to examine any of these materials during this period.

Records and other documents in any medium furnished by one party to this agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose this material to any third parties without first notifying the furnishing party and giving it a reasonable opportunity to respond. Each party will use reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

7.0 Rights to Data. Unless otherwise agreed, data originating from this Agreement shall be ‘works for hire’ as defined by as defined by Title 17 U.S.C., Section 101 and shall be owned equally by the DNR and COS. Data shall include, but not be limited to, reports, documents,

pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to use, copyright, patent, register and the ability to transfer these rights.

8.0 Independent Capacity. The employees or agents of each party who are engaged in performing this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

9.0 Amendments. This Agreement may be amended by mutual agreement of the parties. Amendments shall be in writing and signed by personnel authorized to bind each of the parties.

10.0 Termination for Convenience. Either party may terminate this Agreement upon 30 calendar days' prior written (including email) notice to the other party. If this Agreement is terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

11.0 Termination for Cause. If for any cause either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of the terms and conditions, the aggrieved party will give the other party written notice of the failure or violation. The aggrieved party will give the other party 15 working days to correct the violation or failure. If the failure or violation is not corrected within 15 days, the aggrieved party may immediately terminate this Agreement by notifying the other party in writing (including email).

12.0 Disputes. If a dispute arises, each party will make a good faith effort to resolve issues at the lowest possible level in their respective agencies. If they cannot resolve an issue, they will elevate the issue within their respective chains of command to resolve it.

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall evaluate the facts, Agreement terms, applicable statutes and rules, and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on both parties. The cost of resolution will be borne as allocated by the Dispute Board. Alternatively, the parties may pursue a third-party dispute resolution as the parties mutually agree to in writing.

13.0 Governance. This contract is entered into by the authority granted by the laws of the State of Washington and any applicable federal laws. The provisions of this agreement shall be construed to conform to those laws.

If there is an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- (1) Applicable federal statutes and rules;
- (2) State of Washington statutes and regulations
- (6) Scope of Work; and
- (7) Any other provisions of the agreement, including materials incorporated by reference.

14.0 Assignment. The work to be provided under this Agreement and any claim arising from this Agreement cannot be assigned or delegated in whole or in part by either party, without the express prior written consent of the other party. Neither party shall unreasonably withhold consent.

15.0 Waiver. A party that fails to exercise its rights under this agreement is not precluded from subsequently exercising its rights. A party’s rights may only be waived through a written amendment to this agreement.

16.0 Harassment. Per [RCW 43.01.135](#), Sexual harassment in the workplace, Agency Contractors hereby have access to DNR Policy PO01-052 Sexual Harassment: https://www.dnr.wa.gov/publications/em_harassment_prevention_policy.pdf

17.0 Severability. The provisions of this agreement are severable. If any provision of this Agreement or any provision of any document incorporated by reference should be held invalid, the other provisions of this Agreement without the invalid provision remain valid.

18.0 Responsibilities of the Parties/Indemnification. Each party to this Agreement hereby assumes responsibility for claims and/or damages to person and/or property resulting from any act or omissions on the part of itself, its employees, its officers, and its agents. Neither party assumes any responsibility to the other party for the consequences of any claim, act or omission of any person, agency, firm or corporation not a party to this Agreement.

19.0 Insurance. The parties to this Agreement are self-insured government entities. Each party shall be responsible for losses, claims, injuries, and other damages for which it is found liable.

20.0 Complete Agreement in Writing. This Agreement contains all the terms and conditions agreed upon by the parties. No other understanding, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties.

21.0 Contract Management.

CONTRACTOR Contract Manager	DNR Contract & Project Manager
Thea Prince City of Spokane 915 N. Nelson Street Spokane, WA 99202 <i>Phone :</i> (509) 625-6403 <i>Email address:</i> tprince@spokanecity.org	Tony Adams Department of Natural Resources 225 S. Silke Rd Colville, WA 99114 <i>Phone:</i> (509)244-7064 <i>Email address:</i> tony.adams@dnr.wa.gov

22.0 Subcontracts. Subcontractor means not in the employment of the Agency, who is performing all or part of the activities related to this Agreement under a separate contract with the Agency responsible for the scope of work as identified within. If utilizing subcontractors to perform the scope of work, the Agency is required to obtain subcontractors in compliance with RCW 39.26. Agency must provide both proof of competitive solicitation and that the solicitation was posted in WEBS, sole source filing and DES approval, or a documented exemption per DES policy, whichever the case may be.

