

**Public Infrastructure, Environment, and Sustainability (PIES) Committee  
Agenda for 1:15 p.m. Monday, July 25, 2022**

The Spokane City Council's PIES Committee meeting will be held at **1:15 p.m. July 25, 2022**, in City Council Chambers, located on the lower level of City Hall at 808 W. Spokane Falls Blvd. The meeting can also be accessed live at <https://my.spokanecity.org/citycable5/live/> and <https://www.facebook.com/spokanecitycouncil> or by calling 1-408-418-9388 and entering the access code #2491 952 4023; meeting password 0320.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council. The Public Infrastructure, Environment & Sustainability Committee meeting is regularly held every 4<sup>th</sup> Monday of each month at 1:15 p.m. unless otherwise posted.

The meeting will be open to the public both virtually and in person, with the possibility of moving or reconvening into executive session only with members of the City Council and appropriate staff. No legislative action will be taken. No public testimony will be taken, and discussion will be limited to appropriate officials and staff.

**AGENDA**

**I. Call to Order**

**II. Approval of Minutes**

- [June 27, 2022 PIES Meeting](#)

**III. Discussion Items**

- CTAB Appointment Interview – Lindsey Shaw (5 minutes)
- [Appointment of Rick Hughes as Solid Waste Collections Manager – Chris Averyt \(5 minutes\)](#)
- [Alley Vacation Application between Sanson and Everett, from Julia to Myrtle – Eldon Brown \(5 minutes\)](#)
- [ADU Report Resolution – CM Zappone \(5 minutes\)](#)
- [Transportation Grant Opportunities – Rail Crossing Safety and TIB – Kevin Picanco \(15 minutes\)](#)
- [Pre-purchase Authority and SBO for SPD Vehicles – CP Beggs \(10 minutes\)](#)

**IV. Consent Items**

1. [WQC-2023-Spokan-00120 Grant Acceptance \(Wastewater Management\)](#)
2. [Matrix Consulting Contract Award for RFP 5650-22 \(Fleet Services\)](#)
3. [Connecting Housing to Infrastructure Program \(CHIP\) Grant Acceptance \(ICM\)](#)
4. [Administrative Reserve Increase for Havana Well Station Project \(Engineering\)](#)
5. [NEOGOV, Inc. Amendment to Annual Software Maintenance and Support & SBO \(ITSD\)](#)
6. [Pre-approval to Purchase 7 Fire Department Vehicles \(SFD\)](#)

**V. Executive Session**

Executive Session may be held or reconvened during any PIES Committee meeting.

## VI. **Adjournment**

### **Next PIES Committee meeting**

The next meeting will be held at the regular date and time of 1:15 p.m. August 22, 2022.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6237, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mpiccolo@spokanecity.org](mailto:mpiccolo@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability (PIES) Committee**  
**June 27, 2022**

---

**Call to Order:** 1:18pm

Recording of the meeting may be viewed here: <https://vimeo.com/724648861>

**Attendance**

Committee Members Present:

CM Kinnear (Chair), CM Bingle (Vice Chair), CP Beggs, CM Stratton, CM Cathcart, CM Wilkerson and CM Zappone.

Staff/Others Present:

Marlene Feist, Spencer Gardner, Amanda Beck, James Richmond, Dean Gunderson, Lynden Smithson, Mary Muramatsu, Margaret Harrington, Steve MacDonald, Justin Lundgren, Colin Quinn-Hurst, Loren Searl, Marcia Davis, Eldon Brown, Katherine Miller, Dusty Fredrickson, Jan Tokumoto, Garrett Jones, Brian McClatchey, Hannahlee Allers, Matt Boston, Jeff Gunn, Mark Carlos, Giacobbe Byrd and Nicolette Ocheltree.

**Approval of Minutes**

- Action taken  
CM Bingle moved to approve the minutes of the May 23, 2022 meeting; the motion was seconded by CM Wilkerson. The minutes were approved unanimously.

**Agenda Items**

Discussion items

1. Interim Zoning Ordinance – Amanda Beck
  - Action taken  
CM Wilkerson and CM Cathcart agreed to sponsor this item to move forward for formal Council consideration.
2. Hydrant Lock Update – Loren Searl
  - Action taken  
Presentation and discussion only, no action was taken.
3. Behavioral Health Specialists Proposal – Jan Tokumoto
  - Action taken  
Presentation and discussion only, no action was taken.
4. Draft Proposed Camping Ordinance Discussion – CP Beggs & CM Kinnear
  - Presentation and discussion only, no action was taken.

Consent items

1. Vacating Portions of Gardner Ave and Boyscout Way (Developer Services Center)
2. LID Parcel Segregation (Public Works)
3. Contract Amendment for Link Utilities Strategy for Water (Integrated Capital Management)
4. Hiring a Consultant for Project Design (Public Works)
5. Resolution Providing For A Boundary Line Adjustment Of City Property (Solid Waste Disposal)
6. PMO Contractual Services Special Budget Ordinance (Project Management Office)
7. Meter Reading Support Services Contract Renewal (Water and Hydroelectric Services)
8. Consultant Budget Increase (Engineering)
9. Final Renewal of Contract with Olin Corporation for Hypochlorite (Public Works)
10. Biosolids Disposal Value Blankets with Boulder Park, Inc. and Bar-Tech (Public Works)
11. Plant Water 2 Pump Installation Modifications (Public Works)
12. Lease Agreement for CSO 24 - 1 with Brothers Brewing, LLC (Public Works)
14. Final Contract Renewal with Two Rivers Terminal, LLC for Sodium Bisulfite (Public Works)
15. Wastewater Treatment Plant/ RPWRF improvements and repairs of occupied and non-occupied space (Public Works)

Executive session

None.

Adjournment

The meeting adjourned at 2:44 p.m.

