

**SPECIAL MEETING NOTICE OF THE  
PUBLIC SAFETY & COMMUNITY HEALTH COMMITTEE**

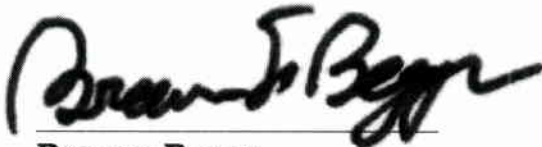
**A special meeting of the Public Safety & Community Health Committee  
will be held virtually on January 10, 2022 at 10:00 a.m.**

The Spokane City Council's Public Safety & Community Health Committee meeting will be held virtually via WebEx at **10:00 a.m. on Monday, January 10, 2022.**

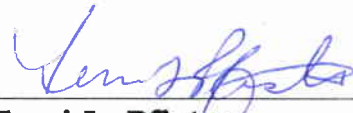
The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a meeting of the whole City Council. The Public Safety & Community Health Committee meeting is regularly held the 1<sup>st</sup> Monday of each month at 1:15 p.m. unless otherwise posted.

The public will be able to tune into the meeting by viewing the meeting live at Channel 5, or at <https://my.spokanecity.org/citycable5/live>, or by calling 1-408-418-9388 and entering the access code #2490 055 4924.

**See attached agenda**



**Breean Beggs  
Council President**



**Terri L. Pfister  
Spokane City Clerk**

**PUBLIC SAFETY & COMMUNITY HEALTH COMMITTEE MEETING**  
**AGENDA FOR MONDAY, JANUARY 10, 2022**  
**10: 00 a.m. – Streaming Live Online & Airing on City Cable 5**

The Spokane City Council's Public Safety & Community Health Committee meeting will be held at **10:00 a.m. on January 10, 2022** – Streaming Live Online & Airing on City Cable 5. Council members and presenters will be attending virtually, and the meeting will be streamed live at <https://my.spokanecity.org/citycable5/live> and will also air on City Cable 5.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council.

The physical meeting will not be open to the public and no public testimony will be taken. Discussion will be limited to appropriate officials, presenters, and staff. The public is encouraged to tune in live at the address above, or by calling 1-408-418-9388 and entering the access code #2490 055 4924; meeting password 0320.

**AGENDA**

**I. Call to Order at 10:00 a.m.**

**II. Approval of Minutes**

- [December 6, 2021 PSCHC Meeting](#)

**III. Reports/Updates – Briefing Papers Only, No Discussion**

1. [OPO Monthly Update – November 2021](#)
2. [Photo Red Update \(SPD\)](#)
3. [January Strategic Initiatives Report \(SPD\)](#)

**IV. Consent Agenda – Briefing Papers Only, No Discussion**

1. [Contract Extension of Mobile Pay by Phone Parking Services and E-permit System with Passport Labs, Inc. \(Parking Services\)](#)
2. [AFG Grant – Heavy Rescue Apparatus \(SFD\)](#)
3. [Purchase of Four Pumper Trucks \(SFD\)](#)
4. [Supplemental Funding for HVAC Monitoring, Service and Repair Contract for Combined Communications Building, SFD Training and SFD Maintenance/Inland Northwest Health Services \(INHS\) \(SFD\)](#)
5. [Ongoing Service Agreement for Integrated Healthcare Service Partnership with Spokane Valley Fire Department \(SVFD\) \(SFD\)](#)
6. [Fire Department Value Blanket Order for EMS Medical Supplies \(SFD\)](#)
7. [Approval to apply for Behavioral Health Support and Suicide Prevention grant funding through the Washington Association of Sheriffs and Police Chiefs \(SPD\)](#)
8. [Acceptance & Subaward of Dept of Justice JAG21 Grant \(SPD\)](#)
9. [Gardner Detective Building Remodel Construction Contract \(SPD\)](#)

**V. Strategic Plan Session – Safe & Healthy**

- Strategic Priority: Integrated 911/Dispatch
  - NONE
- Strategic Priority: Integrated Response
  - NONE
- Strategic Priority: Criminal Justice Reform
  - Sgt. Spiering K-9 Update (5 minutes)
- Strategic Priority: City-Wide Clean & Safe
  - NONE

**VI. Discussion Items**

**1. Staff Requests**

- [Memorandum of Understanding for Supplemental Funding for the Way Out Shelter – Mike Ormsby \(10 minutes\)](#)

**2. Council Requests**

- Emergency Shelter Update – CM Cathcart (10 minutes)

**VII. State Legislative Update *(as needed)***

**VIII. Adjournment**

**Next Committee meeting will be held on February 7, 2022**

# **Public Safety & Community Health Committee**

## ***Meeting Minutes – December 6, 2021***

Call to Order: 1:16 PM

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### **Attendance:**

**PSCHC Members Present:** CM Kinnear; CP Beggs; CM Mumm; CM Stratton; CM Burke (arrived at 1:48 PM); CM Cathcart; and CM Wilkerson.

**Staff/Others Present:** City Administrator Johnnie Perkins, Mike Piccolo, Eric Finch, George Dahl, Justin Lundgren, Eric Olsen, Michael McNab, Jacqui MacConnell, Brian Schaeffer, Marlene Feist, Jay Atwood, Carly Cortright, Jerrall Haynes, Michael Diamond, Patrick Striker, Erik Poulsen, Brian McClatchey, Giacobbe Byrd, and Hannahlee Allers.

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**Approval of November 1, 2021 minutes:** Motion to approve by CM Wilkerson; M/S by CM Stratton. The committee approved the minutes from the November 1, 2021 PSCHC meeting unanimously.

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### **CONSENT AGENDA ITEMS**

#### **Monthly Reports:**

1. OPO Monthly Update – October 2021
2. Photo Red Update (SPD)
3. December Strategic Initiatives Report (SPD)
4. 2021 3Q Forfeiture Proceeds and Expenditure Report (SPD)

#### **Consent Agenda Portion:**

1. Photo Speed Expansion (SPD)

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### **STRATEGIC PLANNING SESSION**

#### **Strategic Priority: Integrated 911/Dispatch**

NONE

#### **Strategic Priority: Integrated Response**

NONE

#### **Strategic Priority: Criminal Justice Reform**

NONE

#### **Strategic Priority: City-Wide Clean & Safe**

NONE

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## DISCUSSION ITEMS

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### **Staff Requests:**

#### **Agreement with SREC for CAD and IT Reimbursement – Jay Atwood (10 minutes)**

Assistant Chief Jay Atwood briefed Council on this interlocal agreement (ILA) tied to SREC to be able to recover their share of the costs for technology related items. This ILA essentially splits the cost between SFD and SREC based on call volume. These costs will be billed on an annual basis moving forward.

#### **Contract Renewals with SNAP for Essential Repair and Single-Family Rehabilitation Programs – George Dahl (15 minutes)**

George Dahl briefed Council on the proposal to renew contracts with SNAP for 2022 for the Single-Family Rehab and Essential Repair programs. These programs help out low-income homeowners with both large-scale repair and smaller scale projects. CM Wilkerson asked what other providers in Spokane provide these services. Mr. Dahl said that there are others that offer services within this portfolio but that this is the largest offering of this sort for homeowners.

#### **Update on Office of Civil Rights – Jerrall Haynes & Carly Cortright (15 minutes)**

Jerrall Haynes updated Council on the Office of Civil Rights and his positions in particular. He shared that his priority objective is to partner with community stakeholders to develop a new plan that outlines and Office of Civil Rights. Mr. Haynes talked about the importance of reviewing and reflecting on historical context and existing stakeholder engagement and feedback in this work. Mr. Haynes shared a potential office framework, timeline, and stakeholder engagement progress and goals with Council. Mr. Haynes stressed the importance of partnering with other Cities to better understand best practices in this work. Mr. Haynes finished his presentation by sharing his guiding principles of equity, community-centeredness, inclusion, innovation, trust, and collaboration. CM Wilkerson asked how Mr. Haynes envisions enforcement of some of these issues on the administrative side. Mr. Haynes said that administration has been incredibly supportive, positive, and responsive to this work. CM Cathcart said that his understanding of this position is that it would be more educational than about enforcement and asked what Mr. Haynes' vision for this position is. Mr. Haynes said that right now it has to be a good balance of both. He said there will need to be a huge focus on education as well as an internal facing role. CM Cathcart asked how Mr. Haynes would measure progress or success over the next year. Mr. Haynes said that impact of educational efforts would be a primary indicator of success. CP Beggs gave some historical context on the creation of this office and this position and asked Mr. Haynes to return sometime in the first quarter to give Council a timeline for when citizens can come to his office and submit a complaint and the matter will be investigated and enforced in a timely matter.

#### **Extension of Interlocal Agreement with Spokane County Treasurer for Processing Payments of Utility Bills – Marlene Feist (5 minutes)**

CP Beggs' motion to refer this item to the consent agenda seconded by CM Mumm and approved unanimously.

#### **Absolute Drug Testing (ADT) Contract Extension for Drug Testing –Michael Diamond (5 minutes)**

CP Beggs' motion to refer this item to the consent agenda seconded by CM Mumm and approved unanimously.

**Approval of Contract Amendments for Special Counsel Contracts –Mike Piccolo (5 minutes)**

CP Beggs' motion to refer this item to the consent agenda seconded by CM Mumm and approved unanimously.

**Council Requests:****C.O.P.S. Update – Patrick Striker (15 minutes)**

Patrick Striker updated Council on what C.O.P.S. has been working on in the last few months. Mr. Striker shared some statistics and anecdotal data on crime prevention and volunteer efforts. Mr. Striker introduced the C.O.P.S. crime victim advocates who shared their experience working with community members who have been a victim of a crime. The crime victim advocates also talked about their educational efforts. CM Stratton thanked the C.O.P.S. team for all their work. CM Wilkerson asked if they've looked at expansion capacity – especially for graffiti abatement in the neighborhoods. Mr. Striker said he would love to have a conversation about capacity for that work.

**CHHS Update – Eric Finch (10 minutes)**

Eric Finch gave Council an NHHS/CHHS status summary, which included four staff being hired, a CHHS Director candidate being brought forth for Council consideration, shelter surge capacity progress, and other achievements. Mr. Finch updated Council on their progress in their four main lines of effort – including operations goals, training and team building, policy and planning, and communication. Mr. Finch lauded the team's progress in all of these areas. CM Wilkerson said she struggles with the talk of a regional approach. She asked who makes regional decisions in this realm. Mr. Finch said it is still all of us who are responsible for being a part of those conversations. CM Mumm said that at this point we need a strategic plan and business cases to have community conversations and make smart funding decisions moving forward. CM Kinnear echoed CM Mumm's sentiments. Mr. Finch shared updates on shelter capacity planning and draft recommendations for actions. CM Cathcart commented that the Health District had issues with the state of disrepair for hotel/motel solutions.

