

PUBLIC SAFETY & COMMUNITY HEALTH COMMITTEE MEETING
AGENDA FOR MONDAY, February 4, 2019
1:15 p.m. – City Council Briefing Center

The Spokane City Council's Public Safety & Community Health Committee meeting will be held at **1:15 p.m. on February 4, 2018** in City Council Briefing Center –Lower Level City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council.

The meeting will be open to the public, with the possibility of moving or reconvening into executive session only with the members of the City Council and the appropriate staff. No legislative action will be taken. No public testimony will be taken and discussion will be limited to appropriate officials and staff.

AGENDA

- I. **Call to Order at 1:15 p.m.**
- II. **Approval of Minutes**
 - [January 7, 2019 PSCHC Meeting](#)
- III. **Monthly Reports/Updates – Briefing Papers Only, No Discussion**
 1. [OPO Monthly Update – December 2018](#)
 2. [Photo Red Update \(SPD\)](#)
 3. [January Strategic Initiatives Update \(SPD\)](#)
- IV. **Consent Agenda – Briefing Papers Only, No Discussion**
 1. [Social Service Projects 5-year RFP Proposal Review Update \(CHHS\)](#)
 2. [Warming Center Utilization January Update \(CHHS\)](#)
 3. [2nd & 3rd Ave. Storm Sewer Project Update \(Public Works\)](#)
 4. [Contract Extension w/ Safeway Services LLC. for WTE \(Public Works\)](#)
- V. **Strategic Plan Session**
 1. Strategic Priority: Integrated 911/Dispatch
 - NONE
 2. Strategic Priority: Integrated Response
 - Integrated Social Services Pilot Update – Alex Reynolds (10 minutes)
 - Mental Health Crisis Stabilization Center Update – Ariane Schmidt (10 minutes)
 3. Strategic Priority: Criminal Justice Reform
 - [Property Crime Initiative Update](#) – CM Kinnear & Theresa Sanders (10 minutes)
 4. Strategic Priority: City-Wide Clean & Safe
 - SPD Vehicle Theft Taskforce Update – Asst. Chief Lundgren (5 minutes)
- VI. **Discussion Items** *(as needed)*
 1. Staff Requests
 - [Encampment Mitigation Project Preview](#) – Carly Cortright (15 minutes)
 - [Regional Collaboration on Homelessness](#) – Kelly Keenan (15 minutes)

2. Council Requests

- [Supported Employment Resolution](#) – CM Kinnear (5 minutes)

VII. Adjournment

Next Committee meeting will be March 4, 2019

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: *The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.*

Public Safety & Community Health Committee

Meeting Minutes – January 7, 2019

Call to Order: 1:16 PM

Attendance:

PSCHC Members Present: PSCHC Chair CM Kinnear, CM Beggs, CM Burke, CM Fagan, CP Stuckart, CM Stratton

Staff/Others Present: Chief Meidl, Asst. Chief Lundgren, Ofc. John O'Brien, Capt. Tracie Meidl, Capt. Singley, Dir. MacConnel, Dir. Jennifer Isaacson, Brian McClatchey, Mike Ormsby, Angie Napolitano, Adam McDaniel, Eric Finch, Ed Lukas, Bart Logue, Luvimae Omana, Alex Reynolds, Ariane Schmidt, Patrick Striker, Michele Anderson, Mary Muramatsu, Ariane Schmidt, Bart Logue, Tija Danzig, Trisha Wolford, SFD Deputy Chief Jay Attwood, Gloria Ochoa-Bruck, Kathy Knox, Andrew Rolwes, Crystal Marchand,

Approval of December 3, 2018 minutes: Motion to approve by CP Stuckart ; M/S by CM Fagan. The committee approved the minutes from the December 3, 2018 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS

*CM Kinnear began the meeting by reminding all in attendance of the rules of conduct during meetings, as this is the first PSCHC meeting of 2019.

Monthly Reports:

OPO Monthly Report – November 2018

Photo Red Update (SPD):

CM Kinnear once again noted her surprise at the increasing levels of photo red citations and wondered why drivers are not following posted speed limits.

Strategic Initiatives Monthly Update (SPD)

Consent Agenda Portion:

North Point Wastewater H2S Mitigation Study and Report (Public Works)

Ecology CWSRF Loan Amendments (Public Works)

Sportsplex Interlocal Cooperation Agreement (Rick Romero)

WSCJTC Interagency Agreement for 2019-2020 BELAs (SPD)

Amendment to Conflict Trading MOU w/ County Public Defender's Office (Kathy Knox)

North East Community Center 2018 & 2019 Operations Contract Amendment (CHHS)

2019 Everybody Counts Campaign Preview (CHHS)

Spokane County Pass-Through Homeland Security Grant (SFD)

Purchase Agreement for Dual Tote Foam Trailer (SFD)

Purchase Agreement for Bullard Thermal Imaging Cameras (SFD)

STRATEGIC PLANNING SESSION

Strategic Priority: Integrated 911/Dispatch

NONE

Strategic Priority: Integrated Response

Integrated Social Services Pilot Update – Alex Reynolds

Mr. Reynolds gave a more comprehensive report this month, as opposed to a mere monthly update. He began by giving an entire history of the project from its first conception through its current status. The EnVision Center's location offers around 20,000 square feet (the original estimate of needed space was only 3,000 square feet). CHHS hired Jen Morris in October 2018 to serve as Site Coordinator. A soft launch of the center is planned for late January or early February. CM Kinnear asked what the soft launch will entail. Mr. Reynolds explained that this launch won't be widely advertised, but will mark the move-in period of service providers to begin setting up operation. The grand opening is scheduled for late February. CP Stuckart asked what the lease rate is for the location, which is roughly \$250,000 per year. CP Stuckart then asked about the potential for setting up another EnVision Center site or for future improvements to the current, pilot location, as one-time strategic investment money was used for funding. Specifically, CP wanted to know how these services could co-exist with a new City shelter location planned for the future. Kelly Keenan came up to address those points. He said the experiences gained from the pilot site would determine if all service providers currently involved are well-suited for the EnVision Center model, and also determine whether the EnVision Center would be focused heavily on homelessness services or has a broader focus going forward. Theresa Sanders offered her thoughts on the future of projects like EnVision Center. The intent, she explained, was always to offer broad social services, which would not be targeted narrowly at homelessness or criminal justice issues. She said this pilot location would test the concept of integrated, broad social services over the 2-year lease duration. CP Stuckart highlighted that City signed a 2-year lease, but there is no funding currently identified for the second year (2020). CM Stratton asked if new providers could be brought in on the project in the future; Mr. Reynolds: yes, depending on availability of space. Additionally, there is the potential for more service providers to be involved in an off-site capacity. Theresa Sanders asked about the intake model and Mr. Reynolds explained how the front desk at the center would handle intake with various agencies rotating to staff that desk. CM Stratton described a meeting she had earlier with Tribal members who wanted to get some Native American service providers involved, which CM Stratton supports. Alex Reynolds said that CHHS is aware and is ready to pursue this option. Mr. Reynolds listed the currently involved service providers and provided a thorough update of recent events, including an update on availability of transportation. A potential CHHS 5-year RFP for the EnVision Center will include transportation solutions, and CHHS is pursuing an application for an STA Van grant. CP Stuckart reiterated his funding concerns on this 2-year pilot, as the City will need to purchase a building to stand up a new homelessness shelter.

Strategic Priority: Criminal Justice Reform

Criminal Justice Reform Initiatives Update – CM Beggs

Council Member Beggs provided an overview of new SRLJC reform initiatives in the works. First, he mentioned how Kathy Knox from the Public Defender's Office is advocating for the implementation of a better video conference system to allow public defenders to interface with clients without having to travel to jail. Next, CM Beggs said the City is a finalist to receive the third round of McArthur Grant funding, which would help hire a new criminal justice data analyst, as well as purchase a new tool to better inform judges about which defendants ought to be held in jail and which can be bonded out or

released on recognizance. Finally, CM Beggs said that discussions of a new jail facility for Spokane County are ongoing with County officials. The County has a site in the Garland neighborhood identified, which is currently a motor pool facility. This site could accommodate an EnVision Center and mental health stabilization facility. Additionally, an RFP has gone out for providers to operate the Mental Health stabilization facility (the County is using a new RFP model for this). Commissioner French has floated the idea of placing a measure on a future election ballot to fund new jail, citing the broad support in the community for a new jail facility. However, CM Beggs said not all the details of a new jail are agreed upon; those discussions are just beginning and CM Beggs will be involved throughout. CM Kinnear asked if criminal justice data would inform decisions on the size and scope of new jail facility. CM Beggs responded in the affirmative, but cautioned that there is still the question of what data is used that needs to be addressed. CP Stuckart asked whether a separate, City-operated system for housing Community Court and misdemeanor defenders that focuses more on connections to social services makes sense. CM Beggs agreed that option might make sense, especially if another municipality (i.e. City of Spokane Valley) were involved. Theresa Sanders indicated her strong support for municipal partnerships of this sort, but expressed that these kinds of partnerships might not lessen pressure on the jail itself due to the high operational costs to the County. CM Beggs reiterated that County Commissioners decide whether to put on a ballot measure seeking funding, but said that the City wouldn't be and wasn't involved in those deliberations.

