

PUBLIC SAFETY & COMMUNITY HEALTH COMMITTEE MEETING
AGENDA FOR MONDAY, June 3, 2019
1:15 p.m. – City Council Briefing Center

The Spokane City Council's Public Safety & Community Health Committee meeting will be held at **1:15 p.m. on June 3, 2019** in City Council Briefing Center – Lower Level City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council.

The meeting will be open to the public, with the possibility of moving or reconvening into executive session only with the members of the City Council and the appropriate staff. No legislative action will be taken. No public testimony will be taken and discussion will be limited to appropriate officials and staff.

AGENDA

- I. **Call to Order at 1:15 p.m.**
- II. **Approval of Minutes**
 - [May 6, 2019 PSCHC Meeting](#)
- III. **Reports/Updates – Briefing Papers Only, No Discussion**
 1. [OPO Monthly Update – April 2019](#)
 2. [ARU Program Analysis Executive Summary \(SFD\)](#)
 3. [Sit & Lie Enforcement Update \(SPD\)](#)
 4. [Photo Red Update \(SPD\)](#)
 5. [June Strategic Initiatives Report \(SPD\)](#)
- IV. **Consent Agenda – Briefing Papers Only, No Discussion**
 1. [DOJ/BJA Grant Application \(Municipal Court\)](#)
 2. [2019 Residential Grind & Overlay Projects \(Public Works\)](#)
 3. [Erie Stormwater Project – Construction Contract \(Public Works\)](#)
 4. [Annual Value Blanket for 6" Fire Hydrants \(Public Works\)](#)
 5. [Purchase of Eagle Elgin Mechanical Sweeper \(Fleet Services\)](#)
 6. [Purchase of Tymco Air Sweeper \(Fleet Services\)](#)
 7. [Tire Purchasing Value Blanket with GCR Tire Center \(Fleet Services\)](#)
 8. [Tire Purchasing Value Blanket with Wingfoot Commercial \(Fleet Services\)](#)
 9. [Resolution Declaring "Hotsy" a Sole Source City Vendor \(Fleet Services\)](#)
 10. [Gas Mask Grant Application Approval \(SFD\)](#)
 11. [FY 2019 Continuum of Care Unified Funding Agency Designation Award \(CHHS\)](#)
 12. [Program Year 2019 Annual Action Plan \(CHHS\)](#)
 13. [Professional Services for Master Data Management Solution \(ITS\)](#)
- V. **Strategic Plan Session – Safe & Healthy**
 1. Strategic Priority: Integrated 911/Dispatch
 - NONE

2. Strategic Priority: Integrated Response
 - [CHAS Dental Clinic Update](#) – Carly Cortright (5 minutes)
3. Strategic Priority: Criminal Justice Reform
 - NONE
4. Strategic Priority: City-Wide Clean & Safe
 - [Proposed Additions to the Homeless Shelter System for 2019](#) – Kelly Keenan (10 minutes)
 - [CHHS Program Year 2018 Annual Action Plan Amendment](#) – Kelly Keenan (5 minutes)
 - Encampment Mitigation Pilot Project Update – Carly Cortright (10 minutes)

VI. Discussion Items (as needed)

1. Staff Requests
 - [Hoopfest MOU](#) – Carly Cortright (5 minutes)
2. Council Requests
 - [Public Safety Levy Spending Resolution & Budget Fund Ordinance](#) – CM Kinnear & CP Stuckart (10 minutes)
 - SFD Overtime Update – CM Mumm (5 minutes)
 - Police Upper Management Structure Analysis – CM Beggs (10 minutes)

VII. State Legislative Update (as needed)

- Erik Poulsen

VIII. Adjournment

Next Committee meeting will be held on July 1, 2019

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: *The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.*

Public Safety & Community Health Committee

Meeting Minutes – May 6, 2019

Call to Order: 1:14 PM

Attendance:

PSCHC Members Present: PSCHC Chair CM Kinnear, CM Burke, CM Fagan, CM Stratton, CM Beggs, CM Mumm (arrived at 1:18 PM)

Staff/Others Present: SPD Asst. Chief Lundgren, Major Olsen, Major King, Dir. MacConnel, Dir. Isaacson, Brian McClatchey, Mike Ormsby, Eric Finch, Bart Logue, Alex Reynolds, Kelly Keenan, SFD Asst. Chief John, Mike Lopez, EMS Chief Bacon, Patrick Striker, David Lewis, Michelle Harris, Clint Harris, Carly Cortright, Sgt. Spiering, Garrett Jones, Angie Napolitano, Theresa Sanders, Justin Bingham, Erik Poulsen,

Approval of April 8, 2019 minutes: Motion to approve by CM Fagan; M/S by CM Beggs. The committee approved the minutes from the April 8, 2019 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS

Monthly Reports:

OPO Monthly Report – March 2019
Sit & Lie Enforcement Update (SPD)
Photo Red Update (SPD)
Strategic Initiatives Monthly Update (SPD)

Consent Agenda Portion:

Parking Lot Maintenance Contract with Arrow Concrete (Asset Management)
Fire Stations 3,9 & 11 Roof Replacements Contract (Asset Management & SFD)
Purchase of Pothole Repair Truck for Streets Dept. (Fleet Services)
Purchase of Motorcycles for SPD (Fleet Services)
Purchase of Various Vehicles for SPD (Fleet Services)
Consolidated Homeless Grant – Additional Funding Amendment (CHHS)

STRATEGIC PLANNING SESSION

Strategic Priority: Integrated 911/Dispatch

NONE

Strategic Priority: Integrated Response

Spokane Resource Center Performance Measure Preview – Tim Sigler

CHHS Director Kelly Keenan presented in place of Tim Sigler, who was out sick. Mr. Keenan said that CHHS is tracking data on the number of people accessing the Spokane Resource Center, as well as their reasons for doing so, and presented those statistics to the committee. He said that the majority of those accessing the Center are homeless, which isn't necessarily the exclusive target demographic that the SRC was meant to cater to, but he qualified that the homeless population is still a target demographic. Broadly, Mr. Keenan said, the SRC is a poverty reduction center. Of those who accessed the shelter who were experiencing homelessness, most were interested in connection to housing services. CM Kinnear asked how the Center would respond to this reality. Mr. Keenan responded that the SRC would have to expand its marketing efforts to reach more individuals in more target demographics. The SRC will continue to serve homeless patrons, but HUD EnVision Centers aren't set up as consolidated homelessness service centers, but rather are meant to reach a broader demographic of community members fighting poverty. CM Stratton said she'd like the SRC to be able to serve all those in need, including those experiencing homelessness.

Strategic Priority: Criminal Justice Reform

NONE

Strategic Priority: City-Wide Clean & Safe

SPD Q1 2019 Performance Measures Review – Major Olsen

Major Olsen began his performance measures presentation by explaining that SPD statistics for violent offenses were trending in a positive direction in Q1. SPD also recorded reductions in incidents of burglary, which were down nearly 30% from Q1 of 2018. Additionally, the statistics showed SPD saw improvements in other offenses like robbery, but those improvements were more modest – only a 4% reduction in robbery incidents compared with Q1 of 2018. CM Kinnear asked how SPD's statistics compared with crime rate numbers from other cities in Washington. Major Olsen said this would be difficult, as different local police departments have different reporting standards and practices. In response to concerns over rising commercial burglary numbers (SPD statistics don't distinguish between commercial and residential burglaries), SPD has increased efforts to enforce outstanding warrants against anyone charged with or has a history of committing burglary offenses of any kind in order to be more proactive. SPD has now identified uniform steps to follow in these sorts of cases, which have yielded improvements in the first few weeks after implementation. SPD also experienced a 6% decrease in total calls for service compared with Q1 of 2018, while response times remained roughly the same. Major Olsen then moved on to statistics regarding use-of-force incidents, which showed a slight but not abnormal increase compared with Q1 of 2018. After touching on SPD youth programs, Major Olsen explained how commendations received by SPD nearly doubled the amount of complaints received in Q1. Among the complaints, 59% concerned inadequate response, not serious officer misconduct. CM Fagan asked about potential SPD strategies to reduce inadequate response complaints. Major Olsen responded that increased staffing and getting officers back from injury leave will improve this aspect of SPD performance. CM Fagan and Major Olsen went over a few hypothetical scenarios and discussed how SPD would handle each, in order to flesh out the process of responding to low-priority calls. Major Olsen then moved on to discussing SPD's community diversion unit (those units comprising SPD officers and mental health professionals) response statistics. He said that the units are proving very successful in their outreach mission, but didn't get into specifics, deferring to a planned presentation on these units later in the meeting. Major Olsen ended his presentation with a discussion of SPD's employee volunteer efforts in the community.

SPD Federal Seizure Funds – Major Olsen

Major Olsen offered to follow-up on previous SPD reports to the committee regarding the use of federal seizure funds. He explained that an SBO for these funds had come before Council the previous week. None of the committee members had follow-up questions on this topic, and Major Olsen moved on.

DISCUSSION ITEMS

Staff Requests:

City-Authorized Utility Vehicle Ordinance Update – Mary Muramatsu

City Attorney Mike Ormsby filled in for Ms. Muramatsu to present on the ordinance. CM Kinnear asked him to explain the changes made to an earlier version of the proposed ordinance that came through the PSCHC in December of 2018. Mr. Ormsby said that provisions had been added to the proposal concerning speed limits for utility vehicles, as well as provisions providing yielding rules for when these vehicles operate on sidewalks. CM Mumm said that she liked this version better than the last one, but said that she still had concerns that she would work to address outside of the committee meeting.

Destruction of Forfeited Firearms Ordinance – Mary Muramatsu

In Ms. Muramatsu's absence, CM Mumm explained that she was working with City Legal outside of the committee structure to make amendments to the proposal. CM Kinnear agreed to defer a discussion on this item to a future PSCHC meeting.

HMIS Contract Extension for RFI Case Management Tool – David Lewis

CHHS put out an RFI for case management tools to work with the City's HMIS to improve efficiency and connection between homeless persons and social service case managers. Mr. Lewis said the intent is to share RFI results with the CHHS internal steering committee. If results are positive, he said, this would be a step toward putting out an RFP for the City to contract for such a case management software tool. If a software tool for case management can improve connectivity between a homeless individual and his or her case manager, as well as improve data collection, it will save more time for a case manager to focus exclusively on service delivery. These tools can also handle data collection and can coordinate entering that data into a comprehensive database, allowing case managers to avoid spending time on data entry. Mr. Lewis said the next steps will be to come back to Council with recommendations for RFP process based on the results of the RFI. City Administrator Theresa Sanders asked for a timeline for that to happen, and Mr. Lewis replied that CHHS planned to put out an RFP in June. CM Fagan asked if this new tool would make the City responsible for administering case management services or if the City would still only facilitate the HMIS while allowing non-profit service providers handle the actual case management of homeless individuals. Mr. Lewis responded that the City would still only facilitate HMIS. CHHS Director Kelly Keenan joined the discussion and said that policies governing case-management service provision are covered in the contracts awarding City funding. CM Fagan requested a future meeting to discuss this issue further; both Mr. Keenan and Mr. Lewis said they would be happy to meet.

SBO for CCB Capital Improvements – Chief Atwood

This SBO grants access to a special City/County shared reserve fund to pay for capital improvements at the City's Combined Communications Building. The SBO allocates funds to cover multiple projects that have been in the works for a number of years. These projects include a fire-suppression system and new radio communications system, as well as other IT improvements in the building. Also included is a project to improve the back-up power generation system for the CCB. Chief Atwood went into detail on

each project to give some specifics on what each entails. CM Beggs asked about City CFO Gavin Cooley's SREC presentation from the Council's previous Study Session, in which he claimed SREC had adequate reserves available for funding capital investments. His question regarded why this SBO was even necessary if SREC had its own resources available for capital improvements. Chief Atwood responded that these projects were planned long before SREC formed. SREC is now the managing entity on those projects and has to pay the bills, but he said that the City began the projects and planned to fund them. CM Beggs asked for copies of old agreements regarding the CCB in order for Council to verify this understanding; Chief Atwood said he'd be happy to supply copies. CM Mumm asked how long these projects have been on the books for the City. Chief Schaeffer said they originated about 4 years ago and explained that the City has an obligation to maintain the CCB regardless of policy decision over whether or not to join SREC. CM Mumm said that conversations over this SBO should have occurred earlier and stated her desire to hold earlier in the process going forward (other committee members agreed).

Council Requests:

HopeWorks Update – CP Stuckart & Michelle Harris

Ms. Harris from Goodwill provided a follow-up update on the program, after she first presented to the PSCHC in November of 2018. She explained some of the success stories the program has produced and discussed challenges going forward. The largest challenge for the program will be funding. HopeWorks applies for funding from the City's CHHS Department under the 5-year social services RFP process, but wasn't recommended for funding by the CHHS Board. The program has been operating as a pilot from its inception, but the pilot period ends in June, when most of the resources the program depends on will run out. CM Beggs asked for Ms. Harris' suggestions for improving HopeWorks and making it more employment-focused going forward. Ms. Harris responded that the HopeWorks administrators would formulate such suggestions as part of their program ending reviews and evaluations.

Code Enforcement Graffiti Abatement – CM Kinnear & Carly Cortright

CM Kinnear provided an overview of her understanding of the graffiti issue in Spokane, which was informed by the constituents who have reached out to her office in recent weeks. She invited Carly Cortright from "My Spokane" before the committee to explain the issue from the Code Enforcement perspective. Ms. Cortright explained that the SMC requires all property owners to cover up graffiti immediately upon discovery in order to discourage urban blight. The City has maintained a program to abate graffiti for private property owners who consent to the City accessing their property to perform abatement work, but after contractors hired by the City to do this work provided poor performances, a new approach was needed. Code Enforcement recently hired a temporary-seasonal painter to handle graffiti abatement for the City in-house. This employee has been able to respond to over 40 incidents of graffiti in his first few weeks. Ms. Cortright said that having an in-house employee to do this work should improve the City's response to graffiti going forward. Code Enforcement responds to graffiti on a the basis of complaints received from citizens and Ms. Cortright said the City will continue to encourage community members to always call 311 and report graffiti. City Administrator Sanders agreed with CM Kinnear that volunteer events are a great way to get the broader community involved in graffiti abatement. Ms. Sanders also said any volunteer events around graffiti should include educational pieces that encourage people to report graffiti to Code Enforcement. CM Stratton said that graffiti abatement efforts should be partnered with Spokane COPS, which all committee members agreed on. Patrick Striker, COPS Executive Director, offered to follow-up after the meeting.

For-Hire Vehicles Ordinance Amendments – CMs Fagan & Stratton

CM Fagan presented on all the amendments that will be made to the original ordinance under this new proposal. Asst. Chief Lundgren asked about the requirement that all for-hire ridesharing companies notify SPD of any vehicular accidents that occur involving their drivers. CM Fagan answered that this notification would usually be provided in the form of submitting a typical traffic accident report to SPD.

SPD “Trueblood” Homeless Outreach Units Update – CP Stuckart & SPD

SPD Sgt. Nate Spiering and Ms. Jan Dobbs from Frontier Behavioral Health came up to present on these outreach and diversion units, which Major Olsen had briefly described during his SPD Q1 performance measures review earlier in the meeting. These outreach units originated from funds provided to SPD under the “Trueblood” Grant. Sgt. Spiering provided an overview of the hiring process for Frontier clinicians to join the diversion units. These clinicians receive extensive training that SPD officers also receive around mental health and de-escalation. Clinicians are uniformed with tactical vest with the Frontier Behavioral Health logo, which are provided by Frontier. Sgt. Spiering explained the staffing hours and usual shifts that diversion units run on and said that current shift scheduling practices are meeting the current demands. Diversion units focus highly on maintaining continuous care to subjects contacted from the first interaction to the moment the subject can be passed on to other care providers. Frontier provides direct supervision over their clinicians, and supervisors sometimes ride with the outreach units to observe firsthand. Ms. Dobbs provided statistics tracked by Frontier Behavioral Health around this program. Only 11% of those contacted by diversion units with Frontier clinicians ended up being incarcerated (most of those cases that do require incarceration involve existing warrants for other crimes or for probable cause that a more serious crime had occurred that couldn’t be diverted). Compared with traditional responses to calls for service that diversion units now handle, the existence of diversion units are providing a huge cost savings to the City. Ms. Dobbs emphasized that supplemental funding from the City in addition to Trueblood Grant funds made the program possible. With new funding becoming available due to “Trueblood” class action lawsuits, the program might be able to expand to a 24-7 staffing unit to partner with SPD.

SPD & SFD Overtime Update – CM Mumm

Major King presented on the SPD overtime budget and passed out a fact sheet on the data to all committee members. There wasn’t time for a longer discussion, but the committee members did receive new information.

SREC “Loaned Staff” Salary and Benefit Accounting – CM Mumm & Michelle Hughes

Chief Jay Atwood was “loaned” to SREC during 2018 to help implement a new radio system. Laurie Markenen, a City employee also loaned to SREC in 2018, will be appointed as Deputy Executive Director of SREC in the coming weeks. CM Mumm said she was concerned that the City doesn’t have an identified policy for “loaning” staff to other agencies while they still have work obligations to the City of Spokane. She said this is a bigger conversation to have going forward so that a situation where City staff is “loaned” with no identifiable policy doesn’t occur again.

Riverfront Park N. Pedestrian Suspension Bridge & West Quadrant TIFF – CM Mumm

Three weeks ago, the Parks & Recreation Dept. had to close the north pedestrian suspension bridge in Riverfront Park to make emergency deck repairs. When bridge studies concluded late last year on two suspension bridges, Parks & Recreation didn’t have any money to put towards the maintenance and repairs on the bridges. Funding from grants, the state, the West Quadrant TIFF, and new City funding from strategic reserves has been pulled together to pay for these immediate repairs. CM Stratton raised the issue that the West Quadrant TIFF is meant, in part, to invest in preventing blight in the West Central

Neighborhood. She wondered how, between the Sportsplex project and the suspension bridge repairs, the TIFF could still take on blight prevention. CM Mumm explained why this bridge repair project qualified for funding from the West Quadrant TIFF. CM Stratton said she understood the technicalities of why it qualified, but still wanted to register her concern that TIFF dollars weren't having a positive impact on economic development and blight reduction in West Central. CM Mumm said she promised to bring more projects from other areas of West Central forward to the West Quadrant TIFF going forward in conjunction with CM Stratton.

State Legislative Update:

NO UPDATE NECESSARY

ADMINISTRATION REQUESTS:

NONE

Action Items: NONE

Executive Session: NONE

Adjournment: CM Kinnear adjourned the meeting at 3:16 PM. The next PSCHC meeting will be held Monday, June 3, 2019.

