

STANDING SUBCOMMITTEE MINUTES
City of Spokane
Sustainability Action Subcommittee Steering Committee
September 27, 2022

Call to Order: 5:32 p.m.

Attendance

Steering Committee Members Present: Brian Henning , Dave Garegnani, Erica Johnson, Esther Angell, Jennifer Thomas, Larry Luton, Matthew Hollon, Michelle Howard, Mindy Howard, Naghmana Sherazi, Pragya Rai, Rowena Pineda, Ryan Lok, Sarah Burruss, Staci Maier, and Wyeth Larson.

Staff/Others Present: Giacobbe Byrd, Kara Odegard, Tony Newton, Alex Giblisco

Approval of Minutes

- Action taken
 - “Parliamentarian” correction to the minutes. Suggested by Larry Luton.
 - Including a mention on the “consensus model” correction to the minutes. Suggested by Larry Luton.
 - Clarification to the online training for public meetings
- Motion to approve the meeting minutes correction via Larry Luton by Brian Henning. Seconded by Matt Hollon.
 - Motion passed
- Motion to approve the meeting minutes via Larry Luton by Dave Garegnani. Seconded by Ryan Lok
 - Motion passed

Agenda Items

Discussion items

- Positions Voting
 - Motion to approve the chair and vice chair job descriptions by Larry Luton. Seconded by Dave Garegnani.
 - Motion passed
 - There needs to be proper notice on the agenda if there will be any voting
 - Keep the nomination window open until Friday at noon

- Kara will reach out to nominees to confirm interest. Starting with the chair.
 - The nominees would submit a short bio of interest
 - At the next meeting we would vote on the positions
 - For vice chair we would follow the same process
 - Unsure if the public can weigh in on the voting. There is nothing for or against it.
- Current nominations:
 - Chair
 - Larry Lutton (3)
 - Dave Garegnani (1)
 - Brian Henning (1)
 - Vice Chair 1
 - Mindy Howard (1)
 - Jennifer Thomas (1)
 - Rowena Pineda (1)
 - Ryan Lok (1)
 - Naghmana Sherazi (1)
 - Vice Chair 2
 - Rowena Pineda (3)
 - Sarah Burruss (1)
 - Staci Maier (1)
- Discussion around steering committee process
 - Roberts rules, consensus model or another option
 - There is nothing that legally binds us to Robert's Rules
 - If we went with Robert's Rules, we would need a parliamentarian that is experienced
 - OPMA does not give guidance on Robert's Rules
 - Robert's Rules 'Lite'- The 'Norms'
 - There is need to outline the rules that are being adopted.
 - A motion and a second should still be used
 - Needing to have quorum for decisions
 - Votes would be transparent to the public and conducted only in public meetings
 - Before every vote we would have a discussion
 - Consensus process allows for people to explain why they are strongly against an issue and inform everyone
 - As a non-voting member, there still needs to be a way to make sure their opinions are heard within the consensus model.

- Having a written explanation of the consensus process would help this process
- Next meeting
 - Circulate Robert's Rules and the consensus process
 - Continue talking about how to interface with workgroups
 - Wanting to incorporate the experts in the conversation
 - Future meetings could incorporate a translator and ASL. If they are recorded, then other accommodations should be made.
- Interface with the SAS Workgroups
 - Suggestion that we operate like the Planning Commission Work Plan
 - Work groups have been identifying quick actions in the SAP. They are also identifying 2-5 actions in their chapter that are top priorities, regardless of feasibility.
 - The SAS will be treated with OPMA. Because the SAS meeting can feature a quorum, the SAS will abide by OPMA.
 - Steering committee will be recommendations from the work committee to PIES, Public Infrastructure Environment Sustainability
- Future SAS Meetings
- Voting Procedures
- Action item
 - Kara will send out doodle poll for future meeting schedules

Consent items

None.

Executive session

None.

Adjournment

The meeting adjourned at 7:00 p.m.

Prepared by:

Tony Newton

Approved by:



Council Member Lori Kinnear
PIES Committee Chair