

**SPECIAL MEETING NOTICE OF THE  
PUBLIC SAFETY & COMMUNITY HEALTH COMMITTEE**

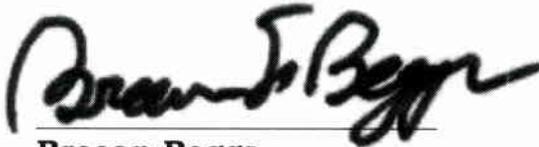
**A special meeting of the Public Safety & Community Health Committee  
will be held virtually on July 12, 2021 at 10:00 a.m.**

The Spokane City Council's Public Safety & Community Health Committee meeting will be held virtually via WebEx at **10:00 a.m. on Monday, July 12, 2021.**

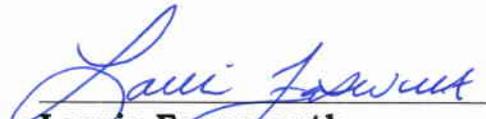
The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a meeting of the whole City Council. The Public Safety & Community Health Committee meeting is regularly held the 1<sup>st</sup> Monday of each month at 1:15 p.m. unless otherwise posted.

The public will be able to tune into the meeting by viewing the meeting live at Channel 5, or at <https://my.spokanecity.org/citycable5/live>, or by calling 1-408-418-9388 and entering the access code #146 135 4309.

**See attached agenda**



**Breean Beggs  
Council President**



**Laurie Farnsworth  
Acting Spokane City Clerk**

**PUBLIC SAFETY & COMMUNITY HEALTH COMMITTEE MEETING  
AGENDA FOR MONDAY, JULY 12, 2021  
10:00 a.m. – Streaming Live Online & Airing on City Cable 5**

The Spokane City Council's Public Safety & Community Health Committee meeting will be held at **10:00 a.m. on July 12, 2021** – Streaming Live Online & Airing on City Cable 5. Council members and presenters will be attending virtually, and the meeting will be streamed live at <https://my.spokanecity.org/citycable5/live> and will also air on City Cable 5.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council.

The physical meeting will not be open to the public and no public testimony will be taken. Discussion will be limited to appropriate officials, presenters, and staff. The public is encouraged to tune in live at the address above, or by calling 1-408-418-9388 and entering the access code #146 135 4309; meeting password 0320.

**AGENDA**

**I. Call to Order at 1:15 p.m.**

**II. Approval of Minutes**

- [June 7, 2021 PSCHC Meeting](#)

**III. Reports/Updates – Briefing Papers Only, No Discussion**

1. [OPO Monthly Update – May 2021](#)
2. [Photo Red Update \(SPD\)](#)
3. [July Strategic Initiatives Report \(SPD\)](#)

**IV. Consent Agenda – Briefing Papers Only, No Discussion**

1. [Funding acceptance for FY21-22 Sexual Assault Kit Initiative Grant Program with Washington Association of Sheriffs and Police Chiefs \(SPD\)](#)
2. [SBO for Sexual Assault Kit grant award FY21-22 \(SPD\)](#)
3. [Spokane County and Spokane Police Department Joint Justice Assistance Grant Application \(SPD\)](#)
4. [ESO Solutions Annual Subscription Renewal \(SFD\)](#)
5. [Department of Ecology 2021 – 2023 HazMat Grant \(SFD\)](#)
6. [Sole Resolution & Contract with Rebound \(SFD\)](#)
7. [Field Engineering Building Cabling \(IT\)](#)
8. [SBO for FEMA Assistance to Firefighters Grant \(SFD\)](#)
9. [Assistance to Firefighter Grant through FEMA \(SFD\)](#)
10. [Purchase of Two \(2\) Type VI Rapid Attack Brush Vehicles \(SFD\)](#)

**V. Strategic Plan Session – Safe & Healthy**

- Strategic Priority: Integrated 911/Dispatch
  - NONE
- Strategic Priority: Integrated Response

- NONE
- Strategic Priority: Criminal Justice Reform
  - Sgt. Spiering K-9 Update (5 minutes)
- Strategic Priority: City-Wide Clean & Safe
  - NONE

**VI. Discussion Items**

**1. Staff Requests**

- Spokane Community Court Female Only Respite Bed Program – Seth Hackenberg (5 minutes)
- Spokane County Department of Emergency Management ILA – Sarah Nuss (5 minutes)
- Fee Study Increase and FTE Increase – Fire Marshal Lance Dahl (10 minutes)
- Adopting Wildland-Urban Interface Code Sections Missing from the State Model Code – Fire Marshal Lance Dahl (10 minutes)

**2. Council Requests**

- Update on Unfilled NRO Positions – CM Stratton (5 minutes)
- SBO for C.O.P.S. Crime Advocate Positions – CM Stratton (5 minutes)
- Cold Case Unit Update – CM Kinnear (10 minutes)
- Discussion about SPD Food and Beverage Reimbursement – CM Mumm (15 minutes)
- Downtown Precinct Update – CM Kinnear (5 minutes)
- Update on Wildfire Season – Chief Schaeffer (5 minutes)

**VII. State Legislative Update (as needed)**

**VIII. Adjournment**

**~~Next Committee meeting will be held on August 2, 2021~~**

# **Public Safety & Community Health Committee**

## ***Meeting Minutes – June 7, 2021***

Call to Order: 1:18 PM

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### **Attendance:**

**PSCHC Members Present:** CM Kinnear; CP Beggs; CM Mumm; CM Stratton; CM Cathcart (arrived at 1:24pm); and CM Wilkerson (arrived at 1:48pm).

**Staff/Others Present:** City Administrator Johnnie Perkins, Mike Ormsby, Marlene Feist, Albert Tripp, Kevin Anderson, Elizabeth Schoedel, Chief Craig Meidl, Nathan Spiering, Justin Lundgren, Eric Olsen, Michael McNab, Chief Brian Schaeffer, Tonya Wallace, Michelle Hughes, Paul Ingiosi, Cupid Alexander, Jan Tokumoto, Giacobbe Byrd, and Hannahlee Allers.

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**Approval of May 3, 2021 minutes:** Motion to approve by CP Beggs; M/S by CM Stratton. The committee approved the minutes from the May 3, 2021 PSCHC meeting unanimously.

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## **CONSENT AGENDA ITEMS**

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### **Monthly Reports:**

1. OPO Monthly Update – April 2021
2. Photo Red Update (SPD)
3. June Strategic Initiatives Report (SPD)

### **Consent Agenda Portion:**

1. Interagency Agreement between SPD and WTSC for DRE Program (SPD)
  2. Contract for Repair of Police Firing Range (SPD)
  3. SBO for WA Auto Theft Prevention Grant Award FY2021-2023 (SPD)
  4. Grant Application Approval for FY21-22 Sexual Assault Kit Initiative Grant Program with Washington Association of Sheriffs and Police Chiefs (SPD)
  5. Garment/Linen Rental and Laundry Contract Renewal (Purchasing)
  6. Interlocal Agreement for Relicensing Program (Legal)
  7. Renewal of Contractor for Claims Management Services (Legal)
  8. Storm Debris Disposal Contract Amendment (Streets)
  9. Accela Annual Support and Upgrades (IT)
  10. Mitchell Humphrey & Co. Annual Support and Upgrades (IT)
  11. Meter Reading Support Services Contract Renewal (Public Works)
  12. Residential Microseal Overlay (Streets)
  13. Hoffman Well Upgrade (Public Works)
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## **STRATEGIC PLANNING SESSION**

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### **Strategic Priority: Integrated 911/Dispatch**

NONE

**Strategic Priority: Integrated Response**

NONE

**Strategic Priority: Criminal Justice Reform**

**Sgt. Spiering Update (5 minutes)**

Sgt. Spiering presented K-9 unit data from the last month. In May 2021 there were 90 deployments, 24 people were located, and 1 person was contacted. All six of SPD's K-9s were re-certified this year. The K-9 unit also has two certified Master Trainers.

CM Kinnear thanked Sgt. Spiering for these updates and dispelled the notion that Council Members do not support SPD.

**Strategic Priority: City-Wide Clean & Safe**

NONE

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**DISCUSSION ITEMS**

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**Staff Requests:**

**Airway Heights Amended Water Supply Agreement and Emergency Water Service Agreement Council Requests – Marlene Feist (10 minutes)**

Airway Heights' CEO Albert Tripp presented on Airway Heights' requests for an amended supply agreement and an emergency water service agreement. Mr. Tripp reviewed the PFAS contamination history within Airway Heights – four of Airway Heights' wells were tested in 2017 and three of the four wells tested positive for PFAS contamination. Mr. Tripp talked about the Amended Water Supply Agreement with the City of Spokane and updated Council on the progress on water supply improvements and timeline. Kevin Anderson presented a list of partners that Airway Heights is working with on their water supply restoration project. Mr. Anderson reviewed the overall approach and progress on this project. Mr. Anderson highlighted Airway Heights' water use efficiency planning. CP Beggs asked if they could describe their preferred water replacement strategy. Mr. Tripp said they are trying to locate their water replacement outside of the contaminated area. Mr. Tripp said they do not have a specific location identified yet. CM Mumm congratulated Airway Heights on their work on this so far and for their conservation efforts. Mr. Tripp highlighted their tiered water rate structure as being an effective water conservation method. Mr. Anderson said agriculture doesn't really drive their water usage. He said there's a culture of water conservation in Airway Heights. He also noted that hitting people in their pocketbooks can be very effective. He also pointed out how water re-use is an integral part of their mission. CM Stratton said that she loves the idea of using reclaimed water and asked if the

City of Spokane is doing any of this. Marlene Feist said there have been a couple purple pipe pilot projects but that ultimately the river has a right to the City's treated effluent.

### **SBO for ARPA Administrative Support – Tonya Wallace (5 minutes)**

Tonya Wallace and Paul Ingiosi presented on the need for additional administrative and executive support to oversee the allocation management and reporting of the millions of dollars coming to the City from the American Rescue Plan Act (ARPA). The SBO is for \$1.1 million in three main parts for three types of positions. CM Cathcart asked if the plan is to vote on this tonight. He mentioned he was concerned that \$1.1 million is an obscene amount of money for these tracking purposes. CM Mumm asked if the administration expense is consistent with other grant tracking funding. Ms. Wallace said usually the cap on administration is around 10% and noted that this is an \$80 million program. She emphasized that there is currently not staff to administer this funding.

### **Homelessness and Shelter Update – CA Perkins & Cupid Alexander (10 minutes)**

City Administrator Johnnie Perkins and Cupid Alexander gave Council a brief update on homelessness and shelter capacity in the City. Mr. Alexander spoke about accomplishments – including flex shelter and day options, the work with the Salvation Army and VOA on the bridge housing model, winter sheltering, COVID response, and regional leadership. Mr. Alexander presented on next steps, including the 5-year plan update informed by the point in time count data. Mr. Perkins talked about the increased staffing (doubling from 5 to 10) and enhanced service associated with trash clean-up and graffiti abatement. Mr. Alexander gave a high-level overview of the point in time count data. The count indicates a slight reduction in overall number served in shelters – primarily due to COVID-19's impact. The data shows that the homeless population is dominated by single males and there is overrepresentation of communities of color. Mr. Perkins summarized the accomplishments and next steps. CP Beggs asked, in terms of estimating those who were unsheltered, what is the methodology and when did the City receive preliminary numbers. Mr. Alexander said that they finished the count in January and did analysis over the months of February and March for the information gathered. He said the longitudinal data had to be updated by our Partners and it would be available this week. CP Beggs noted from 2019 – 2020 it looks like the unsheltered numbers were up 50% or more and asked if we know if 2021 numbers are generally up from 2020. Mr. Alexander said in general they see a flattening but mostly due to COVID families were taking in individuals who would otherwise be unhoused. He said next year he anticipates we will see an increase because people won't have that generosity extended to them. CP Beggs said that he was trying to get these numbers for weeks, that the Mayor got these numbers in April, and he asked why Council had to wait to get them now. Mr. Perkins said that his briefing was June 1<sup>st</sup> and then he released the information on June 3<sup>rd</sup> and prior to that the numbers were under review to make sure the data were accurate before it was released to the Council. CP Beggs asked why the numbers were good enough for the Mayor to see but not the Council back in April. Mr. Perkins said the numbers were not finalized at that time and staff was doing their final due diligence and review. Mr. Perkins said that once that was completed, he asked for a briefing to make sure he understood what those numbers were conveying so he could communicate that not only to the Mayor, but also to the Council and public. CP Beggs said he appreciated that the numbers were better now than they were but asked why the staff

review didn't get done before the data were shared with the Mayor. CP Beggs asked what the difference is between the Mayor and the Council in terms of when we get to see numbers and will that continue in the future. Mr. Perkins said that he is always working to improve processes and communication, but he wanted to make sure that he was comfortable with the numbers before they got released so that he could articulate them and provide answers to the best of his ability. Mr. Perkins said he wanted to make sure the numbers were in a place where once he received them he could understand them and would be able to articulate that information and said that he did that in as timely a manner as he could. CP Beggs moved the conversation along. CP Beggs pointed out that the Way-Out shelter is soon being repurposed and asked what the plan is to replace those beds. Mr. Alexander said that the City is working to recapture those beds, but many providers that provide winter sheltering beds are not interested in extending contracts. Mr. Alexander said that staff has also looked at a hotel/motel strategy. CM Stratton said that she hopes that when we do bridge housing at the Way Out shelter that she hopes that the City is fully engaged and communicates with the neighbors. She said so far, a lot of harm has been done by not communicating effectively. She said the City can do better and she is willing to help in any way she can. CM Wilkerson said she was concerned when the comment was made about "re-checking" numbers and asked who does that work. She also asked for follow-up on how additional staffing impacts the existing open positions. Mr. Alexander talked about the point in time count being only a sheltered count and that a longitudinal analysis needed to be accomplished to achieve the point in time count of the unsheltered community – which couldn't be done by in-person counts because of COVID. Mr. Perkins said the ten positions will be new and temp seasonal to get them on-board as soon as possible. Mr. Perkins said that he is doing an in-depth look at hiring within the City. CM Cathcart said that he agrees there needs to be better communication to businesses and residents about what is happening in terms of sheltering in their neighborhood. CM Cathcart asked if questions about point of origin and reason for homelessness were left out in the point of time count this year. Mr. Perkins said his commitment is that they will communicate with the neighborhoods.

#### **Wildland Fire Preparation Update – Chief Schaeffer (10 minutes)**

Chief Schaeffer updated Council on the City's wildland fire preparation efforts. Chief Schaeffer talked about the current predictions, which indicate we are in unprecedented times in terms of dryness and lack of humidity across the entire landscape. He said the fuels they watch closely are dangerous. He gave examples of wildfires he and his team are seeing already are incredibly dangerous. Chief Schaeffer talked about the wildland-urban interface and the wildland-urban intermix, which are both areas where SFD is focusing its attention for wildland fire preparation. SFD is mapping the highest areas of urban interface and creating plans for those areas. He said the data they have from these maps and their interface with the public is incredibly valuable. Chief Schaeffer highlighted SFD's relationship with Avista wherein they are a first responder for downed power lines. Chief Schaeffer highlighted the success of the goat fire fuel mitigation project. He said reducing fuel reduces risk. CM Mumm asked if Chief Schaeffer could share his presentation with Council and said that the urban fire risk mapping would be impactful for citizens. Chief Schaeffer said he will get Council the live link to that map.

#### **Public Safety Capital Investment Plan Overview – Tonya Wallace, CA Perkins, Chief Meidl, & Chief Schaeffer (10 minutes)**

Tonya Wallace presented on the Spokane Investment Pool (SIP) Loan Program for Public Safety. She said this data is reflective of passed practices and is not necessarily reflective of the SIP Program going forward. Ms. Wallace talked about two 5-year funding plans – 2014-2018 and 2019-2022. Ms. Wallace pointed out that the debt service in 2021 exceeding the contribution from the general fund. Looking forward, Ms. Wallace reviewed revenues including 1% property tax and 1% match. CP Beggs talked about the previous plan to phase out borrowing. Ms. Wallace said she would like to see a long-term plan approved by Council going forward. CP Beggs asked how finance comes up with projections. Ms. Wallace said the numbers come from SPD's requests. CM Kinnear pointed out that Council has expressed a desire to continue the 1% general fund contribution going forward. CM Mumm asked about interest rates on the loans. Ms. Wallace said she would like to see Council take formal action on a way forward and provided options to increase the general fund contribution, strategically utilize SIP borrowing only when needed, decrease annual debt service, and combinations of all those options.

