



## SAS Steering Committee

Tuesday, May 2<sup>nd</sup>, 2023

5:30 PM

Hybrid – Council Briefing Center / Zoom  
808 W Spokane Falls Blvd, Spokane, WA 99201

### Virtual Meeting Link - See Below for Information

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

#### Committee Administrative Business – no oral public testimony will be taken

- [Approval of April 4<sup>th</sup> and April 19<sup>th</sup> Minutes](#) (5 minutes)
- Chair Report – Larry Luton (5 minutes)
- [Discussion of a General Facilities Charges presentation by Public Works Director in June or July](#) (5 minutes)

#### Hearings

- None

#### Workshops – no oral public testimony will be taken

1. [Transportation and Land Use Work Group priorities presentation](#) (20 mins)
2. General discussion on how to work with work groups (20 mins)
3. [2023 Workplan](#) (15 mins)

#### Written Public Testimony

- All email addressed to the Steering Committee and sent to [sas@spokanecity.org](mailto:sas@spokanecity.org) by 5pm Monday, May 1<sup>st</sup> will be distributed to the Steering Committee

#### Upcoming Meetings

Wednesday, May 17<sup>th</sup>, 2023

- Study Session
- Priorities workshop with Natural Environment Work Group

Tuesday, June 6<sup>th</sup>, 2023

- Regular SASSC monthly meeting
- Including Priorities workshop with Water Resources Work Group

Join Zoom Meeting

<https://us06web.zoom.us/j/87476308813?pwd=NEFvTFBBWGNzbDFtS00wbWgzWXRBRz09>

Meeting ID: 874 7630 8813

Passcode: 798409

One tap mobile

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+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

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Find your local number: <https://us06web.zoom.us/j/8440120440>

**STANDING SUBCOMMITTEE MINUTES**  
**City of Spokane**  
**Sustainability Action Subcommittee Steering Committee (SC)**  
**April 4, 2023**

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**Call to Order:** 5:32 p.m.

**Attendance**

Steering Committee Members Present: Linda Carroll, Larry Luton, Giacobbe Byrd, Mike Petersen, Stacie Maier, Brian Henning, Dave Garegnani, Jennifer Thomas, Matthew Hollon, Michelle Howard, Mindy Howard, Pragya Rai, Rowena Rai, Sarah Burress,

Staff/Others Present: Giacobbe Byrd, Tony Newton, Larry Andrews, Jim Hedemark, Mike Peterson, Kerry Brooks, Linda Carroll, Elyse Hochstadt

Absent: Naghmana Sherazi, Ryan Lok, Ester Angell,

Note Taker: Tony Newton

**Agenda Items**

1. Chair Report
  - a. 2019 GHG Emission Inventory
    - i. Sustainability Action Plan highlights GHG Emissions goals
      1. 45% reduction by 2030
      2. 70% reduction by 2040
      3. Net Zero by 2050
    - ii. "Emissions reduction efforts should focus on the largest sources of emissions as well as those over which the City and community have the greatest influence" – 2019 Community and Local Government Operations Greenhouse Gas Emissions INVENTORY REPORT
    - iii. Hope to invite Cadie Olsen to a Steering Committee meeting to present on the report
    - iv. The Inventory is released every 3 years
    - v. the methodology has changed so 2019 is not comparable to the official 2016 report. The methodology for 2016 was different from 2013.

1. Cascadia (the firm compiling the report) recommends recalculating using the 2019 in order for things to be comparable
- vi. Climate Impact Assessment
  1. On the Spokane Climate Project website
- vii. Vulnerability Assessment
  1. It is not finished by has been started
- viii. Should the steering committee recommend redo-ing 2016 to have a better baseline for comparing the reports
2. Motion to approve March minutes by Dave Garegnani
  - a. Seconded by Jennifer Thomas
  - b. No objections. Minutes approved
3. Extra Meeting/Session
  - a. 6pm to 7pm on the 3<sup>rd</sup> Wednesday of each month
  - b. Time for workgroups to talk about the action items, speak to financial considerations
  - c. Create a rough form/guideline for how the workgroups can present
    - i. It would not be a strict guide that needs to be followed.
  - d. Public Comments Taken
  - e. Round of Voting with Steering Committee

Adjournment

The meeting adjourned at 6:57 p.m.

