	Agenda Sheet for City Council Meeting of:		Date Rec'd	2/16/2022
	02/28/2022		Clerk's File #	RES 2022-0019
			Renews #	
Submitting Dept	CITY COUNCIL		Cross Ref #	
Contact Name/Phone	KARA ODEGARD X6702		Project #	
Contact E-Mail	KODEGARD@SPOKANECITY.ORG		Bid #	
Agenda Item Type	Resolutions		Requisition #	
Agenda Item Name	0320 - REINSTATING THE SUSTAINABILITY ACTION SUBCOMMITTEE			
Agenda Wording				
A Resolution reinstating the Sustainability Action Subcommittee under the City Council's Public Infrastructure, Environment, and Sustainability Committee.				
Summary (Background)				
After three years of operation and the passage of the Sustainability Action Plan in October 2021, the Sustainability Action Subcommittee is being reconstituted with structural & governance changes. The primary changes include the creation of a steering committee and the format of the subcommittee's decision-making process.				
Lease? NO	Grant related? NO	Public Works? NO		
Fiscal Impact		Budget Account		
Neutral	\$	#		
Select	\$	#		
Select	\$	#		
Select	\$	#		
Approvals		Council Notifications		
Dept Head	ALLERS, HANNAHLEE		Study Session\Other	2/14 Urban Experience
Division Director			Council Sponsor	Kinnear, Stratton
Finance			Distribution List	
Legal				
For the Mayor				
Additional Approvals				
Purchasing				

Adopted by Spokane City Council
on: 02/28/2022

DocuSigned by:

 CC56CBA4DCC84D6...
 City Clerk

Committee Agenda Sheet

Urban Experience

Submitting Department	City Council
Contact Name & Phone	Kara Odegard 509-828-3507
Contact Email	kodegard@spokanecity.org
Council Sponsor(s)	CM Lori Kinnear; CM Karen Stratton
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Resolution Reinstating the SAS
Summary (Background)	After three years of operation and the passing of the Sustainability Action Plan in October 2021, the Sustainability Action Subcommittee is being reconstituted with structural & governance changes. The primary changes include the creation of a steering committee and the format of the subcommittee's decision-making process.
Proposed Council Action & Date:	Adoption of resolution
Fiscal Impact: Total Cost: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source:	

Expense Occurrence One-time Recurring

Other budget impacts: (revenue generating, match requirements, etc.) none

Operations Impacts

What impacts would the proposal have on historically excluded communities? Specific membership criteria for the SAS steering committee includes designated seats for historically underrepresented communities including low-income, youth, and communities considered high-risk to the impacts of climate change.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Collection of this data and the engagement of historically excluded communities is the primary focus of the Environmental Justice & Equity Workgroup, which is an official workgroup of the SAS. Furthermore, the Sustainability Action Plan, which guides the work of the SAS, specifically identifies prioritizing actions to create equity and resiliency among communities most at-risk due to climate change and other environmental factors.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Regular GHG Inventories (every 3 years), engagement with communities impacted, community health data, SAP reviews for meeting plan objectives.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Reconstituting the SAS aligns with the Implementation Plan chapter of the Sustainability Action Plan.

RESOLUTION NO. 2022-0019

A Resolution reinstating the Sustainability Action Subcommittee under the City Council's Public Infrastructure, Environment, and Sustainability Committee.

WHEREAS, per SMC 15.05.010, the official policy of the City of Spokane is "to acknowledge and recognize the occurrence of human-caused climate change. The City also recognizes the vast scientific consensus regarding this matter, and acknowledges that the potential impacts of climate change pose a real threat to the health and well-being of Spokane's citizens"; and

WHEREAS, to implement this policy, the City has decided, under SMC 15.05.030, to "utilize the City of Spokane Sustainability Action Plan ... as a framework for developing and implementing the City's efforts related to climate change mitigation and adaptation and energy security"; and

WHEREAS, the City Council adopted the updated Sustainability Action Plan (SAP) by resolution on October 25th, 2021; and

WHEREAS, the City Council has also codified, in SMC 15.05.060, various reporting requirements concerning the status and progress of the City's efforts to implement the City's Sustainability Action Plan, and

WHEREAS, the City's Comprehensive Plan Goal NE 9 (Sustainable Economy) states that the City intends to "[e]nhance the natural environment to support a thriving sustainable economy"; and

WHEREAS, the City Council has the authority to create ad hoc committees or subcommittees for a designated term or for a specific task by City Council resolution, under City Council Rule of Procedure 9.4; and

WHEREAS, Rule 9.4 also provides that the resolution which creates the ad hoc committee can set forth "matters of committee business such as the appointment process and qualifications for membership, the number of members, and the deadline for any resulting reports of the ad hoc committee".

WHEREAS, in 2018, the City Council formally created the Sustainability Action Subcommittee (SAS) by Resolution 2018-0110 for the primary purpose of updating the City's Sustainability Action Plan.