Attachments/Briefing Papers:

April 8, 2019 PSCHC Meeting Minutes
SPD Q1 2019 Performance Measures Packet
City-Authorized Utility Vehicle Ordinance
Destruction of Forfeited Firearms Ordinance
HMIS Contract Extension for RFI Case Management Tool
SBO for CCB Capital Improvements
For-Hire Vehicles Ordinance Amendments

Respectfully submitted by:

Jacob Fraley, Legislative Aide to Council Member Lori Kinnear (PSCHC Chair)
Anna Everano, Legislative Aide to Council Member Mike Fagan (PSCHC Vice-Chair)

Committee Chair Approval

Lori Kinnear
Spokane City Council – District 2



Office of the Police Ombudsman

808 W. Spokane Falls Blvd.
Spokane, WA 99201
509.625.6742 / spdombudsman.org

May 21, 2019

Public Safety & Community Health Committee Report

Reporting Period: April 1-30, 2019

Snapshot of Activities		Monthly	Year to Date
Community Outreach			
OPO	Total community events and meetings	6	25
OPOC	Community outreach / activities	1	26
Commendations		0	1
Complaints			
	Received complaints	8	28
	Referred complaints	8	33
Contacts		112	444
Case Review			
	Request for further investigation	2	11
	Investigations certified / concurred	10	37
	Declined certifications	0	0
	Special cases reviewed	8	50
Interviews			
	OPO interviews	10	52
	Internal Affairs interviews	9	32
Training		2	8
Critical Incidents		0	2
Mediations			
	Recommended	0	3
	Conducted	1	3
	Declined	0	0
Recommendations		0	0
Other Activities			
SPD Related	Meetings / contacts	43	158
	Review boards	3	3
	Closing meetings	1	2

1. Outreach

a) OPO

- i. Meeting with Walter Kendricks of SCAR (4/1)
- ii. Phil Tyler Campaign kick-off (4/11)
- iii. Leadership Spokane Service Project with the Red Cross and Spokane Fire Department (4/13)
- iv. NAACP Centennial Celebration (4/15)
- v. OPOC Meeting (4/16)
- vi. Leadership Connections at Gonzaga (4/23)

b) **OPOC Actions** – Commissioners attended the following events, some events were attended by multiple Commissioners:

- i. OPOC Meeting (4/16)

2. Commendations / Complaints

a) Received Complaints

- i. **OPO 19-11 – Demeanor / Inadequate Response:** Complainant was assaulted at their place of employment. When police arrived, they continued to refer to the complainant with the wrong preferred pronoun, even after being corrected. The police did not view security footage yet continued to say the complainant was in the wrong.
- ii. **OPO 19-23 – Biased Policing:** Complainant was cited during a traffic accident even though the other party admitted they went through the red light. Complainant believes they were cited because of the complainant's race.
- iii. **OPO 19-24 – Inadequate Response / Demeanor:** Complainant's family member was assaulted. The officer had allegedly already made up his mind about who was right and who was wrong and denied their request to view camera footage.
- iv. **OPO 19-25 – Demeanor:** Complainant was told by an officer they had to move from an area in the City Council Chambers, but allowed another person to sit there. When the complainant asked the officer about it, the officer did not give a specific reason.
- v. **OPO 19-26 – Demeanor:** Complainant alleges that they are being targeted by their NRO because of the past nuisance complaint on their property.
- vi. **OPO 19-27 – Demeanor:** Complainant alleged that during a conversation with their NRO, the NRO continuously talked over them and told them they were what was wrong in the neighborhood.
- vii. **OPO 19-28 – Demeanor / Inadequate Response / False Arrest:** Complainant alleges that officers made up charges against their significant other and tried to convince the complainant to say they were being abused in order to file a Domestic Violence charge.
- viii. **OPO 19-29 – Demeanor / Inadequate Response:** When officers arrived at a local shelter to remove the complainant, the complainant alleges they

were not given safe alternatives (ie: warming shelters) and ended up having to spend the night on the street.

b) Referred Complaints

- i. **IR 19-26** – Frustrated that their case was not assigned to an investigator; SPD/IA
- ii. **ER 19-27** – Unsatisfied with response regarding an abandoned vehicle; Code Enforcement
- iii. **ER 19-29** – A minority refugee high school student was trespassed from a family member’s elementary school; Center for Justice
- iv. **ER 19-30** – Concerned with the amount of animal feces on local trails; Code Enforcement
- v. **ER 19-31** – Parking violation report; Code Enforcement
- vi. **ER 19-32** – Concerns with Sit and Lie ordinance; City Council
- vii. **IR 19-33** – Unsatisfied with the lack of response from detectives regarding money stolen from their backpack; SPD/IA
- viii. **ER 19-34** – Concerned with citizens being banned from shelters for 30 days or more if they call 911 for assistance; City Council

3. Case Review

- i. **C19-010 / OPO 19-12**– Investigation certified
- ii. **C19-004** – Investigation certified
- iii. **C19-018 / OPO 19-16** – Investigation certified
- iv. **C19-004 / OPO 19-04** – Investigation certified
- v. **C19-012 / OPO 19-14** – Investigation certified
- vi. **C19-019 / OPO 19-17** – Request further information / Investigation certified
- vii. **C19-025** – Investigation certified
- viii. **C19-027 / OPO 19-26** – Investigation certified
- ix. **C19-013 / OPO 19-15** – Investigation certified
- x. **C19-002** – Investigation Certified
- xi. **C19-020 / OPO 19-19** – Requested further information

4. Special Cases Reviewed

- i. **5** Use of Force
- ii. **1** Pursuit
- iii. **0** Collision
- iv. **2** K9 Deployment

5. Activities

- a) OPO staff members participated/engaged in the following other activities:
 - i. NACOLE Strategic Planning Committee (4/2)
 - ii. PSCHC meeting (4/4)
 - iii. SPD Collision / Pursuit Review Board (4/9)
 - iv. SPD Use of Force Review Board (4/9)
 - v. Leadership Spokane Interviews (4/11 & 4/22)
 - vi. Leadership Spokane SCAN Team Meeting (4/22)
 - vii. COPS Shop Board Meeting (4/24)

- viii. SPD Deadly Force Review Board (4/24)
 - ix. Training – NACOLE Webinar, Strategies for conducting compelled interviews with officers (4/17)
 - x. Training – City of Spokane Active Shooter online course (4/25)
 - b) SPD related
 - i. 25 meetings/contacts with IA
 - ii. 18 meetings/contacts with SPD
 - c) OPO met with/had contact with OPO Commissioners/staff:
 - i. Commissioner Rose on (4/11, 4/25)
 - ii. Commissioner Smith on (4/25)
 - iii. Commissioner Wilburn (4/9)
 - iv. Commissioner Kelley (4/16)
 - d) OPO met with/had contact with City Council members/staff:
 - i. Council President Stuckart (4/8)
 - ii. Council Staff Jake Fraley on (4/11)
 - iii. Council Member Stratton (4/15)
 - iv. Council Staff Adam McDaniel (4/24)
 - v. Council Member Fagan (4/25)
- 6. **Next Steps**
 - a. Annual Reports for OPO and OPOC



SPOKANE FIRE DEPARTMENT ARU PROGRAM ANALYSIS EXECUTIVE SUMMARY May 22, 2019

The ARU Program Analysis provides information to address the question of the efficacy of the ARU Program. The data validates that the ARU Program is achieving the goals that drove development of the program, including:

- Allows larger fire apparatus (Engine and Ladder Companies) to remain available for more confirmed critical conditions including sudden cardiac arrest (SCA), heart attack, stroke, major multi-system trauma and all risk incidents like rescues, fires, and special operations events;
- Provides appropriate response level to incidents involving individuals who are experiencing less urgent or lower acuity conditions; and
- Reduces wear and the cost of operation for larger apparatus, increasing the reliability and life expectancy of these vehicles.

Overall, EMS call volume continues to increase on an annual basis. Less urgent conditions represent the larger percentage of the increase. The increase that Spokane is experiencing is similar to other communities in North America. Innovative programs such as the ARU allows the Fire Department to effectively respond to the increase. The increase in volume is driven by several factors, including:

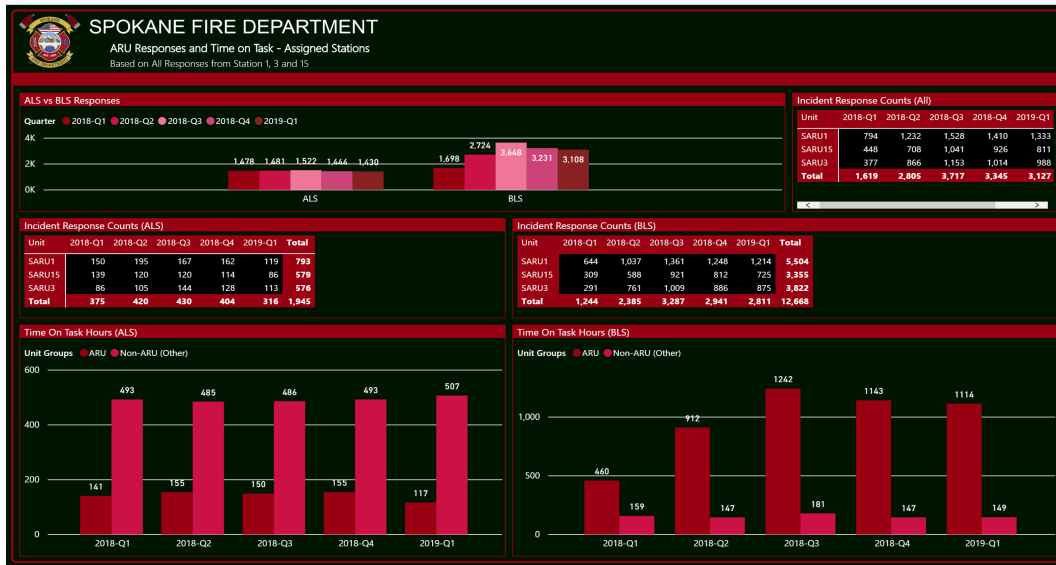
- ❖ An aging population that is increasing in number daily. It is estimated that by 2040, there will be nearly 2,000,000 people aged 65 and over in Washington State. This is a confounding increase and Spokane's rate is expected to rival the rest of the State;
- ❖ Presence of unmanaged chronic disease among the aging population;
- ❖ Increase in overall population within the community; and
- ❖ Increasing numbers of people experiencing behavioral health issues.

Responses for higher acuity conditions continues to rise as well. Medical conditions like Sudden Cardiac Arrest, Stroke, Heart Attack and multi-system trauma require the Spokane Fire Department to respond immediately and provide care to people experiencing these conditions. The ARU program allows the Fire Department to leave larger apparatus, staffed with Paramedics, in service and available to respond to these incidents. The availability of these larger units has a direct impact on the outcomes of these patients. Recently, the Spokane Fire Department was recognized by the State's Cardiac and Stroke System for our contribution to the Region's favorable outcomes for people suffering a stroke.



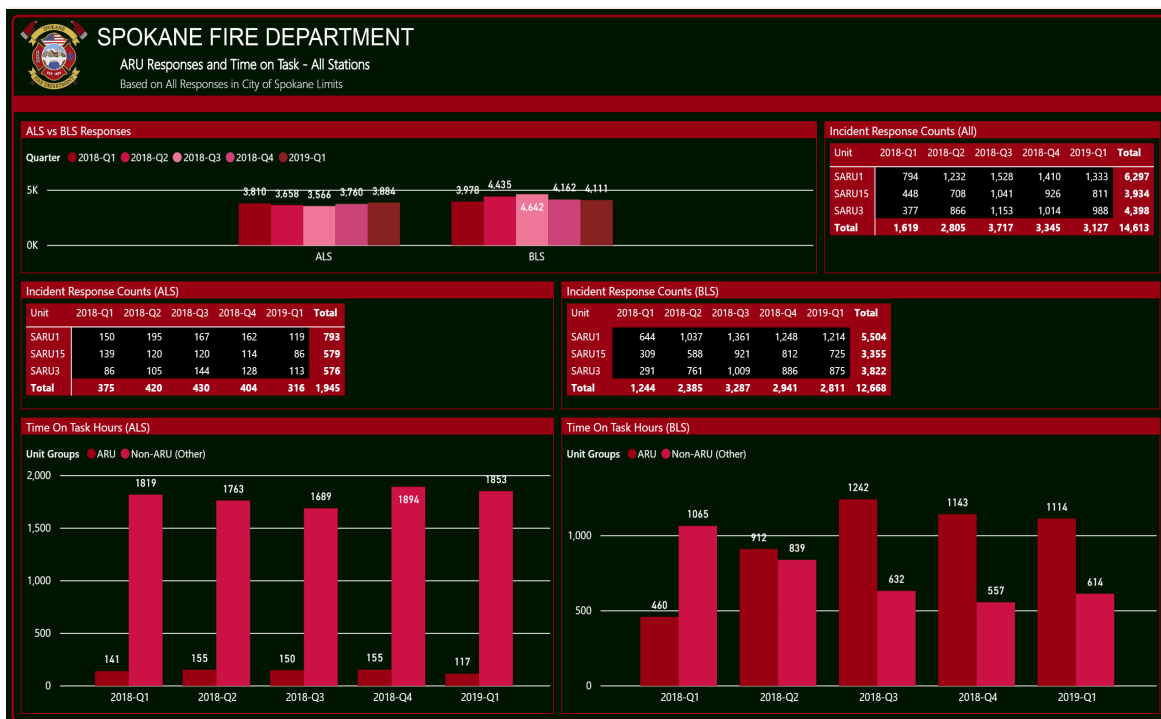
Data Discussion

Data suggests that the increased use of ARU's meets the objective of allowing larger apparatus to remain available to respond to more emergent situations.



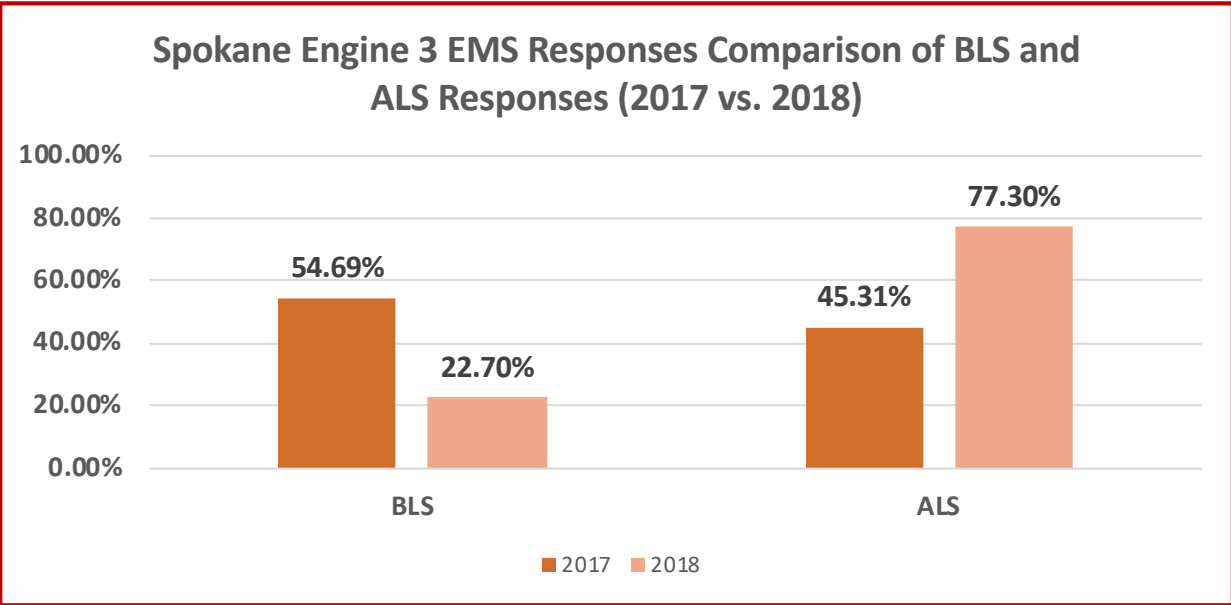
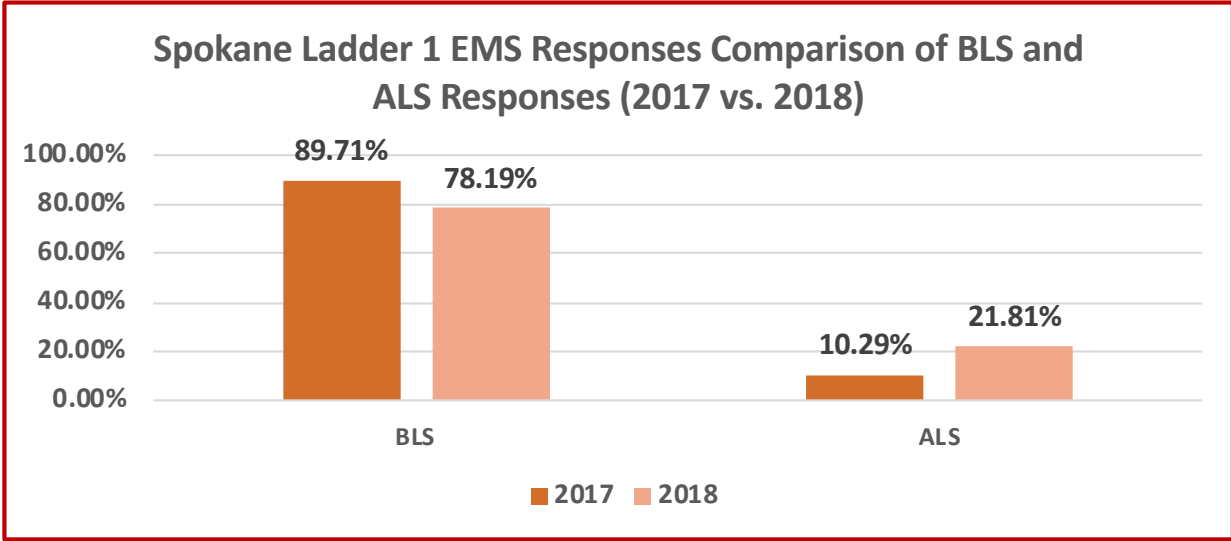
ARU Impact on Station Demand

ARU's respond to a significantly higher number of calls that occur around their home stations (top graph). At the same time, the total number of fire and EMS responses continues to increase at all stations. This allows the larger apparatus to respond to higher acuity EMS incidents, fire incidents and technical rescue incidents that require more personnel. The graph below illustrates the impact of the ARU Program on all the fire stations within the City of Spokane.



Data Illustrating Impact of ARU's on Individual Station Responses

Data for Spokane Ladder #4, Spokane Ladder #1 and Spokane Engine #3 provide the basis for this comparative analysis. The data suggests that the presence of ARU's reduce the number of responses to Basic Life Support incidents and increase the number of responses to Advanced Life Support (or high acuity) conditions.



Spokane Engine 3 experienced a 31.99% reduction in the percentage of BLS responses from 2017 to 2018 and increased the percentage of ALS responses (in most cases critically ill or injured patients) by 31.99%

Conclusion

The data validates that the ARU Program successfully achieves the goals of addressing the increasing number of low acuity incidents. ARU's leave larger apparatus in service and available to respond to critically emergent incidents including critically ill and injured people, fire incidents, technical rescue events and other emergencies that require the expertise of our personnel. ARU's also reduce the high cost of utilizing larger apparatus to respond to large numbers of low-acuity/non-emergent incidents.

The ultimate benefits to the community and our citizens include:

- Improved patient outcomes by enhancing access to the larger apparatus staffed with at least three providers with at least one Paramedic.
- Appropriate response to requests for service with the right resources in the right amount of time.
- Responsible and effective use of public funds.



