

**Public Infrastructure, Environment, and Sustainability (PIES) Committee
Agenda for 1:15 p.m. Monday, May 23, 2022**

The Spokane City Council's PIES Committee meeting will be held at **1:15 p.m. May 23, 2022**, in City Council Chambers, located on the lower level of City Hall at 808 W. Spokane Falls Blvd. The meeting can also be accessed live at <https://my.spokanecity.org/citycable5/live/> and <https://www.facebook.com/spokanecitycouncil> or by calling 1-408-418-9388 and entering the access code #2491 952 4023; meeting password 0320.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council. The Public Infrastructure, Environment & Sustainability Committee meeting is regularly held every 4th Monday of each month at 1:15 p.m. unless otherwise posted.

The meeting will be open to the public both virtually and in person, with the possibility of moving or reconvening into executive session only with members of the City Council and appropriate staff. No legislative action will be taken. No public testimony will be taken, and discussion will be limited to appropriate officials and staff.

AGENDA

- I. **Call to Order**
- II. **Approval of Minutes**
 - [April 25, 2022 PIES Meeting](#)
- III. **Discussion Items**
 - [Consultant Contract for South Logan Transit-Oriented Development \(TOD\) Project – Maren Murphy \(5 minutes\)](#)
 - [US 195 Transportation Study Adoption Resolution – Inga Note \(5 minutes\)](#)
 - [2022 Amendments to City's Retail Water Service Boundary – Eldon Brown \(15 minutes\)](#)
 - [2022 Amendment to Airway Heights Emergency Water Agreement – Marlene Feist \(15 minutes\)](#)
 - [Funding to Support Utility Customers – Marlene Feist \(5 minutes\)](#)
 - [Community Crosswalk Resolution – CM Zappone \(5 minutes\)](#)
 - [SBO for SPD Emphasis Patrol along N Division Corridor – CM Kinnear \(5 minutes\)](#)
- IV. **Consent Items**
 1. [MOU with Avista for use and access to the Clark Street Lift Station Property \(Public Works & Utilities\)](#)
 2. [Contract Amendment for Well Electric New Well Field Study \(Integrated Capital Management\)](#)
 3. [New Cingular Wireless – Cell Antenna, Site Lease Agreement \(Facilities\)](#)
 4. [Washington-Stevens Bridge Deck Rehabilitation Consultant Design \(Engineering\)](#)
 5. [Maple St. Bridge Deck Rehabilitation Consultant Design \(Engineering\)](#)
 6. [Ecology Grant and Loan Agreements and Amendments \(Integrated Capital Management\)](#)
 7. [High-Speed Large Format Printing and Binding Contract Amendment \(Engineering\)](#)
 8. [Wastewater Access Frames & Covers \(Wastewater\)](#)

9. HUD, Emergency Solutions Grant (ESG) Budget Amendments for the House of Charity and Rapid Re-Housing for Families Programs (CHHS)
10. Value blanket amendment for ultra-low sulfur #2 dyed diesel and supporting equipment (Solid Waste Disposal)
11. Contract Renewal for As-Needed Purchase and Installation of Conveyor Feed Belts at the WTE (Solid Waste Disposal)
12. High System Tank Easement with SPS (Public Works)
13. Traffic Calming Cycle 9 (Engineering)
14. 2021 Residential G&O (North) and 2022 Residential G&O projects (Engineering)
15. Cochran Basin Stormwater Projects (Engineering)
16. Paving Unpaved Streets – Districts 1 & 3 (Engineering)
17. 2022 Residential Chip Seal project (Engineering)
18. Contract for Technical Services for PMO, CHHS and ITSD Projects (IT)
19. Purchase of 1" copper pipe (Water Department)
20. Streets On Call Guardrail Repair Contract Renewal (Streets)
21. Public Rule Water Fees and Costs (Water Department)
22. Renewal of F.A. Bartlett Master Contract for On-Call Arborist Services (Purchasing)
23. Amending Ordinance C-30366 to Reduce an Easement – (Developer Services)

V. **Executive Session**

Executive Session may be held or reconvened during any PIES Committee meeting.

VI. **Adjournment**

Next PIES Committee meeting

The next meeting will be held at the regular date and time of 1:15 p.m. June 27, 2022.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability (PIES) Committee
April 25, 2022

Call to Order: 1:16pm

Recording of the meeting may be viewed here: <https://vimeo.com/703045701>

Attendance

Committee Members Present:

CM Kinnear (Chair), CM Bingle (Vice Chair), CP Beggs, CM Stratton, CM Cathcart, CM Wilkerson, and CM Zappone.

Staff/Others Present:

Marlene Feist, Garrett Jones, Cadie Olsen, Logan Callen, Inga Note, Kevin Picanco, Eldon Brown, Kara Odegard, Spencer Gardner, Jen Cerecedes, Laura O'Brien, Brian McClatchey, Hannahlee Allers, Matt Boston, and Giacobbe Byrd.

Approval of Minutes

➤ Action taken

CM Wilkerson moved to approve the minutes of the March 28, 2022 meeting; the motion was seconded by CM Zappone. The minutes were approved unanimously.

Agenda Items

Discussion items

1. 2019 Greenhouse Gas Inventory and Energy Tracking Update – Cadie Olsen
 - Action taken
Presentation and discussion only, no action was taken.
2. Transportation Grant Opportunity – WSDOT Local Bridge Program – Kevin Picanco
 - Action taken
Presentation and discussion only, no action was taken.
3. Amending Ordinance C-21606 to release an easement – Eldon Brown
 - Action taken
CM Kinnear and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
4. Transportation Grant Opportunities – Safe Routes to School and Bicycle and Pedestrian Program – Inga Note
 - Action taken
Presentation and discussion only, no action was taken.

5. 2023-2028 6-yr Transportation Program – Kevin Picanco
 - Presentation and discussion only, no action was taken.
6. Proposed Drought Response Measures Ordinance – Kara Odegard & Giacobbe Byrd
 - CM Kinnear and CP Beggs agreed to sponsor this item to move forward for formal Council consideration.
7. Drinking Water SRF loans & General Supply Chain Purchasing Issues Discussion –Marlene Feist
 - CM Kinnear, CP Beggs, and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
8. Resolution Supporting the Spokane Regional Food Action Plan – CM Kinnear
 - CM Kinnear and CM Stratton agreed to sponsor this item to move forward for formal Council consideration.
9. Downtown Zipline Resolution – CM Cathcart
 - CM Cathcart, CM Zappone, and CM Bingle agreed to sponsor this item to move forward for formal Council consideration.
10. ERAP 2.0 – Jen Cerecedes
 - CM Beggs' asked for a brief update on consent item #12 from Jen Cerecedes.

Consent items

1. Commercial Water Conservation Implementation Services (Water & Hydroelectric Services)
2. Purchase of Ford F150 EV (Fleet Services)
3. CompuNet Value Blanket (ITSD)
4. Contract for Technical Services for PMO and ITSD Projects (ITSD)
5. Engineering Services for Water Model Analysis and Support (Public Works / ICM)
6. Purchase of three Johnny Jaws™ Systems for Solid Waste Trucks (Solid Waste Collection)
7. Value Blanket Order for Lock Bars for Solid Waste Dumpsters (Solid Waste Collection)
8. Sheet metal purchase for boiler skin repairs at the WTE Facility (Solid Waste Disposal)
9. Young Adult Housing Program Amendment (CHHS)
10. Ridpath Club Apartments Resubordination Request (CHHS)
11. ACI SOS Amendment (CHHS)
12. ERAP 2.0 (CHHS)
13. Street Department Microseal on Ash and Maple (Streets)
14. Street Department Traffic Sign Blank Contract A (Streets)
15. Street Department Traffic Sign Blank Contract B (Streets)
16. Paving Unpaved Streets – 44th Ave. (Engineering)
17. Sundance Force Main Replacement (Engineering)
18. TJ Meenach Street & Utilities Project Pipe Pre-Order (Engineering)

Executive session

None.

Adjournment

The meeting adjourned at 2:46 p.m.

Prepared by:

Giacobbe Byrd, Legislative Assistant to CM Lori Kinnear

Approved by:

CM Lori Kinnear
PIES Committee Chair

Committee Agenda Sheet

Public Infrastructure, Environment, and Sustainability Committee

Submitting Department	Planning Services, Community and Economic Development
Contact Name & Phone	Maren Murphy, 625-6737
Contact Email	mmurphy@spokanecity.org
Council Sponsor(s)	Council Member Cathcart, Council Member Bingle
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>5 minutes</u>
Agenda Item Name	Consultant Contract for South Logan Transit-Oriented Development (TOD) Project
Summary (Background)	<p>The City of Spokane was awarded \$250,000 in grant funds from the Transit-Oriented Development and Implementation (TODI) grant program through the WA Dept. of Commerce. The project scope will be the development the South Logan subarea plan and planned action EIS to facilitate transit-oriented development along the City Line. The City Council accepted the Commerce grant funds on January 10, 2022, and adopted the subarea resolution to initiate the planning process on April 18, 2022.</p> <p>Informal Request for qualification #5590-22 was issued on February 14, 2022 via the City's ProcureWare platform. Three bids were received by the closing on March 14, 2022. Award is recommended to MAKERS architecture and urban design as the best option for the project. The contract award of \$243,125 is intended to be from June 1, 2022 to July 1, 2023.</p> <p>More information on the South Logan TOD Project is available on the project page: https://my.spokanecity.org/projects/south-logan-transit-oriented-development-project/</p>
Proposed Council Action & Date:	Consent approval on June 6, 2022
Fiscal Impact:	<p>Total Cost: <u>\$250,000</u></p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Specify funding source: TODI Grant funded through WA Dept of Commerce</p> <p>Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.) No match is required.</p>
Operations Impacts	<p><i>What impacts would the proposal have on historically excluded communities?</i></p> <p>The project is intended to support high quality transit, increase housing capacity and diversity, and promote affordability along The City Line in the South Logan area. Reflecting the critical need for more affordable housing in the City, the project will include a strong focus on expanding low-income and workforce housing in the area. The Logan Neighborhood has been identified through the Housing Action Plan as an area with moderate risk for displacement. With an equity focus, the project outcomes will identify tools and strategies to encourage affordable housing, support existing renters and lower income households, and prevent displacement as development and redevelopment occurs.</p> <p><i>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?</i></p> <p>The project will review and analyze environmental and social impacts of planned development and</p>

development alternatives as part of process. An analysis of existing conditions will establish a baseline that will inform the project with data on demographics, socioeconomics, housing and market conditions, land use and zoning, and infrastructure needs. Additional consideration will be given to disaggregate relevant data based on equity indicators. The project will also include recommendations for anti-displacement and equitable TOD strategies.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Throughout the process, community engagement will help inform and guide the work through input from residents, businesses, institutions, agency partners, and other stakeholders. A monitoring program as part of the subarea plan will provide a method for measuring the effectiveness of planned development in achieving strategic housing and transportation objectives.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The proposal is aligned with many City policies to better connect land use and transportation, expand and increase housing supply, expand missing middle housing and affordable housing, and promote anti-displacement and equitable outcomes. This includes the Comprehensive Plan (Housing Chapter), Housing Action Plan, Sustainability Action Plan, Mayor Proclamation for a Housing Emergency, City Council/Plan Commission 2021-2022 Joint Work Plan, and Transit-Oriented Development Framework Study, and Logan Neighborhood Identity Plan.

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Public Works Division – Integrated Capital Management Department
Contact Name & Phone	Inga Note, 625-6331
Contact Email	inote@spokanecity.org ;
Council Sponsor(s)	CM Beggs
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>5 minutes</u>
Agenda Item Name	US 195 Transportation Study adoption resolution
Summary (Background)	<p>On February 4th, 2019 Council approved \$50,000 to help pay for the Hwy 195 Study that Spokane Regional Transportation Council is managing. The study began in late 2019 with evaluation of existing conditions, initial community outreach and forecasting of development. The consultant developed a long list of improvement ideas and combined them into project packages for evaluation and review. The study was completed in late 2021 and shared with all the partner agencies. https://us195transportationstudy.com/</p> <p>City staff presented the US 195 study results at the 3/17/22 Council study session. Staff recommends adopting a resolution endorsing the results of the transportation study as a first step in the implementation process. This action will be followed by updates to both the Comprehensive Plan’s Facilities Plan to reflect the proposed projects as well as the Transportation Impact Fee Program to reflect the costs of the proposed projects.</p>
Proposed Council Action & Date:	Adoption resolution in June 2022. n/a
Fiscal Impact:	
Total Cost: n/a	
Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source:	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities?	
<p><i>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.</i></p>	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	

Potential projects for transportation grant opportunities are dispersed throughout the City and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors. Equity considerations are included in SRTC's evaluation and scoring process.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Projects within the 6-year Streets program are evaluated for consistency with the City's Comprehensive Plan when they are initially added to the program.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Potential projects submitted for application comply with goals and policies of Chapter 4 – Transportation of the City's Comprehensive Plan.

RESOLUTION NO. C - _____

A RESOLUTION RECOGNIZING THE US 195 / I-90 TRANSPORTATION STUDY (“THE STUDY”) AS A DECLARATION OF THE CITY’S DESIRED FUTURE TRANSPORTATION CONDITIONS WITHIN THE US 195 CORRIDOR FROM I-90 TO HATCH ROAD.

WHEREAS, the Spokane Regional Transportation Council (SRTC) managed a study of this area to identify practical solutions for transportation concerns; and

WHEREAS, the City of Spokane, WSDOT and Spokane County contributed financially to the study and their staff participated throughout the process; and

WHEREAS, the final report documents the need for parallel arterial routes to US 195 along with a number of new bicycle and pedestrian projects including shared-use pathways; and

WHEREAS, City staff presented updates on the study at the Public Infrastructure, Environment, & Sustainability Committee on 2/22/21, a council briefing session on 9/2/21 and the Planning Commission Transportation Subcommittee on 10/5/21; and

WHEREAS, the Spokane Regional Transportation Council Board of Directors adopted the study at their December 9th, 2021 meeting; and

WHEREAS, the recommended projects will be incorporated into city capital facilities planning documents; and

WHEREAS, the recommended projects will go through SEPA at the time they are added to the City’s Comprehensive Plan; and

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City Council of Spokane recognizes the US 195 / I-90 Transportation Study and that the appropriate timing of the identified transportation projects be reflected in the City’s Comprehensive to build a healthy, active, safe and connected neighborhood for residents.

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effect

Committee Agenda Sheet

Public Infrastructure, Environment, and Sustainability Committee

Submitting Department	Public Works, Developer Services Center
Contact Name & Phone	Eldon Brown
Contact Email	ebrown@spokanecity.org
Council Sponsor(s)	Michael Cathcart
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>15 min</u>
Agenda Item Name	2022 Amendments to City's Retail Water Service Boundary
Summary (Background)	<p>Parcels are located inside the Urban Growth Area (UGA) Boundary, outside the City's Retail Water Service (RWS) Area, but inside the City's Future Water Service Area. Applicants are requesting City water service to serve parcels located in Spokane County in accordance with Spokane County zoning and land-use requirements.</p> <p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> Resolution to amend the RWS Area (see attached) 2022 Applications to Amend the City of Spokane Retail Water Service Boundary – Summary of Criteria Considered for each Application (see attached)
Proposed Council Action & Date: June 2022	Precedes taking this application to a public hearing before the City Council
Fiscal Impact: Total Cost: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A Specify funding source: Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A Other budget impacts: (revenue generating, match requirements, etc.) When applicants construct water facilities to serve their developments, City will receive revenues from new customers and incur expenses to operate and maintain new public water facilities	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? NA	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? NA	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? New additions to the City's water system will need to be evaluated (revenues versus expenditures) as part of the City's rate structure and fees required to operate and maintain the public water system.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

SMC Section 13.04.1921 – City's Retail Water Service Area; City's Duty to Provide Water Service; WAC 246-290-100 (Washington State Department of Health)

RESOLUTION 2022 _____

A RESOLUTION relating to modification of the City of Spokane's Retail Water Service Area to include Spokane County Parcel Numbers 26212.9017; 26212.9019; 24051.0402; 24051.0403; 24051.0408; 24053.9057; 24082.9063; 24082.9087 and authorizing the amendment of the City's Retail Water Service Area map on file with Washington State Department of Health.

WHEREAS, pursuant to the State of Washington Department of Health Rules and Regulations, WAC 246-290-100, the City of Spokane is required to update its Comprehensive Water System Plan at least every ten years; and

WHEREAS, the City of Spokane's Comprehensive Water System Plan pursuant to Washington State Department of Health rules and regulations defines existing water service areas; retail water service areas, and future water service areas; and

WHEREAS, the above listed parcels have requested water service from the City of Spokane for purposes of serving water; and

WHEREAS, the above listed parcels are located within the Urban Growth Area (UGA) Boundary and/or joint planning areas and comply with the applicable comprehensive planning documents for their property locations; and

WHEREAS, the above listed parcels are located within the City's Future Water Service Area, but are located outside the current Retail Water Service Area, as defined in the latest Retail Water Service map; and

WHEREAS, in order to extend water service, the Spokane Municipal Code requires City Council amendment to expand the Retail Water Service Area; and

WHEREAS, the Water Department has infrastructure, i.e. water booster stations / water tanks / water mains located near the properties which provide water services to neighboring and surrounding parcels; and

WHEREAS, the City has evaluated each request for water service and finds in addition to nearby water infrastructure, there are available water rights, and available capacity to provide water service to the above listed parcels; and

WHEREAS, the property owners of the above listed parcels have agreed to pay any and all costs associated with the extension of the water infrastructure and have agreed to comply with the City's design and construction requirements, including signing an annexation covenant; and

WHEREAS, the City Council of the City of Spokane after careful consideration of the specific facts associated with the properties, finds modification of the Retail Water Service Area to include Parcel Numbers 26212.9017; 26212.9019; 24051.0402; 24051.0403; 24051.0408; 24053.9057; 24082.9063; 24082.9087 to be in the public interest;--NOW, THEREFORE,

BE IT RESOLVED by the City of Spokane:

1) The amendment of the Retail Water Service Area Map is hereby approved to include Parcel Numbers 26212.9017; 26212.9019; 24051.0402; 24051.0403; 24051.0408; 24053.9057; 24082.9063; 24082.9087.

2) Staff is directed and authorized to prepare and enter a water supply or service agreement with the owner(s) of Parcel Numbers 26212.9017; 26212.9019; 24051.0402; 24051.0403; 24051.0408; 24053.9057; 24082.9063; 24082.9087 consistent with this resolution and with the Spokane City Municipal Code.

3) Staff is authorized to seek the approval of the department of health for amendment of the city's water service areas consistent with this resolution and other resolutions adopted to amend city water service areas as necessary.

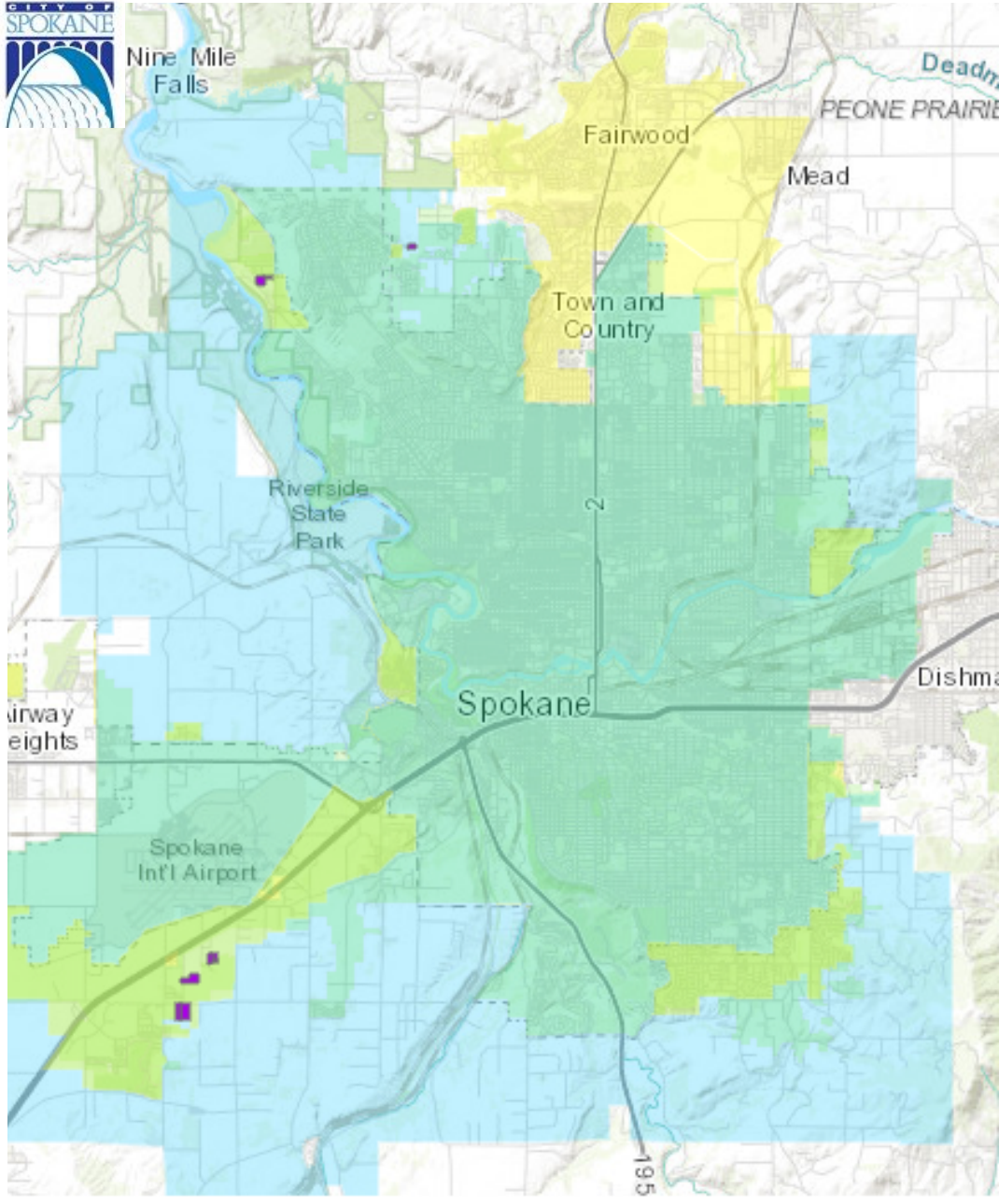
Adopted and approved by City Council _____, 2022.

City Clerk

Approved as to Form:

Assistant City Attorney

2022 Water Retail Service Applications



MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 7, 2022

TO: Raylene Gennett, Interim Director – Water Department

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Plese Application for Retail Service Area Amendment, Parcels #26212.9019 and #26212.9017

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated November 5, 2021, is located in the City of Spokane Future Service Area, in the Seven Mile Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcels are approximately 2.39 and 8.65 acres respectively for a total area of 11.04 acres located in Northwest Spokane in the Nine Mile area.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA.*** The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcels are located in the Northwest Terrace Pressure Zone. In order to provide sufficient capacity in this pressure zone, infrastructure

improvements may be required to ensure sufficient capacity exists. There are capital improvement project identified and funded in the current 6-year capital program for future capacity infrastructure improvements to ensure capacity will be sufficient.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane’s Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. The subject parcels are located in the Seven Mile Joint Planning Area of the Urban Growth Boundary. Since the subject parcels are located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply. The subject parcels are however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcels. Inclusion of the subject parcels into the RSA boundary does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcels to include obtaining a new service connection or Certificate of Water Availability.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: Water mains capable of providing water service to the proposed subject project area are located to the east and north of the subject parcels. A 12” water main located adjacent to the east of the parcels on N Nine Mile Road and an 8” water main north approximately 320 feet on N Hardwood Street could provide service to the subject parcels. The developer would need to construct infrastructure improvements at their cost to extend the water service into the subject area and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed.
- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.
- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcels in the application may be timely for an amendment to expand the RSA boundary. The subject parcels are located in the Seven Mile Joint Planning Area of the Urban Growth Boundary and sufficient capacity will exist in the pressure zone following planned capital improvements to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcels meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City’s designated Retail Water Service Area as depicted in the City’s Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle. (See attached flow chart for Retail Water Service Request attached)

Date of Application: _____

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer’s expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane’s Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes No
- Does the property have a prior commitment to serve water? Yes No
- Is the property within the City of Spokane Coordinated Water System Plan Boundary? Yes No

LEGAL DESCRIPTION: By Applicant

Lot _____ Block _____

Addition _____

Legal Attached: Yes / No

PROPERTY OWNER: (Please Print)

Name: Plese-Graham, LLC

Address: 201 W Francis Avenue

Spokane, WA Zip 99205

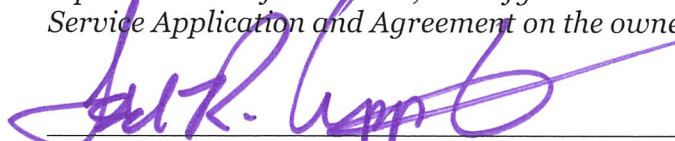
Daytime Phone: _____

Email Address: _____

[Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

[Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.