Prepared by:

Tony Newton

Approved by:

**SAS STEERING COMMITTEE REGULAR STUDY SESSION**  
**City of Spokane**  
**Sustainability Action Subcommittee Steering Committee (SC)**  
**April 19, 2023**

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**Call to Order:** 6:04pm

**Attendance**

Present: Brian Henning, Elyse Hochstadt, Ester Angell, Jennifer Thomas, Kerry Brooks, Larry Andrews, Larry Luton, Marc G, Mike Petersen, Mindy Howard, Morgan Shimabuku, Pragya Rai, Rowena Pineda, Sarah Burress, Stacie Maier, Ian Cunningham, Linda (phone number)

Staff/Others Present: Giacobbe Byrd, Kelly Thomas, Tony Newton

Note Taker: Tony Newton

**Agenda Items**

1. Regular Monthly SASSC Study Session
  - a. Overview of how the presentations should be formatted and organized:
    - i. No more than 10 slides.
    - ii. 10-15 minutes to present the slides.
    - iii. 10-15 minutes for any clarifications requested by Steering Committee members.
    - iv. We would like the contents of the slides and supplementary materials to be aimed at these objectives:
      1. address 3 quick actions and 3 substantively most impactful items.
      2. explain why they appear on a priority list
        - a. why they are quick items (if on that list)
        - b. why they are on the substantively most impactful items list (if on that list)
    - v. Provide evidence to support their explanations
    - vi. include a fiscal note (how much and source of funding needed)
  - b. Open discussion with the group
    - i. What would the relationship/dynamic between workgroups -> steering committee -> PIES
    - ii. Will the workgroups decide who among them would be presenting to the steering committee?

- iii. How to organize the land use workgroup and the transportation workgroup?
- iv. How will membership in workgroups be decided? Will there be a ridged/strict method?
- v. Who is speaking on behalf of the workgroups?
- c. Larry Luton is going to reach out to workgroups and leads to help move the conversations
  - i. The goal is to have some presentations ready for the month of May
    - 1. SAS Steering committee is the first Tuesday of the month- Tuesday, May 2<sup>nd</sup> 5:30pm-7:00pm
    - 2. SAS Study Session is the third Wednesday of the month- Wednesday, May 17<sup>th</sup> 6:00pm-7:00pm

Adjournment

The meeting adjourned at 7:05 p.m.

Prepared by:

Tony Newton

Approved by:

# **General Facilities Charges**

**April 2023**

General Facilities Charges (GFCs) are a one-time charge to connect to the City of Spokane's water or wastewater system. The funds raised through GFCs are used to pay for capital projects that support growth—not for operations and maintenance of the existing water and wastewater systems.

The City established GFCs 20 years ago, but unfortunately has not updated them since. An adjustment for inflation wasn't even included, leaving the charges woefully behind the costs of capital projects.

## **Why are GFCs needed?**

Without appropriate GFCs, the burden of paying for growth-related infrastructure rests with the residents and ratepayers who are already connected to the system. The funding for capacity improvements essentially would have to come from higher monthly bills.

## **What's Happening with GFCs?**

In 2023, the City proposed new GFC rates to bring the up-to-date and address current costs and infrastructure needed for growth. The timing also was tied to a moratorium on new building permits in the Latah Valley. To provide the opportunity to lift that moratorium timely, an update to the GFC rates (along with Transportation Impact Fees) was required.

In March 2023, the City Council adopted new GFCs. Rates representing an inflationary increase over the rates adopted in 2002 are currently in place through March 4, 2024. After that, the adopted GFCs would rise. In the meantime, the City is working through an additional outreach and education effort to consider options or changes to the rates that would go into effect in 2024.

## **What is included in the Education & Outreach Effort?**

The Mayor is creating a review committee with a variety of stakeholders.

Additionally, the City Council passed a resolution requiring outreach to additional specific groups, including the **Sustainability Action Subcommittee**, the Equity Subcommittee and the Housing Action Subcommittee.

## **What kinds of issues can we talk about?**

- Overview of GFC proposals and how they are calculated.
- How to pay for growth-related infrastructure? Through GFCs on growth, rates paid by all, or some combination.
- What kinds of development should we incentivize (like affordable housing)?
- Should we review other GFC calculation methodologies?
- 1 or 2 zones for water GFC charges?
- Growth projections. Phase-in options. Etc.

## Transportation and Land Use Work Group

### Key to Spreadsheet Priorities

This document provides a full text listing of the 5 top priorities the Transportation and Land Use Work Group provided to Kara Odegard on September 27, 2022. This information was summarized in table, but we provide here the full text of the relevant Sustainability Action Plan (SAP) goals and policies related to the five priorities.

More specifically, the Transportation and Land Use Work Group identified other goals that these priorities support in the Transportation and Land Use (T&L) chapter of the SAP, as well as those in other SAP chapters. The group also assessed the priorities' alignment with the overall SAP priorities, and suggested possible financial support or other implementation potentials.