By signature below, the Parties certify that the individuals listed in this document, as representatives of the Parties, are authorized to act in their respective areas for matters related to this instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement.

City of Spokane

**STATE OF WASHINGTON
DEPARTMENT OF NATURAL
RESOURCES**

	DocuSigned by: <i>Pat Ryan</i> 1A4A4B2ACEE6AD1		4/19/2023
Signature	Date	Signature	Date
Nadine Woodward		Pat Ryan	
Name		Name	
Mayor, City of Spokane		Acting Northeast Region Manager	
Title		Title	
915 N. Nelson Street		225 S. Silke Rd	
Spokane, WA 99202		Colville, WA 99114	
Address		Address	
(509) 625-6250		(509)684-7474	
Telephone		Telephone	

EXHIBIT A**SCOPE OF WORK**

DNR shall provide offender work crews from Airway Heights Correction Center under the supervision of DNR Forest Crew Supervisors to perform labor-intensive work on specific COS projects located on lands managed by COS within the City of Spokane, in the State of Washington.

COS Project Management

As soon as practicable after the execution of this Agreement by both parties, and annually thereafter, COS shall provide DNR with a list that includes a description, schedule and project manager of projects it proposes assigning to DNR's offender work crews through the end of the year.

DNR, shall review the list of projects against the Agency's obligations under its Interagency Agreement with the Department of Corrections regarding the Washington State Correctional Camps Program to ensure the list of proposed projects is compatible with that agreement and within the capabilities of DNR's offender crews. In the event of a conflict between a project proposed by COS and DNR's Interagency Agreement with DOC, DNR reserves the right to refuse the project. Additionally, DNR reserves the right to reschedule COS projects in the event offender crews are required for fire suppression and other emergency assignments. DNR and COS jointly commit to cooperate and coordinate the management of the list of agreed upon projects to ensure their successful completion.

The general scope of work anticipated under this Agreement includes, but is not limited to the following:

- Restoration plantings and maintenance.
- Activities associated with planting native trees and shrubs.
- Installation of weed fabric and tree protectors.
- Vegetation and weed removal.
- Planting maintenance such as watering, mowing and vegetation control.
- The maintenance of and/or building of exclusion fencing, or removal of existing fencing.
- Fire fuel reduction work.
- Pre-commercial thinning, to include hazard abatement when required.
- Tree felling, limbing, bucking to length and debris removal (including chipping if requested).

If requested by COS, DNR will initially rent and pay for any agreed to and/or required specialized equipment necessary to complete the project safely and efficiently. DNR will apply these incurred charges for reimbursement through the invoicing procedure. An example of this type of rented equipment is a woodchipper in which the cost of the rental, routine maintenance, insurance and fuel shall ultimately be the responsibility of COS. These rental costs and fees, less taxes, will not exceed the maximum dollar value indicated in Section 4.0 of this Agreement.

EXHIBIT B**BUDGET**

DNR shall submit invoices quarterly following any quarter in which billable work is performed and can be charged. Billings for reimbursement will be based on the direct costs of accomplishing the work, plus an established indirect rate. Invoices will include:

- A. Agreement number 93-105112.
- B. The billing period and documentation of the actual project work delivered.
- C. The total number of hours worked for each employee including the DNR crew supervisor's daily rate.
- D. Additional cost (such as equipment rental, if any).
- E. The total amount of taxes (if any).
- F. Any other relevant information.
- G. The total invoice charges.

