

**Public Infrastructure, Environment & Sustainability Committee
Agenda for 1:15 p.m. Monday, May 22, 2023**

The Spokane City Council's Public Infrastructure, Environment & Sustainability Committee meeting will be held at **1:15 p.m. on Monday, May 22, 2023**, in City Council Chambers, located on the lower level of City Hall at 808 W. Spokane Falls Blvd. The meeting can also be accessed live at my.spokanecity.org/citycable5/live/ and www.facebook.com/spokanecitycouncil or by calling 1-408-418-9388 and entering the access code #2494 644 6109; meeting password 0320.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council. The Public Infrastructure, Environment & Sustainability Committee meeting is regularly held every 4th Monday of each month at 1:15 p.m. unless otherwise posted.

The meeting will be open to the public both virtually and in person, with the possibility of moving or reconvening into executive session only with members of the City Council and appropriate staff. No legislative action will be taken. No public testimony will be taken, and discussion will be limited to appropriate officials and staff.

AGENDA ATTACHED

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or dross@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Agenda - 22 May 2023

1 Call to Order

2 Approval of Minutes 2

5 min

Approval of minutes from the April 24, 2023, PIES meeting.

3 Discussion Items

3.1 Vacation of the Alley between 4th & 5th

5 min

Brown, Eldon

Council Sponsors: CM Kinnear/CM Wilkerson

Vacation of the alley between 4th & 5th, Washington to Bernard

3.2 GFC Monthly Update

5 min

Feist, Marlene

Council Sponsors: CM Kinnear/CM Bingle

As part of required additional analysis and public outreach on General Facilities Charges (GFCs), Public Works is providing a monthly update on this work. For May, we will provide an update on the membership and activity of the Mayor's GFC Review Committee, among other information.

3.3 Plan Commission Work Program Resolution

5 min

Gardner, Spencer

Council Sponsor: CP Beggs/CM Bingle

Resolution adding items to Plan Commission Work Program, re GFC review and Shoreline Master Program code amendment.

3.4 MFTE Conditional Agreements Amendment - GFCs

5 min
Beck, Amanda

Council Sponsors: Varies by project
Amending by Minor Contract Multi-Family Tax Exemption (MFTE) Conditional Agreements to include General Facilities Charge changes.

3.5 Federal Safe Streets for All Grant

10 min
Davis, Marcia, Note, Inga

Council Sponsors: Beggs, Zappone
The City's grant application will focus on low-cost, systemic-type improvements that can reduce bicycle and pedestrian fatalities and serious injuries in the downtown and the close-in neighborhoods, specifically those that show up as historically disadvantaged census tracts. Application projects will be in the \$5 - \$12 million range with a 20% match.

3.6 Monsanto Settlement Update

10 min
Davis, Marcia

Council Sponsors: CM Kinnear/CM Bingle
The City of Spokane received \$6.7 million as part of settlement of the nationwide class action lawsuit against Monsanto for PCBs in the City's stormwater system. The City has committed to spending these funds on projects which remove PCBs from the City's stormwater system and the Spokane River. Cochran Basin Stormwater is the largest stormwater basin within the City and the Cochran Basin Stormwater Projects will remove PCBs from stormwater and the river. Current project costs are more than \$25,000,000. This briefing outlines the Cochran Basin Stormwater and Washington Basin projects.

3.7 Unpaved Streets Program - Update

10 min
Picanco, Kevin

Council Sponsor: CM Kinnear and CP Beggs
Staff update and discussion on the Unpaved Streets program.

3.8 Water Dept. Housekeeping Ordinance

10 min
Searl, Loren, Miller, Katherine E

Council Sponsors: CM Kinnear/CM Bingle
Housekeeping amendment to SMC 13.04.0608, 2022, 2026, and 2028 to remove hyperlink to water department public rule.

3.9 Fluoridation Study & Resolution

10 min

Miller, Katherine E

Council Sponsor: CM Kinnear

Providing information on the non-project SEPA and the 14 day comment period. Discussing the draft resolution and sharing the study website link.

4 Consent Items

4.1 Contract Amendment for Link Utilities Strategy for

Davis, Marcia

Council Sponsors: CM Kinnear/CM Bingle

Provide planning and engineering support for the development of Link Utilities for Wastewater/Stormwater.

4.2 1100 - Streets On-Call Guardrail Repair

Harris, Clint E.

Council Sponsors: CM Kinnear/CM Bingle

The Street Department is seeking approval to renew its contract with Frank Gurney Inc. to provide on-call guardrail repair services.

4.3 1100 - Streets Automated Pavement Assessment

Harris, Clint E.

Council Sponsors: CM Kinnear/CM Bingle

The Street Department is seeking approval to renew its contract with Transmap to collect and provide data on City roadway quality.

4.4 ES - Street Maintenance ADA Curb Ramps

Buller, Dan

Council Sponsors: CM Kinnear/CM Bingle

Street Maintenance ADA Curb Ramps.

4.5 ES - Maple St. Bridge Grind and Overlay

Buller, Dan

Council Sponsors: CM Kinnear/CM Bingle
Maple Street Bridge Grind and Overlay.

4.6 ES - Strong Road Maintenance

Buller, Dan

Council Sponsors: CM Kinnear/CM Bingle
Strong Road from Five Mile to Cannon.

4.7 SWD-High Voltage Electrical Maintenance and Support

Paine, David

Council Sponsors: CM's Kinnear and Bingle.
Contract renewal with US Electric for high voltage electrical maintenance and support at the Waste to Energy Facility.

4.8 SWD-Purchase of Feeder and Grate Parts

Paine, David

Council Sponsors: CM's Kinnear and Bingle.
Value Blanket renewal with Hitachi Zosen for the purchase of feeder and grate parts at the Waste to Energy Facility.

4.9 Intermodal Facility Janitorial Services Contract

Steele, David

Council Sponsors: CM Kinnear/CM Bingle
The Facilities Department utilizes contracted janitorial services for all cleaning needs at the Intermodal Facility. The scope includes both buildings on site, the Intermodal Building and the Parking Services Building. In partnership with City Purchasing a request for bids was issued in April of 2023. The low bidder was ABM Janitorial at approximately \$13,500 per month. The contract is written as a 3-year agreement with two (2), 1-year extensions available.

4.10 Johnson Controls - TSW, Remote Support and Monitor

Cannon, Mike

Council Sponsors: CM Kinnear/CM Bingle
Consent to award contract to Johnson Controls for TSW, Remote Support, and Monitoring

4.11 Renewal of HVAC Monitoring, Service and Repair Con

Schaeffer, Brian

Council Sponsors: CM Kinnear/CM Bingle/CM Cathcart
First of two 1-year extensions of the July, 2020 3-year contract with Control Solutions Northwest for monitoring, service and repair of the HVAC system at CCB, SFD Training and SFD Maintenance.

4.12 Amendment to janitorial service contract for SFD

Schaeffer, Brian

Council Sponsors: CM Kinnear/CM Bingle/CM Cathcart
An amendment to increase the contract with Environment Control to provide janitorial services two (2) days a week at the MSO/CARES offices.

4.13 Annual Asphalt Maintenance & Repair Contract

Steele, David

Council Sponsors: CM Kinnear/CM Bingle
Each asphalt season, the Facilities Department in partnership with Purchasing releases a request for bids for the maintenance, repair, striping, etc. of City owned parking lots. This contract is typically formatted as 'not to exceed' a specific threshold. This season, the not to exceed is \$275,000 and the work will focus on two large parking lots, the Nelson Service Center and the Fire Training Center lots.

4.14 HVAC replacement at 1610 N. Rebecca

Schaeffer, Brian

Council Sponsors: CM Kinnear/CM Bingle/CM Cathcart
Replacement of seven (7) furnace units and five (5) AC units that serve the CARES/MSO offices and portions of the SFD Maintenance Shop.

5 Executive Session

Executive Session may be held or reconvened during any committee meeting.

6 Adjournment

7 Next Meeting

The next meeting of the Public Infrastructure, Environment and Sustainability Committee will be held at 1:15 p.m. on June 26, 2023.

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1

1 - Call to Order

2 - Approval of Minutes 2

Approval of minutes from the April 24, 2023, PIES meeting.

| For Decision

Attachments

[pies-minutes-2023-04-24.docx](#)

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability (PIES) Committee
April 24, 2023

Call to Order: 1:16 p.m.

Recording of the meeting may be viewed here: <https://vimeo.com/820681624>

Attendance

Committee Members Present:

CM Kinnear (Chair), CM Bingle (Vice Chair), CP Beggs (arrived at 1:17 p.m.), CM Stratton, CM Cathcart, CM Wilkerson, and CM Zappone.

Committee Members Absent: none

Staff/Others Present:

Marlene Feist, Katherine Miller, Garrett Jones, Karl Otterstrom, Loren Searl, Mark Papich, Kevin Picanco, Chris Wright, Alex Gibilisco, Collin Tracy, Giacobbe Byrd, Shae Blackwell, Candi Davis, Nicolette Ocheltree, and Jeff Gunn.

Approval of Minutes

➤ Action taken

CM Bingle moved to approve the minutes of the March 27, 2023 meeting; the motion was seconded by CM Zappone. The minutes were approved unanimously.

Agenda Items

Discussion items

1. STA Division Street BRT Update – Karl Otterstrom
 - Action taken
Presentation and discussion only, no action was taken.
2. GFC Update – Marlene Feist
 - Action taken
CM Kinnear and CM Bingle agreed to sponsor this item to move forward for formal Council consideration.
3. Fluoridation Study; Final Status Update – Katherine Miller
 - Action taken
Presentation and discussion only, no action was taken.
4. Water Quality Update – Loren Searl
 - Action taken
Presentation and discussion only, no action was taken.

5. Water System Plan - 2023 Update – Mark Papich
 - Action taken
Presentation and discussion only, no action was taken.
6. 6-year Streets Program Update - 2024-2029 – Kevin Picanco
 - Action taken
Presentation and discussion only, no action was taken.
7. Resolution Regarding investigation of Use of City Records – CP Beggs
 - Action taken
CP Beggs and CM Kinnear agreed to sponsor this item to move forward for formal Council consideration.

Consent items

1. ES - General Civil Engineering Additional Funds HD (Public Works, Engineering)
2. Traffic Calming Cycle 10 (Public Works, Engineering)
3. Northeast Force Main (Public Works, Engineering)
4. Haven Grind & Overlay, Haven Sidewalk (Public Works, Engineering)
5. 2023 Residential Grind & Overlay (Public Works, Engineering)
6. 2023 Paving Unpaved Streets (Public Works, Engineering)
7. Market/Monroe/29th, 29th/Washington/Monroe/Lincoln G&O Projects (Public Works, Engineering)
8. Consent to award five (5) year value blanket contract to supply Citric Acid 50% solution to Two Rivers Terminal, LLC. (RPWRF)
9. Contract for Renewable Natural Gas and Clean Fuel Standard Implementation (Fleet Services Department)
10. Compunet Cisco Value Blanket (Innovation and Technology Services Division)
11. Purchase of three (3) Rear Load Truck Chassis & Labrie Rear Load Bodies (Fleet Services)
12. Value blanket amendment for the purchase of bag house fabric filter bags for the WTE (Solid Waste Disposal)
13. CHHS Purchase of Furniture (CHHS)
14. City Wide Allied Envelope Value Blanket (Communications)
15. Purchase of belt conveyors for the Waste to Energy Facility (Solid Waste Disposal)
16. Contract renewal for turbine generator repairs and maintenance at the Waste to Energy Facility (Solid Waste Disposal)
17. Traffic Paint Purchase (Streets Department)
18. Road Salt Purchase (Streets Department)
19. Liquid De-icer Purchase (Streets Department)
20. Belt Street Speed Zone Change (Streets Department)
21. Seasonal Playground Speed Zone Changes (Streets Department)

22. Interlocal agreement with Fairchild Air Force Base for the disposal of municipal solid waste at the Waste to Energy Facility (Solid Waste Disposal)
23. Carahsoft - Salesforce Licenses Annual Maintenance and Support (Innovation and Technology Services Division)
24. TRAC Capital Improvement of Restrooms and Showers (NHHS)
25. Acceptance of FEMA FY21 Fire Prevention & Safety Grant (Fire Department)
26. Applicant Qualification Verification Services for Utility Relief (Utility Department)

Executive session

None.