**State Legislative Update:**

NONE

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**ADMINISTRATION REQUESTS:**

NONE

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**Action Items:** NONE

**Executive Session:** NONE

**Adjournment:** CM Kinnear adjourned the meeting at 2:16 PM. The next PSCHC meeting will be held Monday, January 10, 2021.

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**Respectfully submitted by:**

Giacobbe Byrd, Legislative Aide to Council Member Lori Kinnear (PSCHC Chair)

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**Committee Chair Approval**  
**Lori Kinnear Spokane City Council – District 2**



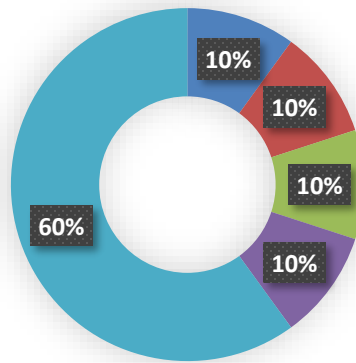
# Office of the Police Ombudsman

## Public Safety & Community Health Committee Report

Reporting Period: November 1-30, 2021

### Complaints/Referrals/Contacts

#### November Complaint Allegations and Referrals

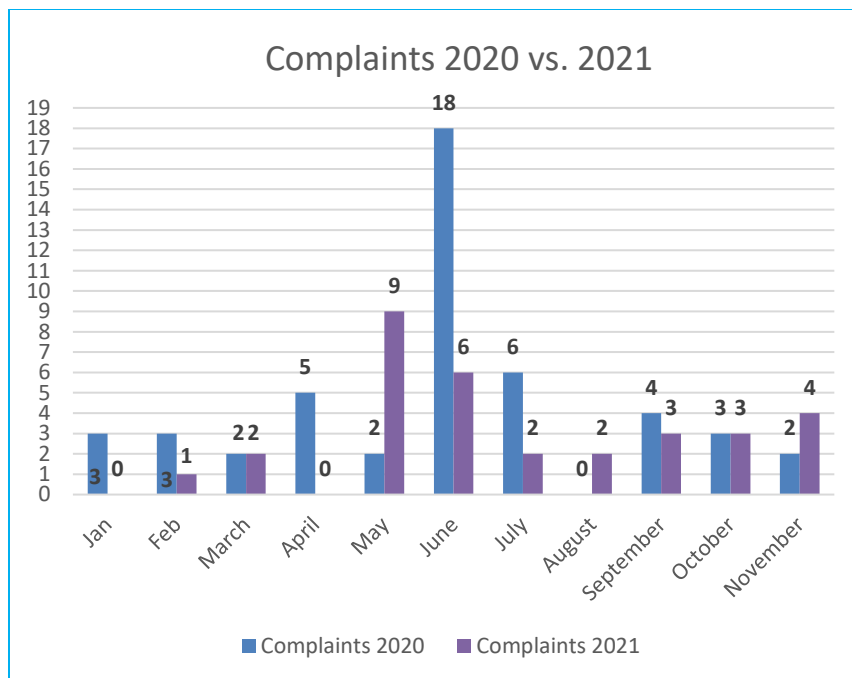


■ Falsified Reports/False Arrest      ■ Inadequate Response      ■ Demeanor/Inadequate Response  
■ Standard Violation/Demeanor      ■ Referrals

### Highlights:

In November, the Office of the Police Ombudsman (OPO) submitted 4 complaints, and 6 referrals to the Spokane Police Department's (SPD) Internal Affairs (IA). Additionally, 4 referrals were submitted to the SPD IA, 1 referral to Spokane Jails and 1 referral was submitted to the City Clerk's Office.

- OPO 21-34: A community member's attorney alleged that they observed officers falsely reporting PC for an arrest of the attorney's client on BWC footage.
- OPO 21-36: A community member was frustrated that officers were allegedly keeping their child from them when the child was a minor runaway.
- OPO 21-38: A community member submitted a complaint regarding an ethical concern of assessments pertaining to City Council candidates during their ride-alongs with the SPD.
- ER 21-63: A request to file a claim came in regarding damage to their vehicle in a parking lot, was referred to the City Clerks Office.



#### YTD Complaint Comparison

The OPO saw an increase in intake of complaints in November 2021 (4) compared to November 2020 (2).

Overall complaints are down YTD (32) Compared to 2020 (48).

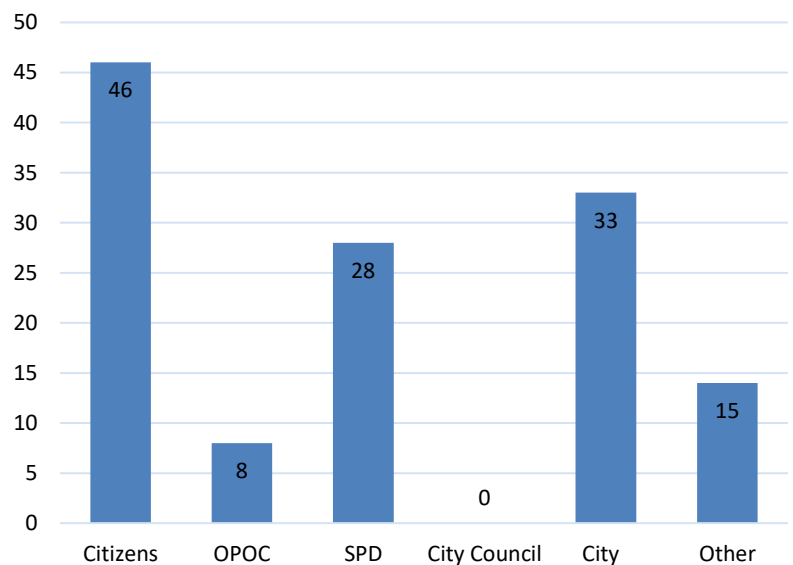
Difference is due to civil unrest following the death of George Floyd.

### Contacts/Oversight:

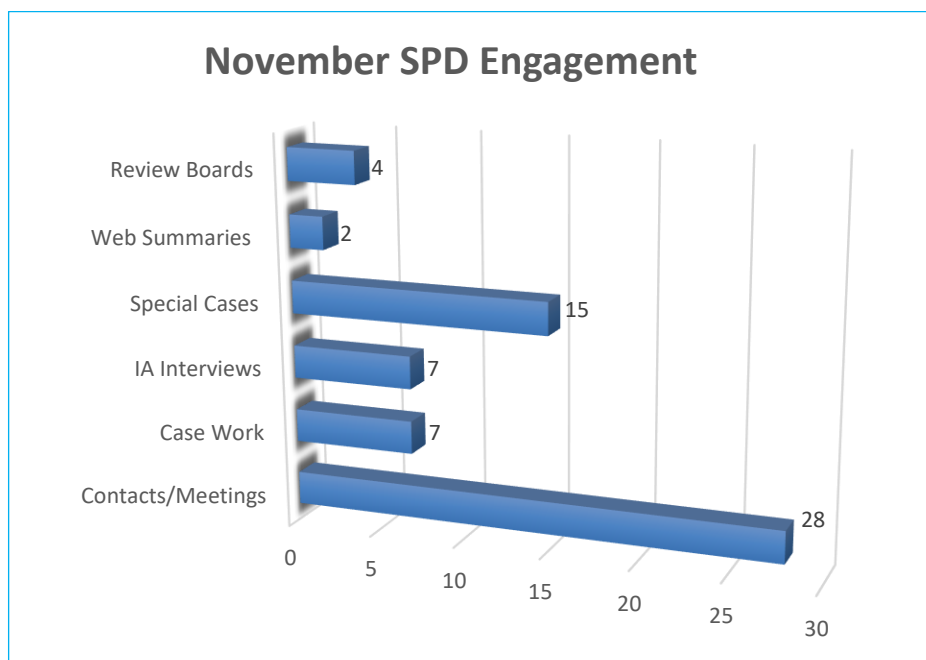
#### Contacts/Oversight

- 129 total contacts
- 8 community member interviews were conducted
- 7 officer interviews in IA
- 8 total SPD meetings/significant contacts
- 20 IA meetings/significant contacts

### November Contacts



## Oversight Activities



### **Case Work**

6 – cases certified  
1 – case returned for further investigation  
2 – Web Summaries Reviewed