 11/5/21
Signature of Owner or Owner's Authorized Representative Date

Todd R. Whipple Agent 509-893-2617
Printed Name Relationship to Owner Phone Contact #

toddw@whipplece.com
e-mail Address

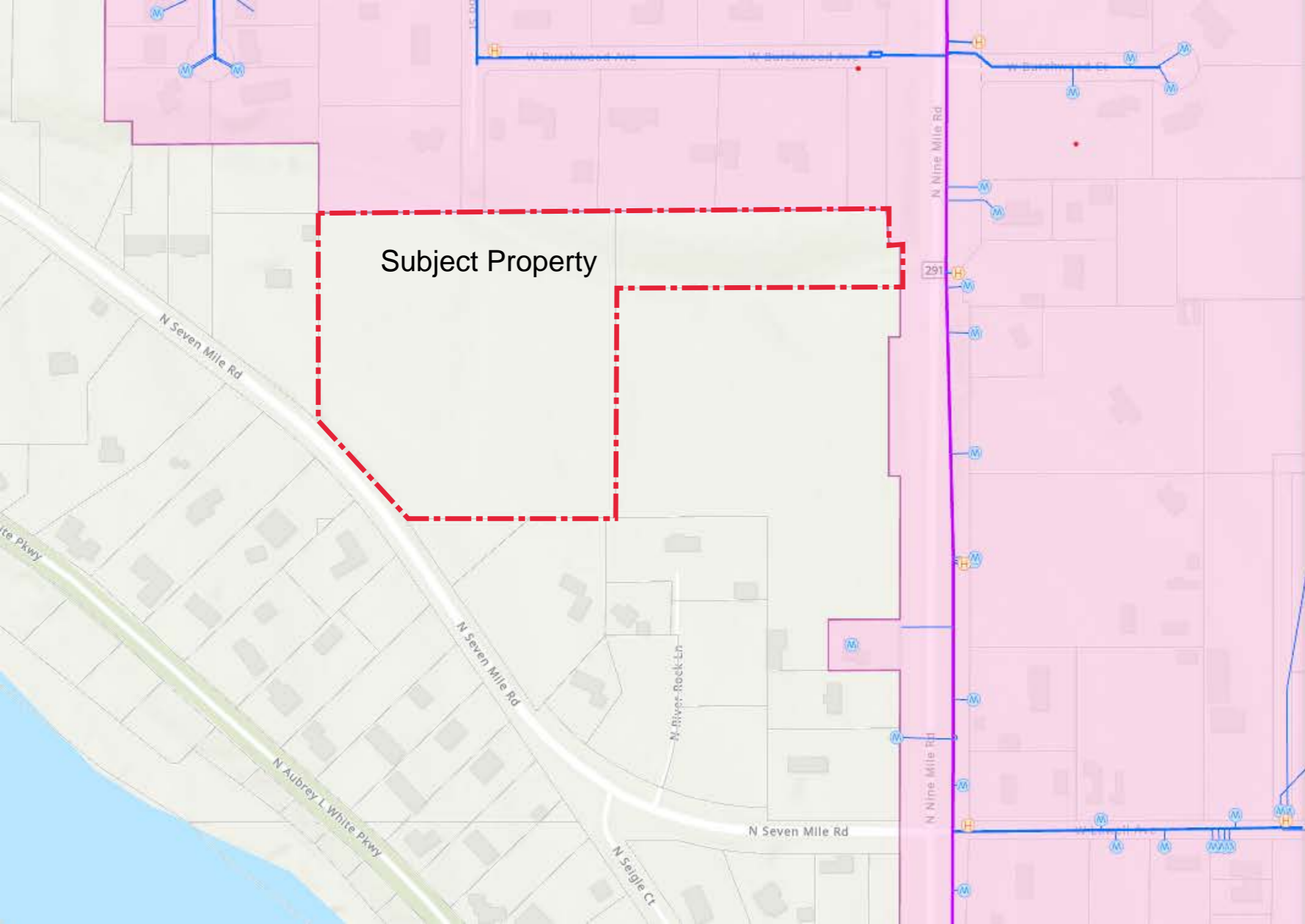
Legal descriptions courtesy of SCOUT

26212.9019

21 26 42 N165FT OF E689.11 FT OF SE1/4 OF NW1/4

26212.9017

21 26 42 PTN OF N1/2 OF SE1/4 OF NW1/4 LYG N&E OF 7 MILE RDEXC E689.11FT



Subject Property

- Utilities ...
- Trash Pickup ...
- Recycling Pickup ...
- Sewer ...
- Stormwater ...
- Water ...
- Fire Hydrant ...
- Water Meter ...
- Water Service Line ...
- Water Main ...
- Water Retail Service Area ...
- Streets ...
- Property ...
- Boundaries ...
- Environment ...
- Planning ...
- Economic Development ...
- Census Demographics ...
- Topographic ...

MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 7, 2022

TO: Raylene Gennett, Interim Director – Water Department

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Brown Application for Retail Service Area Amendment, Parcels #24051.0402, #24051.0403 and #24051.0408

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated January 5, 2022 is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcels are 1.2 acres, 5.46 acres and 3.6 acres for a total area of approximately 10.26 acres located in West Plains Area south of the Spokane International Airport and I-90.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA.*** The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcels are located in the Plains Pressure Zone. Sufficient Capacity exists in the Plains system to serve the subject parcels.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane’s Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary. Since the subject parcels are located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply. The subject parcels are however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcels. Inclusion of the subject parcels into the RSA boundary does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcels to include obtaining a new service connection or Certificate of Water Availability.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: A water main capable of providing water service to the proposed subject project area is located to the South of the subject parcel. The 8” water main is located adjacent to the subject area in 57th Avenue. The developer would need to construct infrastructure improvements at their cost to extend the water service to the subject area and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed.

- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.
- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcels in the application may be timely for an amendment to expand the RSA boundary. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary and sufficient capacity exists in the pressure zone to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcels meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:



Application to Expand Retail Water Service A

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City’s designated Retail Water Service Area as depicted in the City’s Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle. (See attached flow chart for Retail Water Service Request attached)

Date of Application: _____

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer’s expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane’s Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes ___ No ___
- Does the property have a prior commitment to serve water? Yes ___ No ___
- Is the property within the City of Spokane Coordinated Water System Plan Boundary? Yes ___ No ___

LEGAL DESCRIPTION: By Applicant

Lot 5 to 16 Block 8
Addition Jamieson Park

Legal Attached: Yes / No

PROPERTY OWNER: (Please Print)

Name: J A Brown et al.
Address: 5416 N. Shane Court
Spokane, WA Zip 99212-3301
Daytime Phone: _____
Email Address: _____

[Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

[Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.

 et al 1/4/22
Signature of Owner or Owner's Authorized Representative Date

Joseph K Nichols Sr Partner 5099951179
Printed Name Relationship to Owner Phone Contact #

JKNichols@leindemere.com
e-mail Address



Whipple Consulting Engineers, Inc.

January 5, 2022

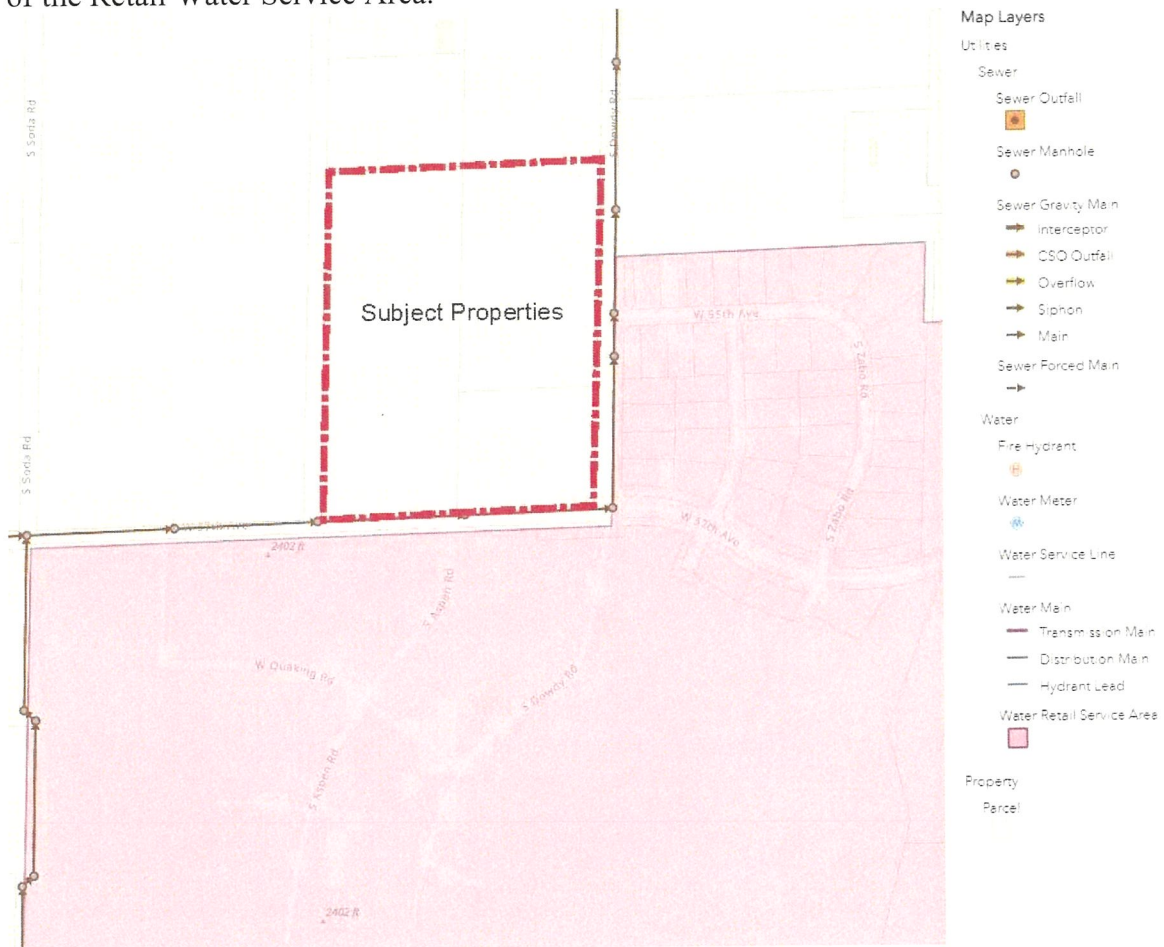
W.O. No. 2021-3147

City of Spokane
Attn: Eldon Brown
Engineering Services
808 W. Spokane Falls Blvd.
Spokane, WA 99201

Re: 57th and Dowdy request to expand the Retail Water Service Area

Dear Mr. Brown:

This letter is intended to serve as a request to expand the Retail Water Service Area for parcel numbers 24051.0402, 24051.0403 and 24051.0408, three parcels totaling approximately 10.92 acres, located west of Dowdy Road and north of W. 57th Avenue within the Urban Growth Area. The property is outside of the city limits in Spokane County. The land use for this project is designated Light Industrial and the zoning is LI. While this property is within the Urban Growth Area and the City of Spokane Coordinated Water System Plan Boundary, it is currently outside of the Retail Water Service Area.



Below are our responses to the application questions to expand the Retail Water Service Area. For clarity, the initial question is provided with our response in bold.

1. Furnish a legal description and map of the area under consideration.

Per Spokane County SCOUT:

24051.0402: JAMIESON PARK L9-10 B8
24051.0403: JAMIESON PARK L11TO16B8
24051.0408: JAMIESON PARK LTS 5 THRU 8 BLK 8

2. State fully the purpose for which water is to be used with your application.

Please note that the properties are currently under the LI zone and currently could be developed into light industrial land uses. A specific industrial land use has not been determined at this time.

The above properties are currently under a review for Comprehensive Plan Amendment to change the designation to Low-Density Residential and the zoning to LDR. A planned future development in the LDR zone would allow for single-family residential density up to 8 du/ac gross density. Water would be used for drinking, waste disposal, lawn watering and other residential uses typical of a single-family residential subdivision in the Spokane area.

3. Provide justification for expansion within the Retail Water Service Area with your application.

This property is within the UGA, City of Spokane Coordinated Water System Plan Boundary, and adjacent to the Retail Water Service Area to the east and south. Water service is needed to fulfil the Comprehensive Plan under UGA.

4. The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Development Rules and Regulations. Contact Developer Services for further information.

We agree that the developer is responsible for and will fully fund the extension of existing water main, new lateral or service connection regarding this project.

5. Payment of all charges for the new service connection.

The developer will pay all charges for the new service connection.

6. Verify that all outstanding combined utility charges are paid in full.

All outstanding combined utility charges will be paid in full at time of application.

7. Pay for and provide all engineering, accepted plans and permits upon request.

All engineering, accepted plans and permits will be paid for and provided if requested or as required as part of a complete application package.

8. Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.

There are no known underground water service lines onsite. All requirements of the City of Spokane's Water and Hydroelectric Department will be followed.

9. Sign an Annexation Covenant.

The developer of this project will sign an Annexation Covenant, agreeing that this site would be annexed into the City of Spokane should it be requested.

If you have any questions or comments in regard to this letter please feel free to contact us at (509) 893-2617.

Sincerely,

A handwritten signature in purple ink that reads "Todd R. Whipple For".

Todd R. Whipple, P.E.
Whipple Consulting Engineers, Inc.

Encl: Retail Water Service Area Application
CC: Sponsor
File

MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 7, 2022

TO: Raylene Gennett, Interim Director – Water Department

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Black Application for Retail Service Area Amendment, Parcel #24053.9057

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated November 9, 2021, is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcel is approximately 15.74 acres located in West Plains Area south of the Spokane International Airport and I-90.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA.*** The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcels are located in the Plains Pressure Zone. Sufficient Capacity exists in the Plains system to serve the subject parcels.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane’s Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary. Since the subject parcels are located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply. The subject parcels are however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcels. Inclusion of the subject parcels into the RSA boundary does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcels to include obtaining a new service connection or Certificate of Water Availability.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: Water mains capable of providing water service to the proposed subject project area are located to the South of the subject parcel. A 12” water main located approximately 850 feet on the south west corner of the parcel on South Holly Road and a 12” water main on South Soda Road approximately 830 feet on the south east corner of the subject parcel. The developer would need to construct infrastructure improvements at their cost to extend the water service to the subject area and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed.

- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.
- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcels in the application may be timely for an amendment to expand the RSA boundary. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary and sufficient capacity exists in the pressure zone to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcels meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle. (See attached flow chart for Retail Water Service Request attached)

Date of Application: _____

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes No
- Does the property have a prior commitment to serve water? Yes No
- Is the property within the City of Spokane Coordinated Water System Plan Boundary? Yes No

LEGAL DESCRIPTION: By Applicant

Lot _____ Block _____
Addition _____

Legal Attached: Yes/No

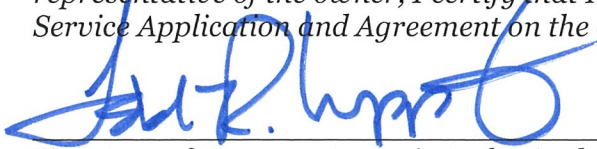
PROPERTY OWNER: (Please Print)

Name: Black Realty Inc., Don and Yvonne Morse
Address: 801 W Riverside Ave., STE 300
Spokane, WA Zip 99201
Daytime Phone: _____
Email Address: _____

[Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

[Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.



Signature of Owner or Owner's Authorized Representative

11/9/21

Date

Todd R. Whipple, Agent

Printed Name

Relationship to Owner

509-893-7617

Phone Contact #

tddw@whipplece.com

e-mail Address

MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: September 22, 2021

TO: Steve Burns P.E., Director – Water Department

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the DeWood Application for Retail Service Area Amendment, Parcels #24082.9063 and #24082.9087

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated April 13, 2021, is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcels are approximately 9.77 acres and 19.54 acres respectively for a total area of 29.31 acres located in West Plains Area south of the Spokane International Airport and I-90.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcels are located in the Plains Pressure Zone. Sufficient Capacity exists in the Plains system to serve the subject parcels.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane’s Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary. Since the subject parcels are located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply. The subject parcels are however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcels. Inclusion of the subject parcels into the RSA boundary does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcels to include obtaining a new service connection or Certificate of Water Availability.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: Water mains capable of providing water service to the proposed subject project area are located adjacent to the subject parcels. An 8” water main located to the east on Winona Drive and a 12” water main on Hallett Road along the northern boundary of the subject parcels could service the subject parcels. The developer would need to construct infrastructure improvements at their cost to extend the water service to the subject area and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed.
- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.

- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcels in the application may be timely for an amendment to expand the RSA boundary. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary and sufficient capacity exists in the pressure zone to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcels meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle. (See attached flow chart for Retail Water Service Request attached)

Date of Application: 4/13/21

Deadline for 120 day Response from Date of Application: 8/13/21

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes No
- Does the property have a prior commitment to serve water? Yes No
- Is the property within the City of Spokane Coordinated Water System Plan Boundary?
Yes No

LEGAL DESCRIPTION: By Applicant

Lot _____ Block _____
Addition _____

Legal Attached: Yes / No

PROPERTY OWNER: (Please Print)

Name: Dr. Marcus DeWood
Address: 47 E. High Drive
Spokane, WA Zip 99203
Daytime Phone: 509.893.2617
Email Address: a fuller @ whipplece.com

For and on behalf of:
Patrick M. Chastain
P.O. Box 19508
Spokane, WA, 99219

pw [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

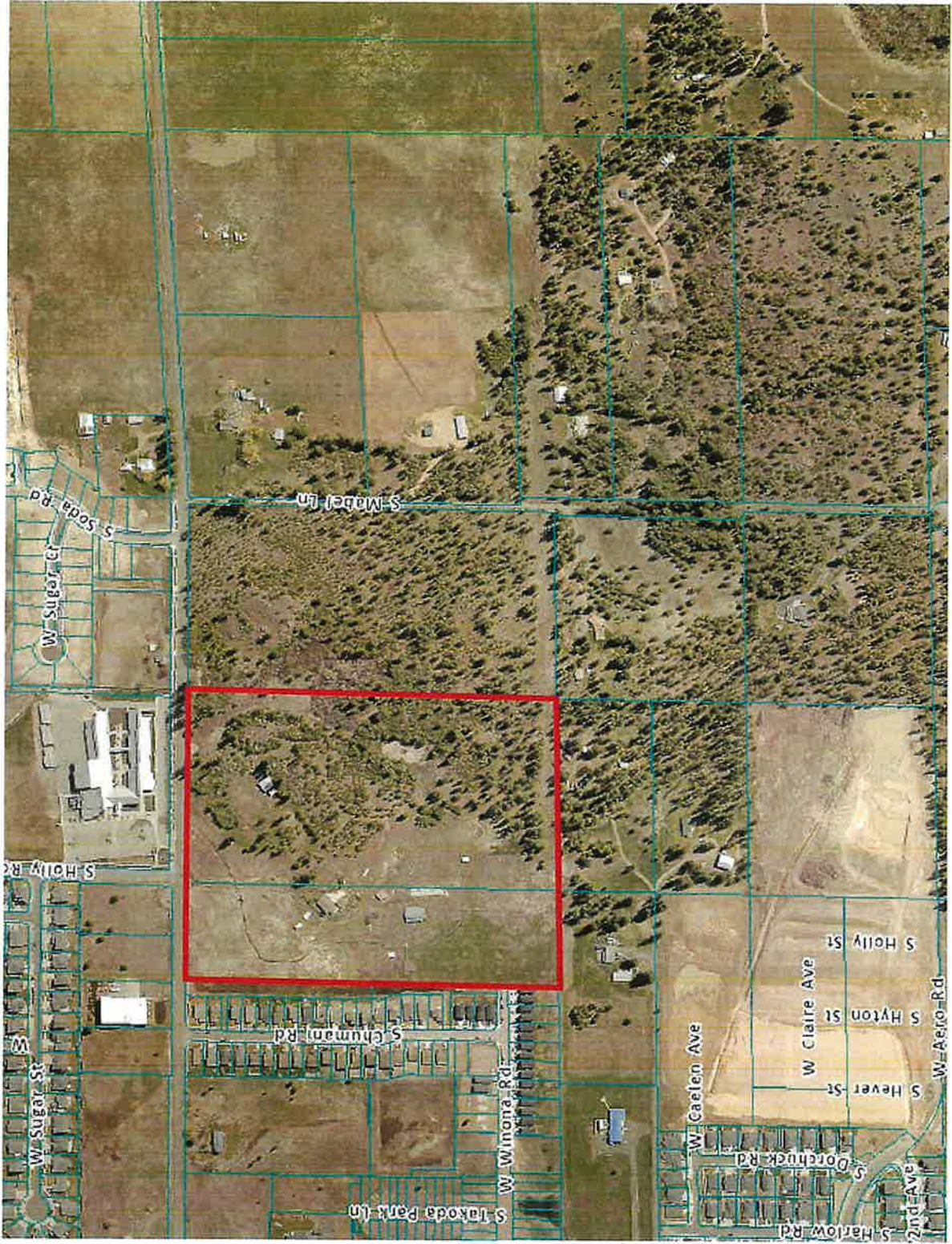
tw [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.

[Signature] _____ Date 4/13/21
Signature of Owner or Owner's Authorized Representative

Todd R. Whipplece Eng/Agnt _____ Phone Contact # 509-893-2617
Printed Name Relationship to Owner

toddw@whipplece.com
e-mail Address



Legal descriptions courtesy of Spokane County SCOUT

Parcel Number 24082.9063

08-24-42 E1/2 OF E1/2 OF NW1/4 OF NW1/4 EXC CO RD

Parcel Number 24082.90~~63~~87

08-24-42 ~~E~~W1/2 OF ~~N~~E1/2~~4~~ OF NW1/4 ~~OF NW1/4~~ EXC ~~CO~~ RD

PRELIMINARY LONG PLAT BRAEMAR GLEN ESTATES

LOCATION IN A PORTION OF THE
NE 1/4, NW1/4 SEC. 8, T24N, R42E, W.M.
SPOKANE COUNTY, WASHINGTON

SHEET INDEX

SHEET 1 PRELIMINARY LONG PLAT
SHEET 2 NORTH HALF
SHEET 3 SOUTH HALF

LEGAL DESCRIPTION

PARCEL # 24082.9063
08-24-42 E1/2 OF E1/2 OF NW1/4 OF EXC CO RD
PARCEL # 24082.9087
08-24-42, THE W 1/2 OF THE NE 1/4 OF THE NW 1/4 EXC RD.
LEGAL DESCRIPTIONS PER SPOKANE COUNTY SCOUT

SOILS DESCRIPTION

1021 COCOLALLA-HARDESTY COMPLEX, 0 TO 3 PERCENT SLOPES
3015 SEABOLDT ASHY LOAM, DRY, 0 TO 8 PERCENT SLOPES
3040 CHENEY-ALECANYON COMPLEX, 0 TO 8 PERCENT SLOPES
5070 LENZ-SPOKANE COMPLEX, 3 TO 15 PERCENT SLOPES
5072 LENZ-ROCK OUTCROP COMPLEX, 3 TO 15 PERCENT SLOPES
5310 KRAMERHILL ASHY LOAM, 3 TO 15 PERCENT SLOPES

DRAINAGE NOTES

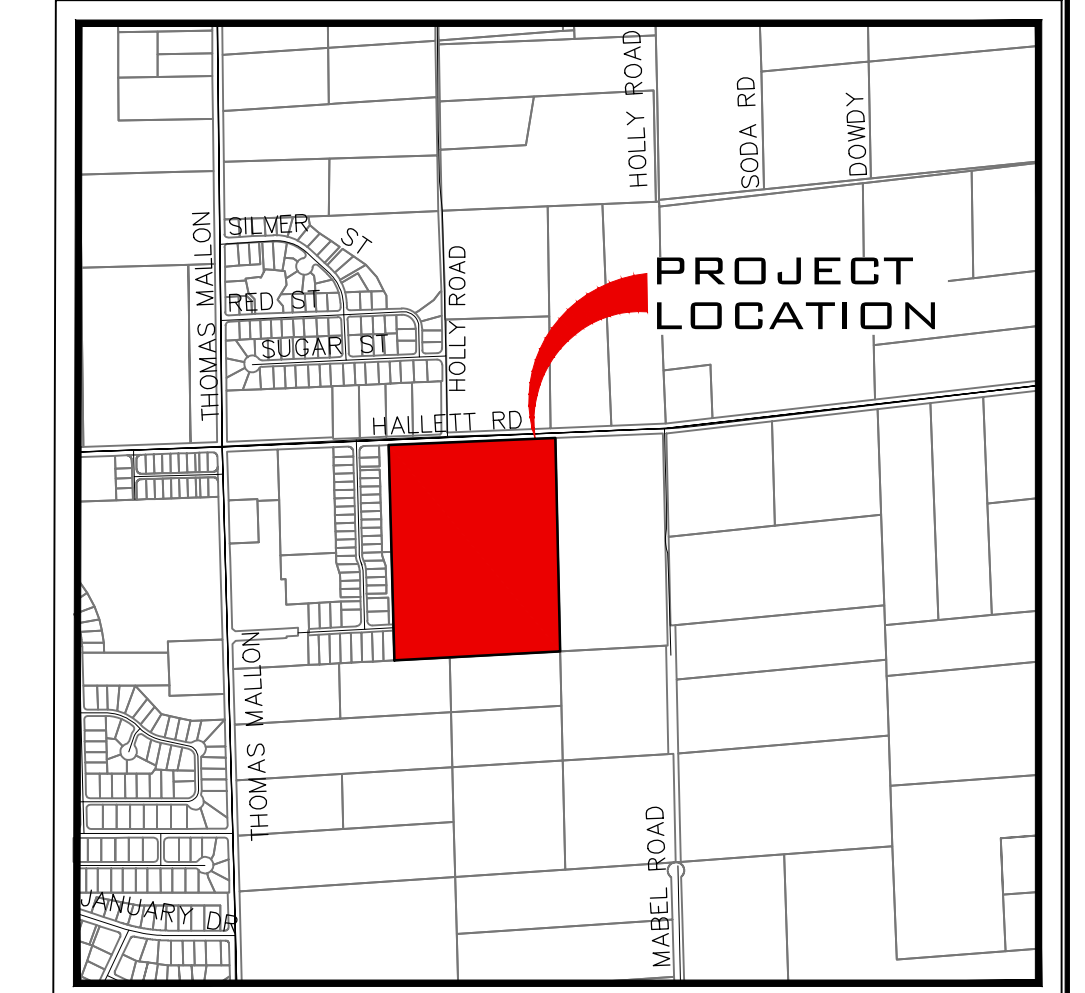
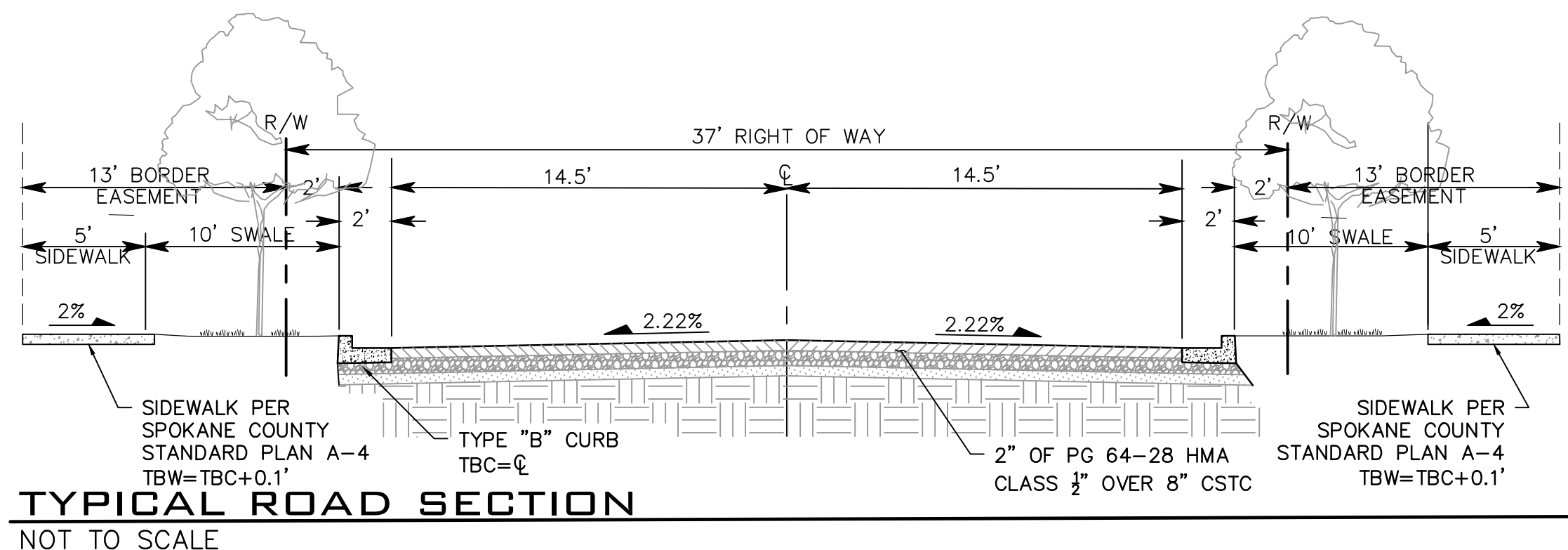
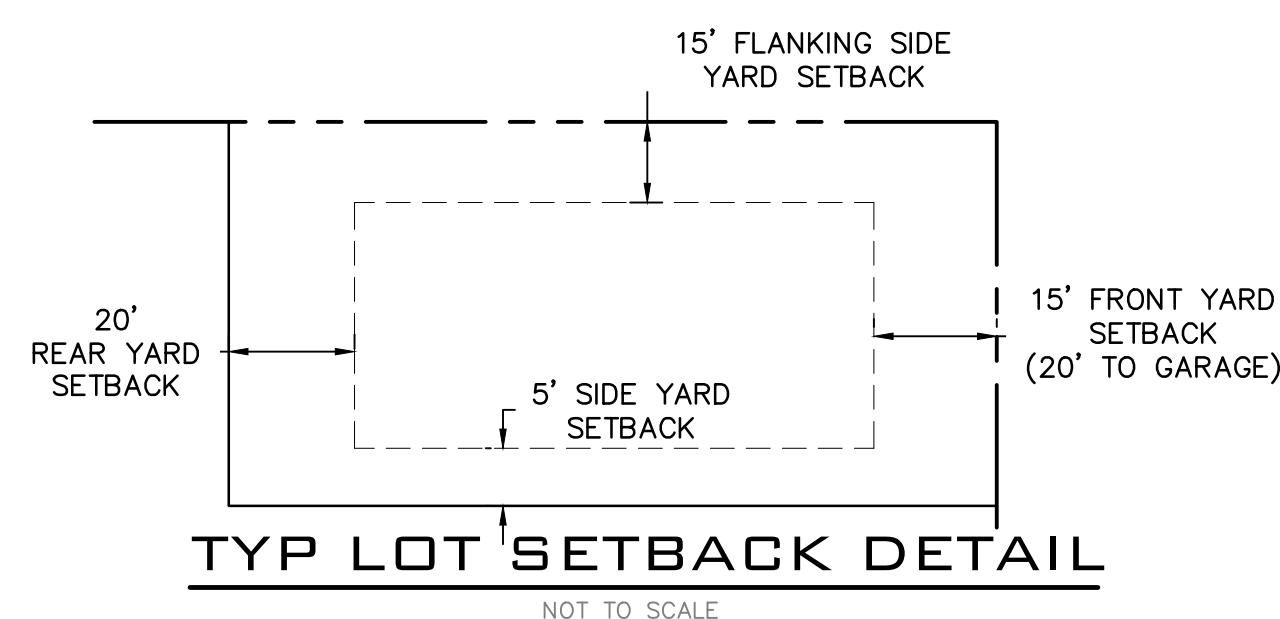
1. DRAINAGE WILL BE PONDS

