

Public Infrastructure, Environment, and Sustainability Committee
Agenda for 1:15 p.m. Monday, October 25, 2021

The Spokane City Council's Public Infrastructure, Environment, and Sustainability Committee meeting will be held at **1:15 p.m. October 25, 2021**, streaming live online and airing on City Cable 5 at <https://my.spokanecity.org/citycable5/live/> or by calling 1-408-418-9388 and entering the access code #146 213 7305; meeting password 0320.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council. The Public Infrastructure, Environment, and Sustainability Committee meeting is regularly held every 4th Monday of each month at 1:15 p.m. unless otherwise posted.

Notice is hereby given that, pursuant to Governor Jay Inslee's Proclamation 20-28, dated March 24, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended.

Temporarily and until further notice, the public's ability to attend City Council meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting noted above or by calling 1-408-418-9388 and entering the access code #146 213 7305; meeting password 0320.

AGENDA

I. Call to order

II. Approval of minutes from September 27, 2021

III. Discussion items

A. Council requests

1. Consent items for discussion
2. Legislative update (if needed)
3. [ADU Fee Waiver Ordinance \(10 minutes\) - CM Kinnear](#)
4. [Stormwater facility maintenance ordinance \(5 minutes\) – CM Kinnear](#)
5. Northeast PDA Update (10 minutes) - David Guthrie

B. Staff requests

1. [Illinois Ave. Protected Bike Lanes \(15 minutes\) - Kevin Picanco & Katherine Miller](#)
2. [Resolution to amend the Retail Water Service Area \(10 minutes\) – Eldon Brown](#)
3. [Inter-Departmental Agreement between Public Works & Parks Department \(10 minutes\) – Marlene Feist & Garrett Jones](#)
4. [Beacon Hill Vista Development Agreement \(10 minutes\) – Eldon Brown](#)

IV. Strategic initiatives session – Council President Beggs and Marlene Feist

Priority strategy 1: Rapidly accelerating street pavement maintenance projects

- No report this meeting.

Priority strategy 2: Repurposing public property and assets to stimulate private investment

- No report this meeting.

Priority strategy 3: Sustainable city

- No report this meeting.

V. Consent items

1. Perforated Square Steel Tubes (Street Department)
2. Gate Valves - 2021 Value Blanket Renewal (Water & Hydroelectric Services)
3. Contract Renewal for Offsite Grapple Repairs for the WTE Facility (Solid Waste)
4. Contract Renewal for Boiler Blasting Services at the WTE Facility (Solid Waste)
5. Contract Renewal for On-site Valve Repair Services at the WTE (Solid Waste)
6. Contract Renewal for Preventative Maintenance & Inspections on Bridge Cranes at the WTE (Solid Waste)
7. Contract Renewal for Crane, Hoist, Trolley and Lifeline Preventative Maintenance & Inspections at the WTE (Solid Waste)
8. Value Blanket Renewal for OEM Bridge Crane Replacement Parts (Solid Waste)
9. Contract for Mechanical Repairs at the Waste to Energy Facility (Solid Waste)
10. Well Electric New Well Field Study (Integrated Capital Management)
11. Construction Contract for SIA Water Reservoir (Engineering Services)
12. Special Counsel Contract Amendment for Etter McMahon - West Terrace (City Legal)
13. Special Counsel Contract Amendment for Etter McMahon - Durgan (City Legal)
14. SBO for Master Data Management Solution - Phase III (IT Services)
15. Resolution for funding infrastructure improvements within the NEPDA

VI. Executive session

Executive Session may be held or reconvened during any Public Infrastructure, Environment, and Sustainability Committee meeting.

VII. Adjournment

Next Public Infrastructure, Environment, and Sustainability Committee meeting

The next meeting will be held at the regular date and time of 1:15 p.m. November 22, 2021.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
September 27, 2021

Committee members present in person, phone or video

Council President Breean Beggs, Committee Chair
Council Member Michael Cathcart, Vice Committee Chair
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton
Council Member Betsy Wilkerson

Council Member Cathcart called the meeting to order at 1:16 p.m.

<https://vimeo.com/616418632>

Review and approval of minutes

Council Member Cathcart asked for a motion to approve the minutes of August 28, 2021 meetings.

- Action taken
- Council Member Wilkerson moved to approve the minutes of the August 28, 2021 meeting as presented; the motion was seconded by Council Member Stratton.

Discussion items - Items were presented in a different order than reflected in the agenda and minutes.

A. Council Requests

1. Consent items for discussion

2. Legislative update - none

3. Sustainability Action Plan

Kara Odegard and Delaney Carr provided a Public Engagement summary update for the Sustainability Action Plan from April through September 2021. This included 2.5 years of community driven work, over 20 engagements, 83k utility inserts mailed to City utility customers and 2,100 survey responses. The final plan is nearing completion and will be submitted to Council for consideration in late October.

4. S3RE Solutions

Todd Coleman briefed the committee with West Plains updates. Heavily focused on infrastructure right now. Air cargo warehouse nearing completion. Will be

leased by Amazon with one plane per day through early November when traffic will increase to two planes per day. Amazon will transport between fulfillment center and warehouse. Transportation grant received from DOT will help fund a West Plains Network Transportation Study with local entities to find mutual agreeable priority projects to submit to SRTC. Also discussed creation of wetland mitigation bank and regional stormwater system.

5. UDistrict

Juliet Sinisterra is serving as Interim Director of the University District PDA. She presented an update to the committee on PDA highlights including working with City staff to establish protocol and processes around fiscal management and reporting. There are two studies occurring – a parking structure feasibility study and a TOD study with Center Based Planning and Urban Design group.

B. Staff Requests

1. School, Park, and Playground Zone Speed Limit Resolution

Inga Note briefed this item as an update to speed schedules that are maintained for the school zones across the City including: new middle school zones, new G-Prep zone, update boundaries of existing locations with 20 When Flashing units were installed and include 20MPH park zones in Schedule A documentation.

2. Ordinance Updating Stormwater-Related Sections of SMC

Trey George briefed an opportunity for the City to update stormwater ordinances to comply with the Eastern Washington Phase II Municipal Stormwater Permit, provide clarity for projects and properties that must manage Stormwater and provide water quality protection to local water of the state.

3. Avista Heatwave Lessons Learned

Heather Rosentrater briefed an update on the June 2021 heat event in Spokane. The discussion included a presentation with more background information on how Avista prepared for the event, what happened during the event and how Avista worked to reduce impacts to customers. Also discussed were the ways Avista has reviewed the impacts to customers since June and ways the company plans to reduce the potential for future issues to minimize the risk during future heat events.

4. Planning of South University District Trail Study

Colin Quinn-Hurst shared updated information on the trail status and connectivity options for the South University District Trail Study.

5. Clarke Avenue Landslide Abatement

Kyle Twohig briefed an update on the landslide mitigation and the work to stabilize the hillside for winter. It was discussed that two items would be coming before Council including an SBO and an emergency contract.

6. Delinquent Utility Bills

Marlene Feist shared A Path Forward for utility bill delinquencies in the City. Currently, delinquent accounts as of September 1, 2021 total about \$6.3 million and 7,500 residential and commercial accounts. The state level moratorium on shut-offs ends at the end of September. Asking Council to consider a resolution to allow customers to get caught up using various incentives.

Strategic Plan Session

A. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects

- No report for this meeting.

B. Priority Strategy 2. Repurposing public property to stimulate private investment

- No report for this meeting.

C. Priority Strategy 3. Sustainable city

- No report for this meeting.

Executive session

None.

Adjournment

Council Member Lori Kinnear left the meeting at 2:53PM

The meeting adjourned at 3:06 p.m.

Prepared by:

Shae Blackwell

Approved by:

Chair

Briefing Paper (PIES Committee)

Division & Department:	City Council
Subject:	ADU Fee Waiver Ordinance
Date:	10/18/2021
Contact (email & phone):	Giacobbe Byrd (gbyrd@spokanecity.org) (509) 625-6715)
City Council Sponsor:	Council Member Kinnear
Executive Sponsor:	
Committee(s) Impacted:	Finance & Administration; Urban Experience; and PIES
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	The Comprehensive Plan; Housing Action Plan; Resolution No. 2021-0065
Strategic Initiative:	Urban Experience; Innovative Infrastructure
Deadline:	10/25/2021
Outcome: (deliverables, delivery duties, milestones to meet)	Incentivize development of Accessory Dwelling Units (ADU) within ½ mile of designated Centers and Corridors
<p><u>Background/History:</u> On August 2nd 2021, the City Council unanimously passed Resolution No. 2021-0065, establishing a list of City-sponsored development incentives.</p> <p>Included in the addendum of that resolution was a goal to adopt and implement permit fee reductions for ADUs constructed within ½ mile of a Center or Corridor.</p>	
<p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> • <i>This ordinance amends sections 08.02.031, 08.02.066, 13.04.2042, and 13.03.0732 of the Spokane Municipal Code to temporarily waive (until December 31, 2024) certain fees associated with ADUs applications wherein development occurs within ½ mile of a designated Center or Corridor.</i> • <i>Council Member Kinnear's Office estimates that, assuming the average ADU project is valued between \$50,000 - \$100,000, an applicant could save:</i> <ul style="list-style-type: none"> ○ <i>Approximately \$872 in building permit fees;</i> ○ <i>Either \$655 or \$1,000 in zoning permit fees (depending on whether the project is a Type I or Type II permit);</i> ○ <i>Approximately \$1,000 in general facilities charge; and</i> ○ <i>Approximately 2,400 in wastewater general facilities charge.</i> • <i>This totals approximately \$5,100 per application in potential savings</i> • <i>Assuming the City receives 10 ADU applications per year, this ordinance could cost approximately \$51,000 annually across departments.</i> <ul style="list-style-type: none"> ○ <i>NOTE: This calculation does not consider the potential revenue generated from increases in property value resulting from ADU development.</i> 	
<p><u>Budget Impact:</u></p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If new, specify funding source:</p>	

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☐ Yes ☒ No ☐ N/A

Requires change in current operations/policy? ☒ Yes ☐ No ☐ N/A

Specify changes required: provides for temporary fee waivers for ADUs

Known challenges/barriers: administration of fee waivers

ORDINANCE NO. C-_____

An ordinance reducing fees for construction of accessory dwelling units; amending sections 08.02.031, 08.02.066, 13.04.2042, and 13.03.0732 of the Spokane Municipal Code.

WHEREAS, the Spokane City Council unanimously passed Resolution No. 2021-0065 on August 2nd 2021, establishing a list of City-sponsored development incentives in order to promote housing development in areas of the community that allow for better health outcomes; and

WHEREAS, included in the addendum of that resolution was a goal to adopt and implement permit fee reductions for ADUs constructed within ½ mile of a Center or Corridor.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 08.02.031 of the Spokane Municipal Code is amended to read as follows:

Section 08.02.031 Building Code

A. Building Permit.

Building permit fees are based on the value of the work to be done as follows:

VALUE OF WORK

(in dollars)

FEE

(in dollars)

1 – 500

28.00

501 - 2,000

28.00 plus 3.00 for each 100 over 500

2,001 - 25,000

73.00 plus 13.00 for each 1,000 over 2,000

25,001 - 50,000

372.00 plus 10.00 for each 1,000 over 25,000

50,001 - 100,000

622.00 plus 7.00 for each 1,000 over 50,000

100,001 - 500,000

972.00 plus 5.00 for each 1,000 over 100,000

500,001 - 1,000,000

2,972.00 plus 4.00 for each 1,000 over 500,000

1,000,001 - 99,999,999

4,972.00 plus 3.00 for each 1,000 over 1,000,000

B. Valuation.

1. The value of construction for purposes of calculating the amount of the fee is determined by using the:
 - a. most current building valuation data from the International Code Council (ICC) as published and updated by the ICC twice annually;
or
 - b. contract valuation, whichever is greater.
2. "Gross area" when used in conjunction with the ICC building valuation data to determine valuation of a project is the total area of all floors, measured from the exterior face, outside dimension, or exterior column line of a building, including basements and balconies but excluding unexcavated areas.
3. The fee is based on the highest type of construction to which a proposed structure most nearly conforms, as determined by the building official.
4. For roofing permits, the value is determined to be:
 - a. one hundred fifty dollars per square for recovering roofs;

- b. two hundred dollars per square for roofing projects when existing layers of roofing are torn off and a new layer is installed;
- c. two hundred fifteen dollars per square for roofing projects when existing layers of roofing are torn off, new sheeting is installed, and a new layer of roof is installed;
- d. or the contract valuation if it is greater.