## Priority 1

**1.7 Prioritize development of people centered neighborhoods that promote safe walking, biking, and transit, i.e. 15 minute neighborhoods.**

### T&L Chapter overlap

- 1.1 Increase the supply of attainable housing in proximity to employment opportunities, activity centers and the high-frequency transit network.
- 1.3 Ensure new developments and major redevelopments maintain and enhance connectivity of the pedestrian, bicycle, and street networks.
- 1.6 Facilitate mixed use development by allowing appropriately scaled commercial and multi-family use in residential zones to promote active transportation and provide varied housing options as identified in the 2021 Housing Action Plan.
- 1.8 Identify commercial areas where it is appropriate to limit or restrict automobiles and prioritize walking, biking, and micro-mobility.
- 3.1 Partner with STA on their long-term planning and sustainability goals to increase frequency, coverage, and operational hours.
- 3.5 Continue to support transit-oriented development around high frequency transit lines.
- 4.1 Ensure that the City bicycle and pedestrian plans are updated or revised to best support VMT reduction and sustainable transportation options. Support full implementation of these plans.
- 5.5 Operationalize objectives in City's Traffic Calming Program.
- 6.1 Work with regional partners to enhance and promote the commute trip reduction (CTR) program.
- 8.4 Reassess centers and corridors for new opportunities to encourage more sustainable land use.

### SAP chapter overlap

#### *Health and Wellbeing*

- 2.1 Continue to invest in affordable housing, low-barrier housing, and safe, accessible, affordable public transportation.

### SAP priorities

- 1. Advance land use planning to minimize vehicle miles traveled.



## Transportation and Land Use Work Group

### Key to Spreadsheet Priorities

2. Encourage sustainable land use that promotes varied housing options and infill development.
4. Increase availability of walking, cycling, and micro-mobility.
5. Support existing and new programs to reduce vehicle miles traveled.

#### **Funding potential**

Increase incentives, development bonuses to help this along.

## **Priority 2**

### **3.1 Partner with STA on their long-term planning and sustainability goals to increase frequency, coverage, and operational hours**

#### **T&L Chapter overlap**

- 1.1 Increase the supply of attainable housing in proximity to employment opportunities, activity centers and the high-frequency transit network.
- 1.7 Prioritize development of people-centered neighborhoods that promote safe walking, biking, and transit, i.e. 15-minute neighborhoods.
- 1.9 Encourage transit-oriented development (TOD) in City planning.
- 2.4 Revise land use and zoning to allow increased density in residential zones around high-frequency transit corridors.
- 3.3 Support STA efforts to continue upgrading bus stops and include more amenities such as shelters.
- 3.4 Work with regional partners to expand reduced and free fare programs.
- 3.5 Continue to support transit-oriented development around high frequency transit lines.
- 5.1 Install marked or signalized crosswalks at bus stops on arterial streets where appropriate.
- 8.4 Reassess centers and corridors for new opportunities to encourage more sustainable land use.

#### **SAP chapter overlap**

##### *Buildings & Energy*

- 5.2 Source renewable natural gas or green hydrogen for City fleet vehicles currently using compressed natural gas and expand to other heavy-duty vehicles.
- 5.3 Explore options to expand the use of compressed natural gas or green hydrogen in City owned vehicles where electricity is not a valid fuel option.

#### **SAP priorities**

1. Advance land use planning to minimize vehicle miles traveled.
4. Increase availability of walking, cycling, and micro-mobility.

## **Priority 3**

### **4.2 Build out bike network according to Bike Master Plan**

## Transportation and Land Use Work Group

### Key to Spreadsheet Priorities

#### **T&L Chapter overlap**

4. Increase adoption of walking, cycling, and micro-mobility.

#### **SAP priorities**

1. Greenhouse gas reductions
4. Increased Equity
5. Increased Health & Well Being

#### **SAP chapter overlap**

### **Priority 4**

#### **7.8 Evaluate and update City code to encourage electric vehicle charging infrastructure in new development**

#### **SAP priorities**

1. Greenhouse gas reductions
3. Economic Opportunity
4. Increased Equity

### **Priority 5**

#### **8.4 Reassess centers and corridors for new opportunities to encourage more sustainable land use**

#### **T&L Chapter overlap**

- 1.7 Prioritize development of people-centered neighborhoods that promote safe walking, biking, and transit, i.e. 15-minute neighborhoods.
- 1.8 Identify commercial areas where it is appropriate to limit or restrict automobiles and prioritize walking, biking, and micro-mobility.
- 1.9 Encourage transit-oriented development (TOD) in City planning.
- 2.4 Revise land use and zoning to allow increased density in residential zones around high-frequency transit corridors.
- 4.8 Identify commercial areas where it is appropriate to limit or restrict automobiles and prioritize people walking, biking, and using other forms of micro-mobility.
- 8.5 Review and update City code to preserve urban forest and mitigate urban heat island impacts.