CRITICAL AREAS

1. WETLANDS - DELINEATED BY WETLAND BIOLOGIST
2. ERODIBLE SOIL

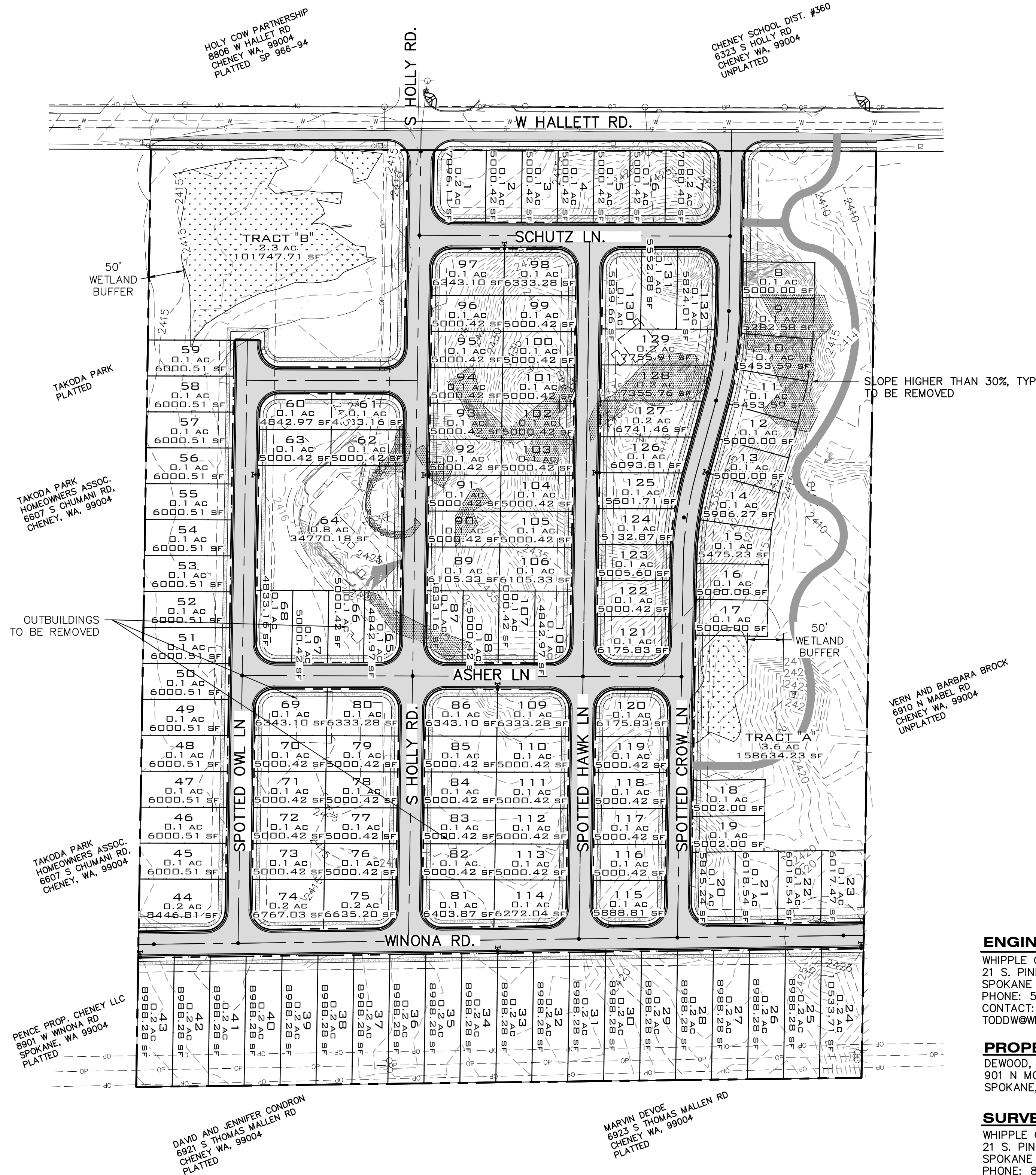
LEGEND

- 30% SLOPES OR MORE
- ERODIBLE SOILS (SHT 2&3)
- WETLAND
- 10' TRAIL



VICINITY MAP
NOT TO SCALE

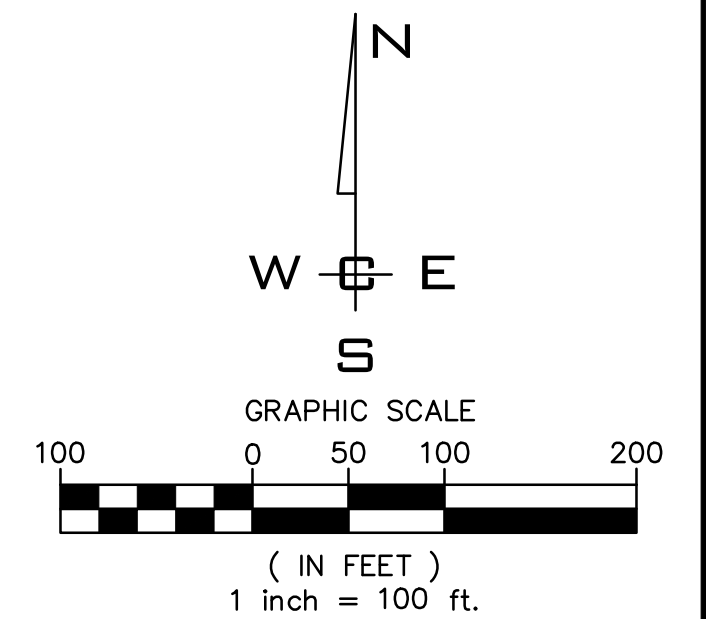
SITE DATA	
PARCEL NUMBER	24082.9063, 24082.9087
ZONING	LDL
DENSITY [MIN] [MAX]	1 8
ALLOWED DENSITY	30 240
	SF AC
PROJECT AREA	1,308,061.50 30.03
NUMBER OF LOTS	132
NUMBER OF TRACTS	2
AREA OF LOTS	819,664.08 18.82
AREA OF TRACTS	260,381.94 5.98
AREA OF RIGHT OF WAY	228,015.48 5.23
MIN LOT AREA	4,833.16 0.11
MAX LOT AREA	34,770.18 0.80
FIRE DEPARTMENT	FIRE DISTRICT 3
DOMESTIC WATER	CITY OF SPOKANE
SANITARY SEWER	CITY OF SPOKANE



ENGINEER
WHIPPLE CONSULTING ENGINEERS
21 S. PINES ROAD
SPOKANE VALLEY, WA 99206
PHONE: 509-893-2617
CONTACT: TODD WHIPPLE, P.E.
TODD@WHIPPLECE.COM

PROPERTY OWNER
DEWOOD, M.
901 N MONROE ST STE 250,
SPOKANE, WA, 99201

SURVEYOR
WHIPPLE CONSULTING ENGINEERS 21
21 S. PINES ROAD
SPOKANE VALLEY, WA 99206
PHONE: 893-2617
CONTACT: DAVID A. COWELL, P.L.S.



NO.	DATE	BY	REVISIONS

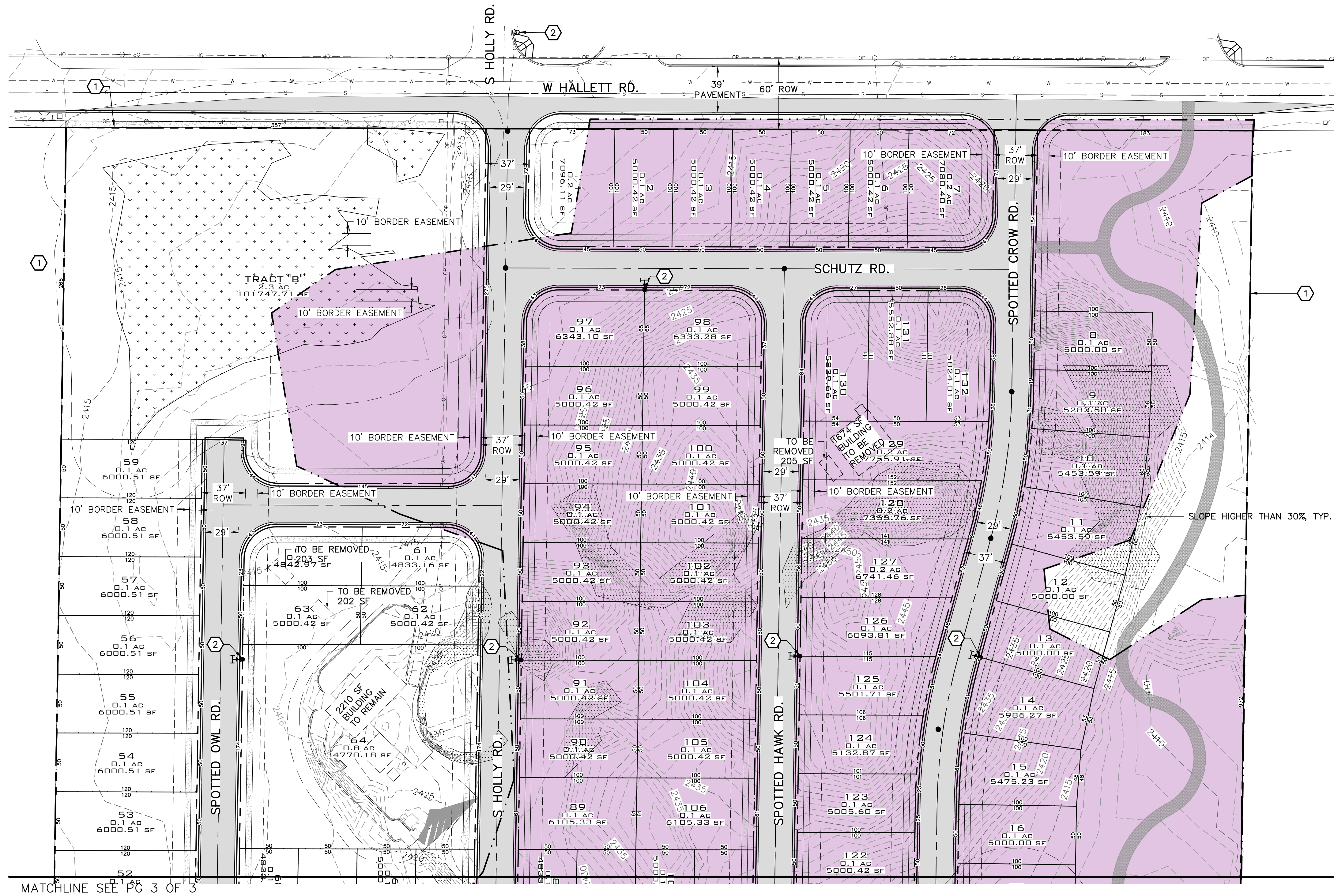
SCALE:	PROJ #: 20-2797
HORIZONTAL:	DATE: 05/06/21
1"=100'	DRAWN: BNG
VERTICAL:	REVIEWED: TRW
N/A	

WCE
WHIPPLE CONSULTING ENGINEERS
21 S. PINES ROAD
SPOKANE VALLEY, WA 99206
PH: 509-893-2617 FAX: 509-926-0227

**PRELIMINARY LONG PLAT
BRAEMAR GLEN ESTATES
8815 W HALLETT ROAD
SPOKANE COUNTY, WA**

**SHEET
1 OF 3**
JOB NUMBER
20-2797

NORTH HALF OF SITE

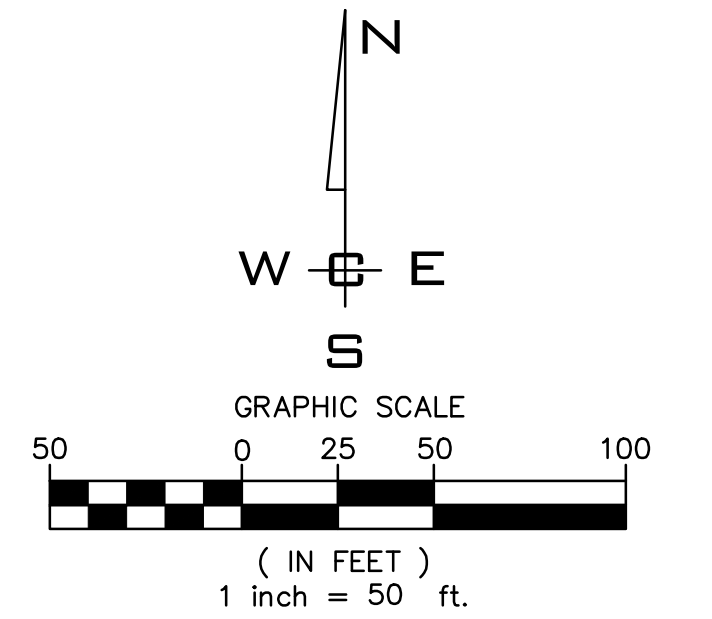


NOTES:

- ① PROPERTY BOUNDARY
- ② FIRE HYDRANT LOCATIONS

LEGEND

- 30% SLOPES OR MORE
- ERODIBLE SOILS
- WETLAND
- 10' TRAIL



MATCHLINE SEE PG 3 OF 5

P:\WCE_WORK\2020\WCE_PROJECTS\2020-2797\BRAEMAR\PLAT.DWG PLOT DATE: 06/15/21

NO.	DATE	BY	REVISIONS

SCALE:
 HORIZONTAL:
 1"=100'
 VERTICAL:
 N/A

PROJ #: 20-2797
DATE: 05/06/21
DRAWN: BNG
REVIEWED: TRW

- CIVIL
- STRUCTURAL
- SURVEYING
- TRAFFIC
- PLANNING
- LANDSCAPE
- OTHER

WCE
 WHIPPLE CONSULTING ENGINEERS
 21 S. PINES ROAD
 SPOKANE VALLEY, WA 99206
 PH: 509-893-2617 FAX: 509-926-0227

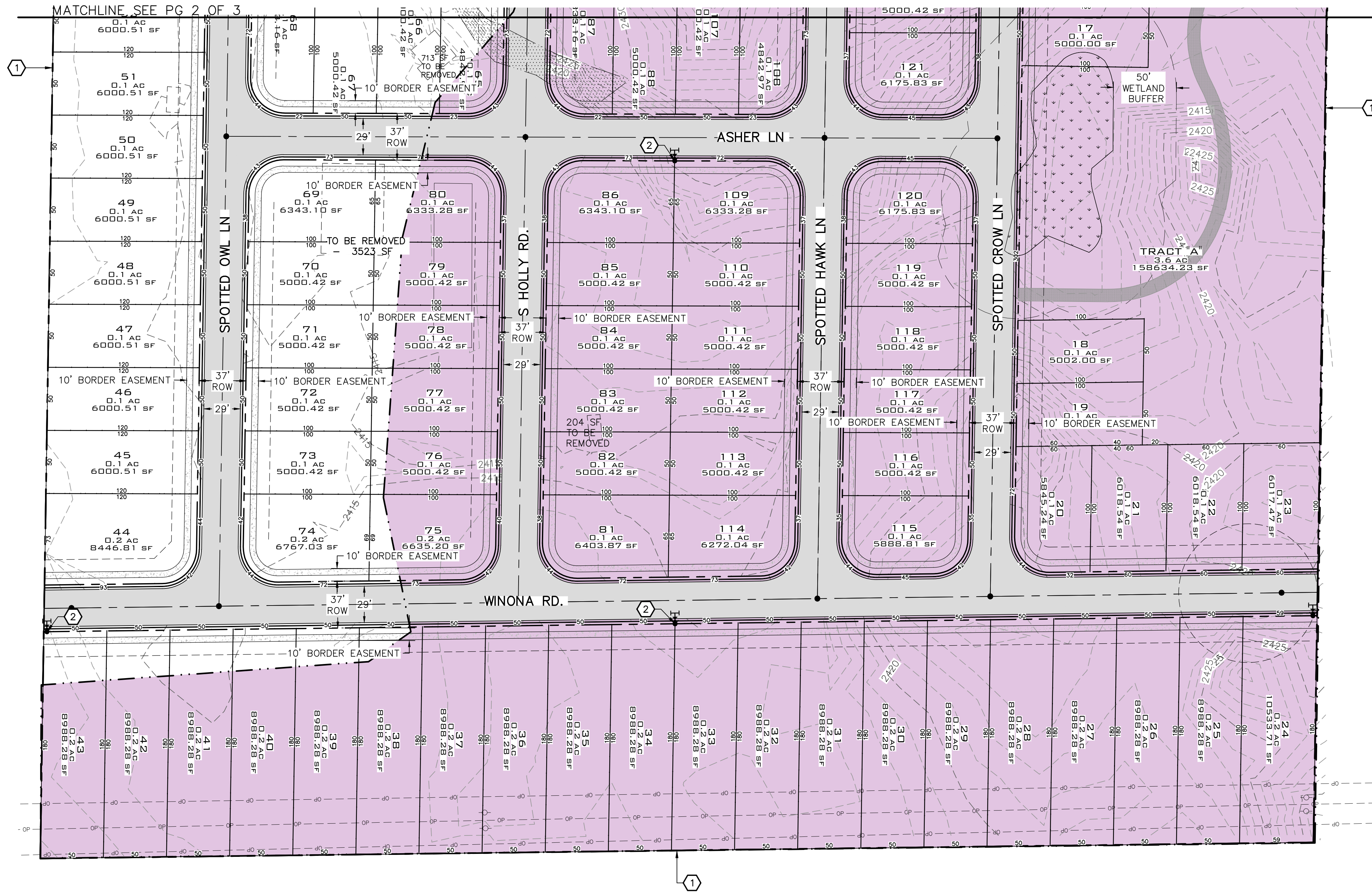
**PRELIMINARY LONG PLAT
 BRAEMAR GLEN ESTATES
 8815 W HALLETT ROAD
 SPOKANE COUNTY, WA**

TODD R. WHIPPLE
 STATE OF WASHINGTON
 REGISTERED
 PROFESSIONAL ENGINEER
 25462

**SHEET
 2 OF 3**

JOB NUMBER
20-2797

SOUTH HALF OF SITE

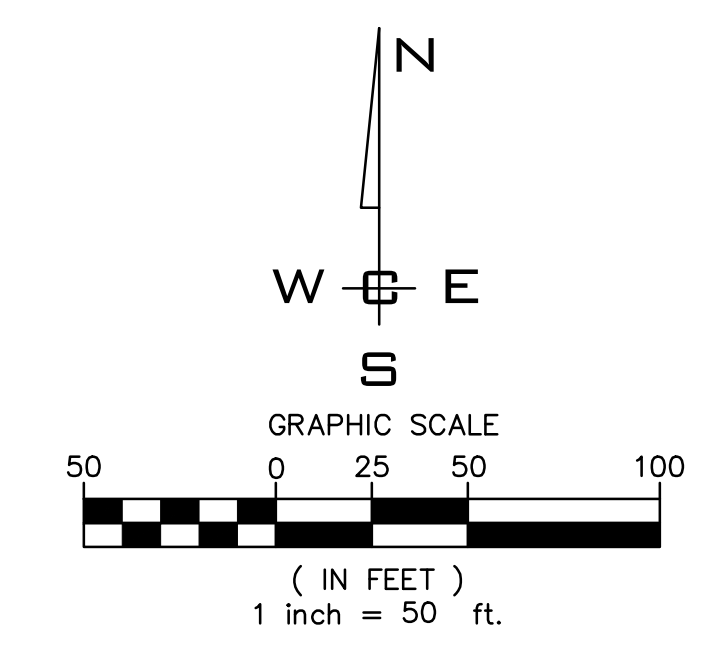


NOTES:

- ① PROPERTY BOUNDARY
- ② FIRE HYDRANT LOCATIONS

LEGEND

- 30% SLOPES OR MORE
- ERODIBLE SOILS
- WETLAND
- 10' TRAIL



P:\WCE_WORK\2020 WCE PROJECTS\2020-2797 DEWOOD- 8815 W. HALLETT RD\DWG\2797-PPLAT.DWG PLOT DATE: 06/15/21

NO.	DATE	BY	REVISIONS

SCALE:	PROJ #: 20-2797
HORIZONTAL:	DATE: 05/06/21
VERTICAL:	DRAWN: BNG
N/A	REVIEWED: TRW

WCE
 WHIPPLE CONSULTING ENGINEERS
 21 S. PINES ROAD
 SPOKANE VALLEY, WA 99206
 PH: 509-893-2617 FAX: 509-926-0227

**PRELIMINARY LONG PLAT
 BRAEMAR GLEN ESTATES
 8815 W HALLETT ROAD
 SPOKANE COUNTY, WA**

TODD R. WHIPPLE
 STATE OF WASHINGTON
 REGISTERED
 PROFESSIONAL ENGINEER
 25462

**SHEET
 3 OF 3**

JOB NUMBER
20-2797

P:\WCE_WORK\2020 WCE PROJECTS\2020-2797 DeWood- 8815 W. Hallett Rd\DWG\2797-PPLAT.dwg, 6/15/2021 10:58:28 AM

2022 Applications to Amend the City of Spokane Retail Water Service Boundary (Summary of Criteria Considered for each Application)

Application Parcel Number	Water is Available in a timely and reasonable manner	Sufficient water rights available	Sufficient capacity to serve	Consistent with requirements of local plans and regulations
26212.9017, .9019	A 12-inch water main to the east or an 8-inch water main to the north could provide service to the parcels. Developer must analyze and extend the appropriate main(s).	Water rights are sufficient to provide the requested service.	Infrastructure improvements may be required. When constructed, projects identified and funded in City's 6-year capital program will ensure sufficient capacity is available.	Inside UGA – must comply with all applicable State and Local rules and regulations with regard to platting and development of the parcels.
24051.0402, .0403, .0408	A 12-inch water main located at the intersection of 57 th and Dowdy is available to serve the parcels. Developer must extend this main west to serve all parcels.	Water rights are sufficient to provide the requested service.	The water system has sufficient capacity to serve the parcels	Inside UGA – must comply with all applicable State and Local rules and regulations with regard to platting and development of the parcels.
24053.9057	A 12-inch water main located in Holly Road south of the project site would need to be extended to the site at developer expense	Water rights are sufficient to provide the requested service.	The water system has sufficient capacity to serve the parcel	Inside UGA – must comply with all applicable State and Local rules and regulations with regard to platting and development of the parcel.
24082.9063, .9087	Existing 8-inch water main in Winona Road to the west and 12-inch main bordering parcels in Hallett Road could provide service to the parcels. Extension of mains will be at developer expense.	Water rights are sufficient to provide the requested service.	The water system has sufficient capacity to serve the parcels	Inside UGA – must comply with all applicable State and Local rules and regulations with regard to development of the parcels.

2-25-16

RECEIVED
March 3, 2016
CITY CLERK'S OFFICE
SPOKANE, WA

CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE	ADMIN 5200-16-03 LGL 2016-0020
TITLE: DUTY TO PROVIDE WATER SERVICE	
EFFECTIVE DATE: March 18, 2016	
REVISION EFFECTIVE DATE: N/A	

1.0 GENERAL

1.1 The City of Spokane ("City") Water and Hydroelectric Services Department owns and operates a public water system; and is the regional water purveyor. The City has a duty to provide water to new service connections within the retail water service area, when such service is available in a timely and reasonable manner; there exists sufficient water rights to provide water service; there exists sufficient capacity to provide water service in a safe and reliable manner under Washington State Department of Health regulations; and such service is consistent with the requirements of local plans and regulations and the City's utility service extension ordinances. (WAC 246-290-106).

1.2 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 REFERENCES
- 4.0 DEFINITIONS
- 5.0 POLICY
- 6.0 PROCEDURE
- 7.0 RESPONSIBILITIES
- 8.0 APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED

This policy shall apply to the City Water and Hydroelectric Services Department.