Strategic Priority: City-Wide Clean & Safe

NONE

DISCUSSION ITEMS

Staff Requests:

CHHS Warming Center Utilization Update – Kelly Keenan

The warming center model has added overnight homeless shelter space at five separate sites, accounting for a total capacity for some 275 people. At the time of the meeting, currently active sites included: S Cannon St, Salem Lutheran Church, and a youth-centric center at Westminster Church. Mr. Keenan said that the final warming center would be located at the old National Furniture location in the area of the Ruby and Ermina intersection, and would be open to adult men and women by the end of the week. In addition to the new sites, the Open Doors Shelter has increased its 24/7 capacity for families with children as part of the new warming center model. The Guardian Foundation provides staffing and, crucially, transportation for those in need of accessing the warming centers. Mr. Keenan praised the excellent job that the Foundation has been doing so far, especially in providing transportation. With the conclusion of the holiday season, more homeless youth have begun accessing the youth-centered shelter at Westminster Church. CHHS is actively tracking the utilization of the warming center network, and, Mr. Keenan explained, the increased utilization of this network has also increased the availability of shelter space in permanent shelters in the city – the House of Charity and Union Gospel Mission. CM Burke asked about homeless persons lingering around the centers while waiting for them to open. She asked if there is more the City could do to address lingering by providing meals and transportation. Tija Danzig answered that the Guardians Foundation employees make a daily transportation run downtown around 5:00 PM. The Cannon St location has been able to open up around 6:00 PM every evening, which is slightly earlier than expected. The Guardians Foundation also offers transportation to meal sites in the morning as well, Ms. Danzig said, so homeless individuals aren't

loitering as much in the mornings. The problem remains, however, that not all homeless individuals are availing themselves of the transportation being provided. CHHS has set up meetings with meal service providers to explore the option of hosting meals at the warming centers going forward. CM Burke asked about the possibility of setting up a homelessness resource hotline phone number to inform homeless individuals about the warming center network. Mr. Keenan said that information has been posted online and that individuals in need can find all the relevant information through the 311 line. He also explained that if an individual were to show up to a warming center not meant to serve that person's demographic, the Guardian Foundation would provide transportation for that person to the appropriate shelter. CM Burke stated her desire for the City to be more proactive about homeless shelters and services in the future. CM Stratton commended the Guardians Foundation staff for their professionalism and respect when serving the homeless population, something she has witnessed firsthand. CM Beggs asked about the potential for providing homeless people spaces to store their belongings during the day, and Tija responded that discussions on how to do that were ongoing.

CM Kinnear then asked that Mr. Keenan touch on the Everybody Counts Campaign. The Count is currently scheduled to take place on January 24th. Volunteers are still signing up and receiving training. The Everybody Counts donation drive is scheduled to end on Monday, January 14th. CM Kinnear asked about the locations for surveying during the count. Tija said that the same model and locations from last year are being used again, which include locations throughout Spokane County and in the City of Spokane Valley. There will be a focus on the homeless veteran population this year as well, with a dedicated location off Trent Avenue dedicated to that population for more a more accurate count. In addition to the stationary surveying locations, the Mobile Counting application allows for accurate counting of people who are at risk of becoming homeless. Theresa Sanders asked about threats made to disrupt the count to make it inaccurate (usually by inflating the numbers of persons counted as homeless). Mr. Keenan said CHHS is aware and that staff are taking mitigation measures to ensure that the count is accurate. CP Stuckart asked if some of the potential count disruptors are attending the volunteer trainings; Mr. Keenan answered in the affirmative. CM Burke asked if the school district is involved with the count, and Ms. Danzig said that it was. CM Beggs stated that some members of the community want to access the count data and asked whether it would be made publicly available (he said that publicizing the data would be especially helpful in dispelling the notion that there are many homeless individuals coming to Spokane from outside the region). Ms. Danzig said that yes, CHHS can make that data available.

Council Requests:

Spokane Promise Ordinance Discussion – CM Burke

CM Burke explained why she was interested in writing the Spokane Promise Ordinance, and especially noted the many emails she has received from the community that she felt were "bigoted" against the homeless population. This ordinance aims to codify that the City of Spokane cares about the respect and dignity of the homeless population. It declares that many City laws and policies don't show dignity and respect to homeless people. CM Burke already has plans to update the ordinance to broaden its focus beyond the homeless population to include more populations in the community. She then provided a general overview of what the ordinance does and the rights it guarantees, which she called basic human rights. CM Fagan said that the ordinance's vehicle occupation provisions concern him, as there is nothing in the ordinance regulating health and sanitation impacts associated. He further asked about the funding for implementing and enforcing the rights secured in the ordinance. CM Burke responded that the ordinance won't have a fiscal impact at all, but she admitted that there would be funding discussions around providing public restrooms and sanitation facilities associated with deliberations on the ordinance. CP Stuckart identified a number of instances where the proposal would directly

contradict current municipal law and asked City Attorney Mike Ormsby for his thoughts. Mr. Ormsby said that this proposed ordinance would present a number of conflicts and would almost certainly invite litigation against the City, but he said that City Legal would have a complete analysis prepared later in the week. CM Beggs said he would send comments on the draft electronically; CM Burke thanked him and invited other CMs to do the same. She said that this was merely a first draft meant to start a conversation.

SFD Personnel Safety around House of Charity – CM Kinnear

CM Kinnear started the conversation by explaining how she had heard from multiple members of Local 29 about concerns for the safety of SFD and emergency response personnel when responding to calls for service at the House of Charity. Asst. Chief Wolford said that the Department has been working on this issue for over a year now. She said that ARUs typically respond to calls at and around the House of Charity. SFD's concerns center on the theft of emergency response equipment off of the response vehicles while personnel has been inside the facility, the vandalism of response vehicles, as well as a number of threats made toward SFD personnel while rendering medical services. As a first solution, SFD personnel began accessing the facility through the back of the building, rather than the front, but this option offered accessibility challenges. As a second solution, SFD changed its response model for the House of Charity to increase the number of personnel responding so as to provide security crews to wait outside of the facility and safeguard the response vehicle. In many cases, however, SFD personnel have opted to stage outside of the House of Charity until law enforcement could arrive to provide security before contacting patients inside the facility. CM Stratton asked what the consequences would be for other community members not seeking services at the House of Charity should they harass SFD personnel or vandalize/steal from a response vehicle. Police Chief Meidl said it was usually a question of SPD availability to address those situations, but normally SPD would try to deescalate situations like these and only resort to arrest as a last resort. But for situations where SFD personnel are being assaulted verbally or physically, he said SPD would make arrests without question. Asst. Chief Wolford noted an improvement in the fall and winter months, but said that SFD leadership wasn't sure if new response measures were having a continued impact or if certain problem groups had ceased their behavior. Theresa Sanders said these issues need to inform the City's plan to open new, permanent shelter, as homeless shelters often do create unsafe situations and draw a high rate of calls for emergency services. CP Stuckart said that one solution could be the inclusion of an on-site medical/urgent care facility staffed by social workers and healthcare professionals at the new shelter, so that SFD wouldn't have to respond repeatedly. Chief Schaeffer said that SFD is listening to the concerns of its employees in regards to these matters, and wanted to make sure that Council didn't have the impression that SFD was ignoring the situations its employees are put in. CMs Kinnear and Fagan agreed that the individuals causing these problems are not indicative of the vulnerable homeless population, but rather are predators associated with the population on the periphery. Chief Schaeffer said he supports providing more on-site medical services at homeless shelters. CM Burke said that the Snohomish County stabilization center could serve as a model for solutions to issues like these. Chief Meidl said that SPD is working with Jonathan Mallahan at Catholic Charities to find funding to provide SPD presence at the House of Charity, which proved immensely positive in that neighborhood when instituted in the past. Discussions of a new MOU on that front are ongoing.