#### **Police Capital Budget for Vehicles – CA Perkins & Chief Meidl (5 minutes)**

This item was not discussed.

#### **Council Requests:**

##### **Behavioral Health Unit-Grant Application-2021-2022 – CM Cathcart (5 minutes)**

CM Cathcart requested a brief discussion on this item. CM Cathcart said that he recalled a month or so back that there was a situation where the BHU refused to send an individual out to a situation where there was a bomb scare, and asked if there was a better way to structure this contract so the BHU is responsive to the situation. Jan Tokumoto said their crisis unit operates 24/7 and respond when there is a request for their services. She mentioned that there might not be complete accuracy to the story CM Cathcart was referencing. CM Cathcart asked if BHU will show up if SPD makes a request. Ms. Tokumoto said they will respond but cannot guarantee how quickly they can be on site. CM Cathcart asked Chief Meidl if he likes the way this contract is structured. Chief Meidl said that he does and that, frankly, he was not happy with one of the quotes an SPD officer made in the article that CM Cathcart was referring to. He said Frontier Behavioral Health has been a phenomenal partner.

##### **Discussion about Moving Applicable 911 Calls to Mobile Response Team at Frontier Behavioral Health – CM Kinnear, CP Beggs, and Jan Tokumoto (15 minutes)**

Council President Beggs and CM Kinnear invited Jan Tokumoto from Frontier Behavioral Health to discuss the future of moving applicable 911 calls to a Frontier mobile response team. Chief Meidl started the conversation by saying they are on the right track in identifying calls that Frontier can manage. He said they are putting together a committee and establishing criteria for elements that Frontier is taking on and what calls will not be included in their work. Ms. Tokumoto said it is all about identifying the situations where diversion to a mobile outreach team would be the preferred first line of response. She noted that part of this work is also identifying how that team would be able to call in backup when needed. She highlighted how successful this type of team has been in other municipalities. CM Wilkerson expressed concern about the staffing necessary to make this team successful. Ms. Tokumoto acknowledged that additional staffing would be needed but the staff would be handling lower acuity

calls. Ms. Tokumoto noted that she has one Mobile Community Assertive Treatment (MCAT) team and that she has a total staff of around 20. CM Kinnear said that she has been in communication with Chief Meidl and other CMs about increasing staffing for Frontier, so they are not stretching their existing staffing too far.

**Discussion about Possibility of Using FEMA Reimbursement to Purchase Vacant or Underused Motels/Hotels to House Citizens Experiencing Homelessness – CM Kinnear (10 minutes)**

CM Kinnear began a conversation about potentially using FEMA reimbursement to purchase vacant or underused motels/hotels within the City to house citizens experiencing homelessness. She said she has been pursuing this for at least the last year. She asked Cupid Alexander if this is something the administration is considering. Mr. Alexander said one of the considerations when being innovative is what is the sustainability plan. He said it is something his department has thought about but it's about knowing sustainability piece before anything could move forward.

**State Legislative Update:**

NONE

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**ADMINISTRATION REQUESTS:**

NONE

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**Action Items:** NONE

**Executive Session:** NONE

**Adjournment:** CM Kinnear adjourned the meeting at 2:59PM. The next PSCHC meeting will be held Monday, July 12, 2021.

**Attachments/Briefing Papers:** Interagency Agreement between SPD and WTSC for DRE Program; Contract for Repair of Police Firing Range; SBO for WA Auto Theft Prevention Grant Award FY2021-2023; Grant Application Approval for FY21-22 Sexual Assault Kit Initiative Grant Program with Washington Association of Sheriffs and Police Chiefs; Garment/Linen Rental and Laundry Contract Renewal; Interlocal Agreement for Relicensing Program; Renewal of Contractor for Claims Management Services; Storm Debris Disposal Contract Amendment; Accela Annual Support and Upgrades; Mitchell Humphrey & Co. Annual Support and Upgrades; Meter Reading Support Services Contract Renewal; Residential Microseal Overlay; Hoffman Well Upgrade; Airway Heights Amended Water Supply Agreement and Emergency Water Service Agreement Council Requests; Homelessness and Shelter Presentation; Public Safety Capital Investment Plan Presentation; and Behavioral Health Unit-Grant Application-2021-2022.

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**Respectfully submitted by:**

Giacobbe Byrd, Legislative Aide to Council Member Lori Kinnear (PSCHC Chair)

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**Committee Chair Approval**  
**Lori Kinnear**  
**Spokane City Council – District 2**

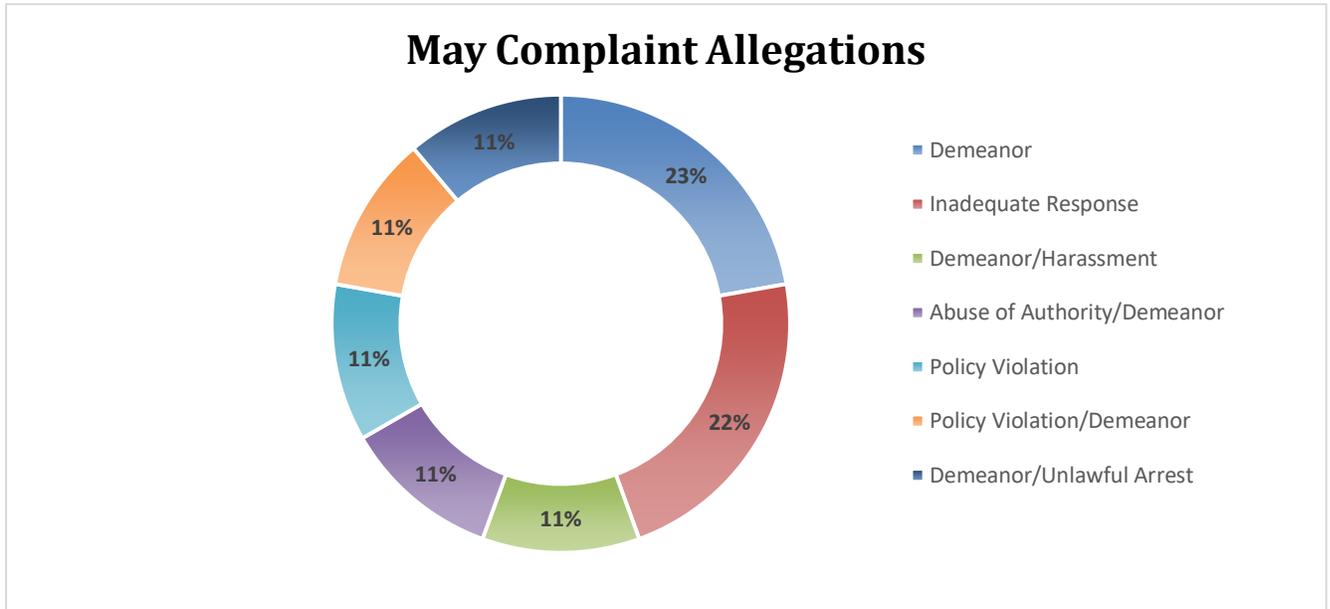


# Office of the Police Ombudsman

## Public Safety & Community Health Committee Report

Reporting Period: May 1-31, 2021

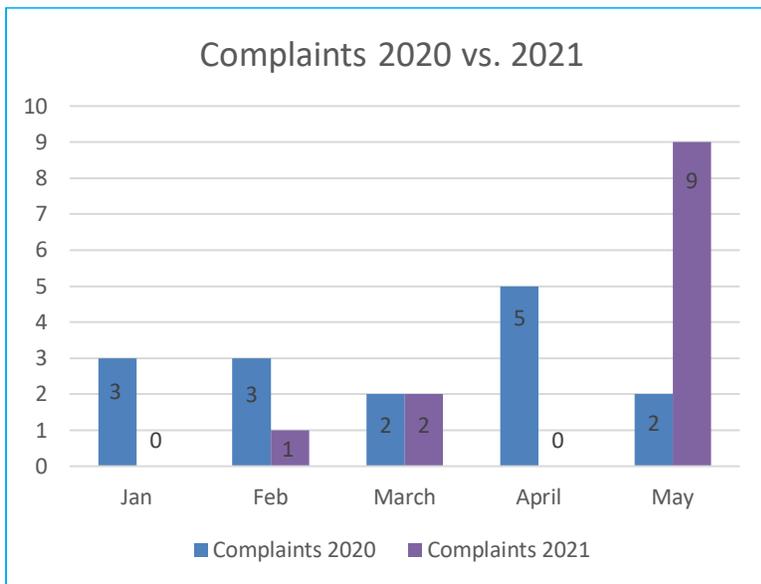
### Complaints/Referrals/Contacts



### Highlights:

In May, the OPO received 9 complaints and made 1 referral to the Director of Strategic Initiatives  
Examples include:

- IR 21-27: A community member from another state reached out requesting SPD Patches for her daughter who was collecting them for a program called Blue Wives Matter. They help support the families of fallen officers. The patches are sent to the children of fallen officers so they never feel like their fallen parent has been forgotten.
- OPO 21-05: A complaint came into the OPO via phone. The complainant was frustrated that the person who assaulted them was not arrested. The complainant also allegedly heard the officer say that they didn't want to do paperwork.
- OPO 21-07: A complaint came into the OPO via email. The complainant was submitting on behalf of a homeless man who had allegedly been harassed by various SPD officers.
- OPO 21-08: A complaint came into the OPO via email. SPD went to the complainant's residence. When the complainant stated they would need a warrant to enter, they allegedly entered the residence anyway and the complainant was arrested for obstructing.
- OPO 21-09: A complaint came into the OPO via email. The complainant alleges that an officer lied to their supervisor in order to make an arrest. The allegations were also included in a written report.



**YTD Complaint Comparison**

The OPO saw a steady intake of complaints in May 2021 (9) compared to May 2020 (2).

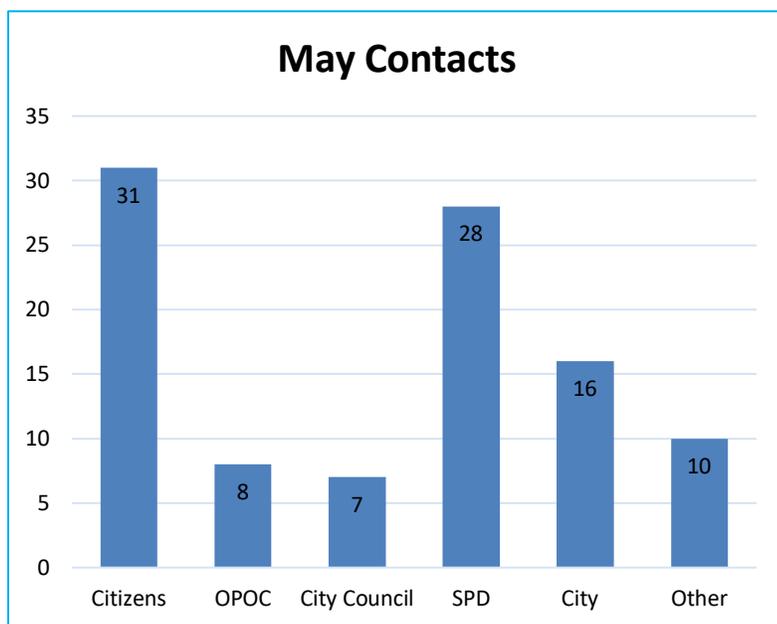
Overall complaints are down YTD (12) Compared to 2020 (15).

**Contacts/Oversight:**

- Chief Meidl agreed to begin meeting monthly, instead of Quarterly with the OPO
- Interviews increased substantially during the month of May from previous months
- The OPO had numerous meetings with City Legal and SPD regarding closing reports

**Contacts/Oversight**

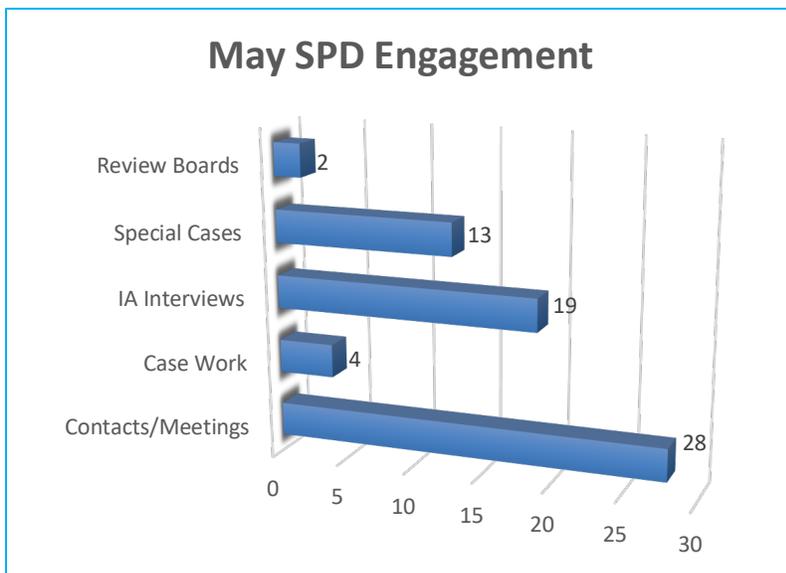
- 97 total contacts
- 12 community member interviews were conducted
- Attended 19 IA Interviews
- 28 total SPD contacts
- 18 IA contacts



## Oversight Activities

### Highlights:

- The OPO completed 2 closing reports which were sent to City Legal for review.
- The OPO attended 2 review boards during the month of May – Use of Force Review Board and Collision and Pursuit Review Board
- The OPO attended the Internal Affairs Bi-Weekly meetings
- The OPO requested and attended a meeting with Director MacConnell and Lt Wohl regarding Take Home Vehicles
- The Police Ombudsman sent a request for mediation on a complaint to Chief Meidl. The request was approved.



### Case Work

- 4 cases certified
- 1 request for mediation was sent to Chief Meidl

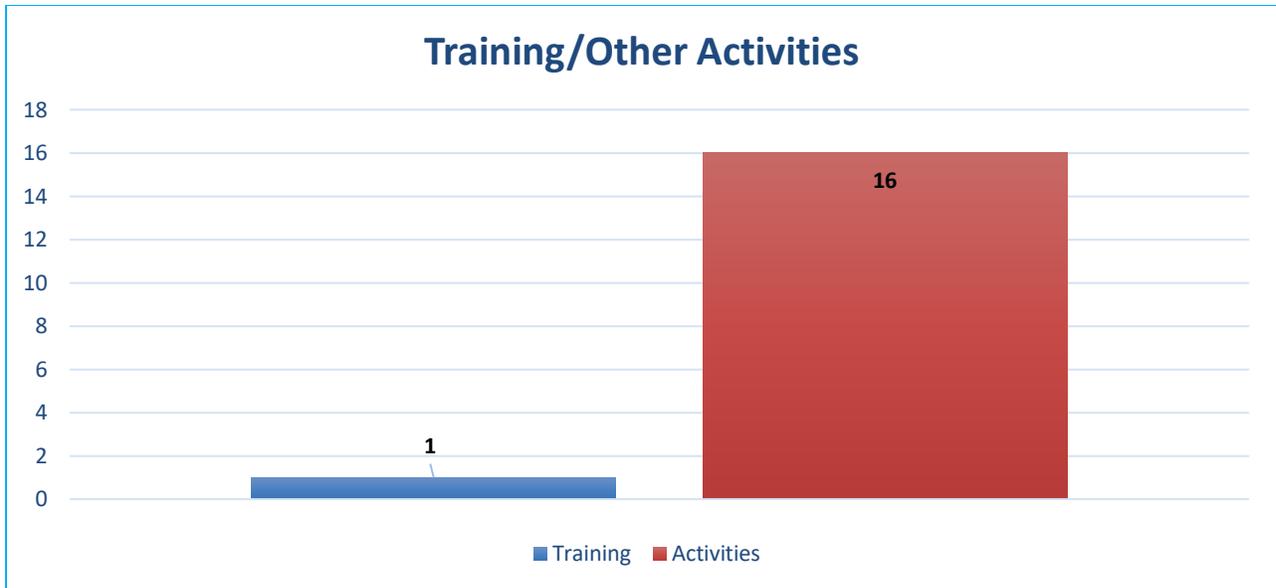
### Special Cases

- Use of Force – 3
- K9 - 3
- Collision – 7
- Pursuit – 0

## Training/Other Activities

### Highlights:

- City Meetings – PSCHC Meeting, Mayors Quarterly Meeting
- Oversight – OPOC monthly meeting, NACOLE Use of Force Working Group, NACOLE Strategic Planning Committee, NACOLE Peer to Peer Subcommittee, Task force 2.0 Policing and Alternatives to Policing subcommittee
- Other Community Meetings – Leadership Spokane Executive Board meeting, Leadership 2021 meeting, Jonah Project Meeting, Leadership Spokane Social Committee meeting, Leadership Round Table, Volunteered at a Celebrate Recovery event