Adjournment

The meeting adjourned at 2:23 p.m.

Prepared by:

Giacobbe Byrd, Legislative Assistant to CM Lori Kinnear

Approved by:

CM Lori Kinnear
PIES Committee Chair

3 - Discussion Items

3.1

5 min

3.1 - Vacation of the Alley between 4th & 5th

Brown, Eldon

Council Sponsors: CM Kinnear/CM Wilkerson

Vacation of the alley between 4th & 5th, Washington to Bernard

| For Discussion

Attachments

[Breifing Paper.docx](#)

[Vacation Map.pdf](#)

Committee Agenda Sheet

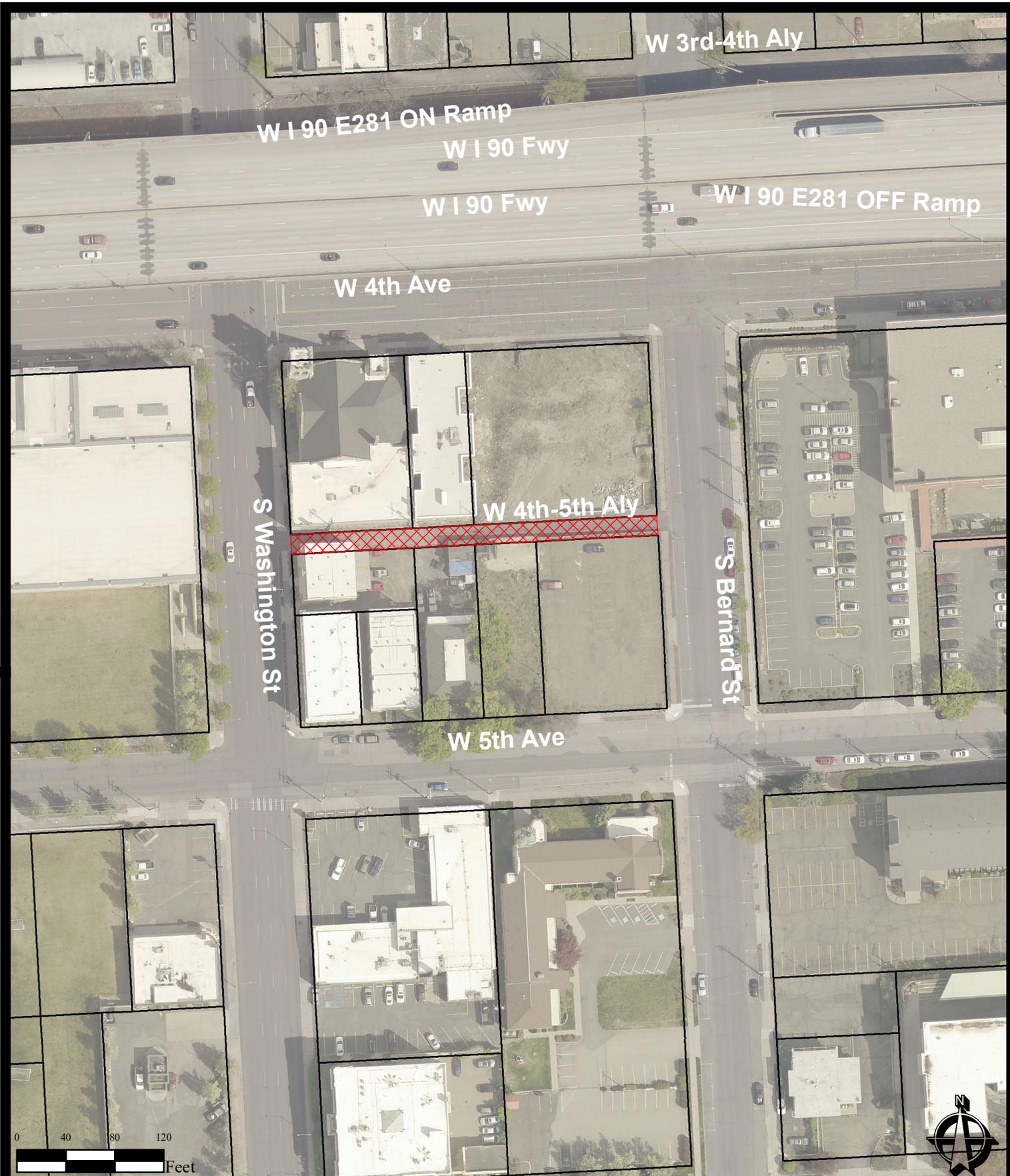
Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Developer Services
Contact Name	Eldon Brown
Contact Email & Phone	ebrown@spokanecity.org 509-625-6305
Council Sponsor(s)	Lori Kinnear, Betsy Wilkerson
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Vacation of the alley between 4 th & 5 th , Washington to Bernard
Summary (Background)	<p>Property owners adjacent to the alley between 4th & 5th, from Washington to Bernard have applied to vacate the alley in order to accommodate a multifamily apartment building that would span across the alley. The project, once completed, would front on both 4th & 5th. They have applied for a right-of-way vacation and are requesting a hearing with City Council.</p> <p>Avista, Comcast, and Lumen have existing infrastructure that will need to be moved out of the project limits. The applicant is working with them on this.</p> <p>The applicant has been working with Solid Waste and the neighbors on a plan for future refuse collection.</p> <p>All neighbors directly adjoining the alley are in favor of the vacation.</p> <p>If vacated, selling of the land would provide the City with \$109,987.06</p>
Proposed Council Action	
Fiscal Impact	<p>Total Cost: Click or tap here to enter text.</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Specify funding source: Click or tap here to enter text.</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>
Operations Impacts (If N/A, please give a brief description as to why)	
	What impacts would the proposal have on historically excluded communities?
	<u>NA</u>
	How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?
	NA
	How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

NA

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

NA



**Right-of-way Description:
The alley between 4th Ave and 5th Ave,
From Washington St. to Bernard St.**

Legend

 Proposed Vacation

THIS IS NOT A LEGAL DOCUMENT.
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.



3.2 - GFC Monthly Update

Feist, Marlene

Council Sponsors: CM Kinnear/CM Bingle

As part of required additional analysis and public outreach on General Facilities Charges (GFCs), Public Works is providing a monthly update on this work. For May, we will provide an update on the membership and activity of the Mayor's GFC Review Committee, among other information.

| For Discussion

Attachments

[Briefing Paper PIES May 2023 GFCs.docx](#)

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Public Works and Utilities
Contact Name	Marlene Feist, Division Director
Contact Email & Phone	mfeist@spokanecity.org
Council Sponsor(s)	CM Kinnear
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 5-10 min
Agenda Item Name	General Facility Charges (GFCs) Monthly Update
Summary (Background) *use the Fiscal Impact box below for relevant financial information	<p>Council adopted an update to Water and Wastewater General Facilities Charges (GFCs) on March 27, 2023, along with a resolution requiring additional analysis and public outreach. Additional options and proposed changes are intended to be brought to City Council prior to March 4, 2024.</p> <p>Public Works is delivering a monthly update on these efforts at the Council's PIES meetings during the review period.</p> <p>For May, we will provide an update on the membership of the Mayor's GFC Review Committee along with information on what was discussed at the first meeting, plans for additional outreach and other details.</p> <p>The City of Spokane established a General Facility Charge (GFC) for both Water and Sewer in December of 2002. Prior to March 2023, the charges had never been updated. The charges are designed to pay for new capacity in these systems needed for growth.</p>
Proposed Council Action	For discussion only.
Fiscal Impact	
Total Cost: Click or tap here to enter text.	
Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: Click or tap here to enter text.	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities?	
<p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible.</p>	

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A GFCs will be collected city wide when water meters are purchased for use.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

GFCs will be reviewed every 3-5 years to ensure they are keeping up with the cost to provide capacity for future development.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Having growth pay for new capacity in the City's utility systems is consistent with the Comprehensive Plan. Projects used to develop GFC rates are consistent with the City's Water System Plan, Comprehensive Plan infrastructure chapters, and Capital Improvement Plans. GFCs also are consistent with Growth Management at the state level, and any changes would comply with state laws.

3.3

5 min

3.3 - Plan Commission Work Program Resolution

Gardner, Spencer

Council Sponsor: CP Beggs/CM Bingle

Resolution adding items to Plan Commission Work Program, re GFC review and Shoreline Master Program code amendment.

| For Discussion

Attachments

[briefing paper RES Adding Plan Commission work program items.pdf](#)

[RES adding to work program GFC and SMP \(2023-05-24 sg changes v2\).pdf](#)

[plan-commission-work-program-resolution-2022-2023.pdf](#)

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Planning & Economic Development
Contact Name	Spencer Gardner
Contact Email & Phone	sgardner@spokanecity.org
Council Sponsor(s)	CP Beggs
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 5 minutes
Agenda Item Name	Resolution adding items to Plan Commission Work Program, re GFC review and Shoreline Master Program code amendment
Summary (Background) *use the Fiscal Impact box below for relevant financial information	Pursuant to SMC 4.12.0080 The City Council adopts an annual work program identifying policy and planning issues for consideration by the Plan Commission. On October 24, 2022, City Council Resolution No. 2022-0091 established a work program for 2022/2023 as well as committing to review this work program periodically to determine if further revisions are necessary. Two items have been identified as emergent and timely issues which should be added to the Plan Commission's work plan for the remainder of 2023. The first is to review and provide feedback on General Facilities Charges (GFCs). The second is to add consideration of a code revision to the City's Shoreline Master Program (SMC 17E.060) to allow fish hatcheries within the city. This resolution would add these items to the existing work program.
Proposed Council Action	adopt
Fiscal Impact	
Total Cost: <u>0</u>	
Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Click or tap here to enter text.	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities?	
N/A (impacts will be addressed for each work item)	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
N/A	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A

RESOLUTION NO. 2023-_____

A resolution adding two items to the Plan Commission's 2022/2023 Work Program

WHEREAS, pursuant to SMC 4.12.080, the City Council adopts by resolution an annual work program which assigns certain policy and planning issues for consideration by the Plan Commission; and

WHEREAS, Resolution No. 2022-0091 passed by the City Council on October 24, 2022 established a work program for 2022/2023 as well as committing to review this work program periodically to determine if further revisions are necessary; and

WHEREAS, Ordinance No. C36369 adopted by the City Council on March 13, 2023 set new rules and rates for General Facility Charges (GFC); and

WHEREAS, Ordinance No. C36372 passed by the City Council on March 27, 2023 further amended the GFC rates to establish an interim period for further public outreach and information gathering; and

WHEREAS, Resolution No. 2023-0024 approved by the City Council on March 27, 2023 establishes that the Spokane Plan Commission should review and provide feedback on potential updates to GFCs as part of a process for further public review of GFCs led by the City's Public Works Division; and

WHEREAS, On February 13, 2023 City Council adopted RES 2023-0012 supporting establishment of a Spokane River Watershed Salmon Lead Entity to develop a habitat protection and restoration plan pursuant to RCW 77.85; and

WHEREAS, the City has been approached by the Coeur d'Alene Tribe who has purchased a site within the City with the intent to establish a fish hatchery to support the reintroduction of native anadromous fishes in the Spokane River and Latah Creek; and

WHEREAS, the City's Shoreline Master Program does not specifically address fish hatcheries as an allowed use in the shoreline area; and

WHEREAS, to improve its prospects for grant funding and other assistance for construction of a fish hatchery, the Tribe has requested clarification on this use under the Shoreline Master Program.

NOW, THEREFORE BE IT RESOLVED that two items are added to the Spokane Plan Commission's Work Program for 2023. The first is a review of GFC rates and regulations. The second is a potential amendment to the Shoreline Master Program to support the reintroduction of native anadromous fishes in the Spokane River and Latah Creek.