SPD Vehicle Status Update – CM Kinnear

CM Kinnear asked SPD leadership for an overview of the Department's vehicle needs. Chief Meidl said that Capt. Richards is going to work with the SPD fleet management team to provide data to inform how SPD makes vehicle decisions in the future. CM Kinnear asked what benchmarks are set to determine

when SPD vehicles are rotated out of service. Major Olsen said that SPD rotates out vehicles after roughly 100,000-120,000 miles. He said that SPD is already stretching the lives of its vehicles as it is, and that Capt. Richards would be in charge of making operational suggestions on vehicle needs going forward. CM Kinnear asked what the approximate cost is per patrol vehicle. Major Olsen said it was roughly \$53,000 for patrol vehicles and around \$32,000 for nonpatrol vehicles, figures which included commissioning costs.

ADMINISTRATION REQUESTS:

NONE

Action Items: NONE

Executive Session: The session was called to discuss a Consent Agenda item and began at 2:41 PM. All Council Members present for the PSCHC meeting attended. The session concluded at 2:50 PM.

Adjournment: CM Kinnear adjourned the meeting at 2:38 PM. The next PSCHC meeting will be held Monday, February 4, 2019.

Attachments/Briefing Papers:

September 10, 2018 PSCHC Meeting Minutes

Property Crimes Initiative Project Charter

Frontier Behavioral Health Contract

Federal Civil Immigration Enforcement on City Property Ordinance & Briefing Paper

Respectfully submitted by:

Jacob Fraley, Legislative Aide to Council Member Lori Kinnear (PSCHC Chair)

Committee Chair Approval

Lori Kinnear

Spokane City Council – District 2



Office of the Police Ombudsman

808 W. Spokane Falls Blvd.
Spokane, WA 99201
509.625.6742 / spdombudsman.org

January 22, 2019

Public Safety & Community Health Committee Report

Reporting Period: December 1-31, 2018

Snapshot of Activities		Monthly	Year to Date
Community Outreach			
OPO	Total community events and meetings	3	102
OPOC	Community outreach / activities	5	90
Commendations		1	4
Complaints			
	Received complaints	6	66
	Referred complaints	5	51
Contacts		108	1534
Case Review			
	Request for further investigation	2	14
	Investigations certified / concurred	6	63
	Declined certifications	0	4
	Special cases reviewed	17	178
Interviews			
	OPO interviews	17	187
	IA interviews	6	141
Training		1	36
Critical Incidents		0	1
Mediations			
	Conducted	0	3
	Declined	0	1
Recommendations		0	5
Other Activities			
SPD Related	Meetings / contacts	23	302
	Review boards	0	35
	Closing meeting	0	1

1. Outreach

a) OPO

- i. OPOC meeting (12/11)
- ii. City Council strategic briefing session (12/17)
- iii. Kwanzaa Unity celebration (12/26)

b) **OPOC Actions** – Commissioners attended the following events, some events were attended by multiple Commissioners:

- i. Spark Central (12/10)
- ii. OPOC meeting (12/11)
- iii. Spokane International Academy – SIA fundraiser (12/13)
- iv. SIA Board Meeting (12/17)
- v. Kwanzaa Unity celebration (12/26)

2. Commendations / Complaints

a) **Commendation:** Officer Cedeño for the Ombudsman's ride along.

b) **Received Complaints**

- i. **OPO 18-63 – False Arrest / Inadequate Response:** Complainant was arrested by the officers without conducting a proper investigation.
- ii. **OPO 18-64 – Traffic / Driving:** Complainant witnessed a patrol vehicle in north Spokane speeding, switching lanes, with emergency lights on. Concerned because of hazardous weather conditions and how abruptly the lights were turned off and the officer joined the flow of traffic.
- iii. **OPO 18-65 – Demeanor:** Complainant contacted the police desk regarding the law on video recording an officer while on duty. The desk officer confirmed the law but was rude and when complainant had more questions the officer hung up.
- iv. **OPO 18-66 – Demeanor:** Complainant was pulled over for speeding and was disrespected, belittled and mocked by the officer.
- v. **OPO 18-67 – Inadequate Response:** Complainant called SPD for assistance. Upon arrival, complainant was taken to a hospital for evaluation. Concerns were never addressed.
- vi. **OPO 18-69¹ – Inadequate Response:** Complainant called SPD for assistance with neighbors. The complainant was then arrested and concerns were never addressed.

c) **Referred Complaints**²

- i. **IR 18-49** – Citizen would like more information regarding a sibling's death.
- ii. **IR 18-50** – Complaint about a vehicle being impounded and the status of his arrest.
- iii. **ER 18-51** – Spokane County Sheriff's Office (SCSO); Complaint regarding the circumstances around a citizen's booking into the jail.

¹ OPO 18-68 was purged from the system, number has not been reassigned.

² IR, internal referral, means the OPO referred a concern or complaint to another unit within the Spokane Police Department. ER, external referral, means the OPO referred a concern or complaint outside of SPD.

- iv. **ER 18-52** – SCSO; Complaint regarding the circumstances around a citizen's booking into the jail.
- v. **ER 18-53** – Parks Department, Negative interaction with park rangers.

3. Case Review

- a) C18-056 / OPO 18-19 – Investigation certified
- b) C18-079 / OPO 18-38 – Request for further investigation
- c) C18-068 / OPO 18-39 – Investigation certified
- d) C18-064 / OPO 18-37 – Investigation certified
- e) C18-102 / OPO 18-64 – Investigation certified
- f) C18-077 / OPO 18-49 – Investigation certified
- g) C18-090 / OPO 18-57 – Request for further investigation
- h) C18-070 / OPO 18-42 – Investigation certified

4. Special Cases Reviewed

- i. 7 Use of Force
- ii. 0 Pursuit
- iii. 3 Collision
- iv. 7 K9 Deployment

5. Activities

- a) OPO staff members participated/engaged in the following other activities:
 - i. PSCHC meeting (12/3)
 - ii. Leadership Spokane Gala planning (12/3, 12/4, 12/6, 12/26)
 - iii. NACOLE Strategic Planning Committee (12/4)
 - iv. Ride Along (12/18)
- b) SPD related
 - i. 13 meetings/contacts with IA
 - ii. 10 meetings/contacts with SPD
- c) OPO met with/had contact with OPO Commissioners/staff:
 - i. Commissioner Kelley on 12/3
 - ii. Commissioner Kelley on 12/4
 - iii. Commissioner Kelley on 12/5
 - iv. OPOC Legal Counsel Hession on 12/6
 - v. Commissioner Wilburn on 12/19
 - vi. OPOC Legal Counsel Hession on 12/20
 - vii. Commissioner Smith on 12/27
- d) OPO met with/had contact with City Council members/staff:
 - i. Council Member Beggs on 12/3
 - ii. Council Member Stuckart on 12/6
 - iii. Council Member Stratton on 12/6
 - iv. Council Member Fagan on 12/26
 - v. Council Member Beggs on 12/26

6. Next Steps

- a. Annual Reports for OPO and OPOC

Briefing Paper (Photo Speed / Red)

Division & Department:	Police Department / Traffic Unit
Subject:	Photo Red / Speed
Date:	Jan 24, 2019
Contact (email & phone):	Craig Bulkley and Jim Christensen 509-835-4565
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Safety
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	

Background/History: Report for Public Safety meeting February 4, 2019.

Statistic for Photo Red for the time frame of **Dec 16th, thru Jan 15th, 2019.**

There were 1,313 violations on the photo red system from **Dec. 16th** thru **Jan. 15th**, 2019. There were 205 more violations than we had for the same time period in 2018 / 19, there are still 7 violation in the work flow needing to be processed. One reason for the increase in Photo Red violation is that there had been road construction at the Browne and Sprague location for several months in 2018.

Photo Speed:

From **Dec. 16th** thru **Jan. 15th** there have been 565 speed violations. During the same time frame in 2017/ 18 there were 383 issued, that is 182 more violations. The increase per day is approximately 9 more violations per day. Finch Elementary had 125 and Longfellow Elementary had 440 violations. The Ridgeview Elementary (North-bound Maple) started issuing written warnings January 7th, 2019. The warning period will continue until February 8th, 2019. Locations at Monroe and Princeton (Willard Elementary) and 5700 N Block of Ash will be online soon, we are not sure of an exact date.

Executive Summary: Photo RED

- Freya and Third was the highest with 228 violations.
- Hamilton and Mission was the second highest with 134 violations.
- Browne and Sprague was the third highest with 121 violations.
- Browne and Third was the fourth highest with 118 violations.