3.0 REFERENCES

- RCW 35.92.020
- RCW 36.70A.030
- RCW 36.70A.110
- WAC 246-290-106
- WAC 246-290-108
- City of Spokane Comprehensive Plan CFU 3.6
- Comprehensive Water System Plan figure 1.8.0a
- SMC 13.04.1921
- SMC 13.04.1922

4.0 DEFINITIONS

None

5.0 POLICY

- 5.1 Domestic water service is a rural and urban governmental service and the City of Spokane is the regional water purveyor. Therefore the City has a duty to provide service to new water service connections within its retail water service area as outlined in the Comprehensive Water System Plan when:
- a. Water service is available in a timely and reasonable manner;
 - b. There exist sufficient water rights available to provide water service;
 - c. There is sufficient capacity to serve in a safe and reliable manner per the Department of Health rules and regulations; and
 - d. Extension of service is consistent with the requirements of local plans and regulations, including the City's Water System Plan and utility service extension ordinances.
- 5.2 City water service is intended to provide for the needs of the residents of the City and for residents outside the City who are within the City's Retail Service Area. Pursuant to RCW 35.92.020, the City may enter into agreements for extension of water service outside the City's boundaries upon terms and conditions, when there is a determination that such extension will not overload or imperil the City's water system, including domestic and fire flow pressure, supply resources and municipal water rights, all as may be needed by current or future city customer needs, and are subject to any other applicable laws or regulations. (SMC 13.04.1922). Therefore, customers outside the City must complete an annexation covenant and service agreement as a condition of water service.
- 5.3 The City's Comprehensive Water System Plan provides for extension of water service beyond the City's boundaries and inside the Retail Service Area as identified in Chapter 1, Figure 1.6.1
- 5.4 Request for City Water Service outside the existing Retail Service area as identified in the Comprehensive Water System Plan in Chapter 1, Figure 1.6.1 are dependent upon the completion of the City's Application and Certificate of Water Availability form. Changing the Retail Water Service boundaries to provide water service to areas outside the current Retail Water Service Area requires a City Council approved amendment to the City's Water System Plan.
- 5.5 The City's comprehensive plan provides that it is appropriate to extend or expand water services outside the UGA in limited circumstances which are shown to be necessary to protect basic public health and safety and the environment and when such services are financially supportable at rural densities and do not permit urban development. (CFU 3.6; RCW 36.70A.110(4)).

6.0 PROCEDURE

- 6.1 Analysis Needed For Requests To Provide Water Service.

6.1.1 Requests Inside City Boundaries:

Duty to Serve

6.1.2 Outside City boundaries - Inside Retail Water Service Area:

Duty to Serve Inside Water Service Area Subject To Limitations:

- a. Water service is available in timely and reasonable manner as determined by City Utility;
- b. There are sufficient water rights to provide water service;
- c. There is sufficient capacity to serve in a safe and reliable manner;
- d. It is consistent with requirements of local plans and regulations and the City's Water System Plan and utility service extension ordinances;
- e. Annexation covenant must be signed, as applicable;
- f. Written contract with cost allocation, indemnity and all applicable liabilities; and
- g. Developer agrees to pay one hundred percent (100%) costs of construction; liability; indemnification; permitting without sewer and all applicable liabilities.

6.1.3 Outside City Boundaries – Prior Commitment to Serve Inside Future Service Area:

The City will honor prior commitments for water service. In the case of a prior commitment for water service, the vested water capacity exists with the commitment and the parcels included in the prior commitment will be included in the retail water service area and service will be analyzed and provided pursuant to paragraph 6.1.2.

6.1.4 Outside Retail Water Service Area – Inside Future Water Service Area:

The City will evaluate any new requests for retail water service which are outside the City's retail water service area within 120 days of the request or as prescribed by State Law, pursuant to the flow chart for retail water service requests, as attached hereto.

It is the policy of the City to ensure that requests for expansion of the Retail Service Area be considered at least annually.

No Duty to Serve outside Retail Service Area unless amend Retail Service Area:

- a. Amendment to Retail Service Area requires a City Council approved amendment to the Water System Plan/Retail Service Area.
- b. Amended Water System Plan is subject to approval by Department of Health.
- c. Extension of service necessary to protect basic health / safety / environment and does not conflict with GMA requirements.

6.1.5 Outside Water Service Area:

No Duty to Serve

Wholesale Water Supply Agreement or Interlocal Agreement subject to City Council approval.


7.0 RESPONSIBILITIES

The City of Spokane Water and Hydroelectric Services Department shall administer this policy.

8.0 APPENDICES

Water Service Area Chart
Flow Chart for Retail Water Service Requests

APPROVED BY:



 City Attorney

3/3/16

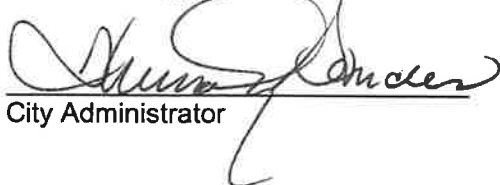
 Date

Scott Simmons

 Director - Utilities

3/3/16

 Date



 City Administrator

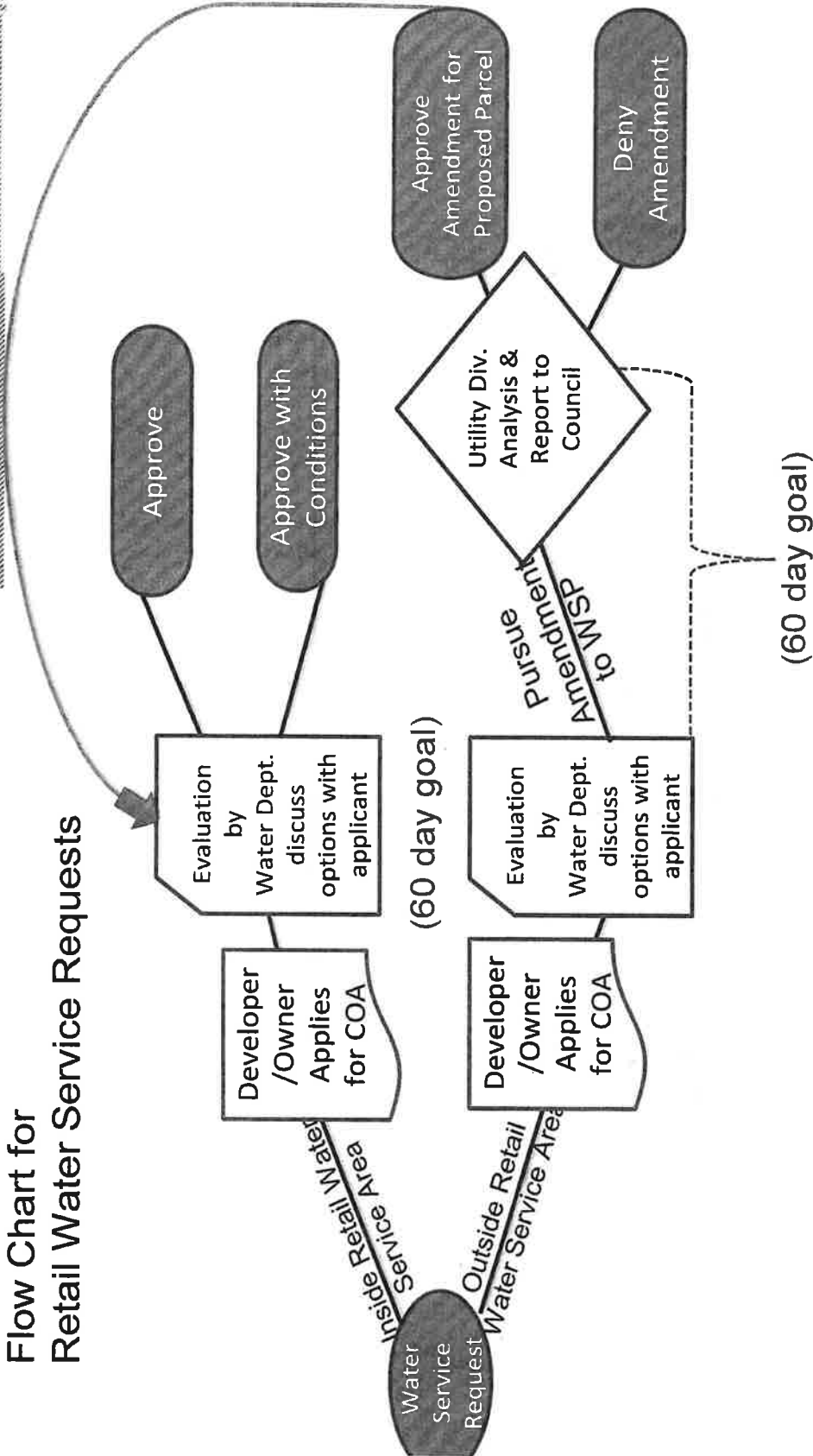
3/3/16

 Date

Water Service Areas:

Inside City Boundaries	Outside City boundaries – Inside Retail Water Service Area	Outside Retail Water Service Area	Outside Water Service Area Wholesale Water Service Agreements
<p>Duty To Serve</p>	<p>Duty To Serve inside water service area – subject to limitations:</p> <ol style="list-style-type: none"> 1. Water is available in timely and reasonable manner as determined by City Utility 2. Sufficient water rights available to provide water service 3. Sufficient capacity to serve in safe and reliable manner 4. Consistent with requirements of local plans and regulations and the City's utility service extension ordinances 5. Annexation covenant must be signed 6. Written contract with cost allocation, indemnity, applicable liabilities 7. Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer 	<p>No Duty To Serve outside Retail Water Service Area unless:</p> <ol style="list-style-type: none"> 1. City Council approves amendment of RSA 2. Requires DOH approval 3. Water is available in timely and reasonable manner 4. Sufficient water rights available to provide water service 5. Sufficient capacity to serve in safe and reliable manner 6. Consistent with requirements of local plans and regulations and the City's utility service extension ordinances including Water System Plan and service area boundaries 7. Annexation covenant must be signed 8. Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities 9. Extension of service is necessary to protect basic health/safety/environment 	<p>No Duty to Serve</p> <p>Wholesale / water supply agreement or interlocal agreement subject to City Council approval.</p> <p>Sufficient water rights to provide water service</p> <p>Sufficient capacity to serve in safe and reliable manner</p> <p>Consistent with requirements of local plans and regulations and the City's utility service extension ordinances and Water System Plan</p> <p>Subject to approval by the Department of Health</p> <p>AND</p> <p>May Require an amendment to the Water System Plan</p>

Flow Chart for Retail Water Service Requests



Proposed, Jan. 2015

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability (PIES)

Submitting Department	Public Works Division
Contact Name & Phone	Marlene Feist (509) 625-6505
Contact Email	mfeist@spokanecity.org
Council Sponsor(s)	Council Member Kinnear
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>10 mins</u>
Agenda Item Name	2022 Amendment to Airway Heights Emergency Water Agreement
Summary (Background)	<p>City of Spokane has been providing emergency water service to Airway Heights due to contamination in Airway Heights groundwater source for drinking water since the contamination was discovered in 2017.</p> <p>On April 12, 2018, the City approved an agreement to provide the City of Airway Heights (AH) with additional short-term supplemental emergency water in the amount of 1,400 gpm. The agreement included a two-year initial term with 3 one-year extensions.</p> <p>Airway Heights has requested the last of the one-year extensions in the original agreement. They also are interested in increasing the water supply that we provide to them. Water overall is limited in the two water pressure zones (SIA & Plains) that serve AH at this time. Delivery of additional water is possible in the future with the completion of infrastructure improvements.</p> <p>Staff is proposing an amendment to the water supply agreement with AH that would:</p> <ul style="list-style-type: none"> • Extend the current emergency provisions and amend the Agreement to include the 3 additional one-year extensions of service. • Include Airway Heights' commitment to support efforts to gain grants for the Plains booster station, including any proportional share of match as needed. • Provide for Airway Heights to contribute \$86,000 for the additional flow modeling and other tasks needed to respond to the request for the additional water by AH.
Proposed Council Action & Date:	Approve an amendment & extension of the Spokane-Airway Heights water supply agreement.
Fiscal Impact: Total Cost: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	

What impacts would the proposal have on historically excluded communities?

Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A – This work is designed to manage costs and continue service delivery in support of all citizens and taxpayers. It will not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability (PIES)

Submitting Department	Public Works Division
Contact Name & Phone	Marlene Feist (509) 625-6505
Contact Email	mfeist@spokanecity.org
Council Sponsor(s)	Council Member Kinnear
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>5 mins</u>
Agenda Item Name	Funding to Support Utility Customers
Summary (Background)	<p>During the 2021 Legislature, the State included \$100 million in its 2022 Supplemental Operating Budget to provide funding for past-due utility bills resulting from the COVID-19 pandemic for certain low-income residential customers.</p> <p>The City's Public Works Division will submit an application to the Washington state Department of Commerce to receive funding that would be applied as credits for certain customers. Funds will be distributed statewide on a needs-basis. (The application is due on May 27.)</p> <p>Eligible customers include those who have received support for utility bills through ratepayer-funded assistance programs and federal utility support programs (LIHWAP & LIHEAP) between 4/1/2020 and 3/31/2022.</p> <p>We are evaluating our data to determine the total number of customers and past-due amounts that would be eligible for the funding. And we are cooperating with Avista to share data to increase the eligible pool. Currently, the overall past-due amounts by residential customers total about \$5.6 million.</p> <p>Public Works is continuing its efforts overall to help its customers transition out of delinquency. We continue to offer interest-free payment arrangement and are promoting LIHWAP funding availability through SNAP as well as our own U-Help program.</p>
Proposed Council Action & Date:	Discussion only.
Fiscal Impact: Total Cost: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	

Operations Impacts

What impacts would the proposal have on historically excluded communities?

Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A – This work is designed to manage costs and continue service delivery in support of all citizens and taxpayers. It will not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City’s established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with efforts to provide COVID emergency support for Spokane Citizens and Utility Customers.

Committee Agenda Sheet

[COMMITTEE]

Submitting Department	City Council – Zack Zappone
Contact Name & Phone	Jeff Gunn (509) 625-6718
Contact Email	jgunn@spokanecity.org
Council Sponsor(s)	CM Zappone, CM Stratton
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>10 minutes</u>
Agenda Item Name	Community Crosswalks
Summary (Background)	<p>A Resolution regarding the approval of a two-year Community Crosswalk Pilot Program to be paid through the Traffic Calming Measures Fund for up to \$300,000.</p> <p>A Community Crosswalk Pilot Program would allow each Council District to apply for two Community Crosswalks over a two-year period to equal six total crosswalks.</p> <p>These crosswalks will serve as traffic calming measures, in accordance with recommendations from the National Association of City Transportation Officials, while also showcasing our unique neighborhoods and diverse communities.</p>
Proposed Council Action & Date:	File for Council action on June 6 th .
Fiscal Impact:	Total Cost: \$300,000

Approved in current year budget? Yes No N/A

Funding Source One-time Recurring

Specify funding source: Traffic Calming Measures Fund

Expense Occurrence One-time Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities?

This proposal will provide representation to historically excluded communities through the implementation of community crosswalks. These crosswalks have been utilized throughout the country to show and celebrate the diversity of a city.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Demographic data will be collected to ensure the crosswalks are located in a way that gives representation to race, ethnicity, gender identity, national origin, income level, disability, sexual orientation and other existing disparities.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Data will be collected regarding car crashes and pedestrian safety to ensure that the crosswalks are acting as effective traffic calming measures.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal is in alignment with the Spokane Municipal Code (17H.010.210) as well as Chapter Four, Transportation, of the Comprehensive Plan.

RESOLUTION NO. 2022-_____

A Resolution regarding the approval of a two-year Community Crosswalk Pilot Program to be paid through the Traffic Calming Measures Fund for up to \$300,000.

WHEREAS, the City Council has adopted Resolution No. 2014-0032 and 2010-0001 regarding the allocation of funds generated from automated traffic safety cameras; and

WHEREAS, the funds generated from automated traffic safety cameras are designed for neighborhood traffic calming projects, in which the goal is to make our neighborhoods more livable and safer for all users; and

WHEREAS, the Institute of Transportation Engineers defines traffic calming as “the combination of mainly physical measures that reduce the negative effects of motor vehicle use, alter driver behavior, and improve conditions for non-motorized street users;” and

WHEREAS, crosswalks serve as a traffic calming measure, encouraging drivers to slow down and yield to pedestrians; and

WHEREAS, section 17H.010.210 of the Spokane Municipal Code states, “The design of marked crosswalks on arterial streets shall meet guidance in the Federal Highway Administration Best Practices Design Guide, NACTO or other nationally recognized guidelines” and

WHEREAS, the National Association of City Transportation Officials (NACTO) recommends the use of decorative crosswalks as a tool to improve pedestrian safety, while simultaneously adding character to a neighborhood, stating, “They help define the pedestrian space and discourage vehicles from encroaching upon the pedestrian crossing area. They also help to beautify the streetscape and add a specific character to a neighborhood;” and

WHEREAS, the City of Spokane aims to be an inclusive and welcoming city to all, and community crosswalks, which are decorative crosswalks, provide an opportunity to improve pedestrian safety while showcasing our distinct neighborhoods and diverse communities; and

WHEREAS, these objectives can be achieved by implementing a two-year Community Crosswalk Pilot Program; and

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council moves to approve Resolution No. 2022 – in order to create a two-year Community Crosswalk Pilot Program to be paid through the Traffic Calming Measures Fund for up to \$300,000. This program will allow for one community crosswalk per district for two years to equal six community crosswalks in total.

Passed by the City Council this ____ day of _____, 2022.

City Clerk

Approved as to form:

Assistant City Attorney

Committee Agenda Sheet

PIES COMMITTEE

Submitting Department	City Council
Contact Name & Phone	Lori Kinnear
Contact Email	lkinnear@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	SPD Emphasis Patrol SBO
Summary (Background)	<p>City Council Members have recently heard increasing concerns from residents about drag racing along major arterials, primarily on the N Division Corridor.</p> <p>This Special Budget Ordinance (SBO) would transfer \$42,000 from the Traffic Calming Fund to the General Fund/Police Department for overtime costs associated with the following:</p> <ol style="list-style-type: none"> i. Emphasis patrols targeting aggressive driving and drag racing along N Division Corridor. <p>The overview of this additional patrol and its associated cost is as follows:</p> <ul style="list-style-type: none"> • 30 nights of emphasis (every Friday and Saturday night from Memorial Weekend to Labor Day Weekend) *Hoopfest weekend may not get officers to sign up, as that event requires a great deal of OT/Drafting already* • 5 hours per shift (8p-1a) • 2 officers per night • Totaling 300 hours of emphasis patrol • Two 5 year officers on OT for 300 hours = \$39,744 cost • Two 20 year officers on OT for 300 hours = \$42,075 cost <p>Overall cost range for the pilot emphasis is \$39,000-\$42,000</p>
Proposed Council Action & Date:	Final Council consideration on June 6, 2022.
Fiscal Impact:	<p>Total Cost:</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring</p> <p>Specify funding source:</p> <p>Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>
Operations Impacts	<p>What impacts would the proposal have on historically excluded communities?</p> <p>It is unclear what impacts this SBO will have on historically excluded communities.</p>

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

SPD will be asked to collect and report data on any contacts made during these emphasis patrols.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

SPD will be asked to collect and report data on the effectiveness of these emphasis patrols.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This SBO aligns with current City Policies by enhancing city/neighborhood traffic safety.

ORDINANCE NO _____

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Traffic Calming Measures Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That in the budget of the Traffic Calming Measures Fund, and the budget annexed thereto with reference to the Traffic Calming Measures Fund, the following changes be made:

- 1) Increase operating transfer-out by \$42,000
 - A) Of the increased appropriation, \$42,000 is to be transferred to the General Fund/Police Department for costs associated with the following:
 - i.) Emphasis patrols targeting aggressive driving and drag racing along the N Division Corridor.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to deter increases in unsafe motorist behavior and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability

Submitting Department	
Contact Name & Phone	
Contact Email	
Council Sponsor(s)	
Select Agenda Item Type	Consent Discussion Time Requested: _____
Agenda Item Name	
Summary (Background)	
Proposed Council Action & Date:	
Fiscal Impact: Total Cost: Approved in current year budget? Yes No N/A Funding Source One-time Recurring Specify funding source: Expense Occurrence One-time Recurring Other budget impacts: (revenue generating, match requirements, etc.)	

Operations Impacts

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Committee Agenda Sheet

Public Infrastructure, Environment, and Sustainability

Submitting Department	Integrated Capital Management
Contact Name & Phone	Marcia Davis 625-6398
Contact Email	mdavis@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Contract Amendment for Well Electric New Well Field Study
Summary (Background)	<p>GSI Water Solutions, Inc. was selected to complete the Well Electric New Well Field Study in October 2021. This 1920s-era well station needs to be rebuilt and an earlier study recommended constructing deeper wells in 2 new buildings at the site. The goal of this field study is to determine if new deeper wells will not influence the river. Currently, during high river flows (over 15,000 cfs), Well Electric stops producing water due to potential river influence.</p> <p>After this project was underway, staff recognized City-owned property across the river from the existing well station could potentially be used for the well station. There are several advantages for this site including the ability to serve customers on the north side of the river without needing to construct another river crossing, redundancy for supply and operational data, and added resiliency to the system.</p> <p>The intent is to amend the existing contract with GSI Water Solutions to allow for this additional site across the river to be analyzed including the addition of one monitoring well for groundwater development evaluation.</p>
Proposed Council Action & Date:	Approve amended scope and fee for contract
Fiscal Impact:	<p>Total Cost: <u>\$110,550</u></p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Specify funding source: Integrated Capital</p> <p>Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>
Operations Impacts	<p>What impacts would the proposal have on historically excluded communities?</p> <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.</p>

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A – This is a public works project to address drinking water capacity and should not impact racial, gender identity, national origin, income level, disability, sexual orientation, or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This project is consistent with our adopted six-year programs as well as the annual budget and strategic initiative to advance street maintenance activities.

Committee Agenda Sheet

PIES COMMITTEE

Submitting Department	FACILITIES
Contact Name & Phone	Dave Steele, 625-6064
Contact Email	dsteele@spokanecity.org
Council Sponsor(s)	Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	NEW CINGULAR WIRELESS – CELL ANTENNA, SITE LEASE AGREEMENT
Summary (Background)	<p>The City of Spokane currently leases space on existing City of Spokane utility structures, generally on water reservoirs. Each provider operates under a Master Lease Agreement that creates the framework for the lease such as term, rate, approval process, etc.</p> <p>Subsequently each individual site (or reservoir location) is identified and leased through a Site Lease Agreement, specific to the structure being mounted on and location parameters.</p> <p>The NEW CINGULAR WIRELESS desires to enter into new Site Lease Agreement for the placement of cellular equipment at 7910 South Thomas Mallen Road as anew location.</p> <p>This Site Lease Agreement captures the specific details for the new location.</p>
Proposed Council Action & Date:	Agreement of the Site Lease Agreements 6/06/2022
Fiscal Impact:	
Total Cost:	
Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source:	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.) REVENUE	
Operations Impacts	
What impacts would the proposal have on historically excluded communities?	
NA	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	

NA

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

NA

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

NA

EXHIBIT "A"
SITE LEASE ACKNOWLEDGMENT

This Site Lease Acknowledgment ("SLA") is made to the Master Lease Agreement between the City of Spokane and New Cingular Wireless PCS, LLC (or its predecessor-in-interest) dated August 21, 2000, as amended by that First Amendment to the Master Lease Agreement, having an effective date of February 28, 2017 (collectively the "Master Lease Agreement"), a copy of which is attached hereto as Exhibit "A" and its terms incorporated herein. Capitalized terms used in this SLA have the same meaning as such terms in the Master Lease Agreement unless otherwise indicated.

1. SP4352 Spokane Fairways FA# 14641287
2. Site Address: 7910 South Thomas Mallen Road
Spokane, WA 99207
3. Site Legal Description: See Exhibit B.
4. LATITUDE: 47° 34' 49.30" N (47.580361°)
LONGITUDE: -117° 32' 30.95" W (-117.541930°)
5. Commencement Date: MLA October 1, 2021
6. Fees: \$3456 / mo 3% annual escalation
7. Term: Ten (10) Years
8. Renewal Options: two (2) additional terms of four (4) years each
9. The Site is owned by Lessor.
10. Lessor contact for emergencies: City Water Department
(509)625-7800, after hours (509)625-7800
11. Lessee contact for emergencies:
12. Description of Communications Facility: Exhibit C
13. Special provisions: The provisions of Exhibit D (City of Spokane Water Department Policy and Procedure re: Access to Department Facilities by Wireless Communications Leaseholders) shall govern access to the Premises covered by this SLA.

New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

By: Wayne Wooten

Print Name: WAYNE WOOTEN

Title: DIRECTOR

Date: 5-5-22

City of Spokane, a Municipal
Corporation of the State of
Washington

Fed. Tax ID #91-001280

By: _____
City Administrator

Attest: _____
City Clerk

Date: _____

Approved as to form:

Assistant City Attorney

Exhibit A
Copy of Master Lease Agreement

8/24/00
265

Estate

6300



RECEIVED

CONSENT AGENDA LEGISLATIVE SESSION COUNCIL PRIORITY

APR 2000-674

uma Services
eigh orhoods
Pub ic Safety
Que ity Service

Renews:
K'S OFFICE
Cross Rate
NE, WA

BACKGROUND

FISCAL IMPACT

LIST ATTACHMENTS AS FOLLOWS

SIGNATURES OF SUBMITTING OFFICERS

David Perry
Real Estate Manager

[Signature]
Assistant City Manager

Richard S. Cook
Finance

Acting
Jana Rio
Legal

[Signature]
City

DISTRIBUTION AFTER COUNCIL ACTION

COUNCIL ACTION

August 24, 00
Vivi [Signature]

Exhibit B

Site Legal Description

THE LAND IN THE COUNTY OF SPOKANE, STATE OF WASHINGTON, DESCRIBED AS FOLLOWS:

LOT 21, BLOCK 5, FOUR LAKES GOLF & COUNTRY CLUB SUBDIVISION NO. 1, ACCORDING TO PLAT RECORDED IN VOLUME 9 OF PLATS, PAGE 64, NOW VACATED BY RESOLUTION RECORDED UNDER AUDITOR'S NO. 8605220284, VOLUME 818, PAGE 1410.

SITUATE IN THE COUNTY OF SPOKANE, STATE OF WASHINGTON.