### **Special Cases**

6 – Use of Force  
3 – K9  
5 – Collision  
1 – Pursuit

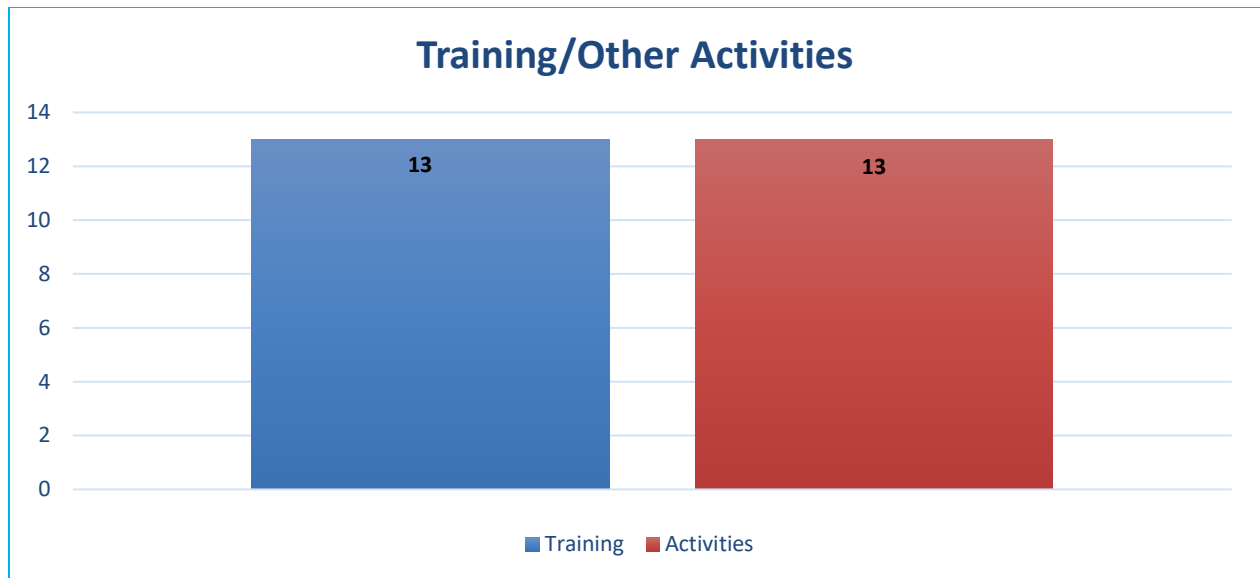
### **Review Boards**

2 – DFRB  
1 – UOF  
1 – CPRB

## Training/Other Activities

### **Highlights:**

- Training – NACOLE Virtual Annual Conference Sessions, Daigle Law Group Use of Force Summit, Legal Research Reboot: Sharpen your skills and update your resources 2021, The South Hill Rapist Trial - 40 Years later: How have criminal justice, mental health, and the media changed in Spokane, NACOLE Virtual Conference Webinars
- City Meetings – PSCHC Meeting, OPOC Meeting, Mayors Quarterly Meeting
- Oversight – NACOLE meeting for Member Development and Support Committee, NACOLE Strategic Planning Committee, NACOLE Use of Force Working Group
- Other Community Meetings – Leadership Spokane, Leadership 2021, Celebrate Recovery Events, Jonah Project Board Meeting
- Oversight/Outreach
  - Pierce County and WA State Attorney General's Office on model Use of Force Policy input/review
  - Washington State Attorney General's Office Advisory Group – Requested testimony at an upcoming meeting regarding public facing information on Use of Force incidents.



## Upcoming

- Daigle Law Group Use of Force Summit: November 30 – December 2
- NACOLE Annual Conference December 12 – December 16
- 2021 Annual Reports

Office of the Police Ombudsman Commission Meeting:  
Held virtually, the 3rd Tuesday of every month at 5:30pm

Agendas and meeting recordings can be found at:

<https://my.spokanecity.org/bcc/commissions/ombudsman-commission/>

## Briefing Paper (Committee Name)

|  |  |
|--|--|
| <b>Division &amp; Department:</b>  | Police Department / Traffic Unit   |
| <b>Subject:</b>  | Photo Red / Speed  |
| <b>Date:</b>   | December 14th, 2021  |
| <b>Contact (email &amp; phone):</b>  | Jim Christensen 509-822-8151   |
| <b>City Council Sponsor:</b>   |  |
| <b>Executive Sponsor:</b>  |  |
| <b>Committee(s) Impacted:</b>  | Public Safety  |
| <b>Type of Agenda item:</b>  | <input type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| <b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan) |  |
| <b>Strategic Initiative:</b>   |  |
| <b>Deadline:</b>   |  |
| <b>Outcome:</b> (deliverables, delivery duties, milestones to meet)  |  |

Background/History: Report for Public Safety meeting January 10th, 2022.

Statistic for Photo Red for the time frame of **November 1st 2021, thru November 30th, 2021.**

There were 1697 violations on the photo red system from **November 1st, 2021** thru **November 30th, 2021**. During the same time frame in 2020 there were 1345 violations, which is an increase of 352 violations. Traffic Volumes were down last year due to the stay at home orders issued in March/2020.

Statistic for Photo Speed for the time frame of **November 1st, 2021, thru November 30th, 2021.**

There were 1603 violations on the photo speed system from **November 1st, 2021** thru **November 30th, 2021**. During the same time frame in 2020 there were 2320 violations, which is a decrease of 717 infractions. Three of the school cameras SK18, 19, and 20 did not write infractions from 11/01/21 thru 11-4/21, due to the beacon lights no being on. This accounts for most of the decrease this month over last year.

Executive Summary: Photo RED

**November 1st, 2021, thru November 30th, 2021**

- Freya and Third was the highest with 259 violations.
- Browne and Sprague was the second highest with 216 violations.
- Division and Francis was the third highest with 214 violations.
- Division and Sprague was the fourth highest with 178 violations.



Executive Summary: Photo SPEED

November 1<sup>st</sup>, 2021, thru November 30<sup>th</sup>, 2021

- SB Nevada St @ Longfellow Elementary was the highest with 503 violations.
- EB W Northwest Blvd @ Finch Elementary was the third highest with 353 violations.
- SB N Monroe @ Willard Elementary was the second highest with 310 violations.
- SB Ash St @ Ridgeview ELEMENTAR was the fourth highest with 261 violations.

Budget Impact:

Approved in current year budget? ☐ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☐ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☐ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☐ No ☐ N/A

Specify changes required:

Known challenges/barriers:



**SPOKANE POLICE DEPARTMENT**  
**CHIEF OF POLICE**  
**CRAIG N. MEIDL**

**Strategic Initiatives**  
**January 2022 Report**



**Public Safety and Community Health Committee Briefing**  
**January 10, 2022**



### Selected Excerpts of Officer Commendations

**These excerpts are all about the Candy Rogers case, thanking the Major Crimes Detectives  
(Personal identifying information has been removed.)**

I would like to thank all of the officers involved in solving my cousin Candy's murder. I have contacted my siblings and cousins to also let them know. [One relative] had hoped so much that there would be closure prior to her death and while it makes me sad to know that never happened, I am sure somehow she will rest more peacefully for your efforts. I was also 9 years old in 1959 and remember clearly when my mom sat me down, told me my cousin had been murdered and showed me the article in the Spokesman-Review. It has haunted me all my life and I am so relieved to have some closure.

I'd like to commend the men and women of the Spokane Police Department on their perseverance, diligence and initiative in bringing to closure the Candy Rogers case. I was about 5 years old growing up in Spokane at the time when this tragedy happened. I can remember my parents restricting my sister and me from going to the park or playing outside after dark with all of our neighborhood friends because of this tragedy.

I am a cousin of Candy Rogers. I was contacted last night via FB that Spokane Detectives had solved the case of Candy Rogers. I could not believe after so many years and so much hurt the persistence of all of you paid off. I thank you from myself and my other brothers, sisters, and other cousins. I cannot express enough my congratulations, and thanks.

A heartfelt thank you to the Spokane Police Department for continuing to investigate and finally close the Candy Rogers case. I was 5 years old when Candy was abducted. I saw it on the evening news the first few days it was broadcast and hounded my parents with questions as only a five-year old can. There were no age-appropriate answers or explanations, but my parents' unusual silence had a significant impact on me. So did their avoidance of the evening news for several weeks. In the many years since, I have had Candy's photo flash in my memory every time I heard of a crime against a child. Candy epitomized the unanswered questions of an innocent child trying to understand evil in the world. Thank you for giving silence to the questions that were still in my heart. Thank you for letting her memory rest in peace.

When I was growing up as a child in Spokane, I had two great fears: polio and the Candy Rogers case. I have often thought of Candy over the years because she and I both sold those mints and were born the same year. Just within the past month I found myself wondering if the case would ever be solved. I have vivid memories of myself as a child sitting in the living room thinking about Candy... I want to thank the police department, and specifically those responsible for solving this case. It brings tears to my eyes to know that it has been solved. I have found a certain peace in knowing the case is closed. It's hard to fully express my feelings in words, but I really am grateful for the work that your department has done.



## Internal Affairs Unit Update

### January 1 through November 30, 2021 Commendations and Complaints

Commendations Received:    **Total: 201**

Complaints Received:        **Total: 78 (61 from community)**

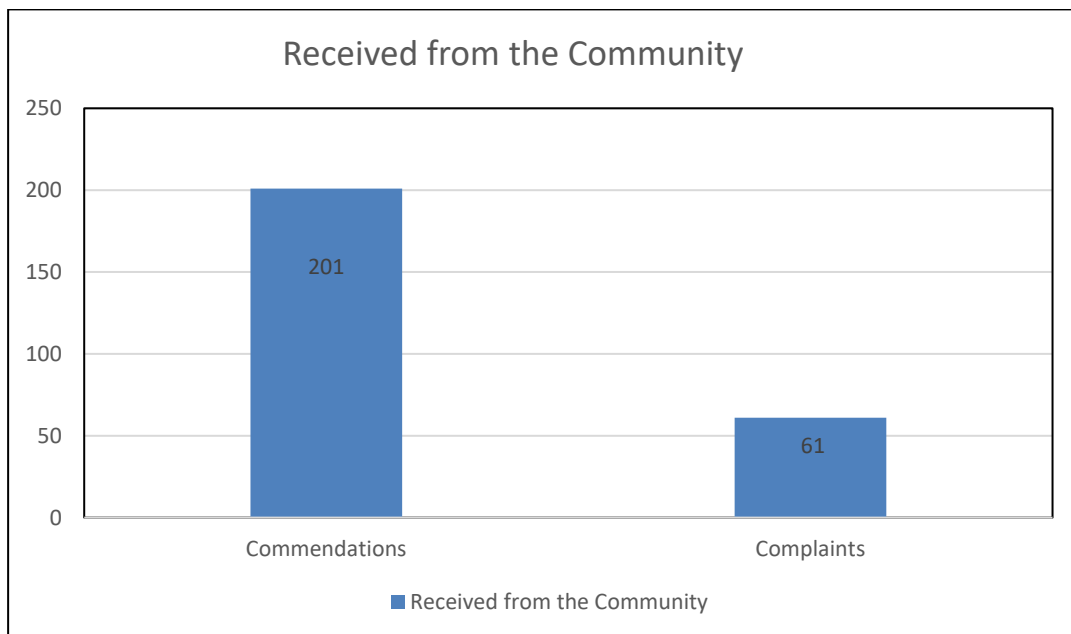
**Closed Out as Inquiries: 5 (As of November 30, 2021)**

*An inquiry is an initial complaint about employee conduct which, even if true, would not qualify as a personnel complaint and may be handled informally by a department supervisor and shall not be considered complaints.*

### Source of Complaints—January 1 through November 30, 2021

|  |                  |
|--|------------------|
| Received by the Office of Police Ombudsman | <b>Total: 30</b> |
| Received by the Spokane Police Department  | <b>Total: 48</b> |
| Internally Generated by the SPD            | <b>Total: 17</b> |
| Generated by the Community                 | <b>Total: 61</b> |

As of November 30, 2021, the department has received 70% more commendations from the community than complaints.