Adopted to the City Council this ___ day of ____ 2023


Agenda Sheet for City Council Meeting of:
 10/24/2022

Date Rec'd	9/28/2022
Clerk's File #	RES 2022-0091
Renews #	

Submitting Dept	PLANNING & ECONOMIC	Cross Ref #	
Contact Name/Phone	TIRRELL BLACK 6185	Project #	
Contact E-Mail	TBLACK@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Resolutions	Requisition #	
Agenda Item Name	PLAN COMMISSION WORK PROGRAM 2022/2023		

Agenda Wording

Pursuant to SMC 4.12.080, "In conjunction with the development of a schedule for City consideration of planning and policy issues, the city council will by resolution adopt an annual schedule which will assign certain policy and planning issues for

Summary (Background)

Regular adoption of the Plan Commission Work Program

Lease? NO Grant related? NO Public Works? NO

Fiscal Impact

Neutral \$

Select \$

Select \$

Select \$

Budget Account

#

#

#

#

Approvals

Dept Head BLACK, TIRRELL

Division Director MACDONALD, STEVEN

Finance ORLOB, KIMBERLY

Legal RICHMAN, JAMES

For the Mayor PERKINS, JOHNNIE

Additional Approvals

Purchasing

Council Notifications

Study Session\Other September 8, 2022 Study

Council Sponsor CMs Kinnear and

Distribution List

tblack@spokanecity.org

jrichman@spokanecity.org

tkimbrell@spokanecity.org

jchurchill@spokanecity.org

rbenzie@spokanecity.org

Approved by Spokane City Council on: 10/24/2022

City Clerk



Continuation of Wording, Summary, Budget, and Distribution

Agenda Wording

for commission consideration."

Summary (Background)

Fiscal Impact		Budget Account	
Select	\$		#
Select	\$		#

Distribution List

<u>Distribution List</u>	

RESOLUTION NO. 2022-0091

A resolution approving the Plan Commission’s 2022/2023 Work Program.

WHEREAS, pursuant to SMC 4.12.080, the City Council adopts by resolution an annual work program, which assigns certain policy and planning issues for consideration by the Plan Commission; and

WHEREAS, SMC 4.12.080 requires that the Plan Commission shall, when requested by City Council resolution, solicit information and comment from the public about planning goals and policies or plans for the City, and report to the City Council its recommendations and a summary and analysis of the comments received from the public; and

WHEREAS, the City Council and the Plan Commission met on 11 November 2021 to review and discuss the proposed Plan Commission 2022/2023 Work Program; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby adopts the Plan Commission’s 2022/2023 Work Program as set forth in Attachment A and approves of the work program for assigned policy and planning issues for consideration by the Plan Commission for 2022/2023.

BE IT ALSO RESOLVED that the City Council recognizes that work assignments can change throughout the year and, therefore, calls upon the Chairperson of the Plan Commission, the Planning Director and the City Council liaison to the Plan Commission to coordinate the implementation of the work program.

BE IT FURTHER RESOLVED that the Council and the Plan Commission commit to review the 2022/2023 Work Program periodically to determine if further revisions to the Work Program are necessary.

Passed by the City Council this 24th day of October, 2022.



City Clerk

Approved as to form:



Assistant City Attorney



Attachment A 2022-23 Plan Commission Work Program Priorities

Project Name	Start/Status	Plan Commission Review	Project Completion
Housing Action Plan Implementation (WA Commerce Grant)	Q4-2021	Q1-2022	Q2-2023
Phase 2 - Housing Code Amendments; SEPA exemptions, Short Term Rentals	Q1-2022	TBD	TBD
Building Opportunities in Housing (follow-up work to Building Opportunities and Choices for All)			
Comprehensive Plan housing updates	Q3-2022	Q1-2023	Q2-2023
Development code updates, including: Housing variety, following Comprehensive Plan process Cottage housing/ Tiny lot development Home occupations PUD	Q4-2022	Q2-2023	Q2-2023
Comprehensive Plan bicycle route map updates and prioritization	TBD	TBD	TBD
Bike parking ordinance revamp	Q3-2022	Q4-2022	Q4-2022
Subarea planning			
East Central	Q3-2022	TBD	TBD
West Central	Q3-2022	TBD	TBD
Hillyard	Q3-2022	TBD	TBD
Neighborhood-oriented commercial uses			
Home-based occupation update	TBD	TBD	TBD
Expand legacy business rules to allow for expansion	TBD	TBD	TBD
Neighborhood mixed use	TBD	TBD	TBD
Transportation Impact Fee updates	In Progress	Q1-2023	Q1-2023
6-Year Capital Program Update: Projects related to Latah moratorium	Q4-2022	Q1-2023	Q1-2023
South Logan Transit Oriented Development Plan (WA Commerce Grant)	Q4-2021	TBD	Q2-2023
Regional Planning / County Wide Planning Policies Update	Q1-2022	TBD	TBD
Division Corridor T.O.D. Study (incl. North Town)	In Progress	TBD	TBD
Transit Oriented Development Centers and Corridors Code Update - Monroe Street Focus	Q4-2022	Q3-2023	Q4-2023
20 Year - Water Capital Facilities Element Update	In Progress	TBD	TBD
20 Year - Sewer Capital Facilities Element Update	TBD	TBD	TBD
2022-23 Mandated / Annual Projects			
6-Year Transportation Program Update - Consistency Review	In Progress	Q3-2022	Q3-2022
6-Year City-Wide Capital Program Update - Consistency Review	In Progress	Q3-2022	Q3-2022
2022 Annual Comp Plan Amendments	Q4-2021	Q2/Q3 - 2022	Q4-2022

2023 Annual Comp Plan Amendments	Suspended	Suspended	Suspended
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Notes:

Remaining Neighborhood Plans - Minnehaha, Shiloh Hills, Balboa / S. Indian Trail, Latah/Hangman

Remaining Centers & Corridors specific plans (11 Remaining)

Neighborhood (2): Lincoln and Nevada, Grand Boulevard / 12th to 14th

District (6): Five Mile, North Town, Shadle - (Neighborhood Plan), 57th & Regal

Employment (2): North Nevada, Maxwell and Elm

Corridor (1): Monroe - south 1/2

Spokane County Urban Growth Area Mandatory Review - 2025

WA State Periodic Comprehensive Plan Update - June, 2026

Next WA State Shoreline Program Update - June, 2030

3.4

5 min

3.4 - MFTE Conditional Agreements Amendment - GFCs

Beck, Amanda

Council Sponsors: Varies by project

Amending by Minor Contract Multi-Family Tax Exemption (MFTE) Conditional Agreements to include General Facilities Charge changes.

| For Discussion

Attachments

[05-22-23_PIES Briefing_MFTE Amendment for GFC.pdf](#)

Committee Agenda Sheet

Public Infrastructure – May 2023

Submitting Department	Planning and Economic Development
Contact Name	Amanda Beck
Contact Email & Phone	abeck@spokanecity.org , 625-6414
Council Sponsor(s)	CMs Kinnear & Wilkerson, Stratton & Zappone, Cathcart & Bingle
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Amending by Minor Contract Multi-Family Tax Exemption (MFTE) Conditional Agreements to include General Facilities Charge changes
Summary (Background)	<p>Of the Multi-Family Tax Exemption Conditional Agreements for Affordable 12-yr MFTE projects that Council has approved, approximately 24 are now eligible for the deferral and potential waiver of the Wastewater General Facilities Charges under SMC 13.03.0732 and the Water General Facilities Charges under SMC 13.04.2042.</p> <p>This change is only applicable for those 12-yr projects that have not yet applied for a water or sewer permit and may be eligible for the waiver of general facilities charges. After reaching out to those Conditional 12-yr MFTE projects, staff will use the following language in a minor contract/blue sheet process to Amend MFTE Conditional Agreements (Attached).</p> <p style="text-align: center;">Wastewater General Facilities Charges under SMC 13.03.0732 and the Water General Facilities Charges under SMC 13.04.2042 shall be deferred for the life of the property tax exemption issued under this agreement. If the Owner/Taxpayer maintains qualifying status for the entire exemption period, the wastewater and water general facilities charges set out above shall be waived at the end of the exemption period. If the Owner/Taxpayer fails to maintain qualifying status for the entire exemption period, the wastewater and water general facilities charges will have to be paid in the amounts set forth in SMC 13.03.0734 Appendix A and SMC 13.04.2044 Appendix A within three months of the Owner/Taxpayer receiving notice that the exemption has been terminated.</p>
Proposed Council Action & Date:	No Action Required: This is an informational briefing to ensure Council is aware that the recent changes to GFCs impact several already approved conditional MFTE projects.

Fiscal Impact: Not applicable

Total Cost:

Approved in current year budget? Yes No N/A

Funding Source One-time Recurring

Specify funding source:

Expense Occurrence One-time Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities?

There are several core intents contained in SMC 08.15 Multi- Family Housing Property Tax Exemption. Chief among them:

1. encouraging more multi-family housing opportunities, including affordable housing;
2. supporting the construction of new multifamily housing and the rehabilitation of existing vacant and underutilized buildings for multifamily housing;
3. increasing the supply of mixed-income multifamily housing within the City; and
5. promoting community development, neighborhood revitalization, and availability of affordable housing;

Given the current housing crisis, the City's ability to support and encourage construction of affordable housing is one step in trying to alleviate the housing burden shouldered by low-income and minority residents within the City.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Under [RCW 84.14.100](#), projects approved for the Multifamily Tax Exemption are required to annually report tenant incomes to maintain the project's tax exemption. This reporting is handled by Planning and Economic Development staff and reported to the Department of Commerce.

Per RCW 84.14.100(2), the reporting collects data on:

- The number of tax exemption certificates granted;
- The total number and type of units produced or to be produced;
- The number, size, and type of units produced or to be produced meeting affordable housing requirements;
- The actual development cost of each unit produced;
- The total monthly rent or total sale amount of each unit produced;
- The annual household income and household size for each of the affordable units receiving a tax exemption and a summary of these figures for the city or county; and
- The value of the tax exemption for each project receiving a tax exemption and the total value of tax exemptions granted.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Compliance to maintain the tax exemption is written into the City's municipal code, [Section 08.15.100](#) SMC. The effectiveness of the MFTE program is largely based on projects maintaining units that are affordable for rent at 80%-115% of Area Median Income (AMI).

Some of the data tracked for MFTE reporting, as required by the City, includes:

1. A statement of occupancy and vacancy of the multi-family units during the previous year.
2. A certification that the property has not changed use and, if applicable, that the property has been in compliance with the affordable housing requirements as described in [SMC 8.15.090](#) since the date of filing of the final certificate of tax exemption, and continues to be in compliance with the contract with the City and the requirements of this chapter; and
3. If the property owner rents the affordable multi-family housing units, the property owner shall file with the City a report indicating the household income of each initial tenant qualifying as low and moderate-income in order to comply with the twenty percent requirement of [SMC 8.15.090\(A\)\(2\)\(b\)](#) and RCW 84.14.020(1)(ii)(B).
 - a. The reports shall be on a form provided by the City and shall be signed by the tenants.
 - b. Information on the incomes of occupants of affordable units shall be included with the application for the final certificate of tax exemption, and shall continue to be included with the annual report for each property during the exemption period.
4. A description of any improvements or changes to the property made after the filing of the final certificate or last declaration, as applicable.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Comprehensive Plan Land Use Policies:

- LU 1.4 Higher Density Residential Uses
- LU 3.5 Mix of Uses in Centers
- LU 4.2 Land Uses That Support Travel Options and Active Transportation
- LU 4.6 Transit-Supported Development

Comprehensive Plan Housing Policies:

- H 1.9 Mixed-Income Housing
- H 1.4 Use of Existing Infrastructure
- H 1.10 Lower-Income Housing Development Incentives
- H 1.11 Access to Transportation
- H 1.18 Distribution of Housing Options

Comprehensive Plan Economic Development Policies:

- ED 2.4 Mixed-Use
- ED 7.4 Tax Incentives for Land Improvement

AMENDMENT TO MULTIPLE FAMILY HOUSING PROPERTY
TAX EXEMPTION CONDITIONAL AGREEMENT

This Amendment to the Conditional Agreement is made and entered into by and between the **City of Spokane** as "City", a Washington municipal corporation, and _____ as "Owner/Taxpayer, whose address is _____, Spokane, Washington, _____, individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a conditional agreement on _____, 202__ for the approval of a multiple family housing property tax exemption for the property located at _____; and

WHEREAS, the City Council approved Ordinance No. C-36372 on March 27, 2023, which provided for the waiver of wastewater and water general facilities charges for affordable housing projects that qualify for the Multiple Housing Property Tax Exemption as set forth in SMC 8.15.090, and

WHEREAS, the Owner/Taxpayer has not yet applied for a water or sewer permit and may be eligible for the waiver of general facilities charges; and

WHEREAS, the parties desire to amend the conditional agreement to include a provision relating to the waiver of wastewater and water general facilities charges as set forth in Ordinance C-36372 for affordable housing projects that qualify for the Multiple Housing Property Tax Exemption; and

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Conditional Agreement, dated _____, 20__, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Amendment shall become effective upon signature of the parties.