## Upcoming

- The OPO will be presenting 2 closing reports utilizing the new format specified in the Police Guild Contract
- The OPO is working through the review requirements for the Closing Reports with the Police Guild
- The OPO review of May 31<sup>st</sup> SPD protest response on hold pending City action on Guild Grievance

Office of the Police Ombudsman Commission Meeting:

Held virtually, the 3rd Tuesday of every month at 5:30pm

Agendas and meeting recordings can be found at:

<https://my.spokanecity.org/bcc/commissions/ombudsman-commission/>

## Briefing Paper (Committee Name)

<b>Division &amp; Department:</b>	Police Department / Traffic Unit
<b>Subject:</b>	Photo Red / Speed
<b>Date:</b>	June 25th, 2021
<b>Contact (email &amp; phone):</b>	Jim Christensen 509-822-8151
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	
<b>Committee(s) Impacted:</b>	Public Safety
<b>Type of Agenda item:</b>	<input type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	
<p><u>Background/History:</u> Report for Public Safety meeting July 12th, 2021.</p> <p>Statistic for Photo Red for the time frame of <b>May 1st 2021, thru May 31<sup>th</sup>, 2021.</b></p> <p>There were 2383 violations on the photo red system from May 1<sup>st</sup>, 2021 thru <b>May 31<sup>th</sup></b>, 2021. During the same time frame in 2020 there were 1425 violations, which is an increase of 958 violations. Traffic Volumes were down last year due to the stay at home orders issued in March/2020.</p> <p>Statistic for Photo Speed for the time frame of May 1<sup>st</sup>, 2021, thru May 31<sup>th</sup>, 2021.</p> <p>There were 1685 violations on the photo speed system from <b>May 1<sup>st</sup></b>, 2021 thru <b>May 31<sup>st</sup></b>, 2021. During the same time frame in 2020 there were 0 violations, which is an increase of 1685 violations. The increase is due to schools closing last March 16<sup>th</sup>, for COVID 19 and not reopening until 10/07/2020.</p>	
<p><u>Executive Summary:</u> Photo RED</p> <p><b>May 1<sup>st</sup>, 2021, thru May 31<sup>th</sup>, 2021</b></p> <ul style="list-style-type: none"> <li>• Browne and Sprague was the highest with 466 violations.</li> <li>• Freya and Third was the second highest with 313 violations.</li> <li>• Division and Sprague was the third highest with 272 violations.</li> <li>• Thor and 2<sup>nd</sup> was the fourth highest with 185 violations.</li> </ul>	

Executive Summary: Photo SPEED

May 1<sup>st</sup>, 2021, thru May 31<sup>th</sup>, 2021

- SB Nevada St @ Longfellow Elementary was the highest with 778 violations.
- SB Monroe St @ Willard ELEMENTAR was the second highest with 302 violations.
- EB W Northwest BLVD @ Finch Elementary was the third highest with 282 violations.
- SB Ash St @ Ridgeview Elementary was the fourth highest with 238 violations.

Budget Impact:

Approved in current year budget?  Yes  No  N/A

Annual/Reoccurring expenditure?  Yes  No  N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy?  Yes  No  N/A

Requires change in current operations/policy?  Yes  No  N/A

Specify changes required:

Known challenges/barriers:



**SPOKANE POLICE DEPARTMENT**  
**CHIEF OF POLICE**  
**CRAIG N. MEIDL**

**Strategic Initiatives**  
**July 2021 Report**



**Public Safety and Community Health Committee Briefing**  
**July 12, 2021**



## Selected Excerpts of Officer Commendations

Good afternoon. I just wanted to inform you that the officers who arrested me in September treated me with utmost respect. The police force is under incredible scrutiny lately, and I wanted to pass along my experience as a criminal that these men were respectful. They even thanked me for how I conducted myself during the arrest process, which they did not have to do. You have a wonderful team, and I'm grateful. Please take care and know these men did their duty to the highest form.

Thank you for the First Responder Drive By for Deaconess Hospital. The staff loved it and really appreciate your show of support. It has been a tough year for all of us but we work together to get through. Please extend our thanks to your awesome team!

I have always admired law enforcement and want to be a state trooper when I grow up. I would like to thank you for your service to our county and community. I was born in Spokane, and over the years, have encountered many Spokane officers. They were always very kind. At my old house, there was an ongoing problem with squatters across the street, and our neighborhood resource officer helped us and showed us what we could do. I am very appreciative of you and will continue to support law enforcement as much as I can. Thank you for everything you do.

I just wanted to say a huge thank you for the efforts on targeting street racing and gathering of cars on the Newport Highway near the old Shopko. I live only a block off the Newport Highway and the constant noise of backfiring, racing cars and burnouts has been very irritating for the last 12 months. It's been quite disturbing for my family's life on the weekends and in the evenings. I have had my house for over a decade and it's only been an insidious noise problem, since COVID started. Thank you! Thank you! Thank you for giving my neighborhood its peace back!!

I have to give a cheer out to the Spokane Police Department. This morning my brother was very, very sick, couldn't move legs, was very weak. My sister called 911. My brother-in-law being the stubborn gentleman that he is, got angry and pulled the phone plug out of the wall at the start of the conversation. So of course the conversation was dropped. About 20 minutes later, a police officer came to her door to check on them. He went to the hospital then. Thank you for coming because he had some imminent issues. I was very impressed. A big thank you-- may well have saved his life.

Thank you for your officer that showed up today after a false alarm on our system. Very prompt, squared away, and very professional.



## Internal Affairs Unit Update

### January 1 through May 31, 2021 Commendations and Complaints

Commendations Received:    **Total: 91**

Complaints Received:        **Total: 34 (25 from community)**

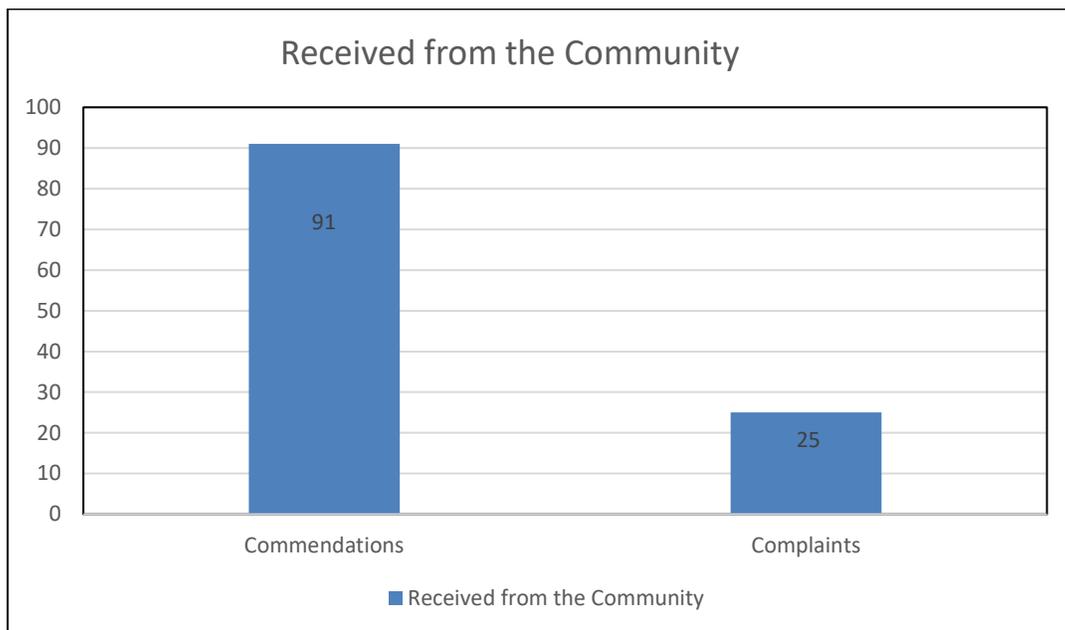
**Closed Out as Inquiries: 3 (As of May 31, 2021)**

*An inquiry is an initial complaint about employee conduct which, even if true, would not qualify as a personnel complaint and may be handled informally by a department supervisor and shall not be considered complaints.*

### Source of Complaints—January 1 through May 31, 2021

Received by the Office of Police Ombudsman	<b>Total: 11</b>
Received by the Spokane Police Department	<b>Total: 23</b>
Internally Generated by the SPD	<b>Total: 9</b>
Generated by the Community	<b>Total: 25</b>

As of May 31, the department has received 74% more commendations from the community than complaints.



## Use of Force Update

### 2021 Non-Deadly Reportable Use of Force Incidents

From January 1-May 31, 2021, there were 23 non-deadly use of force incidents- 4 K9 contacts and 19 other (e.g., TASER).

### 2021 Deadly Force Incidents (Officer-Involved Shootings)

From January 1-May 31, 2021, there were two deadly force incidents.

#### **Incident 2021-20002320 (Pending Prosecutor Review)**

Incident 2021-20002320 took place on January 5, 2021 in the area of 5100 N Ash. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The case is currently with the Spokane County Prosecutor.

#### **Incident 2021-20059960 (Under Investigation)**

Incident 2021-20059960 took place on April 17, 2021, in the area of 500 S Cannon. The Spokane Independent Investigative Response (SIIR) is conducting the criminal investigation.

### 2020 Deadly Force Incidents (Officer-Involved Shootings)

From January 1-December 31, 2020, there were three deadly force incidents.

#### **Incident 2020-20136616 (Under Administrative Investigation)**

Incident 2020-20136616 took place on August 7, 2020 in the area of Courtland/Crestline. The criminal investigation is by the Spokane Independent Investigative Response (SIIR) team is complete. The Prosecutor ruled the use of deadly force justified. The case is under SPD administrative investigation.

#### **Incident 2020-20160038 (Pending Prosecutor review)**

Incident 2020-20160038 took place on September 11, 2020 in the 6300 block of East Broadway. The Spokane Independent Investigative Response (SIIR) conducted the criminal investigation. The case is currently with the Spokane County Prosecutor.

## Items of Interest

### New Resources for Victims: SPD provides new avenues for victims of older sexual assault cases to reach out for help in solving or resolving their cases

The Spokane Police Department recently started reviewing cold case sexual assaults and has now set up a phone line and email to aid in investigations. The review is under the Sexual Assault Kit Initiative Project which calls for testing of thousands of rape kits across the state backlogged for submission to Washington



State Patrol labs. These cases may include sexual assault reports filed July 15, 2015, and prior. The Spokane Police Department is working with the Spokane County Prosecuting Attorney's Office and Victim Advocates with Lutheran Community Services Northwest (LCSNW).

Approximately 1,000 of the 1,500-plus kits submitted by SPD have been tested and results returned. Detectives are currently analyzing each case to determine which ones are likely solvable or may result in a meaningful conclusion, and which warrant closing out. Even when testing results in a CODIS (Combined DNA Index System) hit - meaning DNA evidence matches a profile registered in the federal database - there's no guarantee a case will be solved, but it may just be the missing link.

Such a DNA match recently helped SPD detectives find a suspect in a 2012 rape. The man is in prison for a previous rape but before he was incarcerated, he allegedly committed another rape. The DNA match provided evidence to resume the investigation and may result in an additional rape charge.

It is the mission and goal of the project, to seek a just resolution for survivors of sexual assault. Each case has a unique fact pattern, and there are numerous considerations to be understood regarding this program. Some of the potential courses of actions on a given case are as follows:

- Further investigation and referred for prosecution
- Further investigation and unable to establish probable cause for arrest or prosecution
- Further investigation and referral, but not pursued by prosecution for trial standards
- Review of the case for consideration of statute of limitations

**In all of these cases, regardless of the ability to pursue criminal charges, the survivor can be offered assistance from the confidential, trauma-informed victim advocates at LCSNW, including Walker, their Courthouse Facility Dog.** Survivors also have the option of declining assistance from LCSNW.

SPD is asking anyone who wishes to inquire about his or her case, to place a call to the listed phone number, and/or send an email to the listed email address. The survivor is asked to leave their name and a contact phone number. An investigator and/or victim advocate will return a phone call to verify identity, answer questions and discuss options moving forward.

SPD encourages survivors to initiate contact, even if, in the mind of the survivor they may not wish to pursue criminal charges.

Spokane Police Department: call 509-625-4240 or email [spdvictimreporting@spokanepolice.org](mailto:spdvictimreporting@spokanepolice.org).

LCSNW Victim Advocates: call or text the 24/7 Sexual Assault Support Line, 509-624-7273.

Related article:

**Spokane Police provide resources for sexual assault victims working to solve old cases**

[https://www.khq.com/news/spokane-police-provide-resources-for-sexual-assault-victims-working-to-solve-old-cases/article\\_6673421c-c4d4-11eb-8562-ef8407191583.html](https://www.khq.com/news/spokane-police-provide-resources-for-sexual-assault-victims-working-to-solve-old-cases/article_6673421c-c4d4-11eb-8562-ef8407191583.html)



## Behavioral Health Unit

The Spokane Regional Behavioral Health Unit (BHU) is comprised of Spokane Police Officers, Spokane County Sheriff's Office/Spokane Valley Deputies, and Frontier Behavioral Health Mental Health Professionals.

### April 2021 Statistics:

- 78% of contacts had an outcome other than jail or the hospital
- 0% were arrested
- 20% were emergently detained
- 0% force beyond handcuffing used
- 6% diverted from an arrestable offense and diverted from the hospital
- 396 total calls relieved from patrol
- 13,646 minutes of time saved (time the BHU spent to resolve calls, allowing patrol to respond to other calls)45% of contacts resulted in a referral

## Recruiting Update

SPD continued to offer free Public Safety Testing and hold virtual recruiting meetings.

## Precinct Highlights

### **North Precinct**

#### Collaboration with Neighborhood Residents Addressing Quality of Life Issues

- During the month of April NRO Tim Schwering had 15 abandoned vehicles towed. The vehicles were associated with 334 calls for service. From the start of the year, he has towed 120 vehicles.
- A nuisance property was recently issued a Chronic Nuisance Notice. This property is owned by the Washington State Department of Transportation and is now set for demolition in the next 75 days.
- In one location, neighbors complained about drug activity and various nuisance issues. The NRO contacted the owner and issued a Chronic Nuisance Notice given. The owner signed an abatement agreement.
- Neighbors were complaining about "Street Racers" meeting up in the parking lot of a car wash and playing loud music in the parking lot late at night. The NRO made contact with the manager for the car wash, who expressed his support in not having them there. He signed a Trespass Authorization so officers can remove the people from the premises.
- NROs completed a CPTED project for Fairview Park. Tree removal is in the works along with other improvements, trying to improve the lighting for the park. The NRO has been contacting residents whose property abuts the alley behind the park to find out if the residents would prefer the vacation of the alley.

## Crime Prevention Missions

Street racing on Division and reckless driving/trespassing in closed parking lots such as the old Shopko has been an ongoing summer problem. In response, SPD has been conducting several enforcement specials to curb this problem.



## North Precinct Neighborhood Resource Officer Deanna Storch Awarded Medal of Merit

The Medal of Merit is awarded to department employees who distinguish themselves by meritorious achievement. The meritorious achievement can be for a single exceptional act or a series of actions completed in order to accomplish a difficult project or program that brings credit upon the department either internally, externally or both. The below text is from her nomination letter:



Officer Deanna Storch is assigned to the North Precinct as an NRO focused on the Neva-Wood area. Deanna takes great ownership of her assigned area and works hard to resolve issues every day. Deanna has done exceptional work with Northside retail locations in theft reduction, theft investigation and enforcement. She has worked closely with business management on CPTED concerns and unlawful camping behavior around North Point. She has worked closely with North Town Mall security and management, creating a much safer environment for our community to enjoy. Deanna does an exceptional job on a daily basis, but one incident truly stands out.

While working as an NRO enforcing illegal camping, Deanna routinely came in contact with a vulnerable young person. Utilizing outreach links and community court process linked to enforcement, the person began to cycle in and out of drug treatment, medical treatment and jail for the more than a year. The person was drug addicted, but more importantly, suffered from a very serious medical condition that was not being treated. Deanna noticed that in each contact with the person, that she was thinner and becoming more ill. Deanna recognized that the person was extremely vulnerable and would soon die if something did not change soon.