Sit and Lie Arrests (Redacted)

Name	DOB	Date of Offense	Time of Offense	Cite/Released or Booked
[REDACTED]	[REDACTED]	3/11/2014	18:17	Booked
[REDACTED]	[REDACTED]	4/30/2014	12:24	Cite/Release
[REDACTED]	[REDACTED]	4/30/2014	12:24	Cite/Release
[REDACTED]	[REDACTED]	4/30/2014	12:24	Cite/Release
[REDACTED]	[REDACTED]	5/1/2014	11:47	Cite/Release
[REDACTED]	[REDACTED]	5/7/2014	12:49	Cite/Release
[REDACTED]	[REDACTED]	5/16/2014	13:25	Booked
[REDACTED]	[REDACTED]	5/16/2014	19:20	Booked
[REDACTED]	[REDACTED]	5/18/2014	22:22	Cite/Release
[REDACTED]	[REDACTED]	5/22/2014	14:31	Cite/Release
[REDACTED]	[REDACTED]	5/22/2014	14:31	Cite/Release
[REDACTED]	[REDACTED]	5/26/2014	11:29	Cite/Release
[REDACTED]	[REDACTED]	5/27/2014	10:39	Cite/Release
[REDACTED]	[REDACTED]	5/28/2014	11:05	Cite/Release
[REDACTED]	[REDACTED]	5/30/2014	21:42	Cite/Release
[REDACTED]	[REDACTED]	6/1/2014	18:13	Cite/Release
[REDACTED]	[REDACTED]	6/1/2014	20:04	Booked
[REDACTED]	[REDACTED]	6/1/2014	16:44	Cite/Release
[REDACTED]	[REDACTED]	6/1/2014	20:07	Booked
[REDACTED]	[REDACTED]	6/2/2014	19:00	Cite/Release
[REDACTED]	[REDACTED]	6/3/2014	14:30	Cite/Release
[REDACTED]	[REDACTED]	6/4/2014	19:27	Booked
[REDACTED]	[REDACTED]	6/6/2014	20:45	Cite/Release
[REDACTED]	[REDACTED]	6/6/2014	20:49	Cite/Release
[REDACTED]	[REDACTED]	6/8/2014	15:20	Cite/Release
[REDACTED]	[REDACTED]	6/13/2014	19:43	Booked
[REDACTED]	[REDACTED]	6/15/2014	20:01	Booked
[REDACTED]	[REDACTED]	6/20/2014	10:32	Cite/Release
[REDACTED]	[REDACTED]	6/23/2014	16:19	Booked
[REDACTED]	[REDACTED]	6/24/2014	11:30	Booked
[REDACTED]	[REDACTED]	6/25/2014	11:24	Cite/Release
[REDACTED]	[REDACTED]	7/1/2014	12:50	Cite/Release
[REDACTED]	[REDACTED]	7/2/2014	8:45	Cite/Release
[REDACTED]	[REDACTED]	7/6/2014	16:40	Cite/Release
[REDACTED]	[REDACTED]	7/6/2014	15:00	Cite/Release
[REDACTED]	[REDACTED]	7/8/2014	19:17	Booked
[REDACTED]	[REDACTED]	7/8/2014	16:50	Cite/Release

		7/13/2014	15:20	Cite/Release
		7/26/2014	22:56	Cite/Release
		8/22/2014	18:36	Cite/Release
		8/29/2014	18:51	Cite/Release
		9/2/2014	16:30	Cite/Release
		9/8/2014	12:30	Cite/Release
		9/9/2014	17:15	Cite/Release
		9/9/2014	17:10	Cite/Release
		9/9/2014	17:10	Booked
		9/16/2014	21:02	Cite/Release
		9/29/2014	19:39	Cite/Release
		10/28/2014	11:04	Cite/Release
		2/11/2015	12:16	Booked
		3/2/2015	16:10	Cite/Release
		3/2/2015	16:10	Cite/Release
		3/7/2015	14:25	Booked
		3/22/2015	12:48	Cite/Release
		5/19/2015	9:00	Booked
		5/19/2015	9:00	Booked
		5/31/2015	13:21	Cite/Release
		6/1/2015	15:18	Cite/Release
		6/7/2015	15:52	Cite/Release
		6/10/2015	11:38	Cite/Release
		6/17/2015	12:04	Booked
		6/18/2015	15:15	Cite/Release
		6/25/2015	17:18	Booked
		8/1/2015	15:42	Cite/Release
		8/17/2015	12:46	Booked
		8/22/2015	17:54	Cite/Release
		8/25/2015	14:16	Cite/Release
		9/20/2015	18:54	Cite/Release
		9/21/2015	15:21	Cite/Release
		9/21/2015	15:21	Cite/Release
		9/22/2015	10:51	Cite/Release
		10/3/2015	16:45	Cite/Release
		10/11/2015	13:21	Cite/Release
		10/18/2015	8:28	Cite/Release
		1/1/2016	11:25	Cite/Release
		2/16/2016	12:43	Cite/Release
		3/2/2016	16:20	Cite/Release
		3/11/2016	13:17	Cite/Release

		4/18/2016	13:03	Cite/Release
		5/18/2016	12:38	Cite/Release
		5/18/2016	12:30	Cite/Release
		6/25/2016	7:44	Cite/Release
		7/11/2016	14:15	Cite/Release
		7/23/2016	12:33	Cite/Release
		8/1/2016	14:00	Cite/Release
		8/19/2016	7:15	Cite/Release
		8/23/2016	17:36	Cite/Release
		8/28/2016	16:15	Cite/Release
		8/28/2016	16:15	Cite/Release
		9/26/2016	11:11	Cite/Release
		10/21/2016	13:33	Cite/Release
		10/24/2016	7:45	Cite/Release
		11/21/2016	9:54	Cite/Release
		12/10/2016	13:15	Booked
		12/28/2016	9:13	Cite/Release
		12/28/2016	9:13	Cite/Release
		12/28/2016	14:33	Cite/Release
		12/29/2016	8:58	Cite/Release
		2/2/2017	7:42	Booked
		4/9/17	7:59	Cite/Release
		7-8-17	1144	Cite/Release
		8-1-17	1508	Cite/Release
		8-16-17	0944	Booked
		8-22-17	1247	Booked
		8-29-17	0739	Booked
		9-24-17	1535	Booked
		9-27-17	0911	Cite/Release
		9-29-17	1743	Booked
		9-30-17	0930	Booked
		10-12-17	1435	Cite/Release
		10-12-17	1438	Cite/Release
		10-16-27	1142	Booked
		10-9-17	1139	Cite/Release
		10/7/17	1532	Cite/Release
		10/18/17	0914	Booked
		10/17/17	0904	Cite/Release
		10/18/17	1232	Booked
		10/20/17	0703	Cite/Release
		10/3/17	0748	Booked

		10/21/17	0742	Booked
		10/23/17	0812	Booked
		10/27/17	1919	Cite/Release
		10/28/17	1007	Cite/Release
		10/29/17	0722	Cite/Release
		10/29/17	0744	Booked
		10/29/17	1415	Cite/Release
		11/2/17	0835	Cite/Release
		11/4/17	1016	Cite/Release

		11/4/17	1037	Cite/Release
		11/4/17	1153	Cite/Release
		11/15/17	0938	Cite/Release
		11/17/17	1023	Booked
		11/17/17	1029	Booked
		11/19/17	0958	Cite/Release

		11-22-17	1023	Cite
		11-22-17	1041	Cite
		11-23-17	0711	Cite
		11-23-17	0721	Cite
		11-23-17	0854	Cite
		11-23-17	0856	Cite
		11-23-17	0858	Cite
		11-23-17	1001	Cite
		11-23-17	1007	Booked
		11-24-17	1054	Cite
		12-1-17	1106	Cite
		12-2-17	0918	Cite
		12-3-17	1230	Cite
		12-4-17	0920	Cite
		12-5-17	1149	Cite
		12-8-17	1207	Cite
		12-9-17	0812	Cite
		12-13-17	0810	Cite
		12-13-17	0917	Booked
		12-13-17	1541	Cite
		12-14-17	0914	Cite
		12-21-17	1028	Cite
		12-23-17	1138	Cite
		12-29-17	0920	Cite
		12-29-17	1737	Cite

		12-30-17	1003	Cite
		12-30-17	1658	Cite
		1-1-18	1357	Cite
		1-1-18	1408	Cite
		1-1-18	1417	Cite
		1-4-18	0836	Cite
		1-4-18	0841	Cite
		1-5-18	0805	Cite
		1-5-18	1040	Cite
		1-8-18	1010	Cite
		1-8-18	1152	Cite
		1-9-18	0947	Cite
		1-11-18	1017	Cite
		1-13-18	0725	Cite
		1-13-18	0731	Cite
		1-13-18	0738	Cite
		1-14-18	0815	Cite
		1-18-18	1008	Cite
		1-18-18	1021	Cite
		1-21-18	1404	Cite
		1-25-18	1222	Cite
		1-30-18	0914	Cite
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		1-31-18	1421	Cite
		2-1-18	0848	Cite
		2-3-18	1319	Cite
		2-3-18	1330	Cite
		2-3-18	1442	Cite
		2-4-18	1613	Cite
		2-5-18	0735	Cite
		2-5-18	0746	Cite
		2-5-18	0858	Cite
		2-5-18	1034	Cite
		2-5-18	1123	Cite
		2-5-18	1348	Cite
		2-5-18	1418	Cite
		2-6-18	1131	Cite
		2-7-18	0734	Cite
		2-7-18	0936	Cite
		2-8-18	0906	Cite
		2-8-18	0908	Cite

		2-15-18	1212	Cite
		2-23-18	0911	Cite
		2-24-18	1340	Cite
		2-26-18	0739	Cite
		2-26-18	0742	Cite
		2-26-18	0801	Cite
		2-26-18	0905	Cite
		2-26-18	1222	Cite
		2-26-18	1413	Cite
		3-3-18	1532	Cite
		3-3-18	1533	Cite
		3-5-18	1224	Cite
		3-14-18	1517	Cite
		3-18-18	0917	Cite
		3-18-18	1052	Cite
		3-24-18	0911	Cite
		3-29-18	1336	Cite
		3-30-18	0921	Cite
		3-30-18	0923	Cite
		4-1-18	0729	Cite
		4-2-18	0735	Cite
		4-2-18	0757	Cite
		4-2-18	1117	Cite
		4-2-18	1207	Cite
		4-5-18	1830	Cite
		4-6-18	0728	Cite
		4-7-18	0730	Cite
		4-7-18	0732	Cite
		4-12-18	0911	Cite
		4-12-18	1610	Cite
		4-13-18	1430	Booked
		4-14-18	1157	Cite
		4-21-18	1142	Cite
		4-21-18	1148	Cite
		4-25-18	0806	Cite
		4-25-18	0934	Cite
		4-26-18	1201	Booked
		4-27-18	1227	Cite
		4-27-18	1438	Cite
		4-30-18	1054	Cite
		5-1-18	0926	Cite

		5-1-18	0930	Booked
		5-2-18	0927	Cite
		5-2-18	0929	Cite
		5-3-18	0920	Cite
		5-3-18	0922	Cite
		5-3-18	0937	Cite
		5-3-18	1655	Booked
		5-5-18	0844	Cite
		5-8-18	0843	Cite
		5-8-18	1200	Booked
		5-9-18	0958	Cite
		5-10-18	0909	Cite
		5-12-18	0912	Cite
		5-12-18	1231	Cite
		5-13-18	0945	Cite
		5-16-18	1144	Cite
		5-19-18	1054	Cite
		5-20-18	0917	Cite
		5-20-18	0940	Cite
		5-20-18	1129	Cite
		5-20-18	1736	Cite
		5-22-18	1013	Cite
		5-22-18	1015	Cite
		5-22-18	1201	Cite
		5-26-18	1012	Cite
		5-26-18	1130	Cite
		5-27-18	1016	Booked
		5-28-18	1005	Cite
		5-28-18	1256	Cite
		5-28-18	1354	Cite
		5-29-18	0941	Cite
		6-1-18	0738	Cite
		6-1-18	0923	Cite
		6-1-18	0926	Cite
		6-10-18	0947	Cite
		6-15-18	0952	Cite
		6-16-18	1207	Cite
		6-16-18	1426	Cite
		6-18-18	1057	Cite
		6-18-18	1059	Cite
		6-21-18	0754	Cite

		6-21-18	0800	Cite
		6-24-18	1221	Booked
		7-5-18	1122	Cite
		7-5-18	1124	Cite
		7-7-18	0754	Cite
		7-7-18	1100	Cite
		7-11-18	1117	Cite
		7-13-18	0925	Cite
		7-13-18	1049	Cite
		7-13-18	1107	Cite
		7-14-18	1051	Cite
		7-14-18	1150	Cite
		7-15-18	1506	Cite
		7-15-18	1526	Cite
		7-23-18	0740	Cite
		7-23-18	0749	Cite
		7-23-18	1001	Cite
		7-25-18	1205	Cite
		7-25-18	1208	Cite
		7-25-18	1341	Cite
		7-26-18	1214	Cite
		7-26-18	1327	Cite
		7-27-18	0914	Cite
		7-27-18	0914	Cite
		7-27-18	1035	Cite
		7-27-18	1036	Cite
		7-27-18	1157	Cite
		7-27-18	1418	Cite
		7-29-18	1259	Cite
		8-1-18	1029	Cite
		8-2-18	0952	Cite
		8-4-18	0806	Cite
		8-4-18	0952	Cite
		8-4-18	1022	Cite
		8-4-18	1024	Cite
		8-6-18	1116	Booked
		8-6-18	1130	Cite
		8-6-18	1235	Cite
		8-8-18	0829	Cite
		8-11-18	0955	Booked
		8-11-18	1201	Cite

		8-13-18	1530	Cite
		8-15-18	0717	Cite
		8-15-18	0720	Cite
		8-15-18	1506	Cite
		8-19-18	0744	Cite
		8-19-18	0800	Cite
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		8-22-18	0945	Cite
		8-22-18	0947	Cite
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		9-1-18	1630	Cite
		9-17-18	1451	Booked
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		10-28-18	0937	Cite
		10-28-18	0943	Cite
		11-1-18	0805	Cite
		11-1-18	0809	Cite
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		11-13-18	1018	Cite
		2-18-19	1858	Cite
		2-19-19	1234	Cite
		3-14-19	1047	Cite
		3-14-19	1050	Cite
		3-15-19	0937	Cite
		3-15-19	1640	Cite
		3-15-19	1641	Cite
		3-15-19	1643	Cite
		3-15-19	1653	Cite
		3-15-19	1807	Cite
		3-15-19	1811	Cite
		3-15-19	1812	Cite
		3-15-19	1814	Cite
		3-16-19	0921	Cite

		3-16-19	0923	Cite
		3-17-19	1017	Cite
		3-17-19	1603	Cite
		3-17-19	1604	Cite
		3-19-19	0752	Cite
		3-22-19	0957	Cite
		3-23-19	1138	Cite
		3-23-19	1139	Cite
		3-25-19	1533	Cite
		3-26-19	0832	Booked
		3-28-19	1020	Cite
		5-14-19	1030	Cite
		5-21-19	1330	Booked
		5-22-19	1000	Cite

Briefing Paper (Committee Name)

Division & Department:	Police Department / Traffic Unit
Subject:	Photo Red / Speed
Date:	May 21st, 2019
Contact (email & phone):	Jim Christensen 509-822-8151
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Safety
Type of Agenda item:	<input type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	

Background/History: Report for Public Safety meeting June 4th, 2019.

Statistic for Photo Red for the time frame of **April 16th, thru May 15th, 2019**.

There were 1,593 violations on the photo red system from **April. 16th** thru **May. 15th**, 2019, There were 29 more violations than we had for the same time period in 2018 /19. There are 104 violations still in the workflow.

Photo Speed for the time frame of **April 16th thru May 15th, 2019**

From **April. 16th** thru **May. 15th** there were 921 speed violations for the two older locations. During the same time frame in 2018 there were 1029 issued, there are still 101 citations still in the work flow for these two locations.

The two new cameras, Maple ST (Ridgeview Elem) issued 156 and Monroe ST (Willard Elem) issued 522. These two cameras still have 42 citations in the work flow.

The new camera on Ash Street for Ridgeview went on line issuing warnings on 05/02/19. This location will start issuing citations on 06/08/19.

Executive Summary: Photo RED

- Freya and Third was the highest with 260 violations.
- Sprague and Division was the second highest with 180 violations.
- Third and Browne was the third highest with 158 violations.
- Sprague and Browne was the fourth highest with 153 violations.

Executive Summary: Photo SPEED

- Longfellow Elementary had 678violations.
- Finch Elementary had 243 violations.
- Ridgeview Elementary had 156 violations.
- Willard Elementary has issued 522 violations.

Budget Impact:

Approved in current year budget? ☐ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☐ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☐ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☐ No ☐ N/A

Specify changes required:

Known challenges/barriers:



SPOKANE POLICE DIVISION
CHIEF OF POLICE
CRAIG N. MEIDL

Strategic Initiatives
June 2019 Report

Public Safety and Community Health Committee Briefing
June 3, 2019

Public Safety Building • 1100 W. Mallon Avenue • Spokane, Washington 99260-0001





SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

Selected Excerpts of Officer Commendation Letters

In the early morning hours of Sat 4/13, I called 911 because I heard someone in my basement. Everyone from the 911 lady to the woman who talked to me while I awaited the police to the officers who arrived, were kind, reassuring, efficient and professional. I felt safe. **[Dispatch Supervisor Kim Arredondo, Corporal Trevor Winters, Officers Cody Tylock, Tyler Heiman, Brandon Rankin, and Zachary Templin]**

Chief Meidl,

An officer in your department by the name **Ryan Murphy** recently responded to a call I was involved in and really helped calm me down in a mentally distraught moment and I would really like to leave an email or voicemail of appreciation. I was wondering how I could go about sending him a thank you message.

Chief Meidl,

This letter is written to acknowledge the excellent work of **Officers Brad Moon** and **Chris Lewis** of the STOP program [traffic safety class]. As a retired educator, who has worn many hats, including time spent as a trainer of trainers, I was impressed with the presenting officers. More specifically, I would like to note their ability to establish a positive atmosphere. They shared the information in the class in a way that never discounted their professional standing but encouraged sharing and taking the risk of asking questions. ...What could have been a "put in your time and check the box" experience was instead time well spent with new learning, which may very well save a life.

Chief Meidl,

Earlier today, **Sergeant Jay Kernkamp** provided training to St. Aloysius Parish Staff. He did an exceptional job, was well received by staff, and made a number of proactive suggestions. We anticipate asking Jay back for active shooter training. He reflects the very best of the Spokane Police Department. Also, a shout out to Lieutenant Al Arnzen who referred Jay to us.

Chief Meidl,

I am writing to you to express my appreciation for how your department handled a recent situation involving my family. My sister passed away due to what is believed to be a stroke. This took us all by surprise. When the SPD arrived and took control of the situation, **Chaplain Ed [Hoffman]** calmed us and was extremely helpful in guiding us what to do next. Chaplain Ed contacted me, introduced himself and was able to give me advice and consul. Chaplain Ed contacted the funeral home of my choosing, made arrangements for picking up the body, and gave me contact names and numbers to follow up with. He has since followed up by contacting me a couple different times to check in. This was not only professional, but very appreciated. Please offer my thanks to all the officers involved.





SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

Internal Affairs Unit Update

January 1 through April 30, 2019 Commendations and Complaints

Commendations Received: **Total: 60**

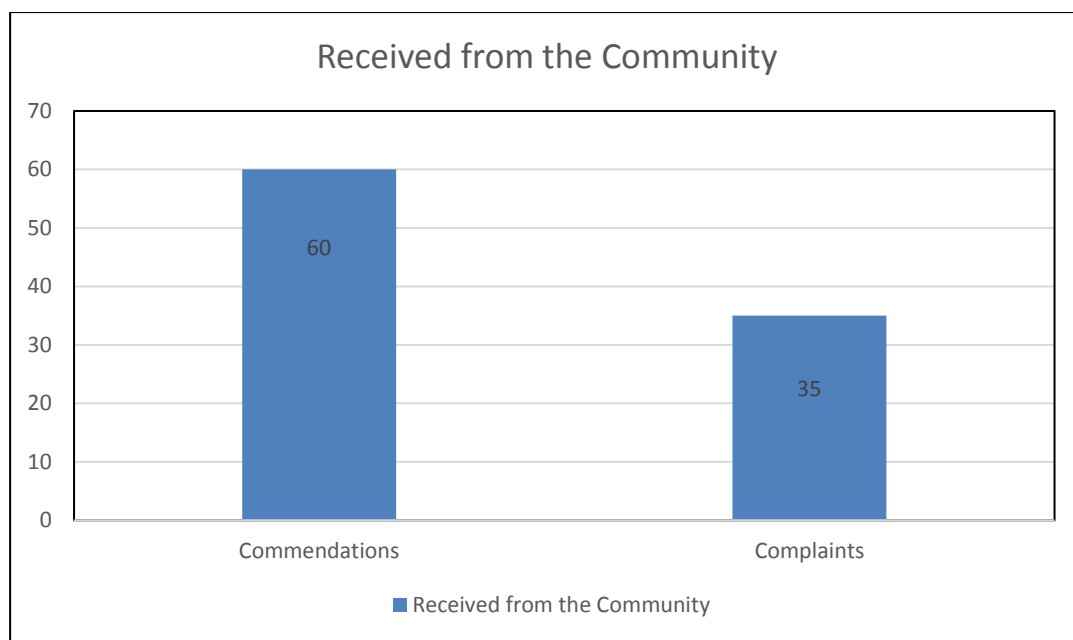
Complaints Received: **Total: 35 (19 from community)**

Closed Out as Inquiries: 4 (As of April 30, 2019)

An inquiry is an initial complaint about employee conduct which, even if true, would not qualify as a personnel complaint and may be handled informally by a department supervisor and shall not be considered complaints.

Source of January 1 through April 30, 2019 Complaints

Received by the Office of Police Ombudsman	Total: 27
Received by the Spokane Police Department	Total: 8
Internally Generated by the SPD	Total: 4
Generated by the Community	Total: 31





SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

Use of Force Update

2019 Non-Deadly Reportable Use of Force Incidents

From January 1-April 30, 2019, there were 43 non-deadly use of force incidents, including 11 K9 contacts and 32 other (e.g., TASER, neck restraint).