Budget Impact:

Approved in current year budget? ☐ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☐ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☐ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☐ No ☐ N/A

Specify changes required:

Known challenges/barriers:



SPOKANE POLICE DIVISION
CHIEF OF POLICE
CRAIG N. MEIDL

Strategic Initiatives
February 2019 Report

Public Safety and Community Health Committee Briefing
February 4, 2019

Public Safety Building • 1100 W. Mallon Avenue • Spokane, Washington 99260-0001





SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

Selected Excerpts of Officer Commendation Letters

I am writing this letter to praise **Officer Caleb Martin** who came to my house in reference to a parking lot hit and run accident to my car. I called Crime Check to make a report and 30 minutes later Officer Martin was at my door. I gave him my witness statement and he followed up. Two hours later, he had all the paperwork from the lady who hit me to give to my insurance company. He was so amiable and friendly. When the officer checked my car for the damage, he noticed I had two different plates on my car. He told me to call Department of Licensing (DOL). DOL stated that the plates were very thin and I may have both plates on the back. When the officer came back, I told him about this. He said, "Let me check to see if I can help with this." He separated the plates and put one on the front. He was helpful above and beyond his duty.

-M. W.

Chief Meidl,

As someone who recently interacted with your police department while in a mental health crisis, your officers acted with extreme professionalism. I was embarrassing, and your team was stellar. Thank you Spokane Police Department.

-Name Withheld

Chief Meidl,

Yesterday, we were the victims of a rear-ender. The Spokane Police Department was called and **Officer [Shaidon] Storch** arrived at the scene. Officer Storch's presence at the scene was an excellent example of what a citizen's image of a public servant should be in representing a police department: very well dressed, very polite, immediate efforts to put the affected parties at ease, immediately took control of the situation in a non-threatening manner, provided verbal instructions and directions. I trust you are pleased to have personnel of such stature and integrity on your force.

- M. G.

Dear **Chief Meidl**,

It is obvious that you and your team at the SPD really are committed to the youth of Spokane based on how you are very involved, so thank you. We are a better place because of civil servants like you that care about protecting our city.

-K. B.





SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

Internal Affairs Unit Update

January 1 through December 31 2018 Commendations and Complaints

Commendations Received: **Total: 115**

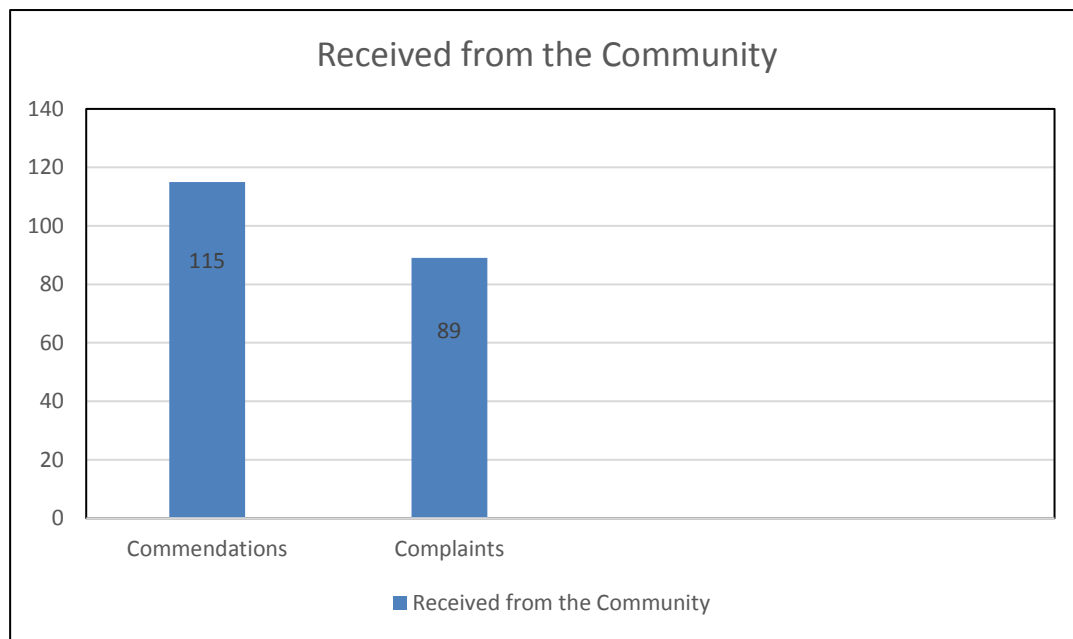
Complaints Received: **Total: 107 (89 from community)**

Closed Out as Inquiries: 18 (As of December 31, 2018)

An inquiry is an initial complaint about employee conduct which, even if true, would not qualify as a personnel complaint and may be handled informally by a department supervisor and shall not be considered complaints.

Source of 2018 Complaints*

Received by the Office of Police Ombudsman	Total: 64
Received by the Spokane Police Department	Total: 43
Internally Generated by the SPD	Total: 18
Generated by the Community	Total: 89





SPOKANE POLICE DIVISION

CHIEF OF POLICE

CRAIG N. MEIDL

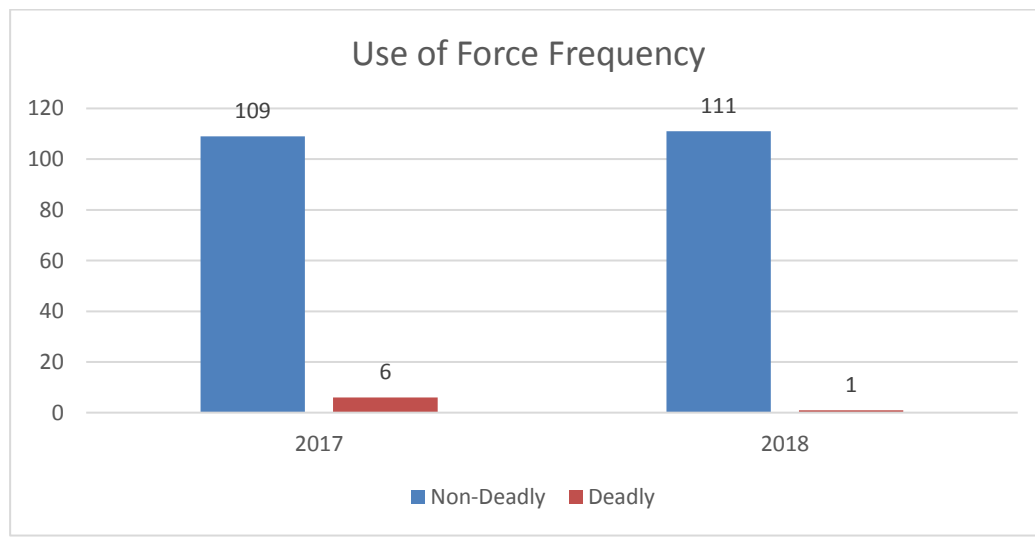
Use of Force Update

2018 Non-Deadly Reportable Use of Force Incidents

From January 1-December 31, 2018, there were 111 non-deadly use of force incidents, including 29 K9 contacts and 82 other (e.g., TASER, neck restraint). In 2017 during this period, there were 109 non-deadly use of force incidents. The total of non-deadly use of force incidents appears to be similar to last year, with a slight increase of 1.8%. Commissioned personnel increased 5% from 2017 to 2018. Another factor to consider is that SPD officers were involved in 17,347 (10%) more calls in 2018. Officers responded to 170,170 calls, involving 51,669 officer-initiated incidents. In 2017, officers responded to 152,823 calls, involving 47,073 officer-initiated incidents. The 2018 ratio of use of force incidents compared to citizen contacts is very low (00.06%), and slightly lower than the 2017 ratio of 00.07%.

2018 Deadly Use of Force Incidents

From January 1-December 31, 2018, there was one deadly force incident. In 2017 during this period, there were seven deadly use of force incidents.



Officer-Involved Shooting Incidents Update (through December 31, 2018)

2018

Incident 2018-20045627 (Under SPD Administrative investigation)

Incident 2018-20045627 occurred on March 12, 2018, in the 5300 block of North Regal. The Spokane Investigative Regional Response Team (SIRR) completed the criminal investigation. The Prosecutor ruled the shooting was justified. The SPD internal investigation is ongoing.





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Precinct Highlights

North Precinct Highlights

New Faces at the North Precinct

Captain Mark Griffiths has taken over as the North Precinct Commander as Captain Torok heads towards retirement later this year. **Officer Jeremy Howe** is the newest Neighborhood Resource Officer (NRO) at the North Precinct. He replaced NRO Scott Hice who decided to go back to regular patrol. Officer Howe will be covering the Whitman, Hillyard, and Northern Bemis neighborhoods, working with COPS Northeast at the North Precinct.



Captain Mark Griffiths

NRO Jeremy Howe

Outreach Event: Coffee with a Cop

McDonalds at 3416 N Market hosted Coffee with a Cop on January 10, 2019. The event was busy with lots of community members and officers discussing various issues for a couple of hours. The new location replaces the old building, which was in the path of the new North/South Freeway.