C. Building Plan Review.

1. Plan review fees are sixty-five percent of the building permit fee as calculated from the table rounded up to the next whole dollar amount for:
 - a. all commercial building permits;
 - b. all industrial building permits;
 - c. all mixed use building permits; and
 - d. new multi-family residences with three or more units.
2. Plan review fees are one hundred percent of the building permit fee as calculated from the table for fast-track projects.
3. Plan review fees are twenty-five percent of the building permit fee as calculated from the table rounded up to the next whole dollar amount for new:
 - a. single-family residences; and
 - b. duplexes.
4. Plan review fees are twenty-five dollars for:
 - a. new buildings that are accessory structures for single-family residences and duplexes to include garages, pole buildings, greenhouses, sheds that require a permit, etc.; and
 - b. additions to existing single family residences and duplexes to include living space, garages, sunrooms, decks, etc.
5. Plan review fees for additional review required by changes, additions, or revisions to plans are seventy-five dollars per hour or fraction thereof.

6. The building official may elect to assess plan review for remodeling single family residences and duplexes when required. This amount will be not be higher than the twenty-five percent of the building fee as calculated in the table rounded to the nearest whole dollar charged on a new single-family residence or duplex.

D. Demolition

Demolition permit fees are:

1. Single-family residence, duplex and accessory structures: Thirty-five dollars each.
2. Other structures: Thirty-five dollars for every thousand square feet, to a maximum fee of three hundred fifty dollars.
3. The processing fee is twenty-five dollars.
4. For historic landmarks and contributing buildings within an historic district or located within the Downtown Boundary Area: five hundred dollars.
5. All demolition permit fees received by the city are to be deposited in the historic preservation incentives fund established by [SMC 07.08.152](#).

E. Fencing.

1. The permit fee is twenty dollars per one hundred linear feet, or fraction thereof.
2. The processing fee and review fee is twenty-five dollars.

F. Grading.

1. Grading permit fees are as follow:

VOLUME

(in cubic yards)

FEE

(in dollars)

100 or less

28.00

101 - 1,000

28.00 plus 12.00 for each 100 over 100

1,001 - 10,000

136.00 plus 10.00 for each 1,000 over 1,000

10,001 - 100,000

226.00 plus 45.00 for each 10,000 over 10,000

100,001 and more

631.00 plus 25.00 for each 10,000 over 100,000

2. Grading plan review fees are as follow:

VOLUME

(in cubic yards)

FEE

(in dollars)

50 or less

None

51 – 100

20.00

101 - 1,000

25.00

1,001 - 10,000

35.00

10,001 - 100,000

35.00 plus 17.00 for each 10,000 over 10,000

100,001 - 200,000

188.00 plus 10.00 for each 10,000 over 100,000

200,001 and more

288.00 plus 5.00 for each 10,000 over 200,000

3. Failure to obtain a grading permit is a class one infraction under [SMC 1.05.150](#).

4. The processing fee is twenty-five dollars.

G. Sign Permits.

1. Sign permit fees are:

- a. thirty dollars for each wall sign, projecting sign and incidental sign; or
- b. seventy-five dollars for each pole sign, including billboards and off-premises signs.

2. The building services plan review fee is fifty dollars and is in addition to the sign permit fee for pole signs in excess of one hundred square feet or more than thirty feet high.

3. The planning services review fee is fifty dollars for all signs.

4. The processing fee is twenty-five dollars.

H. Factory-built Housing.

1. The installation fee for factory-built housing is fifty dollars per section.

2. A foundation or basement requires a separate building permit.

3. Decks, carports and garages require a separate building permit.

4. The development services review fee is fifty dollars.

5. The processing fee is twenty-five dollars.

I. Manufactured (Mobile) Home.

1. The installation fee for a manufactured (mobile) home is fifty dollars per section.
2. A basement requires a separate building permit.
3. Decks, carports and garages require a separate building permit.
4. The development services review fee is fifty dollars.
5. The processing fee is twenty-five dollars.

J. Temporary Structures.

Permit fees for temporary structures are:

1. One hundred dollars for the first one hundred eighty days; and
2. Five hundred dollars for the second one hundred eighty days.
3. No third session will be allowed.
4. The development services review fee is fifty dollars.
5. The processing fee is twenty-five dollars.

K. Relocation.

1. The fee for a building relocation inspection for bond determination is seventy-five dollars.
2. The development services review fee is fifty dollars.
3. The processing fee is twenty-five dollars.
4. Any repairs or alterations required for relocation are handled by various building permits and the fees for such building permits are in addition to the relocation permit fee.

L. Early Start and Fast Track Approval.

The fee for an early start or fast track building permit approval is twenty-five percent of the building permit fee rounded to the next whole dollar amount and is in addition to any other required fees.

M. Certificate of Occupancy.

1. There is no separate fee for the issuance of a certificate of occupancy following final inspection under a permit so long as the fee for the permit is at least fifty dollars; otherwise, the minimum fee for a building permit and certificate of occupancy is fifty dollars plus a twenty-five dollar processing fee.
2. The fees for the issuance of a certificate of occupancy not resulting from work done under permit are as provided in [SMC 8.02.060](#).
3. The building official will assess a fee not to exceed one hundred percent of the building permit fee for the issuance or extension of any temporary certificate of occupancy. The minimum fee will be:
 - a. two hundred twenty-five dollars plus a twenty-five dollar processing fee when the building permit fee exceeds this amount;
 - b. equal to the amount of the building permit fee when the building permit fee is less than two hundred fifty dollars.

N. Swimming Pools.

1. The building and plumbing permit fee for a swimming pool is:
 - a. seventy-five dollars for those accessory to a single-family residence; and
 - b. one hundred dollars for all others.
2. The planning services review fee is twenty-five dollars.
3. The processing fee is twenty-five dollars.
4. Mechanical, electrical and fence permits are additional.

O. Parking Lot and Site Work Permits.

The fee for a site work permit is charged in accordance with the fee table in subsection (A) of this section.

P. Reinspections.

The fee for reinspections for work that was not ready, or corrections previously identified but remain uncorrected, or site not accessible is seventy-five dollars per incident.

Q. Inspections Outside Normal Inspector Working Hours.

The fee for inspections outside normal inspector working hours is seventy-five dollars per hour or fraction of an hour. A minimum of two hours is payable at the time the request is made and before an inspection can be scheduled.

R. Work Done Without a Permit/Investigation Fees.

Where work has commenced without first obtaining the required permit(s), a work without permit fee equivalent to the greater of:

1. twice the inspection fee, or
2. the permit fee plus one hundred fifty dollars,

must be paid prior to the issuance of the permit(s).

S. Safety Inspections.

The fees for safety inspections are:

1. Commercial Buildings: Seventy-five dollars per hour or fraction of an hour with a prepaid minimum of one hundred fifty dollars.
2. Single-family Residence – Electrical only: Seventy-five dollars.
3. Single-family Residence – Two or more trade categories: One hundred fifty dollars.
4. Two-family Residence: One hundred seventy-five dollars.
5. Multifamily – Three to six units: Two hundred fifty dollars.
6. Multifamily – Seven to fifty units: Two hundred fifty dollars plus twenty-five dollars for each unit over six.
7. Multifamily – Over fifty units: One thousand three hundred fifty dollars plus ten dollars for every unit over fifty.
8. Electrical Service Reconnect - Residence - Twenty-five dollars

7. Electrical Service Reconnect - Commercial - Fifty dollars

8. Processing fee: Twenty-five dollars.

T. Recording Fee Use of Public Right-of-way and Large Accessory Building Agreement.

The property owner shall be charged a pass-through fee equal to the amount assessed by Spokane County when erecting a fence, retaining wall or other structure in a public right-of-way. This is a recording fee for the acknowledged agreement whereby the property owner covenants to remove the encroachment upon notice by the City. An additional twenty-five dollar processing fee is required when a permit is not issued in conjunction with the recording.

U. Expired Permits Over Six Months.

1. Building Permits.

- a. No inspections have been made: Permits require full resubmittal, and if a commercial project, plan review. Original valuation shall be contained in description of new permit.
- b. Footings and foundations only have been inspected and approved: Minimum of seventy-five percent of the original assessed permit fee plus new processing fees. Original valuation shall be contained in description of new permit.
- c. All rough-in inspections approved: Minimum of twenty-five percent of original permit fee plus new processing fees. Original valuation shall be contained in description of new permit.
- d. Additional work done not on original permit: New valuation shall be calculated based upon either square footage if new construction, or valuation if remodel.

2. Plumbing Permits.

- a. No inspections: A full new permit for all fixtures is required.
- b. Partial inspections approved: If water tests, top outs and ground plumbing have been approved, then twenty-five percent of the original itemized permit fees plus new processing fee.

3. Mechanical Permits.

- a. No inspections: A full new permit is required.
- b. Partial inspections: If all rough-in inspections and air tests have been approved, then twenty-five percent of the original permit fee plus new processing fee.

4. Electrical Permit.

- a. No inspections: A full new permit is required.
- b. Partial inspections: If all rough-in inspections and service inspections have been approved, then twenty-five percent of the original fees plus new processing fee.

V. Processing Fee.

In addition to all of the fees identified in [SMC 8.02.031](#), the processing fee for each permit is twenty-five dollars, unless specifically stated otherwise.

W. Temporary Accessory Dwelling Unit (ADU) Fee Waivers.

- 1. In response to the ongoing local and national housing crisis, the City Council has decided to provide relief to residents and businesses by waiving all applicable fees within this section 08.02.031 associated with the construction of ADUs which are to be located within ½ mile of a designated Center or Corridor.
- 2. The fee waiver described in this subsection 08.02.031(W) shall expire at 5:00 p.m. on December 31, 2024.

Section 2 That section 08.02.066 of the Spokane Municipal Code is amended to read as follows:

Section 08.02.066 Zoning

Unless an action is initiated by the city council, the fees for approvals under the zoning code are:

- A. Staff preparation of a notification district map and associated documents: One hundred fifty dollars.
- B. Type I application: One thousand eighty-five dollars. In the case of building and construction permit applications, the fee is based on Article III of this chapter.
- C. Type II application: Four thousand three hundred twenty-five dollars plus sixty dollars per each additional acre.

- D. Type III application: Four thousand five hundred ninety dollars plus one hundred ten dollars per each additional acre.
- E. Site plan review and/or modification: Eight hundred fifteen dollars plus five hundred fifty dollars per each additional increment of ten acres of site or portion thereof.
- F. Optional consolidated project review: Four thousand three hundred twenty-five dollars plus two hundred fifteen dollars for each additional acre.
- G. Planned unit development bonus density or final planned unit development:
 - 1. Bonus density: Additional eight hundred eighty dollars if bonus density is sought.
 - 2. Final planned unit development: Three thousand two hundred ninety-five dollars.
- H. Any temporary use permit: Six hundred seventy-five dollars.
- I. Floodplain development permit: Nine hundred dollars plus fifty-five dollars per each additional acre.
- J. Establishment of a front yard setback that is more or less than the depth required by the zoning code: Eight hundred ten dollars.
- K. Accessory dwelling unit permit: Six hundred fifty-five dollars.
 - 1. In response to the ongoing local and national housing crisis, the City Council has decided to provide relief to residents and businesses regarding accessory dwelling unit (ADU) applications by waiving the permit fees for the construction of ADUs which are to be located within ½ mile of a designated Center or Corridor.
 - 2. This fee waiver shall expire at 5:00 p.m. on December 31, 2024.
- L. Accessory dwelling unit permit (Type II): One thousand dollars.
 - 1. In response to the ongoing local and national housing crisis, the City Council has decided to provide relief to residents and businesses regarding accessory dwelling unit (ADU) applications by waiving the permit fee associated with the construction of ADUs which are to be located within ½ mile of a designated Center or Corridor.
 - 2. This fee waiver shall expire at 5:00 p.m. on December 31, 2024.
- M. Formal written interpretation of the zoning code: Five hundred eighty dollars.
- N. Any other matter not listed above that requires a public hearing before the hearing examiner: One thousand eight hundred ninety-five dollars.
- O. A fee of eighty-five dollars per hour may be charged to cover the cost of a particular planning staff service for the applicant that greatly exceeds the above fee or is not covered by the fees listed above.
- P. Short Term Rental Permit – Type A: One hundred fifty dollars. The annual renewal for a Type A permit is one hundred dollars.
- Q. Short Term Rental Permit – Type B: Four thousand five hundred ninety dollars. The annual renewal for a Type B permit is one hundred dollars.

Section 3 That section 13.04.2042 of the Spokane Municipal Code is amended to read as follows:

Section 13.04.2042 Water General Facilities Charge – Schedule of Charges

A. Findings – General Facilities Charge (GFC).

The City Council finds:

1. under the previous system providing for collection of latecomer connection charges under chapter 35.91 RCW or special connection charges under RCW 35.92.025, customers happening to connect in certain areas must pay extra costs, although the primary benefit of access to the public water system is the same to a new customer, whether the customer is within or outside an area subject to such special connection charges. Additionally, upgraded customers moving from a smaller to a larger connection capacity gain additional system benefits, but may otherwise escape paying a special connection or latecomer charge, once having connected and paid an initial connection charge based on a smaller size connection.
2. undue administrative burdens and costs are created in administering various connection and latecomer charges, each of which may have differing trigger dates and which may also have differing limits in terms of allowable interest accruing on such payments as well as the period or periods such charges may be collected.
3. there is a system-wide benefit, served by a uniform, adjustable GFC, in encouraging system growth through infilling certain unserved areas and considering that expanding the overall customer ratebase and customer densities will reduce fixed costs which must otherwise be spread over all classes of ratepayers.
4. it is in the public interest to provide for a more uniform rate structure and to replace individual area connection or latecomer fees with a single GFC rate, except only as may be distinguished by the size of connection or connection upgrade, as provided hereafter.
5. it is further in the public interest that those adding additional costs or burdens to the City water system by creating need and demand for new system growth and infill needs in the City water system should pay a GFC therefore. Such customers should be treated and classified in common with customers formerly also subject to a special connection or latecomer connection charge, so that only one uniform GFC should be paid by all customers with new or upgraded utility service.