## **Use of Force Update**

### **2021 Non-Deadly Reportable Use of Force Incidents**

From January 1- November 30, 2021, there were 62 non-deadly use of force incidents- 11 K9 contacts and 51 other (e.g., TASER).

### **2021 Deadly Force Incidents (Officer-Involved Shootings)**

From January 1- November 30, 2021, there were two deadly force incidents.

#### **Incident 2021-20002320 (Pending SPD Administrative Investigation)**

Incident 2021-20002320 took place on January 5, 2021 in the area of 5100 N Ash. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The Spokane County Prosecutor ruled the use of deadly force justified. SPD is conducting an administrative investigation.

#### **Incident 2021-20059960 (Pending SPD Administrative Investigation)**

Incident 2021-20059960 took place on April 17, 2021, in the area of 500 S Cannon. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The Spokane County Prosecutor ruled the use of deadly force justified. SPD is conducting an administrative investigation.

### **2020 Deadly Force Incidents (Officer-Involved Shootings)**

From January 1-December 31, 2020, there were three deadly force incidents. One is still open.

#### **Incident 2020-20160038 (Pending SPD Administrative Investigation)**

Incident 2020-20160038 took place on September 11, 2020 in the 6300 block of East Broadway. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The Spokane County Prosecutor ruled the use of deadly force justified. SPD is conducting an administrative investigation.

## Items of Interest

### Recruiting and Hiring Update

As of November 2021, we have doubled our applicants since 2019. Information taken from the PST shows not only a 75% increase in the number of applicants, but an increase in the diversity of applicants.

| 2019               | 2021               |
|--------------------|--------------------|
| 414 applicants     | 724 applicants     |
| 381 passed the PST | 621 passed the PST |

### **The diversity of applicants has also increased with our efforts:**

| 2019                             | 2021 YTD                         |
|----------------------------------|----------------------------------|
| 12 African American              | 40 African American              |
| 29 Hispanic                      | 82 Hispanic                      |
| 15 Asian                         | 18 Asian                         |
| 4 Native American/Alaskan Native | 9 Native American/Alaskan Native |
| 3 Hawaiian/Pacific Islander      | 4 Hawaiian/Pacific Islander      |
| 25 two or more races             | 55 two or more races             |
| 47 females                       | 77 females                       |

Almost one third of applicants are from groups historically underrepresented in law enforcement (female and minority populations) and **over one third of those hired in 2021 come from those groups.**

SPD received a grant for 2022 to fund increased and innovative recruiting efforts specifically designed to bolster applicant numbers and further diversify the applicant group. Stay tuned to see the ways SPD utilizes this opportunity to find the best officers for our community!





## Precinct Highlights

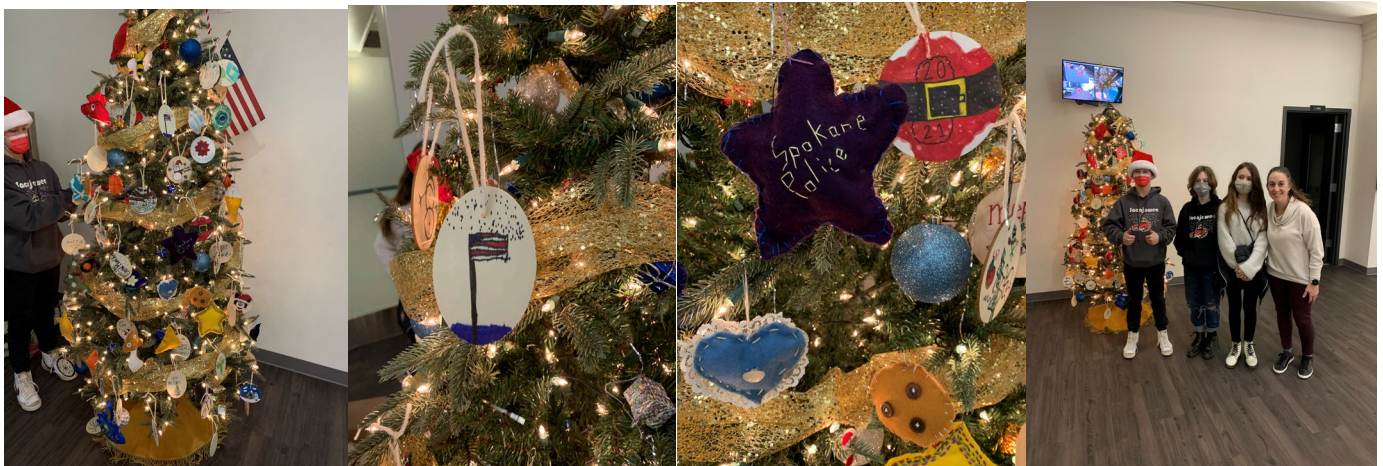
### North Precinct

#### Collaboration with Neighborhood Residents Addressing Quality of Life Issues

- Criminal behavior at Franklin Park Mall continues to generate calls for service. Ross, Ulta, Trader Joe's, Bed Bath and Beyond, Burlington Coat Factory, Guitar Center, Old Navy and Rite Aid have all dealt with many theft and transient issues. Officers' mission is to deter shoplifting and improve the environment for businesses and consumers. Patrol officers are helping Neighborhood Resource Officers with regular checks. Neighborhood Resource Officers are looking at security footage and trying to identify suspects.
- NROs have been addressing neighbor complaints at Harmon Park. Most of the problems stem from overnight campers in vehicles. These vehicles also pile garbage in the park. 60 exclusion notices to have been issued to people who were violating park rules. As of December 1, 2021, "No Parking" signs have been put up on the curb line around the park. This will now give SPD the ability to further enforce park rules. Graveyard shift will help with enforcement during the closed hour times.
- A resident in the West Central neighborhood had recently generated several calls due to her behavior. She has been armed with a knife and yelling at people walking by the parking lot. Officers contacted her in the lot and attempted to get her to leave. She refused to leave and refused help from the Behavioral Health Unit. Officers discovered she had a valid warrant. She was eventually booked into jail on her warrant.
- 38 abandoned vehicles were towed during October 2021 by Northside NROs.
- NRO Tim Schwering has resolved 25 nuisance properties from January 1-October 31, 2021.

### Downtown Precinct

Students from Hutton Elementary and Sacajawea Middle School made Christmas ornaments and decorations for the Downtown Precinct.



## Precinct Outreach

- Mental Health Stabilization Project team meeting
- Downtown Community Court triage meeting
- Hot spotters meeting
- Downtown security group meeting
- Spokane Treatment and Recovery Services Board meeting
- Business Improvement District Board meeting
- Salvation Army Board meeting
- Continuum of Care Board meeting
- Washington State Public Safety Review Panel meeting
- Riverside Neighborhood Council meeting

## **South Precinct**

The South Precinct received 151 new referrals of problem addresses during the month of November.

## Crime Prevention Missions

- The South Precinct has been focusing on the Cannon Hill area, due to recent burglaries and vehicle prowls, and East Central, due to recent commercial burglaries, stolen vehicles, prowling, burglaries, and a shooting. Other recent missions are Grandview/Thorpe and West Hills.
- Their new missions are Browne's Addition (vehicle prowling and burglaries) and Garry Park, where there have been several Part I crimes like stolen vehicles, prowling, burglaries, and a shooting. The South Precinct is teaming up with patrol to look for suspicious behavior. Officers report their activities, contacts, and arrests at the end of each shift to their supervisor.

## Role of Neighborhood Resource Officers

Neighborhood Resource Officers are versatile in their approach to solving problems. NROs collaborate with investigative units on drug and gang issues. NROs routinely make referrals to other agencies; one NRO has made 32 referrals to the Behavioral Health Unit during the first ten months of 2021. NROs respond to neighbor concerns and work on nuisance properties, but they also assist patrol and investigations with intelligence. For example, South Precinct NRO Kelly Mongan has been instrumental in bringing a murder suspect into custody recently. He identified the suspect just before the suspect fled and barricaded himself inside a residence. This murder suspect was involved in a standoff with the SWAT Team and was detained.

## Shout Out to Neighborhood Resource Officer Kelly Mongan



[In response to living near a nuisance property] Officer Mongan became our NRO and we again asked for help. He provided us with support through meetings with the City Attorney's office, follow-up with infractions against the owner of the nuisance property, visiting the tenants at the property as well as handling multiple calls from us regarding help. He also met with other neighbors affected by this property and talked about ways to address the issues. One weekend there were approximately 20 plus calls from at least 6-7 different



homes regarding the nuisance property and he followed up with us immediately. Although this neighborhood continues to be a work in progress, I am so grateful for his support and communication with us when it seems we had nowhere to turn. Without him, I feel like we would have left this neighborhood, which continues to thrive and make positive changes. I wanted to make sure that he was acknowledged as part of the positive changes on our block.



## Outreach Update

### Recent Outreach Activities

Spokane Juvenile Court Coordination of Services

PAL Boxing

Refugee Connections

Big Brothers Big Sisters

Shopping with the Salvation Army

Northeast Community Center Coalition

Ness Elementary presentation to 5th graders about the police profession

### PAL Boxing

PAL Boxing meets every Tuesday at the Spokane Boxing Club (115 S. Jefferson) from 3:00-4:30 pm. We welcome youth between the ages of 12-17. We'd love to have them down to get a workout in with our officers! Please reach out to [spdccommunityoutreach@spokanepolice.org](mailto:spdccommunityoutreach@spokanepolice.org) for more information.

### Youth Outreach at SPD Academy



## TAC Christmas Wheels

Christmas Wheels is a program started in 2020 that gives children in need of a bicycle in time for the holidays, promoting adventure, exercise, and community to youth who might not otherwise have the opportunity. This year, the SPD Tactical Team (TAC) partnered with the SPD Chaplaincy and the local organization “Back the Blue 509” to raise money and purchase 25 bikes for area kids. The bikes come disassembled, so the TAC Team partnered with Spokane Public Schools Criminal Justice (CJ) program, where students help with assembling the bikes. NewTech Skill Center instructor Tommy Williams was instrumental in making this project a success.



The CJ program affords high school students interested in criminal justice careers the opportunity to learn job related skills and interact with those in the profession. CJ students helped TAC officers assemble bikes to kids at various schools. Not only did CJ students learn mechanical skills while interacting with officers, they also relished the chance to give back to the community. School employees identified kids who would benefit from a bike, and SPD officers will deliver the “Christmas Wheels.”