South Precinct Highlights

Notable Arrest

Detective Bob Mosman shared a recent arrest and prosecution that shows the importance of reporting crimes. He arrested a male for a residential burglary incident. The suspect was currently in the DOC work





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release program, and was working for a lawn care service. He committed the burglary while working. He stole “a ton of jewelry” from the victim and then pawned the items the next day.

Detective Mosman knew the arrestee had a significant criminal history, and he had committed the crime while on work release, so he would be more likely to serve a longer sentence. DOC sent him back to prison on his original charges. Detective Mosman went out to Airway Heights to interview him and complete the new charges. Detective Mosman charged him with First Degree Possession of Stolen Property (PSP) and First Degree Trafficking in Stolen Property.

The suspect pleaded guilty to both charges, which increased his offender score for sentencing. He will have to finish his unrelated charged time before serving time for the new charges—four years on the PSP charges and over five years for the Trafficking, served consecutively. He will be in for a minimum of 88 months and it could possibly extend to 2030.

Detective Mosman says, “This case is significant because it put a repeat offender back into prison and out of circulation for a substantial amount of time. This will automatically decrease the number of future victims in the city and will put a huge dent in property crimes statistics. He was a one man wrecking crew.”

Detective Mosman contacted the victim to let her know about the sentencing. Luckily, Detective Mosman was able to recover all of her jewelry except for one piece. It is important for victims to know that reporting crimes and pressing charges does matter. He will also be talking about this case at a neighborhood meeting. He says, “People need to know that they have to report crimes because it can make a difference.”

South Precinct Outreach

The South Precinct adopted a family in the East Central neighborhood at Christmas. Below, South Precinct **Captain Tracie Meidl**, **NRO Dion Mason**, and **Detective Bob Mosman** celebrate with the children.





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South Precinct staff also joined the Community Outreach Unit at the Martin Luther King, Jr. Unity Rally and March on January 21, 2019. Below, **Neighborhood Resource Officer Tim Ottmar** with Jada Richardson, a teen who has participated in several youth outreach programs, daughter of **Reserve Officer Ed Richardson**.



Downtown Precinct Highlights

Ongoing Collaboration

- Community Court team process meetings
- Downtown Security Group meetings
- Planning group meetings for Spokane's planned Mental Health Crisis Stabilization Facility (MHCSF)
- Planning group meetings for Spokane's EnVision Center
- Downtown Spokane Partnership (DSP) Ambassadors/Downtown Precinct NRO monthly joint roll call.
- DSP/DTP leadership meeting monthly meeting
- WSU Violence Against Women grant team meeting
- Spokane Continuum of Care board meeting
- Downtown Spokane Partnership Business Improvement District board meeting
- Joint Browne street viaduct cleaning with Geiger work crews and Downtown Spokane Partnership every Tuesday.
- Homeless Huddle meetings and service provider meetings

Public Safety Building • 1100 W. Mallon Avenue • Spokane, Washington 99260-0001





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Outreach Update

Youth Outreach Participation

SPD's Youth & Police Initiative (YPI) is an early intervention and prevention program that works to build trust in law enforcement while reducing stereotypes. The program began in 2014, and SPD has since held almost 50 sessions throughout the Spokane area. The sessions take place in different settings including high schools, community centers, and teen homeless shelters. As of December 2018, over 550 teens have graduated from YPI, and more than 150 officers have participated in the program.

The most recent YPI session took place in January 2019 at Rogers High School. Another YPI session takes place at the end of January and first week of February at Excelsior Youth Center.

Community Outreach Unit Summary

- Evergreen Club member meeting (12/26)
- Outreach at Eastern State Hospital (12/28)
- Passages Youth & Parent meeting (1/2)
- Lewis and Clark High School (1/8)
- ARC of Spokane (1/9)
- Outreach at Excelsior Youth Center (1/9)
- Youth Advisory Board at Crosswalk Youth Shelter (1/9)
- SAC School Student Outreach (1/10)
- Coffee with a Cop (1/10)
- Spokane Public Schools meeting with African community leaders (1/10)
- Spokane Fatherhood Initiative (1/15)
- Youth & Police Initiative (1/15-1/23)
- SAC School Outreach (1/16)
- Outreach at Eastern State Hospital (1/17)
- Indigenous People's March (1/18)
- Youth and the Force- Juvenile Court (1/18)
- Women's March (1/19)
- Community Day of Impact, Martin Luther King Center (1/19)
- Commemorative Celebration of Martin Luther King Day, (1/20)
- Unity Rally and Resource Fair (1/21)
- Martin Luther King Jr. March (1/21)
- NAACP Meeting (1/21)
- Racial Reconciliation and Diversity Group meeting (1/23)
- Outreach at Excelsior Youth Center (1/24)





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- SAC School Outreach (1/24)
- Outreach at Eastern State Hospital (1/25)
- World Relief Workshop (1/25)
- Coordination of Services at Juvenile Court (1/28)
- Frontier Behavioral Health Clinician Informational (1/30)
- SAC School Outreach (1/31)

Parent Advisory Board of Central Africa and Spokane Police Department

SPD Community Outreach leadership (Director MacConnell, Lieutenant McNab, and Sergeant Carr) met with parents and community leaders from Central Africa in a meeting sponsored by Spokane Public Schools. The purpose of the initial meeting is to connect community leaders with the Community Outreach officers so they could have a discussion and ask questions. Community leaders will encourage parents to come to future meetings and meet officers.

Discussion topics included:

- Concerns from parents
- Why parents may be afraid to deal with the police, due to police behavior in Central Africa
- American laws about parenting
- Having a point of contact or translator if needed
- Who parents can contact if they are scared
- Importance of calling 911 in an emergency

Eastern State Hospital Outreach

The SPD/Eastern State Hospital patient outreach program is going very well. Officers first began visiting ESH in plainclothes and have since introduced themselves as officers as they engage with patients. The program is designed to bridge the gap with ESH patients, who may have had law enforcement contacts prior to hospitalization, and to help with future encounters.

Officers recently led the first class with a focus on law enforcement responses, asking, "How do you want us to respond to you?" and explaining, "This is how we respond for these types of circumstances." The class also included a question and answer session. The Community Outreach Unit (specifically, Officer Graig Butler) is leading the class along with a patrol officer that is part of the Enhanced Crisis Intervention Team program. This program is a terrific partnership between the two agencies. ESH staff reported that the program has been very successful.





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Excelsior Youth Center Outreach

Officer Graig Butler has been regularly visiting the Excelsior campus to do outreach to their students. Generally, the students reside there for 30-45 days at a time for court ordered treatment. This means that the turnover is significant, so he is visiting with and engaging with a new set of kids every other week or so. Some of the teens have lengthy criminal histories for their ages and have had negative interactions with law enforcement.

The purpose of his visits are to engage with the youth on a personal level, by listening to them and giving them a positive experience with law enforcement. He has assisted with employment/interview skills, played basketball with them, sat in on their substance abuse classes, and has driven a couple of youth to their court cases. Outreach efforts are especially timely with the upcoming Youth & Police Initiative class at Excelsior, taking place in late January/early February.

Teddy Bear Toss

Mt. Spokane High School offered to do a Teddy Bear Toss as part of their winter assembly to benefit kids in our community. The students at Mt. Spokane tossed 259 stuffed animals! SPD is using those stuffed animals to bring smiles to the faces of kids in our community through our Adopt-a-Family program, hospital visits, and traumatic calls. Sergeant Mike Carr spoke to the youth at Mt. Spokane to thank them for their generosity and explain how their donations make a difference.

Below: Mt. Spokane students toss stuffed animals. Sgt. Mike Carr addressing students at the assembly.





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Below: Community Outreach team Sgt. Carr and Ofc. Jenn DeRuwe with Captain Tracie Meidl at the MLK Center at East Central Community Center, preparing to meet children to distribute toys.



Below, SPD giving out stuffed animals from the Teddy Bear Toss.





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Below, Officer Jenn DeRuwe with a child at an Adopt-a-Family event in December.



Below, Captain Mark Griffiths speaking at the Indigenous People's March.





SPOKANE POLICE DIVISION

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Noteworthy News

Spokane boy gets special Seahawks surprise, courtesy of Russell Wilson's mom

Officer Stephanie Kennedy connected with a boy at Clothe-a-Child and put him in touch with Russell Wilson's mom.

https://www.khq.com/news/spokane-boy-gets-special-seahawks-surprise-courtesy-of-russell-wilson/article_f56f1118-03fb-11e9-8cb1-bbcc78aec803.html

Spokane sees three peaceful marches over MLK Day weekend. Three big protests in four days went off without a hitch, say organizers, police.