3. AMENDMENT.

The following section is added to the original Conditional Agreement a new Section 11 as follows:

11. The City agrees the Wastewater General Facilities Charges under SMC 13.03.0732 and the Water General Facilities Charges under SMC 13.04.2042 shall be deferred for the life of the property tax exemption issued under this agreement. If the Owner/Taxpayer maintains qualifying status for the entire exemption period, the wastewater and water general facilities charges set out above shall be waived at the end of the exemption period. If the Owner/Taxpayer fails to maintain qualifying status for the entire exemption period, the wastewater and water general facilities charges will have to paid in the amounts set forth in SMC 13.03.0734 Appendix A and SMC 13.04.2044 Appendix A within three months of the Owner/Taxpayer receiving notice that the exemption has been terminated.

DATED this _____ day of _____, 20YY

CITY OF SPOKANE

By: _____
Mayor, Nadine Woodward

By _____
Owner/Taxpayer

Its: _____

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

3.5 - Federal Safe Streets for All Grant

*Davis, Marcia, Note,
Inga*

Council Sponsors: Beggs, Zappone

The City's grant application will focus on low-cost, systemic-type improvements that can reduce bicycle and pedestrian fatalities and serious injuries in the downtown and the close-in neighborhoods, specifically those that show up as historically disadvantaged census tracts. Application projects will be in the \$5 - \$12 million range with a 20% match.

| For Discussion

Attachments

[PIES Briefing Paper SS4A May 2023.docx](#)

Committee Agenda Sheet

Public Infrastructure, Environment, and Sustainability Committee

Submitting Department	Integrated Capital Management
Contact Name & Phone	Inga Note 625-6331
Contact Email	inote@spokanecity.org
Council Sponsor(s)	Council Member Zappone, Council President Beggs
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 10 min
Agenda Item Name	Federal Safe Streets for All Grant
Summary (Background)	<p>The Federal Safe Streets for All Grant will make \$4 Billion available to communities over the next four years. The City is making updates to our Local Road Safety Plan (aka the SS4A Action Plan) and preparing a grant application for submittal in late June 2023. The City adopted a Vision Zero resolution (2022-0107) in December 2022.</p> <p>The City’s application will focus on low-cost, systemic-type improvements that can reduce bicycle and pedestrian fatalities and serious injuries. The focus area will be on the downtown and the close-in neighborhoods, specifically those that show up as historically disadvantaged census tracts. Application size will be in the \$5 - \$12 million range. Match requirement is 20%.</p>
Proposed Council Action & Date:	None
Fiscal Impact:	<p>Total Cost:</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Specify funding source: Arterial Street Fund – match money</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>
Operations Impacts	<p>What impacts would the proposal have on historically excluded communities?</p> <p>We expect that approximately 90% of all projects included in the application will be located in historically disadvantaged census tracts.</p> <p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?</p> <p>Data will be collected, analyzed, and reported concerning the effect of the Vision Zero approaches in tandem with the City’s Local Road Safety Risk-Based Analysis. This analysis and associated action plan is updated every two years, at minimum, in tandem with the Washington State Department of Transportation’s City Safety Program, which administers federal Highway Safety Improvement</p>

Program (HSIP) funding to local jurisdictions. Data will be compiled annually to track progress on crash reductions.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Data will be collected regarding the effectiveness of the Vision Zero approach to ensure it is the right solution as part of regular and ongoing updates of the City's Local Road Safety Risk-Based Analysis, as described above.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal aligns with current City Policies including the Comprehensive Plan and Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, and Council Resolutions, all of which call for improving the safety of City streets and reducing or eliminating traffic deaths and serious injuries. This approach aligns with Comprehensive Goal TR Goal F: Enhance Public Health & Safety which states that "Spokane will seek to improve safety through the use of supporting federal and state programs, documents, and policies such as: FHWA Towards Zero Deaths (TZD), the FHWA Highway Safety Improvement Program (HSIP), and Washington State Department of Transportation's (WSDOT) Target Zero: Strategic Highway Safety Plan." As an appendix of the Comprehensive Plan, the Spokane City Bicycle Master Plan aligns with this approach via Policy BMP 2: Complete and maintain connected bikeways that provide safe transportation for Spokane cyclists throughout the City, BMP 4: Enhance the safety of people riding bicycles through detailed crash analysis, and BMP 5: Develop a collaborative program between a variety of city departments and outside organizations to implement the Bicycle Master plan through capital project delivery as well as community planning processes.

3.6 - Monsanto Settlement Update

Davis, Marcia

Council Sponsors: CM Kinnear/CM Bingle

The City of Spokane received \$6.7 million as part of settlement of the nationwide class action lawsuit against Monsanto for PCBs in the City's stormwater system. The City has City committed to spending these funds on projects which remove PCBs from the City's stormwater system and the Spokane River. Cochran Basin Stormwater is the largest stormwater basin within the City and the Cochran Basin Stormwater Projects will remove PCBs from stormwater and the river. Current project costs are more than \$25,000,000. This briefing outlines the Cochran Basin Stormwater and Washington Basin projects.

| For Discussion

Attachments

[PIES Briefing Paper Monsanto settlement 05222023.docx](#)

Committee Agenda Sheet

Public Safety & Community Health Committee

Submitting Department	Integrated Capital Management
Contact Name	Marcia Davis
Contact Email & Phone	mdavis@spokanecity.org 509.625.6398
Council Sponsor(s)	CM Kinnear
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 10
Agenda Item Name	Monsanto Settlement Update
Summary (Background) *use the Fiscal Impact box below for relevant financial information	The City of Spokane received \$6.7 million as part of settlement of the nationwide class action lawsuit against Monsanto for PCBs in the City's stormwater system. The City has City committed to spending these funds on projects which remove PCBs from the City's stormwater system and the Spokane River. Cochran Basin Stormwater is the largest stormwater basin within the City and the Cochran Basin Stormwater Projects will remove PCBs from stormwater and the river. Current project costs are more than \$25,000,000. This briefing outlines the Cochran Basin Stormwater and Washington Basin projects.
Proposed Council Action	None
Fiscal Impact Total Cost: <u>\$6,700,000</u> Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Click or tap here to enter text. Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.) revenue to cover costs of Cochran Basin Construction	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities? Public Works projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. These stormwater project supports protecting the environment for everyone.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A – This is a public works project to address stormwater quality and should not impact racial, gender identity, national origin, income level, disability, sexual orientation, or other existing disparity factors.	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This project is consistent with our adopted six-year programs as well as the annual budget and the Integrated Clean Water Plan. It also supports priority action WR 1.4, 3.4, and 5.1 in our Sustainability Action Plan (2021).

3.7

10 min

3.7 - Unpaved Streets Program - Update

Picanco, Kevin

Council Sponsor: CM Kinnear and CP Beggs
Staff update and discussion on the Unpaved Streets program.

| For Discussion

Attachments

[Briefing Paper - Council PIES - Unpaved Streets - 052223.pdf](#)

Committee Agenda Sheet

Public Safety & Community Health Committee

Submitting Department	Public Works Division – Integrated Capital Management
Contact Name	Kevin Picanco, 625-6088
Contact Email & Phone	kpicanco@spokanecity.org
Council Sponsor(s)	CM Kinnear and CP Beggs
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 10 mins
Agenda Item Name	Unpaved Streets Program - Update
Summary (Background) *use the Fiscal Impact box below for relevant financial information	<p><i>The Unpaved Streets program was established in 2019. Project locations were prioritized by Council Members per council district based on a screened list of unpaved street segments provided by staff. Design and construction of initial prioritized locations began in 2020 and has continued with annual projects.</i></p> <p><i>At Committee, staff will present a summary of locations completed to date and planned for 2023.</i></p> <p><i>A later study session will be held to discuss program challenges, lessons learned, a financial summary and to discuss updating the priority locations lists determined by Council Members.</i></p>
Proposed Council Action	No action requested. A Council Session will be scheduled for June/July for further discussion and to provide additional program details.
Fiscal Impact	
Total Cost: _____	
Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: _____	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.) _____	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities?	
<p><i>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.</i></p>	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	

N/A – This is a 6-year program annual update.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Projects within the 6-year Streets program are evaluated for consistency with the City's Comprehensive Plan when they are initially added to the program.

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This is an annual update the City's 6-year Streets Comprehensive Program (the Capital Improvement Program for City transportation projects). Projects within the 6-year Streets program are evaluated for consistency with the City's Comprehensive Plan when they are initially added to the program.

3.8

10 min

3.8 - Water Dept. Housekeeping Ordinance

*Searl, Loren, Miller,
Katherine E*

Council Sponsors: CM Kinnear/CM Bingle

Housekeeping amendment to SMC 13.04.0608, 2022, 2026, and 2028 to remove hyperlink to water department public rule.

| For Discussion

Attachments

[PIES 5-22-23 Ordinance Rev. 13.04.docx](#)

[Ordinance Rev. re Public Rule 13.04 - 5-8-23.docx](#)

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Water Department
Contact Name	Loren Searl / Katherine E. Miller
Contact Email & Phone	lsearl@spokanecity.org (7821) / kemiller@spokanecity.org (6338)
Council Sponsor(s)	CM Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Amendment to Chapter 13.04.0608, 2022, 2026, and 2028 to remove hyperlink to Public Rule.
Summary (Background) *use the Fiscal Impact box below for relevant financial information	Housekeeping amendment to SMC sections 13.04.0608, 2022, 2026, and 2028 to remove hyperlink to Water Department Public Rule – as hyperlink does not update if ordinance change.
Proposed Council Action	
Fiscal Impact	
Total Cost: Click or tap here to enter text.	
Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: Click or tap here to enter text.	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities? N/A – This amendment will not have an impact on the community.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A - No data will be collected.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A – No data will be collected.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A – This will make the information in the SMC more accurate.	

ORDINANCE NO. _____

AN ORDINANCE relating to Water; amending SMC section 13.04.0608, 12.04.2022, 13.04.2026, and 13.04.2028 to chapter 13.04 of the Spokane Municipal Code; and setting an effective date.

The City of Spokane does ordain:

Section 1: That SMC section 13.04.0608 is amended to read as follows:

13.04.0608 Testing Meters – Expense

- A. Where the accuracy of record of a water meter is questioned, it may be removed at the customer’s request and tested in the shops of the water and hydroelectric services department by means of the apparatus there provided or other reasonable means, and a report thereon will be duly made.
- B. It shall be the privilege of the customer to be present at the water and hydroelectric services department shops and witness such test. Both parties to the test must accept the findings so made.
- C. If the test discloses an error against the customer of more than three percent on the meter’s registry, the water and hydroelectric services department will bear the entire expense of the test. Where no such error is found, the person who has requested the test shall pay a fee in accordance with City of Spokane (~~(Public Rule 4100-20-02 Water and Hydroelectric Department Fee Schedule)~~) Spokane Water and Hydroelectric Department Fee Schedule.
- D. The director may require a reasonable deposit, sufficient to secure the costs of removal and testing, prior to the test to be refunded if an error against the customer is discovered as above provided.
- E. The fees in this section shall be adjusted as provided in SMC 13.04.2030 and in accordance with City of Spokane (~~(Public Rule 4100-20-02 Water and Hydroelectric Department Fee Schedule)~~) Spokane Water and Hydroelectric Department Fee Schedule.

Section 2: That SMC section 13.04.2022 is amended to read as follows:

13.04.2022 Other Charges

- A. The fee for valve replacement service for customer-owned meter valves two inches or less is in accordance with City of Spokane (~~(Public Rule 4100-20-02 Water and Hydroelectric Department Fee Schedule)~~) Spokane Water and Hydroelectric Department Fee Schedule.

- B. The fees for frozen meter replacement are in accordance with City of Spokane (~~[Public Rule 4100-20-02 Water and Hydroelectric Department Fee Schedule](#)~~) Spokane Water and Hydroelectric Department Fee Schedule.
- C. The director assesses a reasonable charge for items not otherwise specifically encompassed herein.
- D. The fees in this section shall be adjusted as provided in [SMC 13.04.2030](#) and in accordance with City of Spokane (~~[Public Rule 4100-20-02 Water and Hydroelectric Department Fee Schedule](#)~~) Spokane Water and Hydroelectric Department Fee Schedule.