B. Findings; Central Incentives Area.

The City Council finds:

1. Washington State's growth management laws, including RCW 36.70A.110, encourage development first within existing urban areas before moving to other areas.
2. the City of Spokane's comprehensive plan and state growth management policies encourage the "infilling" of developed areas that still have some growth capacity. A consequence of not doing this is sprawling development out in long corridors or scattered areas, making the extension of needed urban services more expensive and less efficient for the public.
3. costs of encouraging development in more densely populated areas already served by existing utility lines is lower than extending new lines to more remote undeveloped areas. Existing utility lines are installed and designed to serve the full growth potential of an area, so it is an unwise use of resources to continue extending lines where some growth can still occur in developed areas.
4. the Central Incentives Area (CIA) established herein is in the category of a more densely populated area rather than a more remote, undeveloped area. The savings that City sewer and water utilities realize by encouraging development in the CIA, through not assessing a GFC to customers located there, is roughly proportional to the loss of the GFC revenues.
5. properties within the CIA are identified as generally of lower value investment than other areas served. The opportunity for new development in the CIA to recover acceptable investment value is of a more marginal, doubtful and unlikely character than customers connecting in areas outside the CIA. Adding a GFC charge to the class of customers in the CIA would make it significantly more difficult for further development or new connections in such areas. This result is contrary to public policy, growth management laws, and responsible utility system management for the overall benefit of the ratepayers. Encouraging development in the CIA will benefit the City sewer and water utilities by new customer revenues, which would otherwise be lost if a GFC were assessed because such development would be less likely to occur.
6. the CIA as an area substantially deficient in development and heavily populated with low income and fixed income, poor or elderly customers.
7. there is a reasonable basis to classify customers seeking connections to premises in an CIA not to be subject to GFC charge.

C. The boundaries of the CIA are:

On the west, the Spokane River;

On the south, a line running from Latah Creek to 9th Avenue, then east on 9th Avenue to Lincoln Street, then north on Lincoln Street to 5th

Avenue, then east on 5th Avenue to Sherman Street, then south on Sherman Street to 9th

Avenue, then east on 9th Avenue from Sherman Street to Havana Street;

On the east, a line running north on Havana Street from 9th Avenue to Francis Avenue, excluding Minnehaha Park and Esmerelda Golf Course;

On the north, a line running west along Francis Avenue from Havana to Division Street, then south on Division Street to Indiana Avenue, then west on Indiana Avenue to Monroe Street, then north on Monroe Street to Garland Avenue, then west on Garland Avenue to Ash Street, then south on Ash Street to Fairview Avenue, then west on Fairview Avenue to Cochran Street, then south on Cochran Street and T.J. Meenach Drive to the Spokane River; and

All land within the City Limits of the City of Spokane which is owned or controlled by, or which is subject to proprietary interest of, the Spokane Airport Board.

The Director of Public Works shall maintain a copy of the map of the CIA ([Attachment A to this ordinance](#)) for public inspection.

D. Charge for new service or new upgrades inside the CIA: No charge.

E. Service Outside CIA.

1. For new service or new upgrades of existing service to the City water system, a GFC is assessed as provided hereafter. The charge will be based upon the tap size required for the facility. If the size of a previous connection is upgraded to a larger connection, only the difference between the charges for the size of a connection, as shown at the time of connection, is charged.

TYPE	WATER TAP SIZE	GFC
House*	NA	\$1,232
Duplex	NA	\$2,464
Multi-family**	2-inch or less	\$3,485
Multi-family	3-inch	\$6,402
Multi-family	4-inch	\$9,857

Multi-family	6-inch	\$18,108
Multi-family	8-inch	\$27,878
Multi-family	10-inch	\$38,961
Multi-family	12-inch	\$51,216
Commercial	1-inch or less	\$1,232
Commercial	2-inch	\$3,485
Commercial	3-inch	\$6,402
Commercial	4-inch	\$9,857
Commercial	6-inch	\$18,108
Commercial	8-inch	\$27,878
Commercial	10-inch	\$38,961
Commercial	12-inch	\$51,216
* In a PUD, each house is charged individually the rate listed for "house."		
** Multi-family represents three or more living units.		

2. The water GFC is intended to supersede all prior special connection capital charges assessed to defray an equitable share of the cost of the City water system, except for such charges the City may be bound to continue pursuant to chapter 35.91 RCW (developer latecomer charges), or which the City remains legally bound to collect.
 - a. Except for such charges, it is the intent of the City Council to supersede all previous special connection capital charges of any form or nature, replacing all such charges with a single water GFC for any new connections or connection or service demand upgrades to the City water system at any location served by said system.
 - b. The GFC is to be used to finance new system growth and infill needs created by new or upgraded customers. In the case of latecomer contracts entered into under chapter 35.91 RCW and the like, the GFC herein supersedes the amount to be collected from a party seeking connection.
 - c. However, any GFC collected does not increase or decrease amounts the City may previously have contracted to reimburse to a third party at the time of allowing a connection, said parties to be paid by the City as provided under the preexisting contract.
 - d. Hereafter, consistent with this ordinance, the Director of Public Works may make provision for reimbursement of third parties for

facility construction costs, but hereafter, the amount of reimbursement per connection shall not exceed the GFC amount collected, which may change from year to year as the City may adjust the GFC.

3. Adjustments.

The charge for a water connection can be adjusted upon a showing of prior payment of similar charges, or for other sound considerations of fairness, as determined by the Director of Public Works.

- a. To be eligible for such adjustment, a party required to pay a water GFC must submit a written application to the Director of Public Works, together with any supporting materials and explanation.
 - b. The Director of Public Works must receive such materials no later than the time of connection of the subject premises.
 - c. No adjustment may exceed the amount of the water GFC applicable to the connection requested.
4. The water GFC applies, in addition to all other non-capital connection, permit or other fees required by this code or elsewhere. The charge is due and payable in full at or before the time of connection or as otherwise ordered by the Director of Public Works.
5. The Director of Public Works may record appropriate notice with the county auditor concerning areas subject to the water GFC pursuant to the requirements of RCW 65.08.170 and RCW 65.08.180, as applicable, reserving the possibility of upgrade charges.

6. In response to the ongoing local and national housing crisis, the City Council has decided to provide relief to residents and businesses by waiving all applicable fees within this Section 13.04.2042(6) for the construction of ADUs which are to be located within ½ mile of a designated Center or Corridor. This fee waiver shall expire at 5:00 p.m. on December 31, 2024.

Section 4 That section 13.03.0732 of the Spokane Municipal Code is amended to read as follows:

Section 13.03.0732 Wastewater General Facilities Charge (GFC) – Schedule of Charges

- A. Findings – General Facilities Charge.
The City Council finds:

1. under the previous system providing for collection of latecomer connection charges under chapter 35.91 RCW or special connection charges under RCW 35.92.025, customers happening to connect in certain areas must pay extra costs, although the primary benefit of access to the public sewer system is the same to a new customer, whether the customer is within or outside an area subject to such special connection charges.
 - a. Additionally, upgraded customers moving from a smaller to a larger connection capacity gain additional system benefits, but may otherwise escape paying a special connection or latecomer charge, once having connected and paid an initial connection charge based on a smaller size connection;
2. undue administrative burdens and costs are created in administering various connection and latecomer charges, each of which may have differing effective dates and which may also have differing limits in terms of allowable interest accruing on such payments as well as the period or periods such charges may be collected;
3. there is a system-wide benefit, served by a uniform, adjustable GFC, in encouraging system growth through infilling certain unserved areas and considering that expanding the overall customer rate base and customer densities will reduce fixed costs which must otherwise be spread over all classes of ratepayers;
4. it is in the public interest to provide for a more uniform rate structure and to replace individual area connection or latecomer fees with a single GFC rate, except only as may be distinguished by the size of connection or connection upgrade, as provided hereafter;
5. it is further in the public interest that those adding additional costs or burdens to the City sewer system by creating need and demand for new system growth and infill needs in the City sewer system should pay a GFC therefor. Such customers should be treated and classified in common with customers formerly also subject to a special connection or latecomer connection charge, so that only one uniform GFC should be paid by all customers with new or upgraded utility service.

B. Findings – Central Incentives Area (CIA).

The City Council finds:

1. Washington State's growth management laws, including RCW 36.70A.110, encourage development first within existing urban areas before moving to other areas.
2. the City of Spokane's comprehensive plan and state growth management policies encourage the "infilling" of developed areas that still have some growth capacity. A consequence of not doing this is sprawling development out in long corridors or scattered areas, making the extension of needed urban services more expensive and less efficient for the public;
3. costs of encouraging development in more densely populated areas already served by existing utility lines is lower than extending new lines to

more remote undeveloped areas. Existing utility lines are installed and designed to serve the full growth potential of an area, so it is an unwise use of resources to continue extending lines where some growth can still occur in developed areas;

4. the CIA established herein is in the category of a more densely populated area rather than a more remote, undeveloped area. The savings that City sewer and water utilities realize by encouraging development in the CIA, through not assessing a GFC to customers located there, is roughly proportional to the loss of the GFC revenues;
5. properties within the CIA are identified as generally of lower value investment than other areas served. The opportunity for new development in the CIA to recover acceptable investment value is of a more marginal, doubtful and unlikely character than customers connecting in areas outside the CIA. Adding a GFC to the class of customers in the CIA would make it significantly more difficult for further development or new connections in such areas. This result is contrary to public policy, growth management laws and responsible utility system management for the overall benefit of the ratepayers. Encouraging development in the CIA will benefit the City sewer and water utilities by new customer revenues, which would otherwise be lost if a GFC were assessed because such development would be less likely to occur;
6. the CIA as an area substantially deficient in development and heavily populated with low income and fixed income, poor or elderly customers;
7. there is a reasonable basis to classify customers seeking connection to premises in an CIA not to be subject to a GFC.

C. Empowerment Zone The boundaries of the CIA are:

On the west, the Spokane River;

On the south, a line running from Latah Creek to 9th Avenue, then east on 9th Avenue to Lincoln Street, then north on Lincoln Street to 5th Avenue, then east on 5th Avenue to Sherman Street, then south on Sherman Street to 9th Avenue, then east on 9th Avenue from Sherman Street to Havana Street;

On the east, a line running north on Havana Street from 9th Avenue to Francis Avenue, excluding Minnehaha Park and Esmerelda Golf Course;

On the north, a line running west along Francis Avenue from Havana to Division Street, then south on Division Street to Indiana Avenue, then west on Indiana Avenue to Monroe Street, then north on Monroe Street to Garland Avenue, then west on Garland Avenue to Ash Street, then south on Ash Street to Fairview Avenue, then west on Fairview Avenue to Cochran Street, then south on Cochran Street and T.J. Meenach Drive to the Spokane River; and

All land within the City Limits of the City of Spokane which is owned or controlled by, or subject to a proprietary interest of, the Spokane Airport Board.

The Director of Public Works shall maintain a copy of the map of the CIA ([Attachment A to this ordinance](#)) for public inspection.

D. Charge for new service or new upgrades inside the CIA: No charge.

E. Service Outside the CIA.

1. For new service or new upgrades to existing service from the City sewer system, a wastewater GFC is assessed as provided hereafter. The charge will be based on the water tap size that would otherwise be required for the facility without fire flow and/or irrigation flow.
 - a. Upgrades are charged at the current difference between the old and new connection size charges.

TYPE	WATER TAP SIZE	CHARGE
House*	NA	\$2,400
Duplex	NA	\$4,800
Multi-family**	2 inches or less	\$6,767
Multi-family	3 inches	\$12,468
Multi-family	4 inches	\$19,194
Multi-family	6 inches	\$35,265
Multi-family	8 inches	\$54,299
Multi-family	10 inches	\$75,876
Multi-family	12 inches	\$99,753
Commercial	1 inch or less	\$2,400
Commercial	2 inches	\$6,787
Commercial	3 inches	\$12,468
Commercial	4 inches	\$19,194
Commercial	6 inches	\$35,265
Commercial	8 inches	\$54,299
Commercial	10 inches	\$75,876
Commercial	12 inches	\$99,753
* In a PUD, each house is charged individually the rate listed for "House".		
** Multi-family represents three or more living units.		

2. The wastewater GFC is intended to supersede all prior special connection capital charges assessed to defray an equitable share of the cost of the City sewer system, except for such charges the City may be bound to continue pursuant to chapter 35.91 RCW (Developer Latecomer Charges) or which the City otherwise remains legally bound to collect.