<https://www.krem.com/article/news/local/spokane-sees-three-peaceful-marches-over-mlk-day-weekend/293-b6932a92-99db-4dc1-b455-19b4e90f0da4>



Briefing Paper

Public Safety and Community Health Committee

Division & Department:	Neighborhood and Business Services Division – Community, Housing, and Human Services (CHHS) Department
Subject:	Five-year RFP Proposal Review Process and Timeline
Date:	1/23/19
Author (email & phone):	Kelly Keenan (kkeen@spokanecity.org / 625-6056)
City Council Sponsor:	
Executive Sponsor:	Kelly Keenan
Committee(s) Impacted:	Public Safety and Community Health
Type of Agenda item:	<input type="checkbox"/> Consent <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	2015-2020 Strategic Plan to End Homelessness; 2015-2020 Consolidated Plan for Community Development
Strategic Initiative:	Reduce Homelessness / Safe and Healthy
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Informational Briefing on the City's five-year RFP proposal review process and timeline

Background/History:

Historically the City of Spokane has funded social services programming through one or two-year funding cycles. To increase the stability and performance of funded projects, the Community, Housing and Human Services (CHHS) department is implementing several funding cycle changes, the most significant being a shift to five-year funding commitments for service-based projects. After an 18-month long stakeholder engagement process, the five-year Request for Proposals (RFP) was opened on 10/5/18 and closed on 12/21/18.

Executive Summary

In addition to providing for increased stability and reduced turnover for funded projects, the City's shift to five-year funding commitments is intended to allow for decreased time spent on recurring administrative processes and increased time spent on project implementation and evaluation (for both City staff and staff at community partner agencies) to escalate community impact. The RFP assumed approximately \$30.2 million in federal, state and local funds available to award over five years, across the following project categories:

- Emergency Shelter Operations and Services
- Transitional Housing Operations and Services
- Rental Assistance for Households exiting homelessness
- Support Services for Permanent Housing
- Coordinated Assessment
- Homelessness Diversion
- Street Outreach
- Food Security
- Community Services
- Workforce Development

Organizations awarded funds through this RFP processes will receive five-year funding commitments, accomplished through annual grant agreement renewals that are contingent on performance and the City's receipt of federal, state and local grant sources.

CHHS received 62 project proposals in response to the five-year RFP, submitted by 28 community organizations. The process for reviewing proposals will be community-based, involving the CHHS Board, the CoC Board, multiple community review panels, and with City Council approving all resulting recommendations for grant awards. The timeline for proposal review and approval is as follows:

- 12/21/18 – RFP Closed
- January-February 2019 – Review panels planned/assembled
- Early March 2019 – Panels review and score proposals, and meet to produce recommendations.
- Late March 2019 - CoC Board meets and approves five-year recommendations for emergency shelter, transitional housing, rental assistance, support services for permanent supportive housing, coordinated assessment, diversion and street outreach
- Early April 2019 – CHHS Board meets and approves five-year grant recommendations for food security, community services, workforce development
- Mid-April – Council Study session on five-year recommendations
- Late April – Five-year recommendations go through Council Committee and Council Agenda process for final City Council approval.
- May and June 2019 – Grant agreements negotiated/finalized
- 7/1/19 – Grant agreement start date for funded projects

During project implementation, funded projects will receive frequent performance reviews conducted by CHHS staff and in coordination with the Evaluation Committees of both the CHHS Board and the Continuum of Care Board to ensure ongoing alignment with strategic objectives and changing community conditions.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No
Annual/Reoccurring expenditure? ☒ Yes ☐ No

If new, specify funding source:

Other budget impacts:

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No
Requires change in current operations/policy? ☐ Yes ☒ No
Specify changes required: None.
Known challenges/barriers: None.

Briefing Paper

Public Safety and Community Health Committee

Division & Department:	Neighborhood and Business Services Division – Community, Housing, and Human Services (CHHS) Department
Subject:	Warming Center Utilization
Date:	2/1/19
Author (email & phone):	Kelly Keenan (kkeenan@spokanecity.org / 625-6056)
City Council Sponsor:	
Executive Sponsor:	Kelly Keenan
Committee(s) Impacted:	Public Safety and Community Health
Type of Agenda item:	<input type="checkbox"/> Consent <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	2015-2020 Strategic Plan to End Homelessness; 2015-2020 Consolidated Plan for Community Development
Strategic Initiative:	Reduce Homelessness / Safe and Healthy
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Informational Briefing on Warming Centers Utilization

Background/History:

The City is supporting a Warming Centers program during the 2018-19 winter season. This brief provides an update on warming center and shelter utilization through January 2019.

Executive Summary

The City-supported Warming Centers network for 2018-19 provides increased overnight indoor capacity across five sites, with capacity for up to 275 people experiencing homelessness. The five sites include:

- Open Doors Shelter, capacity for 30 additional people in households with minor children, staffed by Family Promise (available beginning November 19th, 2018)
- 527 South Cannon, capacity for 40 adults, staffed by the Guardians Foundation (capacity became available December 1st, 2018)
- Salem Lutheran Church, capacity for 60 adults, staffed by the Guardians Foundation (capacity became available December 7th, 2018)
- Westminster Church, capacity for 25, targeted to young adults age 18-24, staffed by the Guardians Foundation (capacity became available December 22nd, 2018)
- 213 E. Ermina, capacity for up to 120, staffed by The Salvation Army (capacity became available January 9th, 2019)

The following points summarize utilization as reported at city-supported warming center sites through January 2019:

- The Open Doors Shelter has continuously had space available for households with children since expanding capacity through the warming centers program in November.

- The Cannon Street and Salem Lutheran Warming Centers have continued to operate at or near capacity in January. Early in the month the Salem Lutheran site exceed posted capacity, but after the activation of the Ermina warming center site returned to the planned/posted capacity level.
- The Westminster site was not utilized for the first week of advertised availability (beginning December 22nd), but utilization ramped up in early January and the site has now been seeing 20-25 clients come in each night, nearing the posted capacity.
- During the first two weeks of operation since activating on January 9th, the Ermina site was serving between 60-80 clients nightly, then towards the end of the month had utilization increase over 100, but has continuously reported remaining capacity available each night.
- Through January 2019, we have continued to receive reports of increased capacity available in shelters for men and for women in several projects across the community shelter system.

The Guardians foundation is continuing to provide transportation opportunities to the warming centers in the evenings, across the warming centers if necessary, and from the warming centers to meal sites each morning. CHHS staff are also collaborating with the Spokane Regional Health District and the warming center providers to monitor health conditions at the centers and implement strategies to keep the centers as healthy as possible. City-supported outreach workers are also visiting the warming centers to connect people to assessment and resources.

Budget Impact:

Approved in current year budget? ☐ Yes ☒ No

Annual/Reoccurring expenditure? ☐ Yes ☒ No

If new, specify funding source: This amendment is fully funded by CDBG grant funds and has no general fund impact.

Other budget impacts: None.

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No

Requires change in current operations/policy? ☐ Yes ☒ No

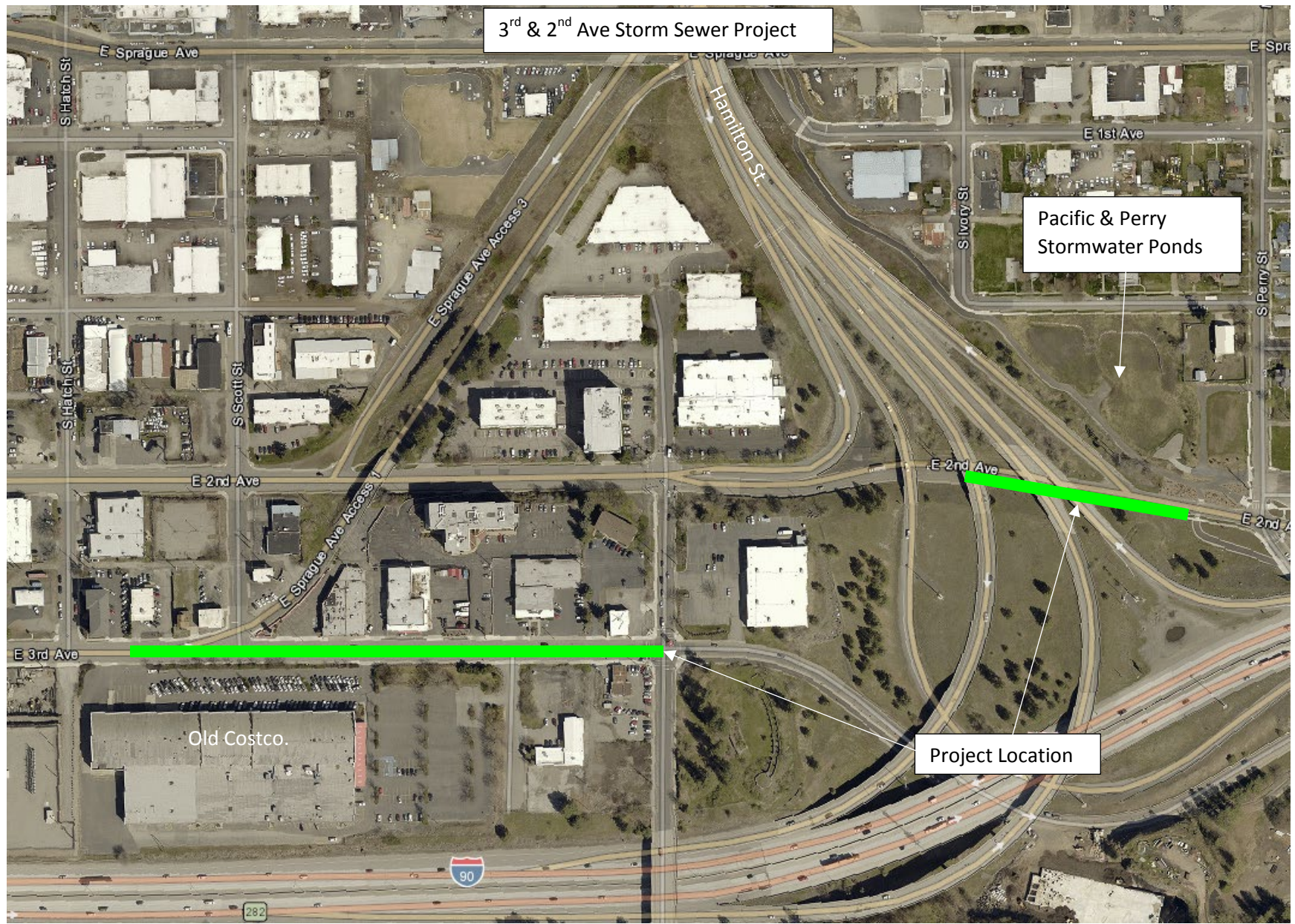
Specify changes required: None.