Section 3: That SMC section 13.04.2026 is amended to read as follows:

13.04.2026 Small Taps and Meters – Additional

- A. The fees associated with small taps and meters are set annually in accordance with City of Spokane (~~[Public Rule 4100-20-02 Water and Hydroelectric Department Fee Schedule](#)~~) Spokane Water and Hydroelectric Department Fee Schedule.
- B. All new one-inch and Three-quarter inch residential meters will be installed in a meter box within three feet of property line or in a dedicated utility easement. The meter and box will be sold as one unit.
- C. In addition to costs contained herein and in the Public Rule there is a forty dollars (\$40.00) processing fee for staff costs.
- D. Permit shall be valid for twelve months after which it will expire and a new permit will be required.

Section 4: That SMC section 13.04.2028 is amended to read as follows:

13.04.2028 Large Taps and Meters

- A. The fees associated with large taps and meters are set annually in accordance with City of Spokane (~~[Public Rule 4100-20-02 Water and Hydroelectric Department Fee Schedule](#)~~) Spokane Water and Hydroelectric Department Fee Schedule.
- B. In addition to costs contained herein and in the Public Rule there is a forty dollars (\$40.00) processing fee for staff costs.
- C. Permit shall be valid for twelve months after which it will expire and a new permit will be required.

Section 5: Effective Date.

This Ordinance shall take effect and be in force on _____, 2023.

PASSED BY THE CITY COUNCIL ON _____

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

3.9 - Fluoridation Study & Resolution

Miller, Katherine E

Council Sponsor: CM Kinnear

Providing information on the non-project SEPA and the 14 day comment period. Discussing the draft resolution and sharing the study website link.

| For Discussion

Attachments

[PIES Briefing Paper May 22nd 2023.docx](#)

[DRAFT Resolution- Fluoridation Implementation Study.docx](#)

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Integrated Capital Management (ICM)
Contact Name	Katherine Miller
Contact Email & Phone	kemiller@spokanecity.org ext 6338
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 10 min
Agenda Item Name	Fluoridation Study: Draft Resolution and non-project SEPA status
<p>Summary (Background)</p> <p>*use the Fiscal Impact box below for relevant financial information</p>	<p>Background: Council accepted a \$4,000,000 grant from Acora in September of 2020 to implement community water fluoridation. In August of 2021 the grant agreement was amended to provide up to \$600,000 to conduct a comprehensive engineering analysis to understand the full cost to implement a fluoridation system. During this amendment process, Mayor and Council agreed to have a full public and transparent discussion to review the results of the analysis and determine next steps upon the completion of the study. On February 14th, 2022 City Council approved the \$599,300.00 contract with Murraysmith (now known as Consor) with the expected completion date of June of 2023. The consultant team has progressed on schedule and is nearing their completion of the 30% design level work that will be used to better understand potential costs.</p> <p>Discussion Items:</p> <p>The non-project SEPA will be released on May 22nd for a 14 day comment period. All comments received will be captured in the Study as an appendix.</p> <p>The attached draft resolution and final study (available on May 22nd) would be presented to Council on June 12th as an advanced briefing with a vote anticipated on June 26th.</p> <p>The resolution acknowledges the study is complete which is the trigger for Resolution 2022-0016 which provides for the Mayor and Council to have a full public and transparent discussion to review the results of the analysis/study and determine next steps.</p> <p>The Draft Study can be found at: https://my.spokanecity.org/publicworks/water/fluoride-system-study/</p> <p>During the June 15th Council Study Session and after a short presentation, Consor (the study's consultant) will be available to answer any questions Council has regarding the Study.</p>

Proposed Council Action	Informational
<p>Fiscal Impact Total Cost: <u>\$599,300</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Grant Funds</p> <p>Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p>Operations Impacts (If N/A, please give a brief description as to why)</p>	
<p>What impacts would the proposal have on historically excluded communities?</p> <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible.</p>	
<p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?</p> <p>N/A – Under this contract this analysis will assess which type of fluoridation process would be recommended if implemented, what the impacts would be to existing facilities and what the life cycle costs would be.</p>	
<p>How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?</p> <p>The Study implemented a Multi-Objective Data Analysis (MODA) process to ensure each method of fluoridation inject was assessed and scored based on the same criteria to ensure the right solution is identified and the costs to implement are fully recognized. This study will be provided to Council and the Mayor to help in their process to determine what the next steps will be.</p>	
<p>Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?</p> <p>This proposed contract is consistent with the amended August 2021 agreement with Acora.</p>	

RESOLUTION NO. _____

A RESOLUTION regarding the cost analysis to design, construct, operate and maintain a fluoridation system for the City's water system.

WHEREAS, In September 2020, the Spokane City Council accepted (OPR 2020-0694) a \$4,000,000 grant from Acora to implement community water fluoridation; and

WHEREAS, The initial agreement between the City and Arcora obligated the City to pay back any grant funds if the City did not move forward with fluoridation of the water system; and

WHEREAS, In August 2021, the Acora grant agreement was amended to allocate up to \$600,000 in order to conduct a comprehensive engineering analysis/study to understand the full cost associated with fluoridation of the water system. These costs for the study would not have to be repaid, regardless of whether the City chooses to proceed with fluoridation; and

WHEREAS, Resolution 2022-0016 provides for the Mayor and Council to have a full public and transparent discussion to review the results of the analysis/study and determine next steps; and

WHEREAS, A Request for Qualifications (RFQ) was released in early October 2021. Murraysmith (now known as Consor) was the only consulting team that submitted a response by the due date. On November 10, 2021, the response to the RFQ was reviewed by and found to be responsive; and

WHEREAS, On February 14th, 2022 City Council approved the \$599,300.00 contract with Murraysmith (now known as Consor) with the expected completion date of June of 2023; and

WHEREAS, All assumptions developed during the study were developed to provide the most thorough cost estimate to help City's elected leaders in determining next steps; and

WHEREAS, The study is based on understanding existing conditions at each of the City's 8 well sites where fluoridation systems would be placed if the City were to fluoridate the water, as well as an understanding of existing regulations, requirements and potential actions needed to address requirements to minimize and address any potential issues or conflicts in existing code or requirements; and

WHEREAS, The study evaluated available alternatives for fluoridation of the City's water system and determined a preferred alternative; and

WHEREAS, The preferred alternative was selected based on several factors including environmental and sustainability impacts, neighborhood impacts, worker safety, public safety, service reliability and ease of maintenance; and

WHEREAS, A thirty percent (30%) design level effort is also included in the study to capture the significant costs that realistically would be expected if fluoridation of the City's water system were to move forward to final design and construction; and

WHEREAS, A life cycle cost analysis was also performed to identify the expected future costs to operate and maintain a city wide system; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL that the *Fluoridation Implementation Study* is recognized as complete and will be utilized during the public and transparent discussions regarding next steps.

ADOPTED by the City Council this _____ day of _____, 2023.

City Clerk

Approved as to form:

Assistant City Attorney

4 - Consent Items

4.1

4.1 - Contract Amendment for Link Utilities Strategy for

Davis, Marcia

Council Sponsors: CM Kinnear/CM Bingle

Provide planning and engineering support for the development of Link Utilities for Wastewater/Stormwater.

| For Information

Attachments

[PIES Briefing Paper - GHD Contract Amendment 3.docx](#)

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	ICM
Contact Name	Marcia Davis
Contact Email & Phone	mdavis@spokanecity.org 509-625-6398
Council Sponsor(s)	CM Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Contract Amendment for Link Utilities Strategy for Water
Summary (Background) *use the Fiscal Impact box below for relevant financial information	<p>The City entered into a contract with GHD, Inc. for Link Utilities Strategy for Spokane Water System in September 2021. The goal was to develop a sustainable, resilient, and affordable plan to meet water demands for the next 20 years.</p> <p>The scope of this contract amendment is to provide planning and engineering support for the development of Link Utilities for Wastewater/Stormwater. This is a continuation of work that initially developed a similar framework for the City's Water Utility. This project's goal is to develop a plan for their Wastewater/Stormwater System that will meet the demands for the next 20 years and to create a sustainable, resilient, and affordable future that is endorsed by key stakeholders. Also included in this amendment is additional analysis to optimize the water system.</p>
Proposed Council Action	Approve amended scope and fee for contract
Fiscal Impact Total Cost: <u>\$939,503</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Capital Utility Rates Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities? Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	

N/A – This is a public works project to address drinking water capacity and should not impact racial, gender identity, national origin, income level, disability, sexual orientation, or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City’s established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This project is consistent with our adopted six-year programs as well as the annual budget and strategic initiative to advance street maintenance activities. It also supports priority action WR 6.1 in our Sustainability Action Plan (2021).

4.2

4.2 - 1100 - Streets On-Call Guardrail Repair

Harris, Clint E.

Council Sponsors: CM Kinnear/CM Bingle

The Street Department is seeking approval to renew its contract with Frank Gurney Inc. to provide on-call guardrail repair services.

| For Information

Attachments

[1100 - Street Dept. On Call Guardrail Repair Extension 5.22.23.docx](#)

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Streets
Contact Name	Clint Harris
Contact Email & Phone	ceharris@spokanecity.org
Council Sponsor(s)	Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	1100 – On Call Guardrail Repair Contract
Summary (Background) *use the Fiscal Impact box below for relevant financial information	The Street Department is requesting the renewal of on-call guardrail repair services with Frank Gurney Inc at an amount not to exceed \$100k. This contract was put out for bid in 2021 and this will be the second of three potential extensions.
Proposed Council Action	Council Approval of Contract Renewal at PIES meeting on 5/22/23
Fiscal Impact	
Total Cost: <u>100k</u>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Specify funding source: Street Dept. Budget	
Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities?	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?	

4.3

4.3 - 1100 - Streets Automated Pavement Assessment

Harris, Clint E.

Council Sponsors: CM Kinnear/CM Bingle

The Street Department is seeking approval to renew its contract with Transmap to collect and provide data on City roadway quality.

| For Information

Attachments

[1100 - Automated Pavement Assessment 5.22.23.docx](#)

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Streets
Contact Name	Clint Harris
Contact Email & Phone	ceharris@spokanecity.org 509-625-7744
Council Sponsor(s)	Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	1100 – Automated Pavement Assessment
Summary (Background) *use the Fiscal Impact box below for relevant financial information	<p>The Street Department is requesting approval for the renewal of the contract with Transmap to collect automated pavement assessment data regarding road conditions.</p> <p>Transmap’s original contract award via RFQ occurred in 2020 and this extension will provide further continuity of data regarding road surface quality</p>
Proposed Council Action	Council Approval of Contract Renewal at PIES meeting on 5/22/23
Fiscal Impact Total Cost: <u>60,240.93</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: Street Dept. Budget Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities?	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?	