Prepared by:

Giacobbe Byrd, Legislative Assistant to CM Lori Kinnear

Approved by:

---

CM Lori Kinnear  
PIES Committee Chair

## Committee Agenda Sheet

### PUBLIC INFRASTRUCTURE, ENVIRONMENT & SUSTAINABILITY

|  |   |
|--|---|
| <b>Submitting Department</b>   | Human Resources   |
| <b>Contact Name &amp; Phone</b>  | Ryan Couch, Human Resources Analyst x6912   |
| <b>Contact Email</b>   | rcouch@spokanecity.org  |
| <b>Council Sponsor(s)</b>  | Solid Waste Collection (Richard Hughes) –<br>Council Member Kinnear and Council Member Stratton   |
| <b>Select Agenda Item Type</b>   | <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 10 mins  |
| <b>Agenda Item Name</b>  | Council Confirmation of Mayoral Appointee –<br>Solid Waste Collection Manager   |
| <b>Summary (Background)</b>  | <p>All administrative department heads shall not perform the duties of the position or be compensated directly or indirectly by the City of Spokane until approved by City Council SMC 03.01A.195.</p> <ul style="list-style-type: none"> <li>• <u>Appointment of Richard Hughes to Solid Waste Collection Manager</u> – The Solid Waste Collection Manager recruitment opened on February 22<sup>nd</sup>, 2022 and closed on March 31<sup>st</sup>, 2022.</li> <li>• 29 applications were received; 15 applicants did not meet the minimum qualifications; 14 applicants passed only the minimum screening; 8 applicants were selected to participate in the first round of interviews.</li> <li>• 2 candidates were selected for and participated in the second round of interviews.</li> <li>• Mr. Hughes has been a City employee for 28 years as a Refuse District Supervisor.</li> </ul> <p>Richard Hughes was selected for appointment to the position by Mayor Woodward and is being presented for confirmation to Solid Waste Collection Manager.</p> |
| <b>Proposed Council Action &amp; Date:</b>   | Confirm the Appointment of Richard Hughes as the Solid Waste Collection Manager.  |
| <b>Fiscal Impact:</b>  |   |
| Total Cost:  |   |
| Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  |   |
| Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring   |   |
| Specify funding source:  |   |
| Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring   |   |
| Other budget impacts: (revenue generating, match requirements, etc.)   |   |
| <b>Operations Impacts</b>  |   |
| What impacts would the proposal have on historically excluded communities? N/A   |   |
| How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A |   |
| How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A  |   |
| Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A             |   |

## Committee Agenda Sheet

### Public Infrastructure, Environment, and Sustainability Committee

|   |  |
|---|--|
| <b>Submitting Department</b>  | Developer Services Center  |
| <b>Contact Name &amp; Phone</b>   | Eldon Brown  |
| <b>Contact Email</b>  | <a href="mailto:ebrown@spokanecity.org">ebrown@spokanecity.org</a>   |
| <b>Council Sponsor(s)</b>   |  |
| <b>Select Agenda Item Type</b>  | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested: _____   |
| <b>Agenda Item Name</b>   | Alley between vacated Sanson and Everett, from Julia to Myrtle   |
| <b>Summary (Background)</b>   | <b><u>Background Information</u></b><br>Property owners adjacent to the alley have applied to vacated the alley in an effort to reduce crime and control access. |
| <b>Proposed Council Action &amp; Date:</b>  | Precedes setting the date for a public hearing   |
| <b>Fiscal Impact:</b>   |  |
| Total Cost:   |  |
| Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A   |  |
| Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A   |  |
| Specify funding source:   |  |
| Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/>   |  |
| Other budget impacts: (revenue generating, match requirements, etc.) Vacating these sections of right-of-way would generate   |  |
| <b>Operations Impacts</b>   |  |
| What impacts would the proposal have on historically excluded communities? NA   |  |
| How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? NA |  |
| How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? NA  |  |
| Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?                |  |
| Addressed in Section 17G.080.020 of the Spokane Municipal Code and Chapter 35.79 of RCW regarding street vacations.   |  |

E Nebraska Ave

**P2202994VACA**

E Rowan Ave

E Sanson Ave

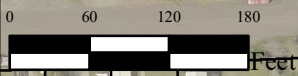
N Myrtle St

E Everett Ave

N Julia St


E Crown-Everett Aly

E Crown Ave



**Right-of-way Description:  
Alley between vacated Sanson Ave and  
Everett Ave, from Julia to Myrtle**

**Legend**

 Proposed Vacation

THIS IS NOT A LEGAL DOCUMENT.  
The information shown on this map is compiled  
from various sources and is subject to constant  
revision. Information shown on this map should  
not be used to determine the location of facilities  
in relationship to property lines, section lines,  
streets, etc.



## Committee Agenda Sheet [COMMITTEE]

|   |   |
|---|---|
| <b>Submitting Department</b>  | City Council  |
| <b>Contact Name &amp; Phone</b>   | Zack Zappone (6256)   |
| <b>Contact Email</b>  | zzappone@spokanecity.org  |
| <b>Council Sponsor(s)</b>   | CM Stratton   |
| <b>Select Agenda Item Type</b>  | <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: <u>5 minutes</u>   |
| <b>Agenda Item Name</b>   | ADU Report Resolution   |
| <b>Summary (Background)</b>   | <p>A Resolution requiring the City of Spokane’s Planning Department to publish and present an annual report of Accessory Dwelling Units (ADU) usage.</p> <p>This report will include: the number of ADUs, where they are located, the size, and whether the main structure is owner occupied.</p> |
| <b>Proposed Council Action &amp; Date:</b>  | Vote for approval August 15 <sup>th</sup> , 2022  |
| <b>Fiscal Impact:</b>   |   |
| Total Cost:   |   |
| Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A   |   |
| Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring   |   |
| Specify funding source:   |   |
| Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring   |   |
| Other budget impacts: (revenue generating, match requirements, etc.)  |   |
| <b>Operations Impacts</b>   |   |
| What impacts would the proposal have on historically excluded communities?<br>N/A   |   |
| How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?<br>N/A |   |
| How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?   |   |
| The purpose of this resolution is to collect data to better understand whether the ordinance and the subsequent amendments were effective in creating more housing options in Spokane.  |   |
| Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?<br>N/A             |   |