Exhibit C

Description of Communications Facility

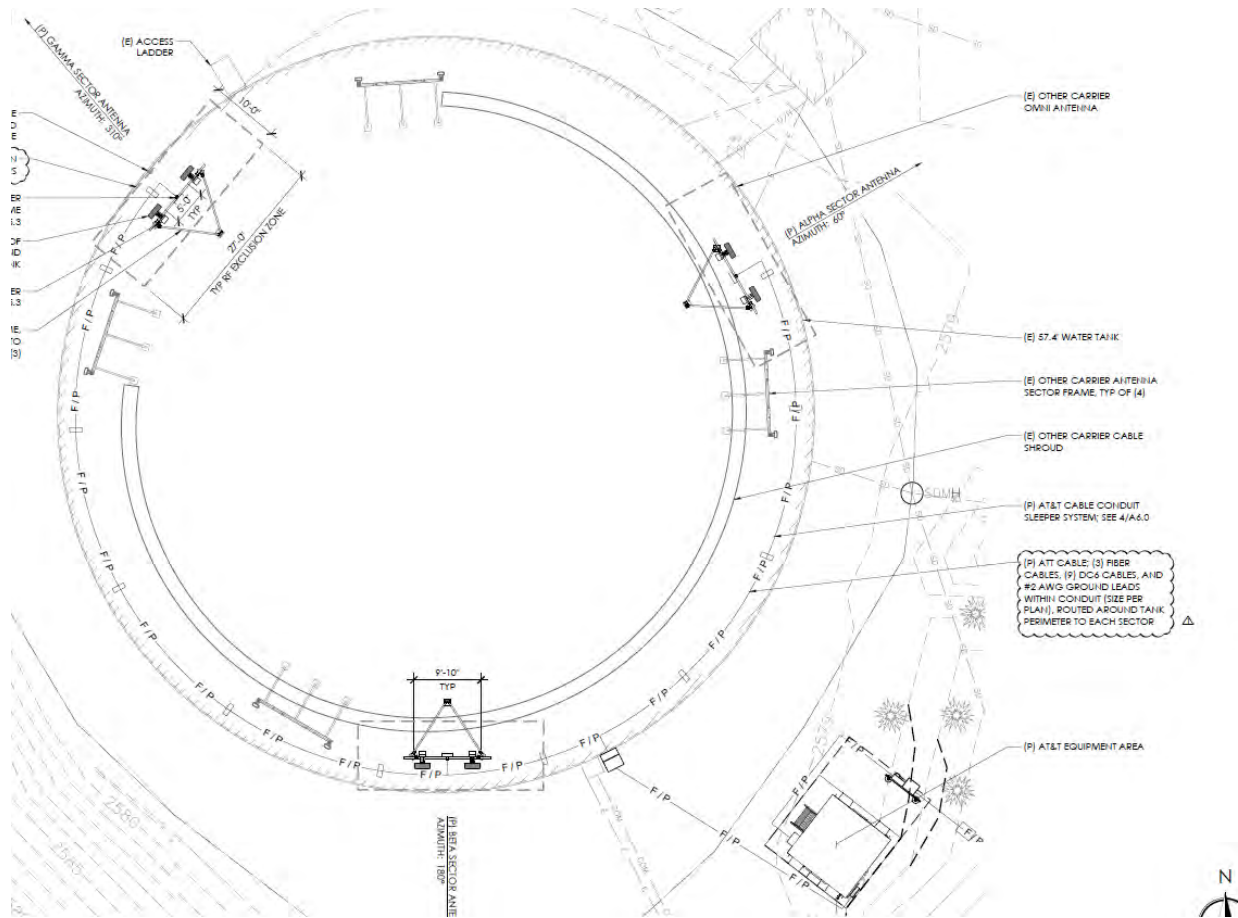


Exhibit D
Access Policy and Procedure

9. ACCESS

The following provisions shall govern access to the Premises, unless otherwise modified in a SLA:

Lessee shall have access to the Premises for construction, maintenance and repair Monday through Saturday from 7am to 6pm and emergency access (when there has been a equipment failure or Communication Facility damage) twenty-four (24) hours per day, seven (7) days per week including the right to move vehicles and equipment on the areas of the site which contain suitable hard surfaces. Prior to Lessee entering the Premises to perform work on the Communications Facility Lessor shall be notified.

Lessee acknowledges that the foregoing access rights are subject to any limitations or restrictions on access imposed upon Lessor (and therefore upon Lessee) by the landlord under any underlying lease or license document relating to a particular Site, except limitations or restrictions imposed by a landlord which is an affiliate of Lessor shall not be more restrictive than those contained in this Section. Lessee agrees to abide by such limitations or restrictions provided that Lessee has been given a copy of the lease agreement or has been notified in writing by Lessor of such limitations and restrictions.

The City retains the right to designate certain areas of the Site as sensitive to the City's security and public safety communication systems and require that a City employee remain on-site during the period of any repair or installation by Lessee. The City Manager and Police Chief will determine, on a case by case review, whether or not on site monitoring is required. Lessee agrees to bear the reasonable expense of such monitoring by the City.

Lessee agrees to provide the City with a list of employees, agents or other individuals who will have access to the site for the purpose of the City of Spokane Police Department performing a background check on the named individuals. Lessee, by providing the name, date of birth and social security number of persons desiring access to the site, hereby consents, on behalf of the individuals, to the background check by the Police Department. The Police Department shall not release this information to members of the general public. Any employees, agents, or other individuals under the authority or control of the Lessee who have not been previously screened by the Police Department must be accompanied an employee of the City while that person is within the Site.

Committee Agenda Sheet

PIES

Submitting Department	Public Works, Engineering
Contact Name & Phone	Mark Serbousek 625-6154
Contact Email	mmserbousek@spokanecity.org
Council Sponsor(s)	Breean Beggs, Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Washington-Stevens Bridge Deck Rehabilitation Consultant Design
Summary (Background)	<ul style="list-style-type: none"> • The City of Spokane has gone through the RFQ process to select a bridge design firm to prepare the bid documents for the deck rehabilitation project on the Washington St. - North Channel bridge, the Stevens St. – South Channel bridge, and the Washington St. – South Channel bridge. • The firm which has been chosen to perform this work is Kpff Consulting Engineers. The city is still in the process of negotiating the consultant fee and contract for this work. • The asphalt surfacing on all three bridges is failing, exposing the membrane to traffic damage, allowing water to leak through onto the top of the box girder. This is of particular concern on the Stevens and Washington-South bridges because the box girders cannot be fully inspected due to the ballast fill. • The bridge expansion joints are extremely susceptible to damage from snowplows and normal traffic. These joints require an excessive amount of maintenance work just to keep them in place. Repairs to the joints are required at least once, and sometimes two or three times, per year. • This project would include full deck survey of the traffic lanes for surface deficiencies and the evaluation of the expansion joints for re-placement. Also included will be removal of the existing asphalt/membrane surface and repairing all deteriorated areas of the top slab of the box girders as needed. Removed asphalt/membrane will be replaced with a new durable concrete overlay system and repair and replacement of the existing expansion joint system with a new recessed system that requires very little maintenance other than surface cleaning. • We plan to bid this project in January or early February of 2023 for summer 2023 construction. • This project is paid with federal grant funds.

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Proposed Council Action & Date:

Following Consultant Contract negotiations, we will bring the contract to council for approval.

Fiscal Impact:

Total Cost:
Approved in current year budget? X Yes No N/A

Funding Source X One-time Recurring
Specify funding source:

Expense Occurrence X One-time Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities?

Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A – This is a public works project to address the deck rehabilitation of the Washington/Stevens Bridges and should not impact racial, gender identity, national origin, income level, disability, sexual orientation, or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This project is consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.

Committee Agenda Sheet

PIES

Submitting Department	Public Works, Engineering
Contact Name & Phone	Mark Serbousek 625-6154
Contact Email	mmserbousek@spokanecity.org
Council Sponsor(s)	Breen Beggs, Lori Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Maple St. Bridge Deck Rehabilitation Consultant Design
Summary (Background)	<ul style="list-style-type: none"> • The City of Spokane has gone through the RFQ process to select a bridge design firm to prepare the bid documents for the deck rehabilitation project on the Maple Street Bridge. • The firm which has been chosen to perform this work is David Evens and Associates (DEA) Consulting Engineers. The city is still in the process of negotiating the fee and contract for this work. • The concrete deck on the main spans of the bridge is severely rutted. Pop-outs in the deck have begun to expose small areas of rebar, the drivability of the deck is severely reduced, and the ruts expose the joint headers, creating de-facto speed bumps down the length of the bridge. This increases impact loading on the bridge and is damaging the joints, causing concern for long-term bridge degradation. • This project would include full deck survey of the traffic lanes for surface deficiencies followed by a thin polyester concrete deck overlay. The new surface will also protect and preserve the existing concrete deck and reduce impact loading to this fracture-critical bridge. • We plan to bid this project in January or early February of 2023 for a possible summer 2023 construction. • This project is paid with federal grant funds.

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Proposed Council Action & Date: Following Consultant Contract negotiations, we will bring the contract to council for approval.

Fiscal Impact:

Total Cost:
 Approved in current year budget? Yes No N/A

Funding Source One-time Recurring

Specify funding source:

Expense Occurrence One-time Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities?

Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A – This is a public works project to address the deck rehabilitation of the Maple St. Bridge and should not impact racial, gender identity, national origin, income level, disability, sexual orientation, or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This project is consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.

Committee Agenda Sheet

Public Infrastructure, Environment, and Sustainability

Submitting Department	Integrated Capital Management
Contact Name & Phone	Mark Papich, 625-6310
Contact Email	mpapich@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Ecology Grant and Loan Agreements and Amendments
Summary (Background)	<p>The City of Spokane has been awarded funding through the Department of Ecology for four water quality projects. Two of the agreements are new agreements and the other two are amendments to existing agreements where low interest loan dollars have been added to cover the City's 25% match on the grants. This funding includes both grant and low interest loan funding. All loan funding from Ecology requires a resolution. Each of the funded projects listed below is approved in the 2022-2027 Six Year Capital Improvement Program.</p> <p><u>Cochran Basin Stormwater Treatment Facility-Control Vault</u> SFAP Grant Amount: \$5,000,000 (25% match required) CWSRF Loan Amount: \$1,666,666.67 (Covers City's 25% match) Interest Rate: 2.4% Loan Term: 20 years Resolution required for loan funding</p> <p><u>2021-2023 Biennial Stormwater Capacity Grant</u> Capacity Grant Amount: \$70,000 (0% match)</p> <p><u>TJ Meenach Water Quality Improvements (Amendment to Existing Grant Agreement)</u> CWSRF Loan Amount: \$1,386,538.33 (Covers City's 25% match) Interest Rate: 2.6% Loan Term: 20 years Resolution required for loan funding</p> <p><u>Cochran Basin Infiltration Ponds Project (Amendment to Existing Grant Agreement)</u> CWSRF Loan Amount: \$837,500 (Covers City's 25% match) Interest Rate: 2.0% Loan Term: 20 years Resolution required for loan funding</p>
Proposed Council Action & Date:	Approve the two new funding agreements and the two amendments to existing funding agreements
Fiscal Impact: = \$8,960,705.00 Total Cost:	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	

Specify funding source: Utility Rates-IC

Expense Occurrence One-time Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities?

Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A – These public works project to improve water quality and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City’s established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

These funded projects are identified in the 6-Year Capital Improvement Program as well as the annual budget.

Committee Agenda Sheet

PIES

May 23, 2022

Submitting Department	Engineering Services
Contact Name & Phone	Dan Buller, (509) 625-6391
Contact Email	dbuller@spokanecity.org
Council Sponsor(s)	Beggs/Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	High-Speed Large Format Printing and Binding Contract Amendment
Summary (Background)	<p>The engineering drawings and standard specification books to be constructed for Public Works projects are printed and bound by a high-speed large-format printing and binding vendor.</p> <ul style="list-style-type: none">• Abadan Reprographics was selected from responses to a Request for Proposals in 2021.• The duration of the existing contract is June 7, 2021, through May 31, 2023.• This proposed amendment will add \$150,000 for the term of the contract.• This increase is necessitated due to a higher volume of printing needs and projects this year compared to the prior years.• Funds expended under this master contract are billed to various public works projects.

Proposed Council Action & Date:

June 6, 2022

Fiscal Impact:

Total Cost:

Approved in current year budget? Yes No N/A

Funding Source One-time Recurring

Specify funding source:

Expense Occurrence One-time Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities?

Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A – This is a work related to public works projects and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City’s established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This project is consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.

Committee Agenda Sheet

Public Infrastructure, Environment, & Sustainability Committee

Submitting Department	4310 Wastewater Maintenance
Contact Name & Phone	Mike Lowdon, 509.625.7909
Contact Email	mldowdon@spokanecity.org
Council Sponsor(s)	Councilmember Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: <u> N/A </u>
Agenda Item Name	Wastewater Access Frames & Covers
Summary (Background)	<p>The City's Wastewater Maintenance department requires ductile iron "SEWER" and "STORMWATER" covers and cast-iron frames in accordance with City Standard Plans and state/federal 'Buy America' requirements to support regular construction and maintenance projects for 2022.</p> <p>Request for Quote (RFQ) #5646-22 was issued on 4/20/2022 for these products and two quotes were received by the closing deadline on 5/6/2022. Award is recommended to D&L Supply Co., Inc. (Moses Lake, WA) as the low responsive, responsible bidder.</p>
Proposed Council Action & Date:	Approval, 6/6/2022
<p>Fiscal Impact: Total Cost: <u>\$149,057.50 including tax</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source: <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify Funding Source: Wastewater Maintenance department Warehouse budget</p> <p>Expense Occurrence: <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: None</p>	
Operations Impacts	
<p>What impacts would the proposal have on historically excluded communities?</p> <p>These products will be used on an as-needed basis throughout the City of Spokane.</p>	
<p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?</p> <p>The use of these products is not impacted by demographic disparities.</p>	
<p>How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?</p> <p>These products have been used reliably for many years and remain specified according to 'tried and true' results.</p>	

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

These products are procured in accordance with City Standard Plans and 'Buy America' requirements, as well as City Purchasing policies.



CITY OF SPOKANE - WASTEWATER MAINTENANCE
 909 E. Sprague Avenue
 Spokane, Washington 99202
 PHONE: 509.625.7900

QUOTE TABULATION

Quote Number	5646-22
Description	Wastewater Access Frames & Covers

	D&L Supply Co, Inc.	Olympic Foundry, Inc.
City Standard Plan #A-12, A-13 - Access Frame & Cover - Locking, "SEWER" Lettering, Qty. 100	\$ 54,500.00	\$ 57,575.00
City Standard Plan #A-12 - Access Frame & Cover - Non-Locking, "SEWER" Lettering, Qty. 100	\$ 47,500.00	\$ 51,050.00
City Standard Plan #A-12 - Access Frame & Cover - Non-Locking, "STORM" Lettering, Qty. 50	\$ 23,750.00	\$ 25,525.00
City Standard Plan #B-3C - Catch Basin Frame and Grate Square w/Directional Vaned Grates, Qty. 25	\$ 10,000.00	\$ 10,637.50
City Standard Plan #B-2C - Grate Guards, Qty. 25	\$ 1,000.00	\$ 1,125.00
Subtotal	\$ 136,750.00	\$ 148,982.50
Sales Tax (9%)	\$ 12,307.50	\$ 13,408.43

Quote Total	\$	149,057.50	\$	162,390.93
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Lead Time Business Days ARO	90	150
Partial Delivery as Requested 20 Business Days ARO	Yes	No

*PLEASE NOTE THAT THIS TABULATION IS NOT AN INDICATION OF AWARD RECOMMENDATION.
CRITERIA, IN ADDITION TO PRICE, ARE EVALUATED TO DETERMINE RESPONSIVE QUOTE MEETING SPECIFICATIONS.*

Committee Agenda Sheet

Public Infrastructure, Environment and Sustainability

Submitting Department	Community Housing and Human Services
Contact Name & Phone	Heather Page, 509-625-6578
Contact Email	hpage@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	HUD, Emergency Solutions Grant (ESG) Budget Amendments for the House of Charity and Rapid Re-Housing for Families Programs.
Summary (Background)	<p>As part of the City's 5-Year plan, Catholic Charities of Spokane provides services to families experiencing homelessness through the Rapid Re-Housing for Families Program – OPR 2020-0034.</p> <p>Funds to be used for: <u>Housing Relocation and Stabilization Services and Rental Assistance</u> Component services and assistance generally consist of short-term and medium-term rental assistance, rental arrears, rental application fees, security deposits, advance payment of last month's rent, utility deposits and payments, moving costs, housing search and placement, housing stability case management, mediation, legal services, and credit repair.</p> <p>Short- and/or medium-term rental assistance, housing relocation and stabilization services help individuals or families living in an emergency shelter or other place described in paragraph (1) of the "homeless" definition move as quickly as possible into permanent housing and achieve stability in that housing.</p> <p>As part of the City's 5-Year plan, Catholic Charities of Spokane provides services to single adult males experiencing homelessness through the House of Charity Emergency Shelter – OPR 2020-0061. The House of Charity provides overnight accommodations as well as essential and supportive services throughout the day.</p> <p>Funds to be used for: <u>Essential Services</u> for individuals and families in emergency shelter. Component services generally consist of case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, and transportation.</p> <p><u>Shelter Operations</u>, including maintenance, rent, security, fuel, equipment, insurance, utilities, and furnishings</p> <p>The Emergency Solutions Grant programs are funded by the Department of Housing and Urban Development and subject to that agencies requirements.</p>
Proposed Council Action & Date:	CHHS is seeking the Council's approval to amend the subrecipient's contract budget.

May 23, 2022

Fiscal Impact:

Total Cost: No fiscal impact, grant funding

Approved in current year budget? Yes No N/A

Funding Source One-time Recurring

Specify funding source: HUD, Emergency Solutions Grant (ESG)

Expense Occurrence One-time Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities?

Both ESG budget amendments permit the subrecipient to continue offering services to currently homeless individuals and families. Historically excluded or underrepresented communities are present in Spokane's homeless population at a higher rate than in Spokane's non-homeless population. Increasing funding therefore, increases services available to historically excluded communities.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

ESG data collection and reporting must meet the same standards as established for the CoC HMIS data collection and reporting requirements under 24CFR 578.7 (a)(9)(b) Data is collected through the CMIS technology and reviewed in accordance with the CoC and the City's analysis and reporting requirements regarding racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Data is collected through the CoC's CMIS technology and reviewed in accordance with the City's and the CoC's performance metrics as outlined in the 5-Year plan.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The City actively participated in the development of the 5-year strategic plan to end homelessness. The services offered by the subrecipient support the objectives of the 5-year plan.



City of Spokane
AGREEMENT AMENDMENT D
Title: House of Charity Emergency
Shelter Program

This Agreement Amendment is made and entered into by and between the **City of Spokane** as (“City”), a Washington municipal corporation, and **Catholic Charities of Spokane**, whose address is 12 East 5th Avenue, Spokane, Washington 99202 as (“GRANTEE”).

WHEREAS, the parties entered into an Agreement wherein the GRANTEE agreed to administer for the City the House of Charity Emergency Shelter Program; and

WHEREAS, the funding for the third year of the five year funding cycle is awarded as approved in the five year award recommendations and shall be added to the original Agreement; and

WHEREAS, additional funds are necessary to complete the Project, thus the original Agreement needs to formally Amended by this written document; and

WHEREAS, additional funding has been made available under the Program Year 2021 Emergency Solutions Grant, Grantor Award # E-21-MC-53-0006, Total Federal Award \$288,596.00, and issued on November 10, 2021; and

WHEREAS, the parties desire to increase funding and modify the corresponding Project budget and to supplant the original Agreement billing form Attachment referenced as part of the original Agreement documents; and

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The original Agreement, dated January 17, 2020, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Agreement Amendment shall become effective on July 1, 2021.

3. AMENDMENT.

SECTION NO. 3 – BUDGET. The total amount City shall pay GRANTEE is increased by **FOUR HUNDRED EIGHTY ONE THOUSAND SIX HUNDRED FIFTY TWO AND NO/100 DOLLARS (\$481,652.00)** for everything furnished and done under this Amendment which equates to a new total Agreement amount not to exceed **ONE MILLION THIRTY THREE THOUSAND SIX HUNDRED TEN AND NO/100 DOLLARS (\$1,033,610.00)** for everything furnished and done under the original Agreement and this Amendment. This is the maximum amount to be paid under this Amendment and original Agreement, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Agreement and this Amendment document. The original Agreement BUDGET chart is modified as follows (this budget chart entirely replaces the budget chart portrayed in SECTION NO. 3 {page 5} of the original Agreement):

EMERGENCY SOLUTIONS GRANT – PROGRAM YEAR 2019	
Operations	\$166,223
Subtotal	\$166,223
EMERGENCY SOLUTIONS GRANT – PROGRAM YEAR 2020	
Operations	\$169,621
Subtotal	\$169,621
EMERGENCY SOLUTIONS GRANT - CORONAVIRUS	
Operations	\$179,624
Essential Services	\$493,055
Administration	\$25,087
Subtotal	\$697,766
EMERGENCY SOLUTIONS GRANT – PROGRAM YEAR 2020	
Operations	\$170,272.00
Subtotal	\$170,272.00
GRAND TOTAL	\$1,203,882.00

Emergency Solutions Grant – Coronavirus funds (“ESG-CV”) are available March 15, 2020 through August 3, 2022 only. All funds expended under the ESG-CV award are subject to the requirements provided under the “Homeless Assistance Grants” heading of Title XII of Division B of the CARES Act Public Law 116-136), Subtitle B of Title IV of the McKinney-Vento Homeless Act (42 U.S.C. 11371 et seq.), and the Emergency Solutions Grant regulations at 24 CFR Part 576. After August 3, 2022, any coronavirus outbreak related services provided by the GRANTEE will be deemed ineligible for reimbursement under the original Agreement and this Amendment.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Agreement Amendment by having legally-binding representatives affix their signatures below.

CATHOLIC CHARITIES OF SPOKANE

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

- Attachments that are part of this Agreement:**
Attachment 1 – Suspension & Debarment and FFATA Certification
Attachment 2 – REVISED Grantee Billing Form



**City of Spokane
Grantee Billing Form**

2019-2024 Emergency Solutions Grant

City Clerk # OPR 2020-0061

Vendor ID # 012876

FMS Acct # Multiple codes, see FDS.

SUBMIT BILLING TO:

City of Spokane
Community, Housing, and Human Services Dept.
808 W. Spokane Falls Blvd, 6th Floor
Spokane, WA 99201

Submit this form to claim payment for materials, merchandise, and/or services. Show complete detail for each item. Vendor/Claimant Certificate: I hereby certify under perjury that the items and totals listed herein are proper charges for materials, merchandise and/or services furnished, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion or Vietnam era or disabled veteran status. By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). Services performed under this Agreement do not duplicate any services to be charged against any other grant, subgrant or other funding source.

GRANTEE (Warrant is to be payable to:)

Catholic Charities of Spokane
12 E. 5th Ave
Spokane, WA 99202

Grantee Certification

Project/Program:	House of Charity Emergency Shelter	By:	
Award Number:	E19 & 20-MC-53-0006/E-20-MW-53-0006	(SIGN IN INK)	
National Objective:	N/A	(TITLE)	(DATE)
Eligibility Code:	N/A		
IDIS Activity ID:	See table below	(EMAIL ADDRESS)	(TELEPHONE NUMBER)
Grant Term:	07/01/2019 - 06/30/2024	Billing date:	
Indirect Cost Rate:	10% MTDC	Expense Period:	

	A Grant Budget	B Current Expense Request	C Total Previously Requested	D Grant Balance (A-B-C)
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EMERGENCY SOLUTIONS GRANT - PROGRAM YEAR 2019

SHELTER OPERATIONS - IDIS ACTIVITY # 4348				
OPERATIONS	\$ 166,223.00	\$ -	\$ 166,223.00	\$ -
ESG PY 2019 Subtotal	\$ 166,223.00	\$ -	\$ 166,223.00	\$ -

SHELTER OPERATIONS - IDIS ACTIVITY # 4374				
Salaries & Benefits - Maintenance	\$ 122,073.00	\$ -	\$ 63,787.19	\$ 58,285.81
Salaries & Benefits - Security	\$ 32,128.00	\$ -	\$ 25,383.00	\$ 6,745.00
Indirect Costs	\$ 15,420.00	\$ -	\$ 8,916.25	\$ 6,503.75
ESG PY 2020 Subtotal	\$ 169,621.00	\$ -	\$ 98,086.44	\$ 71,534.56

SHELTER OPERATIONS - IDIS ACTIVITY # 4415				
Salaries & Benefits - Maintenance	\$ 122,544.00	\$ -		\$ 122,544.00
Salaries & Benefits - Security	\$ 32,250.00	\$ -		\$ 32,250.00
Indirect Costs	\$ 15,478.00	\$ -		\$ 15,478.00
ESG PY 2020 Subtotal	\$ 170,272.00	\$ -		\$ 170,272.00

EMERGENCY SOLUTIONS GRANT - CORONAVIRUS ("ESG-CV")

ESG-CV SHELTER OPERATIONS - IDIS ACTIVITY # 4374				
Maintenance - Staff	\$ 53,200.00	\$ -	\$ 53,200.00	\$ -
Security - Staff	\$ 130,258.00	\$ -	\$ 107,431.80	\$ 22,826.20
Facility Rent	\$ 26,850.00	\$ -	\$ 13,732.46	\$ 13,117.54
Food	\$ 21,000.00	\$ -	\$ 21,000.00	\$ -
Shelter Supplies	\$ 47,508.00	\$ -	\$ 34,331.87	\$ 13,176.13
Indirect Costs	\$ 25,197.00	\$ -	\$ 21,499.41	\$ 3,697.59

ESG-CV ESSENTIAL SERVICES - IDIS ACTIVITY # 4374				
Case Management	\$ 851,231.00	\$ -	\$ 448,231.00	\$ 403,000.00
Indirect Costs	\$ 85,124.00	\$ -	\$ 44,823.70	\$ 40,300.30

ESG-CV ADMINISTRATION - IDIS ACTIVITY # 4372				
Direct Admin	\$ 34,995.00	\$ -	\$ 22,807.00	\$ 12,188.00
Indirect Costs	\$ 3,499.00	\$ -	\$ 2,280.00	\$ 1,219.00
ESG-CV Subtotal	\$ 1,278,862.00	\$ -	\$ 769,337.24	\$ 509,524.76
GRAND TOTAL	\$ 1,614,706.00	\$ -	\$ 1,033,646.68	\$ 581,059.32

Contract Amount (auto populated)	\$ 1,614,706.00	% Expended:	64.01%
Total Expended to Date (auto populated)	\$ 1,033,646.68		
Contract Remaining Balance	\$ 581,059.32	% Remaining:	35.99%

← Check box if final request.

CHHS Approval:



City of Spokane
AGREEMENT AMENDMENT B
Title: Rapid Re-Housing for Families Program

This Agreement Amendment is made and entered into by and between the **City of Spokane** as (“City”), a Washington municipal corporation, and **Catholic Charities of Spokane**, whose address is 12 East Fifth Avenue, Spokane, Washington 99202 as (“GRANTEE”).

WHEREAS, the parties entered into an Agreement wherein the GRANTEE agreed to administer for the City the Rapid Re-Housing for Families Program; and

WHEREAS, an Agreement Amendment is anticipated and is now being memorialized for this Program in this Amendment; and

WHEREAS, additional funds are necessary to complete the Project, thus the original Agreement needs to formally Amended by this written document; and

WHEREAS, additional funding has been made available under the Program Year 2021 Emergency Solutions Grant, Grantor Award # E-21-MC-53-0006, Total Federal Award \$288,8596.00, and issued on November 10, 2021; and

WHEREAS, the parties desire to increase funding and modify the corresponding Project budget and to supplant the original Agreement billing form Attachment referenced as part of the original Agreement documents; and

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The original Agreement, dated January 10, 2020, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Agreement Amendment shall become effective on January 01, 2022.