4.4

4.4 - ES - Street Maintenance ADA Curb Ramps

Buller, Dan

Council Sponsors: CM Kinnear/CM Bingle
Street Maintenance ADA Curb Ramps.

| For Information

Attachments

[2023 Street Maintenance ADA Curb Ramps PIES Briefing Paper \(5-22-23\).docx](#)

Briefing Paper PIES

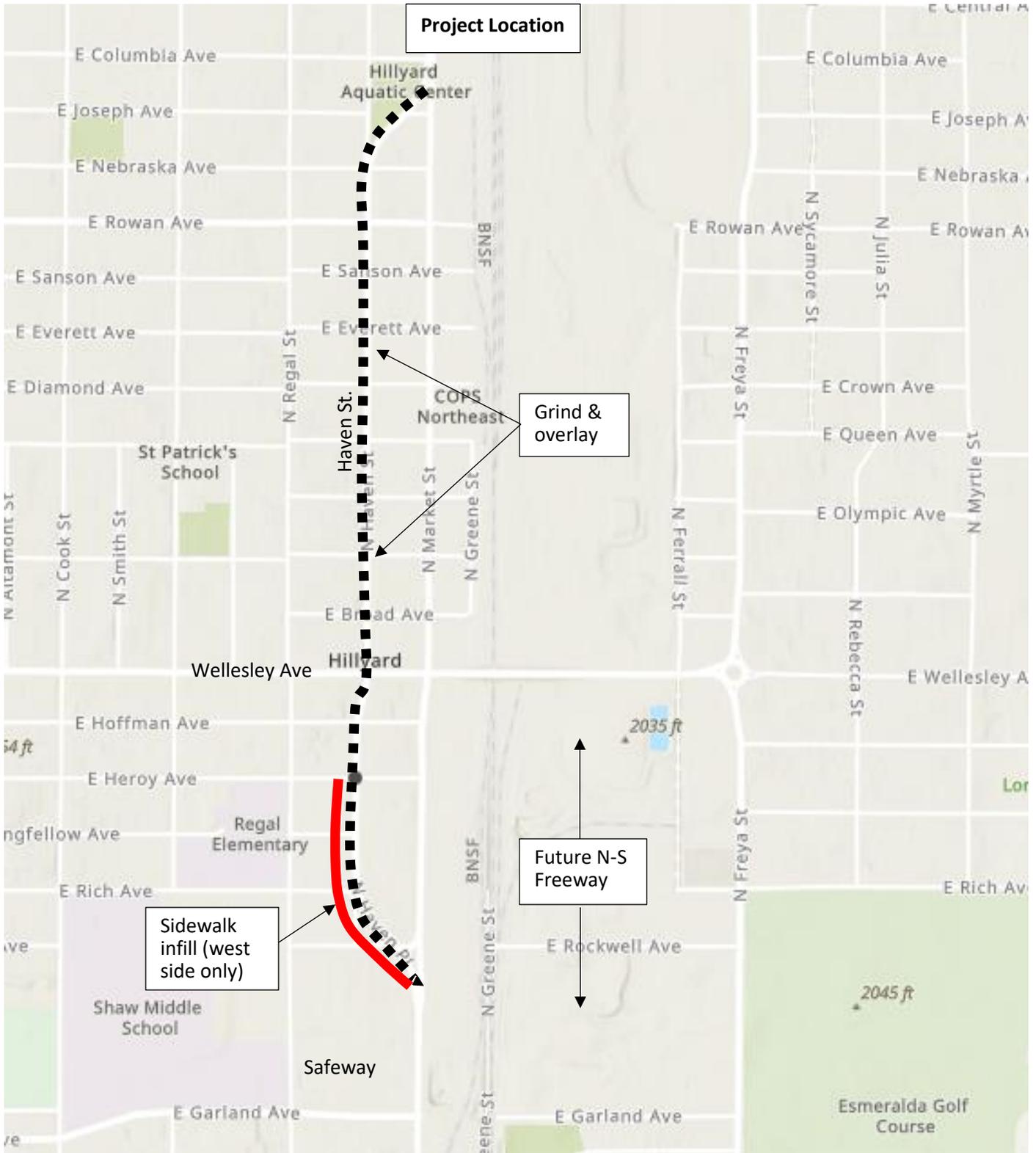
Submitting Department:	Public Works, Engineering
Contact Name	Dan Buller 625-6391
Contact Email & Phone	dbuller@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Street Maintenance ADA Curb Ramps
Summary (Background)	<ul style="list-style-type: none"> • Every year the city Street Dept. grinds and overlays various streets through the city. • These projects generate the need for curb ramp installation or replacements. • The street dept does not have the manpower or expertise to construct concrete curb ramps complying with ADA • This project constructs curb ramps from Street Dept. grind and overlay projects on city arterials. • Because the ramps are spread out throughout town, no exhibit is attached. • This project is paid with local funds.
Proposed Council Action & Date:	None at this time. Following bid opening, we will bring a construction contract to Council for approval. This project is planned to advertise in about July, 2023 and be constructed in late summer/fall 2023, possibly extending into spring 2024
<p>• Fiscal Impact: Total Cost: This project is expected to cost about \$600,000.</p> <p>Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source X One-time <input type="checkbox"/> Recurring Specify funding source: project funds (generally street or utility funds)</p> <p>Expense Occurrence X One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
Operations Impacts	
<p>What impacts would the proposal have on historically excluded communities?</p> <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.</p>	
<p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?</p> <p>N/A – This contract supports multiple public works projects and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.</p>	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The projects which will use this on-call contract are consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.



4.5

4.5 - ES - Maple St. Bridge Grind and Overlay

Buller, Dan

Council Sponsors: CM Kinnear/CM Bingle
Maple Street Bridge Grind and Overlay.

| For Information

Attachments

[Maple St. Br Resurfacing PIES Briefing Paper \(5-22-23\).docx](#)

Briefing Paper PIES

Submitting Department:	Public Works, Engineering
Contact Name	Dan Buller 625-6391
Contact Email & Phone	dbuller@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Maple St. Bridge Grind and Overlay
Summary (Background)	<ul style="list-style-type: none"> This project grinds & overlays the concrete pavement surface of the Maple St. bridge. Traffic on the bridge will be reduced to one lane each direction during a portion of construction and detoured around construction during the remaining part of construction. This project is mostly paid with a federal grant.
Proposed Council Action & Date:	None at this time. Following bid opening, we will bring a construction contract to Council for approval. This project is planned to advertise in about July, 2023 and be constructed in late summer/fall 2023 although it is possible construction could be delayed until 2024.
<p>• Fiscal Impact: Total Cost: This project is expected to cost about \$2M</p> <p>Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source X One-time <input type="checkbox"/> Recurring Specify funding source: project funds (generally street or utility funds)</p> <p>Expense Occurrence X One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
Operations Impacts	
<p>What impacts would the proposal have on historically excluded communities?</p> <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.</p>	
<p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?</p> <p>N/A – This contract supports multiple public works projects and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.</p>	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The projects which will use this on-call contract are consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.

4.6

4.6 - ES - Strong Road Maintenance

Buller, Dan

Council Sponsors: CM Kinnear/CM Bingle
Strong Road from Five Mile to Cannon.

| For Information

Attachments

[Strong Rd Maintenance PIES Briefing Paper \(5-22-23\).docx](#)

Briefing Paper PIES

Submitting Department:	Public Works, Engineering
Contact Name	Dan Buller 625-6391
Contact Email & Phone	dbuller@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Strong Rd. – Five Mile Rd. to Cannon Rd.
Summary (Background)	<ul style="list-style-type: none"> Strong Rd. is in poor condition. This project performs a heavy maintenance treatment for that portion of Strong Rd. between Five Mile Rd. and Cannon (just west of Austin Rd.). Heavy maintenance will be a cement treated base overlaid by crushed rock (gravel) and asphalt without road widening. This project is paid with local funds and is planned for construction late this summer/fall. Traffic will be detoured around the project during construction.
Proposed Council Action & Date:	None at this time. Following bid opening, we will bring a construction contract to Council for approval. This project is planned to advertise in about July 2023 and be constructed in late summer/fall 2023.
<p>• Fiscal Impact: Total Cost: This project is expected to cost about \$1M.</p> <p>Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source X One-time <input type="checkbox"/> Recurring Specify funding source: project funds (generally street or utility funds)</p> <p>Expense Occurrence X One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
Operations Impacts	
<p>What impacts would the proposal have on historically excluded communities?</p> <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.</p>	
<p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?</p> <p>N/A – This contract supports multiple public works projects and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.</p>	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The projects which will use this on-call contract are consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.



4.7

4.7 - SWD-High Voltage Electrical Maintenance and Support

Paine, David

Council Sponsors: CM's Kinnear and Bingle.

Contract renewal with US Electric for high voltage electrical maintenance and support at the Waste to Energy Facility.

| For Information

Attachments

[Briefing Paper-US Electric.docx](#)

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Solid Waste Disposal
Contact Name	David Paine
Contact Email & Phone	dpaine@spokanecity.org
Council Sponsor(s)	CM's Kinnear and Bingle
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Contract renewal for high voltage electrical maintenance and technical support services at the WTE.
Summary (Background) *use the Fiscal Impact box below for relevant financial information	<p>The Waste to Energy Facility at times has need for electrical support services to maintain continuous operations. On March 12, 2020 bidding closed on PW ITB 5230-20 for high voltage electrical technical and maintenance support, scheduled and unscheduled, as-needed services. There were three (3) responses received, United States Electric Corporation of Olympia, WA, Industrial Support Service of Deer Park, WA and Electrical Utility Services LLC of Davenport, WA. After review of the submissions, United States Electric was deemed to be the lowest cost, responsive and responsible bidder.</p> <p>The initial contract award was for \$90,000.00 from May 1, 2020 to April 30, 2021, with the option of four (4) additional one-year renewals. This will be the third optional renewal and will span from May 1, 2023 through April 30, 2024 with a total cost not to exceed \$275,000.00 plus tax. Additional funding is needed on this renewal due to some relay work needed during the fall outage of 2023.</p>
Proposed Council Action	Approval of contract renewal
Fiscal Impact Total Cost: <u>\$275,000.00 plus tax</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: 4490 Solid Waste Disposal Budget Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities? The additional work was required to maintain the Facility's ability to generate low-cost power supplied to the grid. Low-cost power is imperative to curbing the rise in cost of electricity.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	

The contractor is governed by WA L&I.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

The COS Procurement Policies regulate and safeguard this process.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work supports the continued safe operation the Facility. The expenditure is supportive of the Sustainable Action Plan and the Capital Improvement Program.

4.8

4.8 - SWD-Purchase of Feeder and Grate Parts

Paine, David

Council Sponsors: CM's Kinnear and Bingle.

Value Blanket renewal with Hitachi Zosen for the purchase of feeder and grate parts at the Waste to Energy Facility.

| For Information

Attachments

[Briefing Paper-Hitachi Zosen VB 2023.docx](#)

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Solid Waste Disposal
Contact Name	David Paine
Contact Email & Phone	dpaine@spokanecity.org , 509-625-6878
Council Sponsor(s)	CM's Kinnear and Bingle
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Value blanket renewal for the purchase of feeder and grate parts for the Waste to Energy Facility
Summary (Background) *use the Fiscal Impact box below for relevant financial information	<p>The Waste to Energy Facility operates 24/7 incinerating municipal solid waste. The feeder and grate parts of the incinerator require frequent maintenance and replacement to maintain constant operation. They are specialized parts and have very long lead times. To ensure that parts are available on site when needed, they need to be ordered in various quantities depending on need, and well in advance of scheduled maintenance outages.</p> <p>On April 5, 2021 bidding closed on ITB 5383-21 for the as-needed annual requirement of feeder and grate parts for the Waste to Energy Facility. Hitachi Zosen Inova U.S.A. LLC, of Norcross, Georgia was the only respondent. The initial value blanket award was for two years, spanning from July 1, 2021 through June 30, 2023 for a total cost of \$600,000.00 plus tax, with the option of three additional one-year renewals. This will be the first renewal spanning from July 1, 2023 through June 30, 2024 with a total cost not to exceed \$1,200,000.00 plus tax. The additional amount is due to excessively long lead times which requires that orders are placed a year in advance.</p>
Proposed Council Action	Council approval of value blanket renewal
Fiscal Impact	<p>Total Cost: <u>\$1,200,000.00 plus tax</u></p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring</p> <p>Specify funding source: Click or tap here to enter text.</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>
Operations Impacts (If N/A, please give a brief description as to why)	<p>What impacts would the proposal have on historically excluded communities?</p> <p>This work is necessary to maintain the WTE Facility's ability to generate low-cost power supplied to the grid. Low-cost power is imperative to curbing the rise in cost of electricity.</p>

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

The contractor is governed by WA L&I.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

The COS Procurement Policies regulate and safeguard this process.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work supports the continued safe operation the Facility. The expenditure is supportive of the Sustainable Action Plan and the Capital Improvement Program.