2019 Deadly Use of Force Incidents

From January 1-April 30, 2019, there were two deadly force incidents.

Officer-Involved Shooting Incidents Update (through April 30, 2019)

2019

Incident 2019-20004372 (Under Prosecutor review)

Incident 2019-20004372 occurred on January 7, 2019, in the 600 block of West Montgomery. The Spokane Investigative Regional Response Team's (SIRR) criminal investigation is complete. The case is with the County Prosecutor.

Incident 2019-20014197 (Under SIRR investigation)

Incident 2019-20014197 occurred on January 23, 2019, in the 3000 block of North Monroe. The Spokane Investigative Regional Response Team (SIRR) is conducting the criminal investigation.





SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

Items of Interest

National Prescription Drug Take Back Day

On April 27, SPD participated in the Drug Enforcement Administration's (DEA) 17th National Prescription Drug Take Back Day. The National Prescription Drug Take Back Day Initiative addresses a critical public safety and public health issue. Rates of prescription drug abuse in the United States continue to be alarmingly high, as are the number of accidental poisonings and overdoses due to these drugs. Medication misuse is common, and often the medication is from the family medicine cabinet.

Because the Environmental Protection Agency and the Food and Drug Administration have advised the public that flushing their prescription drugs down the toilet or throwing them in the trash pose potential safety and health hazards, DEA launched its prescription drug take back program to encourage the safe disposal of medications.

The Spokane community collected 384.52 pounds of unused prescription drugs—233.87 pounds from the CHAS Market Street Clinic location and 150.65 pounds from the C.O.P.S. North Central location.

Below, photos of the event:



If you want to dispose of any unused or expired prescription drugs, the Spokane Police Department (SPD) has three secure drop box locations available year round, during business hours:

- Public Safety Building at 1100 W. Mallon Ave.,
- SPD North Precinct/C.O.P.S. Northeast at 5124 N. Market St., and
- SPD Downtown Precinct at 221 W. First Ave.



SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

Law Enforcement Memorial Service

On May 7, 2019, the 32nd Annual Law Enforcement Ceremony was held at the Law Enforcement Memorial at the Public Safety Building.

The Memorial Service honored three officers who died in the line of duty during 2018.

- Detective Derrick William Focht, Kent Police Department. End of Watch: April 7, 2018.
- Special Agent Timothy Allen Ensley, U.S. Department of Homeland Security. End of Watch: June 24, 2018.
- Police Officer Diego Moreno, Kent Police Department. End of Watch: July 22, 2018.

Honor Guard Teams from various local agencies attended, as well as the Spokane County Firefighters' Pipes and Drums.





SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

Spokane's Fallen Officers Memorial Project

23 officers and four K9s from Spokane County are included in the Spokane's Fallen Officers Memorial Project—officers and K9s who died in the line of duty.

The project's aim is to reconnect families of the officers who have died in the line of duty, and to honor those officers. Law enforcement employees and family members carry signs of the fallen officers from the Spokane area for events such as the Law Enforcement Memorial Ceremony and the Armed Forces Torchlight Parade. The project also brings awareness to the line of duty deaths. Deputy James Slater will be the first officer to be remembered with a memorial sign at the location where he died in the line of duty on August 29, 2003. Below, see memorial signs honoring the officers at the Law Enforcement Memorial Ceremony.





SPOKANE POLICE DIVISION

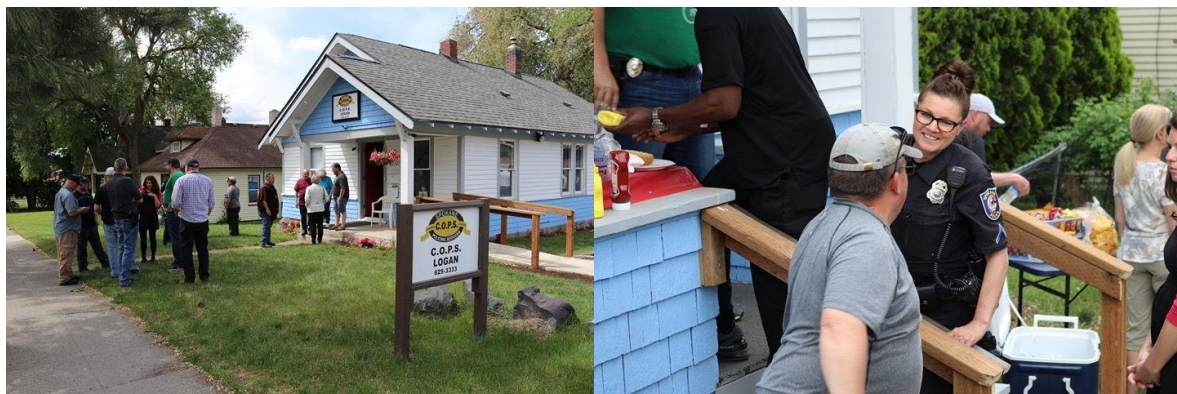
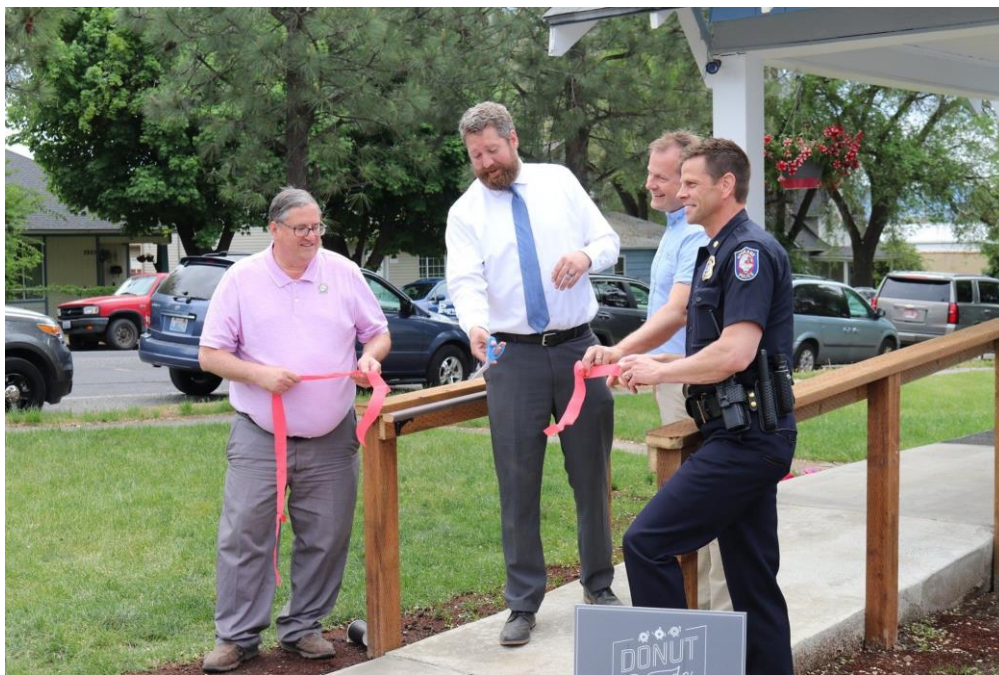
CHIEF OF POLICE

CRAIG N. MEIDL

Precinct Highlights

C.O.P.S. Logan Grand Opening / Coffee with a Cop

The C.O.P.S. Logan Grand Opening was held on May 16, 2019. Neighborhood Resource Officers, Spokane C.O.P.S. volunteers, and Mounted Patrol Unit volunteers met their neighbors for coffee, conversation, and barbecue. The new C.O.P.S. Shop is located at 2927 N. Perry St.





SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

Outreach Update

Youth Outreach Participation

SPD's Youth & Police Initiative (YPI) is an early intervention and prevention program that works to build trust in law enforcement while reducing stereotypes. The program began in 2014, and SPD has since held over 50 sessions throughout the Spokane area. The sessions take place in different settings including high schools, community centers, and teen homeless shelters.

Community Outreach Unit Summary

- Autism Walk (4/28)
- Any Woman Can Race (4/28)
- Lunch with YPI grads at Lewis and Clark High School (4/30)
- Coffee with a Cop (5/1)
- Youth to Youth Substance Use Prevention Event at East Central Community Center (5/2)
- Bloomsday (5/5)
- American Law and Justice Police Workshop (5/6)
- Junior Police Academy Meeting (5/7)
- Opioid Awareness at Riverside Place (5/7)
- Youth & Police Initiative (YPI) at Lewis and Clark High School (5/7-5/15)
- Presentation at Garry Middle School (5/8)
- Outreach Martin Luther King Center on Sherman (5/8)
- Tour of SPD Academy by the Structured Alternative Confinement (SAC) students (5/9)
- Outreach at Eastern State Hospital (5/10)
- Family Fun Fair at Riverfront Park (5/11)
- Outreach at Ferris High School with Refugee Communities (5/14)
- Spokane Public Schools meeting with Refugee Communities (5/14)
- Paw Patrol outreach event at Spokane First Interstate Center for the Arts (5/14-5/15)
- Montessori School outreach (5/15)
- Outreach at Excelsior Youth Center (5/16)
- Let Freedom Ring Breakfast (5/16)
- NATIVE Project 30 Year Anniversary (5/17)
- Junior League's Red Hot Havana Nights presentation about SPD relationship (5/17)
- Coordination of Services at Juvenile Court (5/20)
- Mobility Spokane (5/21)
- West Spokane Wellness Coalition (5/21)
- School Community Partnership Committee (5/22)
- Outreach at Evergreen Club (5/22)

Public Safety Building • 1100 W. Mallon Avenue • Spokane, Washington 99260-0001





SPOKANE POLICE DIVISION

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- Bike Rodeo and Safety Fair at Westview Elementary (5/22)
- Northeast Coalition meeting (5/23)
- Outreach at Excelsior Youth Center (5/23)
- First Responders Lunch at West Central Community Center (5/29)
- Shaw Middle School Job Fair (5/30)
- Cooper Elementary Literacy Event and Barbecue (5/30)

Pictures of the Paw Patrol Outreach Event





SPOKANE POLICE DIVISION

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Notable News

Spokane police save 9 people using Narcan

Spokane police have been using Narcan to save lives since July 2017. Their effort to save lives using the drug is showing no signs of slowing down.

<https://www.krem.com/article/news/investigations/2-on-your-side/its-not-about-cops-saving-drug-addicts-spokane-police-save-9-people-using-narcan/293-e8ed82fc-b01c-46e8-a4d5-8a9207fe7368>

Local first responders and law enforcement working to build early relationships with children.

Paw Patrol Live is a show about a group of dogs and each one is a different first responder. A lot of kids don't get to meet firefighters or police officers up close, except at an emergency. Spokane Police and Spokane Fire don't want it to be that way. They want to introduce themselves to kids when there is no crisis, give them a high-five and let them know, they can trust them.

<https://www.kxly.com/news/local-first-responders-and-law-enforcement-working-to-build-early-relationships-with-children/1078290098>



**Briefing Paper
City of Spokane
Spokane Municipal Court / Public Safety Committee
June 3, 2019**

Subject

Briefing to the PSCHC on the Department of Justice / Bureau of Justice Administration Solicitation BJA-2019-15226, Innovations in Supervision Initiative: Building Capacity to Create Safer Communities grant that the Spokane Municipal Court Probation is seeking to apply for.

Background

The Spokane Municipal Court and Probation Department are in the process of shifting from a standard probation business model towards an Evidence-Based Practice model incorporated the Risk-Need-Responsivity approach. The listed solicitation's purpose is to provide local community corrections agencies with information, resources, and training on ways to improve supervision capacity and partnerships with other justice agencies. The goal of that support is to prevent recidivism and reduce crime in grant recipient. To elicit this goal, the grant supports the development and implementation of best practices and establishing quality programs to address criminogenic needs, implement effective community supervision practices including incentives and sanctions to effect behavior change, position probation officers to be agents of behavior change, implement continuous quality improvement plans that measure outcomes and promote accountability, and to develop, implement and test innovative tools to predict violent crime recidivism.

Impact

Introduction of Evidence Based Practices and the Risk-Need-Responsivity model will help in reducing recidivism of violent crimes and crimes involving drugs and/or alcohol.

Action Requested

Support the Municipal Court Probation submission of the BJA-2019-15226 grant. A link to the BJA grant solicitation is as follows: <https://www.bja.gov/funding/ISI19.pdf>

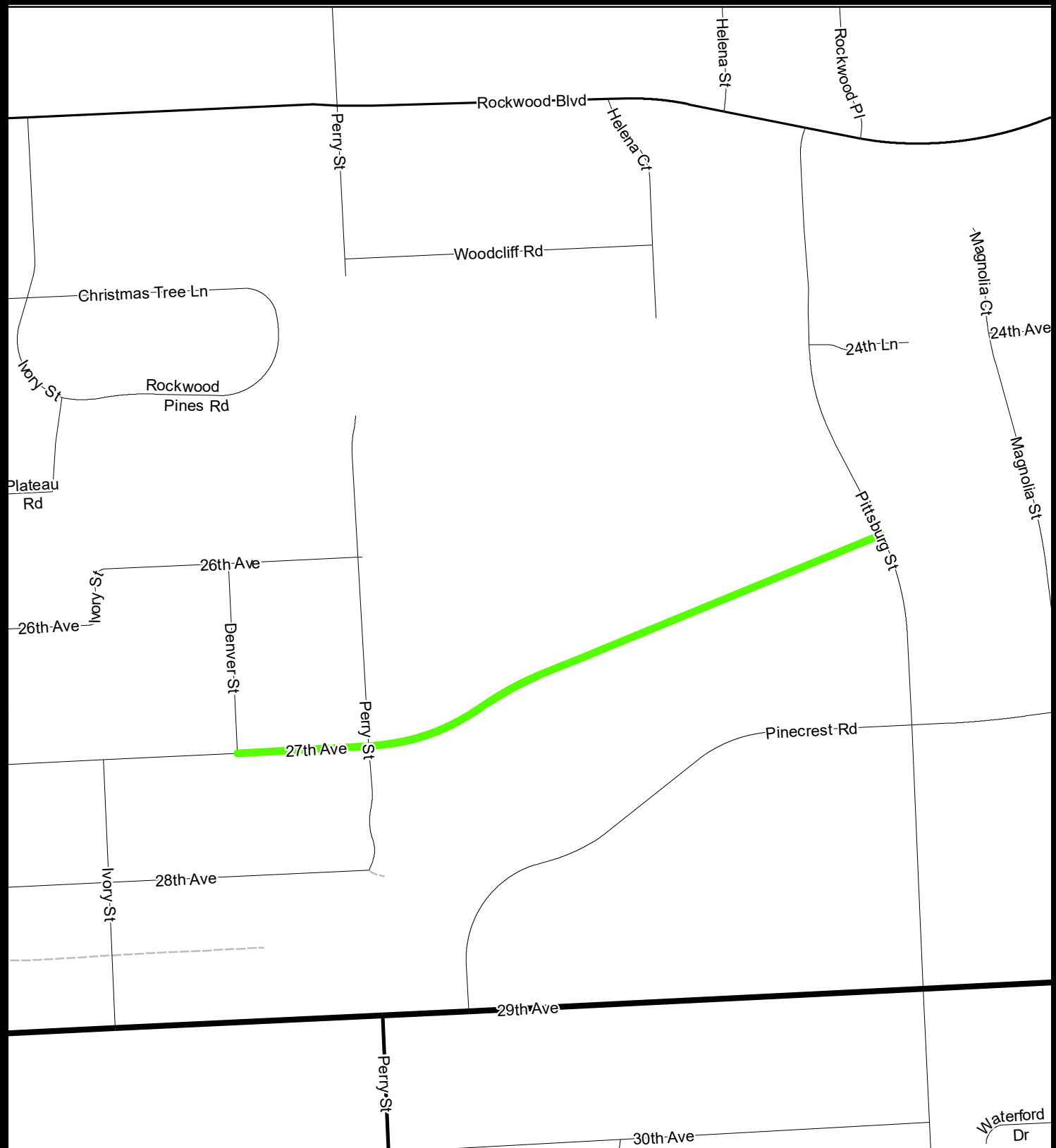
Funding

Solicitation awards a maximum \$1,000,000 over 48 months with no match requirements.

Briefing Paper

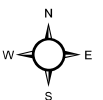
Public Safety & Health

Division & Department:	Public Works, Engineering
Subject:	2019 Residential Grind & Overlay Projects
Date:	6-3-18
Contact (email & phone):	Dan Buller (dbuller@spokanecity.org 625-6391)
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	This project is in the 6 year street plan
Strategic Initiative:	Innovative Infrastructure
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of construction contract
Background/History: <ul style="list-style-type: none"> The project described herein is the annual grind and overlay project funded in part by the transportation benefit district. 	
Executive Summary: <ul style="list-style-type: none"> Curb ramps will also be upgraded. Public involvement consisted of sending a letter to the property owners fronting the streets indicated on the attached exhibits during the design phase. Also, a flyer will be handed to residents or placed on their front door just prior to construction. Residents will have access to their homes during construction which will occur this summer. Refer to attached exhibits for project location 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	



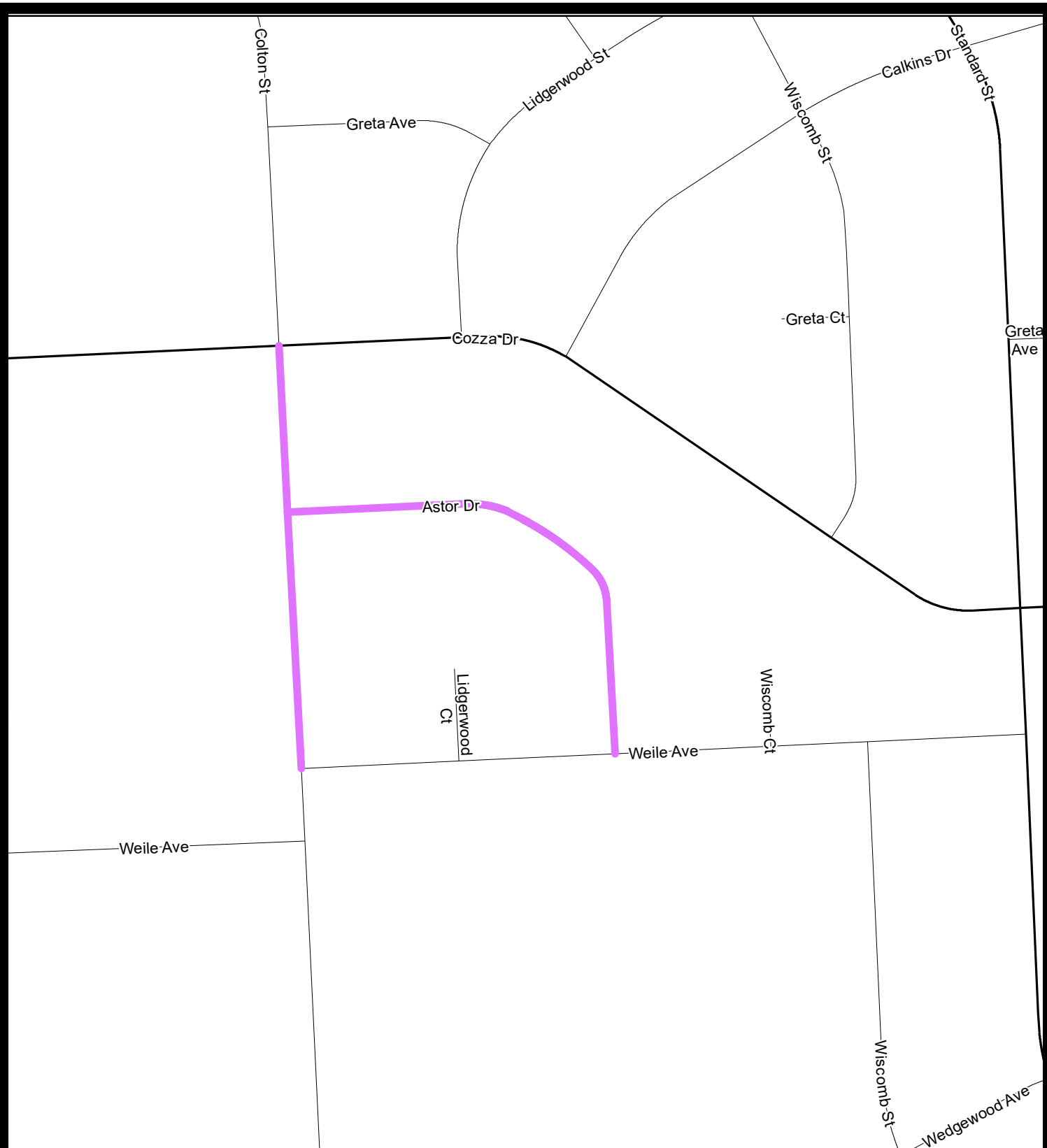
2019 Residential Grind and Overlay

27th Denver to Pittsburg



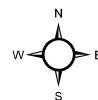
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Print date: 7/17/2018

