

STANDING SUBCOMMITTEE MINUTES
City of Spokane
Sustainability Action Subcommittee Steering Committee (SC)
November 1, 2022

Call to Order: 5:33 p.m.

Attendance

Steering Committee Members Present: Larry Luton, Mindy Howard, Sarah Burruss, Naghmana Sherazi, Pragya Rai, Michelle Howard, Erica Johnson, Jennifer Thomas, Dave Garegnani, Matt Hollon, Stacie Maier, Ryan Lok, Wyeth Larson, Rowena Pineda

Staff/Others Present: Giacobbe Byrd, Kara Odegard, Tony Newton, Alex Gibilisco, Carrina Farho, David Camp, Jeff Yirak, Monica Stenzel, Mike Peterson, Christine Reid, Jim Hedemark, Amber Abrahamson, Ian Cunningham

Absent: Brian Henning, Esther Angell

Note Taker: Tony Newton

Approval of September Minutes

- Naghmana Sherazi moved to approve the September meeting minutes. Mindy Howard seconded
 - Motion passed

Agenda Items

1. Roll-Call Vote to elect Officers (see attached for voting record)
The Steering Committee held a vote to elect officers via a roll-call vote. The following officers were elected.
 - Chair: Larry Luton (1-year term)
 - Vice Chair 1: Naghmana Sherazi (1-year term)
 - Vice Chair 2: Rowena Pineda (2-year term)
2. Discussion and Vote on Consensus Model
 - a. If a consensus model of government is adopted, non-voting members would still have an opportunity to speak on topics before a vote takes places
 - b. Do we need to outline values? Mission statement? How will the group foster community? How can there be trust within the group? Group activities? Meeting in person?

- i. Larry and Kara have begun to put together a document to address these items
 - c. VOTING ACTION: Should the SAS Steering Committee adopt the Consensus Model of governance?
 1. Motion: Wyeth Larson
 2. Seconded: Naghmana
 3. Roll-call vote was conducted, and the motion passed unanimously
3. Discussion: How will the Steering Committee interact with the workgroups?
 - Having steering committee members assigned to workgroups. They would not need to attend every workgroup meeting- but would be the liaison between the 2 groups
 - Workgroup could request time with the Steering Committee meeting for big conversations
 - Steering Committee can request times at workgroup meetings
 - SAS potentially moving to quarterly
 - SC should make sure to honor and respect the workgroup's current work and finding a way to ensure
 - Steering Committee meetings are scheduled monthly on the 1st Tuesday of each month from 5:30-7pm
 - Currently- the work groups have completed the task originally assigned to them. There is no expectation that workgroups will continue to have regular meetings.
4. OPMA question: Can SC members meet with workgroups outside of the Steering Committee meetings? OPMA rules dictate that if there are less than 7 members, it is not a public meeting
5. Discussion: December agenda:
 - 2 groups have approached Kara wanting to talk to the Steering Committee: Public Works and the Water Resources Workgroup
 - Hesitancy to have other City departments report directly to the SC
 - Could they instead go through the workgroups? As they are the experts and not to bog down Steering Committee meetings
 - Strengthening relationship with Public Works - this could help build trust between the Steering Committee and the Public Works Department
 - Water resources group would like to share some context on their priority actions
 - 2023 work plan: What will a workplan look like?
 - Co-created between Steering Committee and City Council
 - Do we want to record future SC meetings?
 - If they are recorded- the recordings become public record and would be uploaded shortly after the meeting. Less detailed notes would need to be taken.

Adjournment

The meeting adjourned at 6:46 p.m.

Prepared by:

Tony Newton & Kara Odegard

Approved by:

A handwritten signature in cursive script, appearing to read "Lori Kinnear".

Council Member Lori Kinnear
PIES Committee Chair