Pictured above: CJ Instructor Tommy Williams and Officer Brownell pose with bikes.

SPD is thrilled to use work-related skills to provide opportunities to community members. The project would not be possible without the collaboration with the SPD Chaplaincy, Back the Blue 509 foundation, and Spokane Public Schools.





## **2021 Adopt a Family**

SPD's Adopt a Family program brought Christmas presents to 20 families this year. Through a partnership with Spokane Police Foundation, Les Schwab, Christian Brothers Automotive, SPD employees and volunteers were able to provide multiple presents. SPD worked with local schools and service agencies to identify families in need. Thank you as well to Michelle Anderson (in memory of Lt. JD Anderson), Adell Whitehead, and all those who donated to this program.



# Briefing Paper

## Public Safety and Community Health Committee

|  |  |  |  |
|--|--|--|--|
| <b>Division &amp; Department:</b>  | Community and Economic Development, Parking Services   |  |  |
| <b>Subject:</b>  | Mobile Pay by Phone Parking Services and E-permit System contract extension with Passport Labs, Inc.   |  |  |
| <b>Date:</b>   | January 10, 2022   |  |  |
| <b>Author (email &amp; phone):</b>   | Jesten Ray, <a href="mailto:jray@spokanecity.org">jray@spokanecity.org</a> , 509-625-6819  |  |  |
| <b>City Council Sponsor:</b>   | CM Lori Kinnear  |  |  |
| <b>Executive Sponsor:</b>  | Kris Becker  |  |  |
| <b>Committee(s) Impacted:</b>  | Public Safety and Community Health Committee   |  |  |
| <b>Type of Agenda item:</b>  | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative  |  |  |
| <b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)   | Budget   |  |  |
| <b>Strategic Initiative:</b>   |  |  |  |
| <b>Deadline:</b>   | February 1, 2022   |  |  |
| <b>Outcome:</b> (deliverables, delivery duties, milestones to meet)  | <ul style="list-style-type: none"> <li>• Provide mobile pay by phone payment for customer convenience.</li> <li>• App use decreases coin payment and coins the City must count.</li> </ul> |  |  |
| <u>Background/History:</u>   |  |  |  |
| The City has used the Passport Mobile Parking App to allow parkers to pay on-street with a mobile device since January of 2018. The City pays \$.10 for each completed parking transaction. This is the final renewal and will expire on August 1, 2022.   |  |  |  |
| <u>Executive Summary:</u>  |  |  |  |
| Parking Services 6-month contract extension for \$40,000 with Passport Labs, Inc. in Charlotte, North Carolina for mobile payment for parking program.   |  |  |  |
| <u>Budget Impact:</u>  |  |  |  |
| Approved in current year budget?      Yes <input checked="" type="checkbox"/> No <input type="checkbox"/><br>Annual/Reoccurring expenditure?      Yes <input type="checkbox"/> No <input type="checkbox"/><br>If new, specify funding source:<br>Other budget impacts:                                 |  |  |  |
| <u>Operations Impact:</u>  |  |  |  |
| Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Specify changes required: N/A<br>Known challenges/barriers: N/A |  |  |  |



City of Spokane

**CONTRACT EXTENSION  
3 OF 3**

**Title: MOBILE PAY BY PHONE PARKING  
SERVICES AND E-PERMIT SYSTEM**

This Contract Amendment/Extension including additional compensation is made and entered into by and between the **CITY OF SPOKANE**, as ("City") and **PASSPORT LABS, INC.**, whose address is, 128 S Tryon Street, Suite 1000, Charlotte, North Carolina, 28202 as ("Company"), individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into an Agreement for the Company agreed to provide all services and licensed software necessary for mobile payments for the City's parking program and digital permit platform; and,*

*WHEREAS, the initial contract provided for 3 additional one-year extensions, with this being the third of those extension; thus the original Contract needs to be formally Amended and Extended by this written document; and*

NOW, THEREFORE, in consideration of the mutual promises made herein and other valuable consideration, the parties hereto now amend the original agreement as follows:

**1. CONTRACT DOCUMENTS.**

The original Contract, dated January 17, 2018, and February 8, 2018, any previous amendments, addendums and/or extensions/renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE TERM.**

This Contract Extension shall become effective on February 1, 2022 and shall run through August 1, 2022.

**3. COMPENSATION.**

The City shall pay **FORTY THOUSAND AND NO/100 DOLLARS (\$40,000)** for everything furnished and done under this Contract Extension. This is the maximum amount to be paid under this Extension, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

**4. DEBARMENT AND SUSPENSION.**

The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Extension by having legally binding representatives affix their signatures below.

**PASSPORT LABS, INC.**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature                      Date

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Agreement:**  
Certificate of Debarment

21-245

**ATTACHMENT  
CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
  - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
  2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

|  |   |
|--|---|
| <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Name of Subrecipient / Contractor / Consultant (Type or Print) | <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Program Title (Type or Print) |
| <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Name of Certifying Official (Type or Print)                    | <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Signature                     |
| <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Title of Certifying Official (Type or Print)                   | <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Date (Type or Print)          |

## Briefing Paper (Public Safety and Community Health)

|   |   |
|---|---|
| <b>Division &amp; Department:</b>   | Fire  |
| <b>Subject:</b>   | AFG Grant – Heavy Rescue Apparatus  |
| <b>Date:</b>  | December 22, 2021   |
| <b>Author (email &amp; phone):</b>  | <a href="mailto:joberg@spokanecity.org">joberg@spokanecity.org</a> 435-7003   |
| <b>City Council Sponsor:</b>  | CM Kinnear  |
| <b>Executive Sponsor:</b>   | Schaeffer   |
| <b>Committee(s) Impacted:</b>   | Public Safety and Community Health  |
| <b>Type of Agenda item:</b>   | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative   |
| <b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)  | Capital Improvement Plan, FD Strategic Plan Goal #7 <i>Provide a high state of readiness of apparatus and equipment to ensure response to the needs of our customers in a safe and efficient manner</i> |
| <b>Strategic Initiative:</b>  | Public Safety and Community Health  |
| <b>Deadline:</b>  | January 21, 2022 due to grant deadline.   |
| <b>Outcome:</b> (deliverables, delivery duties, milestones to meet)   | Successful ‘Assistance to Firefighters’ (AFG) grant for a Heavy Rescue apparatus to replace the current 23-year-old tractor/trailer type unit with over 675,000 miles and in poor condition.            |
| <b>Background/History:</b> <ul style="list-style-type: none"> <li>Current vehicle carries all heavy rescue equipment for the technical rescue team (cross-staffed with firefighters daily). The unit responds to all technical rescues (e.g., building collapses, trench rescues, cliff/river rescues, etc.). This apparatus was never designed as an emergency vehicle, it is a semi-truck for long interstate hauls. Deployment of the vehicle in an urban environment is challenging, and even worse in suburban or areas where it is needed such as City Parks, Interstates, and congested areas (e.g., 8/20/21 Tech Rescue at Freya/5<sup>th</sup> with trapped victims). Replacement options over the years have not been realized due to priority given to aging and unreliable front-line units.</li> <li>Current vehicle is not compliant with current standards for emergency vehicles (NFPA 1901).</li> <li>A successful grant submission would support purchase of an appropriately designed heavy rescue apparatus to replace the existing vehicle. The incumbent vehicle would be surplus.</li> </ul> |   |
| <b>Executive Summary:</b> <ul style="list-style-type: none"> <li><b>Grant Deadline</b> –Recent extension pushed to 1/21/2022</li> <li><b>Grant Match</b> –10% - anticipate ~ \$120,000 for match</li> <li><b>Cost</b> -- &gt;\$1million</li> <li><b>Design</b> – ‘walk-in’ design with a 2-person cab. Equipped to provide heavy rescue tools for confined space, urban search and rescue, structural collapse, and technical rope rescue.</li> <li><b>Grant Awarded</b> – Q2-Q4 2022</li> </ul>  |   |
| <b>Budget Impact:</b><br>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br><br>If new, specify funding source: TBD<br>Other budget impacts: (revenue generating, match requirements, etc.) 10% AFG Grant Match   |   |



Operations Impact:

Consistent with current operations/policy?



Yes



No

Requires change in current operations/policy?



Yes



No

Specify changes required: The operational impact will be positive. Adding a safe, reliable vehicle to carry equipment and personnel in a timely fashion will improve the department's overall effective response to critical incidents.

Known challenges/barriers: None



**Current USAR 4**

- 23-years old
- 675,000+ miles
- Not NFPA 1901 compliant

***Current USAR 4 In Quarters at Station 4 (Browne's Addition)***





*Contemporary Heavy Rescue*





## Briefing Paper (Public Safety and Community Health)

|  |   |
|--|---|
| <b>Division &amp; Department:</b>  | Fire  |
| <b>Subject:</b>  | Purchase of (4) Pumper trucks   |
| <b>Date:</b>   | December 22, 2021   |
| <b>Author (email &amp; phone):</b>   | <a href="mailto:dstockdill@spokanecity.org">dstockdill@spokanecity.org</a> 435-7080   |
| <b>City Council Sponsor:</b>   | CM Kinnear  |
| <b>Executive Sponsor:</b>  | Schaeffer   |
| <b>Committee(s) Impacted:</b>  | Public Safety and Community Health  |
| <b>Type of Agenda item:</b>  | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative   |
| <b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)   | Capital Improvement Plan, FD Strategic Plan Goal #7 <i>Provide a high state of readiness of apparatus and equipment to ensure response to the needs of our customers in a safe and efficient manner</i> |
| <b>Strategic Initiative:</b>   | Public Safety and Community Health  |
| <b>Deadline:</b>   | January 10, 2022 due to annual price increase on January 14, 2022.  |
| <b>Outcome:</b> (deliverables, delivery duties, milestones to meet)  | Incorporating (4) new Pumper trucks into the SFD Fleet will allow (4), 24 year old (average age) Pumper trucks to be removed from service and surplus or sold for scrap.                                |
| <b>Background/History:</b> SFD is systematically purchasing new fire apparatus to provide more reliable vehicles for emergency response. The SFD fleet management goal is to remove fire pumpers from front line service and place them in reserve status after 12 years of service. The new trucks meet current NFPA safety standards, providing a greater margin of safety for firefighters and citizens. Additionally, the new trucks have significantly cleaner exhaust emissions, contributing to better regional air quality and reduced cancer risk to Fire personnel.  |   |
| <b>Executive Summary:</b> <ul style="list-style-type: none"> <li><b>Fleet standardization</b>--These (4) Pumper trucks will be identical to the Pierce PUC Pumpers purchased in 2018/2019, allowing for efficiencies in operations and maintenance.</li> <li><b>Group Purchase Savings</b>-- Purchase will be made via HGAC (Houston Galveston Area Council) pricing through Hughes Fire Equipment Inc., the sole regional dealer for Pierce Manufacturing.</li> <li><b>Fair and Competitive</b>-- HGAC pricing is competitively bid/pre-negotiated and has been successfully used by SFD for the last (4) Heavy Fire Apparatus purchases.</li> <li><b>Cost</b> --\$3,305,265.60 -- Total cost for (4) Pumper trucks, including \$52,672.00 in prepayment discounts and 9.2% combined WA State use tax/motor vehicle tax.</li> <li><b>Delivery</b> – Lead time is 16-21 months. Delivery not later than October 2023.</li> </ul> |   |
| <b>Budget Impact:</b><br>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br><br>If new, specify funding source: <b>ARP</b><br>Other budget impacts: (revenue generating, match requirements, etc.)   |   |
| <b>Operations Impact:</b><br>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Specify changes required: None<br>Known challenges/barriers: Delays from logistical supply line for production are a risk for the emergency fleet in 2022 and 2023   |   |

