

**SAS STEERING COMMITTEE REGULAR STUDY SESSION**  
**City of Spokane**  
**Sustainability Action Subcommittee Steering Committee (SC)**  
**April 19, 2023**

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**Call to Order:** 6:04pm

**Attendance**

Present: Brian Henning, Elyse Hochstadt, Ester Angell, Jennifer Thomas, Kerry Brooks, Larry Andrews, Larry Luton, Marc G, Mike Petersen, Mindy Howard, Morgan Shimabuku, Pragya Rai, Rowena Pineda, Sarah Burrell, Stacie Maier, Ian Cunningham, Linda (phone number)

Staff/Others Present: Giacobbe Byrd, Kelly Thomas, Tony Newton

Note Taker: Tony Newton

**Agenda Items**

1. Regular Monthly SASSC Study Session
  - a. Overview of how the presentations should be formatted and organized:
    - i. No more than 10 slides.
    - ii. 10-15 minutes to present the slides.
    - iii. 10-15 minutes for any clarifications requested by Steering Committee members.
    - iv. We would like the contents of the slides and supplementary materials to be aimed at these objectives:
      1. address 3 quick actions and 3 substantively most impactful items.
      2. explain why they appear on a priority list
        - a. why they are quick items (if on that list)
        - b. why they are on the substantively most impactful items list (if on that list)
      - v. Provide evidence to support their explanations
      - vi. include a fiscal note (how much and source of funding needed)
    - b. Open discussion with the group
      - i. What would the relationship/dynamic between workgroups -> steering committee -> PIES
      - ii. Will the workgroups decide who among them would be presenting to the steering committee?

- iii. How to organize the land use workgroup and the transportation workgroup?
- iv. How will membership in workgroups be decided? Will there be a ridged/strict method?
- v. Who is speaking on behalf of the workgroups?
- c. Larry Luton is going to reach out to workgroups and leads to help move the conversations
  - i. The goal is to have some presentations ready for the month of May
    - 1. SAS Steering committee is the first Tuesday of the month- Tuesday, May 2<sup>nd</sup> 5:30pm-7:00pm
    - 2. SAS Study Session is the third Wednesday of the month- Wednesday, May 17<sup>th</sup> 6:00pm-7:00pm

Adjournment

The meeting adjourned at 7:05 p.m.

Prepared by:

Tony Newton

Approved by:

A handwritten signature in cursive script, appearing to read "Lori Kinnear", written in black ink. The signature is fluid and stylized, with a large loop at the end. It is positioned above a horizontal line.

Councilmember Lori Kinnear  
PIES Committee Chair