- a. Except for such charges, it is the intent of the City Council to supersede all previous special connection capital charges of any form or nature, replacing all such charges with a single wastewater GFC for any new connections or connection or service demand upgrades to the City sewer system at any location served by said system.
 - b. The GFC is to be used to finance new system growth and infill needs created by new or upgraded customers.
 - c. In the case of latecomer contracts entered into under chapter 35.91 RCW and the like, the GFC herein supersedes the amount to be collected from a party seeking connection. However, any GFC collected does not increase or decrease amounts the City may previously have contracted to reimburse to a third party at the time of allowing a connection, said parties to be paid by the City as provided under the pre-existing contract.
 - d. Hereinafter consistent with this ordinance, the Director of Public Works may make provision for reimbursement of third parties for facility construction costs, but hereafter, the amount of reimbursement per connection shall not exceed the GFC amount collected, which may change from year to year as the City Council may adjust the GFC.
3. Adjustments.

The charge for a wastewater connection can be adjusted for facilities with water tap sizes two inches and greater when the tap size also accounts for fire flow and/or irrigation flow upon a showing of prior payment of similar charges, or for other sound considerations of fairness, as determined by the Wastewater Management Director.

 - a. To be eligible for such adjustment, a party required to pay a wastewater GFC must submit a written application to the Wastewater Management Director, together with any supporting materials and explanation. The Wastewater Management Director must receive such materials at the time of application for connection of the subject premises.
 - b. No adjustment may exceed the amount of the GFC applicable to the connection requested.
4. The wastewater GFC applies in addition to all other non-capital connection, permit or other fees required by this code or elsewhere, to parties seeking to connect premises who have not paid an equitable share of the cost of the City's sewer system as determined by the Wastewater Management Director.
 - a. The charge is due and payable in full at the time of application for connection or as otherwise ordered by the Director of Public Works.
5. The Wastewater Management Director may record appropriate notice with the county auditor concerning areas subject to the wastewater GFC in accord with RCW 65.08.170 and RCW 65.08.180, as applicable.

6. In response to the ongoing local and national housing crisis, the City Council has decided to provide relief to residents and businesses by waiving all applicable fees within this section 13.04.2042 which are associated with the construction of ADUs which are to be located within ½ mile of a designated Center or Corridor. This fee waiver shall expire at 5:00 p.m. on December 31, 2024.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

Briefing Paper (PIES Committee)

Division & Department:	City Council
Subject:	Stormwater Facility Maintenance & Tree Planting Ordinance
Date:	10/25/2021
Contact (email & phone):	gbyrd@spokanecity.org (509) 625-6715
City Council Sponsor:	Council Member Kinnear
Executive Sponsor:	
Committee(s) Impacted:	PIES
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Sustainability Action Plan
Strategic Initiative:	
Deadline:	11/1/2021
Outcome: (deliverables, delivery duties, milestones to meet)	City maintenance of stormwater facilities in the public right of way and continued tree planting to mitigate stormwater.
Background/History: <i>Historically, stormwater facilities, particularly storm gardens, in the public right of way have lacked the routine maintenance needed for them to remain effective at collecting and mitigating the effects of stormwater.</i>	
Executive Summary: <ul style="list-style-type: none"> • <i>This ordinance amends Section 12.01.0804 of the Spokane Municipal Code to: <ul style="list-style-type: none"> ○ <i>Fix a typo in Section 12.01.0804 A;</i> ○ <i>Require the City to maintain all stormwater facilities that exist within the public right of way, including maintaining vegetation planted within such stormwater facilities; and</i> ○ <i>Require the City to continue to mitigate stormwater through tree planting and other plantings as needed across the City, with priority for those neighborhoods that have lower tree canopy coverage.</i> </i> 	
Budget Impact: Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Routine maintenance of stormwater facilities within the public right of way. Known challenges/barriers:	

ORDINANCE NO. C-_____

An ordinance requiring the City to maintain stormwater facilities in the public right of way and continue planting trees to mitigate stormwater; amending section 12.01.0804 of the Spokane Municipal Code.

WHEREAS, the City has committed resources to building stormwater facilities throughout the City to help mitigate stormwater; and

WHEREAS, stormwater facilities, especially storm gardens, need regular maintenance to be effective; and

WHEREAS, natural remedies for stormwater mitigation, including tree planting, can be cost effective and better for the environment.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 12.01.0804 of the Spokane Municipal Code is amended to read as follows:

Section 12.01.0804 Pedestrian Strip – All Streets – Obligations

- A. On streets where no formally constructed sidewalk exists for pedestrian traffic, the abutting property owner shall maintain a strip of land for pedestrian travel in the existing public right-of-way area adjacent to the constructed street or roadway. This strip of land shall run parallel to and abut the constructed street or roadway. It shall be seven feet wide, but not greater than the ~~publically~~ publicly dedicated or reserved outer boundaries of the right of way as shown in the plat or other records. This strip shall contain no fences, shrubs, walls or any other feature that would prohibit, inhibit or impede pedestrian travel. [Cross Reference: [SMC 16A.61.570](#)]
- B. The City recognizes its right to enforce public use of said right-of-way for pedestrian travel and the city council may, upon recommendation from the City plan commission or City staff, in addition to or in the alternative to other lawful procedures, order the property owners who abut any certain street or streets within the city to maintain an unobstructed strip of land as provided herein when it is determined by the city council to be necessary to the health and safety of the citizens of Spokane.
- C. Notwithstanding the requirements of SMC 12.01.0804(A), the City shall maintain all stormwater facilities that exist within the public right of way, including maintaining vegetation planted within such stormwater facilities. In addition, the City will continue to mitigate stormwater through tree planting and other plantings as needed across the city, with priority for those neighborhoods that have lower tree canopy coverage than the city-wide average canopy coverage percentage.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

Briefing Paper

Public Infrastructure, Environment, and Sustainability

Division & Department:	Public Works Division / Integrated Capital Management
Subject:	Illinois Protected Bike Lanes Study- Status Update
Date:	10/25/21
Author (email & phone):	kpicanco@spokanecity.org ; kemiller@spokanecity.org
City Council Sponsor:	Council President Beggs
Executive Sponsor:	Marlene Feist
Committee(s) Impacted:	PIES
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	
Strategic Initiative:	Innovative Infrastructure
Deadline:	none
Outcome:	Update for Information Only
Background/History: City Council Resolution 2020-042, passed in June, 2020, requested installation of physically-designated, protected bike lanes along Illinois Ave. from Hamilton St. to Market St. Staff has evaluated existing conditions and prepared several design alternatives for consideration. An initial public meeting was held June 10 th and a survey to solicit community feedback was available throughout June. A second public meeting was conducted Sept. 23 rd to share and discuss refinements to the design alternatives including presentation of potential facility enhancements such as plazas/overlooks. The purpose of this PIES agenda item is to provide a status update, share implementation plans, next steps and to receive Council feedback prior to proceeding with the design phase of the project.	
Executive Summary: <ul style="list-style-type: none"> • Council requested installation of protected bike lanes on Illinois Ave. via Resolution 2020-042. • Staff has prepared multiple design alternatives for consideration that will be shared at PIES. • An initial public meeting and survey was conducted in June; a second public meeting was conducted on Sept. 23, 2021. • Staff is sharing a status update with Council prior to proceeding with project design. • A phased implementation with lower cost improvements completed with near term maintenance grind and overlay projects with existing budget is being sought, while more costly improvements requested by the community can be added on once additional Federal/State grant funds are secured over time as funding opportunities are identified. 	
Budget Impact: Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No Specify changes required: Known challenges/barriers:	

Briefing Paper

(Public Infrastructure, Environment and Sustainability Committee)

Division & Department:	Public Works, Developer Services Center
Subject:	Resolution 2021-____ – Amend City’s Retail Water Service Area to include: Parcel Numbers 24082.9063 and 24082.9087
Date:	October 25, 2021
Contact (email & phone):	Eldon Brown (ebrown@spokanecity.org) 625-6305
City Council Sponsor:	Michael Cathcart
Executive Sponsor:	Marlene Feist
Committee(s) Impacted:	Public Infrastructure & Environmental Sustainability
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	SMC Section 13.04.1921 - City Retail Water Service Area; City of Spokane Water System Plan; Duty to Provide Water Service Policy; WAC 246-290-100 (Washington State Department of Health)
Strategic Initiative:	Innovative Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Public Hearing before the City Council
Background/History: Referenced parcels are located inside the Urban Growth Area (UGA), outside the City’s Retail Water Service (RWS) Area, and inside the City’s Future Water Service Area. Applicant is requesting City water service to serve parcels in accordance with Spokane County zoning and land-use requirements.	
Executive Summary: <ul style="list-style-type: none"> Resolution to amend the RWS Area attached Summary of Criteria considered for Resolution: <ol style="list-style-type: none"> 1) Water is available in a timely and reasonable manner – yes 2) Sufficient water rights available – yes 3) Sufficient capacity to serve – yes 4) Consistent with requirements of local plans and regulations – yes 	
Budget Impact: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: O&M Costs for new water mains Other budget impacts: (revenue generating, match requirements, etc.) new customer revenues	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

RESOLUTION

A RESOLUTION relating to modification of the City of Spokane's Retail Water Service Area to include Parcel Numbers 24082.9063, and 24082.9087.

WHEREAS, the City of Spokane owns and operates a Group A public water system and is designated as a regional water purveyor in the Spokane Region; and

WHEREAS, pursuant to the State of Washington Department of Health Rules and Regulations, WAC 246-290-100, et seq. the City of Spokane is required to maintain and submit a Comprehensive Water System Plan update at least every ten (10) years for review and approval; and

WHEREAS, the Comprehensive Water System Plan defines the City's existing water service areas; retail water service areas, and future water service areas; and

WHEREAS, the City has adopted policies and procedures for water service; and

WHEREAS, the property owner of Parcel Numbers 24082.9063 and 24082.9087 has requested water service from the City of Spokane for purposes of developing the 9.77 and 19.54 acre sites, respectively (29.31 acres total), located in the West Plains Area south of the Spokane International Airport and I-90 in Spokane County, zoned low density residential, in accordance with Spokane County land-use requirements; and

WHEREAS, the Parcels are located inside the Urban Growth Area (UGA) Boundary; and

WHEREAS, the Parcels are located within the City's Future Water Service Area, but outside the current Retail Water Service Area; and

WHEREAS, in order to extend water service, the Spokane Municipal Code requires City Council amend the Retail Water Service Area map as part of the Coordinated Comprehensive Water System Plan; and

WHEREAS, the Water Department has infrastructure adjacent the referenced Parcels - an existing 8-inch main located in Winona Drive directly to the west, and an existing 12-inch main located in Hallett Road along the northern boundary of the Property which is available to serve said Parcels; and

WHEREAS, the City's water infrastructure has available water rights and capacity to provide water service to the referenced Parcels; and

WHEREAS, the property owners have agreed to pay all costs associated with the extension of the water infrastructure and comply with the City's design and construction requirements, including signing an annexation covenant; and

WHEREAS, the City Council of the City of Spokane after consideration of the specific facts associated with the property, finds modification of the Retail Water Service Area to include Parcel Numbers 24082.9063 and 24082.9087 to be in the public interest;--NOW, THEREFORE,

BE IT RESOLVED by the City of Spokane:

1) The Retail Water Service Area Map should be amended to include Parcel Numbers 24082.9063 and 24082.9087

2) Staff is directed and authorized to prepare and enter into a water supply/service agreement with the owners of Parcel Numbers 24082.9063 and 24082.9087 consistent with this resolution and City of Spokane code.

3) Staff is authorized to seek the approval of the Department of Health to amend the city's water service areas consistent with this resolution and other resolutions adopted to amend city water service areas as necessary.

Adopted and approved by City Council _____, 2021.

City Clerk

Assistant City Attorney

MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: September 22, 2021

TO: Steve Burns P.E., Director – Water Department

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the DeWood Application for Retail Service Area Amendment, Parcels #24082.9063 and #24082.9087

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated April 13, 2021, is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcels are approximately 9.77 acres and 19.54 acres respectively for a total area of 29.31 acres located in West Plains Area south of the Spokane International Airport and I-90.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA.*** The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcels are located in the Plains Pressure Zone. Sufficient Capacity exists in the Plains system to serve the subject parcels.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary. Since the subject parcels are located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply. The subject parcels are however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcels. Inclusion of the subject parcels into the RSA boundary does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcels to include obtaining a new service connection or Certificate of Water Availability.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: Water mains capable of providing water service to the proposed subject project area are located adjacent to the subject parcels. An 8" water main located to the east on Winona Drive and a 12" water main on Hallett Road along the northern boundary of the subject parcels could service the subject parcels. The developer would need to construct infrastructure improvements at their cost to extend the water service to the subject area and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed.
- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.

- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcels in the application may be timely for an amendment to expand the RSA boundary. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary and sufficient capacity exists in the pressure zone to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcels meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:

City of
Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle. (See attached flow chart for Retail Water Service Request attached)

Date of Application: 4/13/21

Deadline for 120 day Response from Date of Application: 8/13/21

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes ☒ No ☐
- Does the property have a prior commitment to serve water? Yes ☐ No ☐
- Is the property within the City of Spokane Coordinated Water System Plan Boundary?
Yes ☐ No ☐

LEGAL DESCRIPTION: By Applicant

Lot _____ Block _____
Addition _____

Legal Attached: Yes/No

PROPERTY OWNER: (Please Print)

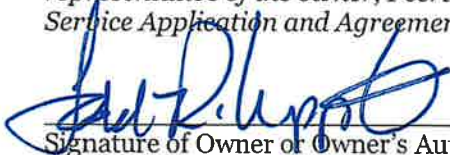
Name: Dr. Marcus Delwood
Address: 47 E. High Drive
Spokane, WA Zip 99203
Daytime Phone: 509.893.2617
Email Address: afuller@whipplece.com

For and on behalf of:
Patrick M. Chastain
P.O. Box 19508
Spokane, WA, 99219

pr [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

trw [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.



Signature of Owner or Owner's Authorized Representative

4/13/21

Date

Todd R. Whipple Eng/Agnt

Printed Name

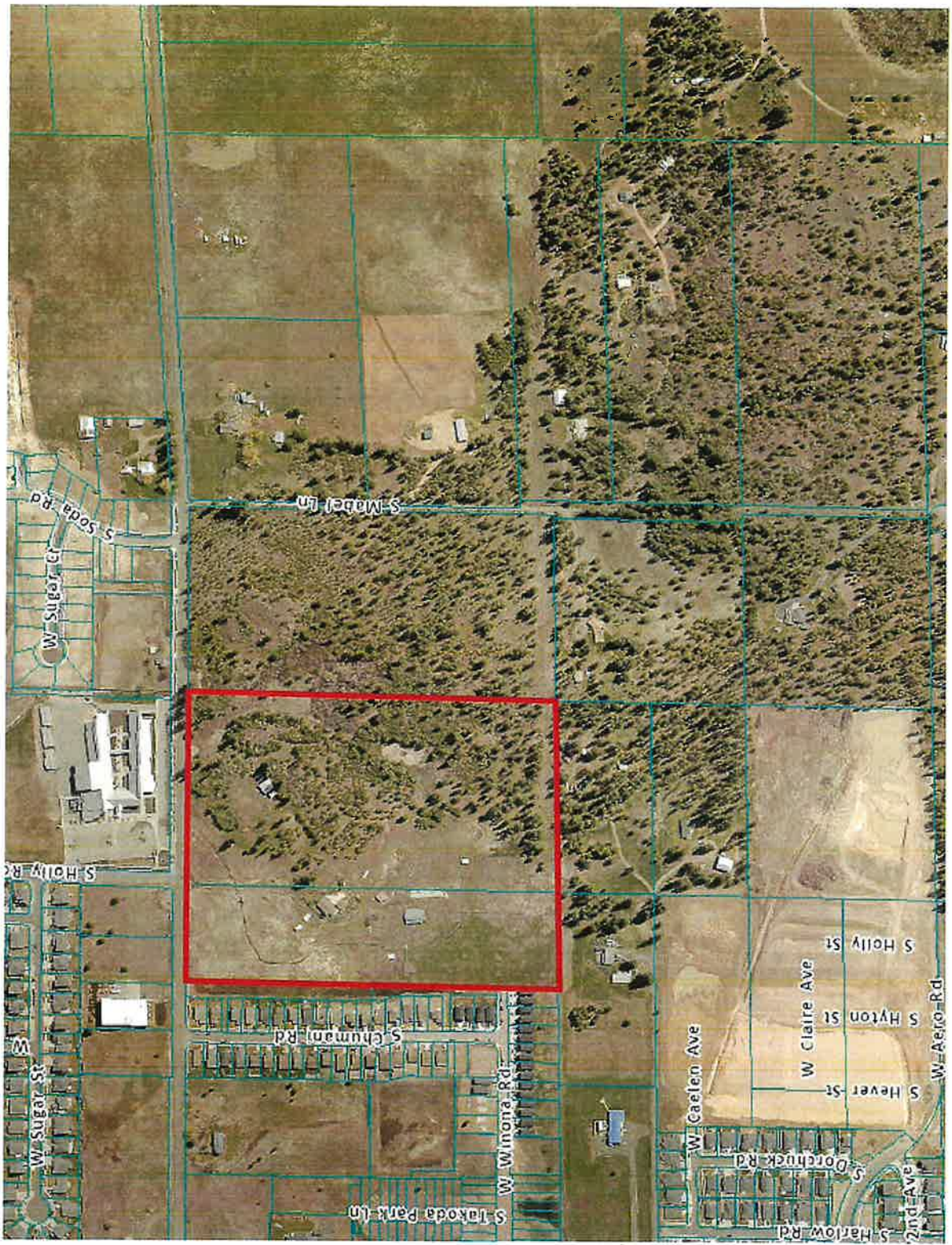
Relationship to Owner

509-893-2617

Phone Contact #

toddw@whipplece.com

e-mail Address



Legal descriptions courtesy of Spokane County SCOUT

Parcel Number 24082.9063

08-24-42 E1/2 OF E1/2 OF NW1/4 OF NW1/4 EXC CO RD

Parcel Number 24082.906387

08-24-42 ~~E~~W1/2 OF ~~N~~E1/24 OF NW1/4 ~~OF NW1/4~~ EXC ~~CO~~ RD

NW 1/4, SEC. 08, T.24N., R.42E., W.M.

PRELIMINARY LONG PLAT BRAEMAR GLEN ESTATES

LOCATION IN A PORTION OF THE
NE 1/4, NW1/4 SEC. 8, T24N, R42E, W.M.
SPOKANE COUNTY, WASHINGTON

SHEET INDEX

SHEET 1 PRELIMINARY LONG PLAT
SHEET 2 NORTH HALF
SHEET 3 SOUTH HALF

LEGAL DESCRIPTION

PARCEL # 24082.9063
08-24-42 E1/2 OF E1/2 OF NW1/4 OF NW1/4 EXC CO RD
PARCEL # 24082.9087
08-24-42, THE W 1/2 OF THE NE 1/4 OF THE NW 1/4 EXC RD.
LEGAL DESCRIPTIONS PER SPOKANE COUNTY SCOUT

SOILS DESCRIPTION

1021 COCOLALLA-HARDESTY COMPLEX, 0 TO 3 PERCENT SLOPES
3015 SEABOLDT ASHY LOAM, DRY, 0 TO 8 PERCENT SLOPES
3040 CHENEY-ALECANYON COMPLEX, 0 TO 8 PERCENT SLOPES
5070 LENZ-SPOKANE COMPLEX, 3 TO 15 PERCENT SLOPES
5072 LENZ-ROCK OUTCROP COMPLEX, 3 TO 15 PERCENT SLOPES
5310 KRAMERHILL ASHY LOAM, 3 TO 15 PERCENT SLOPES