4.9

4.9 - Intermodal Facility Janitorial Services Contract

Steele, David

Council Sponsors: CM Kinnear/CM Bingle

The Facilities Department utilizes contracted janitorial services for all cleaning needs at the Intermodal Facility. The scope includes both buildings on site, the Intermodal Building and the Parking Services Building. In partnership with City Purchasing a request for bids was issued in April of 2023. The low bidder was ABM Janitorial at approximately \$13,500 per month. The contract is written as a 3-year agreement with two (2), 1-year extensions available.

| For Information

Attachments

[PIES Briefing Paper - 2023 Janitorial Services Contract.docx](#)

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Facilities
Contact Name	Dave Steele
Contact Email & Phone	509-625-6064
Council Sponsor(s)	Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Intermodal Facility Janitorial Services Contract
Summary (Background) *Use the Fiscal Impact box below for relevant financial information	The Facilities Department utilizes contracted janitorial services for all cleaning needs at the Intermodal Facility. The scope includes both buildings on site, the Intermodal Building and the Parking Services Building. In partnership with City Purchasing a request for bids was issued in April of 2023. The low bidder was ABM Janitorial at approximately \$13,500 per month. The contract is written as a 3-year agreement with two (2), 1-year extensions available.
Proposed Council Action	Contract approval
Fiscal Impact	
Total Expense: <u>Not to exceed \$180,000 annually</u>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring <input type="checkbox"/> N/A	
Specify funding source: 5900-75510-18300-54906-89006	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring <input type="checkbox"/> N/A	
Other budget impacts: (revenue generating, match requirements, etc.) Reduction of long term replacement costs by completing proper ongoing maintenance.	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities?	
NA – This work focuses on providing access to core City functions but does not provide any significant new opportunities.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
NA – This work focuses on providing access to core City functions but does not provide any significant new opportunities.	

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

NA – This work focuses on providing access to core City functions but does not provide any significant new opportunities.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

NA – This work focuses on providing access to core City functions but does not provide any significant new opportunities.

4.10

4.10 - Johnson Controls - TSW, Remote Support and Monitor

Cannon, Mike

Council Sponsors: CM Kinnear/CM Bingle

Consent to award contract to Johnson Controls for TSW, Remote Support, and Monitoring

| For Information

Attachments

[Briefing Paper Template_2023JohnsonControls.docx](#)

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	RPWRF
Contact Name	Mike Cannon
Contact Email & Phone	mcannon@spokanecity.org
Council Sponsor(s)	CM Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Consent to award contract to Johnson Controls for TSW, Remote Support, and Monitoring
Summary (Background) *use the Fiscal Impact box below for relevant financial information	Johnson Controls was procured by Washington State Contract #03115 to provide upgrades and to network loop to the new location of the TSW rack mount in the IT room.
Proposed Council Action	Counsel consent agenda, May 15 th , 2023
Fiscal Impact	
Total Cost: <u>\$149,043.46</u>	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: Dept.	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities? There will be no disproportionate impacts to historically excluded communities.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A: The proposed expenditure is for critical utility infrastructure and our NPDES permit.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A: The proposed expenditure is for critical wastewater treatment.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? This aligns with our current Purchasing Policy guidelines.	

4.11

4.11 - Renewal of HVAC Monitoring, Service and Repair Con

Schaeffer, Brian

Council Sponsors: CM Kinnear/CM Bingle/CM Cathcart

First of two 1-year extensions of the July, 2020 3-year contract with Control Solutions Northwest for monitoring, service and repair of the HVAC system at CCB, SFD Training and SFD Maintenance.

| For Information

Attachments

[Briefing Paper - HVAC Renewal 2023.docx](#)

[23-094 Pro Mechanical Services HVAC.docx](#)

Committee Agenda Sheet

PUBLIC INFRASTRUCTURE, ENVIRONMENT AND SUSTAINABILITY

Submitting Department	Fire
Contact Name & Phone	Brian Schaeffer 435-7001
Contact Email	bschaeffer@spokanecity.org
Council Sponsor(s)	CM Kinnear, CM Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Renewal of HVAC Monitoring, Service and Repair Contract
Summary (Background)	A multi-year master contract (OPR 2020-0604, RES 2020-0052) was established in July 2020 with Control Solutions Northwest for monitoring, service and repair of HVAC equipment at Dispatch, SFD Training and SFD Maintenance. The contract was amended in 2022 to add an additional \$100,000 to cover several expensive and unanticipated repairs that occurred during the first 2 years of the contract. The original 3-year contract included two, 1-year extensions. The contract will expire on June 30, 2023. SFD would like to renew this contract for another year – the first of the two optional one year extensions. Due to unanticipated repairs and inflationary increases, actual costs continue to exceed the original contract estimate of \$60,000/yr. for both repairs and maintenance. SFD is requesting \$90,000 be added to this contract for the 2023-2024 annual renewal.
Proposed Council Action & Date:	Approval by Council not later than 6/26/2023.
Fiscal Impact: Total Cost: <u>\$90,000</u> Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: Fire/EMS funds: Dispatch Building budget Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.) None	
Operations Impacts What impacts would the proposal have on historically excluded communities? This proposal is neutral regarding historically excluded communities.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? This proposal involves repairs at SFD support facilities. Data collected will be related to the effectiveness of repairs and expenditure control.	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

SFD Accounting will continue to track HVAC repair expenditures to ensure limits are not exceeded throughout the life of the contract.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal is in alignment with Capital Improvement Plan, FD Strategic Plan goal #7 – Provide a high state of readiness of apparatus and equipment to ensure response to the needs of our customers in a safe and efficient manner – obtain timely repairs and upgrades to fire stations and other facilities.



CITY OF SPOKANE
FIRE DEPARTMENT

PUBLIC WORKS AGREEMENT

Title: **SPOKANE FIRE DEPARTMENT**
HVAC REPLACEMENT PROJECT

This Agreement is made and entered into by and between the **CITY OF SPOKANE FIRE DEPARTMENT** as (“City”), a Washington municipal corporation, and **PRO MECHANICAL SERVICES, INC.**, whose address is 4911 North Rebecca / PO Box 6526, Spokane, Washington 99217 as (“Contractor”), individually hereafter referenced as a “party”, and together as the “parties”.

WHEREAS, the purpose of this Agreement is to perform the HVAC Replacement at Spokane Fire Department Facility located at 1610 North Rebecca Street; and

WHEREAS, the Contractor was selected through IPWQ No. 5871-23.

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance of the Scope of Work contained herein, the City and Contractor mutually agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement begins on April 20, 2023, and shall run through December 31, 2023, unless amended by written agreement or terminated earlier under the provisions.

2. TIME OF BEGINNING AND COMPLETION.

The Contractor shall begin the work outlined in the “Scope of Work” (“Work”) on the beginning date, above. The City will acknowledge in writing when the Work is complete. Time limits established under this Agreement shall not be extended because of delays for which the Contractor is responsible, but may be extended by the City, in writing, for the City’s convenience or conditions beyond the Contractor’s control.

3. SCOPE OF WORK.

The Contractor’s General Scope of Work for this Agreement is described in the Contractor’s IPWQ Response, which is attached as Attachment C and made a part of this Agreement. In the event of a conflict or discrepancy in the Agreement documents, this City Public Works Agreement controls.

The Work is subject to City review and approval. The Contractor shall confer with the City periodically and prepare and present information and materials (e.g. detailed outline of completed Work) requested by the City to determine the adequacy of the Work or Contractor’s progress.

4. COMPENSATION / PAYMENT.

Total compensation for Contractor's services under this Agreement shall be a maximum amount not to exceed **EIGHTY-NINE THOUSAND NINE HUNDRED THIRTY AND 80/100 DOLLARS (\$89,930.80)**, plus applicable tax, unless modified by a written amendment to this Agreement. This is the maximum amount to be paid under this Agreement for the work described in Section 3 above, and shall not be exceeded without the prior written authorization of the City in the form of an executed amendment to this Agreement.

The Contractor may not commence work until it obtains all insurance, permits and bonds required by the contract documents and applicable law. **In lieu of a one hundred percent (100%) payment/performance bond, the City shall retain ten percent (10%) of the contract sum for thirty (30) days following final acceptance or receipt of required releases, whichever is later.**

The Contractor shall submit its applications for payment to Spokane Fire Department, Administration Office, 44 West Riverside Avenue, Spokane, Washington, 99201. Payment submission contacts shall be provided to the Contractor upon project kick-off. All invoices should include the City Clerk's File No. "OPR XXXX-XXXX" and an approved L & I Intent to Pay Prevailing Wage Number. The final invoice should include an approved Affidavit of Wages Paid number. Payment will not be made without this documentation included on the invoice. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Contractor's application except as provided in RCW 39.76. If the City objects to all or any portion of the invoice, it shall notify the Company and reserves the right to only pay that portion of the invoice not in dispute. In that event, the parties shall immediately make every effort to settle the disputed amount.

5. RETAINAGE IN LIEU OF BOND.

The Contractor may not commence work until it obtains all insurance, permits and bonds required by the contract documents and applicable law. **In lieu of a one hundred percent (100%) payment / performance bond, in accord with RCW 39.08.010, the City shall retain ten percent (10%) of the contract sum for thirty (30) days after date of final acceptance or until receipt of required releases and settlement of any liens filed under Chapter 60.28 RCW, whichever is later.**

6. PUBLIC WORKS.

The following public works requirements apply to the work under this Agreement.

- A. The Contractor shall pay state prevailing wages. The Contractor and all subcontractors will submit a "Statement of Intent to Pay Prevailing Wages," certified by the industrial statistician of the Department of Labor and Industries, prior to any payments. The "Statement of Intent to Pay Prevailing Wages" shall include: (1) the Contractor's registration number; and (2) the prevailing wages under RCW 39.12.020 and the number of workers in each classification. Each voucher claim submitted by a Contractor for payment on a project estimate shall state that the prevailing wages have been paid in accordance with the pre-filed statement or statements of intent to pay prevailing wages on file with the City. At the end of the work, the Contractor and subcontractors must submit an "Affidavit of Wages Paid," certified by the industrial statistician.
- B. **STATEMENT OF INTENT TO PAY PREVAILING WAGES TO BE POSTED.** The Contractor and each subcontractor required to pay the prevailing rate of wages shall post in a location readily visible at the job site: (1) a copy of a "Statement of Intent to Pay Prevailing Wages" approved by the industrial statistician of the Washington State Department of Labor and Industries (L & I); and (2) the address

and telephone number of the industrial statistician of the Department of Labor and Industries where a complaint or inquiry concerning prevailing wages may be made.

7. TAXES, FEES AND LICENSES.

- A. Contractor shall pay and maintain in current status, all necessary licenses, fees, assessments, permit charges, etc. necessary to conduct the work included under this Agreement. It is the Contractor's sole responsibility to monitor and determine changes or the enactment of any subsequent requirements for said fees, assessments, or changes and to immediately comply.
- B. The cost of any permits, licenses, fees, etc. arising as a result of the projects included in this Agreement shall be included in the project budgets.

8. CITY OF SPOKANE BUSINESS LICENSE.

Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Contractor shall be responsible for contacting the State of Washington Business License Services at www.dor.wa.gov or 360-705-6741 to obtain a business registration. If the Contractor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

9. SOCIAL EQUITY REQUIREMENTS / NON-DISCRIMINATION.

No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Agreement because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Contractor agrees to comply with, and to require that all subcontractors comply with, federal, state and local nondiscrimination laws, including but not limited to: the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Age Discrimination in Employment Act, and the American's With Disabilities Act, to the extent those laws are applicable.

10. INDEMNIFICATION.

The Contractor shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity—asserted by third parties for bodily injury (including death) and/or property damage which arise from the Contractor's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Contractor to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Contractor's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Contractor, its agents or employees. The Contractor specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Contractor's own employees against the City and, solely for the purpose of this indemnification and defense, the Contractor specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Contractor recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

11. INSURANCE.

During the period of the Agreement, the Contractor shall maintain in force at its own expense, each insurance noted below with companies or through sources approved by the State Insurance Commissioner pursuant to Title 48 RCW:

- A. **Worker's Compensation Insurance** in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000;
- B. **General Liability Insurance** on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this agreement. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Contractor's services to be provided under this Agreement;
- C. **Automobile Liability Insurance** with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles; and
- D. **Property Insurance** if materials and supplies are furnished by the Contractor. The amount of the insurance coverage shall be the value of the materials and supplies of the completed value of improvement. Hazard or XCU (explosion, collapse, underground) insurance should be provided if any hazard exists.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Contractor or its insurer(s) to the City. As evidence of the insurance coverages required by this Agreement, the Contractor shall furnish acceptable insurance certificates to the City at the time it returns the signed Agreement. The certificate shall specify all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day cancellation clause, and the deduction or retention level. The Contractor shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

12. SUBCONTRACTOR RESPONSIBILITY.

- A. The Contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify responsibility criteria for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria listed in RCW [39.04.350](#). The responsibility criteria are listed in the request for bids document. The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. Upon request of the City, the Contractor shall promptly provide documentation to the City demonstrating that the subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors regardless of tier.
- B. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:
 - 1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;

2. Have a current Washington Unified Business Identifier (UBI) number;
3. If applicable, have:
 - a. Have Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
 - b. A Washington Employment Security Department number, as required in Title 50 RCW;
 - c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
 - d. An electrical contractor license, if required by Chapter 19.28 RCW;
 - e. An elevator contractor license, if required by Chapter 70.87 RCW.
4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

13. INDEPENDENT CONTRACTOR.

The Contractor is an independent Contractor. This Agreement does not intend the Contractor to act as a City employee. The City has neither direct nor immediate control over the Contractor nor the right to control the manner or means by which the Contractor works. Neither the Contractor nor any Contractor employee shall be an employee of the City. This Agreement prohibits the Contractor to act as an agent or legal representative of the City. The Contractor is not granted express or implied rights or authority to assume or create any obligation or responsibility for or in the name of the City, or to bind the City. The City is not liable for or obligated to pay sick leave, vacation pay, or any other benefit of employment, nor to pay social security or other tax that may arise from employment. The Contractor shall pay all income and other taxes as due.