## Briefing Paper

### (Public Safety and Community Health)

|  |   |
|--|---|
| <b>Division &amp; Department:</b>  | Fire  |
| <b>Subject:</b>  | Supplemental Funding for HVAC Monitoring, Service and Repair Contract for Combined Communications Building, SFD Training and SFD Maintenance/Inland Northwest Health Services (INHS)  |
| <b>Date:</b>   | December 28, 2021   |
| <b>Author (email &amp; phone):</b>   | <a href="mailto:dstockdill@spokanecity.org">dstockdill@spokanecity.org</a> 435-7080   |
| <b>City Council Sponsor:</b>   | CM Kinnear  |
| <b>Executive Sponsor:</b>  | Brian Schaeffer   |
| <b>Committee(s) Impacted:</b>  | Public Safety and Community Health  |
| <b>Type of Agenda item:</b>  | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative   |
| <b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)   | Capital Improvement Plan, FD Strategic Plan Goal #7 <i>Provide a high state of readiness of apparatus and equipment to ensure response to the needs of our customers in a safe and efficient manner – obtain timely repairs and upgrades to fire stations and other facilities.</i> |
| <b>Strategic Initiative:</b>   | Public Safety and Community Health  |
| <b>Deadline:</b>   | January 30, 2022  |
| <b>Outcome:</b> (deliverables, delivery duties, milestones to meet)  | Cost amendment to RES 2020-0052/OPR 2020-0604 to add an additional \$100,000 in repairs and maintenance; used on a as-needed basis.   |
| <b>Background/History:</b> A multi-year master contract was established in July 2020 for monitoring, service and repair of HVAC equipment at SFD Training, Dispatch, and SFD Maintenance/INHS. Due to unanticipated repairs, actual costs have significantly exceeded the contractual allowance for repairs to the HVAC equipment at these (4) facilities.   |   |
| <b>Executive Summary:</b> <ul style="list-style-type: none"> <li>• <b>Annual Costs</b> - The original contract allowance for repairs was \$27,515 annually for a (3) year total of \$82,545. In the first 18 months of the 36 month contract, a total of nearly \$80,000 was expended for repairs. These higher than anticipated expenditures are due to some expensive, individual repairs:           <ul style="list-style-type: none"> <li>○ Leak mitigation/plumbing replacement for Chiller unit at Dispatch- \$29,000</li> <li>○ Replacement of Rooftop Air Conditioner Compressor at Dispatch - \$10,900.</li> <li>○ An aggregate of moderately expensive, unrelated repairs - \$13,500.</li> </ul> </li> <li>• <b>Supplemental Funding</b> – SFD is requesting an additional \$100,000 for service and repair of the associated HVAC systems at these (4) facilities. This funding will apply for the remaining 18 months of the current contract.</li> <li>• <b>Total Contract amount after amendment</b> - \$280,000</li> <li>• <b>Contract period of performance</b> – Remains unchanged and will run through 06/30/2023</li> </ul> |   |
| <b>Budget Impact:</b><br>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><br>If new, specify funding source: Fire/EMS & Dispatch operating budgets<br>Other budget impacts: (revenue generating, match requirements, etc.)  |   |
| <b>Operations Impact:</b><br>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Specify changes required: None<br>Known challenges/barriers: None  |   |

## Briefing Paper (Public Safety and Community Health)

|   |   |
|---|---|
| <b>Division &amp; Department:</b>   | Fire  |
| <b>Subject:</b>   | Ongoing Service Agreement for Integrated Healthcare Service Partnership with Spokane Valley Fire Department (SVFD)            |
| <b>Date:</b>  | December 28, 2021   |
| <b>Author (email &amp; phone):</b>  | <a href="mailto:mlopez@spokane-fire.org">mlopez@spokane-fire.org</a> 435-1092   |
| <b>City Council Sponsor:</b>  | CM Kinnear  |
| <b>Executive Sponsor:</b>   | Brian Schaeffer   |
| <b>Committee(s) Impacted:</b>   | Public Safety and Community Health  |
| <b>Type of Agenda item:</b>   | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative |
| <b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)  | SFD Strategic Plan, Comprehensive Plan for Regionalization, and Inter-Government Cooperation                                  |
| <b>Strategic Initiative:</b>  | Public Safety and Community Health  |
| <b>Deadline:</b>  | January 30, 2022  |
| <b>Outcome:</b> (deliverables, delivery duties, milestones to meet)   | Continuation of partnership, revenue of \$100,000   |
| <b>Background/History:</b> SFD and SVFD have been partnering with Integrated Medical Services for several years where the SFD provides specialty Emergency Medicine Overhead services to supplement their programs. As a benefit to the City, we have access to larger data sets to measure the impact of programs and interventions on the EMS system in both jurisdictions.   |   |
| <b>Executive Summary:</b> <ul style="list-style-type: none"> <li>• <b>Annual Impact</b> – Improved data leading to increased decision-making           <ul style="list-style-type: none"> <li>○ Improved services with consolidated protocols and training programs for automatic aid partners</li> <li>○ Consistent care for case-managed clients in CARES Program, HotSpotters, and the mental health system</li> </ul> </li> </ul> |   |
| <b>Budget Impact:</b><br>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br><br>If new, specify funding source: N/A<br>Other budget impacts: revenue generating,  |   |
| <b>Operations Impact:</b><br>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Specify changes required: None<br>Known challenges/barriers: None   |   |

## Briefing Paper

### Public Safety and Community Health

|  |  |
|--|--|
| <b>Division &amp; Department:</b>  | Spokane Fire Department – EMS Division   |
| <b>Subject:</b>  | Fire Department Value Blanket Order for EMS Medical Supplies   |
| <b>Date:</b>   | December 29, 2021  |
| <b>Contact (email &amp; phone):</b>  | <a href="mailto:mlopez@spokanecity.org">mlopez@spokanecity.org</a> 509.625.7092  |
| <b>City Council Sponsor:</b>   | Council Member Kinnear   |
| <b>Executive Sponsor:</b>  | Brian Schaeffer, Fire Chief  |
| <b>Committee(s) Impacted:</b>  | Public Safety and Community Health Committee   |
| <b>Type of Agenda item:</b>  | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative  |
| <b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)   | Budget   |
| <b>Strategic Initiative:</b>   |  |
| <b>Deadline:</b>   | December 31, 2021  |
| <b>Outcome:</b> (deliverables, delivery duties, milestones to meet)  | Award a Value Blanket Purchase Order to the lowest responsive bidder, LifeAssist, for EMS Medical Supplies for the City of Spokane Fire Department. Estimated annual expenditure of \$230,000.00 (including tax) |
| <b>Background/History:</b> The current medical supply purchasing contract is in its fifth, and final extension year for purchase of medical supplies. Expiration of the current medical supply purchasing contract requires the City of Spokane to conduct another bid to establish a new contract and assure that medical supplies are purchased in the most economically prudent manner.   |  |
| <b>Executive Summary:</b><br>The Spokane Fire Department purchases durable and one-time use medical supplies in the provision of prehospital emergency care to citizens and visitors of Spokane. These supplies are essential to providing quality care to sick and injured people. The current five-year medical supply purchasing agreement expires on December 31, 2021. The current supplier has agreed to extend the current contract through January 31, 2022. The Fire Department developed a medical supply bid specification document and the invitation to respond to the bid was advertised and distributed to vendors. Sealed bids were opened on August 31, 2021. BoundTree Medical and LifeAssist were the only vendors that fully responded to the bid. QYK Brands and Venous Tech both submitted partial responses for specialty items and were deemed to be non-responsive to the bid. LifeAssist was the lowest, responsive bidder. A thorough review of all responsive bids was conducted to assure that the supplies identified in responsive bids were consistent with what the Spokane Fire Department uses in accordance with Spokane County EMS Protocols. |  |
| <b>Budget Impact:</b><br>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>If new, specify funding source: DOE Grant<br>Other budget impacts: (revenue generating, match requirements, etc.) See related SBO  |  |
| <b>Operations Impact:</b><br>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A<br>Specify changes required:<br>Known challenges/barriers:  |  |