Known challenges/barriers: None.

Briefing Paper

Public Safety & Health

Division & Department:	Engineering Services; Public Works
Subject:	3 rd & 2 nd Ave Storm Sewer
Date:	February 4, 2019
Contact (email & phone):	Dan Buller (dbuller@spokanecity.org , 625-6391)
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	This project is in the 6 year sewer plan.
Strategic Initiative:	Innovative Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Informational - background information for committee review
Background/History: <ul style="list-style-type: none"> This project is CSO related and consists of removal of stormwater from the combined sewer system. It was originally scheduled to be constructed last year. 	
Executive Summary: <ul style="list-style-type: none"> This project is the 2nd phase of the stormwater ponds at Pacific & Perry (just east of the Hamilton St. Bridge, just north of I-90). Stormwater from 2nd Ave. & 3rd Ave. will be routed to the Pacific & Perry ponds. This project is paid mostly with DOE grant funds. Traffic will remain open on 2nd and 3rd through most of the project 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	



Briefing Paper

Public Safety and Community Health Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Contract for Removal and Replacement of Insulation and Cladding at the WTE
Date:	February 4, 2019
Contact (email & phone):	David Paine, dpaine@spokanecity.org , 625-6878
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Safety and Community Health/ Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Sustainable Resources: Maintaining our assets – Innovative Infrastructure: Managing our assets
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval for insulation removal and replacement services at the WTE, without which, there will be no access for repairs and maintenance to the boilers and other equipment.
Background/History: During outages at the WTE, removal of insulation and cladding for boiler walls and other areas is needed to allow access. Replacement of the insulation as well as fabrication and installation of removable insulation blankets is also required during these outages. Safeway Services, LLC, was awarded the contract for these services based upon their response to RFP #4082-14. The contract was for one year with the option of four additional one year extensions. This will be the last of those extensions.	
Executive Summary: <ul style="list-style-type: none"> Extension #4 of 4 for removal and replacement of insulation and cladding at the WTE. Contract will run from February 1, 2019 through January 31, 2020 for a cost of \$150,000.00. Removal of insulation and cladding for boiler walls and other areas is necessary for allowing access during outages. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	



Spokane City Project Charter

Property Crimes Initiative Project Charter

Project Sponsors	Theresa Sanders, Mayor's Office – City Administrator Lori Kinnear, City Council Member Craig Meidl, Spokane Police Chief
Project Manager	Dusty Fredrickson, City Project Management Office
Date Prepared	08/13/2018

Project Description:

Property crime rates are at the top of concerns for Spokane citizens, and through action taken by various Spokane City departments, property crime rates are down.

Because the factors contributing to property crimes are multi-faceted, there is an untapped opportunity to develop more comprehensive solutions to avoiding and continuing to reduce the instances of property crime through developing cross-departmental solutions that can take advantage of data and resource efficiencies.

High-Level Requirements:

Under this charter, a workgroup consisting member from key Spokane City Departments will form for the purpose of delivering the following:

- 1) Identifying ways to enhance planned or active property crime avoidance/reduction initiatives through alignment of regional and/or cross-City departmental tools, data, subject matter expertise and/or resources
- 2) Generating a list of recommended individual or cross-departmental initiatives to implement that will result in the avoidance/reduction of misdemeanor property crime rates
- 3) Aligning with the "Property Crime Public Awareness Campaign" service provider on recommended strategies that:
 - a. Educate citizens on how they can reduce their likelihood of becoming a victim of property crime
 - b. Promote the awareness of the process City initiatives have made in reducing/avoiding property crime
- 4) Evaluate and document the root cause factors contributing to Spokane property crime rates

The recommendations generated by this workgroup will be presented to project sponsorship for prioritization and approval. Approved recommendations will be initiated under separate project charter(s) or assigned to teams as work tasks to complete.

This workgroup will not be responsible for implementing the solutions they recommend.



Spokane City Project Charter

Project Assumptions:

Project Team members and Subject Matter Experts will be available to participate in project activities and deliverables in conjunction with their regular day-to-day departmental responsibilities.

Project Budget:

Aside from project team resource hours, no budget or funding is required.

Project Timeline:

This project is expected to kick off in mid-September after the "Property Crime Public Awareness Campaign" service provider joins the City to allow sufficient onboarding and ramp-up.

This project is estimated to run for 60 days depending on availability or key project team members to complete the requirements identified above.

Project Team:

Project Team Members	Title/Department
Justin Lundgren	Assistant Chief, Spokane Police Department
Kelly Keenan	Community Housing and Human Services
Luis Garcia	Code/Parking Enforcement
Jason Connely	Parks Department
Michelle Anderson	Police/Fire Communications Coordinator
Justin Bingham	City Prosecuting Attorney
Kathy Knox	City Public Defender
Howard Delaney	Municipal Court Administrator/ Probation Director
Dustin Bender	Solid Waste Collection

Stakeholders	Title/Department
Tracy Staab	Presiding Judge, Spokane Municipal Court

Subject Matter Experts	Title/Department
Erica Jacobo	Solid Waste Collections Continuous Improvement
Ariane Schmidt	Regional Project Manager
Maggie Yates	Regional Criminal Justice Coordinator

Approvals

Co-Sponsor Signature: 

Co-Sponsor Name: Theresa Sanders, Mayor's Office – City Administrator

Date: 9/18/2018



Spokane City Project Charter

Co-Sponsor Signature: _____

Lori Kinnear

Co-Sponsor Name: **Lori Kinnear, City Council Member**

Date: _____

9/18/2018

Co-Sponsor Signature: _____

Craig Meidl

Co-Sponsor Name: **Craig Meidl, Spokane Police Chief**

Date: _____

9/18/2018

Project Manager Signature: _____

Dusty Fredrickson

Project Manager Name: **Dusty Fredrickson, City Project Management Office (PMO)**

Date: _____

9/18/2018

Spokane City Project Charter



Encampment Mitigation Project Charter

Project Sponsors	Theresa Sanders, City Administrator Lori Kinnear, City Council
Project Manager	Carly Cortright, My Spokane Customer Experience
Date Prepared	12-17-18

Project Description:

As the City continues implementing services and programs to address homelessness in Spokane, an effective and efficient response to homeless encampments on public and private lands within city limits is a city-wide need.

Current homeless encampment response processes lack interdepartmental coordination, and cooperation needed to ensure a response timeline that minimizes impact of encampments on the community. That is, while departments delegated to respond to encampments may be “doing their part,” likely a better approach in measuring efficiency would be looking at our response as a whole and streamlining efforts. This approach depends upon departments making sure their software and staff are responding in a coordinated manner.