14. ASSIGNMENT AND SUBCONTRACTING.

The Contractor shall not assign or subcontract its obligations under this Agreement without the City's written consent, which may be granted or withheld in the City's sole discretion. Any subcontract made by the Contractor shall incorporate by reference this Agreement, except as otherwise provided. The Contractor shall ensure that all subcontractors comply with the obligations and requirements of the subcontract. The City's consent to any assignment or subcontract does not release the Contractor from liability or any obligation within this Agreement, whether before or after City consent, assignment or subcontract.

15. TERMINATION.

Either party may terminate this Agreement, with or without cause, by ten (10) days written notice to the other party. In the event of such termination, the City shall pay the Contractor for all work previously authorized and performed prior to the termination date.

16. STANDARD OF PERFORMANCE.

The standard of performance applicable to Contractor's services will be the degree of skill and diligence normally employed by professional contractors in the region performing the same or similar Contracting services at the time the work under this Agreement are performed.

17. ANTI KICK-BACK.

No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in the Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Agreement.

18. CONSTRUAL.

The Contractor acknowledges receipt of a copy of the Agreement documents and agrees to comply with them. The silence or omission in the Agreement documents concerning any detail required for the proper execution and completion of the work means that only the best general practice is to prevail and that only material and workmanship of the best quality are to be used. This Contract shall be construed neither in favor of nor against either party.

19. DEBARMENT AND SUSPENSION.

The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

20. CONTRACTOR'S ACKNOWLEDGEMENT AND WARRANTY.

The Contractor acknowledges that it has visited the site of the work, has examined it, and is qualified to perform the work required by this Agreement.

The Contractor guarantees and warranties all work, labor and materials under this Agreement for two (2) years following final acceptance. If any unsatisfactory condition or defect develops within that time, the Contractor will immediately place the work in a condition satisfactory to the City and repair all damage caused by the condition or defect. The Contractor will repair or restore to the City's satisfaction, in accordance with the contract documents and at its expense, all property damaged by his performance under this Agreement. This warranty is in addition to any manufacturers' or other warranty in the Agreement documents.

21. MISCELLANEOUS PROVISIONS.

- A. **Amendments/Modifications:** The City may modify this Agreement and order changes in the work whenever necessary or advisable. The Contractor will accept modifications when ordered in writing by the City, and the Agreement time and compensation will be adjusted accordingly.
- B. The Contractor, at no expense to the City, shall comply with all laws of the United States and Washington, the Charter and ordinances of the City of Spokane; and rules, regulations, orders and directives of their administrative agencies and officers.
- C. This Agreement shall be construed and interpreted under the laws of Washington. The venue of any action brought shall be in a court of competent jurisdiction, located in Spokane County, Washington.
- D. **Captions:** The titles of sections or subsections are for convenience only and do not define or limit the contents.
- E. **Severability:** If any term or provision is determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall not be affected, and each term and provision shall be valid and enforceable to the fullest extent permitted by law.
- F. **Waiver:** No covenant, term or condition or the breach shall be deemed waived, except by written consent of the party against whom the waiver is claimed, and any waiver of the breach of any covenant, term or condition shall not be deemed a waiver of any preceding or succeeding breach of the same or any other covenant,

term of condition. Neither the acceptance by the City of any performance by the Contractor after the time the same shall have become due nor payment to the Contractor for any portion of the Work shall constitute a waiver by the City of the breach or default of any covenant, term or condition unless otherwise expressly agreed to by the City in writing.

- G. **Entire Agreement:** This document along with any exhibits and all attachments, and subsequently issued addenda, comprises the entire agreement between the City and the Contractor. If conflict occurs between Agreement documents and applicable laws, codes, ordinances or regulations, the most stringent or legally binding requirement shall govern and be considered a part of this Agreement to afford the City the maximum benefits.
- H. **No personal liability:** No officer, agent or authorized employee of the City shall be personally responsible for any liability arising under this Agreement, whether expressed or implied, nor for any statement or representation made or in any connection with this Agreement.
- I. Under Washington State Law (reference RCW Chapter 42.56, the *Public Records Act* [PRA]) all materials received or created by the City of Spokane are **public records** and are available to the public for viewing via the City Clerk’s Records (online) or a valid Public Records Request (PRR).

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Agreement by having legally-binding representatives affix their signatures below.

PRO MECHANICAL SERVICES, INC.

CITY OF SPOKANE FIRE DEPARTMENT

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Agreement:

- Attachment A – Certification Regarding Debarment
- Attachment B - Certification of Compliance with Wage Payment Statutes
- Attachment C – Contractor’s Proposal SP22-0093, dated July 8, 2022

23-094

ATTACHMENT A

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.

2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.

3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<hr/> Program Title (Type or Print)
<hr/> Name of Certifying Official (Type or Print)	<hr/> Signature
<hr/> Title of Certifying Official (Type or Print)	<hr/> Date (Type or Print)

ATTACHMENT C

4.12

4.12 - Amendment to janitorial service contract for SFD

Schaeffer, Brian

Council Sponsors: CM Kinnear/CM Bingle/CM Cathcart

An amendment to increase the contract with Environment Control to provide janitorial services two (2) days a week at the MSO/CARES offices.

| For Information

Attachments

[BRIEF PAPER Janitorial Service Amendment for MSOCARES.docx](#)

Committee Agenda Sheet

PUBLIC INFRASTRUCTURE, ENVIRONMENT AND SUSTAINABILITY

Submitting Department	Fire
Contact Name & Phone	Brian Schaeffer (509) 435-7001
Contact Email	bschaeffer@spokanecity.org
Council Sponsor(s)	CM Kinnear, CM Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Amendment to Janitorial service contract for SFD facilities
Summary (Background)	<p>Currently janitorial services are contracted (OPR 2022-0589) for (5) SFD facilities: Combined Communications, 1620 N. Rebecca St., SFD Training Administration 1618 N. Rebecca St., SFD Training Field House, 1614 N. Rebecca St., SFD Maintenance, 1610 N. Rebecca St., and SFD Administration, 44 W Riverside Ave. This amendment adds janitorial services for the new MSO/CARES offices co-located at 1610 N. Rebecca.</p> <p><u>Cost increase:</u> \$11,052.60 annual increase to the existing \$64,027 annual contract. Cost includes WA State sales tax</p>
Proposed Council Action & Date:	Approval of contract amendment with Environment Control of Spokane Valley, WA., not later than 26 June 2023.
Fiscal Impact:	
Total Cost: \$11,052.60 Annually	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Specify funding source: Annual budget	
Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.) None	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? This proposal is neutral regarding historically excluded communities.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Since this proposal is for ongoing janitorial services, any data collection will focus on the quality of the work performed and doesn't necessarily involve disparities.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? Regular communication between facility stake-holders and janitorial operations ensures services are provided according to the contract.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? The low bidder was selected by following established City of Spokane Purchasing guidelines and procedures. This project is aligned with City Budget/Capital Plan for maintaining City Facilities and Utilities including Comprehensive Plan goals and/or policies: CFU1: Adequate Public Facilities and Services, CFU2: Concurrency, CFU4: Service Provision, CFU5: Environmental Concerns, CFU6: Multiple Objectives.	

4.13

4.13 - Annual Asphalt Maintenance & Repair Contract

Steele, David

Council Sponsors: CM Kinnear/CM Bingle

Each asphalt season, the Facilities Department in partnership with Purchasing releases a request for bids for the maintenance, repair, striping, etc. of City owned parking lots. This contract is typically formatted as 'not to exceed' a specific threshold. This season, the not to exceed is \$275,000 and the work will focus on two large parking lots, the Nelson Service Center and the Fire Training Center lots.

| For Information

Attachments

[PIES Briefing Paper - 2023 Parking Lot Maintenance Maintenance Repair.pdf](#)

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Facilities
Contact Name	Dave Steele
Contact Email & Phone	509-625-6064
Council Sponsor(s)	Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Annual Asphalt Maintenance & Repair Contract – Arrow Concrete
Summary (Background) *Use the Fiscal Impact box below for relevant financial information	Each asphalt season, the Facilities Department in partnership with Purchasing releases a request for bids for the maintenance, repair, striping, etc. of City owned parking lots. This contract is typically formatted as ‘not to exceed’ a specific threshold. This season, the not to exceed is \$275,000 and the work will focus on two large parking lots, the Nelson Service Center and the Fire Training Center lots.
Proposed Council Action	Contract approval
Fiscal Impact	
Total Expense: <u>Not to exceed \$275,000</u>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring <input type="checkbox"/> N/A	
Specify funding source: Various depending property 5900-71300-42650-54201	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring <input type="checkbox"/> N/A	
Other budget impacts: (revenue generating, match requirements, etc.) Reduction of long term replacement costs by completing proper ongoing maintenance.	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities?	
NA – This work focuses on providing access to core City functions but does not provide any significant new opportunities.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
NA – This work focuses on providing access to core City functions but does not provide any significant new opportunities.	

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

NA – Ongoing maintenance is generally accepted as the best way to reduce long term replacement costs by completing proper ongoing maintenance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

NA – Reduction of long term replacement costs by completing proper ongoing maintenance.

4.14

4.14 - HVAC replacement at 1610 N. Rebecca

Schaeffer, Brian

Council Sponsors: CM Kinnear/CM Bingle/CM Cathcart

Replacement of seven (7) furnace units and five (5) AC units that serve the CARES/MSO offices and portions of the SFD Maintenance Shop.

| For Information

Attachments

[BRIEFING PAPER HVAC.docx](#)

Committee Agenda Sheet

PUBLIC INFRASTRUCTURE, ENVIRONMENT AND SUSTAINABILITY

Submitting Department	Fire
Contact Name & Phone	Brian Schaeffer (509) 435-7001
Contact Email	bschaeffer@spokanecity.org
Council Sponsor(s)	CM Kinnear, CM Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	HVAC replacement at 1610 N. Rebecca
Summary (Background)	Replacement of (7) furnace units and (5) AC units that serve the CARES/MSO offices and portions of the SFD Maintenance Shop which are co-located at 1610 N. Rebecca. The majority of these legacy units are original equipment from the early 1990's and have reached the end of their expected service life. REET dollars have been approved for this project.
Proposed Council Action & Date:	Approval of contract with Pro Mechanical Services Inc. not later than 26 June 2023.
Fiscal Impact:	
Total Cost: \$110,000 - includes a 10% (approximate) admin reserve. Bid is \$98,023.70 w/tax.	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: REET	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.) None	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? This proposal is neutral regarding historically excluded communities.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Not Applicable.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? Replacing legacy HVAC equipment will reduce/eliminate ongoing repairs to outdated equipment. New HVAC equipment is 95% efficient.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? The low bidder was selected by following established City of Spokane Purchasing guidelines and procedures. This project is aligned with City Budget/Capital Plan for maintaining City Facilities and Utilities including Comprehensive Plan goals and/or policies: CFU1: Adequate Public Facilities and Services, CFU2: Concurrency, CFU4: Service Provision, CFU5: Environmental Concerns, CFU6: Multiple Objectives.	

5 - Executive Session

Executive Session may be held or reconvened during any committee meeting.

6 - Adjournment

7 - Next Meeting

The next meeting of the Public Infrastructure, Environment and Sustainability Committee will be held at 1:15 p.m. on June 26, 2023.