## Briefing Paper

### (Public Safety & Community Healthy Committee)

|  |   |
|--|---|
| <b>Division &amp; Department:</b>  | Spokane Police Department   |
| <b>Subject:</b>  | Approval to apply for Behavioral Health Support and Suicide Prevention grant funding through the Washington Association of Sheriffs and Police Chiefs                 |
| <b>Date:</b>   | January 10 <sup>th</sup> , 2022   |
| <b>Contact (email &amp; phone):</b>  | Mike McNab <a href="mailto:mmcnab@spokanepolice.org">mmcnab@spokanepolice.org</a> 835-4514  |
| <b>City Council Sponsor:</b>   | Councilman Cathcart   |
| <b>Executive Sponsor:</b>  | Major Mike McNab  |
| <b>Committee(s) Impacted:</b>  | PSCHC   |
| <b>Type of Agenda item:</b>  | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative   |
| <b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)   |   |
| <b>Strategic Initiative:</b>   | Safe & Healthy  |
| <b>Deadline:</b>   |   |
| <b>Outcome:</b> (deliverables, delivery duties, milestones to meet)  | SPD would like approval to apply for Behavioral Health Support and Suicide Prevention grant funding through the Washington Association of Sheriffs and Police Chiefs. |
| <b>Background/History:</b> WASPC will award funding up to \$300,000 for the period of February 15, 2022 to June 30, 2022 and up to \$300,000 for the period of July 1, 2022 to June 30, 2023. If awarded, this grant would be used to improve the delivery of and access to mental health and wellness services for law enforcement officers through, training, suicide prevention, and periodic wellness checks.      |   |
| <b>Executive Summary:</b> <ul style="list-style-type: none"> <li>16 month grant period begins 02/12/2022</li> <li>Maximum award \$100,000</li> <li>Application deadline January 21, 2021</li> </ul>  |   |
| <b>Budget Impact:</b><br>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A<br>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A<br>If new, specify funding source: Proposed SBO<br>Other budget impacts: (revenue generating, match requirements, etc.) |   |
| <b>Operations Impact:</b><br>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A<br>Specify changes required:<br>Known challenges/barriers: None                             |   |

## Briefing Paper

### Public Safety & Community Health Committee

|  |   |
|--|---|
| <b>Division &amp; Department:</b>  | Spokane Police Department   |
| <b>Subject:</b>  | Acceptance & subaward of Dept of Justice JAG21 grant  |
| <b>Date:</b>   | 01/10/2022  |
| <b>Contact (email &amp; phone):</b>  | Jennifer Hammond <a href="mailto:jhammond@spokanepolice.org">jhammond@spokanepolice.org</a> 625-4056                                  |
| <b>City Council Sponsor:</b>   | Council Member Kinnear  |
| <b>Executive Sponsor:</b>  | Justin Lundgren   |
| <b>Committee(s) Impacted:</b>  | Public Safety Community Health Committee  |
| <b>Type of Agenda item:</b>  | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative         |
| <b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)  |   |
| <b>Strategic Initiative:</b>   |   |
| <b>Deadline:</b>   |   |
| <b>Outcome:</b> (deliverables, delivery duties, milestones to meet)  | Acceptance of Edward Byrne Memorial Justice Assistance Grant - JAG21 grant award and approval to subaward \$79,371 to Spokane County. |
| <b>Background/History:</b> In August, 2021, the City of Spokane Police Department filed a joint grant application along with Spokane County. The application was successfully approved and grant funds awarded.  |   |
| <b>Executive Summary:</b> <ul style="list-style-type: none"> <li>Total award amount - \$176,381</li> <li>City share - \$97,010 County share - \$79,371</li> <li>Grant period 10/01/20 through 09/30/2024</li> <li>City award funds to be used for law enforcement equipment</li> <li>Subaward contract to County to be used for prosecution services and law enforcement equipment</li> </ul>  |   |
| <b>Budget Impact:</b><br>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A<br>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A<br>If new, specify funding source: Dept. of Justice JAG21 grant<br>Other budget impacts: (revenue generating, match requirements, etc.) |   |
| <b>Operations Impact:</b><br>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A<br>Specify changes required:<br>Known challenges/barriers:  |   |

## Briefing Paper

### Finance Committee

|  |  |
|--|--|
| <b>Division &amp; Department:</b>  | Spokane Police Department  |
| <b>Subject:</b>  | Gardner detective building remodel construction contract   |
| <b>Date:</b>   | 12/17/2021   |
| <b>Contact (email &amp; phone):</b>  | Mike McNab– <a href="mailto:mmcnab@spokanepolice.org">mmcnab@spokanepolice.org</a> 509-835-4514                                      |
| <b>City Council Sponsor:</b>   | Councilmember Kinnear  |
| <b>Executive Sponsor:</b>  |  |
| <b>Committee(s) Impacted:</b>  | Public Safety Community Health Committee   |
| <b>Type of Agenda item:</b>  | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative        |
| <b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)   |  |
| <b>Strategic Initiative:</b>   |  |
| <b>Deadline:</b>   |  |
| <b>Outcome:</b> (deliverables, delivery duties, milestones to meet)  | Due to construction cost overages, the contract for Cole Construction is going to exceed \$50,000 requiring City Council's approval. |
| <b>Background/History:</b> City Council previously approved an SBO to fund a remodel of SPD's investigative building. The original contract with Cole Construction was for \$47,197. Due to cost overages, the estimated contract has increased to \$54,460.34.  |  |
| <b>Executive Summary:</b> <ul style="list-style-type: none"> <li>• Approval Cole Construction contract increase of \$7,263.34</li> <li>• Total project estimated cost of \$54,460.34           <ul style="list-style-type: none"> <li>○ \$7,263.34 proposed to be added to previously awarded contract to Shawn Cole Construction OPR 2021-0668</li> <li>○ Remainder for interfund bills from Facility Maintenance for project management as well as additional work</li> </ul> </li> <li>• Funding is from fund reserves under fund 3160-General Capital Improvements           <ul style="list-style-type: none"> <li>○ SPD had transferred funding each year 2015-2020 to pay for future capital building expenses</li> </ul> </li> </ul> |  |
| <b>Budget Impact:</b><br>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A<br>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A<br>If new, specify funding source:<br>Other budget impacts: (revenue generating, match requirements, etc.)  |  |
| <b>Operations Impact:</b><br>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A<br>Specify changes required:<br>Known challenges/barriers:  |  |

Shawn Cole Construction Inc  
15212 West Cougar Lane  
Spokane, Wa 99225

COR # 1

11/30/2021

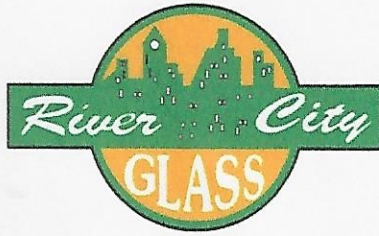
Property NO: 1427 W Gardner AVE

Description of proposed:

Add two Timely window frames and glass to project.  
after revision in the floor plan.

| Detective Building              | YRDS | LABOR      | MATERIALS  | SUB         | Other  |
|---------------------------------|------|------------|------------|-------------|--------|
|                                 |      |            |            |             |        |
|                                 |      |            |            |             |        |
| Add two Timely frames and glass |      | \$1,250.00 | \$400.00   |             |        |
|                                 |      |            | \$266.66   | River City  |        |
|                                 |      |            | \$348.00   | AM Hardware |        |
|                                 |      |            |            |             |        |
|                                 |      |            |            |             |        |
|                                 |      |            |            |             |        |
|                                 |      |            |            |             |        |
|                                 |      |            |            |             |        |
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|                                 |      |            |            |             |        |
|                                 |      |            |            |             |        |
|                                 |      |            |            |             |        |
|                                 |      |            |            |             |        |
| LINE TOTAL                      |      | \$1,250.00 | \$1,014.66 | \$0.00      | \$0.00 |
|                                 |      |            | \$2,264.66 |             |        |
| 17001 P & O 15 %                |      |            | \$339.70   |             |        |
| 1190 INSURANCE 1.5 %            |      |            | \$65.11    |             |        |
| 1173 BOND 2.50 %                |      |            | \$66.74    |             |        |
|                                 |      |            |            |             |        |
| TOTAL BASE BID                  |      |            | \$2,736.20 |             |        |
| TAX 9.0%                        |      |            | \$246.26   |             |        |
|                                 |      |            | \$2,982.46 |             |        |

River City Glass  
6615 E. Main  
Spokane WA 99212  
Phone: 509-532-0252  
Fax: 509-532-0253



**This Is Not An Invoice**

**Sales Order**

| DATE       | S/O #       | CUST #  |
|------------|-------------|---------|
| 11/17/2021 | 0000232653  | 0001164 |
| CLERK      | Kyle Deuser |         |

**BILL TO:**

Shawn Cole Construction  
15212 W Cougar Ln  
Spokane WA 99224

**JOB LOCATION:**

Shawn Cole Construction  
Will Call  
Spokane Valley WA

Work Fax Home Chris  
509-244-3923

| P.O. NUMBER   |   | TERMS  | SALES PERSON |          |
|---|---|--------|--------------|----------|
| Detectives Bldg   |   | PREPAY | Kyle Deuser  |          |
| QUAN  | DESCRIPTION                                       |        | PRICE EACH   | AMOUNT   |
| Will Call Purchase Chris Mulderig 509-280-7668  |   |        |              |          |
| 2.00  | 3/16" Clear Tempered, Seam All Edges<br>40" x 40" |        | 133.33       | 266.66   |
| Terms: 100% payment at the time of placing the order. If you would like to proceed with this quote please sign the bottom of the form with your approval. |   |        |              |          |
| TOTAL   |   |        |              | \$266.66 |

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

TERMS AND CONDITIONS OF SALE: \*The above merchandise is sold and delivery accepted subject to the express stipulation that: 1) interest will be charged at the rate of 1.5% per month on all amounts past due or at the highest allowable rate by law, whichever is greater, and 2) in the event legal action is instituted to enforce payment of the amount due, a reasonable amount will be added for attorney's fees, collection fees and legal costs, as well as interest

**Thank You**



# AM HARDWARE PROPOSAL



PROJECT: Spokane Detective Building

DATE: 11.29.2021

LOCATION: Spokane, WA

TO: Shawn Cole Construction

\*\*\*For furnishing the following materials we quote the prices shown:

Hollow Metal Frames:

- 4 – Timely KD Hollow Metal Door Frames
  - Add \$348.00 for 2 Timely KD Hollow Metal Window Frames

Flush Wood Doors:

- 4 – 3070 Flush Lynden SC Plain Sliced White Oak Wood Doors; Clear finish

Finished Hardware:

- Dormakaba Hardware Package
  - Hinges cylindrical locks, closers
    - To accept BEST IC cores

Total: \$5,274.00

**\*ADDENDA'S ACKNOWLEDGED:**

**\*All prices good for 30 days from date of proposal**

**\*No tax or installation included**

**\*Excludes:** Glass, Bituminous coating, Grout, and fasteners

**\*FOB AM Hardware**

*Note: All surcharges are included in current pricing. Please see below for price guarantee protection.*

*\*Quote good for 30 days (Must provide signed proposal or notice to proceed within the 30 day period to guarantee price protection.)*

*\*\*All products must be ordered complete within 60 days of dated proposal to guarantee price protection.*

*\*\*\*Most factory lead times currently 14 to 18 weeks. Note some items may have supply chain issues. Formal Lead times will be provided once final order is processed*

By signing this agreement, all parties agree to the terms as described above. Alterations to this agreement can only be made by both parties and must be placed in writing. Both parties will be responsible for upholding its terms.