In the summer of 2018, the City held a summit to start defining solutions to prevent, identify and respond to homeless encampments. Output from the summit will be used as a starting point for this project to develop cross-department process and tool recommendations designed to prevent and respond to homeless encampments. The project’s primary focus is to measure, over time, the efficiency in the City’s response to homeless encampments- seeing a decrease in days active, for example, over a year period. Within the year of progress monitoring and data collection, the City would hope to map “trouble areas” that seem to warrant preventive measures.

In Scope: City’s response to the presence of homeless on private and public lands. We want to thoughtfully consider what is in our control (our response and the duration of encampments) in conjunction with outcomes we might have an impact over but no direct control. (For example, we have influence over legislation or enforcement involving ticket writing, but has little direct impact on encampments for the community.)

Out of Scope: Addressing the social and economic factors contributing to the rate of homelessness in Spokane. This project accepts that homeless encampments are given and only attempts to address the public health and safety impact on the community at large and the homeless themselves via minimization of duration of encampments.

High-Level Requirements:

Under this charter, a workgroup consisting of members from key Spokane City Departments will form for the purpose of delivering the following:

1. Comprehensive process for reporting, tracking and rendering service to respond to homeless camps.
2. Utilize data analysis to predict and prevent establishment of homeless camps.

Spokane City Project Charter



The recommendations generated by this workgroup will be presented to project sponsorship for prioritization and approval. Approved recommendations will be initiated under separate project charter(s) or assigned to teams as work tasks to complete.

This workgroup will not be responsible for implementing the solutions they recommend.

Project Assumptions:

Project Team members and Subject Matter Experts will be available to participate in project activities and deliverables in conjunction with their regular day-to-day departmental responsibilities.

Project Budget:

Aside from project team resource hours, no budget or funding is required.

Project Timeline:

January 2019→ Reconvene Summit group; Establish team; Establish regular monthly meetings;

January 2019→ Each work group member brings their current operation to monthly meeting;

February 2019→ Reflection on current processes and mapping of commonalities v. outliers;

March 2019→ Analysis and anticipation of hotspots; Determination of path forward and common process;

April 2019→ Whole group recommendation of new process;

June 2019→ Implementation

Project Team:

Project Team Members	Title/Department
Asst. Chief Lundgren	Spokane Police Department
Dusty Fredrickson	City Project Management Office (PMO)
Jacque West	Code Enforcement
Al Vorderbrueggen	Parks
Gary Kaesemeyer	Streets (Bridges)
Trisha Wolford	Spokane Fire Department
Kelly Keenan	CHHS
Tim Crowley?	Spokane County

Stakeholders	Title/Department

Subject Matter Experts	Title/Department

Approvals



Spokane City Project Charter

Co-Sponsor Signature: _____

Co-Sponsor Name: **Theresa Sanders, Mayor's Office – City Administrator**

Date: _____

Co-Sponsor Signature: _____

Co-Sponsor Name: **Lori Kinnear, City Council Member**

Date: _____

Project Manager Signature: _____

Project Manager Name: **Carly Cortright, My Spokane Customer Experience**

Date: _____

DRAFT

Briefing Paper

Public Safety and Community Health Committee

Division & Department:	Neighborhood and Business Services Division – Community, Housing, and Human Services (CHHS) Department
Subject:	Regional Collaboration to End Homelessness
Date:	1/28/19
Author (email & phone):	Kelly Keenan (kkeenan@spokanecity.org / 625-6056)
City Council Sponsor:	
Executive Sponsor:	Theresa Sanders
Committee(s) Impacted:	Public Safety and Community Health
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	2015-2020 Strategic Plan to End Homelessness; 2015-2020 Consolidated Plan for Community Development
Strategic Initiative:	Reduce Homelessness / Safe and Healthy
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Informational Briefing regarding regional collaboration on the challenge of homelessness.

Background/History:

The City and other regional stakeholders are working to further collaborative efforts that align regional strategic direction for reducing homelessness.

Executive Summary

The City and other stakeholders are working to further collaborative efforts to ensure homelessness is rare, brief and non-recurring for households across the region. Efforts underway include the following:

- Regional Working Group - A collaborative working group consisting of leaders from the City of Spokane, Spokane County and Spokane Valley are meeting regularly to gain common understanding of federal, state and local funding sources supporting homelessness services across the region. The group will also review opportunities for alignment of services and tools, with the intent to increase system efficiency for contracted service providers and for the community members that need to access those services.
- Continuum of Care Board – The Spokane City/County Continuum of Care Board (CoC Board), which was established and began operating under its current governance structure in late 2016, is fully functioning as an independent, regional advisory body on homelessness. The Continuum of Care Board membership includes seats that represent the City of Spokane, Spokane County, Spokane Valley, the Spokane Housing Authority, healthcare, business, education, workforce, public safety, veteran's services, those with lived experience in

homelessness, and persons representing several other sectors and populations. The City works with the CoC Board, and its committees, to review homeless service system performance, and to re-tool services in response to local data, best practices and changing community conditions. While the CoC Board is independent, it operates under a governance structure that is prescribed in part by HUD regulation regarding our community's eligibility for certain federal funding sources. A City Council study session on the CoC Board has been scheduled for February 21, 2019.

- **Strengthened Regional Data Systems** – The City of Spokane is designated by the CoC Board as the regional Homeless Management Information System (HMIS) lead. The HMIS is designed to securely hold client-level data, over time, pertaining to the circumstances of those experiencing or at risk of homelessness, but in recent years has expanded to include users from other service sectors including justice, education, and healthcare. Staff in the City's Community, Housing and Human Services (CHHS) department administer the county-wide Spokane HMIS, which has grown to include 345 users spread across more than 25 public and private entities. HMIS staff in the CHHS department are also engaged in pilot projects with Spokane Regional Health District and Eastern Washington University to amplify the use of data for improved regional outcomes.
- **The Regional Point-in-Time Count** – Spokane's 2019 regional Point-in-Time Count occurred between 1/24/19 and 1/30/19. Building on momentum gained during the 2018 Point-in-Time Count, City staff in the CHHS department have continued to improve Count Methodology with the intent to ensure the Count is truly representative of the entire Spokane City and County region. In consultation with many regional stakeholders, City staff planned and facilitated the 2019 Count to included more than 200 counting locations through Spokane County.

Through 2019 the City will continue to leverage efforts and opportunities for regional collaboration around homeless, to further create safe, healthy and supportive environments for City of Spokane residents, businesses and visitors.

Budget Impact:

Approved in current year budget? ☐ Yes ☒ No
Annual/Reoccurring expenditure? ☐ Yes ☒ No

If new, specify funding source:

Other budget impacts: None at this time

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No
Requires change in current operations/policy? ☐ Yes ☒ No
Specify changes required: None.
Known challenges/barriers: None.

RESOLUTION NO. 2019-_____

A Resolution in support of the efforts of the City and its Civil Service Commission to create workable supported employment options at the City of Spokane for people with disabilities.

WHEREAS, the Civil Service Commission has embarked on a process to amend its rules to allow for supported employment for people with disabilities who seek City employment; and

WHEREAS, this effort is being undertaken with the support of and in collaboration with the City's Human Resources Department; and

WHEREAS, the City's Strategic Plan calls for the City to "[i]ncrease and embrace diversity," to "[b]uild and advance a more responsive, adaptable workforce," and to "[d]evelop and implement human and financial management practices that are sustainable, transparent, efficient, and accountable"; and

WHEREAS, one of the City's Comprehensive Plan Goals (SH 4 - Diversity and Equity) is to "[d]evelop and implement programs for all city residents from a diverse range of backgrounds and life circumstances so that all people feel welcome and accepted, regardless of [among other things]. . . the presence of any sensory, mental or physical disability as defined by the Americans with Disabilities Act and/or the Washington State Law Against Discrimination . . ."; and

WHEREAS, the Americans with Disabilities Act was enacted in 1990, and was the nation's first comprehensive civil rights law addressing the needs of people with disabilities, prohibiting discrimination in employment, public services, public accommodations, and telecommunications; and

WHEREAS, in 1997, the Washington State legislature found that the rate of unemployment among individuals with developmental disabilities or other significant disabilities was high due to the limited employment opportunities available to them, and in response encouraged the development of supported employment programs among state agencies; and

WHEREAS, the City of Spokane strives to create a 21st Century Workforce that is responsive, adaptable, diverse, and representative of the community it serves; and

WHEREAS, the City of Spokane and its Civil Service Commission, in alignment with the above, have worked together to create a comprehensive Supported Employment Program to remove the barriers to employment for individuals with developmental or significant disabilities seeking full or part-time work with the City.

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council supports, encourages, and applauds the efforts of the Civil Service Commission to build, in collaboration with the Human Resources Department, a program for supported employment for people with disabilities who seek City employment, including amending its testing process accordingly.

Passed by the City Council this ____ day of _____, 2019.

City Clerk

Approved as to form:

Assistant City Attorney