

**STANDING SUBCOMMITTEE MINUTES**  
**City of Spokane**  
**Sustainability Action Subcommittee Steering Committee (SC)**  
**June 21, 2023**

---

**Call to Order:** 6:10 pm

**Attendance**

Steering Committee Members Present: Larry Luton, Naghmana Sherazi, Mindy Howard, Brian Henning, Rowena Pineda

Staff/Others Present: Kelly Thomas, Jim Hedemark

Absent: Dave Garegnani, Esther Angell, Jennifer Thomas, Michelle Howard, Staci Maier, Matt Hollon, Pragya Rai, Sarah Burruss

Note Taker: Kelly Thomas

**Agenda Items**

1. Vacancies on Steering Committee – Kelly Thomas
  - a. Nominations to come from Steering Committee to Council for approval
  - b. Also asked Council for recommendations of people
  - c. Will post announcement of vacancies on City website
  - d. Consider penning a letter from the PIES chair or vice chair, direct and simple, that we can forward to people about the vacancies, point to the website, and also give a brief intro to the Steering Committee and its positions.
2. July 4<sup>th</sup> meeting cancelled due to holiday
3. Next meeting on July 19<sup>th</sup> will be for workgroup presentations only
4. Larry will give a status report on workgroups to PIES on July 24
5. Further discussion of letter of support for GFCs, next steps for workgroup reports and the draft 2023 workplan deferred until future meeting due to low attendance.
6. Dr. Henning highlighted the TCTAC program (Thriving Communities Technical Assistance Center), a recent program developed by the EPA to help community-based organizations apply for federal funding, and that he is hoping to host a meeting in the fall, and particularly target those that don't have the capacity to apply for these funds.
7. Dr. Henning also highlighted "CHAI", or the Climate Health Adaptation Initiative, a collaboration between the University of Washington and Gonzaga University to

find state and federal sources for climate funds. Spokane is one of 3 pilot communities that has been identified.

Adjournment

Meeting adjourned at 6:30 pm

Prepared by:

Kelly Thomas

Approved by:

A handwritten signature in cursive script, appearing to read "Ron Amner".