**RESOLUTION NO. 2022-\_\_\_\_\_**

A Resolution requiring the City of Spokane’s Planning Department to publish and present an annual report of Accessory Dwelling Units (ADU) usage

**WHEREAS**, Mayor Nadine Woodward proclaimed a housing emergency in Spokane on July 26<sup>th</sup>, 2021 and directed the City to pursue actions to expand housing types, reduce overall development costs to increase development of affordable housing, and to streamline municipal procedures to support the development cycle; and

**WHEREAS**, with the goal of increasing housing options, the City of Spokane passed Ordinance C36225 which amends Spokane Municipal Code (SMC) Sections 17C.110.200, 17C.110.225, 17C.300.100, 17C.300.110, 17C.300.120, 17C.300.130, and 17C.300.140; and

**WHEREAS**, these amendments propose changes to increase flexibility for accessory dwelling units; remove lot size transitions; and modify and streamline short plat notification; and

**WHEREAS**, with the goal of understanding the effectiveness of these changes, the City of Spokane should publish and present data on ADU usage; and

**NOW, THEREFORE, BE IT RESOLVED** that the Spokane City Council moves to require an annual ADU report to include the number of ADUs, where they are located, the size, and whether the main structure is owner occupied

Passed by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

## Committee Agenda Sheet

### Public Infrastructure, Environment & Sustainability

|  |  |
|--|--|
| <b>Submitting Department</b>               | Integrated Capital Management Department – Public Works Division   |
| <b>Contact Name &amp; Phone</b>            | Kevin Picanco, 625-6088  |
| <b>Contact Email</b>                       | <a href="mailto:kpicanco@spokanecity.org">kpicanco@spokanecity.org</a>   |
| <b>Council Sponsor(s)</b>                  | CM Kinnear   |
| <b>Select Agenda Item Type</b>             | <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion     Time Requested: <u>15 minutes</u>  |
| <b>Agenda Item Name</b>                    | Transportation Grant Opportunities – Rail Crossing Safety and TIB  |
| <b>Summary (Background)</b>                | <p><u>Background/History:</u><br/>           There are several upcoming transportation grant opportunities through the following programs:</p> <ul style="list-style-type: none"> <li>• Section 130 Railway Crossing Safety Program (Federal funding through WSDOT).</li> <li>• Transportation Improvement Board (TIB) – (State funding)</li> </ul> <p><u>Programs Focus and Details:</u><br/>           The focus of the Section 130 Railway Crossing Safety program is to improve safety at existing roadway-railroad crossings.</p> <p>The TIB has several grant programs that the City is eligible for including the Urban Arterial Program (UAP) and Active Transportation Program (ATP).</p> <p>Grant applications submitted to TIB’s UAP are evaluated and considered under one of four categories: 1) Mobility, 2) Safety, 3) Physical Condition (Maintenance/Preservation projects) or 4) Support for Growth/Development. TIB’s Active Transportation Program is focused on expanding bike and pedestrian infrastructure and improving bike/ped safety.</p> <p>A list of potential projects will be provided at the PIES meeting.</p> <p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> <li>• <i>For the Section 130 Crossing Safety program, applications are due August 26th, 2022. \$20M is available statewide. A 0-10% local funding match is required depending on phase (design, right-of-way acquisition or construction).</i></li> <li>• <i>For the TIB programs, applications are due August 19<sup>th</sup>. \$7.3M is available through the UAP grant for our region, with a maximum grant award of approximately \$4M. \$1.7M is available in the Eastern Region through the ATP grant. Typical ATP grant award size is expected to be \$150-500k. A minimum 20% local match is required for both TIB programs.</i></li> </ul> |
| <b>Proposed Council Action &amp; Date:</b> | For information and discussion only.<br>n/a  |
| <b>Fiscal Impact:</b>                      | Total Cost: n/a  |
| Approved in current year budget?           | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A   |

Funding Source       One-time       Recurring  
Specify funding source:

Expense Occurrence       One-time       Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impacts**

What impacts would the proposal have on historically excluded communities?

*Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.*

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

*Potential projects for transportation grant opportunities are dispersed throughout the City and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors. Equity considerations are included in scoring process for this program.*

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

*Projects within the 6-year Streets program are evaluated for consistency with the City's Comprehensive Plan when they are initially added to the program.*

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

*Potential projects submitted for application comply with goals and policies of Chapter 4 – Transportation of the City's Comprehensive Plan.*

**Committee Agenda Sheet**  
**Public Infrastructure, Sustainability and Environment**  
**July 25, 2022**

|  |   |
|--|---|
| <b>Submitting Department</b>   | FLEET SERVICES  |
| <b>Contact Name &amp; Phone</b>  | Rick Giddings 509-625-7706  |
| <b>Contact Email</b>   | rgiddings@spokanecity.org   |
| <b>Council Sponsor(s)</b>  | CP Beggs, CM Kinnear, CM Bingle   |
| <b>Select Agenda Item Type</b>   | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:  |
| <b>Agenda Item Name</b>  | Purchase of Forty-Six (46) Ford K8 Hybrid or Mach-e Models  |
| <b>Summary (Background)</b>  | Fleet services would like to purchase an additional forty-six (46) Ford K8 Electric Hybrid or Ford Mach-e Models when the 2022 ordering window opens. Due to a national vehicle shortage, supply chain delays and a restrictive annual vehicle ordering window – placing this order which will have a fulfillment delay of 12 to 24 months, will replace vehicles through 2023. |
| <b>Proposed Council Action &amp; Date:</b>   | August 1, 2022, Approval.   |
| <b>Fiscal Impact:</b><br>Total Cost: <u>\$3,128,000</u><br>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A<br><br>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring<br>Specify funding source: General Fund<br><br>Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring<br><br>Other budget impacts: (revenue generating, match requirements, etc.) |   |
| <b>Operations Impacts</b>  |   |
| What impacts would the proposal have on historically excluded communities?<br>n/a  |   |
| How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?<br>n/a  |   |
| How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?<br>We will be accessing a Wa State Contract.   |   |
| Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?<br>n/a  |   |

