



SAS Steering Committee

Tuesday April 4th, 2023

5:30 PM

Hybrid – Council Briefing Center / Zoom
808 W Spokane Falls Blvd, Spokane, WA 99201

Virtual Meeting Link - See Below for Information

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

Committee Administrative Business – no oral public testimony will be taken

1. [Approval of March Minutes \(5 minutes\)](#)
2. Chair Report – Larry Luton (5 minutes)

Hearings – oral public testimony will be taken

1. [Regular Monthly SASSC Study Session \(20 minutes\)](#)
 - Proposed date/time: 3rd Wednesday of the month from 6:00 PM to 7:00 PM
 - Oral public testimony will be taken prior to the Steering Committee votes whether to establish a Regular Monthly Study Session at the proposed date/time

Workshops – no oral public testimony will be taken

1. 2023 Workplan (60 minutes)

Written Public Testimony

- All email addressed to the Steering Committee and sent to sas@spokanecity.org by 5pm Monday, April 3rd will be distributed to the Steering Committee

Next Meeting

Tuesday May 2nd, 2023 5:30 – 7:00pm

- All email addressed to the Steering Committee and sent to sas@spokanecity.org by 5pm Thursday, April 27th will be included in the May 2nd agenda packet

Join Zoom Meeting

<https://us06web.zoom.us/j/87476308813?pwd=NEFvTFBBWGNzbDFtS00wbWgzWXRBZz09>

Meeting ID: 874 7630 8813

Passcode: 798409

One tap mobile

+16694449171,,87476308813#,,, *798409# US

+13462487799,,87476308813#,,, *798409# US (Houston)

Dial by your location

+1 669 444 9171 US

+1 346 248 7799 US (Houston)

+1 719 359 4580 US

+1 720 707 2699 US (Denver)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

Meeting ID: 874 7630 8813

Passcode: 798409

Find your local number: <https://us06web.zoom.us/j/kVmuc7OJb>

STANDING SUBCOMMITTEE MINUTES
City of Spokane
Sustainability Action Subcommittee Steering Committee (SC)
March 7, 2023

Call to Order: 5:33 p.m.

Attendance

Steering Committee Members Present: Larry Luton, Mindy Howard, Naghmana Sherazi, Pragya Rai, Michelle Howard, Erica Johnson, Rowena Pineda, Ester Angell, Sarah Burruss, Stacie Maier, Brian Henning, Jennifer Thomas, Ryan Lok

Staff/Others Present: Giacobbe Byrd, Tony Newton, Larry Andrews, Jim Hedemark, Mike Peterson, Dave Kotlan, Kerry Brooks, Sue Lani Madsen, undisclosed phone number, Ian Cunningham, Luke Cashman-McKinstry

Absent: Matt Hollon, David Garegnani

Note Taker: Tony Newton

Agenda Items

1. Committee Administrative Business- no oral public testimony
 - a. Approval of February Minutes
 - i. Change to the minutes
 1. Wyeth Larson should not be listed as absent
 2. "Public testimony for hearings is limited to hopefully a maximum of 10 minutes"
 3. Michelle Howard name correction
 - ii. Motion to approve minutes- Mindy Howard; Second by Ryan Lok
 - iii. Minutes accepted
 - b. Chair Report
 - i. There is no report
2. Hearings- oral public testimony will be taken
 - a. SASSC Mission Statement
 - i. Oral public testimony will be taken prior to the Steering Committee's vote to adopt the proposed Mission Statement included in this agenda packet
 - ii. Voting Structure

1. 1-4 scale with '1' being the strongest support and '4' being the least; 5 means that the voter is against the matter
 - a. B & E advisory votes '1'
 - iii. The Mission Statement was adopted
 3. Workshops- no oral public testimony will be taken
 - a. How to work with workgroups
 - i. When to meet with them? How to address the quick actions? Speak to the fiscal aspects of the actions
 - ii. Hearings- will members of the workgroup be considered part of the public testimony?
 - iii. How will we communicate requests to the workgroups?
 - iv. How to handle advisory votes?
 - v. Round Robin Discussion- Should there be a second meeting?
 1. No vote taken; committee has strong indication that there will be a second meeting and a vote will take place in the future
 - b. Review of the Solar Permit Fee Waiver SMC Language
 - i. City Council request to have the discussion recorded
 1. Round Robin Discussion
 2. Per the request of the city council, further discussion will wait until further instructions from the Council
 - c. 2023 Workplan
 - i. Round Robin Discussion- What would a workplan look like for the group? Does the committee need one?
 4. *Next Meeting*
 - a. *Tuesday April 4th, 2023 5:30 – 7:00pm*
 - b. *All email addressed to the Steering Committee and sent to sas@spokanecity.org by 5pm Thursday, March 30th will be included in the April 4th agenda*

Adjournment

The meeting adjourned at 6:57 p.m.

Prepared by:

Tony Newton

Approved by:

Hearing on the Following Proposed Schedule and Format for Regularly Occurring SAS Steering Committee Study Sessions throughout 2023:

6:00 P.M. – 7:00 P.M. on the 3rd Wednesday of each month

NOTE: These meetings would be conducted in a study session format and would be open to the public both virtually and in person. No legislative action would be taken at these meetings. No public testimony would be taken, and discussion would be limited to appropriate officials and staff.