3. AMENDMENT.

SECTION NO. 3 – BUDGET. The total amount City shall pay GRANTEE is increased by **SEVENTY NINE THOUSAND SEVEN HUNDRED TEN AND NO/100 DOLLARS (\$79,710.00)** for everything furnished and done under this Amendment which equates to a new total Agreement amount not to exceed **TWO HUNDRED THIRTY TWO THOUSAND FOUR HUNDRED TWENTY-EIGHT AND NO/100 DOLLARS (\$232,428.00)** for everything furnished and done under the original Agreement and this Amendment. This is the maximum amount to be paid under this Amendment and original Agreement, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Agreement and this Amendment document. The original Agreement BUDGET chart is modified as follows (this budget chart entirely replaces the budget chart portrayed in SECTION NO. 3 {page 5} of the original Agreement):

<u>Category</u>	<u>Amount</u>
PROGRAM YEAR 2019 BUDGET	
Rental Assistance	\$19,654
Housing Relocation & Stabilization	\$53,662
TOTAL	\$73,316
PROGRAM YEAR 2020 BUDGET	
Rental Assistance	\$21,285
Housing Relocation & Stabilization	\$58,117
TOTAL	\$79,402
PROGRAM YEAR 2021 BUDGET	
Rental Assistance	\$21,368
Housing Relocation & Stabilization	\$58,342
TOTAL	\$79,710
GRAND TOTAL	
	\$232,428

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Agreement Amendment by having legally-binding representatives affix their signatures below.

CATHOLIC CHARITIES OF SPOKANE

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Agreement:
Attachment 1 – Suspension & Debarment and FFATA Certification
Attachment 2 – REVISED Grantee Billing Form



City of Spokane
Grantee Billing Form
2019-2024 Emergency Solutions Grant

City Clerk # OPR 2020-0034
 Vendor ID # 012876
 FMS Acct # 1540-95573-65410-54201-73906

SUBMIT BILLING TO:

City of Spokane
 Community, Housing, and Human Services Dept.
 808 W. Spokane Falls Blvd, 6th Floor
 Spokane, WA 99201

Submit this form to claim payment for materials, merchandise, and/or services. Show complete detail for each item. **Vendor/Claimant Certificate:** I hereby certify under perjury that the items and totals listed herein are proper charges for materials, merchandise and/or services furnished, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion or Vietnam era or disabled veteran status. By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). Services performed under this Agreement do not duplicate any services to be charged against any other grant, subgrant or other funding source.

GRANTEE (Warrant is to be payable to):

Catholic Charities of Spokane
 12 E. 5th Ave.
 Spokane, WA 99201

Grantee Certification

Project/Program:	Rapid Re-Housing for Families	By:	
Award Number:	E-19 & 20 & 21 -MC-53-0006	(SIGN IN INK)	
National Objective:	N/A	(TITLE)	(DATE)
Eligibility Code:	N/A		
IDIS Activity ID:	2019: 4347 / 2020: 4377 / 2021:4416	(EMAIL ADDRESS)	(TELEPHONE NUMBER)
Grant Term:	01/01/2020 - 6/30/2024	Billing date:	
Indirect Cost Rate:	10% MTDC	Expense Period:	

	A Grant Budget	B Current Expense Request	C Total Previously Requested	D Grant Balance (A-B-C)
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EXPENSE Categories:

PROGRAM YEAR 2019 - IDIS ACTIVITY #4347

RENTAL ASSISTANCE				
Short-Term Rental Assistance	\$ 19,654.00	\$ -	\$ 19,654.00	\$ -
HOUSING RELOCATION & STABILIZATION				
Financial Assistance - Rental Application Fees	\$ 418.50	\$ -	\$ 418.50	\$ -
Financial Assistance - Security Deposits	\$ 13,208.00	\$ -	\$ 13,208.00	\$ -
Services Costs - Housing Search and Placement	\$ 36,399.50	\$ -	\$ 36,368.00	\$ 31.50
Housing Relocation & Stabilization - Indirect Costs	\$ 3,636.00	\$ -	\$ 3,636.00	\$ -
PY 2019 Total	\$ 73,316.00	\$ -	\$ -	\$ 31.50

PROGRAM YEAR 2020 - IDIS ACTIVITY #4377

RENTAL ASSISTANCE				
Short-Term Rental Assistance	\$ 21,285.00	\$ -	\$ 9,897.15	\$ 11,387.85
HOUSING RELOCATION & STABILIZATION				
Financial Assistance - Rental Application Fees	\$ 487.00	\$ -	\$ -	\$ 487.00
Financial Assistance - Security Deposits	\$ 14,305.00	\$ -	\$ 1,074.33	\$ 13,230.67
Services Costs - Housing Search and Placement	\$ 39,387.00	\$ -	\$ 6,347.77	\$ 33,039.23
Housing Relocation & Stabilization - Indirect Costs	\$ 3,938.00	\$ -	\$ 634.77	\$ 3,303.23
PY 2020 Total	\$ 79,402.00	\$ -	\$ -	\$ 61,447.98

PROGRAM YEAR 2021 - IDIS ACTIVITY #4416

RENTAL ASSISTANCE				
Short-Term Rental Assistance	\$ 21,368.00	\$ -	\$ -	\$ 21,368.00
HOUSING RELOCATION & STABILIZATION				
Financial Assistance - Rental Application Fees	\$ 489.00	\$ -	\$ -	\$ 489.00
Financial Assistance - Security Deposits	\$ 14,360.00	\$ -	\$ -	\$ 14,360.00
Services Costs - Housing Search and Placement	\$ 39,540.00	\$ -	\$ -	\$ 39,540.00
Housing Relocation & Stabilization - Indirect Costs	\$ 3,953.00	\$ -	\$ -	\$ 3,953.00
PY 2021 Total	\$ 79,710.00	\$ -	\$ -	\$ 79,710.00

GRAND TOTAL	\$ 232,428.00	\$ -	\$ 91,238.52	\$ 61,479.48
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Contract Amount (auto populated)	\$ 232,428.00	% Expended:	39.25%
Total Expended to Date (auto populated)	\$ 91,238.52		
Contract Remaining Balance	\$ 141,189.48	% Remaining:	60.75%

← Check box if final request.

CHHS Approval:

ATTACHMENT A

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

_____ Name of Subrecipient / Contractor / Consultant (Type or Print)	_____ Program Title (Type or Print)
_____ Name of Certifying Official (Type or Print)	_____ Signature
_____ Title of Certifying Official (Type or Print)	_____ Date (Type or Print)

Committee Agenda Sheet

Public Infrastructure, Environment and Sustainability

Submitting Department	Solid Waste Disposal
Contact Name & Phone	David Paine, 625-6878
Contact Email	dpaine@spokanecity.org
Council Sponsor(s)	CM Lori Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Value blanket amendment for ultra-low sulfur #2 dyed diesel and supporting equipment.
Summary (Background)	<p>Ultra-Low Sulfur #2 Dyed Diesel is required for the operation of the WTE Facility. During each scheduled maintenance outage, a vendor provides a 500 gallon double-lined tank and an electric pump, and refuels the 500 gallon double-line tank and a 250 gallon air compressor. The vendor must be able to meet outage refueling/top off schedules that could be: every 8 hours around the clock, twice a day, or even once a day. On July 31, 2019 bids for ITB 5076-19 were received for the purchase of this diesel and supporting equipment and Eljay Oil Co. Inc., was determined to be the lowest cost bidder.</p> <p>The current value blanket term is for three (3) years from October 1, 2019 thru September 30, 2022. The estimated annual spend was \$50,000.00 (\$150,000.00 for the three (3) year term). Due to the escalating price of diesel over the last two years, an additional \$60,000.00 was added to the value blanket at the end of 2021. Fuel prices have continued to escalate even further in 2022 and an additional \$100,000.00 is needed to ensure the facility's needs are covered for the remainder of the value blanket term.</p>
Proposed Council Action & Date:	Council consent to proceed with amendment on 5/23/22
Fiscal Impact: Total Cost: <u>\$100,000</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: 2022 SWD Budget Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Each year the WTE evaluates the use of auxiliary equipment to support its operation. This contract at the present time represents the best solution available to support its efforts. Fuel is required 24/7 during the scheduled maintenance outages as defined above as well as 7 days per week during the remainder of the year.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal maximizes the use of our fuel providers at the lowest possible cost.

Committee Agenda Sheet

Public Infrastructure, Environment and Sustainability

Submitting Department	Solid Waste Disposal
Contact Name & Phone	David Paine, 625-6878
Contact Email	dpaine@spokanecity.org
Council Sponsor(s)	CM Lori Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Contract Renewal for As-Needed Purchase and Installation of Conveyor Feed Belts at the WTE.
Summary (Background)	<p>The Waste to Energy Facility operates continuously throughout the year incinerating refuse. The refuse and resulting ash is carried throughout the facility utilizing conveyors. In the event of a conveyor belt failure, there needs to be an immediate response to repair or replace the belt to minimize down time. Unfortunately, there are very long lead times for the purchase of replacement belts, so they need to be purchased and available prior to a failure.</p> <p>On March 31, 2020, bidding closed on PW ITB 5267-20 for the as-needed purchase and installation of these conveyor belts and Applied Industrial Technologies, of Spokane, WA was the only respondent. The initial contract was for two years, with the option of three (3) one-year renewals, from June 1, 2020, through May 31, 2022. This will be the first of those renewals with an anticipated annual expense not to exceed \$120,000.00 excluding taxes.</p>
Proposed Council Action & Date:	Committee consent on 5/23/2022.
Fiscal Impact: Total Cost: <u>\$120,000</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: 2022 SWD Budget Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	

Operations Impacts

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

The WTE in collaboration with the COS Procurement Department solicits bids as required. This contract is a direct result of the process.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The COS WTE and Procurement Departments strive to make the best use of our budgeted dollars and maximize our spending capability. These efforts are reflected in this contract.

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability (PIES)

Submitting Department	Public Works Division
Contact Name & Phone	Marlene Feist (509) 625-6505
Contact Email	mfeist@spokanecity.org
Council Sponsor(s)	Council Member Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: <u>5 mins</u>
Agenda Item Name	High System Tank Easement with SPS
Summary (Background)	<p>The City needs to site a new water tank in the High System Pressure Zone. In recent months, the City has been working with Spokane Public Schools on the possibility of placing the tank on a portion of the Hamblen Elementary School site near Crestline and 39th Avenue.</p> <p>The SPS Board is scheduled to consider both a permanent easement for the tank and a temporary easement for construction at its May 25 meeting. If the board approves the easements, then they would come forward to City Council for approval as well.</p> <p>The tank is needed to ensure the availability of adequate water during a fire emergency and meet demand for water in an area that includes much of the South Hill to the south of 14th Avenue. If the easements are approved, construction of the 2 million gallon tank is expected to begin in 2023.</p> <p>This collaboration is consistent with the partnership that we have cultivated with SPS, which has included the transfer of City property for new middle schools, combined Spokane Public Library and SPS facilities, and more.</p> <p>PW has been evaluating possible tank sites over the last couple of years. The Hamblen site was selected first in a public survey of the final three sites that were under consideration. The final three sites included 31st & Napa, Hamblen Elementary, and a location on 37th Avenue. More than 56 percent of the nearly 850 respondents selected the Hamblen site as their first choice, compared to 22 percent for 31st & Napa and 21 percent for 37th Avenue.</p>
Proposed Council Action & Date:	Discussion only.
Fiscal Impact: Total Cost: _____ Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: _____ Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.) _____	

Operations Impacts

What impacts would the proposal have on historically excluded communities?

Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A – This work is designed to manage costs and continue service delivery in support of all citizens and taxpayers. It will not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City’s established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

Property Address: SW corner of Crestline Street & 39th Avenue;
A PORTION OF THE E.1/2 OF THE NE. ¼ OF THE SW. ¼ OF S.33, T.25N., R.43E., W.M.,
SPOKANE COUNTY, WA
Assessor's Tax Parcel Number: 35333.0004

TEMPORARY PERMIT TO ENTER

The Grantor, **Spokane School District No. 81**, a Washington municipal corporation, in exchange for good and valuable consideration, the receipt of which is hereby acknowledged by both parties, conveys to the **City of Spokane**, a Washington municipal corporation, and its assignees, contractors and agents, as Grantee, the non-exclusive temporary right, privilege and permit of ingress and egress over, across, and upon the hereinafter described lands to facilitate construction of an above ground public water reservoir and related appurtenances at the adjacent Hamblen Elementary School. The rights and privileges granted hereunder will expire upon the City's completion of construction of the water reservoir and related appurtenances.

Said lands being situated in the City of Spokane, Spokane County, State of Washington, and described in Exhibit A (Legal Description of Permanent Easement Area) and Exhibit B (Depiction of Temporary Easement Area), together, the "Property."

By accepting and performing work under this permit, Grantee agrees to perform the work in a safe and proper manner and to return the Property to substantially the same condition as it was prior to the entry by Grantee. Grantee will perform its work with minimum disturbance to the Property according to the project specifications. Grantee shall submit a notification to the Grantor at least 60 days prior to any construction activity in the Temporary Easement Area. Grantee shall exercise its rights under this agreement so as to minimize interference with Grantor's use of the Property.

Grantee shall indemnify and hold Grantor harmless from any loss, liability or claim for injury or damage to persons or property arising on the Property by reason of the acts, omissions, negligence or carelessness of Grantee, its agents, servants, employees, customers, licensees or contractors.

It is understood and agreed that delivery of this permit is hereby tendered and that the terms and obligations hereof shall not become binding upon the City of Spokane unless and until accepted and approved hereon in writing for the City of Spokane, by and through its Director of Engineering Services, its authorized agent.

DATED this ____ day of _____, 2022

GRANTOR:

GRANTEE:

By: _____
Its: _____

By: _____
Its: _____

Attest:

Approved as to form:

Clerk

Assistant City Attorney

DRAFT

EXHIBIT A

LEGAL DESCRIPTION OF PERMANENT EASEMENT AREA

COMMENCING at a 5/8" rebar marking the Northwest Corner of Parcel "A" as shown on Record of Survey thereof recorded in Book 30 at Page 60, records of Spokane County, Washington; thence along the North line of said Parcel "A", South 89°37'19" East a distance of 372.91 feet to the **POINT OF BEGINNING** for this permanent easement; thence continuing along said North line, South 89°37'19" East a distance of 227.86 feet to the Northeast corner of said Parcel "A"; thence along the East line of said Parcel "A", South 00°00'01" East a distance of 240.41 feet; thence leaving said East line, South 89°59'59" West a distance of 203.31 feet to a concrete sidewalk ; thence along said sidewalk, North 20°44'51" West a distance of 12.18 feet; thence North 41°07'05" West a distance of 32.84 feet; thence leaving said sidewalk, North 00°22'41" East a distance of 205.79 feet to the POINT OF BEGINNING.

Containing 54,601.74 square feet of land, more or less.

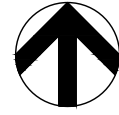
Situate in City of Spokane, Spokane County, State of Washington

EXHIBIT B

DEPICTION OF TEMPORARY EASMENT

DRAFT

**PROPOSED EASEMENT FROM THE SCHOOL DISTRICT
AT HAMBLÉN ELEMENTARY.
A PORTION OF THE E. 1/2 OF THE NE. 1/4 OF THE SW. 1/4
OF S.33, T.25N., R.43E., W.M., SPOKANE COUNTY, WA**



SCALE: 1"=150'

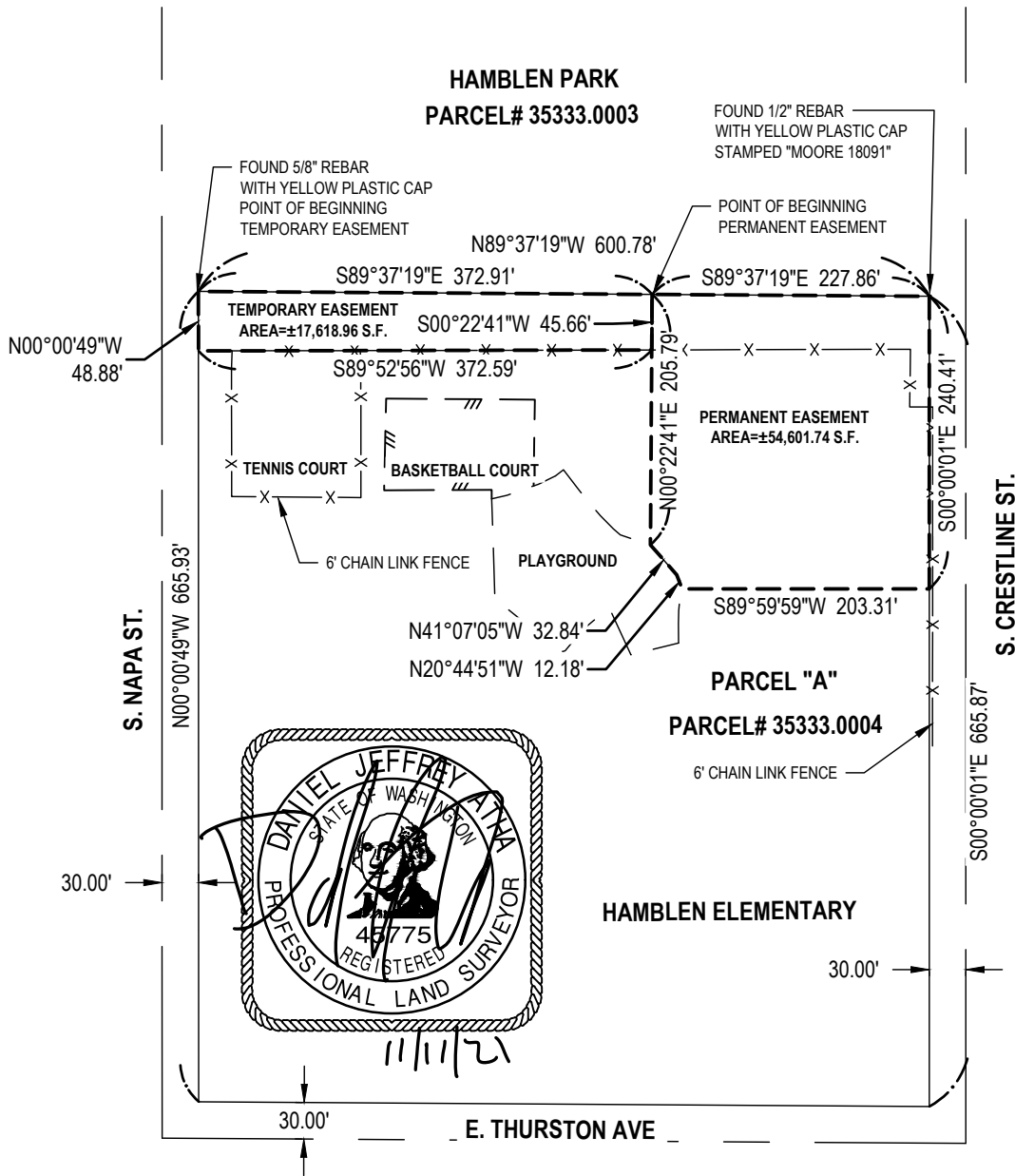


EXHIBIT B



FENCED, SCREENED
TANK CONSTR. AREA

225'±

225'
±

39TH AVE.

50-60' BASE
DIA. TANK

CRESTLINE ST.

NAPA ST.

HAMBLEN
ELEMENTARY

THURSTON AVE.

After recording return document to:
City of Spokane
Attn: Clerk
5th Floor, City Hall
808 West Spokane Falls Blvd.
Spokane WA 99201

PLEASE MAKE NO MARK IN THE MARGIN SPACE - RESERVED FOR COUNTY AUDITOR'S USE

Document Title: Water Reservoir Easement
Reference Number of Related Documents:
Grantor: Spokane School District No. 81
Grantee: City of Spokane
Legal Description:
33-25-43 S696FT OF E1/2 OF NE1/4 OF SW1/4 EXC S390FT OF W300FT THEREOF
Additional Legal Description is on Page 7 of Document
Assessor's Tax Parcel Number: 35333.0004

WATER RESERVOIR EASEMENT

This Water Reservoir Easement ("Easement") is made and executed this ____ day of _____, 2022, by **SPOKANE SCHOOL DISTRICT No. 81**, a Washington municipal corporation (the "**Grantor**"), and the **CITY OF SPOKANE**, a Washington municipal corporation ("**City**" or "**Grantee**"), hereinafter jointly referred to as "Parties".

WHEREAS, Grantor is the owner of the real property legally described and depicted in Exhibit A attached hereto and made a part hereof (the "Property"); and

WHEREAS, the Parties have agreed to the terms under which Grantor will grant the City an easement under, over, through, upon, and across the Property described in Exhibit A (the "Easement Area") for the purpose of construction, installation, operation, maintenance, repair, removal, and/or replacement of an above ground public water reservoir and related appurtenances therefor.

NOW, THEREFORE, in consideration of good and valuable consideration and the mutual covenants herein stated, receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. Easement. Grantor hereby conveys and quitclaims to the City a perpetual non-exclusive easement over, under, through, across, and upon the Easement Area for purposes of constructing, installing, operating, maintaining, repairing, removing, and/or replacing an above ground public water reservoir together with related appurtenances, including supporting piping, electrical, and internal City telecommunications facilities there for (the "Water Reservoir"), including access to the same for such purposes. Subject to Grantor's approval, 3rd party wireless communications equipment may also be permitted.
2. Purpose. This Easement is granted solely for the purposes of allowing the City, through its officers, employees, contractors and agents, at all times to enter the Easement Area for the purposes of constructing, installing, operating, maintaining, repairing, removing and/or replacing the Water Reservoir. Grantee shall submit written notification to Grantor at least 60 days prior to any construction activity in the Easement Area. Grantee may conduct routine maintenance and repair on the Water Reservoir without said notification. Grantee shall exercise its rights under this agreement so as to minimize interference with Grantor's use of the property.
3. Non-Exclusive. The Easement is non-exclusive; provided, however, Grantor shall not grant or convey any new interest in the Easement Area that materially conflicts with the rights, privileges and interest of the City under this Easement.
4. Use of Easement Area By Grantor. Grantor hereby reserves and retains all other property rights in and to the Easement Area, including without limitation, the right to use the Easement Area for any purpose, so long as such use does not unreasonably interfere with the Grantee's rights. Provided, Grantor shall not place any permanent structures in the Easement Area without Grantee's written permission.
5. Ownership of Water Reservoir. The Water Reservoir and related appurtenances placed within the Easement Area shall remain the property of the City, with the City retaining authority over the facilities.
6. Condition of Easement Area. Upon each and every occasion that the City constructs, installs, repairs, maintains, removes, and/or replaces the Water Reservoir, it shall restore Grantor's surrounding property to the condition such surrounding property was in prior to any such work, to the extent any damage or disturbance of Grantor's surrounding property was caused by the City's construction, installation, repair, maintenance, removal, and/or replacement of the facilities. However, mature landscaping materials may be replaced with less mature material.
7. Successors. The easement described herein and the rights granted hereby shall run with the land. The duties and obligations of the Parties described in this Easement shall bind

Notices to Grantor:

Spokane School District No. 81
200 N. Bernard St.
Spokane, WA 99201

10.3 Amendments. No provision of this Easement may be amended or added to except by an agreement in writing signed by the Parties hereto or their respective successors in interest. This Easement shall not be effective or binding on any party until fully executed by both Parties hereto.

10.4 Interpretation. This Easement and each of its terms and provisions are deemed to have been explicitly negotiated between the Parties, and the language in all parts of this Easement will, in all cases, be construed according to its fair meaning and not strictly for or against either party.

10.5 Time of the Essence. Time is of the essence of this Agreement.

10.6 Entire Agreement. This Easement and the exhibits to it constitute the entire agreement between the Parties with respect to the Easement, and supersede all prior agreements and understandings between the Parties relating to the subject matter of this Easement.

11. Government Approval. Grantor acknowledges and agrees that this Easement shall not become binding on the City unless and until it has been properly approved and signed by the Mayor.

12. Reversion. If Grantee abandons or ceases to use the Easement for a period of five (5) successive years, this Easement and all of Grantee's rights hereunder shall automatically terminate and revert to Grantor.

13. Restoration. Upon any termination of this Easement, Grantee shall promptly remove from the Easement Area the above ground public water reservoir and related appurtenances and shall restore the ground to the condition existing immediately prior to the signing of this Easement. Such work, removal and restoration shall be done at the sole cost and expense of the Grantee.

14. Obligations on Termination. No termination of Grantee's rights under this Easement shall release Grantee from any of its liabilities or obligations under this Easement prior to such termination.

Date: _____, 2022

Notary Public in and for the State of
Washington, residing at Spokane
My commission expires: _____

EXHIBIT "A"

LEGAL DESCRIPTION OF EASEMENT AREA

COMMENCING at a 5/8" rebar marking the Northwest Corner of Parcel "A" as shown on Record of Survey thereof recorded in Book 30 at Page 60, records of Spokane County, Washington; thence along the North line of said Parcel "A", South 89°37'19" East a distance of 372.91 feet to the **POINT OF BEGINNING** for this permanent easement; thence continuing along said North line, South 89°37'19" East a distance of 227.86 feet to the Northeast corner of said Parcel "A"; thence along the East line of said Parcel "A", South 00°00'01" East a distance of 240.41 feet; thence leaving said East line, South 89°59'59" West a distance of 203.31 feet to a concrete sidewalk ; thence along said sidewalk, North 20°44'51" West a distance of 12.18 feet; thence North 41°07'05" West a distance of 32.84 feet; thence leaving said sidewalk, North 00°22'41" East a distance of 205.79 feet to the **POINT OF BEGINNING**.

Containing 54,601.74 square feet of land, more or less.

Situate in City of Spokane, Spokane County, State of Washington.