Deanna and Lt. Kendall worked with community court and outreach providers in attempts to get the person the help she desperately needed. These interventions, outreach, in patient treatment efforts all fell short due to her lack of cooperation. It became very clear that the person did not possess the capacity to adhere to changing her behavior and saving her own life. The person was not capable of caring for herself and needed to be placed into protective custody.

Deanna contacted the person's relative in Texas who agreed to provide her housing and a drug-free environment. Deanna and Lt. Kendall made arraignments with Community Court staff to hold the person in jail for over a week on an illegal camping charge. During that time, the person was treated at an area hospital to address her immediate medical needs and stable enough to travel. This time in jail also gave the person time to consider drug treatment options. Deanna visited the person in jail and presented her with the option of housing with her relative and drug treatment in Texas. The person agreed to travel to Texas and attend drug treatment. Deanna then coordinated with airport staff to have the person authorized to fly, despite not having identification. Deanna responded to the jail on her day off where the person was released from custody. At that point, Deanna gave her a courtesy ride to the airport, presented her to TSA with a booking photo to allow her fly, and stood by the person as she left for Texas.

Today Deanna is still in touch with the person and her relative. As of the latest report, the person is stable, and in drug treatment. This is work above and beyond that expected of our officers and one that deserves department recognition.

## **Downtown Precinct**

### Notable Arrests

- Over Memorial Day weekend, officers worked with Code Enforcement to clean the area under the Erie Street/Sprague Way viaduct, which had been littered with mice, human feces, needle caps, stolen property, and a slew of bicycle and bicycle parts. On Friday, they completed the clean, and as of Monday night, area was still clean and no longer a place for filth and stolen goods.

- Downtown Precinct officers enforced Spokane Municipal Codes for pedestrian interference and trespass, along with warrant arrests. DTP officers made over 100 arrests in the Downtown core and the area around Erie and Sprague Way: 44 Trespass arrests, 42 Pedestrian Interference, 10 warrants, and 5 miscellaneous crimes. Most of the people arrested had been warned numerous times prior to arrest.

### Crime Prevention Missions

The Downtown Precinct has been focusing on the Stevens-Post/Main-Sprague area, providing education and enforcement when needed. Several arrests involved suspects who had felony warrants from other jurisdictions. Precinct staff assisted the Homeless Camping POD in the cleanup at 4th/Spokane.

## **South Precinct**

### Collaboration with Neighborhood Residents Addressing Quality of Life Issues

- The South Precinct's three NROs received 161 referrals for neighborhood issues during the month of May 2021.
- Precinct staff participated in the Homeless Camping POD.
- Staff have been working on several problem addresses. In one location, officers received numerous complaints of increasingly aggressive transients, including a neighbor's fence being lit on fire.
- A suspicious vehicle contact at a business resulted in the NRO discovering all three occupants had felony warrants. During the investigation, it appeared one of the individuals had likely sold drugs to another individual. Both vehicles were seized, pending a search warrant. The search of the first vehicle yielded additional cash (\$7,231.00), half pound of meth, half ounce of heroin, roughly 300 Mexi pills, a replica firearm, and a stolen Glock 48 out of Post Falls. Additional charges are pending for the owner of the vehicle.

### Crime Prevention Missions

- The South Precinct's April/May mission was the medical district in and around Providence addressing transient camps and Part I crimes. Captain Arleth reports that there was a slight reduction the first two weeks of the month of May. With warmer weather and an increase in transients, officers actually saw an increase in crime and calls for service. Patrol did an outstanding job of working on the mission/hotspot area with 62 visits and a number of stops and arrests, yet still saw an increase in problems. The South Precinct continued to work this area for the safety of residents and employees of the hospitals. During the month of May, calls for service decreased by 43% and Part I crimes decreased by 50%.
- The new mission is reducing the spike in Part I Crimes in Browne's Addition, mostly attributed to transient individuals and activities in Coeur d'Alene Park and the surrounding area, and the Peaceful Valley and High bridge Park areas. After two weeks of the mission, Part I crimes were significantly down. Officers reported no suspicious activity in 30 of the recent 35 officer-initiated checks of the area. Officers have seen a reduction in vehicle prowling. There have not been any prowls in the prowl check area over the last two weeks.

### Precinct Outreach



- Captain Arleth attended the June South Perry Business and Neighborhood Association (SPBNA) meeting.
- Detective Ty Snider attended the June Manito/Cliff Cannon Neighborhood Council meeting.
- Detective Ty Snider participated in the Pedal for Pennies bike event at All Saints' School.



### Outreach Update



#### Retirement of Community Outreach Officer Jenn DeRuwe

Officer DeRuwe, SPD's first Community Outreach Officer, retired in May, after 25 years of service to Spokane Police Department. Many community members knew "Officer Jenn." She was crucial in the creation of our Police Activities League (PAL) and Youth & Police Initiative (YPI) youth outreach programs. She loved staying in touch with the youth who participated in the programs and invited them to multiple activities after the programs concluded. Officer Jenn helped provide services, such as food, to families affected by COVID. She was stationed at the Martin Luther King Center. Her passion for her work with the community was amazing. We are grateful for all of her work to build bridges between the community and the police department. She is pictured on the left with Reserve Officer Ed Richardson and youth.

#### New Community Outreach Officer Jen Kerns

Officer Jen Kerns has been selected as Officer Jenn DeRuwe's replacement. Officer Jen has had lots of experience with SPD outreach, including the PAL program. At right, she is pictured with Chief Meidl and Officer Roy at the Awards Ceremony. Officers Kerns and Roy received the Lifesaving Medal.





**Police Activities League (PAL) Summer Program Registration Opens**  
PAL bridges the gap between Spokane Police officers and youth in our community through fun and educational summer activities such as STEM, Basketball, Track, Baseball, Flag Football, and Soccer. Spokane Public Schools Summer Meal Program provides lunches each day. PAL is held at neighborhood parks in West Central, East Central, and Hillyard.

PAL engages participating youth in positive athletic and academic programs, including gang and drug intervention and prevention. It's a collaborative program of Spokane Police Department, Spokane Parks Department, Spokane Public Schools, and many other organizations working together to supply a myriad of resources in a central location.

Please see flyer and registration form for more information.  
<https://my.spokanecity.org/police/community-outreach/>

To register, please contact [SPDCommunityOutreach@spokanepolice.org](mailto:SPDCommunityOutreach@spokanepolice.org) or contact Campus Safety Specialist Ed Richardson at 509.354.5151 or [EdR@spokaneschools.org](mailto:EdR@spokaneschools.org)

#### June Events with Community Outreach Unit participation

- Neighbor Days in AM Cannon Park for the West Central Neighborhood
- Asian American Pacific Islander (AAPI) Heritage Day
- Touch a Truck event at Moran Prairie elementary
- Martin Luther King Center's Juneteenth Celebration

#### YMCA Summer Outreach

The Community Outreach Unit will give tours of the Public Safety Building to the youth in the YMCA summer programs. The tour will include a tour of police vehicles and discussions about safety and policing.

#### Outreach Event at Lumen High School

In June, the Community Outreach Unit will hold a lunch and icebreaker event at Lumen High School.

#### Bike Safety Event

Officers from the TAC Rapid Response Bike Team had the pleasure of leading the kids of Beautiful Savior Lutheran Church recently in a bike safety event. Officers made sure that their helmets fit appropriately and instructed them on the finer points safe bicycle riding.



## Community Outreach Unit Receives Chief's Citation Award

Sergeant Mike Schneider, Officer Jenn DeRuwe, and Officer Graig Butler were awarded the Chief's Citation Award for their work with youth during COVID-19 restrictions. Here is a summary from their nomination letter:

As we all know, 2020 was an extraordinary year for a variety of reasons. COVID-19 provided unique challenges for all police departments and conducting community outreach endeavors through varying quarantine and shut-down statuses was no exception. That being said, the Spokane Police Department's Community Outreach Unit, with efforts being led by Sergeant Mike Schneider, did an exceptional job overcoming obstacles throughout 2020 and not letting bridges we have built with the community collapse for reasons outside of our control.

When the Spokane School District had to modify their school instruction to a remote learning platform, Youth Police Initiatives were no longer possible. For summer months, with COVID restrictions in place, our usual Police Activities League could not be conducted as we have done in years past. The Community Outreach Unit jumped into action to figure out new ways that these programs could be conducted and/or figure out new ways to reach Spokane Youth.

In order to continue to reach Middle and High School level students and to try to fill in the holes caused by not being able to hold YPI sessions, the Community Outreach conducted the following efforts:

- Cold-called schools that were still in session in an attempt to get involved
- Met with private schools who had elementary kids, twice
- Met with at least one Girl Scout Troop
- Met with a school who was providing day care to 1<sup>st</sup> through 3<sup>rd</sup> grades twice
- Met with church youth groups
- On-line Zoom session with Montessori school's philosophy class (4<sup>th</sup> grade)
- On-line Zoom session with teenage and adult special needs individuals (ARC of Spokane)
- Telephonically following up with former YPI kids; met with at least 4, had lunch with 2, 1 out of the 4 followed through and went on hike with Community Outreach
- Met one on one with at least half a dozen kids for lunch
- Followed up with habitual run away youth, in cooperation with Investigations, in order to determine if there might be services available to them
- Officer Butler continued to meet with Juvenile Court's juvenile diversion program
- Officer Butler continued to meet on-line with Frontier Behavioral Health's Evergreen Club
- Participated in Ferris High School Lunch hand-out and Second Harvest's Food Distribution once a week throughout the remainder of the school year (March – mid-June).

### Police Activities League (PAL)

- Conducted a modified PAL that consisted of 4 weeks, 3 days a week, 150 kids participated, just over 20 officers involved
- Partnerships with YMCA, Spokane Parks
- Officer DeRuwe continually touched base with families and children who previously attended PAL and YPI in order to determine if they had any special needs, such as food. If so, she worked with partner organizations to provide for the needs.

### Christmas program

- Worked with schools and nonprofits to identify children in need-- 113 individuals impacted; 22 different families were sponsored
- The program was in addition to one-off projects like assisting a family who experienced a devastating fire and another family that had an expensive special needs stroller stolen, among others

I am proud that the Community Outreach Unit took this challenge head-on and regardless of COVID restrictions, had a very productive year.



## Briefing Paper (Public Safety & Community Healthy Committee)

<b>Division &amp; Department:</b>	Spokane Police Department
<b>Subject:</b>	Funding acceptance for FY21-22 Sexual Assault Kit Initiative Grant Program with Washington Association of Sheriffs and Police Chiefs
<b>Date:</b>	July 12 <sup>th</sup> , 2021
<b>Contact (email &amp; phone):</b>	Mike McNab <a href="mailto:mmcnab@spokanepolice.org">mmcnab@spokanepolice.org</a> 835-4514
<b>City Council Sponsor:</b>	Councilmember Kinnear
<b>Executive Sponsor:</b>	Craig Meidl
<b>Committee(s) Impacted:</b>	Public Safety & Community Health Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
<b>Strategic Initiative:</b>	Safe & Healthy
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	In early 2021, SPD was awarded a total of \$90,133 from WASPC that allowed SPD to work solely on the backlog of unsolved sexual assault cases resulting from evidence found in previously un-submitted sexual assault kits. The legislature has extended the grant funding into the 2021-22 fiscal year. SPD was awarded \$208,000, which provides funding for salaries & benefits, overtime, training, victim advocacy, and familial DNA testing.
<b>Background/History:</b> For the past five months SPD has been working through the backlog of previously untested sexual assault cases. Out of 1200 untested sexual assault kits, approximately 430 kits are still awaiting results. Working under the grant, SPD investigators have completed an overall assessment of cases where kit testing has been completed and has triaged cases that are nearing statutory limits. For the next 12 months, SPD will be taking a deeper dive into the unresolved cases bringing them to a meaningful conclusion.	
<b>Executive Summary:</b>	
<ul style="list-style-type: none"> <li>• Grant period July 01, 2021 to June 30, 2022</li> </ul> <b>Grant award of \$208,000</b> <ul style="list-style-type: none"> <li>• Salaries, benefits, and overtime: \$150,000</li> <li>• Training: \$10,000</li> <li>• Familial DNA testing: \$10,000</li> <li>• Victim advocacy: \$38,000</li> </ul>	
<b>Budget Impact:</b>	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
If new, specify funding source: Proposed SBO to follow (pending award approval from grantor)	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b>	
Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
Specify changes required:	
Known challenges/barriers: None	



Washington Association of  
**SHERIFFS &  
POLICE CHIEFS**

3060 Willamette Drive NE  
Lacey, WA 98516  
360-486-2380 (Phone)  
360-486-2381 (Fax)  
www.waspc.org

**President**  
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Grays Harbor County

June 17, 2021

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Chief Brett Vance  
City of Montesano

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King County

Sheriff  
VACANT

Chief Darrell Lowe  
City of Redmond

Chief Rafael Padilla  
City of Kent

Sheriff James Raymond  
Franklin County

Don Voiret, SAC  
FBI—Seattle

Chief Sam White  
Lower Elwha Police  
Department

Steven D. Strachan  
Executive Director

Major Michael McNab  
Spokane Police Department  
1100 W Mallon Ave  
Spokane, WA 99260

Dear Major McNab:

Subject: Sexual Assault Kit Initiative Project Funding Award

The Washington State Legislature has allocated \$750,000 dollars for the period of July 1, 2021 to June 30, 2022 for the Sexual Assault Kit Initiative Project. These funds are available as established by [RCW 36.28A.430](#). Grants are awarded to local law enforcement agencies to support multidisciplinary community response teams engaged in seeking a just resolution to sexual assault cases resulting from evidence found in previously un-submitted sexual assault kits—these kits are referred to as SAK3s.

**WASPC is pleased to award the Spokane Police Department \$208,000 under the Sexual Assault Kit Initiative Project.** The funding period for use of these funds is July 1, 2021 to June 30, 2022. Please review the enclosed Interagency Agreement between the Washington Association of Sheriffs and Police Chiefs (WASPC) and the Spokane Police Department. The Interagency Agreement details the scope of work and additional requirements for this project.

The WASPC point of contact for the Sexual Assault Kit Initiative Project is Terrina Peterson. Terrina can be reached at [tpeterson@waspc.org](mailto:tpeterson@waspc.org) or via phone at (360) 486-2386.

We look forward to working with the Spokane Police Department on this project.

Sincerely,

A handwritten signature in cursive script that reads "Jamie Weimer".

Jamie Weimer, Projects and Programs Manager

**WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS  
INTERAGENCY AGREEMENT—SPECIFIC TERMS AND CONDITIONS**

**SEXUAL ASSAULT KIT INITIATIVE PROJECT**

**OVERVIEW:**

The Washington State Legislature has allocated \$750,000 dollars for the period of July 1, 2021 to June 30, 2022 for the Sexual Assault Kit Initiative Project. These funds are available as established by [RCW 36.28A.430](#). Grants are awarded to local law enforcement agencies to support multidisciplinary community response teams engaged in seeking a just resolution to sexual assault cases resulting from evidence found in previously un-submitted sexual assault kits—these kits are referred to as SAK3s. [RCW 5.70.050](#) required all SAK3s to be submitted to the Crime Lab for testing by October 1, 2019.

The purpose of these funds is to shift the focus from submitting kits for testing to investigating these cases to conclusion—even if prosecution is not viable and/or the crime lab’s analysis did not produce a hit. Agencies are encouraged to review the SAK3 cases and determine if additional investigation would help create a just resolution for the victim, regardless of the prosecutor’s ability to prosecute.

**AGREEMENT:**

This AGREEMENT is entered into by and between the **WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS** (hereinafter referred to as WASPC) and the **SPOKANE POLICE DEPARTMENT** (hereinafter referred to as the RECIPIENT).

**Award Recipient Name and Address:**

Spokane Police Department  
1100 W Mallon Ave  
Spokane, WA 99260

**Agency Contact:** Michael McNab

**Title:** Major

**Email:** [mmcnab@spokanepolice.org](mailto:mmcnab@spokanepolice.org)

**Phone:** 509-835-4514

**Project Title**

SAK3 Grant

**Funding Cycle**

July 1, 2021-June 30, 2022

**Agreement No:**

SAK3 2021-22 Spokane PD

**Funding Authority:**

WA Association of Sheriffs and Police Chiefs

**Grant Award:**

\$208,000

**Service Area:**

City of Spokane, WA

**FUNDING SOURCE:**

Funding for this AGREEMENT is provided to WASPC through the Criminal Justice Training Commission from the State of Washington. These are state funds allocated by the Washington State Legislature. Funding awarded the RECIPIENT shall not exceed the amount shown above.