*THIS IS NOT A LEGAL DOCUMENT:
The information shown on this map is compiled
from various sources and is subject to constant
revision. Information shown on this map should
not be used to determine the location of facilities
in relationship to property lines, section lines,
streets, etc.*



2019 Residential Grind and Overlay

**Colton & Astor Residential
G & O**



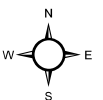
Printed by: ktery
Print date: 7/17/2018

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2019 Residential Grind and Overlay

Lindeke St Northwest to Driscoll



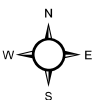
Printed by: ktery
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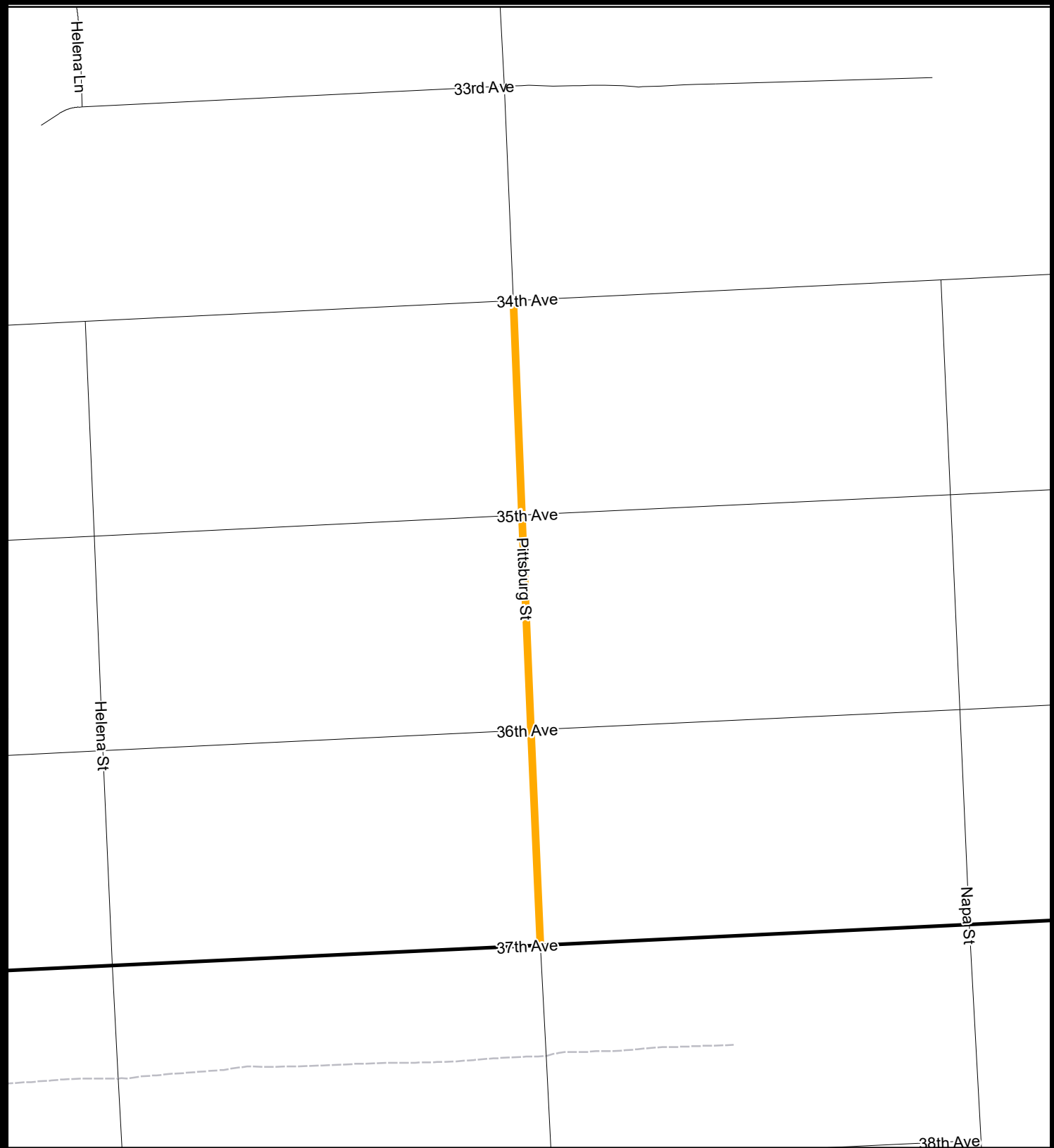
2019 Residential Grind and Overlay

Perry St Francis to holyoke



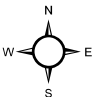
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2019 Residential Grind and Overlay

Pittsburg 37th to 34th



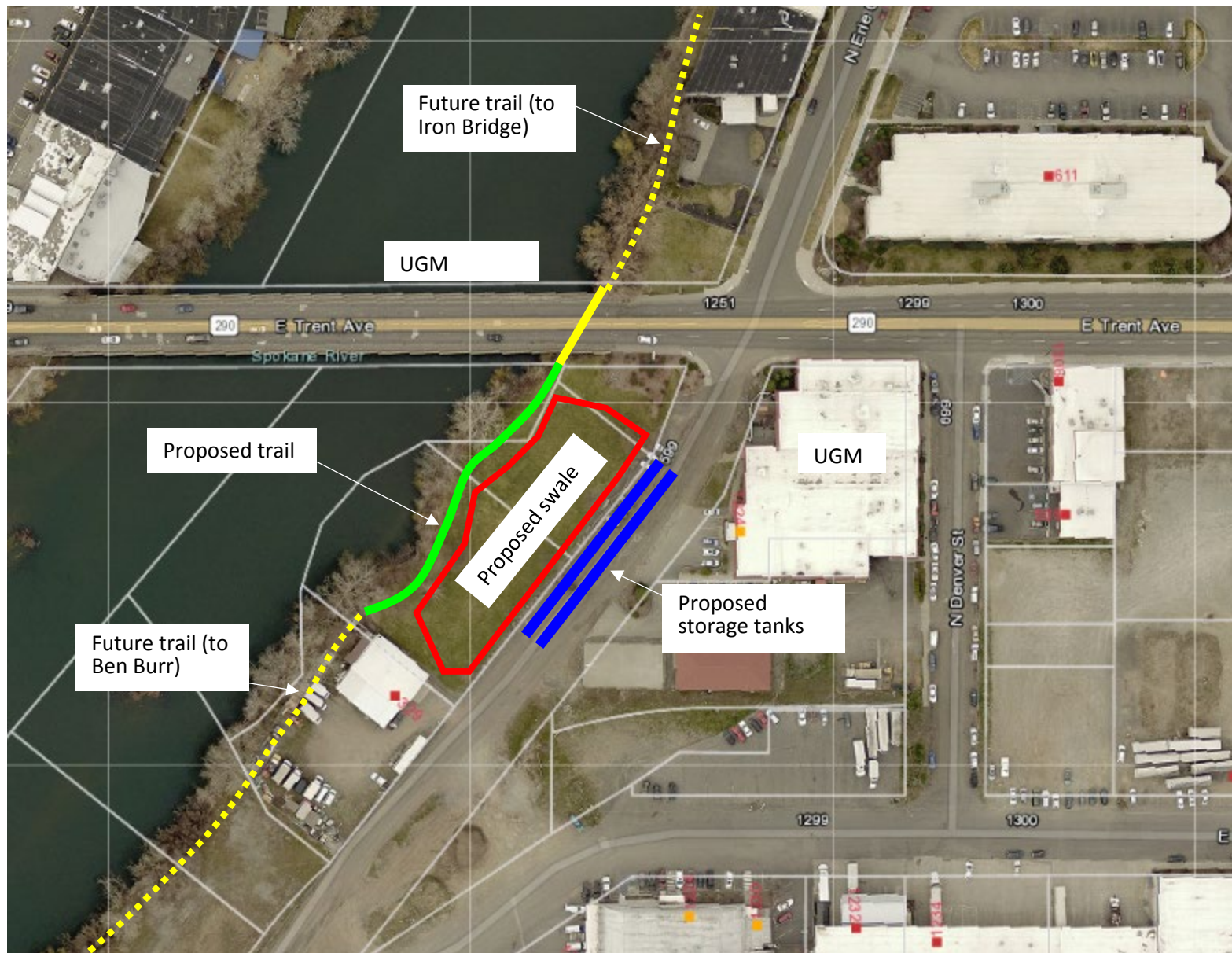
Printed by: kerry
Print date: 7/17/2018

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Briefing Paper

Public Safety & Health

Division & Department:	Public Works, Engineering
Subject:	Erie Stormwater Project
Date:	6-3-19
Contact (email & phone):	Dan Buller (dbuller@spokanecity.org 625-6391)
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	This project is in the 6 year sewer plan
Strategic Initiative:	Innovative Infrastructure
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of construction contract
Background/History: <ul style="list-style-type: none"> • This project is the completion of the Union Basin stormwater treatment project constructed in 2015. • This project treats the remainder of the stormwater from this basin. 	
Executive Summary: <ul style="list-style-type: none"> • This project intercepts stormwater from the industrial area known as Union Basin which currently drains directly to the river and routes it to grassy swales for treatment prior to discharge to drywells. • Also included in this project is a trail segment along the Spokane River connecting to a portion of the trail being constructed by DOT beneath the Trent Ave. bridge. • This project is funded with a DOE SFAP grant and local funds. • Project construction is slated to begin in mid July and be complete late this year. • Access to UGM building will be maintained but the park-like area will be closed during construction. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	



Briefing Paper

Public Safety & Community Health Committee

Division & Department:	Public Works; 4100 Water & Hydroelectric Services Department
Subject:	6" Fire Hydrants
Date:	3 June 2019
Author (email & phone):	Dan Kegley, dkegley@spokanecity.org , x7821
City Council Sponsor:	---
Executive Sponsor:	---
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Funding for this order is available in the Water & Hydroelectric Services department budget.
Strategic Initiative:	Innovative Infrastructure, Urban Experience
Deadline:	The Water & Hydroelectric Services department has need of hydrants to support the 2019 construction/repair season.
Outcome: (deliverables, delivery duties, milestones to meet)	This value blanket order will allow efficient and competitive procurement of 6" Fire Hydrants in varying bury depths on an annual basis with optional annual renewals at mutual agreement not to exceed a total term of five (5) years.
Background/History: Request for Quotes #5071-19 for 6" Fire Hydrants – Annual Value Blanket has been issued publically through the City's ProcureWare site. Quotes are due Friday, May 24, 2019. Award will correspondingly be recommended to the low responsive, responsible bidder. The resulting order will include annual renewal options up to a total term of five (5) years. Estimated value of the annual order is \$225,000.00.	
Executive Summary: <ul style="list-style-type: none"> Award to be recommended to low responsive, responsible bidder* Estimated Order Value: \$225,000.00 including tax Annual contract term with optional annual renewals up to a total term of four (4) years Purchase Competed on Request for Quotes #5071-19 <p>*Award recommendation will be updated after project closure on 5/24/2019</p>	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If new, specify funding source: --- Other budget impacts: ---	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: --- Known challenges/barriers: ---	

Briefing Paper

Public Safety & Community Health Committee

Division & Department:	Public Works, Fleet Services
Subject:	Purchase of Eagle Elgin Mechanical Sweeper
Date:	June 3, 2019
Author (email & phone):	Micaela Martinez mmartinez@spokanecity.org 625-7823
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	Public Safety & Community Health Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Innovative Infrastructure: Maintaining our fleet of support equipment
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	
Background/History: Fleet Services would like to purchase one (1) Elgin Eagle Street Sweeper for the Street Department using NJPA Contract #122017-FSC for \$356,925.35 including Tax, from Owen Equipment.	
Executive Summary: <u>Impact</u> <ul style="list-style-type: none"> The sweeper will replace equipment that has reached the end of its economic life. <u>Action</u> <ul style="list-style-type: none"> We recommend approval for the purchase of an Eagle Elgin Mechanical Sweeper for the Street Department. <u>Funding</u> <ul style="list-style-type: none"> Funding for this is available in the Street Department Replacement Fund. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Safety & Community Health Committee

Division & Department:	Public Works, Fleet Services
Subject:	Purchase of Tymco Air Sweeper
Date:	June 3, 2019
Author (email & phone):	Micaela Martinez mmartinez@spokanecity.org 625-7823
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	Public Safety & Community Health Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Innovative Infrastructure: Maintaining our fleet of support equipment
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	
Background/History: Fleet Services would like to purchase one (1) Tymco Air Street Sweeper for the Street Department using HGAC Contract SW04-18 for \$307,501.75 including Tax, from Tymco, Inc.	
Executive Summary: <u>Impact</u> <ul style="list-style-type: none"> The sweeper will replace equipment that has reached the end of its economic life. <u>Action</u> <ul style="list-style-type: none"> We recommend approval for the purchase of a Tymco Air Sweeper for the Street Department. <u>Funding</u> <ul style="list-style-type: none"> Funding for this is available in the Street Department Replacement Fund. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Safety & Community Health Committee

Division & Department:	Public Works, Fleet Services
Subject:	Value Blanket for the purchase of miscellaneous tires with GCR Tire Center
Date:	June 3, 2019
Author (email & phone):	Micaela Martinez mmartinez@spokanecity.org 625-7823
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	Public Safety & Community Health Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Innovative Infrastructure: Maintaining our fleet of support equipment
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	
Background/History: Fleet Services requests the approval of a value blanket (VB) to be awarded to GCR Tire Center (Spokane, WA) for the purchase of miscellaneous tires. Tires will be purchased on an “as needed” basis using state contract #00519. Estimated yearly expenditure of the VB, including tax, is \$500,000.00. Term of the VB is 6/1/19 to 3/31/24.	
Executive Summary: <u>Impact</u> <ul style="list-style-type: none"> This VB is used to purchase miscellaneous tires required to maintain the City’s fleet and equipment. <u>Action</u> <ul style="list-style-type: none"> We recommend approval of the Value Blanket with GCR Tire Center for the purchase of miscellaneous tires. <u>Funding</u> <ul style="list-style-type: none"> Funding for this is available in the Fleet budget. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Safety & Community Health Committee

Division & Department:	Public Works, Fleet Services
Subject:	Value Blanket for the purchase of miscellaneous tires with Wingfoot Commercial Tire Systems, LLC
Date:	June 3, 2019
Author (email & phone):	Micaela Martinez mmartinez@spokanecity.org 625-7823
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	Public Safety & Community Health Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Innovative Infrastructure: Maintaining our fleet of support equipment
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	
Background/History: Fleet Services requests the approval of a value blanket (VB) to be awarded to Wingfoot Commercial Tire Systems, LLC (Spokane Valley, WA) for the purchase of miscellaneous tires. Tires will be purchased on an “as needed” basis using state contract #00519. Estimated yearly expenditure of the VB, including tax, is \$500,000.00. Term of the VB is 6/1/19 to 3/31/24.	
Executive Summary: <u>Impact</u> <ul style="list-style-type: none"> This VB is used to purchase miscellaneous tires required to maintain the City’s fleet and equipment. <u>Action</u> <ul style="list-style-type: none"> We recommend approval of the Value Blanket with Wingfoot Commercial Tire Systems, LLC for the purchase of miscellaneous tires. <u>Funding</u> <ul style="list-style-type: none"> Funding for this is available in the Fleet budget. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Safety & Community Health Committee

Division & Department:	Public Works, Fleet Services
Subject:	Declare Hotsy of Spokane a Sole Source vendor
Date:	June 3, 2019
Author (email & phone):	Micaela Martinez mmartinez@spokanecity.org 625-7823
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	Public Safety & Community Health Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Innovative Infrastructure: Maintaining our fleet of support equipment
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	
Background/History: The Fleet Services Department utilizes five (5) Hotsy pressure washing units of various configurations at the Broadway Fuel/Wash facility. Hotsy of Spokane provides warranty maintenance and supplies for the machines. The dealer is the only Hotsy dealer in the Spokane area.	
Executive Summary: <u>Impact</u> <ul style="list-style-type: none"> This is a sole source resolution to maintain the pressure washing equipment in Fleet to a standard that minimizes costs as well as equipment downtime. <u>Action</u> <ul style="list-style-type: none"> We recommend approval of the sole source resolution of Hotsy of Spokane for the maintenance, repairs, and detergent supplier for the equipment utilized by the Fleet Services Department. <u>Funding</u> <ul style="list-style-type: none"> Funding for this is available in the Fleet operating budget. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

SOLE SOURCE RESOLUTION

A resolution declaring Hotsy of Spokane a sole source for the maintenance, service, and product supplier for the Hotsy pressure washing machines utilized by the Fleet Services Department, for a five year period.

WHEREAS, the Fleet Services Department utilizes five Hotsy pressure washing units of various configurations at City facilities, and

WHEREAS, Hotsy of Spokane provides warranty, maintenance, and supplies for the machines, and is the only such provider in the Spokane area; and

WHEREAS, the Hotsy brand soap provided by the dealer is necessary to maintain the warranties on, the equipment including a lifetime warranty on the heating coils for the units; and

WHEREAS, the dealer also provides monthly preventive maintenance service and inspections at no additional charge as part of the package; and

WHEREAS, the dealer has an extensive supply of parts and can readily respond to maintenance requests for the machines, which are used daily to clean city vehicles and equipment; and

WHEREAS, Hotsy of Spokane is the only vendor that can provide warranty service and the premium soap product recommended for the machines to maintain warranties; and

WHEREAS, the cost of the products and related services exceeds the 2019 public bid limit; -- Now, Therefore,

BE IT RESOLVED by the city council for the City of Spokane that it hereby declares Hotsy of Spokane a sole source for the maintenance, service and product suppliers for Hotsy pressure washing machines for a period of five (5) years at an estimated cost of \$70,000.00 per year.

ADOPTED BY THE CITY COUNCIL ON _____

City Clerk

Approved as to form:



Assistant City Attorney

Briefing Paper

Public Safety and Community Health

Division & Department:	Fire Department
Subject:	Request for approval to apply for grant
Date:	5/9/2019
Contact (email & phone):	Karin Janssen, 509-625-7130
City Council Sponsor:	
Executive Sponsor:	Brian Schaeffer, Fire Chief
Committee(s) Impacted:	Public Safety and Community Health Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Budget
Strategic Initiative:	
Deadline:	6/3/2019
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of grant application (Firehouse Subs) for Rescue Task Force (RTF) gas masks.
<p><u>Background/History:</u></p> <p>In response to the increase in active killer/violent intruder/active assailant (referred to as "active shooter") events across the nation, in 2014, the Spokane Fire Department (SFD) created a Rescue Task Force (RTF) Team in conjunction with the Spokane Police Department in order to provide faster emergency medical response to victims located within the confines of an active shooter event.</p> <p>The RTF team includes specially trained firefighter paramedics and emergency medical technicians along with police officers. The team members respond in tandem to active threat situations such as active shooter and post-explosion events.</p> <p>During an event, specially trained SFD paramedics and EMTs will enter the scene with the first wave of police to treat victims. As such, there is a high probability that RTF Team members will encounter uniquely dangerous conditions involving the use of chemical irritants such as CS gas, OC gas, or bear spray because perpetrators commonly use these substances to delay the ability of First responders to respond in active threat situations—the more time the perpetrator can spend unimpeded, the more harm he or she can cause.</p> <p>To remain safe and capable of responding effectively, RTF team members must be outfitted with appropriate personal protective equipment, which includes bulletproof vests and gas masks. Initially, the Spokane Police Department provided SFD with old gas masks for training purposes that the Police Department no longer used. Those units have since been deemed unserviceable. Securing grant funding for gas masks will ensure our RTF Teams can make a direct and immediate impact on saving lives.</p>	
<p><u>Executive Summary:</u></p> <p>The RTF team is in need of new gas masks. The gas masks currently in use were used Police Department gas masks. Those masks have met the end of their life. SFD is planning to submit a grant application for ten gas masks for the RTF team. The grantor is Firehouse Subs. The approximate cost/value of the gas masks is \$7,000.</p>	

Budget Impact:

Approved in current year budget? ☐ Yes ☒ No ☐ N/A

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Will require ongoing cost for cartridge replacements. Approximately \$500.00 per year.