## Committee Agenda Sheet

### Public Safety & Community Health

|   |   |
|---|---|
| <b>Submitting Department</b>  | Spokane Police Department   |
| <b>Contact Name &amp; Phone</b>   | Major Mike McNab 835-4514   |
| <b>Contact Email</b>  | mmcnab@spokanepolice.org  |
| <b>Council Sponsor(s)</b>   | Councilwoman Kinnear, Council President Beggs, Councilman Bingle  |
| <b>Select Agenda Item Type</b>  | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested: 10 minutes   |
| <b>Agenda Item Name</b>   | SBO Police Vehicle Purchase   |
| <b>Summary (Background)</b>   | On May 2, 2022, Council approved ORD C36201 allocating funding for police to purchase 25 Ford K8 Electric Hybrid, 5 Ford Mach-E, 3 Ford Lightning and 2 Chevrolet Diesel Tahoe vehicles. Due to a national vehicle shortage, supply chain delays, and a restrictive annual vehicle ordering window, police are requesting an allocation of \$3,128,000 to order additional patrol vehicles when the 2022 ordering window opens. With an order fulfillment delay of 12 to 24 months, this order would replace vehicles through 2023. |
| <b>Proposed Council Action &amp; Date:</b>  | Approval on July 25, 2022   |
| <b>Fiscal Impact:</b><br>Total Cost: \$3,128,000<br>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A<br><br>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring<br>Specify funding source: ARPA funds via SBO request<br><br>Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring<br><br>Other budget impacts: (revenue generating, match requirements, etc.) |   |
| <b>Operations Impacts</b>   |   |
| What impacts would the proposal have on historically excluded communities?  |   |
| N/A   |   |
| How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?  |   |
| N/A   |   |
| How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?   |   |
| N/A   |   |

ORDINANCE NO \_\_\_\_\_

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore, The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund Unallocated Reserves, the following changes be made:

- 1) Increase operating transfer-out by \$3,128,000
  - A) Of the increased appropriation, \$3,128,000 is to be transferred to the Police Property Acquisition fund for the purchase and commissioning of the following police vehicles:
    - a. Up to 46 Ford K8 Electric Hybrid models

Section 2. That in the budget of the Police Property Acquisition Fund, and the budget annexed thereto with reference to the Police Property Acquisition Fund, the following changes be made:

- 1) Increase revenue by \$3,128,000
  - A. \$3,128,000 of the increased revenue is from a transfer-in from General Fund Unallocated Reserves
- 2) Increase appropriations by \$3,128,000
  - A. \$3,128,000 of the increased appropriation is to be used solely for the purchase and commissioning of the following police vehicles:
    - i. Up to 46 Ford K8 Hybrid or Ford Mach-E models

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to purchase and commission police vehicles, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

## Committee Agenda Sheet

### [COMMITTEE]

|  |   |
|--|---|
| <b>Submitting Department</b>               | Wastewater Management – Sewer Maintenance   |
| <b>Contact Name &amp; Phone</b>            | Trey George – 509-625-7908  |
| <b>Contact Email</b>                       | jgeorge@spokanecity.org   |
| <b>Council Sponsor(s)</b>                  | Lori Kinear   |
| <b>Select Agenda Item Type</b>             | X Consent <input type="checkbox"/> Discussion    Time Requested: ____ 0 min ____  |
| <b>Agenda Item Name</b>                    | Consent to accept WQC-2023-Spokane-00120 grant offer  |
| <b>Summary (Background)</b>                | <p>An application for a water quality grant to cooperatively perform with the Spokane County and the City of Spokane Valley, a TAPE study titled Bioretention Soil Media Study: Development of Non-Vegetated BMPs. The City of Spokane was identified as the Lead Entity in the application. The PIES Committee provided consent for the application on September 27, 2021, and the grant application was submitted to Ecology in October 2021.</p> <p>The funding offer by Ecology for grant application number WQC-2023-Spokane-00120 has been received for \$300,000 of reimbursable costs, which require a 25% match, where total estimated project costs are \$400,000. One third of up to \$100,000 (\$33,000), will be the estimated costs for Spokane County, City of Spokane Valley, and City of Spokane to cooperatively perform the TAPE study.</p> <p>The project proposed to study the treatment efficacy of swales with engineered soils, but no vegetative cover, for the removal of aqueous metals and nutrients such as phosphorous. The focus of the proposed study is to evaluate the effectiveness of the two engineered soils to determine if they can achieve the TAPE treatment performance criteria without vegetation. Results from this study will be used to support the development of a modified bioretention best management practice that is approved for general use for stormwater treatment. Implementation of this technology as an approved stormwater treatment method will allow stormwater facilities to eliminate turf grass as a surface treatment, and support the City’s water conservation goals while continuing to provide treatment that is necessary for stormwater runoff.</p> |
| <b>Proposed Council Action &amp; Date:</b> | PIES on July 25, 2022<br>City Council on August 1, 2022   |
| <b>Fiscal Impact:</b>                      | <p>Total Cost:</p> <p>Approved in current year budget?      X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source                      X One-time <input type="checkbox"/> Recurring</p> <p>Specify funding source: Utility rates for 25%, Ecology for 75%</p> <p>Expense Occurrence <input type="checkbox"/> One-time      <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.) 25% match, 75% grant</p>  |
| <b>Operations Impacts</b>                  |   |

What impacts would the proposal have on historically excluded communities?