EASEMENT DRAWING

Committee Agenda Sheet

PIES

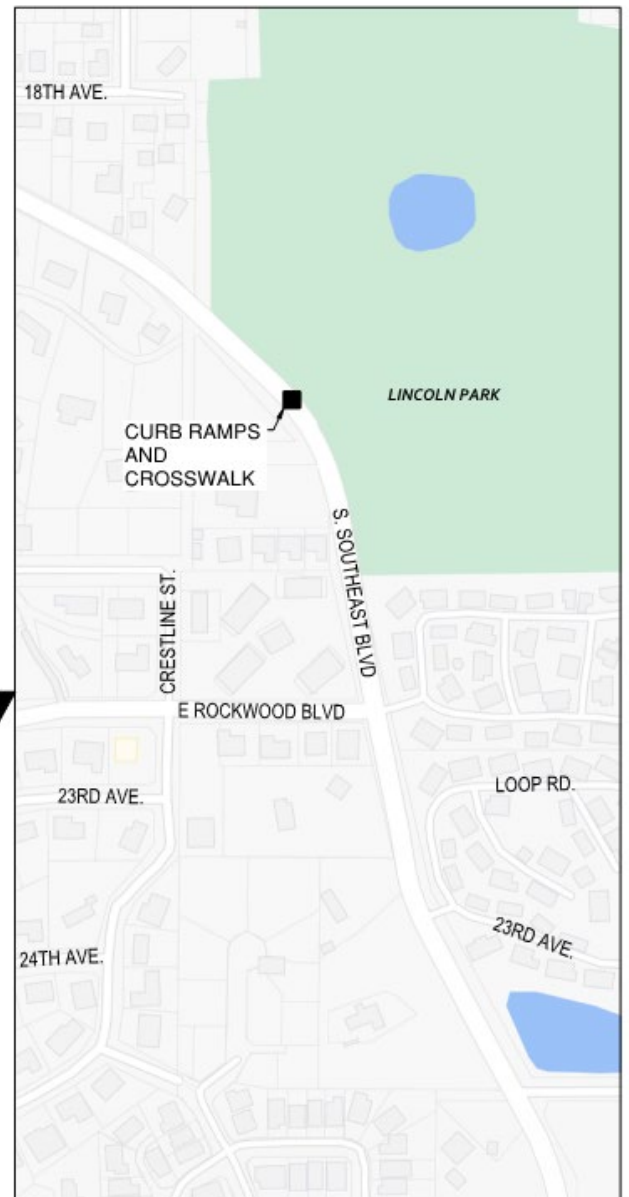
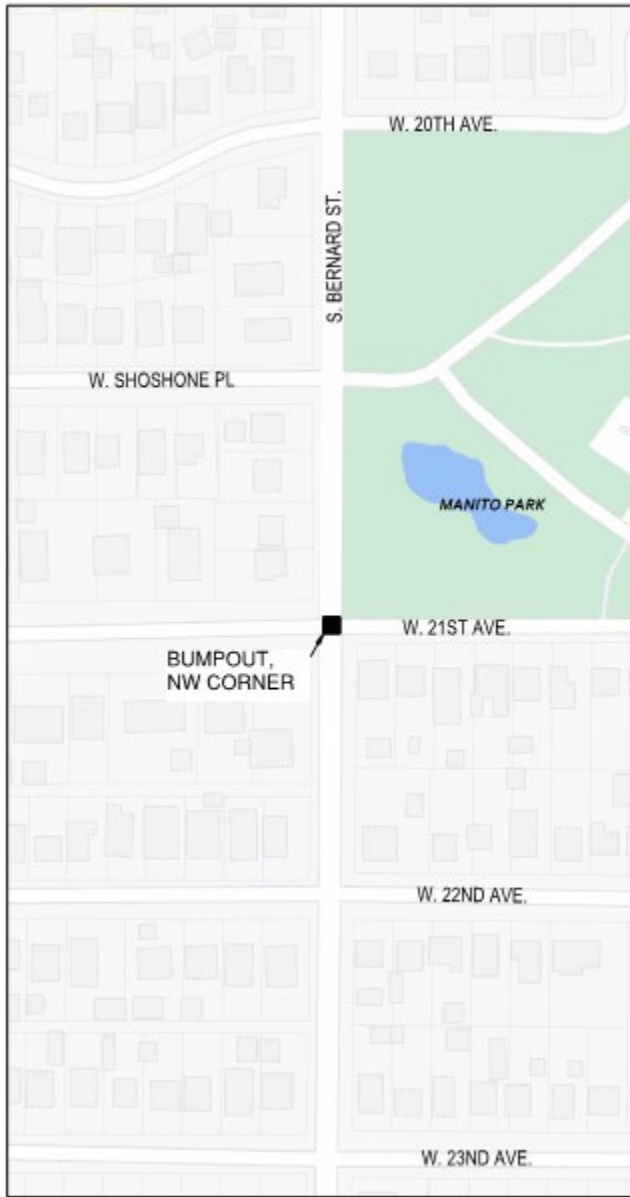
Submitting Department	Public Works, Engineering
Contact Name & Phone	Dan Buller 625-6391
Contact Email	dbuller@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Traffic Calming (Cycle 9)
Summary (Background)	<ul style="list-style-type: none"> This is the annual neighborhood traffic calming project funded by red light camera funds Projects are in districts 2 and 3 only. District 1 funds are being held for use on landscaping type improvements around NSC. Project components can be seen in the attached exhibits. Work is planned this summer. This project is locally funded.
Proposed Council Action & Date:	None at this time. Following bid opening, we will bring a pipe purchase contract to Council for approval.
Fiscal Impact:	
Total Cost:	
Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source X One-time <input type="checkbox"/> Recurring	
Specify funding source: project funds (generally street or utility funds)	
Expense Occurrence X One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities?	
Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
N/A – This contract supports multiple public works projects and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

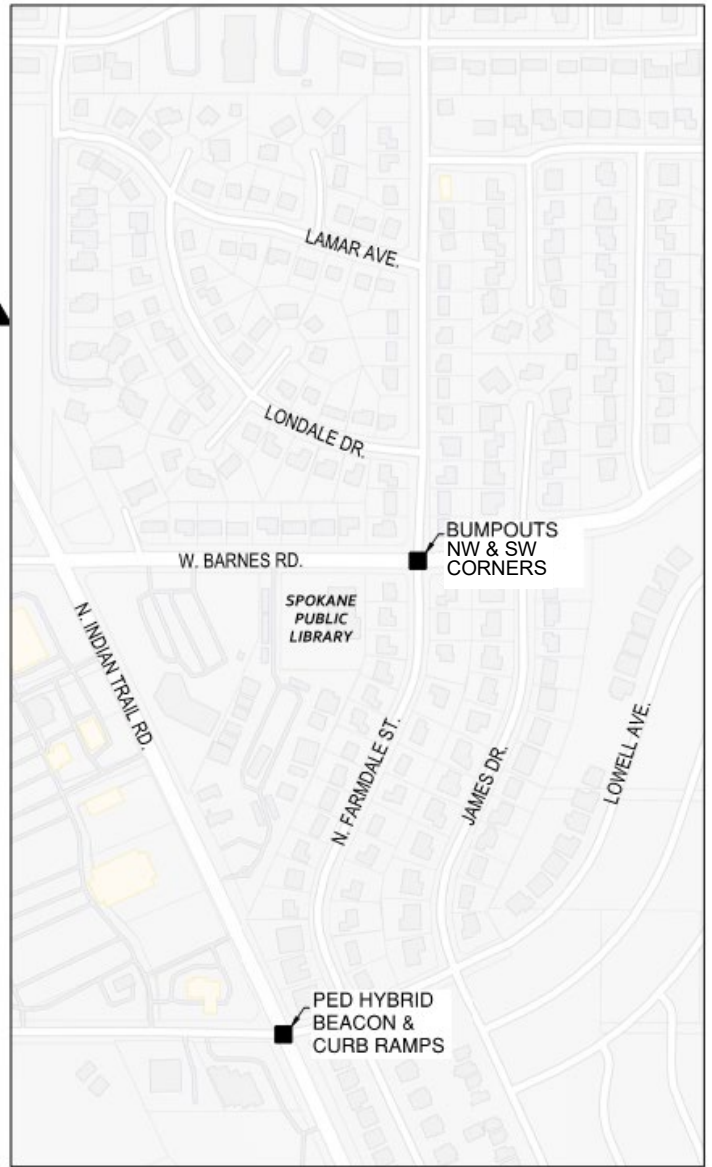
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The projects which will use this on-call contract are consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.

DISTRICT 2 PROJECTS



DISTRICT 3 PROJECTS



Committee Agenda Sheet

PIES

Submitting Department	Public Works, Engineering
Contact Name & Phone	Dan Buller 625-6391
Contact Email	dbuller@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	2021 Residential G&O (North) and 2022 Residential G&O projects
Summary (Background)	<ul style="list-style-type: none"> • The projects described herein are: <ul style="list-style-type: none"> ○ the north half of the 2021 grind and overlay project (the south half was bid & constructed in 2021, prior briefing paper submitted at November 2021 PIES but due to time elapsed, that work is described herein) ○ the 2022 grind and overlay project • Both are funded by the transportation benefit district. • Refer to the attached exhibits. • Curb ramps will also be upgraded. • Public involvement consisted of sending a letter to the property owners fronting the streets indicated on the attached exhibits during the design phase. Also, a flyer will be placed on adjacent resident front doors just prior to construction. • Residents will have access to their homes during construction which will occur this summer/fall.
Proposed Council Action & Date:	None at this time. Following bid opening, we will bring a construction contract to Council for approval.
Fiscal Impact: Total Cost: Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source X One-time <input type="checkbox"/> Recurring Specify funding source: project funds (generally street or utility funds) Expense Occurrence X One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	

N/A – This contract supports multiple public works projects and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.

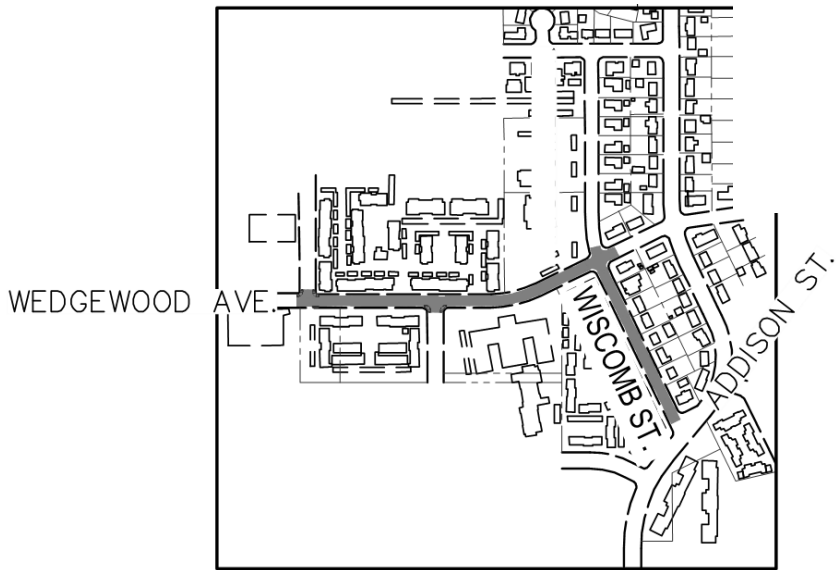
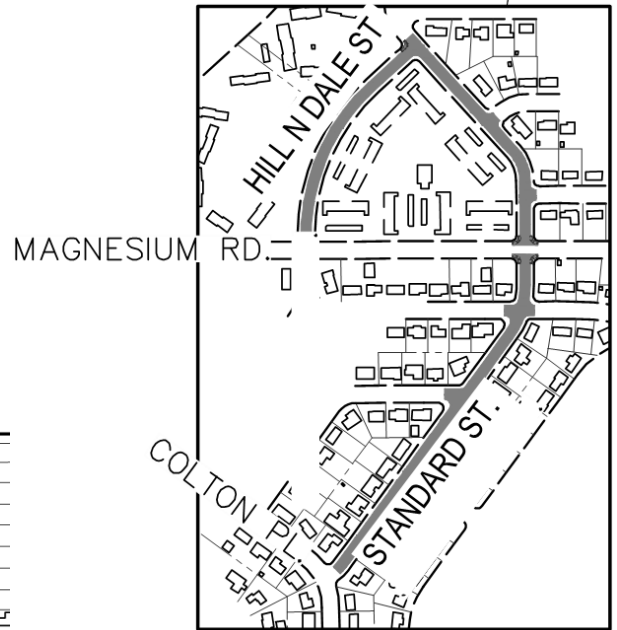
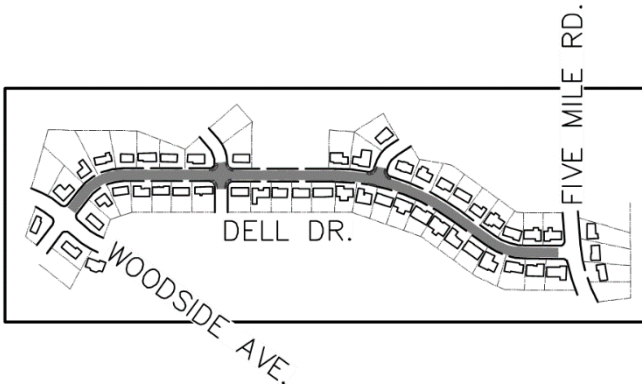
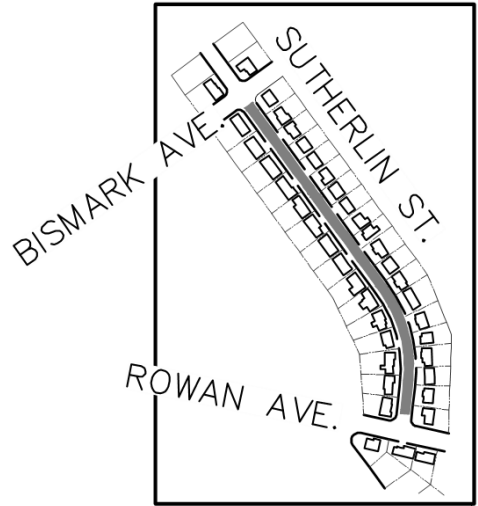
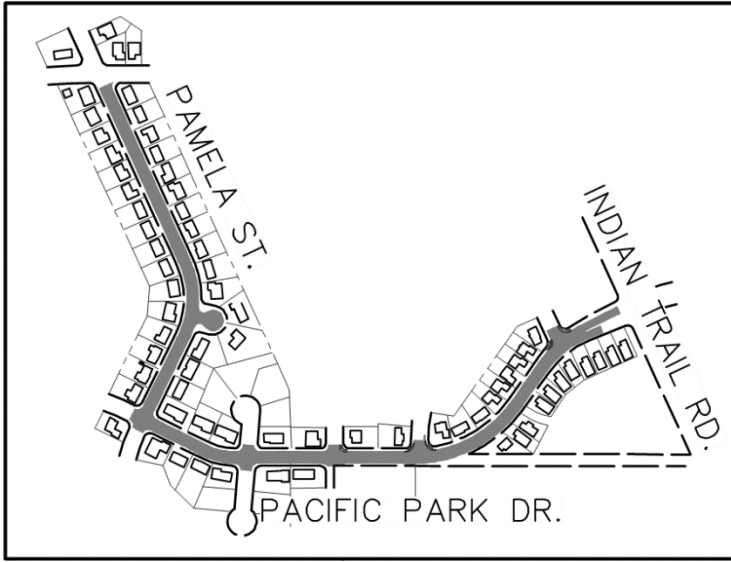
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

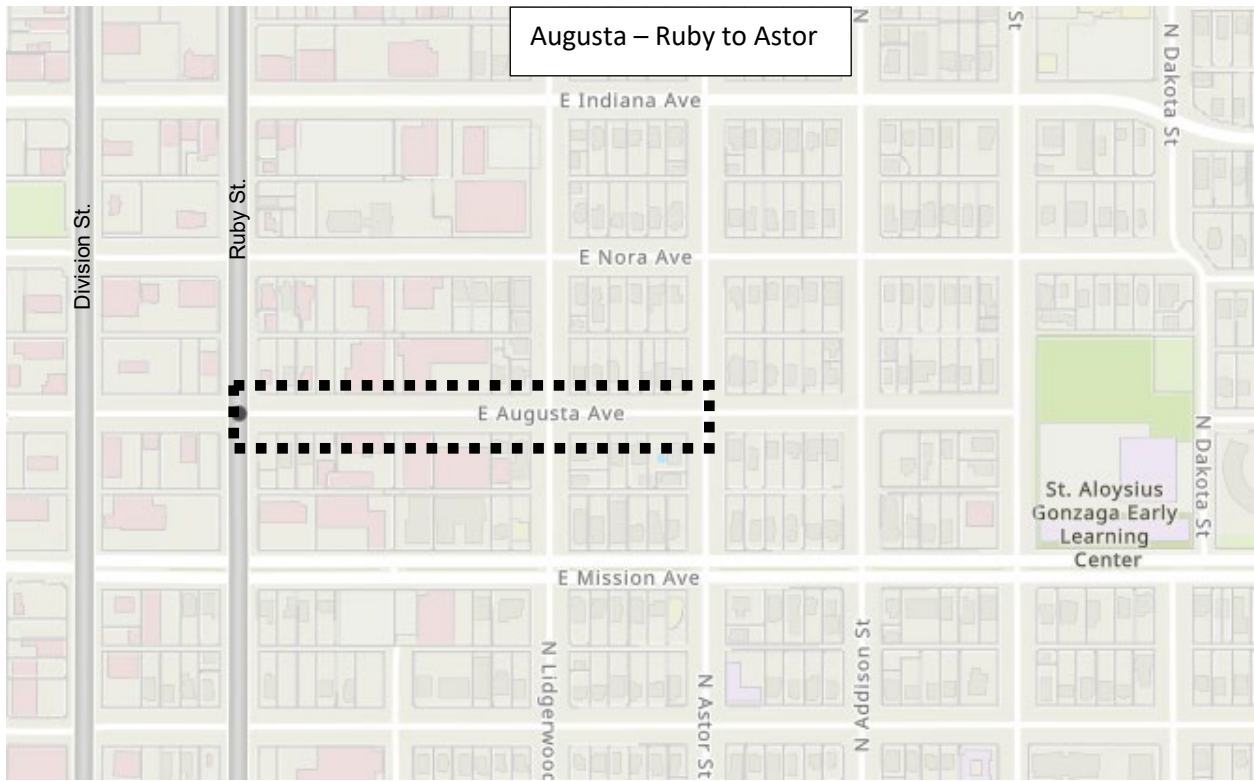
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

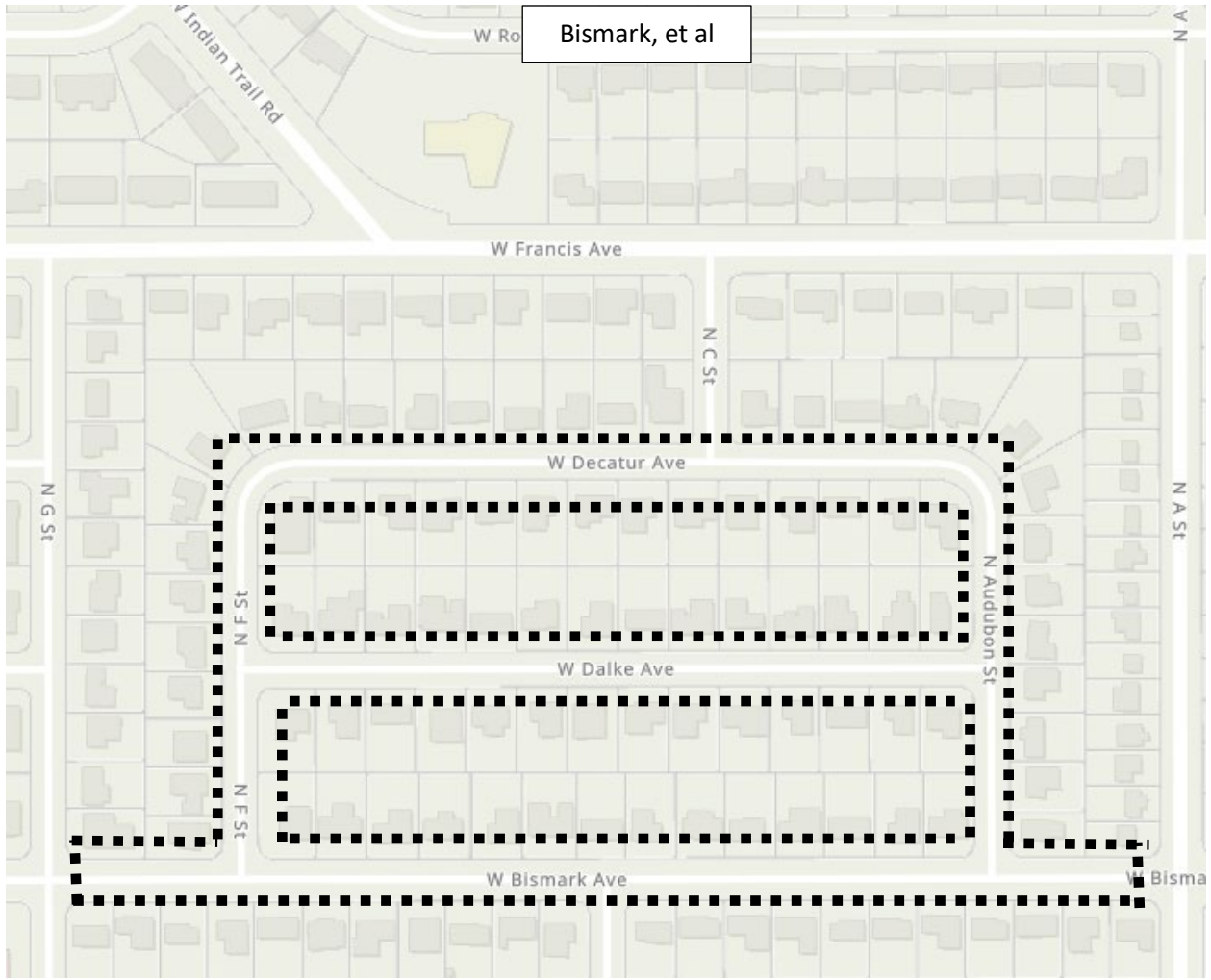
The projects which will use this on-call contract are consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.

Project Location – 2021 G&O (North)



Project Location – 2022 G&O





Committee Agenda Sheet

PIES

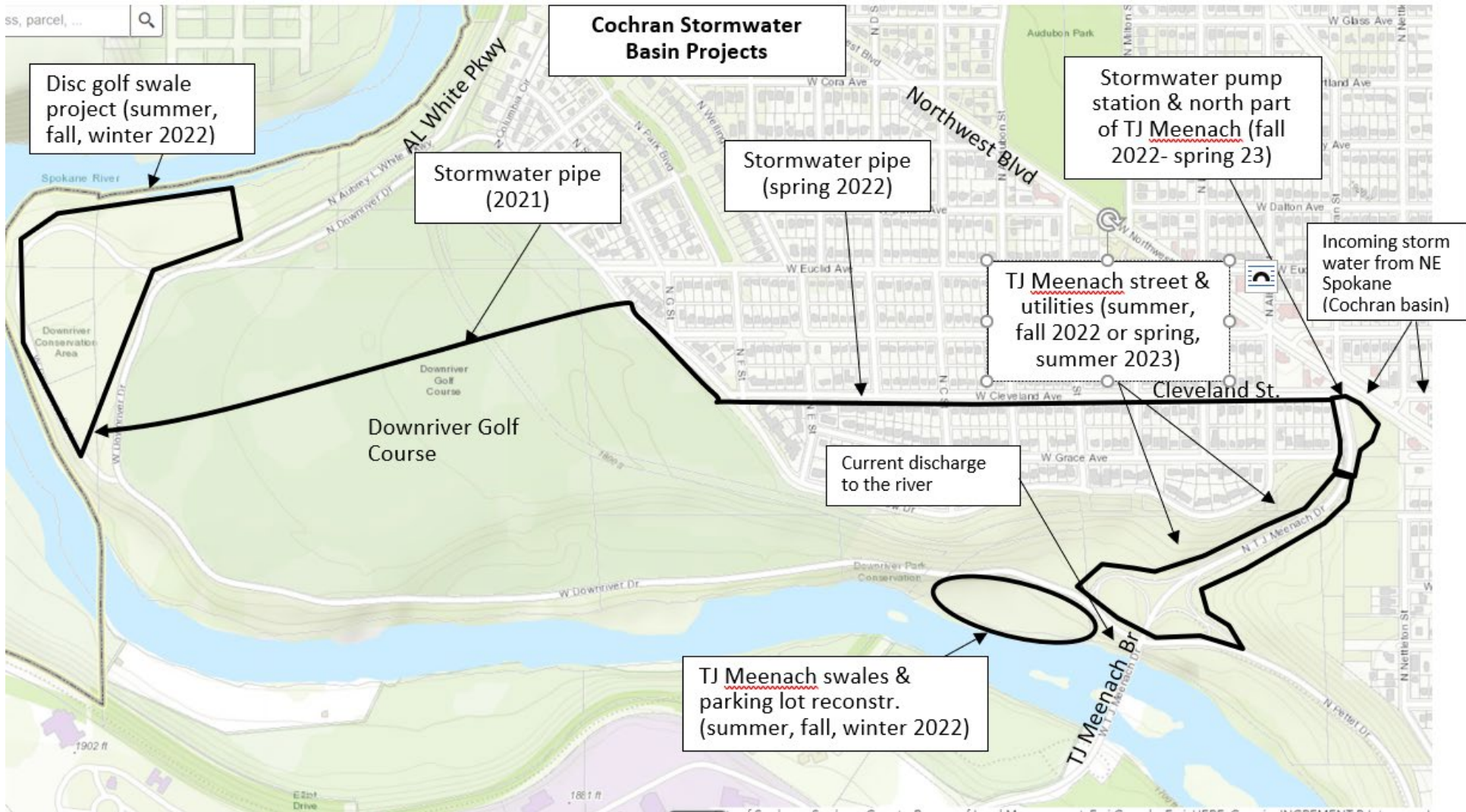
Submitting Department	Public Works, Engineering
Contact Name & Phone	Dan Buller 625-6391
Contact Email	dbuller@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Cochran Basin Stormwater Projects
Summary (Background)	<ul style="list-style-type: none"> • This briefing paper is an update to the briefing paper submitted for the June 2021 PIES meeting. • The Cochran storm drainage basin covers approximately 5,300 acres in NE Spokane, generally bounded on the west by Alberta St., on the north by Francis Ave. on the east by Market St. and on the south by Montgomery St. • Stormwater from this basin currently flows untreated to the Spokane River at the northwest end of the TJ Meenach Br. For several years the City has been seeking and has now acquired funding necessary to address this issue. • Engineering Services has formulated the series of projects shown on the attached exhibit which began last year and will continue this year and into 2023. Those projects are described as follows. <ul style="list-style-type: none"> ○ The largest proposed treatment swale area is at the disc golf course west of downriver golf course. Following swale construction, the disc golf course will be restored and upgraded. ○ A second treatment swale area is south of the existing parking lot at the NW end of the TJ-Meenach bridge. That parking lot, which serves river rafters, will be expanded and upgraded. These two swales will be packaged into a single project to be bid in late May/early June of this year. ○ To get the stormwater to the disc golf course treatment area, a pump station will be constructed at the SE corner of TJ Meenach & NW Blvd. That project, which will also reconstruct the north portion of TJ Meenach, will bid in July of this year. ○ Water from that pump station will be piped to the proposed swales at the disc golf course via Cleveland Ave (via a project already under construction). and across Downriver golf course (via a project completed in 2021) and also to the proposed swales at the NW end of the TJ Meenach Bridge via a new pipe in TJ Meenach Dr. ○ TJ Meenach Dr. will also be reconstructed from the bridge to Northwest Blvd. That project will include various utility work including replacement of the existing water main, installation of new/replacement stormwater mains, and installation of 2nd 60" diameter siphon beneath TJ Meenach which is one of the biggest utility pipes in the city. The connection of that proposed secondary siphon to the existing 60" sewer main will be constructed in a separate project to be bid later this summer and constructed in summer 2023. • Impacts to the project vary by project.

	<ul style="list-style-type: none"> • The treatment swale construction at the disc golf will impact traffic minimally but will result in disc golf course closure for the duration of construction. • The treatment swale construction at the NW end of the TJ Meenach bridge will impact traffic minimally but will result in closure of that parking lot and associated river access for the duration of construction. • The pump station construction will be mostly but not entirely out of TJ Meenach and is planned to largely coincide with TJ Meenach construction. If construction does extend beyond the TJ Meenach construction window, TJ Meenach will remain open to one lane each direction. • The project with the biggest public impact will be the TJ Meenach reconstruction and utility project which will require full closure of this important road. We will coordinate closely with the community college and structure the work in such a way that overall closure time is minimized. <p>These projects are largely funded with multiple state grants and loans which have various overlapping deadlines which the project timing indicated on the attached exhibit is designed to satisfy.</p>
Proposed Council Action & Date:	None at this time. Following bid opening, we will bring a construction contract to Council for approval.
<p>Fiscal Impact: Total Cost: Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source X One-time <input type="checkbox"/> Recurring Specify funding source: project funds (generally street or utility funds)</p> <p>Expense Occurrence X One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
Operations Impacts	
<p>What impacts would the proposal have on historically excluded communities?</p> <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.</p>	
<p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?</p> <p>N/A – This contract supports multiple public works projects and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.</p>	
<p>How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?</p>	

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The projects which will use this on-call contract are consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.