DRAINAGE NOTES

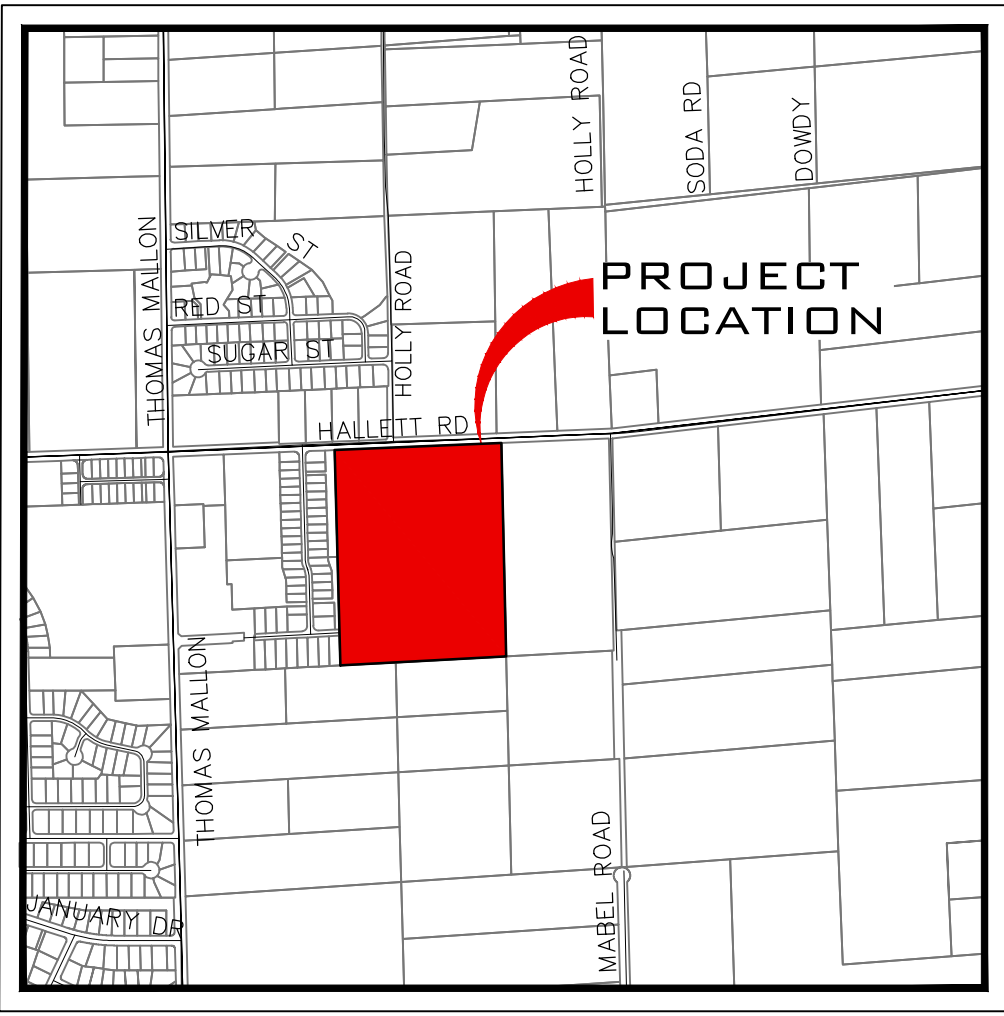
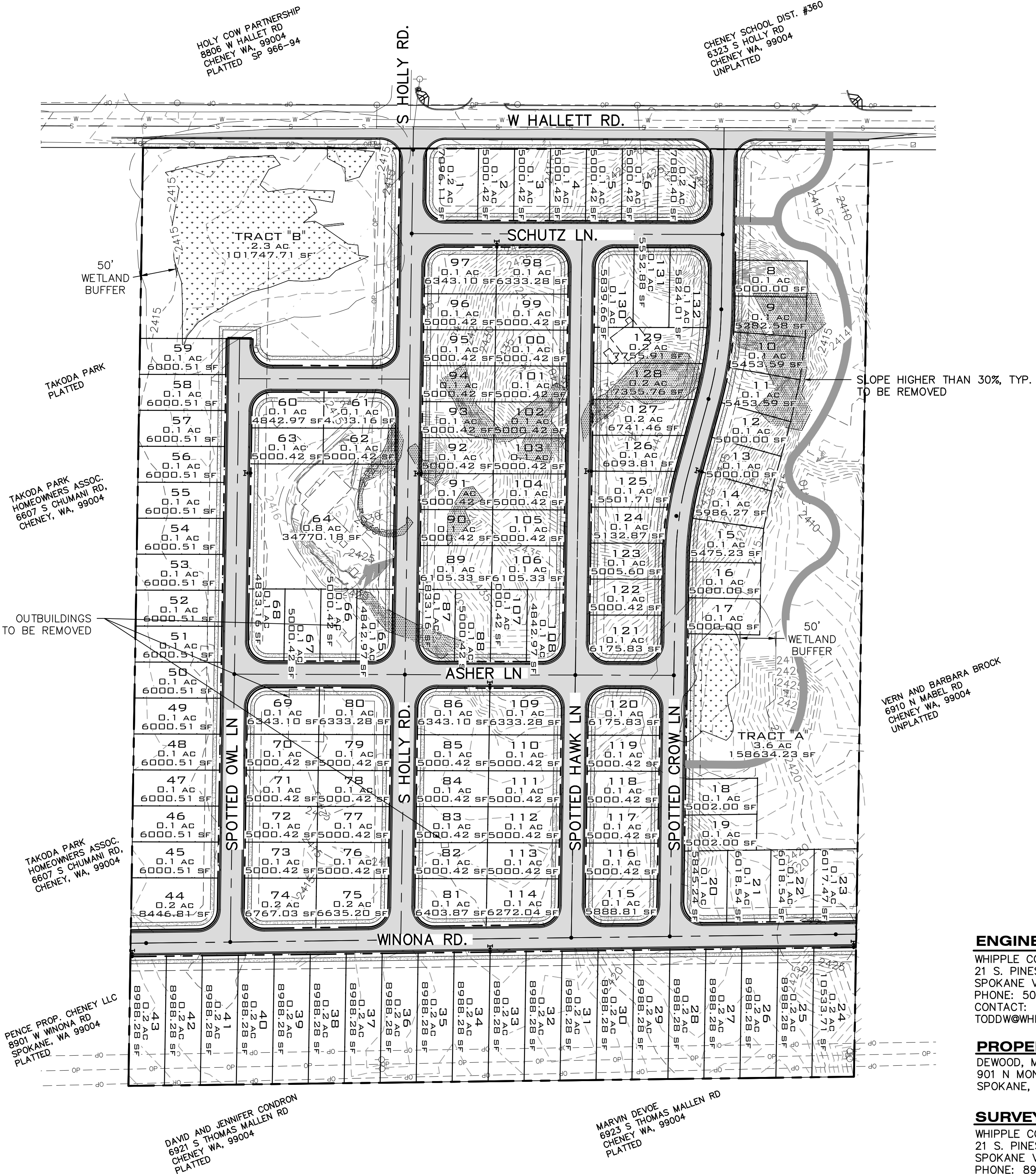
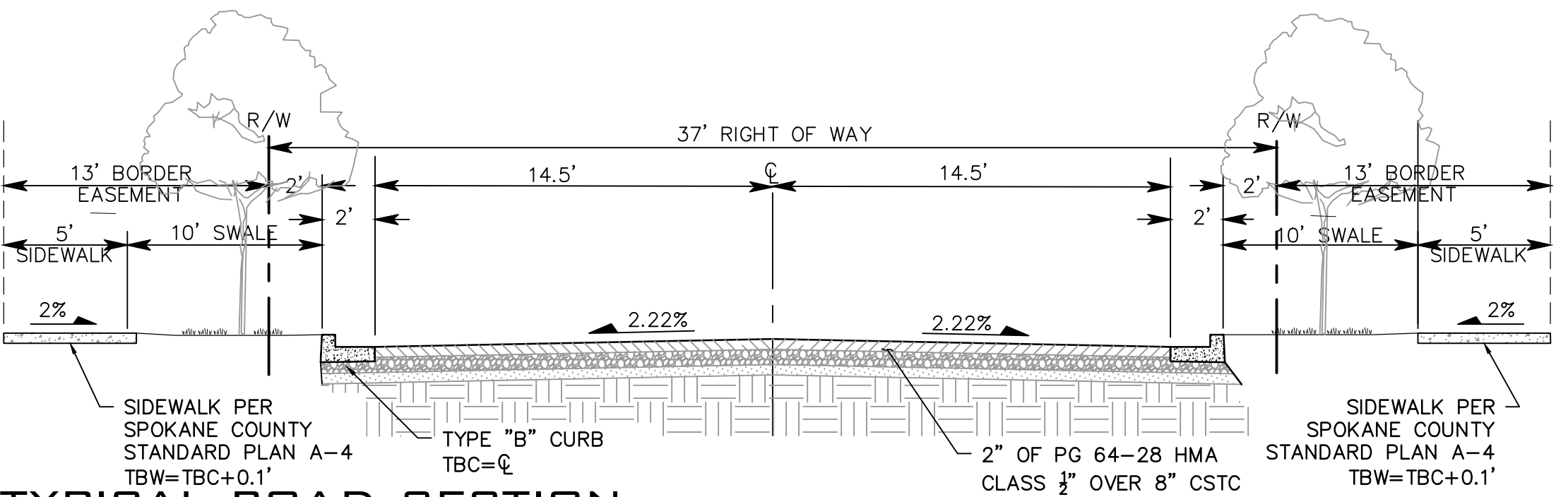
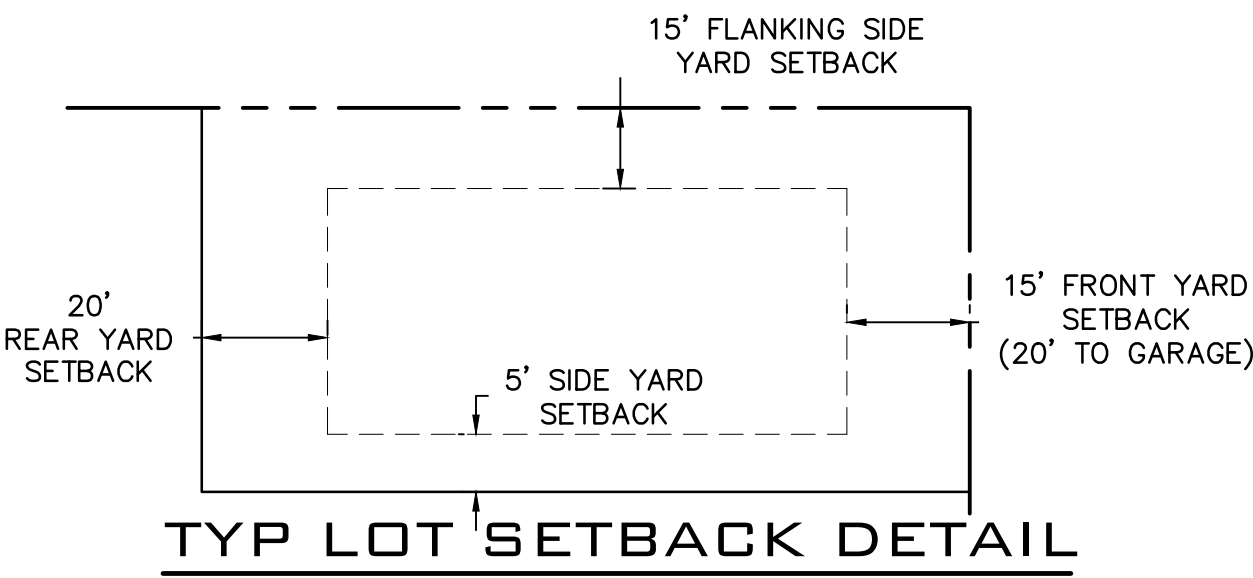
1. DRAINAGE WILL BE PONDS

CRITICAL AREAS

1. WETLANDS - DELINEATED BY WETLAND BIOLOGIST
2. ERODIBLE SOIL

LEGEND

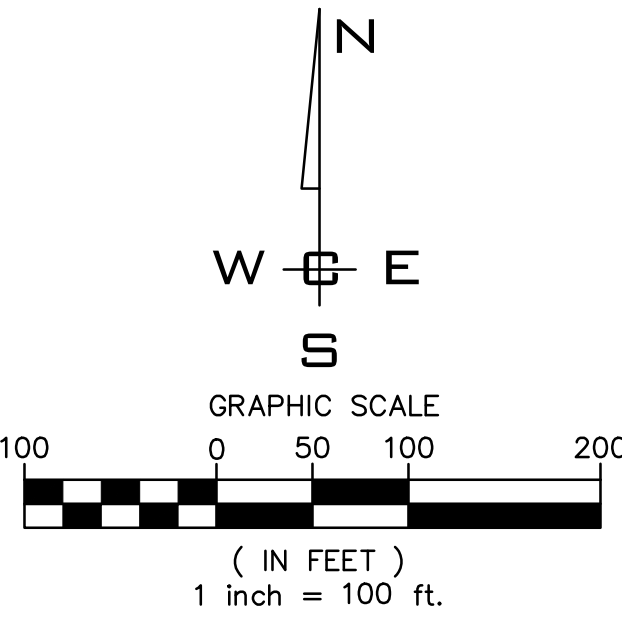
30% SLOPES OR MORE
ERODIBLE SOILS (SHT 2&3)
WETLAND
10' TRAIL



VICINITY MAP
NOT TO SCALE

SITE DATA			
PARCEL NUMBER	24082.9063, 24082.9087		
ZONING	LDR		
DENSITY [MIN] [MAX]	1	8	
ALLOWED DENSITY	30	240	
	SF	AC	
PROJECT AREA	1,308,061.50	30.03	
NUMBER OF LOTS	132		
NUMBER OF TRACTS	2		
AREA OF LOTS	819,664.08	18.82	
AREA OF TRACTS	260,381.94	5.98	
AREA OF RIGHT OF WAY	228,015.48	5.23	
MIN LOT AREA	4,833.16	0.11	
MAX LOT AREA	34,770.18	0.80	
FIRE DEPARTMENT	FIRE DISTRICT 3		
DOMESTIC WATER	CITY OF SPOKANE		
SANITARY SEWER	CITY OF SPOKANE		

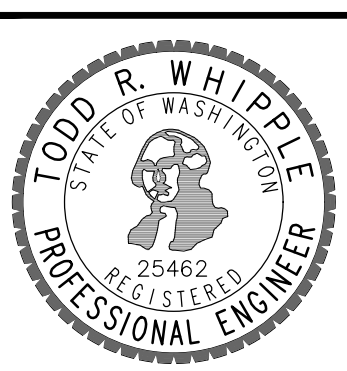
VERN AND BARBARA BROCK
6910 N MABEL RD
CHENEY WA, 99004
UNPLATTED



ENGINEER
WHIPPLE CONSULTING ENGINEERS
21 S. PINES ROAD
SPOKANE VALLEY, WA 99206
PHONE: 509-893-2617
CONTACT: TODD WHIPPLE, P.E.
TODD@WHIPPLECE.COM

PROPERTY OWNER
DEWOOD, M.
901 N MONROE ST STE 250,
SPOKANE, WA, 99201

SURVEYOR
WHIPPLE CONSULTING ENGINEERS 21
21 S. PINES ROAD
SPOKANE VALLEY, WA 99206
PHONE: 893-2617
CONTACT: DAVID A. COWELL, P.L.S.



NO.	DATE	BY	REVISIONS

SCALE:	PROJ #: 20-2797	CIVIL
HORIZONTAL:	DATE: 05/06/21	STRUCTURAL
VERTICAL:	DRAWN: BNG	SURVEYING
1"=100'	REVIEWED: TRW	TRAFFIC
N/A		PLANNING
		LANDSCAPE
		OTHER

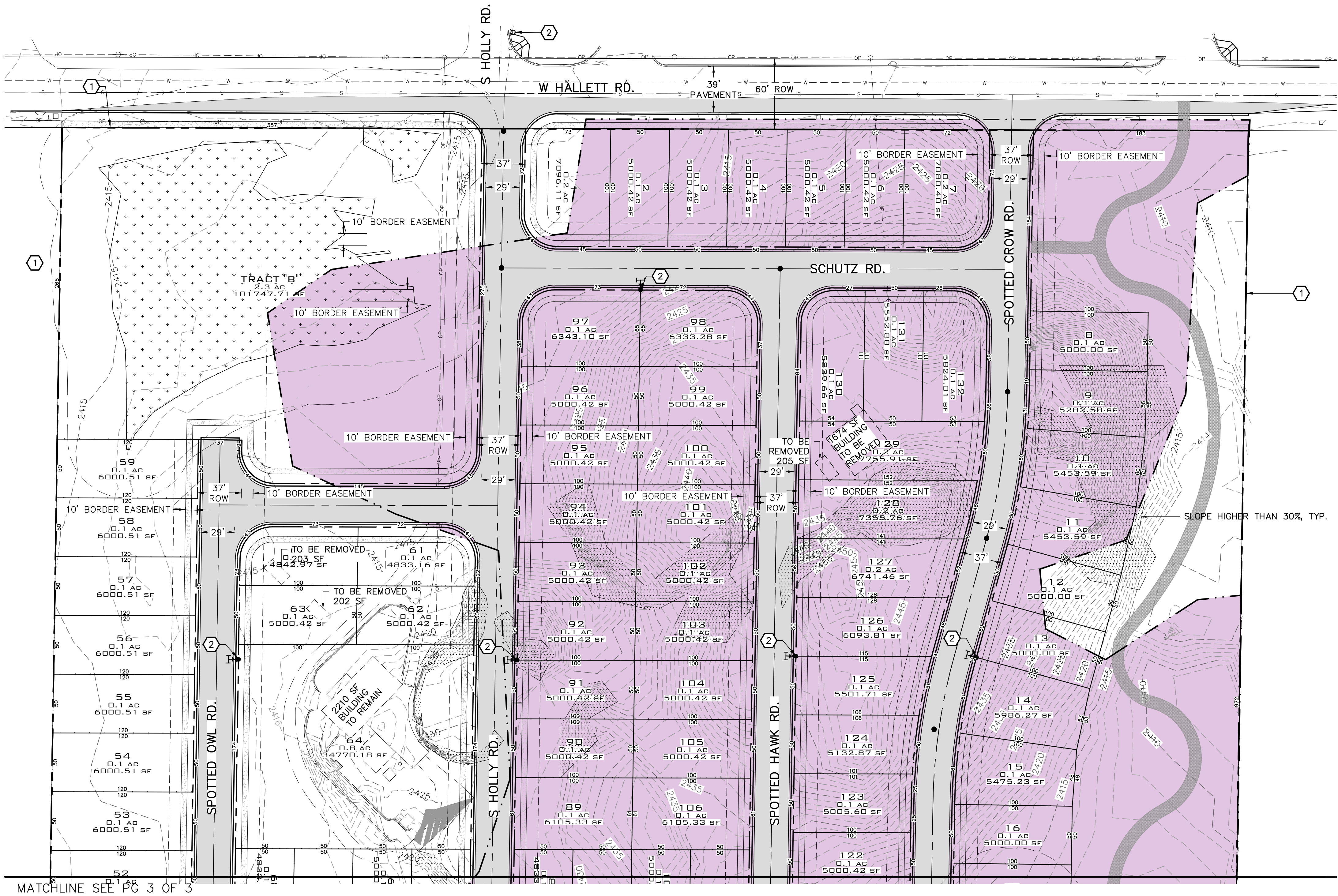
WCE
WHIPPLE CONSULTING ENGINEERS
21 S. PINES ROAD
SPOKANE VALLEY, WA 99206
PH: 509-893-2617 FAX: 509-926-0227

**PRELIMINARY LONG PLAT
BRAEMAR GLEN ESTATES
8815 W HALLETT ROAD
SPOKANE COUNTY, WA**

SHEET 1 OF 3
JOB NUMBER 20-2797

NW¼, SEC.08, T.24N., R.42E., W.M.