## **SCOPE OF WORK:**

Grant recipients shall:

1. Maintain a multidisciplinary cold case or sexual assault investigation team or teams to conduct follow-up investigations and prosecutions of SAK3 cases. Teams must include prosecutors, law enforcement and victim advocates.
2. Review/investigate cases with completed DNA testing to resolution.
3. The team must use victim-centered, trauma-informed protocols.
4. Team members must complete the specialized training for victim-centered, trauma-informed investigations and prosecutions (CJTC-SAI-VCERT Course no. 7000).
5. Victim advocates should incorporate the recommendations by the SAFE Advisory Committee when initiating (re)contact with victims and/or notifying victims of the current status of their case.
6. Must provide monthly report to WASPC (see data collection and monthly reporting).
7. Submit monthly invoices for reimbursement.

## **DATA COLLECTION AND MONTHLY REPORTING:**

WASPC will provide a tracking sheet to the RECIPIENT. The RECIPIENT shall update the sheet with the current status of all cases listed. The RECIPIENT shall submit monthly reports documenting any case updates.

Data points shall include:

- Updates to the 'Case Status' column for each SAK3 case investigated during reporting period
- Updates to the 'Was there a conviction?' column for any changes during reporting period

The RECIPIENT shall complete a monthly grant report, electronically. The monthly grant report will include the following elements:

- Any changes in multidisciplinary cold case or sexual assault investigation team members.
- Any victim-centered, trauma informed trainings attended by team members.
- Any changes to adopted protocols.
- Number of advocate contacts with victims during reporting period.
- A quick narrative of the work performed, include any successes and struggles for the month.

## **INVOICES FOR REIMBURSEMENT:**

Funding is restricted to costs associated with the investigation and resolution of SAK3 cases included on the original SAK3 tracking sheet provided.

Invoice submission will document the following:

- Employee hours related to an investigation (straight time and overtime), reference case numbers.
- Non-department employee hours related to an investigation (advocates), reference case numbers.
- Any additional costs (i.e. travel, familial DNA testing, etc.) related to an investigation, reference case number.

Invoices shall be submitted to WASPC by the 10th of each month using an [A-19 voucher](#).

**SIGNATURE:**

IN WITNESS WHEREOF, WASPC and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and Letter and other documents incorporated herein.

<b>For WASPC</b> Name: Steven D. Strachan Title: Executive Director Agency: Washington Association of Sheriffs & Police Chiefs Date:	<b>For RECIPIENT</b> Name: Craig Meidl Title: Chief Agency: Spokane Police Department Date:
Signature:	Signature:

## Briefing Paper

### Public Safety & Community Health Committee

<b>Division &amp; Department:</b>	Spokane Police Department
<b>Subject:</b>	SBO for Sexual Assault Kit grant award FY21-22
<b>Date:</b>	07/12/2021
<b>Contact (email &amp; phone):</b>	Mike McNab– <a href="mailto:mmcnab@spokanepolice.org">mmcnab@spokanepolice.org</a> 509-835-4514
<b>City Council Sponsor:</b>	Councilmember Kinnear
<b>Executive Sponsor:</b>	
<b>Committee(s) Impacted:</b>	Public Safety Community Health Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approval of SBO to adjust budget to reflect new grant award along with corresponding costs.
<b>Background/History:</b> SPD was previously awarded and accepted grant funding from the Washington Association of Sheriffs and Police Chiefs(WASPC) to be used for the investigation of backlogged sexual assault kits. Previous grant expired 06/30/2021. New grant funding was awarded to SPD in the amount of \$208,000.	
<b>Executive Summary:</b> <ul style="list-style-type: none"> <li>• SBO needed to adjust budget so that it accurately reflects total grant revenue/expenditures of \$208,000 <ul style="list-style-type: none"> <li>○ To be used during the period 07/01/2021 – 06/30/2022</li> </ul> </li> <li>• Funding will pay for officer salary/benefits <ul style="list-style-type: none"> <li>○ Subaward contract with Lutheran Community Services Northwest for victim advocacy services</li> <li>○ Training and Travel</li> <li>○ Contractual DNA testing services</li> </ul> </li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Washington Association of Sheriffs and Police Chiefs Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

ORDINANCE NO \_\_\_\_\_

An ordinance amending Ordinance No. C-35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C-35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Public Safety & Judicial Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Public Safety & Judicial Grant Fund, and the budget annexed thereto with reference to the Public Safety & Judicial Grant Fund, the following changes be made:

- 1) Increase revenue by \$208,000
  - a. Revenue increase due to awarded grant funding through WASPC toward Sexual Assault Kit Initiative program
- 2) Increase appropriations by \$208,000
  - a. Increase in appropriations to be used as follows:
    - i. Salary/Benefits and Overtime in the amount of \$150,000
    - ii. Eligible Training/Travel in the amount of \$10,000
    - iii. Contractual Services for DNA Testing services in the amount of \$10,000
    - iv. Subaward contract for victim advocacy services in the amount of \$38,000

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the acceptance of grant funding to be used towards the investigation of sexual assault cases and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

## Briefing Paper

### Public Safety & Community Health Committee

<b>Division &amp; Department:</b>	Spokane Police Department
<b>Subject:</b>	Spokane County-Spokane Police Department Joint-JAG 21-App.
<b>Date:</b>	July 12,2021
<b>Contact (email &amp; phone):</b>	Major Eric Olsen- 835-4505; eolsen@spokanepolice.org
<b>City Council Sponsor:</b>	CM Lori Kinnear
<b>Executive Sponsor:</b>	Asst. Chief Justin Lundgren
<b>Committee(s) Impacted:</b>	Public Safety & Community Health Community
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan and Comprehensive Plan (CFU 1.9)
<b>Strategic Initiative:</b>	Advance Public Safety and Build Sustainable Resources
<b>Deadline:</b>	July 12, 2021
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approval of Spokane County-Spokane Police Department Joint-JAG 21-App.

Background/History:

Each year, the Department of Justice Solicits Grant applications for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The County and City act as Disparate Jurisdictions and must share the monies. In 2011, the City and County entered into the MOU OPR 2011-0729 on how to apply and split the money each year. The monies are to be split equally, and the fiscal agent of the grant is allowed an additional 10% of the joint money.

The Spokane Police Department in collaboration with the Spokane County Sheriff’s Office wishes to submit a request for funding for a joint proposal under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. A grant application will be submitted in total for \$176,381, which will be split as follows: City - \$97,010 and County - \$79,371.

The Spokane County and Spokane Police Department would like to jointly apply for the recently advertised Department of Justice (DOJ) COVID JAG award in the amount of \$176,381. The Spokane County agrees to use the funds for prosecution and law enforcement equipment. The Spokane Police Department (SPD) agrees to use the funds towards law enforcement equipment.

Executive Summary:

- Approval for the MOU to apply with the Spokane County towards the Edward Byrnes-JAG FY2021 Grant
- Total Grant-\$176,381: City-\$97,010 & County-\$79,371
- Supports Strategic Plan in Advancing Public Safety and developing Sustainable Resources by relying upon efficient funding from the DOJ.

Budget Impact:

Approved in current year budget?  Yes  No  N/A

Annual/Reoccurring expenditure?  Yes  No  N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.) No match requirement

Operations Impact:

Consistent with current operations/policy?  Yes  No  N/A

Requires change in current operations/policy?  Yes  No  N/A

Specify changes required:

Known challenges/barriers:

## Briefing Paper

### Public Safety and Community Health

<b>Division &amp; Department:</b>	Fire/IT
<b>Subject:</b>	OPR2017-0356  Annual Subscriptions with ESO Solutions to maintain the incident record management system for the Fire Department.
<b>Date:</b>	6/15/2021
<b>Contact (email &amp; phone):</b>	Dusty Patrick (x7071) dpatrick@spokanecity.org
<b>City Council Sponsor:</b>	CM Kinnear
<b>Executive Sponsor:</b>	
<b>Committee(s) Impacted:</b>	Public Safety and Community Health Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	FD Strategic Plan Goal #7 <i>Provide a high state of readiness of apparatus and equipment to ensure response to the needs of our customers in a safe and efficient manner.</i>
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	
<b>Background/History:</b>	
<p>This contract is with ESO Solutions for the annual maintenance and support of the incident record management system. This system and software replaced and updated the old versions of the fire reporting software and EMS electronic patient record system. These systems are vital for reporting incidents to fire crews and maintaining records.</p> <p>Contract period is for July 21, 2021 through July 20, 2022. Annual cost will be approximately \$81,827.99 (including tax). This is the 4th annual renewal of these subscriptions since the system was procured in 2017. This agreement is paid for by Fire/EMS funds.</p>	
<b>Budget Impact:</b>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b>	
Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

## Briefing Paper

### Public Safety and Community Health

<b>Division &amp; Department:</b>	Fire Department
<b>Subject:</b>	Request for approval to apply for grant
<b>Date:</b>	06/15/2021
<b>Contact (email &amp; phone):</b>	Amanda Winchell, 509-625-7037
<b>City Council Sponsor:</b>	Lori Kinnear
<b>Executive Sponsor:</b>	Brian Schaeffer, Fire Chief
<b>Committee(s) Impacted:</b>	Public Safety and Community Health Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Budget
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	06/29/2021
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approve the pursuance of the Department of Ecology Oil Spill & Hazardous Materials Response and Firefighting Equipment Grant.
<b>Background/History:</b> The Fire Department is seeking grant funding for equipment needed for Hazardous Materials detection and expired decontamination equipment.	
<b>Executive Summary:</b> The Spokane Fire Department will apply for the Department of Ecology Oil Spill & Hazardous Materials Response and Firefighting Equipment Grant, in the amount of 422,939.53	
<b>Budget Impact:</b> Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers: None.	

## Briefing Paper

### Public Safety and Community Health

<b>Division &amp; Department:</b>	Fire
<b>Subject:</b>	Sole Resolution & Contract with Rebound for their Pilot Sports Medicine Approach to Return to Work from Injury
<b>Date:</b>	07/12/2021
<b>Contact (email &amp; phone):</b>	Deputy Chief Strickland ( <a href="mailto:rstrickland@spokanecity.org">rstrickland@spokanecity.org</a> , 509.625.7004)
<b>City Council Sponsor:</b>	Councilmember Lori Kinnear
<b>Executive Sponsor:</b>	Chief Schaeffer
<b>Committee(s) Impacted:</b>	Public Safety and Community Health Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
<b>Strategic Initiative:</b>	Strategic Positioning Goals #1, #2, #3, #4, #5, #6, #7
<b>Deadline:</b>	12/31/2021
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Monthly employee data will be collected and sent by the contractor to the Spokane Fire Department (SFD) to track utilization and cost avoidance efforts. Data will maintained and analyzed for a 2-year pilot program
<p><u>Background/History:</u> A two year sole source resolution &amp; contract, with three optional one year renewals for Rebounds Pilot Sports Medicine Approach.</p> <p>Members from the SFD’s Management and Labor Committee have spent two years researching this unique organization and closely examining its success with other agencies throughout the nation. Since their inception ten years ago, not a single agency has left their services. The sports medicine approach Rebound specifically targets is Orthopedic type injuries. These types of injuries can often be complicated and drawn out resulting in significant backfill/overtime (OT) expenses. Orthopedic injuries are the most frequent injuries sustained by Firefighters throughout North America, and the SFD’s experience parallels the larger data set.</p>	
<p><u>Executive Summary:</u></p> <p>Rebound, formally known as Tactical Athlete Health and Performance Institute (TAHPI), is a program designed for Firefighters to return them quickly to work post-injury. Rebound utilizes a sports medicine model that results in significant savings in the backfill costs required to fill the vacancy while the firefighter is out on injury. These services can be used for both on the job and off the job injuries. So far, just in the State of Washington, this sports medicine approach has saved the 25 municipalities that have signed up with Rebound \$5,944,712 in backfill/OT savings. Rebound has agreed to provide their “Core” services at a reduced rate to the Spokane Fire Department during a two-year Pilot Program. Total cost will be \$85,000.00 per year, plus applicable taxes. Additionally, Rebound has agreed to begin establishing the provider network in the Spokane area as well as providing a “Soft roll out” to members who elect to utilize their services for the remaining of 2021 at no additional cost. Day one of full services from Rebound would begin January 1, 2022. Based on Washington State data, the implementation of Rebound is expected to save \$788,486.40 annually in overtime spent to fill vacancies for injuries. Based on a retroactive study specifically using the Rebound program and Firefighters, the average return on initial investment is about 10-12 weeks for the municipal agency.</p>	

**Budget Impact:**

Approved in current year budget?      Yes   No   N/A

Annual/Reoccurring expenditure?      Yes   No   N/A

If new, specify funding source: Cost for one FTE during pilot program

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**

Consistent with current operations/policy?      Yes   No   N/A

Requires change in current operations/policy?      Yes   No   N/A

Specify changes required: Improved return-to-work process

Known challenges/barriers:

## Field Engineering Cabling Briefing Paper

### Public Safety and Community Health Committee

<b>Division &amp; Department:</b>	Innovation and Technology Services Division
<b>Subject:</b>	Field Engineering Building Cabling
<b>Date:</b>	July 12, 2021
<b>Author (email &amp; phone):</b>	Theresa Pellham, <a href="mailto:tpellham@spokanecity.org">tpellham@spokanecity.org</a> , 509-496-3151
<b>City Council Sponsor:</b>	CM Lori Kinnear
<b>Executive Sponsor:</b>	Eric Finch and Michael Sloon
<b>Committee(s) Impacted:</b>	Public Safety
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Field Engineering building  Utilizing Budget Account # 0370-30210-94000-56301-99999
<b>Strategic Initiative:</b>	Sustainable Resources
<b>Deadline:</b>	No later than late July to meet move-in deadlines
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Install inside network cabling for the Field Engineers' move to the new location.
<p><u>Background/History:</u> <i>Provide brief history e.g. this is the 3<sup>rd</sup> and final 5 year extension of the contract which was put in place in 2007.</i></p> <p>The original facility was sold so the Field Engineering team has to relocate their office to a newly renovated Water Department building. The installation of inside cabling for the new location was awarded via RFP PW ITB 5465-21 Low Voltage Install Engineering Department. Only one company, Cochran Inc., responded to the RFP and was awarded the contract. The cabling needs to be completed no later than the end of July, preferably earlier, to meet project timelines.</p>	
<p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> <li>• Installation of low voltage cabling for new Field Engineering location by Cochran, Inc.</li> <li>• Contract awarded via RFP PW ITB 5465-21 Low Voltage Install Engineering Department.</li> <li>• The contractor is required to be Siemon certified and pay prevailing wage.</li> <li>• Contract total is \$59,717.52</li> </ul>	
<p><u>Budget Impact:</u></p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes     <input type="checkbox"/> No</p> <p>Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes     <input type="checkbox"/> No</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><u>Operations Impact:</u></p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes     <input type="checkbox"/> No</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes     <input checked="" type="checkbox"/> No</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	

## Briefing Paper

### Public Safety & Community Health Committee

<b>Division &amp; Department:</b>	Spokane Fire Department
<b>Subject:</b>	SBO for FEMA Assistance to Firefighters grant
<b>Date:</b>	07/12/2021
<b>Contact (email &amp; phone):</b>	Julie O'Berg <a href="mailto:joberg@spokanecity.org">joberg@spokanecity.org</a> 625-7003
<b>City Council Sponsor:</b>	Councilmember Kinnear
<b>Executive Sponsor:</b>	Brian Schaeffer
<b>Committee(s) Impacted:</b>	Public Safety Community Health Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approval of SBO to adjust budget to reflect new grant award along with corresponding costs.
<b>Background/History:</b> SFD was recently awarded and accepted grant funding from FEMA and the Dept. of Homeland Security to be used for training and travel costs. Total grant award of \$82,994.59 with a 10% local match of \$8,299.46 required.	
<b>Executive Summary:</b> <ul style="list-style-type: none"> <li>• SBO needed to adjust budget so that it accurately reflects total grant revenue/expenditures of \$82,994.59 <ul style="list-style-type: none"> <li>○ Grant period of performance ending 06/03/2023</li> </ul> </li> <li>• Funding will pay for firefighter trainings: <ul style="list-style-type: none"> <li>○ Heavy Equipment Rigging Specialists</li> <li>○ Urban Search and Rescue Technical Search Specialists</li> <li>○ US &amp; R Structural Collapse Technician</li> <li>○ Heavy Vehicle Rescue</li> <li>○ Ropes/CS/Trench Tech Class</li> </ul> </li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: FEMA Dept of Homeland Security Grant Other budget impacts: (revenue generating, match requirements, etc.) – 10% match required	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