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers: None. Will increase firefighter safety during "active shooter" events.

Briefing Paper

Public Safety and Community Health

Division & Department:	Community, Housing, and Human Services (CHHS)
Subject:	FY 2019 Continuum of Care (CoC) Unified Funding Agency Designation Award
Date:	May 22, 2019
Author (email & phone):	Becky Tuno, rtuno@spokanecity.org , x6321
City Council Sponsor:	
Executive Sponsor:	Kelly Keenan
Committee(s) Impacted:	Public Safety and Community Health
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan to End Homelessness
Strategic Initiative:	Safe & Healthy / Reduce Homelessness
Deadline:	N/A
Outcome: (deliverables, delivery duties, milestones to meet)	Informational Briefing on CHHS Unified Funding Agency (UFA) status designation for the FY 2019 CoC Program Year (7/1/20- 6/30/21).

Background/History:

The federal Continuum of Care (CoC) Program is designed to promote community-wide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effective utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness. Locally, the CoC Program provides between \$3.5M-\$4M in annual federal grant funding for 20+ projects targeted to community members experiencing homelessness. These project grants constitute a significant portion of funding available for regional homelessness response, and CoC project grants are renewable annually through a performance-based competition. The geographic extent of our local CoC includes Spokane City and Spokane County.

Executive Summary:

The City of Spokane CHHS Department is designated by the Spokane City/County CoC Board to be our region's CoC Collaborative Applicant and Homeless Management Information System (HMIS) Lead.

As the CoC Collaborative Applicant, CHHS is charged with the following CoC responsibilities:

- Collect and submit the required CoC Application information for all projects the CoC has selected for funding;
- Design and carry out a collaborative process for the development of a CoC application to the U.S. Department of Housing and Urban Development (HUD);
- Evaluate the outcomes of projects for which funds are awarded;
- Participate in development and implementation of the Consolidated Plan;
- Develop a community-wide or region wide process involving the coordination of nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve veterans, and homeless and formerly homeless individuals;

- Prepare and submit an application to HUD on behalf of the entire CoC membership;
- Conduct a sheltered and unsheltered point-in-time count and other data collection as required by HUD; and
- Monitor sub-recipients and enforce compliance with program requirements.

For the CoC 2019 Cycle, which runs from 7/1/20 – 6/30/21, CHHS applied to HUD for Unified Funding Agency (UFA) status. In early May, HUD notified CHHS that UFA status had been approved.

The UFA status designation carries significant benefits that will increase efficient and effective use of CoC Program funds including:

- CHHS will receive a “UFA Costs” grant that will offset the need to retain admin dollars from CoC project grants implemented by community partner agencies. That means additional funds for project implementation and simplified accounting;
- Alignment of annual project terms for all the CoC Project grants. Currently, CoC project grants have start and end dates throughout the calendar year—alignment of those dates will simplify reporting and allow for better system planning;
- The ability report on CoC Program Match on a continuum-wide basis, rather than on a project-level basis;
- Much greater flexibility in shifting CoC funds within a project budget without going to HUD for approval, and the ability to shift CoC grant funds from one project to another (could be based on need, spend down, performance, or other strategic reasons). This work will occur within the context and structure of the City/County Continuum of Care Board.
- UFA status designation is granted based on HUD’s assessment of a Collaborative Applicant’s demonstrated ability to operate a financial management system that meets all the standards set forth in 24 CFR Part 85, enter into legally binding agreements with sub-recipients, receive and distribute funds to sub-recipients, require sub-recipients to establish fiscal controls, and to establish policies and procedures for monitoring sub-recipients in their use of federal CoC grant funds.
- UFAs are required to reapply for UFA designation annually as part of the CoC Program Competition.
- There are fewer than 10 UFAs nationwide, across 400 Continuums of Care.

Budget Impact:

Approved in current year budget? ☐ Yes ☒ No

Annual/Reoccurring expenditure? ☒ Yes ☐ No

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.) CoC Program requires 25% match on all expenditures excluding leasing.

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No

Requires change in current operations/policy? ☐ Yes ☒ No

Specify changes required: None

Known challenges/barriers: None

Briefing Paper

Public Safety and Community Health Committee

Division & Department:	Neighborhood & Business Services Division – Community, Housing, and Human Services Department
Subject:	Program Year 2019 Annual Action Plan
Date:	June 3, 2019
Author (email & phone):	George Dahl (gdahl@spokanecity.org / 625-6036)
City Council Sponsor:	N/A
Executive Sponsor:	Kelly Keenan
Committee(s) Impacted:	Public Safety & Community Health Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	2015-2020 Consolidated Plan for Community Development 2015-2020 Strategic Plan to End Homelessness
Strategic Initiative:	Safe and Healthy Urban Experience
Deadline:	June 3rd for Committee and June 10th for City Council final approval
Outcome: (deliverables, delivery duties, milestones to meet)	City Council approval of a Resolution to submit the 2019 Annual Action Plan to the Department of Housing and Urban Development, including authority for CHHS to enter into agreements with grantees.
<p>Background/History:</p> <p>CHHS seeks City Council approval of the Resolution to submit the 2019 Program Year Annual Action Plan as presented to the Department of Housing and Urban Development (HUD). The Action Plan contains activities that meet identified community need and allow the City of Spokane to access federal funding for the Community Development Block Grant Program (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions Grant Program (ESG). Activities supported through the Annual Action Plan include rehab of existing single family housing, creation of additional multi-family affordable housing, and community and social services support.</p> <p>Total awards from these three grant programs covered by the 2019 Plan are expected to be \$4,730,046.00.</p> <ul style="list-style-type: none"> • \$3,271,898.00 (CDBG) • \$1,181,603.00 (HOME) • \$276,545.00 (ESG) 	
<p>Executive Summary:</p> <p>The CHHS Board held a Public Hearing on Wednesday, May 1, 2019 to review the 2019 Program Year Action Plan. During the Public Hearing, CHHS staff reviewed each project selected for funding and expected resources/revenues. No public comment was received during this meeting. The 30-day public comment period ends on Friday, May 31, 2019. At the time of this briefing, CHHS has not received any public comment on the 2019 Program Year Action Plan.</p> <p>Each funded activity will provide a benefit to low and moderate income individuals throughout the City of Spokane. Additionally, activities funded in the 2019 Action Plan will support the Needs and Goals Identified in the 2015 – 2020 Consolidated Plan.</p> <ul style="list-style-type: none"> • Needs: <ul style="list-style-type: none"> ○ Safe Affordable Housing Choice ○ Basic and Special Needs and Reduce Homelessness ○ Community Development and Economic Opportunities 	

- **Goals:**

- Expand Safe Affordable Housing Choices
- Prevent and Reduce Homelessness
- Provide Opportunities to Improve Quality of Life
- Support Vibrant Neighborhoods
- Expand Economic Opportunities

Program Year 2019 begins on July 1, 2019 and ends on June 30, 2020.

Contents included in the Annual Action Plan include the following:

- Expected Resources
- Annual Goals and Objectives
- Projects
- Geographic Distribution
- Affordable Housing
- Homeless and Other Special Needs Activities
- Barriers to Affordable Housing
- Other Actions
- Program Specific Requirements

A copy of the draft 2019 Action Plan for public comment is available for review on the CHHS Department webpage (<https://my.spokanecity.org/chhs/documents/>). Citizens may also review the public hearing presentation and Citizen Participation Plan in this same location.

HUD requires local jurisdictions to submit their annual action plans no later than August 16th. Failure to do so will result in a loss of grant funds (24 CFR Part 91.15).

The CHHS Board will vote on approval of the 2019 Annual Action Plan at their meeting 6/5/19.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No
Annual/Reoccurring expenditure? ☒ Yes ☐ No
If new, specify funding source: N/A
Other budget impacts: N/A

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No
Requires change in current operations/policy? ☐ Yes ☒ No
Specify changes required: N/A
Known challenges/barriers: N/A

Briefing Paper

Public Safety and Community Health Committee

Division & Department:	Innovation and Technology Services Division
Subject:	Professional Services for Master Data Management Solution
Date:	June 3, 2019
Author (email & phone):	Michael Sloon, msloon@spokanecity.org , 625-6468
City Council Sponsor:	
Executive Sponsor:	Eric Finch and Michael Sloon
Committee(s) Impacted:	Public Safety and Community Health Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	<p>Professional services with Intellectyx, Inc for assisting the City of Spokane's Master Data Management solution project.</p> <p>Utilizing Budget Account # 5310-73100-94000-56403</p>
Strategic Initiative:	Sustainable Resources
Deadline:	June 15, 2019
Outcome: (deliverables, delivery duties, milestones to meet)	A one-year professional services contract.
<p><u>Background/History:</u></p> <p>The Innovation and Technology Services Department issued RFP 4504-18 for a Master Data Management solution that makes key data available to internal stakeholders and identifies the requirements to protect the data and make it more accessible to internal and external (open data) consumers. This provides a sustainable data layer that is integrated across key City systems and breaks down silos and barriers to using data across these systems. It is a way to leverage information and data we already have to facilitate broader use, system migration, performance management, and key initiatives that require data from multiple different sources at the local, State, and Federal level. It additionally allows the City to move towards a real-time reporting and dashboard environment.</p> <p>The end state of this implementation is to have the top 12 systems data in an accessible data platform with key relationships (citizen and location) pre-built so internal and future external users can access the data in real time for analysis, reporting, or other uses. This platform would be natively accessible (subject to any security requirements) for department PowerBI use immediately upon load. This data would have a publication schedule to ensure it is up to date and have information security protections in place to help govern access and use. The selection of a set of data tools to help identify, normalize, standardize, clean, and govern this data on an ongoing basis.</p> <p>Currently City staff use hundreds of independent data processes to share information across systems which is costly to maintain, can result in data out of sync between systems, and creates barriers to sharing information across systems.</p>	
<p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> Contract with Intellectyx, Inc. for one-year professional services in support of Master Data Management solution implementation. Requesting \$303,936.00 including tax for Intellectyx Professional Services. Requesting \$26,060.53 for Microsoft Services and Licensing. 	

- Total project cost will be \$329,996.53.
- Term is June 15, 2019 – June 14, 2020

Budget Impact:

Approved in current year budget? ☐ Yes ☒ No

Annual/Reoccurring expenditure? ☐ Yes ☒ No

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No

Requires change in current operations/policy? ☐ Yes ☒ No

Specify changes required:

Known challenges/barriers:

Briefing Paper

Public Safety and Community Health Committee

Division & Department:	Neighborhood & Business Services
Subject:	CHAS Dental Clinic
Date:	June 3 rd , 2019
Author (email & phone):	Dustin West, dwest@spokanecity.org , 625-6933
City Council Sponsor:	
Executive Sponsor:	Theresa Sanders
Committee(s) Impacted:	Public Safety and Community Health Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Budget
Strategic Initiative:	Public Safety, Community Health
Deadline:	6/30/2019
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of lease agreement
Background/History: Lease agreement between City of Spokane and CHAS for 2211 E Hartson Ave, Spokane, WA. East Central neighborhood was identified as a critically underserved in medical services. The City has been awarded \$500,000 from Washington State Department of Commerce Grant and budgeted \$750,000 of Community Development Block Grant (CDBG) funding. The City and CHAS have estimated the cost to be approximately \$1,750,000 and the City has established a SIP loan for the remaining costs. The SIP loan will be used to construct and make improvements and will be repaid with revenue generated by the property from this lease. It is a ten (10) year agreement in which rent shall be paid monthly. At the end of the term CHAS has the option to purchase the building and equipment for one (1) dollar.	
Executive Summary: <ul style="list-style-type: none"> Contract with CHAS to lease space for a dental clinic and will be responsible for own repairs and maintenance including HVAC. \$500,000 from Dept. of Commerce, \$750,000 in CDBG funding, and remainder in a SIP loan. Term is for ten (10) years starting on issuance of certificate of occupancy with option to purchase after for one (1) dollar. CHAS shall pay taxes and comply with laws and regulations. CHAS is responsible for utilities and insurance. CHAS taking possession of the Premises will be agreement that the Premises is suitable. CHAS will hire janitorial and landscaping services to keep Premises clean and in good repair. City will maintain exterior walls and roof. City must approve modifications or improvements. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy?

☒

Yes

☐

No

Requires change in current operations/policy?

☐

Yes

☒

No

Specify changes required:

Known challenges/barriers:

LEASE AGREEMENT

THIS LEASE AGREEMENT is between the CITY OF SPOKANE, a Washington State municipal corporation, as "City," and the COMMUNITY HEALTH ASSOCIATION OF SPOKANE, a 501(c)(3) nonprofit corporation, whose address is [REDACTED], as "CHAS."

WHEREAS, the City and CHAS have conducted a needs assessment of the East Central Neighborhood and identified it as critically underserved in medical services; and

WHEREAS, CHAS is a non-profit, federally qualified health center (FQHC) providing high-quality medical, dental, pharmacy, and behavioral health services to families and individuals of all ages, regardless of ability to pay; and

WHEREAS, the City and CHAS have committed to establish a dental clinic in the East Central Neighborhood to meet community needs; and

WHEREAS, the City has been awarded a \$500,000.00 Washington State Department of Commerce Grant and budgeted \$750,000.00 of Community Development Block Grant (CDBG) funding for the construction and outfitting of the dental clinic to be located at the East Central Community Center campus; and

WHEREAS, the City and CHAS have determined the cost of the construction and outfitting of a dental clinic to be approximately \$1,750,000.00; and

WHEREAS, the City has established a Spokane Investment Pool (SIP) loan from SIP funds to the City General Fund to pay for the remaining costs after expenditures of the Department of Commerce grant and CDBG funds; and

WHEREAS, the SIP loan will be used to construct and make improvements to a City-owned facility used by CHAS, a non-profit corporation, and will be repaid with revenue generated the lease of the property and facility; and

WHEREAS, the parties desire to enter into a lease agreement whereby the City will construct and outfit the dental clinic with CHAS operating the clinic.

NOW, THEREFORE,

The parties agree as follows:

1. PREMISES. The City leases to CHAS the premises at 2211 E. Hartson Avenue , Spokane, Washington, (hereinafter referred to as the "Premises") and legally described as LTS 1-3, 10-12 BLK 41 UNION PARK as further depicted in Attachment A. Upon the Premises and included as part of the Premises is a structure to be used as a dental clinic ("Dental Clinic").
2. TERM. CHAS shall have the use of the Premises for a period of ten (10) years beginning upon the issuance of the certificate of occupancy by the City and terminating ten years later unless terminated earlier pursuant to the terms of this Lease Agreement, or as otherwise allowed by law (the "Initial Term"). At the end of the Initial Term, the parties may mutually agree in writing to renew the lease for an additional ten year period at a lease amount agreed upon by parties. If CHAS elects to not renew the lease, CHAS shall turn the Premises, including all dental equipment and furnishings purchased by the City, back to the City in as good a condition as they were at the beginning of the term, reasonable wear and tear excepted.
3. RENT. Rent shall be paid on a monthly basis by the tenth of each month. The monthly rent amount shall be between \$12.00 and \$18.75 per square foot of the floor space of the dental clinic building. The rent amount shall be adjusted to a dollar value that would enable the City to pay off the SIP loan amount. The final SIP loan amount and rent amount shall be agreed upon by the parties in a letter agreement signed by both parties and made part of this Agreement.
4. OPTION TO PURCHASE: At the end of the Initial Term, CHAS shall have the option to purchase the Dental Clinic (including all equipment and furnishings) constructed on the Premises for one dollar. The option must be exercised by providing written notice to the City no later than one hundred eighty (180) days prior to the end of the Initial Term. The option to purchase does not include the land, which shall remain in the City's ownership. The City agrees that, if CHAS exercises the option to purchase the Dental Clinic, the parties shall enter into a one hundred year ground lease agreement for one dollar per year, plus applicable Leasehold Excise Taxes that may be required by Chapter 82.29A RCW.
5. TAXES.
 - 5.1 CHAS shall pay and discharge all taxes, general and special assessments, and other charges of any kind levied on or assessed against the Clinic and all interests in the Clinic, whether belonging to the City or CHAS. CHAS shall indemnify the City and hold it harmless from all such taxes, charges, and assessments.
 - 5.2 CHAS shall be responsible for payment of the Leasehold Excise Tax required by chapter 82.29A RCW.

6. CONDITION OF PREMISES. By taking possession of the Premises, CHAS acknowledges that it finds the Premises to be suitable for the purposes intended and that CHAS has made inspection of the Premises, accepts its conditions in its present state, and agrees that there are no repairs, changes, or modifications to be made to the Premises by the City.

7. USE TO COMPLY WITH LAWS AND REGULATIONS. CHAS shall use the Premises for a dental clinic and for no other purpose without the City's prior written consent. Use of the Clinic shall be in compliance with applicable federal and state laws and regulations applicable with the City's application to secure CDBG funding and State Department of Commerce grant for the building. CHAS shall fully comply with all federal, state, and local laws and regulations, which may be applicable to its program operations.

8. REPAIRS AND MAINTENANCE. During the term of this Lease Agreement, CHAS shall be responsibility to maintain and operate the Premises, including both the exterior and interior of the Dental Clinic.

CHAS's OBLIGATION:

8.1 Generally. Subject to exceptions in this Lease Agreement, CHAS shall, at its sole expense, maintain the entire Premises in good condition and promptly make all repairs and replacements, whether structural or non-structural, necessary to keep the Premises in safe operating condition, including all utilities and other systems serving the Premises. Such systems and services shall include, but are not limited to, any plumbing, electrical, ventilation and lighting facilities and equipment on or serving the Premises. CHAS shall not damage or disturb the structural integrity of the Premises and shall promptly repair or cause to be repaired, to the City's satisfaction, any damage or injury done to any structural elements caused by CHAS or its employees, agents, contractors, invitees or dental clinic patients.

8.2 HVAC. CHAS shall be responsible for maintaining the HVAC system serving the Premises in proper working order by procuring a professional maintenance contract.

8.3 Janitorial Services and Landscaping. CHAS shall hire all necessary maintenance and janitorial personnel to keep the Premises clean and in good repair including landscaping and improvements on the Premises.

CITY'S OBLIGATION:

8.4 The City shall maintain the foundations, exterior walls and the exterior roof of the Premises but shall not be obligated to paint the exterior of the Premises, nor

maintain the surface of the interior walls, doors or windows. The City shall be responsible for maintenance of the grounds and parking lot, including snow removal.

9. IMPROVEMENTS AND ALTERATIONS. CHAS shall not make any modifications, additions, improvements, or alterations to the Premises without the prior express written approval of the City, which consent shall not be unreasonably withheld, conditioned or delayed. Any modifications, additions, improvements, or alterations must be made in compliance with all laws, rules and regulations relating to all applicable building, fire and land use codes, aesthetically compatible and shall become the property of the City upon completion. At the time the City reviews the request by CHAS for future modifications, additions, improvements, or alterations to the Premises, it shall determine the applicability of the Washington State Prevailing Wages on Public Works Act.

10. DESTRUCTION OF PREMISES. If the whole or substantially the whole or a portion of the Premises are destroyed by fire or other casualty, so as to render them unfit for occupancy or the intended use, as identified in section 7 herein, and the City elects not to restore the Premises to its former condition, then this Lease shall terminate. The City may, at its option, promptly proceed with reasonable diligence to build and restore said Premises or such part thereof, provided that within twenty days after such destruction or injury, the City shall notify CHAS in writing of the City's intention to do so. CHAS shall also be entitled to either terminate this Lease or accept the City's election to restore, in the event the whole or substantially whole or a portion of the Premises are destroyed by fire or other casualty, so as to render them unfit for occupancy or for the intended use.