No impact

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

No applicable

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

The Department of Ecology TAPE program has a rigorous QA/QC program that requires thorough plans to be submitted for Ecology approval, and regular status updates to ensure the projects stay on course.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This project will provide another tool to manage stormwater that will also support water conservation goals.





STATE OF WASHINGTON  
**DEPARTMENT OF ECOLOGY**

PO Box 47600, Olympia, WA 98504-7600 • 360-407-6000

July 1, 2022

James George  
City of Spokane  
909 E. Sprague Ave.  
Spokane, Washington 99202

[jgeorge@spokanecity.org](mailto:jgeorge@spokanecity.org)

**Re: Bioretention Soil Media Study: Development of Non-Vegetated BMPs,  
WQC-2023-Spokane-00120  
*State Fiscal Year 2023 Final Water Quality Funding Offer List and Intended Use Plan***

Thank you for your time and effort in applying to Ecology for funding for your water quality project in the State Fiscal Year 2023 (SFY23) Funding Cycle. I am pleased to inform you that your project has been selected for funding. Please review the following information closely for more details.

On June 30, 2022, Ecology published the [SFY23 Final Water Quality Funding Offer List and Intended Use Plan](#)<sup>167</sup> (Final List). The Final List describes the projects and funding for the SFY23 Funding Cycle from the Centennial Clean Water Program (Centennial), the Clean Water Act Section 319 Nonpoint Source Fund (Section 319), the Stormwater Financial Assistance Program (SFAP), the Clean Water State Revolving Fund (CWSRF), and new federal funding provided to the CWSRF through the Bipartisan Infrastructure Law (BIL).

On November 15, 2021, President Joe Biden signed the Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law (BIL), which Ecology estimates could provide nearly \$200 million in new funding to Washington's CWSRF over the next five years. For this SFY 2023 Final List, Washington's CWSRF has been allocated a total of \$31 million in BIL funds, awarded as part of the CWSRF, and focused on supporting small financially disadvantaged community projects.

Ecology evaluated 124 applications from local governments, tribes, conservation districts, other

---

<sup>167</sup> <https://apps.ecology.wa.gov/publications/documents/>

public entities, and qualified not-for-profit organizations. Funding requests totaled approximately \$413 million. To ensure funds are committed to the highest priority projects, Ecology water quality specialists evaluated and scored all eligible project proposals. Scores were compiled, and a statewide priority list was developed. Projects proposed for funding are based upon the priority list, the type of project, and the funding source.

After rating and ranking all eligible proposed projects and providing support for three additional small financially disadvantaged community phased projects, Ecology offered approximately \$317 million to 124 projects. Detailed information on all proposals received and offered funding can be found in Appendix 1 in the Final List.

A record of scores and evaluator comments are provided in the Evaluation Scorecard Report available through Ecology's Administration of Grants and Loans (EAGL) system. Applicants are strongly encouraged to review the report, as it will help applicants understand the strengths and weaknesses of their application. In addition, reviewing the report will help applicants become aware of any concerns about unclear costs or tasks and/or possible ineligible components; unclear costs or tasks and/or ineligible components may significantly delay the development of a funding agreement. To obtain the Evaluation Scorecard Report, follow these steps.

- Go into your application in EAGL.
- While in the Application Menu, click "View Forms" in the "View, Edit and Complete Forms" section.
- Scroll down the list of forms to near the bottom.
- Click on "Evaluation Scorecard (External)" in the "Screening/Evaluation/Offer" section.
- Follow the prompts for opening or saving a PDF copy of the report.

I am pleased to inform you that your project is being offered funding of up to \$300,000, including:

- A \$0 from CWSRF for a term of N/A years at a N/A percent interest rate.
- A \$0 Forgivable Principal loan from CWSRF that will not be required to be repaid.
- A \$300,000 grant from SFAP.
- A \$0 grant from Centennial.
- A \$0 grant from Section 319.

The final funding amount awarded for your project will be based on negotiations between you and Ecology regarding the project scope of work, budget, technical considerations, reasonableness of cost, and eligibility determinations.

Based on your application, project type, and fund source, various conditions of funding will

apply; these will be addressed during the agreement negotiation process. For information on conditions that may apply, please see Ecology's [SFY23 Funding Guidelines](#)<sup>168</sup> and the footnotes assigned to your project in Appendix 1 in the Final List.

All projects require cultural resources review, and most projects require environmental review. Please be aware of the requirements for your project, and implement the project schedule accordingly. If you have specific questions, please contact Environmental and Cultural Resource Coordinator, Liz Ellis, at [liz.ellis@ecy.wa.gov](mailto:liz.ellis@ecy.wa.gov) or (360) 628-4410 or Seth Elsen, at [seth.elsen@ecy.wa.gov](mailto:seth.elsen@ecy.wa.gov), (564) 999-1177.

Ecology is committed to negotiating and signing a funding agreement no later than January 31, 2023. To meet this timeline and ensure timely use of limited state and federal funds, it is essential that negotiations and funding agreement development begin as soon as possible. Please see the typical negotiation timeline on the last page of this letter.

Ecology assigned the following Grant and Loan Project Management Team for your project:

|                |                            |                           |                |
|----------------|----------------------------|---------------------------|----------------|
| Annie Simpson  | ERO                        | Ecology Project Manager   | (509) 413-7096 |
| Michelle Myers | Headquarters Office, Lacey | Ecology Financial Manager | (360) 628-4067 |

Ecology's Project Manager or Financial Manager will contact you soon to schedule agreement negotiations.

Ecology appreciates your commitment to improving Washington's water quality and looks forward to working with you to complete this high priority project.

