

STANDING SUBCOMMITTEE MINUTES
City of Spokane
Sustainability Action Subcommittee Steering Committee
July 26, 2022

Call to Order: 3:05 p.m.

Attendance

Steering Committee Members Present: Brian Henning (absent), Dave Garegnani, Erica Johnson (absent), Esther Angell, Jennifer Thomas (absent), Larry Luton, Matthew Hollon (absent), Michelle Howard (absent), Mindy Howard, Naghmana Sherazi, Pragya Rai, Rowena Pineda, Ryan Lok, Sarah Burruss, Staci Maier, and Wyeth Larson.

Staff/Others Present: Giacobbe Byrd, Vinnie Davis, Jim Hedemark, Tony Newton

Approval of Minutes

➤ Action taken

No minutes were approved at this meeting, deferred until next meeting

Agenda Items

Discussion items

1. Leadership Structure

➤ (1) Chair and (2) Vice-Chairs

➤ Action taken

➤ Giacobbe will send out a poll for nominations for Chair and Vice Chair positions.

2. Roberts Rules of Order

➤ Will discuss incorporation of Robert's Rules of Order at a future meeting. Would perhaps need a parliamentarian to oversee the meetings.

i. Order of operations for future meetings

➤ Consensus process is also a possibility

➤ Action taken

i. Giacobbe will check with City legal about Robert's Rules

3. Workgroups

➤ Being mindful that the steering committee is a support to the workgroups.

➤ Provide direction and assistance for the workgroups, while not taking away from the groups

➤ Importance of having strong reasoning why selections are made, to justified selection of recommendations given to

➤ Action taken

➤ None

4. What will future meetings look like?

- It would be a better usage of time, to come to the meeting prepared and having read the actions beforehand.
- How long should meetings be? 60 minutes? 90 minutes?
- Action taken
- None

Consent items

None.

Executive session

None.

Adjournment

The meeting adjourned at 4:00 p.m.

Prepared by:

Tony Newton

Approved by:

A handwritten signature in black ink, appearing to read "Lori Kinnear", with a stylized flourish at the end.

Council Member Lori Kinnear
PIES Committee Chair