11. CHAS'S PROPERTY. All of CHAS's personal property and trade fixtures ("CHAS's Property") that were not acquired by the City or with City funding sources, including the SIP loan and CDBG Grant funding, will remain the exclusive property of CHAS and not be subject to any claim of ownership by the City. CHAS may remove CHAS's Property at any time during or upon expiration of the term. Upon the expiration or sooner termination of this Lease, CHAS shall remove CHAS's Property. CHAS shall repair damage to the Premises resulting from the installation or removal of CHAS's Property.

12. UTILITIES. The City shall not be responsible for providing any utilities to the Premises, but represents and warrants that, as of the commencement date, electricity, water, gas, sewer, and telephone utilities are available at or adjacent to the Premises. CHAS shall pay for all utilities furnished to the Premises during the term of this Lease, including but not limited to electricity, gas, heat, water, refuse, and sewer. CHAS shall determine whether the available capacity of utilities will meet its needs. CHAS shall install and connect, if necessary, and directly pay for all water, sewer, gas, janitorial, electricity, garbage removal, heat, telephone, and other utilities and services used on the Premises during the term of this Lease, whether or not the services are billed directly to CHAS.

13. INSURANCE. During the Term of this Lease, CHAS shall maintain in force at its own expense, the following insurance coverages:

13.1. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage, with an aggregate limit of \$3,000,000. It shall include contractual liability coverage for the indemnity provided under this Lease. It shall provide that the City, its officers and employees are additional insured but only with respect to matters relating to this Lease and CHAS's and its invitees's/client's use and occupancy of the Premises; and

13.2. Property and Loss of Use Insurance for CHAS's Property, contents and tenant improvements to limits and other insurance conditions deemed appropriate by CHAS. Further, CHAS may purchase and maintain such insurance as will insure against loss of use of the Premises due to fire or other hazards, however caused. CHAS waives all rights of actions against the City for loss of use of the Premises, including consequential losses, due to fire or other hazards, however caused.

To the extent practicable, the City shall maintain "all risk" replacement cost insurance coverage on the building structure(s), including Dental Clinic (if applicable). There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from CHAS or its insurer(s) to the City. As evidence of the insurance coverages required by this Lease, CHAS shall furnish acceptable insurance certificates to the City at the time it returns the signed Lease. The certificate shall specify all of the parties who are additional insured, and include applicable policy endorsements, and the deductible or retention level, as well as policy limits. Insuring companies or entities are subject to City acceptance and must have a rating of A- or higher by Best. Copies of all applicable endorsements shall be provided. CHAS shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

14. INDEMNIFICATION.

14.1 CHAS shall defend, indemnify, and hold harmless the City from any loss, claim, or liability of any nature by reason of the negligent acts or omissions of CHAS, its assigns, subtenants, agents, contractors, licensees, invitees, or employees arising out of or in connection with any acts or activities related to this Lease Agreement, the Premises, or the Dental Clinic, whether in contract or in tort. This obligation shall not include a loss, claim or liability which may be caused by the sole negligence of the City, or its authorized agents or employees; provided that if the loss, claim or liability is caused by or result from the concurrent negligence of (a) the City, its agents or employees and (b) CHAS, its assigns, subtenants, agents, contractors, licensees, invitees, or employees or involves those actions covered by RCW 4.24.15, this indemnity provision shall be valid and enforceable only to the extent of the negligence of CHAS or its assigns, subtenants, agents, contractors, licensees, invitees, or employees.

14.2 CHAS shall have no responsibility for compliance with any applicable

physical access statutes or requirements, including (without limitation) the Americans with Disabilities Act of 1990 and related regulations, the City agrees to indemnify CHAS for any liability to the extent caused by the City's noncompliance therewith.

14.3 CHAS shall notify the City promptly upon the receipt of any claim or lawsuit brought in connection with any injury, death or damages on the Premises and fully cooperate with the City as its interests may appear. CHAS shall promptly notify the City of any complaints or reports of violations of law that have occurred at the Premises and that are significant in nature and that have a material effect of the operations of the Premises.

14.4 The City shall indemnify, defend, and hold CHAS harmless from any loss, claim, or liability threatened against CHAS or which CHAS incurs, arising as a consequence of negligent acts or omissions of the City, its agents, contractors or employees related to this Lease Agreement, the Premises, or the Dental Clinic, whether in contract or in tort.

15. INSPECTION.

15.1 The City, after giving CHAS reasonable notice, shall have the right to make periodic and regular inspections of the Premises to insure that fire, safety and sanitation requirements and other provisions contained in this Lease are being adhered to by CHAS. Furthermore, the City shall have the right to tour the Dental Clinic for purposes of presenting the Dental Clinic to future or potential contractual parties who may be contracted with the City to provide future programs. The City shall provide notice to CHAS and coordinate in scheduling such tours so as to avoid any disruptions to current programs. CHAS shall not unreasonably deny such inspections or tours.

15.2 Privacy. The parties acknowledge that the intended use of the Dental Clinic requires strict compliance with state and federal privacy laws. Under no circumstances will the City be permitted access to any Protected Health Information (PHI) as defined in the Health Insurance Portability and Accountability Act (HIPAA), 45 C.F.R. § 160.103. This may impact the right of the City to tour the Dental Clinic; however, CHAS will accommodate such requests to the best of its ability.

16. NOTICES. All notices shall be in writing and served on either of the parties either personally or by certified mail, return receipt requested, at their respective addresses. Notices sent by certified mail shall be deemed served when deposited in the United States mail, postage prepaid.

CITY: Mayor or designee
City of Spokane
Seventh Floor, City Hall
808 West Spokane Falls Boulevard

Spokane, Washington 99201

CHAS: John Browne, CFO
CHAS Health
203 N Washington, Suite 300
Spokane, WA 99201

17. TERMINATION.

17.1 The City may terminate this Lease for material breach by CHAS, provided the City shall give CHAS written notice of the alleged breach and CHAS shall have a period of time depending on the severity of the alleged breach, as stated in the notice in which to substantially cure the breach. If the breach is cured within the required time period, the notice shall be of no force and effect. In no circumstance shall the period to cure the breach be less than thirty (30) calendar days.

17.2 CHAS may terminate this Lease for material breach by the City, provided CHAS shall give the City written notice of the alleged breach and the City shall have a period of time depending on the severity of the alleged breach, as stated in the notice in which to cure the breach. If the breach is cured within the required time period, the notice shall be of no force and effect. In no circumstance shall the period to cure the breach be less than thirty (30) calendar days.

17.3 Either party may terminate this Lease prior to the initiation of construction if the party determines that they are unable to obtain all of the necessary funding to pay for their contribution to the cost of construction and equipment outfitting. The parties shall not begin the construction phase of this Lease until both parties have provided written confirmation that they have secured the necessary funding. For purposes of this Lease, construction phase shall be the initiation of request of bids.

18. EQUIPMENT AND FURNISHINGS.

18.1 All equipment and furnishings at the Dental Clinic provided by the City will be maintained by CHAS in good working condition and any necessary maintenance and / or repairs shall be performed on a timely basis. Regular maintenance schedules shall be established and adhered to and regular reports regarding maintenance activities shall be maintained and available for inspection by City staff. CHAS shall promptly notify the City of any and all equipment maintenance, repair or replacement issues that arise.

18.2 All equipment and furniture purchased by CHAS are included in the definition of CHAS's Property.

19. NONDISCRIMINATION. No individual shall be excluded from participation in,

denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Lease because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities.

20. BUSINESS LICENSE REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid business license. CHAS shall obtain a business license, or an exemption status determination.

21. PARTIES IN INTEREST. Nothing in this Lease confers any rights or remedies under or by reason of this Lease on any party other than the named parties herein. Nothing in this Lease relieves or discharges any obligation or liability of any third party, nor shall any provision give any third party any right of action over or against any named party to this Lease.

22. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Lease shall have or acquire any interest in the Lease, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Lease.

23. DISPUTES. This Lease shall be performed under the laws of the State of Washington. Any litigation to enforce this Lease or any of its provisions shall be brought in Spokane County, Washington.

24. SEVERABILITY. In the event any provision of this Lease should become invalid, the rest of the Lease shall remain in full force and effect.

25. AMENDMENTS. No modification or amendment of this Lease shall be valid until it is reduced to writing and legally signed by both parties.

26. ASSIGNMENT. This Lease or any interest therein, shall not be assigned voluntarily or by operation of laws, or sublet in whole or part without the prior written consent of the City, which consent shall not be unreasonably withheld provided, that the use of the Premises continues to be the same and in accordance with this Lease. This Lease shall be binding upon the parties and upon their successors and assigns. All conditions and covenants contained herein shall be considered as covenants running with the land.

27. WAIVER. Time is of the essence of this Lease, and of every part thereof. Any waiver by either party of any breach of this Lease shall not be construed or considered to be a waiver of any future similar breach or of any other breach hereof. A waiver is not valid unless it is in writing and signed by the party against whom it is to be enforced.

28. LIENS. CHAS shall have no authority, express or implied, to create or place any lien or encumbrance of any kind or nature whatsoever upon, or in any manner to bind, the interest of the City in the Premises or to charge the rentals payable hereunder for any claim in favor of any person dealing with CHAS, including those who may furnish materials or perform labor for any construction or repairs, and each such claim shall affect and each such lien shall attach to, if at all, only the leasehold interest granted to CHAS by this Lease.

29. COUNTERPARTS. This Lease may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original, but such counterparts shall together constitute but one and the same.

Dated: _____

CITY OF SPOKANE

By: _____
Mayor/City Administrator

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Dated: _____

COMMUNITY HEALTH ASSOCIATION
OF SPOKANE

By: _____

Title: _____

STATE OF WASHINGTON)
) ss.
County of Spokane)

I certify that I know or have satisfactory evidence that THERESA SANDERS and TERRI PFISTER, are the persons who appeared before me and said persons acknowledged that they signed this document, on oath stated that they were authorized to sign it and acknowledged it as the City Administrator and the City Clerk, respectively, of the CITY OF SPOKANE, a municipal corporation, to be the free and voluntary act of such party for the uses and purposes therein mentioned.

Dated: _____

Notary Public in and for Washington State,
residing at _____

My appointment expires _____

STATE OF WASHINGTON)
) ss.
County of Spokane)

I certify that know or have satisfactory evidence that _____
and _____ is/are the person(s) who appeared before me
and said person(s) acknowledged that he/she/they signed this document, on oath stated
that he/she/they were authorized to sign it and acknowledged it as the
_____, and _____, respectively, of the COMMUNITY
HEALTH ASSOCIATION OF SPOKANE, a nonprofit corporation, to be the free and
voluntary act of such party for the uses and purposes therein mentioned.

Dated: _____

Notary Public in and for Washington State,
residing at _____

My appointment expires _____

Briefing Paper

Community, Housing, and Human Services Department

Homeless Services Team

Division & Department:	Neighborhood and Business Services Division – Community, Housing, and Human Services (CHHS) Department
Subject:	Proposed Additions to the Shelter System for 2019
Date:	03 June 2019
Author (email & phone):	Tim Sigler (tsigler@spokanecity.org ext. 6055)
Executive Sponsor:	Kelly Keenan, CHHS Director
Committee(s) Impacted:	Public Safety and Community Health
Alignment:	2015-2020 Strategic Plan to End Homelessness 2015-2020 Consolidated Plan for Community Development
Strategic Initiative:	Reduce Homelessness / Safe and Healthy
Deadline:	July 2019
Outcome:	Informational briefing on shelter capacity additions, plus City Council approval to activate \$800,000 in UDAG funds to support new shelter development

Background/History: Based on national best practice and local data on shelter interventions that achieve the greatest outcomes for their clients, the City of Spokane’s CHHS Department has recommended to support the addition of new “targeted-capacity” shelter projects. These targeted-capacity shelters offer targeted services to meet the individual needs of those accessing them (e.g. young adults, seniors, etc.) and that operate full time.

The CHHS department began searching for targeted capacity shelter sites following the closing of another shelters 24/7 program which was sleeping upwards of 300 single adults per night. This operation was unsustainable due to limited staff, services, and security making the shelter operation unsafe for both the patron’s and the staff. Since that time CHHS staff have toured facilities, many of which were not able to support the operation of a shelter due to location, property management, and overall structure of the buildings. Staff met with realtor’s for the East Sprague property in October of 2018. Since that time staff have toured the facility 3 times to include the formal site visit on 5/16/19.

Executive Summary:

- 5/16/19 City employees conducted a formal site visit to 4210 E. Sprague Ave (Old Grocery Outlet) including staff from Police, Fire, Facilities Management, CHHS, and Developer Services. CHHS staff are currently putting together the results from the site visit inspections and should have that available by the end of this week.
- CHHS will bring that Purchase and Sale agreement to Council alongside authority to use the \$800K UDAG and \$400K CDBG. The \$400K CDBG is subject to a 30-day public comment period that ends the first week in June—with no objections received through that public comment period CHHS Director will ask the CHHS Board for final approval of the CDBG money on June 5th. To purchase this shelter space the City will still need a minimum of around \$1M from other stakeholders. This does not take into account repurposing the building as well as operational costs.
- Concurrent with this potential purchase, CHHS is releasing an RFP for the shelter operator in early June.
- In partnership with VOA, the City is supporting an application for other sources of funding to add a young adult target shelter using state operational dollars, no later than September 1. The intent is to add two shelter project before the end of the year, one for young adults and one for single adults.

- CHHS staff recommend council approval to activate \$800,000 in UDAG

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No
Annual/Reoccurring expenditure? ☒ Yes ☐ No

If new, specify funding source:

Other budget impacts: None.

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No
Requires change in current operations/policy? ☐ Yes ☒ No
Specify changes required: None.

Known challenges/barriers: None.

Briefing Paper

Public Safety and Community Health Committee

Division & Department:	Neighborhood and Business Services Division – Community, Housing, and Human Services (CHHS) Department
Subject:	Amendment to 2018 Action Plan
Date:	June 3, 2019
Author (email & phone):	George Dahl (gdahl@spokanecity.org / 625-6036)
City Council Sponsor:	
Executive Sponsor:	Kelly Keenan
Committee(s) Impacted:	Public Safety and Community Health
Type of Agenda item:	<input type="checkbox"/> Consent <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	2015-2020 Strategic Plan to End Homelessness; 2015-2020 Consolidated Plan for Community Development
Strategic Initiative:	Reduce Homelessness / Safe and Healthy
Deadline:	June 30, 2019
Outcome: (deliverables, delivery duties, milestones to meet)	City Council approval of an amendment to the 2018 Annual Action Plan including specific HOME funded multi-family housing projects and an allocation of CDBG funds to support added targeted capacity shelter capacity.

Background/History:

The initial 2018 Action Plan included a place holder activity for multi-family housing projects funded with HOME program funds, as specific HOME-funded projects were not identified at the time of Action Plan development. This Substantial Amendment updates the 2018 Action Plan to provide detail to the public for comment regarding specific projects that were subsequently supported with HOME funds through the City's competitive funding process.

Additionally, this amendment to the 2018 Action Plan includes a proposed \$400,000 allocation of Program Year 2018 CDBG funds to support development of a new targeted-capacity emergency shelter. The specific location for the new shelter is still being finalized, but will be outside the downtown core. The new shelter is expected to provide capacity for 100-150 adults, with day and nighttime service considerations.

Executive Summary:

The CHHS Board held a public hearing on Wednesday, May 1, 2019 to present all proposed amendments to the 2018 Action Plan. The public hearing was followed by a 30-day public comment period. At the time of this briefing CHHS has received one public comment requesting the following considerations:

- Try to keep shelter capacity limited to no more than 100 individuals
- Please locate near public transportation corridors
- Please locate near grocery store for accessible healthy food options
- Please consider a location outside the downtown
- Please consider co-located services to address individual needs

CHHS posted a copy of the public hearing presentation on their department website for a complete list of all projects within the substantial amendment. The presentation can be viewed at the link below:

<https://static.spokanecity.org/documents/chhs/plans-reports/planning/2018-action-plan-substantial-amendment.pdf>

The CHHS Board will vote on approval of this Annual Action Plan amendment at their meeting on 6/5/19.

Budget Impact:

Approved in current year budget? ☐ Yes ☒ No
Annual/Reoccurring expenditure? ☐ Yes ☒ No

If new, specify funding source:

Other budget impacts: None.

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No
Requires change in current operations/policy? ☐ Yes ☒ No

Specify changes required: None.

Known challenges/barriers: None.

Briefing Paper

Public Safety and Community Health Committee

Division & Department:	Neighborhood & Business Services – My Spokane
Subject:	MOU with Hoopfest for Public Safety Services
Date:	6/3/19
Contact (email & phone):	Carly Cortright ccortright@spokanecity.org 625-6263
City Council Sponsor:	
Executive Sponsor:	Carly Cortright
Committee(s) Impacted:	Public Safety and Community Health
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Budget
Strategic Initiative:	Urban Experience; Public Safety and Community Health
Deadline:	6/20/19
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of MOU
Background/History: Per SMC 10.39, the City of Spokane shall charge special events for costs associated with public safety/traffic control response provided by the City unless waived by Mayor or City Council. Since 2004, the City has waived 40% or more of these costs for Hoopfest in recognition of the \$46 million economic impact the event brings to Spokane.	
Executive Summary: <ul style="list-style-type: none"> The MOU is for 3 years. Total anticipated costs to City for 2019: \$192,000 (\$116,000 SPD, \$47,000 for SFD, \$29,000 for Public Works) 35% cost recovery from Hoopfest will be \$67,000 Years two and three of this MOU will also be capped at no more than \$67,000 in cost recovery, even if city costs increase. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	



City of Spokane
MEMORANDUM OF UNDERSTANDING
RE: HOOPFEST ASSOCIATION

THIS MEMORANDUM OF UNDERSTANDING (MOU) is between the CITY OF SPOKANE, a Washington State municipal corporation, as ("City"), and the SPOKANE HOOPFEST ASSOCIATION, a non-profit corporation, whose address is 421 W. Riverside Ave, Suite 115, Spokane, Washington 99210, as ("Association"). Hereafter individually referenced as a "Party", and together as the "Parties".

-- NOW, THEREFORE, in consideration of the terms, conditions, covenants and performances contained herein, the Parties mutually agree as follows:

1. **HISTORY.** The Association and the City of Spokane have enjoyed a long relationship of collaboration in support of fitness, health and sportsmanship in the Spokane region. Beginning in 2002, the City found that it could not financially support a full array of community events without some recovery of costs expended on behalf of those events. In early 2003, the Office of the City Administrator under the authority of the Office of the Mayor and chapter 10.39 of the Spokane Municipal Code, formulated an unwritten policy of cost recovery for certain special events, like Hoopfest, that credit an amount of expended funds for public safety services in recognition that Hoopfest creates a significant annual economic impact to the community.
2. **CURRENT STATUS.** This MOU is for the 2019-2021 Hoopfest. Figures for years beyond the period of this MOU may be higher depending on the then wages granted to employees of the City.
3. **SCOPE OF AGREEMENT.**
 - A. The City shall continue to provide all services that have been a part of the City's participation with Hoopfest. The City will identify a single point of contact between the City and the Association. This point of contact will be responsible for coordinating review and response of the Special Events Permit Application. It is desirable to convene monthly meetings of Hoopfest officials and City division / department employees to identify those tasks and come to agreement as to what tasks will be performed and to ensure that no tasks are overlooked. The City shall provide coordination services of the special events offices of both the

Spokane Fire Department and Spokane Police Department at no cost to the promoter.

- B. Unless extraordinary circumstances arise, cost recovery will be limited to personnel costs and will not include equipment or supply purchases without prior notice to the Association.
- C. The City will provide an invoice for public safety personnel costs to the Association within sixty (60) days of the date of the event listing full cost recovery of expended dollars. The City agrees to invoice personnel costs at the rate detailed in Section 4.B. in consideration of Hoopfest's annual economic impact to the Spokane region.
- D. The Association shall notify the City of any expected changes in the course or changes to the operation of the event that might impact the expected costs to the City or that might impact the comfort, convenience or access of the citizens of Spokane.
- E. The scope of services to be provided by the Spokane Police Department (SPD) and Spokane Fire Department (SFD) will be presented and mutually agreed no later than May 31 of each year. It is anticipated this scope of services will remain consistent during the entirety of the Term of this MOU, and is reflected in the anticipated costs delineated in Section 4.B. below.
- F. As needed, the City designated point of contact will work with the Association to identify cost reduction strategies that may reduce the resulting invoice amounts.