#### **SAP chapter overlap**

#### *Economic Prosperity*

- 1.5. Evaluate and update scoring criteria that the City uses to determine infrastructure and capital investments to ensure equitable investments, especially in historically underserved and underinvested neighborhoods or districts.

#### **SAP priorities**

1. Greenhouse gas reductions
5. Increased Health & Well Being

**SAP**  
**Transportation and Land Use Group Priorities**  
**September 2022**

Priority Number	Priority	Pros	Cons	T&L Chapter overlap	SAP chapter overlap	SAP priorities alignment: 1. GHG reductions 2. Improved Environment 3. Economic Opportunity 4. Increased Equity 5. Increased Health & Well	Funding potential / Implementation ideas	Notes
1	1.7 Prioritize development of people centered neighborhoods that promote safe walking, biking, and transit, i.e. 15 minute neighborhoods.	Encourages walkable, bikeable neighborhoods, reduces vehicle use; helpful to the most vulnerable citizens and those with restricted means		1.1, 1.3, 1.6, 1.8; 3.1, 3.5; 4.1; 4.7; 4.9; 5.2; 5.5; 6.1; 8.4	HW 2	1, 2, 4, 5		<a href="#">FULL TEXT LINK</a>
2	3.1 Partner with STA on their long term planning and sustainability goals to increase frequency, coverage, and operational hours	Use of transit will immediately reduce vehicle emissions and is available to citizens of virtually all financial means; greater frequency and coverage promotes greater use+B11		1.1, 1.7, 1.9; 2.4; 3.3, 3.4, 3.5; 5.1; 8.4		1, 4		<a href="#">FULL TEXT LINK</a>
3	4.2 Build out bike network according to Bike Master Plan	Promotes the use of bicycles, with immediate decrease in vehicle emissions, increase in health benefits		4				<a href="#">FULL TEXT LINK</a>
4	7.8 Evaluate and update City code to encourage electric vehicle charging infrastructure in new development			7.8				<a href="#">FULL TEXT LINK</a>
5	8.4 Reassess centers and corridors for new opportunities to encourage more sustainable land use	Reduce urban sprawl, preserve agricultural land		TL 8.5, TL 1.7, TL 2.4, TL 4.8, TL 1.8, TL 1.9; 9.3, 9.4, 9.5+D5		1-5?		<a href="#">FULL TEXT LINK</a>

Work Item	Type of Rec./Action	Start	Equity Review	Key Action	Completion	Groups Involved	Key contacts	contact info	
Buildings & Energy Priorities						Buildings & Energy Workgroup	???		
	Quick & Easy	July	July	August/Sept					
	Priority Action	July	July	August/Sept					
Transportation & Land Use						Transportation & Land Use Workgroup	Linda Carrol	lindalouise701184951@yahoo.com	
	Quick & Easy	May	May	June			Kerry Brooks	dkbb1@msn.com	
	Priority Action	May	May	June					
Waste Diversion & Material Conservation						Waste Diversion & Material Conservation	Elyse Hochstadt?		
	Quick & Easy	June	June	July/Aug			Emily Shields?		
	Priority Action	June	June	July/Aug					
Water Resources						Water Resources Workgroup	Morgan Shimabuku	morganshimabuku@gmail.com	
	Quick & Easy	June	June	July				503.975.1623	
	Priority Action	June	June	July					
Natural Environment						Natural Environment Workgroup	Kirsten Angell	kirsten.asha@gmail.com	
	Quick & Easy	May	May	June					
	Priority Action	May	May	June					
Health & Wellbeing						Health & Wellbeing Workgroup	Matt Hollon	mfhollon@gmail.com	
	Quick & Easy	June	July	August			Pragya Rai	pragya312@yahoo.com	
	Priority Action	June	July	August					
Economic Prosperity	Quick & Easy	July	August	September		no workgroup for this; Kara suggested	none		
	Priority Action	July	August	September					
SASSC Elections for 2024	Chair	November			#####				
	Vice Chair, position 1								
Requests from Council	as made	as accepted							
Initiatives from SASSC	as made	as accepted							
Suggestions from community	as made	as accepted							