NORTH HALF OF SITE

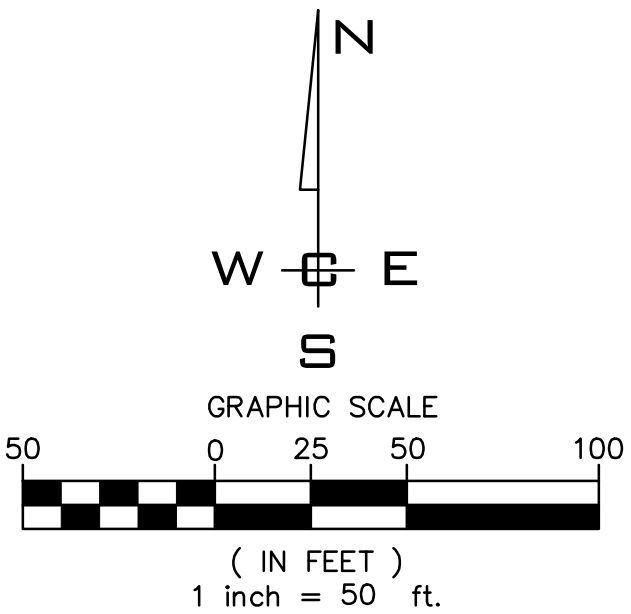


NOTES:

- 1 PROPERTY BOUNDARY
- 2 FIRE HYDRANT LOCATIONS

LEGEND

- 30% SLOPES OR MORE
- ERODIBLE SOILS
- WETLAND
- 10' TRAIL



P:\WCE_WORK\2020 WCE PROJECTS\2020-2797 DeWood- 8815 W. Hallett Rd\DWG\2797-PPLAT.DWG PLOT DATE:06/15/21

NO.	DATE	BY	REVISIONS

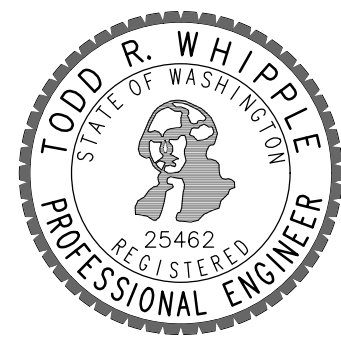
SCALE:
HORIZONTAL:
1"=100'
VERTICAL:
N/A

PROJ #: 20-2797
DATE: 05/06/21
DRAWN: BNG
REVIEWED: TRW

CIVIL	
STRUCTURAL	
SURVEYING	
TRAFFIC	
PLANNING	X
LANDSCAPE	
OTHER	



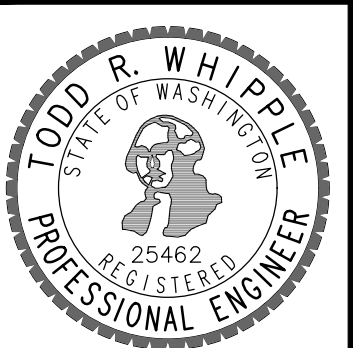
PRELIMINARY LONG PLAT
BRAEMAR GLEN ESTATES
8815 W HALLETT ROAD
SPOKANE COUNTY, WA



SHEET
2 OF 3

JOB NUMBER
20-2797

SOUTH HALF OF SITE



**SHEET
3 OF 3**

JOB NUMBER
20-2797

NO	DATE	BY	REVISIONS

SCALE:

HORIZONTAL:

VERTICAL:	N/A
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PROJ #:	20-2797
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DATE: 05/06/21

DRAWN: BNG

REVIEWED: TRW

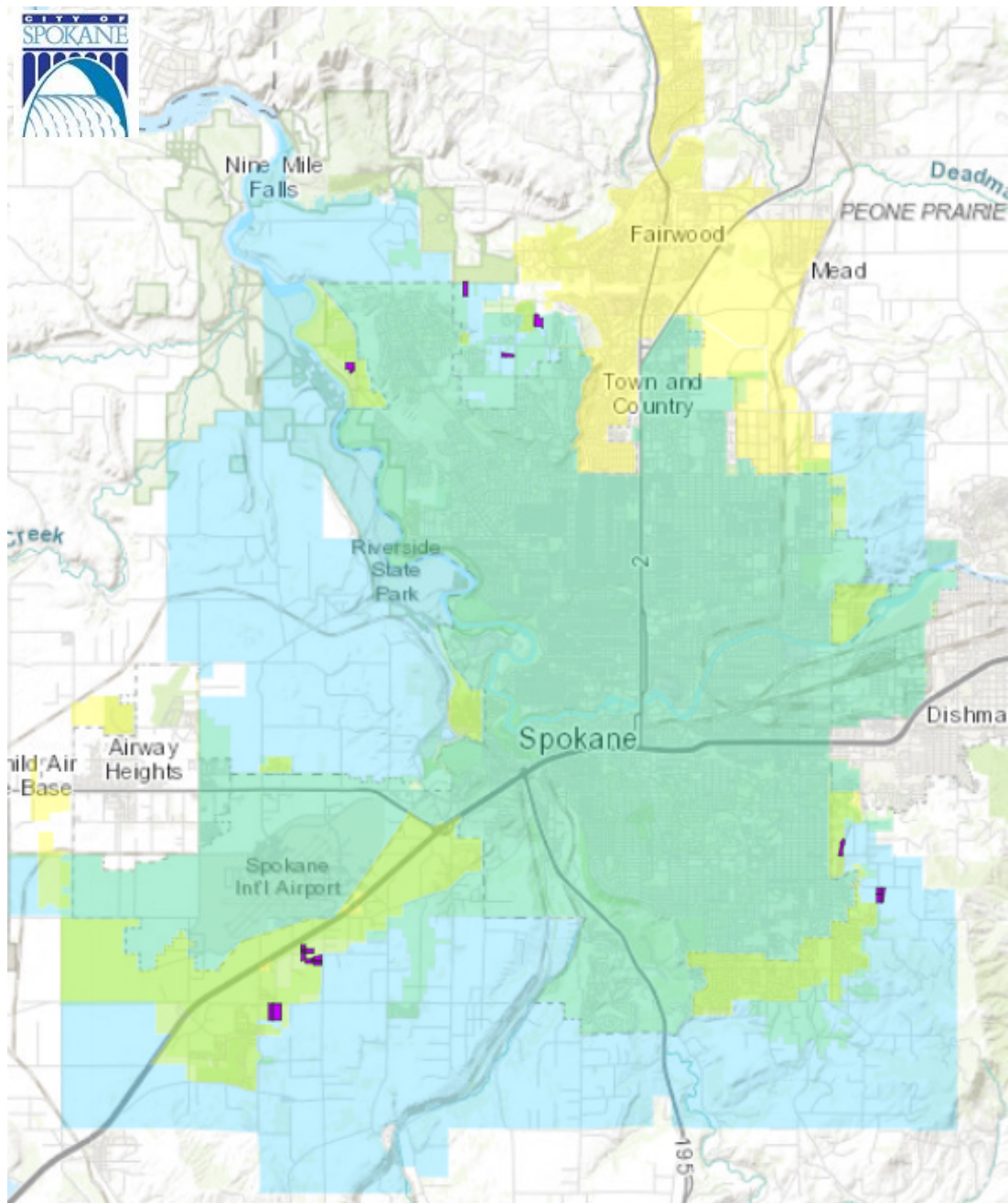
	CIVIL
	STRUCTURAL
	SURVEYING
	TRAFFIC
X	PLANNING
	LANDSCAPE
	OTHER



WHIPPLE CONSULTING ENGINEERS
21 S. PINES ROAD
SPOKANE VALLEY, WA 99206
PH: 509-893-2617 FAX: 509-926-0227

**PRELIMINARY LONG PLAT
BRAEMAR GLEN ESTATES
8815 W HALLETT ROAD
SPOKANE COUNTY, WA**

2021 Water Retail Service Applications



MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 17, 2020

TO: Dan Kegley, Director – Water/Wastewater Collections

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Attorneys Partnership
Application for Retail Service Area Amendment, Parcel #24051.9077

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated June 20, 2019, is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcel is approximately 4.89 acres located in West Plains Area south of the Spokane International Airport and I-90.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcel is located in the Plains Pressure Zone. Sufficient Capacity exists in the Plains system to serve the subject parcel.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. The subject parcel is located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary. Since the subject parcel is located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply. The subject parcel is however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcels. Inclusion of the subject parcel into the RSA boundary does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcel to include obtaining a new service connection or Certificate of Water Availability.

Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

3. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: A water main capable of providing water service to the proposed subject project area is located approximately 1020 feet north of the subject parcel along the South Dowdy Road right-of-way. South Dowdy Road from West Westbow Boulevard south to the subject parcel is an unimproved right-of-way. The developer would need to construct infrastructure improvements at their cost to extend the water service to the subject area and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed. The applicant has agreed to this requirement.

- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.
- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcel in the application may be timely for an amendment to expand the RSA boundary. The subject parcel is located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary and sufficient capacity exists in the pressure zone to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcel meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:

City of
Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle.

Date of Application: JUNE 20, 2019

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes YES No _____
- Does the property have a prior commitment to serve water? Yes _____ No NO
- Is the property within the City of Spokane Coordinated Water System Plan Boundary? Yes YES No _____

LEGAL DESCRIPTION: By Applicant

Lot _____ Block _____
Addition _____

Legal Attached: Yes/No

Parcel # 24051*9077

PROPERTY OWNER: (Please Print)

Name: ATTORNEY'S PARTNERSHIP
Address: 712 WEST 32ND AVE
SPokane WA Zip 99203
Daytime Phone: 509-999-7222
Email Address: Dick.Edwards@ME.com

DE [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

DE [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.

Dick Edwards July 25, 2019
Signature of Owner or Owner's Authorized Representative Date

Dick Edwards PARTNER 509-999-7222
Printed Name Relationship to Owner Phone Contact #

Dick.Edwards@ME.com
e-mail Address

Spokane County Parcel Information


**First American
Title Company**
Parcel ID #: **24051.9077** Map Grid 092

Township: 24N Range: 42E Section: 05 Quarter: NE

Property Address:

Spokane WA 99224

Owner InformationName: **Nollette, Thomas**

Mail Address: 1848 Shelton Rd

Walla Walla WA 99362

Taxpayer Name: Attorneys LLC

Taxpayer Address: 312 W 32nd Ave

WA 99203-1764

Assessor Information:

Property Identification #: 24051.9077

Parcel Description: 91 - Vacant Land

Property Size: 4.89 Acres (213,008 SqFt)

Lot Width: 0 Lot Depth: 0

Zoning: County-LI - Light Industrial

Census Tract: 013600

Census Block: 2051

Tax Code Area: 1881

Levy Rate: 10.8935

Legal Description**05-24-42 S1/2 OF SW1/4 OF GOV LT 9 EXC RD****Assessments****Taxes**

Tax Year	Improvement Value	Land Value	Total Value
2020	\$0.00	\$87,870.00	87870
2019	\$0.00	\$87,870.00	87870
2018	\$0.00	\$87,870.00	87870
2017	\$0.00	\$63,900.00	63900

2019 Taxes: \$964.51

Transfer Information

Rec. Date: 6/15/1981

Sale Price: \$19,500.00

Doc Num: 0850030439

Doc Type:

Owner: NOLLETTE, THOMAS

Grantor:

Orig. Loan Amt:

Title Co:

Finance Type:

Loan Type:

Lender:

Sentry Dynamics, Inc. and its customers make no representations, warranties or conditions, express or implied, as to the accuracy or completeness of information contained in this report.

