

**STANDING SUBCOMMITTEE MINUTES**  
**City of Spokane**  
**Sustainability Action Subcommittee Steering Committee (SC)**  
**March 7, 2023**

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**Call to Order:** 5:33 p.m.

**Attendance**

Steering Committee Members Present: Larry Luton, Mindy Howard, Naghmana Sherazi, Pragya Rai, Michelle Howard, Erica Johnson, Rowena Pineda, Ester Angell, Sarah Burruss, Stacie Maier, Brian Henning, Jennifer Thomas, Ryan Lok

Staff/Others Present: Giacobbe Byrd, Tony Newton, Larry Andrews, Jim Hedemark, Mike Peterson, Dave Kotlan, Kerry Brooks, Sue Lani Madsen, undisclosed phone number, Ian Cunningham, Luke Cashman-McKinstry

Absent: Matt Hollon, David Garegnani

Note Taker: Tony Newton

**Agenda Items**

1. Committee Administrative Business- no oral public testimony
  - a. Approval of February Minutes
    - i. Change to the minutes
      1. Wyeth Larson should not be listed as absent
      2. "Public testimony for hearings is limited to hopefully a maximum of 10 minutes"
      3. Michelle Howard name correction
    - ii. Motion to approve minutes- Mindy Howard; Second by Ryan Lok
    - iii. Minutes accepted
  - b. Chair Report
    - i. There is no report
2. Hearings- oral public testimony will be taken
  - a. SASSC Mission Statement
    - i. Oral public testimony will be taken prior to the Steering Committee's vote to adopt the proposed Mission Statement included in this agenda packet
    - ii. Voting Structure

1. 1-4 scale with '1' being the strongest support and '4' being the least; 5 means that the voter is against the matter
      - a. B & E advisory votes '1'
    - iii. No official vote taken on the matter
  3. Workshops- no oral public testimony will be taken
    - a. How to work with workgroups
      - i. When to meet with them? How to address the quick actions? Speak to the fiscal aspects of the actions
      - ii. Hearings- will members of the workgroup be considered part of the public testimony?
      - iii. How will we communicate requests to the workgroups?
      - iv. How to handle advisory votes?
      - v. Round Robin Discussion- Should there be a second meeting?
        1. No vote taken; committee has strong indication that there will be a second meeting and a vote will take place in the future
    - b. Review of the Solar Permit Fee Waiver SMC Language
      - i. City Council request to have the discussion recorded
        1. Round Robin Discussion
        2. Per the request of the city council, further discussion will wait until next month's meeting
    - c. 2023 Workplan
      - i. Round Robin Discussion- What would a workplan look like for the group? Does the committee need one?
  4. *Next Meeting*
    - a. *Tuesday April 4th, 2023 5:30 – 7:00pm*
    - b. *All email addressed to the Steering Committee and sent to sas@spokanecity.org by 5pm Thursday, March 30th will be included in the April 4th agenda*

#### Adjournment

The meeting adjourned at 6:57 p.m.

#### Prepared by:

Tony Newton

#### Approved by:



Councilmember Lori Kinnear  
PIES Committee Chair