ORDINANCE NO \_\_\_\_\_

An ordinance amending Ordinance No. C-35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C-35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Fire Grants Misc Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fire Grants Misc Fund, and the budget annexed thereto with reference to the Fire Grants Misc Fund, the following changes be made:

- 1) Increase revenue by \$82,995
  - a. Revenue increase due to awarded grant funding through FEMA-Dept of Homeland Security
- 2) Increase appropriations by \$82,995
  - a. Increase in appropriations to be used for the registration and travel costs of various training opportunities.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the acceptance of grant funding to be used towards training and travel related costs and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_

Council President

Attest: \_\_\_\_\_

City Clerk

Approved as to form: \_\_\_\_\_

Assistant City Attorney

\_\_\_\_\_

Mayor

\_\_\_\_\_

Date

\_\_\_\_\_

Effective Date





## **True North Emergency Equipment**

### **Rapid Attack-Type VI**



**(2) Two Available for Immediate Purchase**

#### **Features:**

- **Dodge Ram, 6.7L Diesel 4x4**
- **4-Door Cab**
- **All Aluminum 9'4" CM Flat Bed**
- **All Aluminum Compartments w/LED lighting and Vents**
- **Hale HPX 200, 150 GPM Pump w/exhaust primer**
- **Trident Foam System**
- **300 Gallon Tank / 10 Gallon Foam**
- **Pump Control Panel with Pump and Engine Controls**
- **Low Profile Hannay Electric Hose Reel with hose**
- **Oversized Toyo 245/70R-19.5/14 M-608Z Traction**
- **Buckstop D195CL Bumper**
- **Warn 17801 12,000# Winch.**
- **LED Lighting Package**
- **Custom Center Cab Console with tank level indicator lights**
- **Master Battery Switch**
- **Back-up Camera**

**Dodge Chassis as shown above: \$130,000, plus Tax- add 10K for Super Singles.**



## Briefing Paper

### Public Safety Committee

<b>Division &amp; Department:</b>	Spokane Municipal Court
<b>Subject:</b>	Female Only Respite Bed Program
<b>Date:</b>	6/01/2021
<b>Contact (email &amp; phone):</b>	<a href="mailto:Shackenberg@spokanecity.org">Shackenberg@spokanecity.org</a> 509-309-6948
<b>City Council Sponsor:</b>	Council President Beggs
<b>Executive Sponsor:</b>	
<b>Committee(s) Impacted:</b>	
<b>Type of Agenda item:</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	
<u>Background/History:</u> <p><i>The Spokane Community Court partnered with Catholic Charities of Eastern Washington to launch a Pilot Respite Bed Program in March of 2021. However, the program only had male beds available, in an effort to provide equivalent services to all members of the community we have launched a second respite bed program aimed at providing services for females. An IRFP was launched and VOA Hope House was chosen by a selection committee to provide these services. A total cost for this 12 month program would be \$30,000.</i></p>	
<u>Executive Summary:</u> <ul style="list-style-type: none"> <li>• <i>Marc 2021 Respite Bed Pilot Launched with CCEW</i></li> <li>• <i>CCEW only has male beds</i></li> <li>• <i>April 2021 IRFP for Female Respite Bed is Launched</i></li> <li>• <i>Late May 2021 VOA is chosen as Partner for Pilot Program</i></li> </ul>	
<u>Budget Impact:</u> Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A If new, specify funding source:	

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy?  Yes  No  N/A

Requires change in current operations/policy?  Yes  No  N/A

Specify changes required:

Known challenges/barriers:

**BRIEFING PAPER**  
**Emergency Management**  
**July 12, 2021**

**Subject:** Interlocal agreement (ILA) for emergency management services with Spokane County Department of Emergency Management (DEM).

**Background:** Since 1979, the Inland Northwest regional emergency management (EM) system has been a cooperative *joint emergency management organization*. In this system, municipal jurisdictions within Spokane County contract with the Spokane County Department of Emergency Management (SCEM) to be a part of the *Spokane Regional Joint Emergency Management Organization*. This has been achieved through a series of resolutions and interlocal agreements (ILAs), the most recent of which was signed in 2012.

From 1979-2019, the City of Spokane (COS) contracted (via ILA) with SCEM, meeting the statutory requirements set out in the [Revised Code of Washington \(RCW\) chapter 38.52](#) and the [Washington Administrative Code \(WAC\) chapter 118-30](#). Effective 31-December 2019, the City of Spokane withdrew from the omnibus ILA for services under the *Spokane Regional Joint Emergency Management Organization*.

This withdrawal leaves the COS liable for potential litigation during and following disaster or emergency incidents because the COS is operating outside of RCW and WAC. However, this risk can be resolved if the COS takes immediate action to achieve a *local emergency management organization designation* through rejoining the *Spokane Regional Joint Emergency Management Organization*.

**Impact:** Adopting the ILA for services with SCEM brings the City of Spokane into compliance with requirements set out in the [RCW 38.52](#) and [WAC 118-30](#).

**Staffing and Operational Costs:** the ILA is a three-year agreement, and includes the following costs:

1. **2021 cost** (contracted period of 8/1/2021 - 12/31/2021) = 72,360.60
  - a. Note: This amount is a prorated amount, reflecting August 2021 thru December 2021. The annual cost for participation in the ILA is based on per capita rate for each municipality, at a rate of \$0.7767. See *Attachment 1* for more information.
2. **2022 cost** (contracted period of 1/1/2022 – 12/30/2022) = \$173,665.44
  - a. See *Attachment 1* for more information.
3. **2023 cost TBD** and will be based on operational costs and of SCEM at the time.

**Funding:**

1. **For 2021:** \$125,000.00 in general fund dollars had previously (pre-April 2020) been set aside for emergency management planning purposes. The plan is to utilize those funds to cover the 2021 prorated cost (72,360.60), which would leave a remaining balance amount of \$52,639.40<sup>1</sup>.
2. **For 2022:** the plan is to roll over the remaining general fund dollars from 2021, an amount of \$52,639.40 combined with a new withdrawal from the general fund in the amount of \$125,000.00, to meet the required cost for 2022 (\$173,665.44).
3. **For 2023:** TBD

**Action/Recommendations:**

The emergency management director and the city administrator recommend moving forward with adopting the ILA with Spokane County Department of Emergency Management.

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Department Head Signature

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Division Head Signature

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<sup>1</sup> (\$125,000) – (72,360.60) = \$52,639.40

# Attachment 1

## Spokane County Emergency Management 2021 Estimate

Total Salary & Benefits	\$398,502.00	
Less Deputy Director S&B	(\$136,264.00)	City of Spokane Annual costs: \$ 173,665.44
Local Salary & Benefits	\$262,264.00	Cost per month: \$ 14,472.12
M & O	\$41,525.00	
Indirect Costs (33.61%)	\$102,103.48	
Total Local Operating Costs	\$405,892.48	<b>Pro-Rated 2021 for 1-Aug thru 31-Dec: \$ 72,360.60</b>

City/Town	Population	% Population	2021 Cost Estimate
Airway Heights	10,010	0.0192	\$7,774.56
Cheney	12,640	0.0242	\$9,817.22
Deer Park	4,485	0.0086	\$3,483.41
Liberty Lake	11,500	0.0220	\$8,931.81
Medical Lake	5,040	0.0096	\$3,914.46
Millwood	1,840	0.0035	\$1,429.09
Spokane	223,600	0.4279	\$173,665.44
Spokane Valley	97,490	0.1865	\$75,718.44
Fairfield	635	0.0012	\$493.19
Latah	195	0.0004	\$151.45
Rockford	495	0.0009	\$384.46
Spangle	285	0.0005	\$221.35
Waverly	135	0.0003	\$104.85
Unincorporated	154,250	0.2952	\$119,802.75
			\$405,892.48
<b>Total County Population</b>	<b>522,600</b>		
<b>Cost Share Population</b>	<b>522,600</b>	\$	0.7767 Per capita rate including Planner and increased Indirects



**BRIAN SCHAEFFER**  
FIRE CHIEF

June 16, 2021

**To:** Public Safety and Health Committee and Staff  
**From:** Lance Dahl, Fire Marshal  
**Re:** Fire Prevention Fee Study & Wildland-Urban Interface (WUI) Code Presentation

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### Overview

The Fire Department has not completed a Fee Study on Permitting and Plan Review fees since 2009. Upon my selection as the new Fire Marshal in September 2020, the Fire Chief and I prioritized the organization's effort to finish the fee study for adoption in 2021 and implementation in 2022. Additionally, the organization began in-depth research into the needs of the Department's Prevention and Community Risk Reduction efforts as years of reductions and serious incidents brought to light needs in those areas. Washington State has adopted the Wildland-Urban Interface Code (WUI) but not in its entirety. Washington State left the Municipalities to adopt back into their code the Fire Access & Water supply and the Appendices.

The research study incorporated a risk assessment using the "National Fire Protection Association<sup>i</sup> (NFPA) 1730 Standard on Organization and Deployment of Fire Prevention Inspection and Code Enforcement, Plan Review, Investigation, and Public Education Operations," Center for Public Safety Excellence<sup>ii</sup> (CPSE) assessment tools, and Washington Survey and Rating<sup>iii</sup> (WSRB) guidance to evaluate the City's building inventory and Fire Department inspection schedule.

### Summary of Findings (Outline)

SFD Operational Permit fees

- Spokane FD base permit fee unchanged since 2009 = \$88.00
  - State Average base FD permit fee \$200.00
  - Tacoma = \$280.00
  - Seattle = \$288.00

**Spokane new proposed base permit rate %75 of Tacoma= \$210.00**

SFD construction plan review and permit fees

- This fee chart "A" from the SMC is also unchanged since 2009 ([Link](#))
- New Proposed Chart "A"- see attached amended SMC
- New inspection fee schedule for Business & Multi-family- see attached amended SMC

**Projected revenue increase for Operating Permit fees, Construction plan review & permit fees over 2019-**

**891,880.65**

**New revenue building inspections-**

**154,081.66**

**New revenue multi-family inspections-**

**176,158.00**

**Total new revenue projection increase over 2019 revenue-**

**(\$1,222,120.31)**



**BRIAN SCHAEFFER**  
FIRE CHIEF

(Continued)

To balance the City's budget in 2004, the Prevention Division's inspection staffing was reduced by 30% (one Assistant Fire Marshal, two Deputy Fire Marshals) and Clerk staffing by 33%. Between 2004 and the fall of 2020, the City of Spokane has increased its building square footage by 20 million square feet. This increase accounts for an additional 22.5% of the City's commercial building inventory. The growth has been dramatic and increased the workload for the limited staff. The lack of inspection staff to handle the additional work has lengthened the time required for plan review, delayed construction inspections, and extended wait time for required annual inspections.

**The results from the NFPA 1730 risk assessment indicate the following challenges considering the National building inspection schedule:**

- Inspect 1495 Multi-family (High-Risk) Occupancy's (not being inspected annually) as required by the National Standard.
- Inspect 4000 (low & Medium Risk) Occupancy's (not being inspected) every two-three years.
- 5-7 more FTE required; this increased workload would be met through additional hiring and with a combination of Fire Company level inspections.

**FTE Projected costs (loaded rates)**

• Five Deputy Fire Marshal's	720,235.00
• One Clerk III	80,778.00
• One Community Risk Reduction Technical Specialist	92,000.00
• One Fire Protection Engineer in-training	<u>120,000.00</u>
Total FTE Cost	1,013,013.00

**FTE Set-up capital costs**

• Vehicles	175,000.00
• Computers, cell phones, software, phones & IT support	68,708.00
• Accela Mobile (10 licenses, 1 <sup>st</sup> year set up & fees)	33,244.00
• Inspection equipment	1,000.00
• Office Furniture (cubicles, desks, chairs, etc.)	36,000.00
• HVAC replacement to move into old SFD training fac.	<u>30,000.00</u>
Total set-up costs	343,952.00



**BRIAN SCHAEFFER**  
FIRE CHIEF

### **Wildland Urban Interface (WUI)**

- Adopt the two missing WUI sections and appendices listed below. This adoption would give the Spokane Fire Department the tools it needs to ensure that we evaluate the WUI according to National Standards. It would also allow the Spokane Fire Department to hold developers & citizens accountable for mitigating the Wildfire Risk to the Spokane Community.
- Adopt Section 403 Fire Department Access
- Adopt Section 404 Fire Department Water Supply
- Adopt Appendix A- General Requirements, B- Vegetation Management Plan, C- Fire Hazard Severity form, D- Fire Danger Rating System, F-Characteristics of Fire-Resistive Vegetation, H- International Wildland-Urban Interface Code Flowchart.

### **Department Recommendation**

Implement the new fees starting in 2022. Budget the anticipated revenue to offset the new staffing plan to add five additional Deputy Fire Marshals (DFM), Support (Clerk III), and Community Risk Reduction Technical Specialist, and a Fire Protection Engineer in training. SFD would hire these positions in Q1 2022. There is a possibility to negotiate a company-level inspection program and may be able to replace .5 DFM to manage low hazard occupancy inspections.

Adopt the WUI code, which will give the Spokane Fire Department the tools it needs to mitigate the Wildland-urban interface areas. Thus, providing a higher level of safety to the Spokane Community.

<sup>i</sup> The National Fire Protection Association (NFPA) is a global self-funded nonprofit organization, established in 1896, devoted to eliminating death, injury, property and economic loss due to fire, electrical and related hazards. NFPA's 300 codes and standards are designed to minimize the risk and effects of fire by establishing criteria for building, processing, design, service, and installation around the world.

<sup>ii</sup> CPSE, In 1986, the International Association of Fire Chiefs (IAFC) and the International City/County Management Association (ICMA) came together to develop a framework for continuous improvement of the fire and emergency service. By 1996, this led to the formation of the Commission on Fire Accreditation International (CFAI) to award accreditation to fire and emergency service agencies. In 2000, the Commission on Chief Fire Officer Designation was established to credential fire and emergency service officers. In 2006, the corporation's name was changed to the Center for Public Safety Excellence, with CFAI and the, now-titled, Commission on Professional Credentialing became entities under CPSE.

<sup>iii</sup> WSRB is an independent, not-for-profit, public service organization serving Washington state. Our promise is to provide unbiased, accurate information that helps insurance companies evaluate risk and helps reduce loss of life and property. We started by providing objective data on fire-related property risk and have expanded to cover multiple risk factors to meet the industry's evolving needs. WSRB helps insurers and their customers

**ORDINANCE NO. C-\_\_\_\_\_**

An ordinance relating to the fire code amending SMC sections 08.02.0207, 08.02.0226, 08.02.034, 08.02.0615, 08.02.0617 and 17F.080.010 of the Spokane Municipal Code.

**WHEREAS**, The Spokane Fire Department’s Community Risk Reduction and Fire Prevention Program’s actions and services prevent and mitigate the loss of life and property through focused programs addressing risk from life safety, fire, and other disasters within the community; and

**WHEREAS**, Community Risk Reduction and Fire Prevention Efforts are directly responsible for the reduction of loss of life, financial loss, and major disruption to city infrastructure and services; and

**WHEREAS**, The existing levels of staffing and support for Community Risk Reduction and Fire Prevention has not provided the necessary level of customer service required to correctly address recognized NFPA and CPSE Standards for Community Risk Education Programs, Fire Code Enforcement, and Fire Planning and Engineering for a city of our size; and

**WHEREAS**, the subsequent changes to the SMC allow increased focus on the prevention of life and threat from fire versus response and consequence management through the Fire Department’s programs that are designed to protect the citizens and general public.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** That SMC section 08.02.0207 of the Spokane Municipal Code is amended to read as follows:

**Section 08.02.0207 New Business – Fire Department Safety Evaluations**

- A. The safety inspection fee for fire department safety inspections of new businesses or businesses that change location is ~~((eighty-eight))~~ one hundred five dollars. Exceptions:
1. Home businesses where customers do not come to the residence.
  2. Itinerant vendors or vendors operating carts or booths where no ignition sources, flammable liquids, gases, or solids are present.
  3. Low hazards defined as “general business office” operations where no life safety systems, ignition sources, flammable liquids, gases, or

solids are present (i.e.: insurance office, tax consultant, attorney, accountant, therapy, hair/nail salon, coffee/ espresso stands, photography studios, etc.).

- B. Businesses not inspected and originally categorized as low hazard general business office operations that were later determined to be a higher hazard by the fire department will be charged an (~~eighty-eight~~) one hundred five dollar fee for a fire safety site inspection.