Committee Agenda Sheet

PIES

Submitting Department	Public Works, Engineering
Contact Name & Phone	Dan Buller 625-6391
Contact Email	dbuller@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Paving Unpaved Streets – Districts 1 & 3
Summary (Background)	<ul style="list-style-type: none"> This project paves the various currently unpaved streets shown in the attached exhibit in council districts 1 & 3 (44th Ave. is the district 2 project and was described in a briefing paper at the 4-25-22 PIES meeting). The paving to be done is strip paving – no curbing, no sidewalk, no street trees, etc. per city council established program guidelines. At the last minute, Lindeke from Bridge to College has been removed from the project as Greenstone plans to install a water main and pave this block at no cost to the city. All other area streets are paved. This project is with TBD and local impact fees.
Proposed Council Action & Date:	None at this time. Following bid opening, we will bring a construction contract to Council for approval.
Fiscal Impact: Total Cost: Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source X One-time <input type="checkbox"/> Recurring Specify funding source: project funds (generally street or utility funds) Expense Occurrence X One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A – This contract supports multiple public works projects and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.	

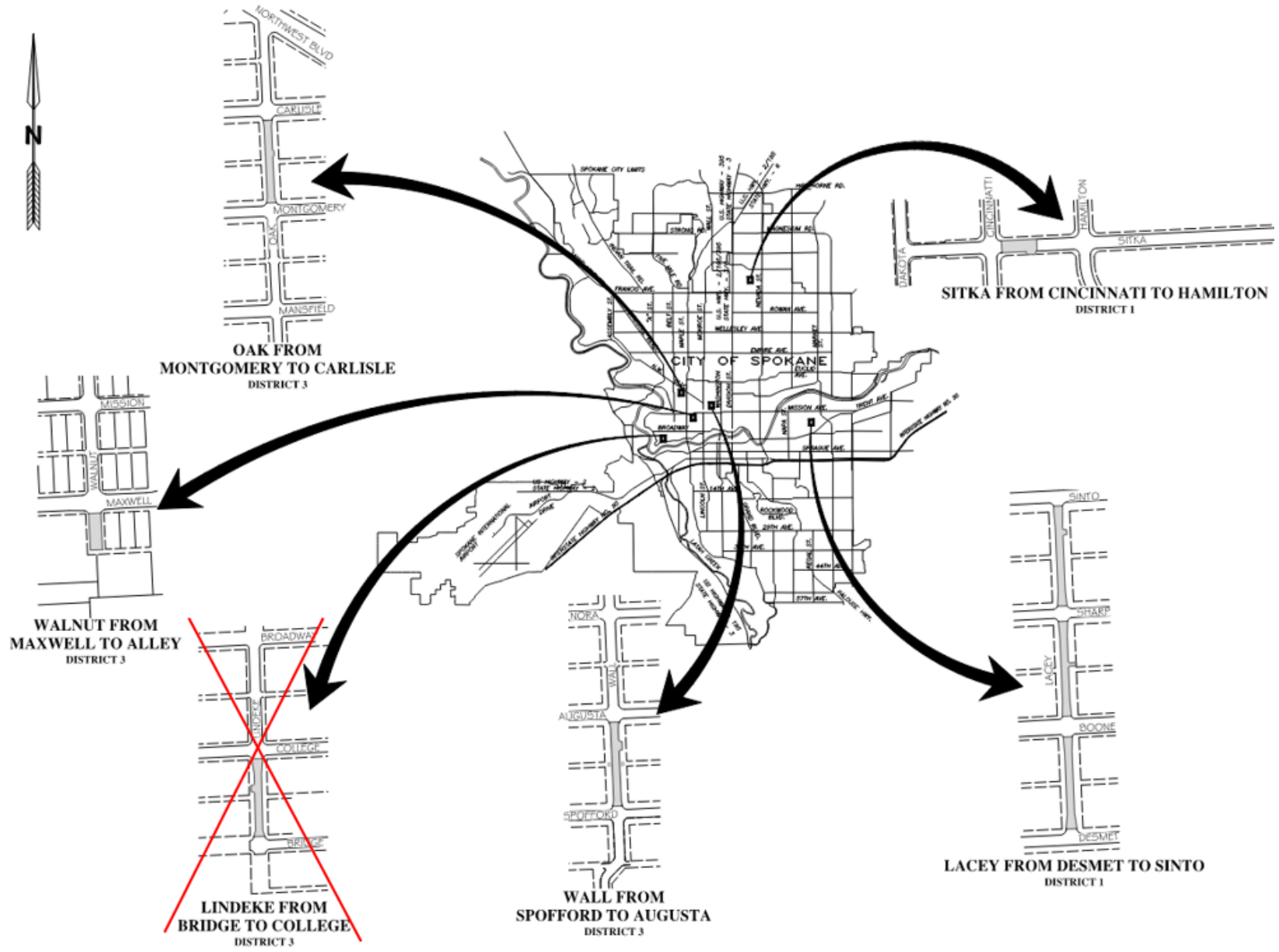
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The projects which will use this on-call contract are consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.

PROJECT LOCATION



Committee Agenda Sheet

PIES

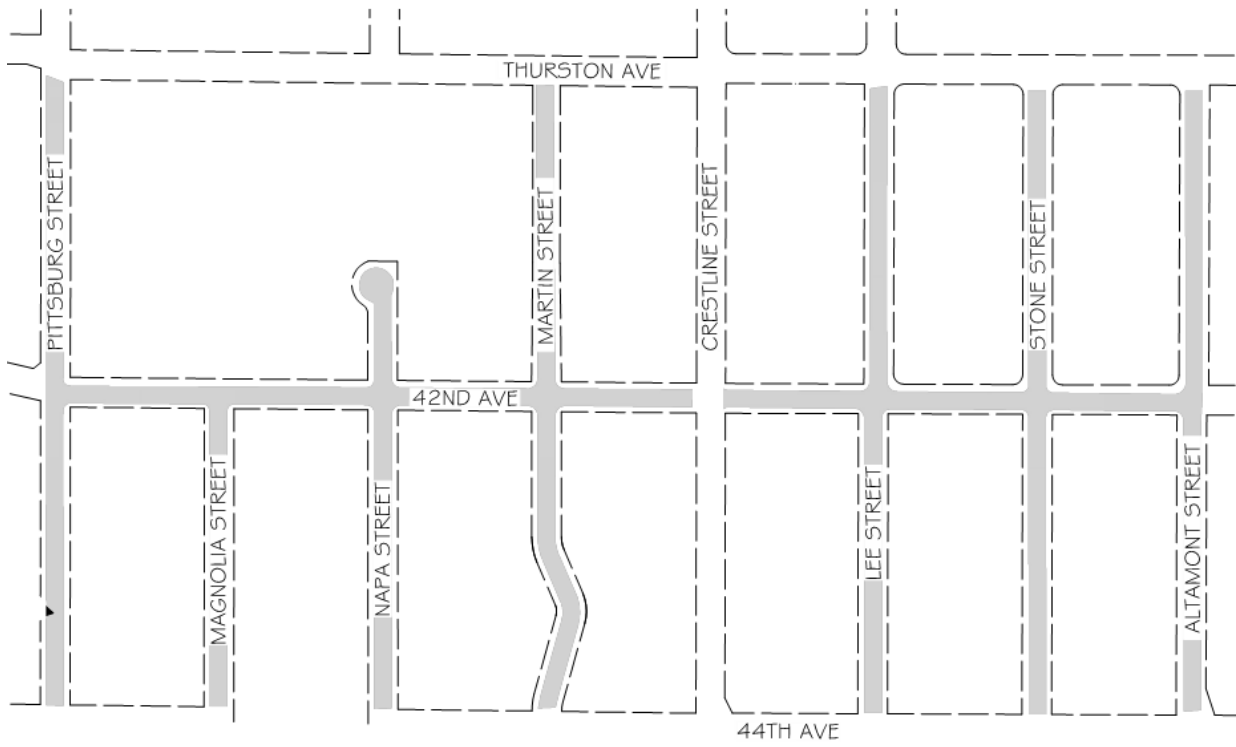
Submitting Department	Public Works, Engineering
Contact Name & Phone	Dan Buller 625-6391
Contact Email	dbuller@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	2022 Residential Chip Seal project
Summary (Background)	<ul style="list-style-type: none"> This project will chip seal residential streets in two areas as shown on the attached exhibits. Public involvement will consist of a letter and brochure describing the project limits and how chip sealing works mailed to fronting property owners. This project is the annual TBD funded residential chip seal project. Included areas are shown on the attached exhibits.
Proposed Council Action & Date:	None at this time. Following bid opening, we will bring a construction contract to Council for approval.
Fiscal Impact: Total Cost: Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source X One-time <input type="checkbox"/> Recurring Specify funding source: project funds (generally street or utility funds) Expense Occurrence X One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A – This contract supports multiple public works projects and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The projects which will use this on-call contract are consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.

Project Location



42ND AVENUE ET AL.



NAPA STREET ET AL.

Committee Agenda Sheet

PIES Committee

Submitting Department	Innovation and Technology Services Division
Contact Name & Phone	Michael Sloon, 625-6468
Contact Email	msloon@spokanecity.org
Council Sponsor(s)	Michael Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: 5/23/2022
Agenda Item Name	Contract for Technical Services for PMO, CHHS and ITSD Projects
Summary (Background)	The PMO, CHHS and ITSD currently manages several projects that occasionally require augmentation to City resources. Specific contracting needs will be in the areas of Project Management, Business Analysis, Software Development and Infrastructure support. Volt Group, Inc was a successful bidder under RFP 5435-21 to be contracted for various PMO and ITSD projects. Term is May 1, 2022 – April 30, 2024.
Proposed Council Action & Date:	Pass Council on June 6 th , 2022
Fiscal Impact: Total Cost: \$350,000 per year Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: Various Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Other budget impacts:	
Operations Impacts	
What impacts would the proposal have on historically excluded communities?	
Not applicable – annual software maintenance	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
Not applicable – annual software maintenance	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	
Not applicable – annual software maintenance	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?	
This service aligns with the Sustainable Resources strategic initiative based on sound financial objectives, and quality customer service in support of PMO, CHHS and ITSD projects.	

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability (PIES)

Submitting Department	Water Department
Contact Name & Phone	Loren Searl (509)625-7821
Contact Email	lsearl@spokanecity.org
Council Sponsor(s)	Council Member Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion
Agenda Item Name	Purchase of 1" copper pipe
Summary (Background)	<p>With current supply chain issues, the Water Department has not been able to receive the scheduled deliveries of copper from our spring purchase. In an attempt to keep inventory available to support continued developments and system maintenance needs, the department needed to purchase copper from additional sources.</p> <p>On March 17th a purchase was made from Core & main for 2820 feet of copper for \$8.50 ft totaling \$26,127.30</p> <p>On April 13th a purchase was made from Core & Main for 4020 feet of copper at \$9.50 ft totaling \$41,188.93</p> <p>We currently have the ability to purchase 2640' of copper from Core & Main at last year's pricing of \$4.11 ft for a total of \$11,826.94</p> <p>All purchases represent a total spend of \$79,143.17</p>
Proposed Council Action & Date:	Retroactive approval of prior purchases and current available purchase.
Fiscal Impact:	
Total Cost:	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: Water Rates	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities?	
<p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.</p>	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	

N/A – This work is designed to manage costs and continue service delivery in support of all citizens and taxpayers. It will not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

Committee Agenda Sheet

[Public Infrastructure, Environment ,and Sustainability]

Submitting Department	Streets
Contact Name & Phone	Jared Thomas
Contact Email	jwthomas@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	1100- Streets On Call Guardrail Repair Contract Renewal
Summary (Background)	The Street Department is requesting the renewal of on-call guardrail repair services with Frank Gurney Inc at an amount no to exceed \$125k. This contract was put out for bid in 2021 and this will be the first of three potential extensions.
Proposed Council Action & Date:	Council Approval of Contract Renewal at PIES meeting on 5/23/22
Fiscal Impact: \$125,000.00 Total Cost: <u>\$125,000.00</u> Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source X One-time <input type="checkbox"/> Recurring Specify funding source: Expense Occurrence X One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A	

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability (PIES) Committee

Submitting Department	Water and Hydroelectric Department
Contact Name & Phone	Loren Searl – 625-7840
Contact Email	LSearl@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Public Rule Water Fees and Costs
Summary (Background)	<p>The City updated and revised its Water Rate Ordinances in November 2020. During the update process, water fees and costs were removed from the SMC and incorporated into a Public Rule and Procedure Fee Schedule – Rule 4100-20-02, which was adopted on November 17, 2020.</p> <p>Since adoption, costs have increased necessitating an update of the Public Rule and Procedure Fee Schedule to reflect current costs for 2022.</p> <p>Cost escalation, in part, is a result of supply chain issues being experienced around the nation. The need for adjusting these fees to reflect current pricing was briefed as part of an overall discussion of Supply Chain and Purchasing Concerns at the April PIES meeting.</p>
Proposed Council Action & Date:	Approve May 23, 2022
Fiscal Impact:	<p>Total Cost:</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Specify funding source:</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>
Operations Impacts	<p>What impacts would the proposal have on historically excluded communities?</p> <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.</p>

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A – This work is designed to manage costs and continue service delivery in support of all citizens and ratepayers. It will not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance. This Public Rule is a cost recovery of supplies provided for the water system.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This Public Rule is consistent with the City's requirement for cost recovery of supplies.

RESOLUTION

A resolution regarding amendment to the City of Spokane Water and Hydroelectric Department – Fee & Cost Schedule.

WHEREAS, the City of Spokane Water and Hydroelectric Department Water Code is contained in Chapter 13.04 of the Spokane Municipal Code (SMC); and

WHEREAS, Chapter 13.04.030 of the SMC provides the General Provisions for Rates and Regulations: and

WHEREAS, on November 9, 2020, the City adopted the Public Rule and Procedure Regarding the Water and Hydroelectric Department Fee and Cost Schedule; and

WHEREAS, during the past 6- 12 months the City has seen costs for supplies and materials substantially increase and as a result, it is necessary to update the Fee and Cost Schedule to accommodate the actual costs of administration and equipment of the Water and Hydroelectric Department; and

WHEREAS, the Water and Hydroelectric Department - Fee & Cost Schedule Public Rule is attached and available to members of the public as attached hereto as Attachment “A”.

-- NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPOKANE that the City Council hereby approves the amendment of the PUBLIC RULE AND PROCEDURE REGARDING THE WATER AND HYDROELECTRIC DEPARTMENT – FEE AND COST SCHEDULE, as contained in Attachment “A”.

ADOPTED by City Council this ____ day of May 2022.

City Clerk

Approved as to form:

Assistant City Attorney

CITY OF SPOKANE
PUBLIC RULE
DEPARTMENT POLICY AND PROCEDURE

CITY OF SPOKANE WATER AND HYDROELECTRIC DEPARTMENT PUBLIC RULE AND PROCEDURE	RULE 4100-20-02 LGL 2022-0024
TITLE: WATER AND HYDROELECTRIC DEPARTMENT – FEE SCHEDULE	
EFFECTIVE DATE: DECEMBER 17, 2020 REVISION DATE: JUNE 1, 2022	

1.0 GENERAL

- 1.1 The City of Spokane Water and Hydroelectric Department established the following public rule, policy, procedures, and fee schedule.

The Public Rule relates to the charges of fees and costs for various services related to the Water and Hydroelectric Department from the City of Spokane.

The administrative fees and costs schedule can be found onsite at Water and Hydroelectric Department located at: 914 East North Foothills Drive, Spokane, Washington 99207.

1.2 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 REFERENCES
- 4.0 DEFINITIONS
- 5.0 POLICY
- 6.0 PROCEDURE
- 7.0 RESPONSIBILITIES
- 8.0 APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED

This public rule and policy shall apply to the City of Spokane Water and Hydroelectric Department, the City of Spokane Utilities Billing Department, and the City of Spokane Accounting Department.

3.0 REFERENCES

Spokane Municipal Code (SMC) Chapter 13.04
Chapter 246-290 WAC – Group A Public Water Systems
Chapter 246-293 WAC – Water System Coordination Act
Chapter 70A.120 RCW – Public Water Supply System
City of Spokane Public Rule 4100-20-01, Water Hydrant Usage Policy and Fees
dated June 25, 2020.

4.0 DEFINITIONS

4.1 See SMC 13.04.0816 & Chapter 13.04 SMC

5.0 POLICY

5.1 It is the policy of the City of Spokane to adopt fees for reimbursement of costs for administering the City's Water and Hydroelectric Department programs in compliance with Department of Health regulations.

6.0 PROCEDURE

6.1 The Water & Hydroelectric Department fees and costs for various services related to the Water and Hydroelectric programs and services of the City of Spokane.

6.2 These fees and costs are intended to cover the costs of administration of the Water and Hydroelectric Department, including but not limited to, costs associated with permits, tap and meter connections, monitoring, inspections, sampling, analysis, publication, processing, and violation remediation.

6.3 Current Fees and Charges:

6.3.1 Meter Fees and Tap Fees are charged as stated in Appendix A, attached.

6.3.2 Return Inspection Fees and Reschedule Fees are charged based on actual charges for the number of hours spent and level of work performed.

6.3.3 Administrative Appeal: Two hundred fifty dollars (\$250.00).

6.3.4 Publication of significant non-compliance notice: Costs are billed, and payable in advance.

6.3.5 Monitoring, inspection, surveillance, sampling fees: Costs are determined and billed by the Director.

6.3.6 Processing fee for NSF checks: As set by City Treasurer.

6.3.7 Administrative Penalty: Five hundred dollars (\$500.00)

6.3.8 Any other review or approval by the Director not otherwise specified above: Hourly basis based on staff time.

7.0 RESPONSIBILITIES

The Water and Hydroelectric Department through the City's Utilities Billing Department, and Accounting Department shall administer this Public Rule and Policy. Unpaid charges, fines, and penalties shall, after thirty calendar days (30), be assessed an additional penalty of one percent (1.00%) of the unpaid balance per month.

8.0 APPENDICES

8.1 Appendix A – Meter Fees and Tap Fees for 2022

APPROVED BY:

City Administrator

Date

Division or Department Director

Date

Assistant City Attorney

Date

APPENDIX A

2022 METER FEES & TAP FEES

Meter Fees	Fee Dollar Amount
Type: Hydrant Flow Test	1,077.03
Type: After Hours Fee	1,728.12
Type: Meter Test Fee	302.28
2" Fire Meter W/ DCDVA	7,422.19
Type: 2" Fire Meter W/0 DCDVA	1,274.85
Type: Utility Offset (based on 8")	3,054.45
Type: 3" Meter- Domestic W / DCVA	10,507.68
Type: 3" Meter - Domestic W/0 DCVA	7,105.75
Type: 4" Meter - Domestic W/ DCVA	10,212.91
Type: 4" Meter - Domestic W/0 DCVA	8,804.06
Type: 6" Meter - Domestic W/ DCVA	14,363.55
Type: 6" Meter- Domestic W/0 DCVA	12,298.44
Type: 3" Meter- Irrigation W/ DCVA	7,303.23
Type: 3" Meter- Irrigation W/0 DCVA	5,891.95
Type: 4" Meter - Irrigation W/ DCVA	8,084.44
Type: 4" Meter - Irrigation W/0 DCVA	6,498.13
Type: 6" Meter- Irrigation W/ DCVA	12,546.69
Type: 6" Meter - Irrigation W/0 DCVA	10,481.58
Type: 4" Meter - Domestic/Fire W/ DCVA	11,246.33
Type: 4" Meter - Domestic/Fire W/0 DCVA	10,879.69

Type: 6" Meter - Domestic/Fire W/0 DCVA	14,138.26
Type: 8" Meter - Domestic/Fire W/ DCVA	22,236.91
Type: 8" Meter - Domestic/Fire W/0 DCVA	17,971.78
Type: 10" Meter - Domestic/Fire W/ DCVA	30,536.93
Type: 10" Meter - Domestic/Fire W/0 DCVA	24,990.09
Type: 4" Meter- Fire W/ DCVA	5,195.78
Type: 6" Meter- Fire W/ DCVA	5,940.84
Type: 8" Meter- Fire W/ DCVA	7,076.39
Type: 10" Meter - Fire W/ DCVA	8,858.75
Type: 4" Meter- Fire W/0 DCVA	2,074.44
Type: 6" Meter- Fire W/0 DCVA	2,117.79
Type: 8" Meter-Fire W/0 DCVA	2,199.08
Type: 10" Meter - Fire W/0 DCVA	2,168.65
Type: 3/4" Meter- Domestic or Irrigation In PVC Box	2,424.56
Type: 3/4" Meter- Domestic or Irrigation In Concrete Box	2,684.99
Type: 3/4" Meter- Domestic or Irrigation In Building	967.26
Type: 1" Meter - Domestic or Irrigation In PVC Box	2,460.18
Type: 1" Meter - Domestic or Irrigation In Concrete Box	2,924.20
Type: 1" Meter - Domestic or Irrigation In Building	852.25
Type: 1" Meter - Domestic or Irrigation In Vault	1,436.23
Type: 2" Meter- Irrigation	2,561.78
Type: 2" Meter - Domestic	2,539.34
Type: 1 1/2" Meter - Irrigation	2,471.90
Type: 1 1/2" Meter - Domestic	2,396.10

Type: Upsize to 3/4" Meter	407.50
Type: Upsize to 1" Meter	666.30
Type: Valve Replacement	311.45
Type: Frozen 5/8" Meter	379.78
Type: Frozen 3/4" Meter	337.41
Type: Frozen 1" Meter	500.65
Type: Frozen 1 1/2" Meter	959.06
Type: Frozen 2" Meter	1,102.30

Tap Fees	Fee Dollar Amount
Type: 1" Tap	1,773.45
Type: 2" Tap	1,801.48
Type: 4" Tap	4,861.06
Type: 6" Tap	4,970.91
Type: 8" Tap	6,001.71
Type: 10" Tap	7,448.81
Type: 12" Tap	10,772.56

Miscellaneous Fees	Fee Dollar Amount
On Property Water Service Repair	158.39
Chlorination 3,000' or less	316.76
Re-Inspection	158.39
New Hydrant Install	6,969.58
Water Main Tie In	1,098.90
New Install Rescheduling	315.15

Updated and revised May 2022

Committee Agenda Sheet

PUBLIC INFRASTRUCTURE & SUSTAINABILITY

Submitting Department	Purchasing
Contact Name & Phone	Thea Prince 625-6403
Contact Email	tprince@spokanecity.org
Council Sponsor(s)	CM Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Renewal of F.A. Bartlett Master Contract for On-Call Arborist Services
Summary (Background)	<p>Renewal of F.A. Bartlett Master Contract for On-Call Arborist Services. This contract is used by multiple City Departments as needed. This Contract is not to exceed \$250,000.00 annually.</p> <p>In February 2020 an Public Works Invitation to Bid was issued for On-Call Arborist Services. F.A. Bartlett Tree Experts Company was the lowest responsive responsible bidder. The contract was awarded for a two-year period with two (2) one-year optional available renewals. This is the first renewal.</p>
Proposed Council Action & Date:	Approve Contract Renewal May 23, 2022 Committee - June 30, 2022 – Council Briefing
Fiscal Impact:	Estimated \$250,000 annually
Total Cost:	
Approved in current year budget?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Funding Source	<input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring
Specify funding source:	
Expense Occurrence	<input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring
Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities?	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?



City of Spokane
MASTER CONTRACT RENEWAL
1 of 2
Title: ARBORIST ON ALL SERVICES

This Contract Renewal is made and entered into by and between the **CITY OF SPOKANE** as (“City”), a Washington municipal corporation, and **F.A. BARTLETT TREE EXPERT COMPANY**, whose address is 11120 East Empire Way, Spokane Valley, Washington 99206 as (“Contractor”), individually hereafter referenced as a “party”, and together as the “parties”.

WHEREAS, the parties entered into an Agreement wherein the Contractor agreed to provide Arborist On Call Services to the City, and

WHEREAS, the initial contract provided for two (2) additional one (1) year renewals, with this being the first of those renewals; and

WHEREAS, this Renewal hereby incorporates the additional terms provided for in the April 6, 2021 Amendment for instances of work related to storm or other emergency events in which FEMA or other federal funding may be used.

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The original Agreement, dated April 15, 2020, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE TERM.

This Contract Renewal shall become effective on May 1, 2022 and shall run through April 30, 2023.

3. COMPENSATION.

The City shall pay an additional annual amount not to exceed **TWO HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS (\$250,000.00)** for everything furnished and done under this Contract Renewal. This is the maximum amount to be paid under this Amendment, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

4. DEBARMENT AND SUSPENSION.

The Company has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Renewal by having legally-binding representatives affix their signatures below.

F.A. BARTLETT TREE EXPERT COMPANY

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Agreement:
Certification Regarding Debarment

22-093

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

_____ Name of Subrecipient / Contractor / Consultant (Type or Print)	_____ Program Title (Type or Print)
_____ Name of Certifying Official (Type or Print)	_____ Signature
_____ Title of Certifying Official (Type or Print)	_____ Date (Type or Print)

Committee Agenda Sheet

Public Infrastructure, Environment, and Sustainability Committee

Submitting Department	Developer Services Center
Contact Name & Phone	Eldon Brown
Contact Email	ebrown@spokanecity.org
Council Sponsor(s)	Betsy Wilkerson
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Amending Ordinance C-30366 to reduce an easement
Summary (Background)	<p><u>Background Information</u></p> <p>The property located at 1841 E Pinecrest Rd (parcel 35283.3023) is encumbered by an easement that the City reserved in Vacation Ordinance C30366 when Napa was vacated between 26th & Pinecrest.</p> <p>The property owners would like to reduce the easement so the lot could become more buildable and Engineering has contacted all easement holders (Avista, Comcast, Lumen, and City Wastewater Dept).</p> <p>The easement holders have all agreed to a 10' reduction only because of all the utilities currently located in the 60' wide easement.</p> <p>To reduce the easement, Engineering is preparing an ordinance for City Council's consideration that would amend Ordinance C30366 and reduce the easement.</p>
Proposed Council Action & Date:	Precedes a new first reading of the amended ordinance
Fiscal Impact:	<p>Total Cost:</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A</p> <p>Specify funding source:</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/></p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>
Operations Impacts	<p>What impacts would the proposal have on historically excluded communities? NA</p> <p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? NA</p> <p>How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? NA</p>

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Addressed in Section 17G.080.020 of the Spokane Municipal Code and Chapter 35.79 of RCW regarding street vacations.



Ordinance C-30366 Easement Modification



Right-of-way Description:
Napa St. between 26th Ct. and Pinecrest Rd.

Easement Released:
The west 10' of Napa
(Full legal description in ordinance)

Legend

-  Original Easement Reservation
-  Easement Release Area

THIS IS NOT A LEGAL DOCUMENT.
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.