4. **COSTS.**

- A. The City will provide an invoice for public safety personnel costs to the Association within sixty (60) days of the date of the event; listing full cost recovery of expended dollars. The City agrees to accept sixty five percent (65%) of the total costs in consideration of Hoopfest's annual economic impact of \$46 million or more to the Spokane region. Additionally, the invoice amount will be no more than sixty-seven thousand (\$67,000) of projected costs, with maximum billing amounts not to exceed those shown in 4.B.
- B. The City's projected costs for 2019 (the initial year of this MOU) are:

Year	Department	Expected Costs	Hoopfest Max
2019	SPD	\$116,000.00	\$40,500.00
	SFD	\$47,000.00	\$16,500.00
	Public Works	\$29,000.00	\$10,000.00

Dated: _____

CITY OF SPOKANE

By: _____
Title: _____

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Approved:

Approved:

Craig Meidl - Chief of Police (SPD)

Brian Schaeffer - Fire Chief (SFD)

Dated: _____

SPOKANE HOOPFEST ASSOCIATION

By: _____
Title: _____

19-606

Briefing Paper

Public Safety and Community Health Committee

Division & Department:	Office of the City Council
Subject:	Public Safety Levy Staffing Budget Fund ORD & Resolution
Date:	May 17, 2019
Contact (email & phone):	Jacob Fraley – jfraley@spokanecity.org
City Council Sponsor:	CP Stuckart & CM Kinnear
Executive Sponsor:	
Committee(s) Impacted:	PSCHC
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan; Comprehensive Plan
Strategic Initiative:	“Safe & Healthy”
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	File for Council consideration of each item after committee briefing.
Background/History: <ul style="list-style-type: none"> City of Spokane Voters approved the Public Safety Levy pursuant to “City of Spokane Proposition #1” during the special election of February 12, 2019 The levy is meant to fund public safety personnel staffing and crime reduction programming 	
Executive Summary: <ul style="list-style-type: none"> <i>The proposed Resolution states Council’s intent that the SFD and SPD prioritization plans for staffing funded by the levy be the City’s official guiding documents for spending levy funds reserved for staffing purposes</i> <i>Both prioritization plans were submitted to City Administrator Theresa Sanders prior to the special election, and included in a memorandum to the Mayor offering analysis on the levy</i> <i>The proposed Ordinance creates in the SMC a new budget fund to collect the monies levied under the Public Safety Levy</i> 	
Budget Impact: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

RESOLUTION NO. 2019-_____

A Resolution endorsing the Prioritization Plans formulated by the Spokane Police & Fire Departments regarding the use of funds raised by the Public Safety Levy as the City of Spokane’s official guides for the expenditure of those funds devoted to public safety staffing.

WHEREAS, on December 10, 2018, the Spokane City Council adopted Resolution 2018-0103 requesting that a special election be held for voters to consider a proposition by the City of Spokane (“Proposition No. 1”) for a property tax levy lid lift (“Public Safety Levy”) to fund police and fire personnel, as well as crime reduction programming; and

WHEREAS, both the Spokane Police Chief and Fire Chief submitted prioritization plans to the City Administrator outlining how their respective departments would use the funds raised under the proposed levy; and

WHEREAS, the City Administrator and City Chief Financial Officer included both prioritization plans as “Appendix E – Prioritization Plans for Police & Fire Funding” (included here as “Attachment A”) in a memorandum addressed to the Mayor and dated January 23, 2019, RE: “Program and Budget Analysis of the 2019 Public Safety Levy Proposal”; and

WHEREAS, voters in the City of Spokane approved “Proposition No. 1” in the special election of February 12, 2019; and

WHEREAS, the voters who subjected themselves to increased property taxes under the Public Safety Levy have a right to know the City’s detailed plans for the expenditure of those funds devoted to public safety staffing.

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council endorses the Spokane Police & Fire Departments’ Prioritization Plans, as included in “Attachment A”, for the expenditure of those funds dedicated to public safety staffing.

BE IT ALSO RESOLVED that the Spokane City Council intends for those plans to be made the official guiding documents for allocating such funding.

Passed by the City Council this ____ day of _____, 2019.

City Clerk

Approved as to form:

Assistant City Attorney

DRAFT

ATTACHMENT A

APPENDIX E – Prioritization Plans for Police & Fire Funding

POLICE DEPARTMENT:

Prioritization Plan for Police Funding from the Proposed Public Safety Levy

--Police Chief Craig Meidl

Recommendation for additional positions:

1. 5 Downtown Officers + 1 Sergeant
 - a. A healthy vibrant downtown is essential to any city's growth, prosperity and ability to attract new investors. Additionally nuisance calls and concerns with growing street populations has created significant concern to downtown business owners, shoppers and tourists. The addition of 5 officers (and 1 supervisor for appropriate span of control) will help ensure those visiting downtown can do so in a safe environment by providing higher staffing levels, quicker response times, and increased visibility.
2. 2 Homeless Outreach / Behavioral Health Unit officers
 - a. A significant portion of calls that SPD responds to involve those having a mental health crisis. Developing a unit with enhanced training, in partnership with FBH, will result in a safer and healthier response to this population, as well as ensure appropriate follow-up is completed after the initial call has concluded. Current improvement in follow-up in the days after the initial call prompting police response can have longer term impacts on this population's recovery and integration into the community.
3. 1 Special Victims Unit Detective
 - a. As human trafficking and crimes against children increase in numbers and complexity, additional staff are needed to ensure appropriate follow-up for protection and safety of those victimized. Additionally the nature of these investigations leads to high burnout based on the evidence that must be viewed. These detectives require specialized training and the addition of an investigator will ensure that case overflow assignments are reduced (and are assigned to those with this specialized training).
4. 1 Major Crimes Detective
 - a. Major Crimes Detectives are responsible for investigating all homicides and robberies. These investigations require specialized training and current case load requires overflow cases to be assigned outside the unit (to other detectives lacking the specialized training). Cases assigned outside the unit also require detectives in other units to divert their time away from their primary duties to work overflow cases. This additional detective brings the Major Crimes Unit staffing level back to where it was several years ago.

5. 3 Property Crimes Detectives

- a. Currently only felony property crimes cases in the North and South precincts are investigated. Additionally due to case load, only 20% to 25% of all workable felony property crimes cases are assigned due to staffing. Additional Property Crimes detectives will allow more focus on chronic and repeat offenders who are creating a disproportionate amount of crime by increasing the number of workable cases assigned.

6. 1 Targeted Crimes Unit (TCU) Detective

- a. TCU staffing was reduced several years ago to meet other higher demands within the agency at that time. The addition of one detective will bring it back to the appropriate operational level to conduct its mission. TCU detectives are plain-clothes detectives that proactively target repeat offenders and armed felons. They receive specialized training in undercover operations. Due to current staffing, it is not uncommon to draft other detectives from other units to conduct an operation. The additional detective will help alleviate that.

7. 2 Records Staff

- a. The City of Spokane was recently noted to be the number one recipient of public records requests in the state. Law enforcement related reports and body camera footage are among the more common requests. The addition of body camera video for every officer working Patrol has resulted in significant time and money being spent trying to meet public records requests in a timely manner. As the agency grows, additional support personnel are needed to maintain the logistics of meeting public records requests and other court-related requests in a timely manner.

8. 2 Neighborhood Resource Officers (NROs)

- a. Spokane PD has seen a significant increase in demand placed on its NROs. In addition to addressing issues related to abandoned houses, homeless camps, nuisance houses and drug houses, demand for NROs to assist in posting and clearing homeless camps has exploded in the last several years. The addition of an NRO to the North and South Precinct will help provide a more timely response to the myriad of issues they must address on a daily basis, including quicker posting and follow through on homeless camps.

9. Criminal Intelligence Analyst

- a. It is common knowledge a small percentage of the population creates a disproportionate amount of crime. Currently detectives working cases must attempt to connect offenders to multiple crimes (and multiple cases), including crime rings that operate within the city. This type of work is very time consuming and takes Investigators away from other cases as they attempt to connect offenders to crimes throughout the city. A properly trained Criminal Intelligence Analyst will be more effective and efficient in making these connections by providing the information to the Investigator for inclusion into the case.

10. Administrative Sergeant

- a. SPD eliminated its Administrative Lieutenant and Administrative Sergeant positions several years ago. No single point of contact exists for the community and other jurisdictions to contact SPD, and use of the PIO for most requests has proven inefficient and inappropriate. Additionally this position provides liaison services to many other departments and divisions within the city, including the Courts (subpoena service), Campus security, Fleet, Limited Commissions, Interns, Traffic Unit supervisory coverage when needed, and other special projects as needed.

Impact on Performance Measures:

The additional positions will impact a number of critical areas in SPD's work. The additional capacity will increase efficiency and offer a higher level of service to the community.

- Downtown Officers & Sergeant will have an impact on reducing response times to calls for service in the downtown area. With the addition of these officers, SPD will be back to downtown staffing levels last seen in 1999. These additional officers will help eliminate 2040 hours of overtime for special Bar Patrol coverage.
- Homeless Outreach/Behavioral Health Unit officers and Neighborhood Resource Officers help free up patrol officers from non-emergency calls. This allows patrol to more quickly address priority 3 and lower calls for service in a more timely manner. These officers also help address longer-term community problems which results in fewer calls for service over time. These positions may also help decrease duty-related overtime for patrol officers.
- Detectives and Crime Analyst will work toward addressing Spokane's violent and property crimes. Currently, approximately 75% of SPD's unassigned workable cases are felonies; these are not assigned to a detective due to lack of capacity. SPD's ability to effect violent and property crime is diminished without the staffing to address the caseload.
- Records Staff will help reduce the shift coverage overtime in that department, which was the equivalent of 2 full-time positions in 2018. This additional support staff is also necessary to keep up with the increased amount of work that additional officers produce.

Need Funding, in Addition to Wages & Benefits for Plan

Equipment/Training for New Officers:

SPD request includes 17 commissioned officers and 3 civilians (2 Records, 1 Crime Analyst).

- Uniforms & Equipment: \$268,600
- Software & Licenses: \$71,825
- BLEA & Pre-employment testing: \$83,640

Total Equipment/Training for 17 officers = **\$424,065**

Vehicles for Requested Positions:

All 17 commissioned positions requested require a take-home vehicle.

- 10 Patrol Vehicles: \$530,000
- 7 Admin Vehicles: \$221,200

Total Vehicles for 17 officers = **\$751,200**

TOTAL FOR ALL FIVE YEARS = \$1.18 million

FIRE DEPARTMENT:

To: Theresa Sanders, City Administrator
From: Brian Schaeffer, Fire Chief
RE: SAFER PLAN

Per your request, the following represents a contingent layout of modifications to the existing organization that may be necessary in the event of the loss of funding for the 48 SAFER- Funded FTE.

A current snapshot of the deployed positions is below:

Company	FTE #	Cost
ARU 1	8	\$872,000
ARU 3	8	\$872,000
ARU 4	8	\$872,000
ARU 15	8	\$872,000
Engine 5	4	\$436,000
Quint 11	4	\$436,000
Quint 13	4	\$436,000
Safety Officer	4	\$436,000
Total SAFER	48	\$5,232,000

The deployment of the FTE's into the system was done specifically to add capability, in innovative and non-traditional ways that improves the level of safety for the employees and the community. Based on feedback from the Fire Department's Command Staff and evaluation of data from 2018, the organization's priority for each program (ARU, Quint Concept, Southwest Spokane Coverage, and Safety) is explained below.

Priority 1 – Southwest Spokane Coverage

Four FTE are assigned to provide a third member to Station 5 that covers Eagle Ridge/Qualchan and Southwest Spokane. The additional FTE fulfills completes the staffing necessary to provide 24/7 coverage to the area and is a direct benefit to community members' safety and their Insurance Rating. Additionally, an executed agreement with IAFF Local 29 requires the additional FTE prior to January 1, 2020 to address the safety concern of only two FTE assigned to the fire apparatus.

Without at least 3 personnel on a fire apparatus, rescue and other life-saving actions are not possible.

Priority 2 – ARU

Fire Administration recommends continuing ARU 1 (Downtown), ARU 3 (West Central), and ARU 15 (East Central/Hillyard). ARU 4 (Downtown/Browne's Addition) is not recommended to be staffed in the future. Below is a snapshot of the current deployment and the benefits that citizens are realizing. The graph below indicates the impacts of the ARU's being staffed 24/7 365 (2018 Q1-Q4) with SAFER positions. The ARU's are increasing their time-on-task while the larger apparatus are decreasing—even with a modest increase in incident volume across the system (*Figure 1*). If the ARU's were removed from the system their volume would need to be absorbed by the larger apparatus—the result is predictable (less availability (*Figure 2*), increased response time for critical incidents, and logistical impacts included increased down time and repair costs (*Figure 3*).

In FY2019, the three ARU's saved 17,230 miles being driven by large, oftentimes tillered apparatus. The ARU's cost-effectiveness cannot be overstated in savings for maintenance such as brakes, tire replacement, oil changes, and other routine repairs. (*Figure 3*)

Figure 1. ARU Time on Task vs. Large Apparatus

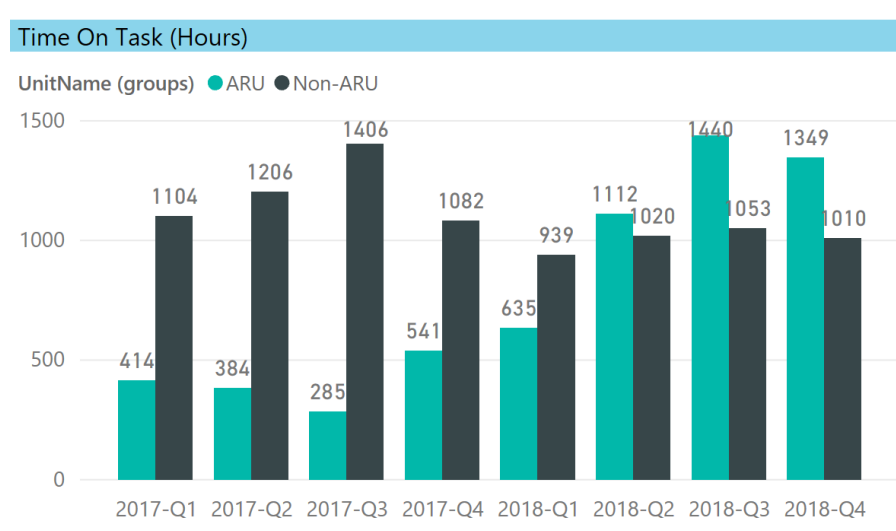


Figure 2. Large Apparatus improvement in availability post-ARU implementation

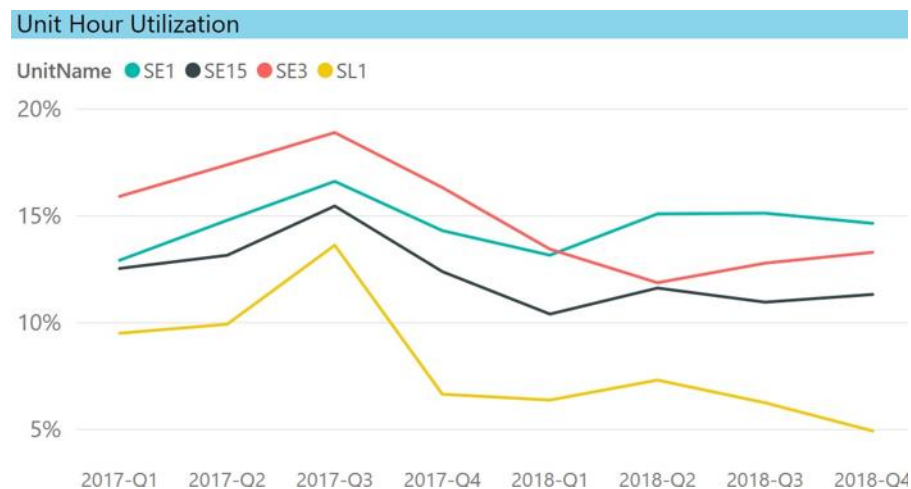


Figure 3. Mileage by ARU and Month

2018	5,058	5,545	4,761	15,364
January	300	359	75	735
February	220	305	277	802
March	242	275	218	735
April	313	356	288	957
May	439	379	366	1,184
June	428	481	459	1,368
July	513	588	531	1,632
August	486	525	471	1,482
September	470	531	515	1,516
October	478	564	526	1,569
November	633	675	562	1,870
December	535	507	472	1,514
Total	5,984	6,486	4,761	17,230

The primary community benefit of the ARU's is the ability to keep the large Paramedic-staffed apparatus available for critical emergencies while handling over 11,000 incidents annually. The units allow the community's emergency resources to match the challenge of concurrent incidents with non-traditional solutions.

Priority 3 – Quint Concept

The FD purchased two “Quint” apparatus with SIP funding as an innovative solution to a need for additional aerial ladder devices identified through the standard of cover process, as well as the increasing need for ALS companies in the system. A Quint apparatus provides 5 crucial elements: a pump, water tank, fire hose, aerial device, and ground ladders. Essentially, Quint apparatus combine the traditional 3-person Engine and 4-person Ladder company into a single, versatile company that can operate in nearly every mission. We took delivery of two Quints last year and placed them into service at Station 11 and Station 13. Those Stations were previously Engines, and staffed with three FTEs. A SAFER firefighter was added to each shift so that the Quint could be adequately staffed and function as a Ladder or a Paramedic Engine.

The photo highlighting the Quint is below on the left compared with a traditional compliment of Engine and Ladder:



(Left) Quint 13 (Shadle) demonstrating Firefighting Engine and Ladder Capability, Wildland, Paramedic and Rescue Task Force Capability with 4-person Staffing. (Right) Traditional Engine and Ladder Configuration with 7-person staffing (3 Engine, 4 Ladder). (Downtown)

The traditional deployment of Engines and Ladders are extremely expensive and not feasible with our current constraints. The flexibility offered by a Quint concept is ideal for deployment in SFD. Four-person staffing with the SAFER positions is a mandatory staffing and safety subject if the company is to function in multiple roles, especially as a ladder device. Adding the Quints to the system has resulted in a significant decrease in mileage and responses from tillered ladder or tower companies, as well as adding life-saving resources without delays.

The Quint Program is a Swiss-Army knife approach that allows the SFD to deploy a one-size fits-all solution capable of saving lives in nearly all cases while avoiding duplicative response delays. The Quints are already credited with a number of citizen saves in 2018.

Priority 4 – Safety Officer

The Safety Officer position was added almost immediately upon receiving the SAFER Award. Four Captains were appointed to the position and expected to function as a 24/7 formal risk- manager for the FD. The process to select and on-board the positions were competitive and resulted in over 500 hour of training, certifications, and preparation for the members accepting the assignment. The positions are responsible for incident response (a Safety Officer is required by WAC on all moderate to high-risk incident such as rescues, fires, etc), accident investigation, shift training, probationary employee evaluation, and many other tasks. The safety officer functions primarily as a benefit to the employees and to our overall Risk Management programs.

While the Safety Officers are primarily focused on responder safety, training, and development; the nexus to the community benefit exists by creating the most competent and prepared workforce possible and ensuring quality with regular compliance.

ORDINANCE NO. C - _____

An ordinance creating a Public Safety Personnel and Crime Reduction Fund and describing its use; enacting a new section 07.08.153 to Chapter 07.08 of the Spokane Municipal Code.

WHEREAS,; and;

WHEREAS,

The City of Spokane does ordain:

Section 1. That there is adopted a new section 07.08.153 to Chapter 07.08 of the Spokane Municipal Code to read as follows:

Section 07.08.153 Public Safety Personnel and Crime Reduction Fund

- A. There is created a special revenue fund known as the “public safety personnel fund” into which shall be deposited all tax levy funds received from the levying of property taxes for the purpose of hiring additional police and fire personnel and funding crime reduction programs pursuant to Resolution 2018-0103.
- B. The “Public Safety Personnel Fund” may be accumulated or expended only for the following purposes:
 - 1. Hiring of Spokane Police Department personnel;
 - 2. Hiring of Spokane Fire Department personnel; and
 - 3. Crime reduction programs.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

DRAFT