If you have any questions or concerns regarding the water quality funding programs, please contact Jeff Nejedly, Water Quality Financial Management Section Manager, at [jeffrey.nejedly@ecy.wa.gov](mailto:jeffrey.nejedly@ecy.wa.gov) or (360) 407-6572.

Sincerely,



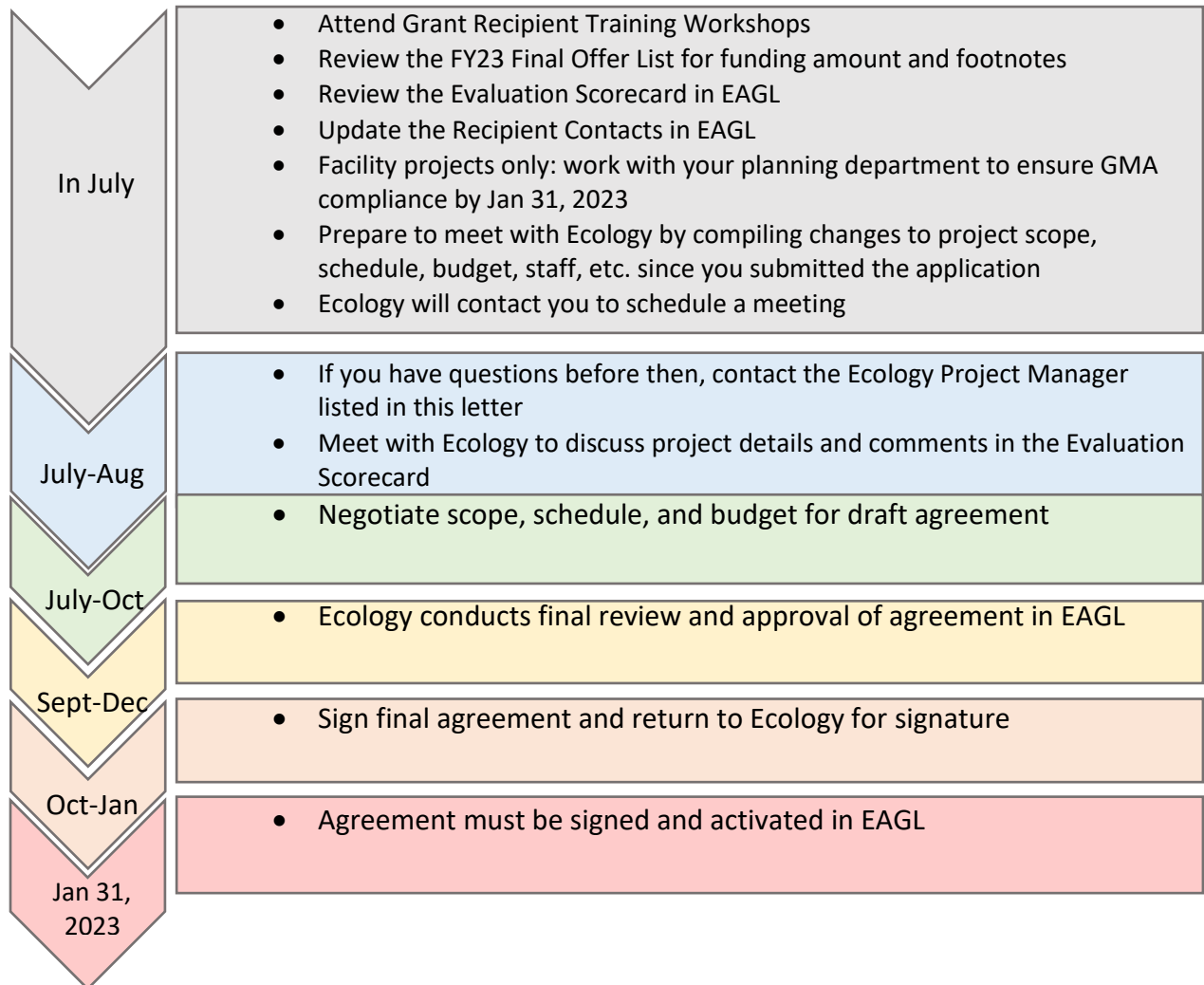
On behalf of

Vincent McGowan, P.E.  
Water Quality  
Program Manager

---

<sup>168</sup> <https://apps.ecology.wa.gov/publications/documents/2110028.pdf>

## My project has been offered funds. What are my next steps?



**Simpler projects may be through the process faster and more complex projects may take until Jan 2023.**

## Committee Agenda Sheet

### [Public Infrastructure, Environment and Sustainability Committee]

|  |   |
|--|---|
| <b>Submitting Department</b>   | Fleet Services  |
| <b>Contact Name &amp; Phone</b>  | Rick Giddings – 625-7706  |
| <b>Contact Email</b>   | <a href="mailto:rgiddings@spokanecity.org">rgiddings@spokanecity.org</a>  |
| <b>Council Sponsor(s)</b>  | Lori Kinnear  |
| <b>Select Agenda Item Type</b>   | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested: _____  |
| <b>Agenda Item Name</b>  | Matrix Consulting Contract Award for RFP 5650-22  |
| <b>Summary (Background)</b>  | <p>On May 2, City Council passed Ordinance C36201 which appropriated ARPA funding, “to be used solely for a study to reduce police vehicle maintenance and purchase costs by proposing reforms to take home vehicle, when cages are included and fleet rotational policies and recommend electric vehicle model choices based on experiences of other police departments and independent analysis.”</p> <p>RFP 5650-22 was immediately drafted and submitted, resulting in two responses.</p> <p>A selection committee comprised of representatives from Fleet, Police, Purchasing, and City Council evaluated and scored the proposals, unanimously selecting Matrix Consulting.</p> <p>Fleet Services is seeking contract approval with Matrix Consulting in the amount of \$61,100 not including sales tax for completion of the Police Cost and Usage Analysis.</p> |
| <b>Proposed Council Action &amp; Date:</b>   | Contract Approval on August 8, 2022   |
| <b>Fiscal Impact:</b>  |   |
| Total Cost:  |   |
| Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  |   |
| Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring   |   |
| Specify funding source:  |   |
| Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring   |   |
| Other budget impacts: (revenue generating, match requirements, etc.) None  |   |
| <b>Operations Impacts</b>  |   |
| What impacts would the proposal have on historically excluded communities? – <b>None Identified</b>  |   |
| How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? <b>N/A</b>  |   |
| How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? <b>N/A</b>   |   |
| Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? – <b>Aligns with Sustainability Action Plan, Capital Improvement Program, and fulfils City Council Ordinance requirement.</b> |   |