For budgeting and planning convenience, the following is an estimated example of a daily rate for one crew (actual charges will be based on the rates established in writing between the parties at the time the work is performed):

Examples for illustrative purposes only:

1. *Mileage* - Mileage will be from Airway Heights Correction Facility to work site (round trip), assessed at DNR's current mileage rates at the time the work is performed (currently \$2.36). Mileage billed is based on actual daily mileage. Example: 50 driven roundtrip miles at \$2.36 per mile would result in a \$118.00 charge.
2. *Labor* - Offender pay will be calculated at \$1.50 per offender per hour for a 10-person crew. A 9-hour workday with a 10-person crew would therefore be billed at \$135.00 per day plus the DNR crew supervisor's daily rate of \$403.21. Therefore, the total labor charge for the day will total, \$538.21. Offender time billed is based on the actual number of offenders working and the actual time they worked plus the DNR crew supervisor's fixed daily rate.

5.14

5.14 - Fleet – Approval to purchase a John Deere 624P Wheel Load

Prince, Thea

| For Information

Attachments

[Pape Machinery - John Deere 624P - Water.docx](#)

Committee Agenda Sheet

Public Safety & Community Health Committee

Submitting Department	Fleet Services
Contact Name	Rick Giddings
Contact Email & Phone	rgiddings@spokanecity.org 625-7706
Council Sponsor(s)	
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Fleet – Approval to purchase a John Deere 624P Wheel Loader
Summary (Background) *use the Fiscal Impact box below for relevant financial information	<p>The Water Department would like to purchase a John Deere 624P Wheel Loader from Pape Machinery Inc., Spokane WA using Sourcewell Contract #032119-JDC.</p> <p>This piece of equipment will replace a unit that has reached the end of its economic life.</p>
Proposed Council Action	Approval
Fiscal Impact Total Cost: 313,843.98 Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Water Department Budget Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.) Net savings due to lower cost of substituted vehicles	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities? None Identified	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Data will not be collected.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? Fleet collects data to compare lifecycle costs and fuel efficiency.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? Aligns with Capital Improvement Plan.	

5.15

5.15 - ITSD Conduit Installation

Sloon, Michael

Installation of conduit in a WADOT project along the section of Wellesley that is the underpass for the North-South Freeway.

| For Information

Attachments

[ITSD conduit amendment for WADOT Wellesley project.docx](#)

Committee Agenda Sheet

Public Safety & Community Health Committee

Submitting Department	Innovation and Technology Services Division
Contact Name	Michael Sloon
Contact Email & Phone	mslon@spokanecity.org
Council Sponsor(s)	CM Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: May 1, 2023
Agenda Item Name	ITSD conduit amendment for WADOT Wellesley project
Summary (Background) *use the Fiscal Impact box below for relevant financial information	Installation of conduit in a WADOT project along the section of Wellesley that is the underpass for the North-South Freeway. This section of conduit provides for future digital connectivity to the north east is assist with digital equity and for southern access to the Northeast PDA. Normally, this effort is pre-planned in existing city projects. Since this project is WADOT led, we need a separate approval to fund the expected \$148,585.
Proposed Council Action	Brief and approve contract amendment to WADOT including accelerated approval
<p>Fiscal Impact \$148,585.00 plus sales tax Total Cost: <u>\$148,585.00 plus sales tax</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: 5310 capital fund for initial expense. NEPDA has committed \$50,000 to reimburse and additional reimbursement may come from the County. 5310-73100-94180-56305</p> <p>Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
Operations Impacts (If N/A, please give a brief description as to why)	
<p>What impacts would the proposal have on historically excluded communities? This enhances the capability for any broadband provider to access digital divide areas in the northeast part of the City. It also closes infrastructure gaps for the NEPDA.</p>	
<p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A</p>	
<p>How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A</p>	
<p>Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? This project continues the policy to invest in digital infrastructure to create low cost and open access pathways in the city.</p>	

6 - Executive Session

Executive Session may be held or reconvened during any committee meeting.

7

7 - Adjournment

8 - Next Meeting

The next meeting of the Public Safety & Community Health Committee will be held at 1:15 p.m. on June 5, 2023.