WHEREAS, in the intervening time since the SAS was created, interest in public participation has increased considerably and the need to create a steering committee has become evident.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby reconstitutes the Sustainability Action Subcommittee (SAS) as an ad hoc subcommittee of the City Council's Public Infrastructure, Environment, and Sustainability Committee.

BE IT FURTHER RESOLVED, the role of the SAS is to:

- a) collaborate with City Council Office to make recommendations on policy and budget initiatives; and
- b) make recommendations for issue-specific implementation plans, based on the recommendations in the Plan adopted under Resolution No. 2021-0087 and the expertise of the community-led workgroups; and
- c) investigate and make periodic reports to the Council on the progress of the City's efforts toward meeting the City's climate and energy goals as well as other provisions as laid out in the Plan; and
- d) identify sources for financing the underpinning recommendations in the Plan; and
- e) make periodic reports to the Council on the progress of the City's efforts toward meeting the City's 100% renewable energy and greenhouse gas emissions reductions goals as well as other objectives set-forth in the Plan; and
- f) recommend any necessary changes to the Spokane Municipal Code and other necessary policy actions to advance initiatives outlined in the Plan; and
- g) collaborate and consult with other City Council subcommittees, City staff, any technical advisory group(s), and City's boards and commissions established by the City Administration in developing the framework and guidance for the implementation of this Plan; and
- h) engage in such other specific tasks as assigned or referred to the subcommittee by the City Council; and
- i) engage in an ongoing conversation about sustainability and climate change with the community and how the community can participate in actions in support of the Plan; and
- j) organize itself into such working groups as are necessary to accomplish the purposes listed above; and

BE IT FURTHER RESOLVED, that the City Council shall appoint members to the SAS Steering Committee of 13-17 voting members, who shall serve without

compensation. A three-council member workgroup consisting of at least the Council President and the Chairperson of the Public Infrastructure, Environment Committee shall propose initial nominations and any subsequent nominations for replacement members. The steering committee will provide directional decisions for the SAS. The membership as a whole shall reflect a broad range of opinion, experience, socio-economic levels, races, ages, and expertise with the objective of implementing the Sustainability Action Plan. To achieve this purpose, it may include but is not limited to:

- a) At least one and not more than two members of the 2009 Mayor's Task Force on Sustainability; and
- b) At least one and not more than two representatives of an energy utility serving customers in the city of Spokane; and
- c) At least one faculty member from a local college or university with expertise in sustainability action planning or climate change; and
- d) At least one and not more than two members or representatives of local or regional business or technology companies with a history of implementing sustainability initiatives; and
- e) At least one and not more than two representatives of the public health community knowledgeable about climate change related health impacts; and
- f) At least one and not more than two members or representatives of local environmental or climate action advocacy groups; and
- g) At least one and not more than two representatives of low-income residents; and
- h) At least one and not more than two students from a high school, college or university located within the city of Spokane; and
- i) At least one member with knowledge, experience, and/or education in the fields of finance or economics; and
- j) At least one and not more than two members of communities considered high-risk from climate impacts; and
- k) At least one member and not more than two members of labor or other organizations that represent workers substantially impacted by the City of Spokane Sustainability Plan; and
- l) One member of the City Council may serve on the Sustainability Action Subcommittee as a non-voting member.

BE IT FURTHER RESOLVED, that each of the ten SAS workgroups (Buildings & Energy, Transportation, Planning & Land Use, Waste & Recycling, Water Resources, Natural Environment, Health & Wellbeing, Environmental Justice & Equity, Communications, and Sustainable Workforce) will have one advisory vote to aid the steering committee in their decision-making.

BE IT FURTHER RESOLVED, that the SAS steering committee shall elect leadership from its own members. Each member of the steering committee will have one vote for decision-making. Decisions shall be made by consensus using the SAS's five-point scale and process as outlined below.

Voting Scale:


1. I can say an unqualified "yes" to the decision.
2. I find the decision acceptable.
3. I can live with the decision, but I'm not especially enthusiastic about it.
4. I do not fully agree with the decision, but I do not choose to block it.
5. I do not agree with the decision, and I feel we should explore other options.

Voting Process:

If all the responses from the steering committee members are 1, 2, 3, or 4, there is consensus, and the recommendation or decision moves forward. If the majority of the members answers 1-4, and one or more member answers 5, then the decision will move forward with a minority or dissenting report written by those members who voted 5. Minority reports will only be written for recommendations to council and not for internal SAS decisions. If less than 60% of the steering committee votes 1-4, the decision does not move forward.


BE IT FINALLY RESOLVED, that the SAS meeting as a full group and its steering committee shall conduct its meetings consistent with the Open Public Meetings Act and the Public Records Act.

Passed by the City Council this 28th day of February, 2022.

DocuSigned by:


 CC56CBA4DCC84D6...
 City Clerk

Approved as to form:

DocuSigned by:


 UE80BB1D5EFE4BA...
 Assistant City Attorney