## Committee Agenda Sheet

### Public Infrastructure Environment and Sustainability Committee

|  |   |
|--|---|
| <b>Submitting Department</b>   | Integrated Capital Management   |
| <b>Contact Name &amp; Phone</b>  | Marcia Davis 625-6398 and George Dahl 625-6036  |
| <b>Contact Email</b>   | mdavis@spokanecity.org  |
| <b>Council Sponsor(s)</b>  | Breann Beggs  |
| <b>Select Agenda Item Type</b>   | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:  |
| <b>Agenda Item Name</b>  | Connecting Housing to Infrastructure Program (CHIP) Grant   |
| <b>Summary (Background)</b>  | The City applied for a Connecting Housing to Infrastructure Program (CHIP) Grant in January 2022. This Grant is to fund utility infrastructure for the low-income housing projects. The grant was awarded to the City in February 2022 to administer the funds to reimburse Liberty Park Terrace Apartments II for construction of water, sewer, and stormwater improvements to the project and will ultimately be assigned to Liberty Park Terrace Apartments. |
| <b>Proposed Council Action &amp; Date:</b>   | Approve CHIP grant for signature  |
| <b>Fiscal Impact:</b>  |   |
| Total Cost:  |   |
| Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  |   |
| Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring   |   |
| Specify funding source:  |   |
| Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring   |   |
| Other budget impacts: (revenue generating, match requirements, etc.)   |   |
| <b>Operations Impacts</b>  |   |
| What impacts would the proposal have on historically excluded communities?   |   |
| <i>Liberty Park Terrace Phase II will provide 54 new affordable housing units for qualifying low-mod-income renters in Spokane's Perry District, for a period of at least 25 years, as a condition of receiving the Grant.</i>   |   |
| How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? |   |
| <i>Proclaim Liberty will be required to report on basic income, racial, and ethnic data for all renters once the project is completed. These reporting requirements will be a condition of public funding of the project.</i>    |   |
| How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?   |   |
| <i>City staff and other public funders of the project are required to review and monitor client eligibility (income and other funder requirements) annually.</i>   |   |

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

*Liberty Park Terrace Phase II builds new units of affordable housing for low-mod-income renters. This project aligns with multiple housing priorities, and the housing emergency declaration.*

# Committee Agenda Sheet

## PIES

|  |   |
|--|---|
| <b>Submitting Department</b>   | Public Works, Engineering   |
| <b>Contact Name &amp; Phone</b>  | Kyle Twohig 625-6152  |
| <b>Contact Email</b>   | <a href="mailto:ktwohig@spokanecity.org">ktwohig@spokanecity.org</a>  |
| <b>Council Sponsor(s)</b>  | Lori Kinnear  |
| <b>Select Agenda Item Type</b>   | X Consent <input type="checkbox"/> Discussion    Time Requested: _____  |
| <b>Agenda Item Name</b>  | Administrative Reserve increase for Havana Well Station project   |
| <b>Summary (Background)</b>  | <ul style="list-style-type: none"> <li>A new well station at Havana &amp; 5<sup>th</sup> is under construction and is designed to increase water supply reliability and redundancy and to increase operational flexibility.</li> <li>The original electrical system design required major revisions to align with Avista’s available supply and service standards</li> <li>The materials and labor for this change were covered by the administrative reserve, however the current reserve is mostly depleted with several months of construction remaining</li> <li>Requesting to replenish the administrative reserve with \$250,000 or ~4% of the contract amount to account for any further issues that may arise.</li> </ul> |
| <b>Proposed Council Action &amp; Date:</b>   | Request to increase the administrative reserve for the project will be brought before City Council for approval.  |
| <b>Fiscal Impact:</b><br>Total Cost:<br>Approved in current year budget?      X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br><br>Funding Source      X One-time <input type="checkbox"/> Recurring<br>Specify funding source: project funds (generally street or utility funds)<br><br>Expense Occurrence      X One-time <input type="checkbox"/> Recurring<br><br>Other budget impacts: (revenue generating, match requirements, etc.)  |   |
| <b>Operations Impacts</b>  |   |
| What impacts would the proposal have on historically excluded communities?<br><br>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works. |   |
| How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?<br><br>N/A – This contract supports a public works project and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.  |   |



How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The projects is consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance capital projects.