**Section 2.** That SMC section 08.02.0226 of the Spokane Municipal Code is amended to read as follows:

Section 08.02.0226 Registered Servicers/Designers/Central Reporting Agencies

- A. The annual fee for registered servicers, including central reporting agencies, is seventy-five dollars.
- B. The fee for registered fire alarm designers is seventy-five dollars. Registration shall be effective for five years from the first of January of the year in which the designer is registered.
- C. Inspection and service work performed by a non-registered servicer is not valid, and the service technician or service company is subject to a Class 1 Civil Infraction.

**Section 3.** That SMC section 08.02.034 of the Spokane Municipal Code is amended to read as follows:

Section 08.02.034 Fire Code

- A. Storage Tanks.  
The fees in connection with aboveground or underground storage tanks for critical materials as defined in [SMC 17A.020.030](#), including flammable or combustible liquids, are:
  - 1. Installation (including installation of pumps and dispensers) of underground storage tank, per tank: (~~Three hundred sixty-four~~) seven hundred twenty eight dollars.
  - 2. Installation of above ground storage tank, per tank:
    - a. More than sixty but less than five hundred gallons: (~~One hundred fifty-eight~~) two hundred seventy six dollars.

- b. Five hundred gallons or more: (~~Two hundred twenty-five~~) four hundred fifty dollars.
3. Aboveground or underground storage tank removal or abandonment, per tank: (~~Eighty-eight~~) two hundred ten dollars.
4. Placement of tank temporarily out of service: (~~Eighty-eight~~) two hundred ten dollars.
5. Alteration or repair of a tank: (~~One hundred fifty-six~~) two hundred seventy six dollars.

B. Installation of Fire Protection/Detection Equipment.

1. The fees for installing, altering, or repairing fire protection and/or fire detection equipment are based on the value of the work, according to the following schedule:

<b>BID AMOUNT (Valuation)</b>	<b>PERMIT FEE</b>	<b>PLAN CHECK FEE</b>
\$1 through \$500	( <del>(\$0)</del> ) <u>\$105</u>	( <del>(\$0)</del> ) <u>\$68.25</u>
\$501 through ( <del>(\$700)</del> ) <u>\$2,000</u>	( <del>(\$60)</del> ) <u>\$210</u>	( <del>(\$0)</del> ) <u>\$136.50</u>
<del>\$701</del> <u>\$2,001</u> through <del>\$1,400</del> <u>\$5,000</u>	( <del>(\$60)</del> ) <u>\$420</u>	( <del>(\$39)</del> ) <u>\$273</u>
( <del>(\$1,401)</del> ) <u>\$5,001</u> through ( <del>(\$2,100)</del> ) <u>\$10,000</u>	( <del>(\$110)</del> ) <u>\$840</u>	( <del>(\$71.50)</del> ) <u>\$546</u>
( <del>(\$2,101)</del> ) <u>\$10,001</u> through ( <del>(\$2,800)</del> ) <u>\$15,000</u>	( <del>(\$130)</del> ) <u>\$1,260</u>	( <del>(\$84.50)</del> ) <u>\$819</u>
( <del>(\$2,801)</del> ) <u>\$15,001</u> through ( <del>(\$3,500)</del> ) <u>\$20,000</u>	( <del>(\$190)</del> ) <u>\$1,470</u>	( <del>(\$123.50)</del> ) <u>\$955.50</u>
( <del>(\$3,501)</del> ) <u>\$20,001</u> through ( <del>(\$4,200)</del> ) <u>\$25,000</u>	( <del>(\$225)</del> ) <u>\$1,680</u>	( <del>(\$146.25)</del> ) <u>\$1,092</u>

(((\$4,201)) <u>\$25,001</u> through (((\$4,900)) <u>\$30,000</u> )	(((\$265)) <u>\$1,890</u> )	(((\$172.25)) <u>\$1,228.50</u> )
(((\$4,901)) <u>\$30,001</u> through (((\$5,600)) <u>\$40,000</u> )	(((\$305)) <u>\$1,995</u> )	(((\$198.25)) <u>\$1,296.75</u> )
(((\$5,601)) <u>\$40,001</u> through (((\$6,300)) <u>\$50,000</u> )	(((\$345)) <u>\$2,100</u> )	(((\$224.25)) <u>\$1,365</u> )
(((\$6,301)) <u>\$50,001</u> through (((\$7,000)) <u>\$60,000</u> )	(((\$380)) <u>\$2,520</u> )	(((\$247)) <u>\$1,638</u> )
(((\$7,001)) <u>\$60,001</u> through (((\$7,700)) <u>\$80,000</u> )	(((\$410)) <u>\$2,940</u> )	(((\$266.50)) <u>\$1,911</u> )
(((\$7,701)) <u>\$80,001</u> through (((\$8,400)) <u>\$100,000</u> )	(((\$450)) <u>\$3,150</u> )	(((\$292.50)) <u>\$2,047.50</u> )
(((\$8,401)) <u>\$100,001</u> through (((\$9,100)) <u>\$150,000</u> )	(((\$500)) <u>\$3,465</u> )	(((\$325)) <u>\$2,252.25</u> )
(((\$9,101)) <u>\$150,001</u> through (((\$9,800)) <u>\$200,000</u> )	(((\$550)) <u>\$3,780</u> )	(((\$357.50)) <u>\$2,457</u> )
(((\$9,801)) <u>\$200,001</u> through (((\$10,500)) <u>\$250,000</u> )	(((\$590)) <u>\$4,200</u> )	(((\$383.50)) <u>\$2,730</u> )
<u>\$250,001 through</u> <u>\$300,000</u>	<u>\$5,000</u>	<u>\$3,250</u>
<u>\$300,001 through</u> <u>\$350,000</u>	<u>\$5,800</u>	<u>\$3,770</u>
<u>\$350,001 through</u> <u>\$400,000</u>	<u>\$6,600</u>	<u>\$4,290</u>

<u>\$400,001 through \$450,000</u>	<u>\$7,425</u>	<u>\$4,826.25</u>
<u>\$450,001 through \$500,000</u>	<u>\$8,230</u>	<u>\$5,349.50</u>
<p>For valuations of <del>(((\$10,501))</del><u>\$500,001</u> and over, fees are calculated as follows:  Permit Fee: <del>(((\$625 for the first \$10,500, plus a rate of \$6.50 per additional \$1,000. If the additional valuation ranges from \$1 through \$999, it is still charged the \$6.50 rate.))</del><u>Valuation multiplied by 0.0165</u>  Plan Check Fee: 65% of permit fee.</p>		

2. Fees apply to initial submittal and one subsequent resubmittal if the initial submittal is not accepted. If the resubmittal is not accepted, the applicant will need to begin a new submittal ~~((including the plan review fee))~~.
3. ~~((The plan review fee will be paid initially. The permit fee will not be paid until the plan review has been completed and the application has been accepted.))~~

~~((4))~~3. Penalty.

Whenever any work for which a fire equipment permit is required is started without first obtaining a permit, the permit fees specified above are doubled and a Class 1 civil infraction may be issued. ~~((For valuations in which there is no permit fee, a minimum penalty of sixty dollars will be assessed.))~~

~~((5))~~4. Fee Refunds.

The fire official may authorize the refund of any fee erroneously paid or collected. The fire official may authorize the refunding of not more than eighty percent of the paid permit fee when no work has been done under an issued permit.

~~((6))~~5. Valuation.

The valuation of the work done must be submitted at the time of application for a permit. The valuation is the value of the work to be done and includes all labor, material, equipment, and the like supplied and installed by the permittee to complete the work. The permittee may be asked to verify the valuation placed on the work. When the cost of any proposed work is unknown, an estimate of the cost shall be made and used to compute the permit fee. Upon completion of the

work, a fee adjustment is made in favor of the City or permittee, if requested by either party.

~~((7))~~ 6. Inspections.

~~((Fees apply to an initial final inspection and one subsequent reinspection. If the reinspection is not approved or additional inspections are required, the applicant will be required to pay for any additional inspections.))~~ The number of inspections for each permit is determined by the valuation, with the minimum number of inspections for a permit being two.

7. Revisions.

Fees include one revision to an approved submittal. Additional revisions will be charged at an hourly rate of one hundred five dollars.

8. Phasing

Submittals for projects that are done in phases for the construction shall follow the phasing approved as part of the building permit. Where a building permit has not been issued, the phasing shall be approved by the Fire Code Official.

B. Fire Protection System Verification.

The fee for verification that a fire protection system has been appropriately serviced by a fire department registered fire equipment servicer, for each inspection, is:

8. ~~((Nineteen))~~ Thirty-eight dollars for:

- a. sprinkler systems,
- b. standpipe systems,
- c. alarm systems,
- d. rangehood systems,
- e. inert gas extinguishing systems,
- f. spray booths, and

9. Nineteen dollars ~~((fifty cents))~~ for private fire hydrants.

C. Safety/Building & Multi-Family Inspections.

The fee for conducting safety inspections is ~~((eighty-eight))~~ one hundred five dollars per hour with a minimum one-hour charge. Building and multi-family inspections will be changed according to building area per the table below:

	<u>Building Area (sq. ft.)</u>	<u>Fee</u>
<u>A</u>	<u>0 – 1,500</u>	
<u>B</u>	<u>1,501 – 3,000</u>	
<u>C</u>	<u>3,001 – 5,000</u>	
<u>D</u>	<u>5,001 – 7,500</u>	
<u>E</u>	<u>7,501 – 10,000</u>	
<u>F</u>	<u>10,001 – 12,500</u>	
<u>G</u>	<u>12,501 – 15,000</u>	
<u>H</u>	<u>15,001 – 17,500</u>	
<u>I</u>	<u>17,501 – 20,000</u>	
<u>J</u>	<u>20,001 – 30,000</u>	
<u>K</u>	<u>30,001 – 40,000</u>	
<u>L</u>	<u>40,001 – 50,000</u>	
<u>M</u>	<u>50,001 – 60,000</u>	
<u>N</u>	<u>60,001 – 70,000</u>	
<u>O</u>	<u>70,001 – 100,000</u>	
<u>P</u>	<u>100,001 – 150,000</u>	
<u>Q</u>	<u>150,001 – 200,000</u>	
<u>R</u>	<u>Over 200,000</u>	

D. Reinspections.

The fee for conducting reinspections is (~~eighty-eight~~) one hundred five dollars per incident. This applies to inspection requests beyond the allowable inspections associated with an original permit. The reinspection fee will apply when an inspection is scheduled with the fire department and the following occurs:

1. The project or occupancy is not ready for the inspection.
2. Corrections that were previously identified remain uncorrected.
3. The site is not accessible and a return visit is required.

E. Inspection fees as set forth in this section are appropriated for an estimated time spent equal to or less than one hour per inspection. Permittees are subject to additional inspection fees, which shall apply in a minimum of one-hour increments for each permit fee category, for additional time spent on inspection services to include code research and return site visits.

**Section 4.** That SMC section 08.02.0615 Fire Code Annual Inspection Fees Table of the Spokane Municipal Code is modified as follows:

Section 08.02.0615 Fire Code – Annual Fees

Some of the various permits for uses and occupancies of land and buildings and for manufacturing, using, and storing of materials, are specified in IFC 105.6. Inspection fees as set forth in this section are appropriated for an estimated time spent equal to or less than one hour per inspection. Permittees are subject to additional inspection fees, which shall apply in a minimum of one-hour increments for each permit fee category, for additional time spent on inspection services to include code research and return site visits. The annual fees are:

[Fire Code Annual Inspection Fees Table](#) (See Linked Document)

<b>SMC 8.02.0615</b>	
<b>Fire Code – Annual Fees</b>	
<b>Inspection</b>	<b>Annual Fees</b>
Aerosol Products (aggregate level 2 or 3 in excess of five hundred pounds) Manufacture, Store, Handle	(( <del>\$88.00</del> )) <u>\$210.00</u>
Automobile Wrecking Yard	(( <del>\$123.00</del> )) <u>\$294.00</u>
Aviation Facilities	(( <del>\$88.00</del> )) <u>\$210.00</u>
Battery Systems (having electrolyte capacity in excess of amounts listed in 2006 IFC section 608) Installation or Operation	(( <del>\$88.00</del> )) <u>\$210.00</u>
<u>Carbon Dioxide Systems – Operational Over 100 lbs.</u>	<u>\$210.00</u>
Combustible Dust-producing Operations	(( <del>\$88.00</del> )) <u>\$210.00</u>
Combustible Fiber Storage and Handling (in excess of one hundred cubic feet)	(( <del>\$123.00</del> )) <u>\$294.00</u>
Combustible Storage – Miscellaneous (storage in excess of two thousand five hundred cubic feet gross volume of combustible empty packing cases, boxes, barrels, or similar containers, rubber tires, rubber, cork, or similar combustible material)	(( <del>\$123.00</del> )) <u>\$294.00</u>
Compressed gas Storage, Use, and Handling (in excess of quantities listed in 2006 IFC table 105.6.8)	(( <del>\$88.00</del> )) <u>\$210.00</u>
Covered Mall Buildings	(( <del>\$88.00</del> )) <u>\$210.00</u>
Cryogen Production, Storage, Transport, Use, Handling, or Dispensing (in excess of quantities listed in 2006 IFC table 105.6.10)	(( <del>\$88.00</del> )) <u>\$210.00</u>
Dry Cleaning Operation Excluding Facilities Used as Holding/Storage of Dry-cleaned Goods	(( <del>\$88.00</del> )) <u>\$210.00</u>

**SMC 8.02.0615**  
**Fire Code – Annual Fees**

<b>Inspection</b>	<b>Annual Fees</b>
Explosives, Explosive Materials, Fireworks or Pyrotechnic Special Effects, Small Arms Ammunitions (reference 2006 chapter 33 IFC and <a href="#">chapter 10.33A SMC</a> ) Manufacture, Storage, Possession, Handling, Use, Discharge (other than public display that requires fire department staging during the display), or Sale	(( <del>\$88.00</del> )) <u>\$210.00</u>
Fireworks (public display that requires fire department staging during the display as determined by the fire official)	(( <del>\$150.00</del> )) <u>\$357.00</u>
Fruit and Crop Ripening Facility or Conduct a Fruit Ripening Process Using Ethylene Gas	(( <del>\$88.00</del> )) <u>\$210.00</u>
Fumigation (engage in the business of fumigation or thermal insecticide fogging, or to maintain a fumigation room where a toxic flammable fumigant is used)	(( <del>\$88.00</del> )) <u>\$210.00</u>
Hazardous Materials Storage, Transportation on Site, Dispensing, Use, or Handling (in excess of amounts listed in 2006 IFC table 105.6.20)	(( <del>\$88.00</del> )) <u>\$210.00</u>
High-piled Combustible Storage Area (in excess of five hundred square feet)	(( <del>\$123.00</del> )) <u>\$294.00</u>
Hot Work Operations	(( <del>\$88.00</del> )) <u>\$210.00</u>
Industrial Oven (reference 2006 chapter 21 IFC)	(( <del>\$88.00</del> )) <u>\$210.00</u>
Lumber yard and Woodworking Plants for the Storage or Processing of Lumber Exceeding One Hundred Thousand Board Feet	(( <del>\$123.00</del> )) <u>\$294.00</u>
Magnesium Work (melt, cast, heat treat, or grind more than ten pounds)	(( <del>\$88.00</del> )) <u>\$210.00</u>

<b>SMC 8.02.0615</b>	
<b>Fire Code – Annual Fees</b>	
<b>Inspection</b>	<b>Annual Fees</b>
Miscellaneous Combustible Storage (in excess of two thousand five hundred cubic feet)	(( <del>\$123.00</del> )) <u>\$294.00</u>
<u>Mobile Food Preparation Vehicles – Operational</u>	<u>\$105.00</u>
Open Flames and Candles in Association with Dining or Drinking Establishments that have a Maximum Occupant Load Under Fifty (Open flames and candles associated with public assembly areas are listed as a related activity on the “place of assembly” permit. Reference <a href="#">SMC 8.02.0615(Y)</a> )	(( <del>\$88.00</del> )) <u>\$210.00</u>
Open Flames and Torches (to remove paint with a torch or to use a torch or open-flame device in a hazardous fire area)	(( <del>\$88.00</del> )) <u>\$210.00</u>
Organic Coating Manufacturing Operation (producing in excess of one gallon per day)	(( <del>\$88.00</del> )) <u>\$210.00</u>
Place of Assembly – Operation: Place of Public Assembly having a Capacity from Fifty to less Than Three Hundred Persons	(( <del>\$88.00</del> )) <u>\$210.00</u>
Place of Assembly – Operation: Place of Public Assembly having a Capacity from Three Hundred to Less Than One Thousand Persons	(( <del>\$158.00</del> )) <u>\$378.00</u>
Place of Assembly – Operation: Place of Public Assembly having a Capacity from One Thousand Person Up Capacity	(( <del>\$158.00</del> )) <u>\$378.00</u>
Place of Assembly – Liquid- or Gas-fueled vehicles or Equipment in an Assembly Building	(( <del>\$88.00</del> )) <u>\$210.00</u>
<u>Place of Assembly – Operation: Outdoor Event having a Capacity exceeding One Thousand Persons</u>	<u>\$378.00</u>
<u>Plant Extraction Systems – Operation: Use of Plant Extraction System</u>	<u>\$210.00</u>
Pyroxylin Plastics (cellulose nitrate) Storage or Handling (in excess of twenty-five pounds) or to Store, Handle, or Use Cellulose Nitrate Film in a Group A Occupancy	(( <del>\$123.00</del> )) <u>\$294.00</u>