Please Sign Below:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company

AM HARDWARE CO, INC.  
Jack Applegate  
2616 N. Dartmouth  
Spokane, WA 99206



Shawn Cole Construction Inc  
15212 West Cougar Lane  
Spokane, Wa 99225

Property NO: 1427 W Gardner AVE

Description of proposed:

Cost increase for the door package due to inflation.

Revised to include (1) fire rated door.

COR # 2

12/9/2021

| Defective Building                         | YRDS | LABOR  | MATERIALS    | SUB    | Other  |
|--|------|--------|--------------|--------|--------|
|  |      |        |              |        |        |
| Original door quote 7/28/21                |      |        | (\$2,300.00) |        |        |
| Current door quote 12/8/21                 |      |        | \$6,075.00   |        |        |
| Revised 12/9/21 to include fire rated door |      |        |              |        |        |
|  |      |        |              |        |        |
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|  |      |        |              |        |        |
|  |      |        |              |        |        |
|  |      |        |              |        |        |
|  |      |        |              |        |        |
| LINE TOTAL                                 |      | \$0.00 | \$3,775.00   | \$0.00 | \$0.00 |
|  |      |        | \$3,775.00   |        |        |
| 17001 P & O 15 %                           |      |        | \$0.00       |        |        |
| 1190 INSURANCE 1.5 %                       |      |        | \$56.63      |        |        |
| 1173 BOND 2.50 %                           |      |        | \$95.79      |        |        |
|  |      |        |              |        |        |
| TOTAL BASE BID                             |      |        | \$3,927.42   |        |        |
| TAX 9.0%                                   |      |        | \$353.47     |        |        |
|  |      |        | \$4,280.88   |        |        |

# AM HARDWARE PROPOSAL



PROJECT: Spokane Detective Building

DATE: 12.8.2021

LOCATION: Spokane, WA

TO: Shawn Cole Construction

\*\*\*For furnishing the following materials we quote the prices shown:

Hollow Metal Frames:

- 4 – Timely KD Hollow Metal Door Frames
  - Add \$348.00 for 2 Timely KD Hollow Metal Window Frames

Flush Wood Doors:

- 3 – 3070 Flush Lynden SC Plain Sliced White Oak Wood Doors; Clear finish
- 1 – 3070 Flush Lynden SC Plain Sliced White Oak Wood Door 60 Minute Rated; Clear finish

Finished Hardware:

- Dormakaba Hardware Package
  - Hinges cylindrical locks, closers, Gasket at fire rated opening
    - To accept BEST IC cores

Total: \$6,075.00

**\*ADDENDA'S ACKNOWLEDGED:**

**\*All prices good for 30 days from date of proposal**

**\*No tax or installation included**

**\*Excludes:** Glass, Bituminous coating, Grout, and fasteners

**\*FOB AM Hardware**

*Note: All surcharges are included in current pricing. Please see below for price guarantee protection.*

*\*Quote good for 30 days (Must provide signed proposal or notice to proceed within the 30 day period to guarantee price protection.)*

*\*\*All products must be ordered complete within 60 days of dated proposal to guarantee price protection.*

*\*\*\*Most factory lead times currently 14 to 18 weeks. Note some items may have supply chain issues. Formal Lead times will be provided once final order is processed*

By signing this agreement, all parties agree to the terms as described above. Alterations to this agreement can only be made by both parties and must be placed in writing. Both parties will be responsible for upholding its terms.

Please Sign Below:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company

AM HARDWARE CO, INC.  
Jack Applegate  
2616 N. Dartmouth  
Spokane, WA 99206



**City of Spokane**

**MEMORANDUM OF UNDERSTANDING**

**Title: SUPPLEMENTAL FUNDING FOR  
THE WAY OUT CENTER**

THIS MEMORANDUM OF UNDERSTANDING (MOU) is between the **CITY OF SPOKANE**, a Washington State municipal corporation, as ("City") and **THE SALVATION ARMY**, a State of California non-profit corporation, whose address is 222 E. Indiana, Spokane, WA 99207 as ("TSA"), individually hereafter referenced as a "party," and together as the "parties."

*WHEREAS, the City, Spokane County and the City of Spokane Valley (collectively referred to herein as the "Parties") adopted the Continuum of Care Strategic Plan in 2019 and the three parties later executed a joint Regional Project Charter on June 23, 2020 for the Regional Bridge Housing Center, the Center which is a Targeted Capacity Project (sometimes referred to as the "Project"); and*

*WHEREAS, the funding for the Project to be provided by the parties pursuant to the provisions set forth about is separate from the additional funding addressed in this MOU; and*

*WHEREAS, at a leadership meeting of the Parties in March of 2021, the Salvation Army identified the possible need for additional funding for the start-up phase of the Center, thru Calendar Year 2022; and*

*WHEREAS, the City has committed to provide up to an additional one million dollars to support the operation of the Center; and*

*WHEREAS, the City of Spokane, by letter from its Mayor dated March 31, 2021 (attached hereto as Exhibit "A") and Resolution No. 2021-0069, dated October 18, 2021 (attached here as Exhibit "B") has reaffirmed this commitment through Calendar Year 2022 of up to the sum of \$1,000,000; and*

*WHEREAS, this additional one-year term funding is subject to certain understandings and expectations of the Parties and the Salvation Army; and*

*WHEREAS, this term funding as to essentially serve as a backup if needed and other funding sources were not identified and did not provide the necessary funding.*

The parties agree as follows:

The City and Salvation Army hereby agree as follows:

### **Section 1. Incorporation of the Recitals.**

The recitals set forth above are hereby incorporated by this reference as a part of this MOU.

### **Section 2. Framework for Consideration of Expenses and by City.**

The Parties and the Salvation Army recognize that a number of organizations have expressed a willingness to support the Project and the Center, but want to review the operations of the Center, as well as the start up costs experienced prior to participation in the Project. Recognizing that information regarding operations, finances and related issues will be important to these third party organizations, as well as to the Parties, the Salvation Army agrees, starting with the first quarter of 2022, to compile and share with the Parties this necessary operational and financial information within \_\_\_\_ days of the end of each quarter. The Parties, Salvation Army and the third party organizations agree to review and discuss this information and determine what the difference between the total of payments received from the Parties and the operational costs for the Center is. Whatever amount is not covered by payments of the Parties and contribution of funds from other sources, including the third-party organizations, will be billed to the City for payment. The Salvation Army and the City agree that the amount paid by the City for Calendar Year 2022 shall not exceed one million dollars. The Parties and the Salvation Army also recognize and agree that this process will lead to adjustments to the budget and consideration of additional operational efficiencies.

- Monitoring health of integration
- Training staff to submission/form content standards
- Take corrective action on known deficiencies in submission standards
- Maintain networks/software security protocols

### **Section 3. Payments.**

The Salvation Army shall submit its request for payment on a monthly basis to \_\_\_\_\_ Accounting Department, W. 808 Spokane Falls Blvd., Spokane, WA 99203.

### **Section 4. Term.**

This MOU shall become effective upon signature of the parties through December 31, 2022.

## **Section 5. Liability.**

Each party shall be responsible for its own negligence. Neither party assumes responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this memorandum of understanding.

## **Section 6. Insurance**

At its own expense, the Parties shall procure and maintain during the entire term of this Agreement the insurance coverages and limits described in this Section 10. This insurance shall be issued by an insurance company or companies admitted and licensed by the Insurance Commissioner to do business in the State of Washington, or by a Public Entity Insurance Pool, authorized by RCW 48.62. Commercial insurers must have a rating of A-VII or better by "Best's Insurance Reports," or a comparable rating by a company acceptable to the opposing Party.

### **A. Types of Required Insurance.**

1. General Liability Insurance covering any and all claims for bodily injury, personal injury, or property damage arising out of the Parties' performance of this Agreement. Such insurance must include liability coverage with limits not less than those specified below:
  - Combined Single Limits per Occurrence: \$3,000,000
  - Annual Aggregate: \$5,000,000
3. State of Washington Worker's Compensation Insurance or equivalent, with respect to any work performed under this Agreement;
4. Employer's Liability or Stop Gap insurance coverage with limits not less than those specified below. Insurance must include bodily injury coverage with limits not less than those specified below.

Each Employee:

- Policy Limit: \$1,000,000
- By Accident: \$1,000,000
- By Disease: \$1,000,000

- B. Terms of Insurance. The policies required under this Section 9 shall name the opposing Party, its officers, employees, and agents as named insureds, and Proof of Liability Coverage/Insurance shall be provided to the other Party evidencing the same within ten (10) business days following execution of this Agreement and shall maintain the above insurance at all times this Agreement is in effect. Furthermore, all policies of insurance shall meet the following requirements:

1. Policies shall be written as primary policies not contributing with and not in excess of coverage that SREC may carry;
  2. Policies shall expressly provide that such insurance may not be canceled or non-renewed except upon thirty (30) days prior written notice from the insurance company/pool to SREC;
  3. All liability policies must provide coverage on an occurrence basis; and
  4. Liability policies shall not include exclusions for cross liability.
- C. Proof of Insurance. Each Party shall furnish evidence of liability coverage/insurance in the form of a Certificate of Insurance/Memorandum of Liability Coverage satisfactory to the other Party and executed by a duly authorized representative of each insurer/coverage provider showing compliance with the insurance/liability coverage requirements described in this Section 9 and, if requested, copies of policies to the opposing Party subject to this Agreement. The Certificate of Insurance/Memorandum of Liability Coverage shall reference this Agreement. Receipt of such certificates or policies by either Party does not constitute approval by a Party of the terms of such policies. The Parties acknowledge that the coverage requirements set forth herein are the minimum limits of insurance that the Parties must purchase to enter into this Agreement. These limits may not be sufficient to cover all liability losses and related claim settlement expenses. Purchase of these limits of coverage does not relieve the Parties from liability for losses and settlement expenses greater than these amounts. The requirements of this section may be met with self-insured retention and excess coverage.

THE SALVATION ARMY

CITY OF SPOKANE

By \_\_\_\_\_  
Signature                      Date

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:



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City Clerk

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Assistant City Attorney