## Committee Agenda Sheet

### PIES Committee

|  |  |
|--|--|
| <b>Submitting Department</b>   | HR & Innovation and Technology Services Division   |
| <b>Contact Name &amp; Phone</b>  | Michael Sloon, 625-6468  |
| <b>Contact Email</b>   | <a href="mailto:msloon@spokanecity.org">msloon@spokanecity.org</a>   |
| <b>Council Sponsor(s)</b>  | CM Lori Kinnear  |
| <b>Select Agenda Item Type</b>   | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested: 7/25/2022   |
| <b>Agenda Item Name</b>  | NEOGOV, Inc. Amendment to Annual Software Maintenance and Support & SBO  |
| <b>Summary (Background)</b>  | <p>This amendment to the existing NEOGOV contract is to add an all-employee learning management system and capping the annual software increase to 3% from 2022 through 2026. The City's current learning system contract with Skillsoft expires October 2022. However, the City does not want to renew with SkillSoft for a few reasons. First, the current course catalog with SkillSoft is being retired. Therefore, to renew the existing contract with SkillSoft it would require a significant increase in license fees and re-development of all course material. The NEOGOV learning system, which will replace the SkillSoft system, comes with a 1,500 prebuilt course catalog which will significantly mitigate the need for HR and Safety management to redevelop courses and course materials. NEOGOV will also allow access for all employees whereas SkillSoft only licensed 1,500 employees. Finally, this allows the City to take advantage of an existing platform and eliminates the need to maintain an additional platform.</p> |
| <b>Proposed Council Action &amp; Date:</b>   | Approval of Contract Amendment and SBO by Council on August 15, 2022.  |
| <b>Fiscal Impact:</b>  |  |
| <p>The additional cost in 2022 is \$70,930, of which \$23,500 is one-time for set-up and configuration costs. Staff proposes using personnel savings to cover the cost increase for 2022. While this is a cost increase specific to this contract amendment, it saves significant staff time that would be required to redevelop training courses and makes the training courses available to all employees. Alternatively, and more costly, would be to hire a project employee to redevelop the courses and purchase approximately 700 more licenses.</p> <p>The following reflects the annual cost increase per the proposed amendment:</p> <p>2022: \$70,929.55<br/> 2023: \$122,717.64<br/> 2024: \$163,550.58<br/> 2025: \$168,457.09<br/> 2026: \$173,510.83</p> <p><b>Total 5-year contract cost: \$699,165.68</b></p> |  |
| <p>Approved in current year budget?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p>  |  |
| <p>Funding Source                    <input type="checkbox"/> One-time    <input checked="" type="checkbox"/> Recurring – Annual</p>   |  |

Specify funding source:  
2022: Personnel savings within HR.

In subsequent years of the contract, the cost will be budgeted as a base contractual expense within IT, funded with a transfer from HR. HR is within the General Fund.

Expense Occurrence     One-time     Recurring - Annual

Other budget impacts: NA

**Operations Impacts**

What impacts would the proposal have on historically excluded communities?

Not applicable – annual software maintenance

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Not applicable – annual software maintenance

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Not applicable – annual software maintenance

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This service aligns with the Sustainable Resources strategic initiative based on sound financial objectives, and quality customer service in our hiring, onboarding and all employee training processes.

ORDINANCE NO \_\_\_\_\_

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- 1) Decrease the appropriation for Director of Human Resources position in the Human Resources Department by \$36,000.
- 2) Decrease the appropriation for a Labor Relations Manager position in the Human Resources Department by \$35,000.
- 3) Increase the appropriation for an operating transfer-out by \$71,000.
- (A) There is no change to the overall appropriation level in the General Fund.

Section 2. That in the budget of the Management Information Services Fund, and the budget annexed thereto with reference to the Management Information Services Fund, the following changes be made:

- 1) Increase revenue for an operating transfer-in in the Innovation and Technology Services department by \$71,000.
- 2) Increase the appropriation for software maintenance by \$71,000.
- (B) This is an increase to the overall appropriation level in the Management Information Services Fund.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from adding a Learning Management System to the NEOGOV contract, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

---

Effective Date

**Committee Agenda Sheet**  
**Public Infrastructure & Environmental Sustainability Committee**  
**July 25, 2022**

|   |  |
|---|--|
| <b>Submitting Department</b>  | FIRE DEPARTMENT  |
| <b>Contact Name &amp; Phone</b>   | JAY ATWOOD, 509-625-7005   |
| <b>Contact Email</b>  | JATWOOD@SPOKANECITY.ORG  |
| <b>Council Sponsor(s)</b>   | CM KINNEAR   |
| <b>Select Agenda Item Type</b>  | <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:   |
| <b>Agenda Item Name</b>   | PRE APPROVAL PURCHASE OF 7 VEHICLES  |
| <b>Summary (Background)</b>   | The Fire Department would like to receive pre-approval to purchase 7 Units for the department. We have seen across the board monthly price increases ranging from 2%-5% on units. We have also seen ordering banks closing a day after they open which is NOT typical. Receiving pre approval on the purchase 7 Units will allow us to purchase the units as the units become available for purchase and also allow us to avoid some of these price increases from the time a quote is received. We recommend approval for the purchase 7 Units. Funding for these is included in the department budgets. Please see attached List |
| <b>Proposed Council Action &amp; Date:</b>  | August 15, 2022, Approval  |
| <b>Fiscal Impact:</b>   |  |
| Total Cost: estimated: \$517,608.00   |  |
| Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A   |  |
| Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  |  |
| Specify funding source:   |  |
| Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  |  |
| Other budget impacts: (revenue generating, match requirements, etc.)  |  |
| <b>Operations Impacts</b>   |  |
| What impacts would the proposal have on historically excluded communities?<br>n/a   |  |
| How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?<br>n/a   |  |
| How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?<br>We will continue to monitor pricing and availability of units to ensure we are purchasing appropriately. |  |
| Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?<br>n/a               |  |

**Public Infrastructure & Environmental Sustainability Committee**  
**July 25, 2022**

2022 PRE APPROVAL OF VEHICLE PURCHASES

| <b>VEHICLE</b>                                | <b>DEPT</b>  | <b>QTY</b> | <b>ESTIMATED<br/>COST (EACH)</b> | <b>LEASE OR<br/>PURCHASE</b> |
|---|--------------|------------|----------------------------------|------------------------------|
| 2022 or 2023 Silverado Diesel or<br>Similar   | Fire         | 4          | \$ 66,000.00                     | PURCHASE                     |
| 2022 or 2023 Tahoe/Yukon Diesel or<br>Similar | Fire         | 3          | \$ 66,000.00                     | PURCHASE                     |
|   | <b>TOTAL</b> | <b>7</b>   | <b>\$ 462,000.00</b>             |                              |