**SMC 8.02.0615  
Fire Code – Annual Fees**

<b>Inspections</b>	<b>Annual Fees</b>
Radioactive Materials	<del>(\$88.00)</del> <u>\$210.00</u>
Refrigeration (mechanical) Unit/System Regulated by 2006 Chapter 6 IFC	<del>(\$88.00)</del> <u>\$210.00</u>
Reinspections and Safety Inspections	<del>(\$88.00)</del> \$105.00
Reinspection and Safety Inspections: Safety Inspection for a Temporary Amusement Building that is Not Permanent or Mobile	<del>(\$158.00)</del> <u>\$378.00</u>
Repair Garages <u>and Motor Fuel-Dispensing Facilities</u>	<del>(\$88.00)</del> \$210.00
Rooftop Heliports	<del>(\$88.00)</del> \$210.00
Special Amusement Building (to operate a permanent or mobile special amusement building) (Buildings or structures used as temporary amusement facilities are viewed as a “special event” and are addressed under the safety inspection permit.)	<del>(\$88.00)</del> <u>\$210.00</u>
Special Event (other fire code permits may also be required depending on the regulated hazards)	<del>(\$88.00)</del> <u>\$210.00</u>
Spraying or Dipping Application of Flammable or Combustible Finishes (liquids or powders) for Floor Finishing or Surfacing Operations (to apply flammable or combustible finishes, coatings, and treatments [in excess of three hundred fifty square feet])	<del>(\$88.00)</del> <u>\$210.00</u>
Storage of Scrap Tires, Tire Byproducts, and Indoor Storage of Tires	<del>(\$88.00)</del> <u>\$210.00</u>
Temporary Membrane Structures (tents in excess of two hundred square feet, canopies in excess of seven hundred square feet, air	<del>(\$88.00)</del> <u>\$210.00</u>
Tire Rebuilding Facilities	<del>(\$88.00)</del> <u>\$210.00</u>

<b>SMC 8.02.0615 Fire Code – Annual Fees</b>	
<b>Inspection</b>	<b>Annual Fees</b>
Waste Handling (junk yards and waste material handling facilities)	( <del>(\$88.00)</del> ) <u>\$210.00</u>
Wood Products	( <del>(\$123.00)</del> ) <u>\$294.00</u>

**Section 5.** That SMC section 08.02.0617 Liquid Storage Tanks and Containers Annual Inspection Fees Table of the Spokane Municipal Code is modified as follows:

**Section 08.02.0617 Liquid Storage Tanks and Containers**

This section specifies the fees for the initial and annual follow-up inspections required for various tanks and containers for the storage, handling and use of class I flammable liquids, IFC section 3402.1; class II and class III combustible liquids, IFC section 3402.1; liquefied petroleum gas, IFC section 3802.1; and other critical materials (chapter 17E.010 SMC) not otherwise specified in SMC 8.02.034, SMC 8.02.0615, and SMC 8.02.086.

Liquid Storage Tanks and Containers Annual Inspection Fees Table (See Linked Document)

<b>SMC 8.02.0617</b>	
<b>Inspection</b>	<b>Annual Fees</b>
<b>Class I Containers</b>	

<b>SMC 8.02.0617</b>	
Up to 120 Gallons (except less than 5 gallons in a building and 10 gallons outside a building are exempt)	(( <del>\$88.00</del> )) <u>\$210.00</u>
121 Gallons to 360 Gallons	(( <del>\$88.00</del> )) <u>\$210.00</u>
Over 360 Gallons	(( <del>\$88.00</del> )) <u>\$210.00</u>
<b>Class II or Class III-A Container</b>	
Up to 120 Gallons (except less than 25 gallons in a building and 60 gallons outside a building are exempt)	(( <del>\$88.00</del> )) <u>\$210.00</u>
121 Gallons to 360 Gallons	(( <del>\$88.00</del> )) <u>\$210.00</u>
Over 360 Gallons	(( <del>\$88.00</del> )) <u>\$210.00</u>
<b>LP Gas Containers</b>	
125 Gallons to 600 Gallons	(( <del>\$88.00</del> )) <u>\$210.00</u>
601 Gallons to 1,200 Gallons	(( <del>\$88.00</del> )) <u>\$210.00</u>
Over 1,200 Gallons	(( <del>\$88.00</del> )) <u>\$210.00</u>
<b>Critical Materials Containers</b>	
Up to 120 Gallons	(( <del>\$88.00</del> )) <u>\$210.00</u>
120 Gallons to 360 Gallons	(( <del>\$88.00</del> )) <u>\$210.00</u>
Over 360 Gallons	(( <del>\$88.00</del> )) <u>\$210.00</u>

<b>SMC 8.02.0617</b>	
<b>Liquid Storage Tanks and Containers – Annual Fees</b>	
<b>Inspection</b>	<b>Annual Fees</b>
<b>Miscellaneous</b>	
Installation and Operation for Up to 90 Days of Temporary Flammable or Combustible Liquid or LP Gas Container	( <del>(\$88.00)</del> ) <u>\$210.00</u> per site and per container
Operation of an Underground or Aboveground Tank or Equipment	( <del>(\$88.00)</del> ) <u>\$210.00</u>
c Flammable Liquid Storage Tanks (to remove class I or class II liquids from an underground or aboveground storage tank when not done in the normal course of on-site dispensing or to change the type of contents stored in a liquid critical material tank)	( <del>(\$88.00)</del> ) <u>\$210.00</u>

**Section 6.** That SMC section 17F.080.010 of the Spokane Municipal Code is amended to read as follows:

Section 17F.080.010 Adoption of International Fire Code

A. The Washington State current amended edition of the International Fire Code (IFC) and related standards, published by the International Code Council, as modified by this title, is the fire code of the City of Spokane except as otherwise provided.

B. The following amendments are made to the International Fire Code:

1. Section 101.1 is modified to read as follows:

a. Title.

These regulations shall be known as the fire code of the City of Spokane, hereinafter referred to as “this code.”

2. Section ~~((109.4))~~ 110.4 is modified to read as follows:

a. Violation Penalties.

Persons who shall violate a provision of this code or shall fail to comply with any of the requirements, thereof, or

who shall erect, install, alter, repair, or do work in violation of the approved construction documents or directive of the fire code official or of a permit or certificate used under provisions of this code shall be subject to a Class I Civil Infraction or the provisions of chapter 1.05 SMC. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

3. Section 112.4 is modified to read as follows:

a. Failure to Comply.

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to a Class one civil infraction or penalties identified in chapter 1.05 SMC.

4. IFC Sections 503.1.1, 503.1.2, 503.1.3, 503.2, 503.3, and 503.4 are adopted as published.

5. Chapter 56 is amended with chapter 10.33A SMC.

6. Section 903.2.11.5 is revised to read:

A wet chemical suppression system shall be installed in a commercial kitchen exhaust hood and duct system to meet the compliance of Section 904.

7. Section 904.2.2 is revised to read:

Each required commercial kitchen exhaust hood and duct system required by Section 609 to have a Type 1 hood shall be protected with a wet chemical suppression system installed in accordance with this code.

8. Section 904.12.

Replace the first paragraph and the five types to read:

a. 904.12 – Commercial Cooking Systems.

The automatic fire extinguishing system for commercial cooking systems shall be a wet-chemical type system. The wet-chemical system shall be tested in accordance with UL 300 and listed and labeled for the intended application. The system shall be installed in accordance with this code, its listing, and the manufacturer's

installation instructions. Wet-chemical extinguishing systems shall be installed in accordance with NFPA 17A.

9. Section 904.12 – Exception; Section 904.12 Items 1, 2, 3, 4, and 5; Section 904.12.3; Section 904. 12.4 are not adopted.

10. Section 905.1 – Add the following to end of the paragraph:

Class II and Class III standpipes are not allowed for new standpipes in the City of Spokane. All requirements for Class II and Class III shall be Class I and references to one- and one-half inch outlets shall be changed to two and one-half inches. There are no requirements for two and one-half inch hose to be provided (i.e., stages).

11. 906.1.

Add exception to read as follows:

a. Portable fire extinguishers are not required for residential buildings that do not have an interior or exterior common space.

12. Section 1011.14.

Remove “and for access to unoccupied roofs” from last sentence.

13. Section 1011.12

Remove “alternating tread device,” from exception.

14. Section 1023.9.

Revise the second sentence to read as follows:

“ . . . the story of, the number of floors above grade (if it is different from the story number), and the direction . . . ”

15. Section 5704.2.9.6.1 Modify to read:

“outside of buildings shall be in accordance with table 5705.3.4(2)

16. Section 5706.2.4.4 Modify to read:

Remove the last part of the last sentence: outside of buildings shall be in accordance with table 5705.3.4(2)

17. Section 5806.2 Modify:

Remove the last part of the last sentence: outside of buildings shall be in accordance with the requirements of the Authority Having Jurisdiction

18. Section 6104.2.

Remove the last part of the last sentence: “(Jurisdiction to specify)”.

**PASSED** by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**ORDINANCE NO. C-\_\_\_\_\_**

An ordinance relating to the adoption of a wildland-urban interface code creating SMC chapter 17F.110 and sections 17F.110.010 and 17F.110.020 of the Spokane Municipal Code.

**WHEREAS**, Fire Prevention Mitigation efforts are directly responsible for the reduction of loss of life, financial loss, and major disruption to city infrastructure and services; and there are areas that border the city and that are in the city that are designated as wildland-urban interface; and

**WHEREAS**, the subsequent changes to the SMC allow increased focus on the Wildland-Urban Interface management through the Fire Department programs that are designed to protect the citizens and general public. The potential hazard and property loss due to wildfires in and around the city could be significant.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** That SMC Chapter 17F.110 Wildland-Urban Interface Code of the Spokane Municipal Code is created to read as follows:

Chapter 17F.110 Wildland-Urban Interface Code

**Section 2.** That SMC section 17F.110.010 of the Spokane Municipal Code is created to read as follows:

Section 17F.110.010 Adoption of International Wildland-Urban Interface Code

- A. The Washington State current amended edition of the International Wildland-Urban Interface Code (WUI) and related standards, published by the International Code Council, as modified by this title, is adopted by of the City of Spokane except as otherwise provided.
- B. The following amendments are made to the International Wildland-Urban Interface Code:
  1. Section 101.1 is modified to read as follows:
    - a. Title. These regulations shall be known as the Wildland-Urban Interface Code of the City of Spokane.
  2. Sections 101.5, 108.3, 108.4, 108.7, 402.1.1, 402.1.2, 402.2, 402.2.1, 402.2.2, and 402.3 are adopted as published.

**Section 3.** That SMC section 17F.110.020 of the Spokane Municipal Code is created to read as follows:

Section 17F.110.020 Appendices Adopted

The following appendices of the International Wildland-Urban Interface Code are adopted as part of the wildland-urban interface code of the City:

- A. Appendix A – General Requirements
- B. Appendix B – Vegetation Management Plan
- C. Appendix C – Fire Hazard Severity Form
- D. Appendix D – Fire Danger Rating System
- E. Appendix F – Characteristics of Fire-Resistive vegetation
- F. Appendix H – International Wildland-Urban Interface Code Flowchart

DRAFT

## Briefing Paper

<b>Division &amp; Department:</b>	City Council
<b>Subject:</b>	Special budget ordinance for COPS funding
<b>Date:</b>	July 1, 2021
<b>Author (email &amp; phone):</b>	Karen Stratton, <a href="mailto:kstratton@spokanecity.org">kstratton@spokanecity.org</a> (509-625-6291)
<b>City Council Sponsor:</b>	Karen Stratton
<b>Executive Sponsor:</b>	None
<b>Committee(s) Impacted:</b>	Urban Experience
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Comprehensive Plan Policy SH 6.7 (Social Health - Community Oriented Policing Services): <i>Continue to support the operation and administration of neighborhood-based Community Oriented Policing Services (C.O.P.S.).</i>
<b>Strategic Initiative:</b>	<b>Our Most Vulnerable; Safer Community.</b>
<b>Deadline:</b>	<b>ASAP – grant funding which this SBO will replace expired June 30, 2021</b>
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Special budget ordinance for \$270,000 over two years to meet funding gap for the COPS program due to expiration of grant which supports the victim advocate positions.

### Briefing/Background: SBO Crime Advocate Positions

The Spokane C.O.P.S. program has relied on state grant funding to support two Crime Victim Advocate positions (Traci Ponto & Annette Hendrickson), totaling approximately \$270,00 for two years.

This year, C.O.P.S. did not receive notice and application materials from the state. When contacted, the C.O.P.S. Director was told the deadline to apply for grant funding had passed. Unfortunately, the C.O.P.S. program was unable to apply for this funding.

In 2020, these two advocate positions had 6,135 individual contacts at outreach events sharing information about victim services. In addition, they had 917 1:1 contacts with people after victimization to work through and offer resources. These two positions are critical to the work C.O.P.S. does in our community.

### Background

Victims of crime need advocates who can work with them, one on one, to provide the services and resources necessary to move forward. Some of the roles these two advocates fill include:

- Directing victims to the appropriate police officer or SPD department.

- Helping victims report crimes and speaking with detectives.
- Assisting victims in navigating government paperwork.
- Helping victims report crimes involving identity theft.
- Accompany victims to court proceedings.
- Assisting victims with the necessary paperwork for no contact orders.

Because police officers are not able to take victims by the hand and lead them to resources, these two crime victim advocates do just that.

### Pandemic / Recovery

During the pandemic, several types of crimes (namely fraud) increased exponentially. Victim Advocates worked with a population that was isolated and alone -- putting them at a higher risk of being targeted. There were more opportunities for scams and fraud, as individuals spent more time on computers, resulting in an increase of internet and online shopping scams. In addition, unemployment hacking and IRS scams increased, resulting in more bankruptcy filings, further impeding economic recovery. The financial loss that has occurred this past year due to on-line fraud is much higher than usual. Crimes of domestic violence and child abuse also increased during the pandemic, creating more victims and the need for advocacy.

Despite the rise in a variety of crimes over the last year, advocates continue to support victims, helping them throughout the legal process, allowing many to get back to work and regain some normalcy in their lives. Their work is instrumental in helping individuals, families, neighborhoods and the community regain a quality of life that everyone deserves.

#### Budget Impact:

Approved in current year budget?  Yes  No

Annual/Reoccurring expenditure?  Yes  No

If new, specify funding source: ARP Fund

Other budget impacts: (revenue generating, match requirements, etc.) None.

#### Operations Impact:

Consistent with current operations/policy?  Yes  No

Requires change in current operations/policy?  Yes  No

Specify changes required: None. Funding allows existing program to continue with victim advocates.

Known challenges/barriers: None.

**ORDINANCE NO C-\_\_\_\_\_**

An ordinance amending Ordinance No. C-35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

**WHEREAS**, subsequent to the adoption of the 2021 budget Ordinance No. C-35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to establish and make changes in the appropriations of various funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

**WHEREAS**, this ordinance has been on file in the City Clerk's Office for five days.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1.** That in the budget of the American Rescue Plan Fund, and the budget annexed thereto with reference to the American Rescue Plan Fund, the following changes be made:

FROM:	1425-99999	ARP Fund	
	99999	Unappropriated Reserves	<u>\$ 270,000</u>
TO:	1425-98868	ARP Fund	
	14230-54201	Contractual Services	<u>\$ 270,000</u>

**Section 2.** It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to add funding for staffing for the Community Oriented Policing Program (C.O.P.S.) to assist with graffiti abatement, youth initiatives, and victim advocates, and to provide needed community-oriented public safety services in our neighborhoods, particularly those which have seen the greatest impact of the COVID-19 pandemic, existing funding for which will expire at the end of June, 2021; and because of such need, an urgency and emergency exists for the passage of this ordinance; and because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date