↑↑↑↑↑



MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 20, 2020

TO: Eldon Brown, P.E., Principal Engineer – Developer Services

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Beadle Application for Retail Service Area Amendment, Parcel #26231.9207

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated March 30, 2018, is located in the City of Spokane Future Service Area but outside of the UGA boundary and the current City of Spokane Retail Service Area. The subject parcel is approximately 5.21 acres located in North Spokane in the Five Mile Area.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner for consideration of the subject property for inclusion in an amendment of the RSA boundary to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC. The following is a review of the subject property for consistency with these requirements for water service.

Duty to Serve Requirement: (WSP, Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject property is located in the Kemp Pressure Zone. Sufficient Capacity exists in the system to serve the proposed lot.

Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. Additionally to extend service outside of the UGA the proposal must fall within the limitations to provide service outside of the urban growth areas outlined in CFU 3.6 of the City of Spokane Comprehensive Plan. The parcel is adjacent to the water main located in North Five Mile Road where water is available. No main extension would be required and water service would need to meet the limitations outlined in CFU 3.6 Section B. The water main in North Five Mile Road directly adjacent to the subject parcel was installed in June 2000 which does appear to meet the limitations outlined in CFU 3.6, Section B where connection may be allowed to parcels directly adjacent to a water main if the Main was installed prior to May 31, 2001.

Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

2. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable rules and regulations and shall be consistent with all development regulations.

Analysis: A water service from the North Five Mile Road water main would be capable of providing water service to the proposed subject parcel which is directly adjacent water main. The property owner would need to construct the service at their cost to provide water service to the subject parcel and construction shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed.
- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.

Additional Considerations/Circumstances:

Additional documentation for consideration is attached to the subject application.

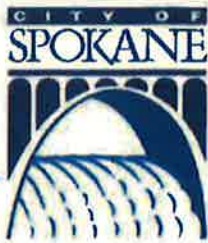
If there are any questions or if you require additional information, documentation or clarification of the consistency review please contact me at your convenience.

Cc: Elizabeth Schoedel – Assistant City Attorney – COS Legal
Dan Kegley, Director – Water & Wastewater Collections

Encl:

City of
Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle.

Date of Application: Mar. 30, 2018

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes ____ No ____
- Does the property have a prior commitment to serve water? Yes ____ No ____
- Is the property within the City of Spokane Coordinated Water System Plan Boundary?
Yes ____ No ____

LEGAL DESCRIPTION: By Applicant

26231.9207
Lot _____ Block _____
Addition _____

Legal Attached: Yes/No

23-26-42 s 1/2 of Folg. Desc. Prop. S 495 Ft. of N 990 Ft. of NE 1/4
of NE 1/4 Exc. W 330 Ft. & Exc Rd & Exc S. 80 ft of E 80 ft.

PROPERTY OWNER: (Please Print)

Name: Virginia (Ming) Beadle
Address: 8704 N. Kensington Dr.
Spokane, Wa. Zip 99208
Daytime Phone: 509-994-9775
Email Address: gbeadle_21@hotmail.com

AB [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

AB [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.

Virginia (Ming) M. Beadle
Signature of Owner or Owner's Authorized Representative

03.30.18
Date

Virginia M. Beadle (Mother to Catherine Beadle)
Printed Name Relationship to Owner Phone Contact # 509-994-9775

gbeadle_21@hotmail.com
e-mail Address

Supplemental to Application to Expand the Retail Water Service Area

Application Date: March, 30, 2018

Applicant: Virginia (Ginny) Beadle

Parcel No. 26231.9207

Last summer the City Council considered this application to expand the Retail Water Service Area to the property, together with 7 other applications, and the City Council voted to reject the application. For the reasons set forth below, the City Council should grant this application.

As specifically stated by Eldon Brown in the Memorandum dated April 2, 2018 which was submitted for the City Council's consideration with the application, the relevant law and policies applicable to the application include the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, WAC 246-290 and the City of Spokane Comprehensive Plan (specifically CFU 3.6).

Below is a recitation of applicable law, regulations, policies and zoning characteristics, all of which when taken together should result in the approval of this application by the City.

Relevant Property Characteristics

The property is located in the City of Spokane Future Service Area, but is outside of the Urban Growth Area (UGA) and is outside the City of Spokane Retail Service Area (RSA).

The City Would be Timely and Reasonable in Granting this Application and Providing the Requested Water Services

A municipal water supplier has a duty to provide retail water service within its retail service area if certain conditions are met. RCW 43.20.260. A municipal water supplier has the right of first refusal to provide water service in its designated future service area, and it may choose to decline a request for water service outside of the retail service area if it cannot or will not provide the new service in a timely and reasonable manner as defined in the located WSP. See Washington State Department of Health documents entitled "*Timely and Reasonable Water Service*" and "*Service Areas in Planning Documents*" attached as Exhibit A. As discussed in the DOH documents, if the municipal water supplier cannot or will not provide the requested water service in a timely and reasonable manner, the applicant has the right to seek service from another water system or develop a new public water system if an existing system is not willing or able to provide the service.

The DOH suggests that the "timely" component is 120 days from the date on which the applicant and the water system complete a formal agreement. The DOH further suggests that new water service is "reasonable" if the conditions of service and the associated costs are (i) consistent with local land-use plans and development regulations; (ii) consistent with those documented in the system's approved water system plan; and (iii) consistent with the system's acknowledged standard practice experienced by other applicants requesting similar water services.

Section 1.7 of the City of Spokane's WSP states that the provision of service outside of the City's RSA will be reasonable if (i) the conditions of the request for service comply with the Comprehensive Plan and

Lands outside of Urban Growth Areas (UGAs) will have low densities that can be sustained by minimal infrastructure improvements such as septic systems, individual wells and rural roads. When domestic water service can be provided in a timely and reasonable manner, individual wells should not be allowed. Growth outside of Urban Growth Areas (UGAs) should not alter the rural character, degrade the environment or create a need for urban services. However, areas outside of the Urban Growth Areas (UGAs) must be adequately planned in order to accommodate future expansions of the Urban Growth Areas (UGAs).

(emphasis added.)

The Spokane County Code defines the “Urban Reserve” zoning classification as including land outside of the UGA that is preserved for expansion of urban development in the long term. “These areas are given development standards and incentives so that land uses established in the near future do not preclude their eventual conversion to urban densities. Residential clustering is encouraged to allow residential development rights while ensuring that these areas will be available for future development.” SCC 14.16.100. Further, attached as Exhibit C, is Spokane County published information on land use categories and policies, which provides as follows:

The Urban Reserve Area category includes lands outside the Urban Growth Area that are considered for growth within a 40-year planning horizon. These areas are given special consideration, such as low-density, large-lot development, so that land uses established in the near future do not preclude their eventual conversion to urban densities... The use of public water systems or community wells is encouraged...

(published at <https://www.spokanecounty.org/DocumentCenter/View/926/Descriptions-of-the-Different-Categories-PDF?bidId=>; *emphasis added*).

Attached hereto as Exhibit D is a letter from Ginny Beadle outlining health and safety issues regarding drilling a well on the property, which include historical use of pesticides on the property for agricultural purposes, evidence of issues with wells on neighboring properties (such as the presence of harmful microorganisms) and issues with the water table and negative impacts on wells in the area. These public health and safety concerns, coupled with the underlying zoning and City policies make it clear that the City should approve the application for connection to public water.

Analysis and Conclusion

The property at issue is located in the City of Spokane FSA but outside of the UGA and the RSA. The property is zoned Urban Reserve. Therefore, as discussed above in detail, it is contemplated by the various laws, regulations and plans that the applicant must first ask to connect to the City water system so the City can exercise its first right of refusal to provide the water services if it can do so in a timely and reasonable manner. This application and the inclusion of the property in the RSA will certainly be timely (there does not appear to be any issue with review of the application or connection to the water main essentially in the front yard of this property). Approval of this application will be reasonable based on both the DOH suggestions for reasonableness and the WSP because it is consistent with local land-use plans and development regulations and the WSP, and there is no indication that applicants with properties similarly situated and zoned would not, or have not, be treated similarly.

Support for Water Service from City of Spokane

I am requesting water for parcel 26231.9207.
My property is adjacent to a water main on
Five Mile Rd.

In 2005 My Mom and I sold a piece of property
80' x 80' to the city of Spokane for a booster
station to make water available for others.

Mr. Nesbitt and I talked about water access to
my property on Five Mile Rd.

At the time I sold the property, ^{I understood that} I would be
able to return and apply for water.

Please consider my request for water for
parcel 26231.9207.

Thank you!

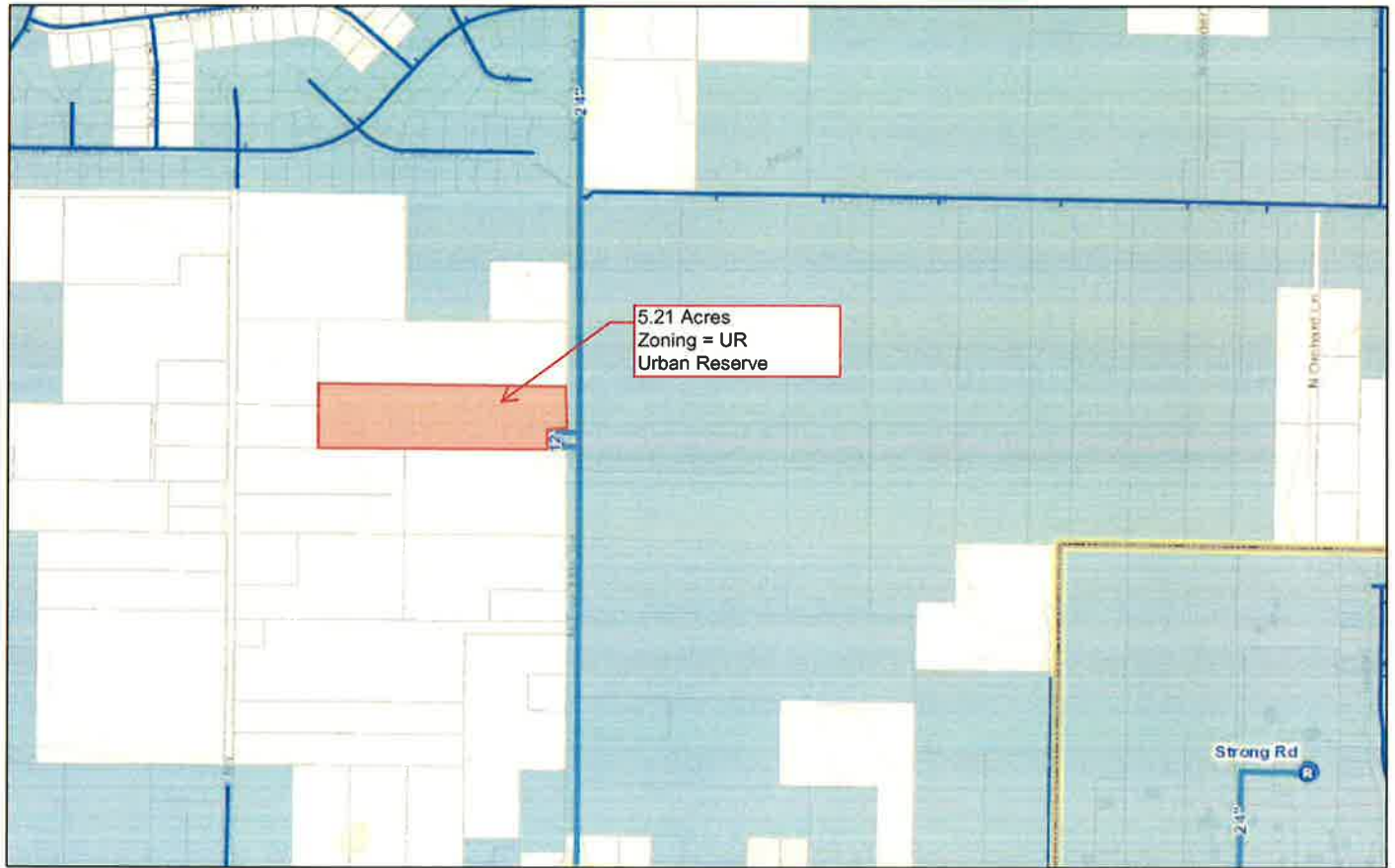
Mining Beadle

8704 N. Kensington Dr.

Spokane, Wa. 99208

509-994-9775

Virginia Beadle - 26231.9207



April 11, 2018

Areas

Override 1



City of Spokane Boundary



Storage Facility

Water Main



Distribution Main



Hydrant Lead



Transmission Main

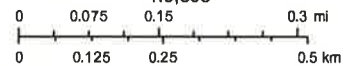


Water Retail Service Area



Parcel

1:9,503



City of Spokane GIS
Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS,

City of Spokane GIS
City of Spokane GIS

MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 17, 2020

TO: Dan Kegley, Director – Water/Wastewater Collections

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Friendly 4 Partnership Application for Retail Service Area Amendment, Parcel #24051.0409

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated June 20, 2019, is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcel is approximately 3.64 acres located in West Plains Area south of the Spokane International Airport and I-90.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcel is located in the Plains Pressure Zone. Sufficient Capacity exists in the Plains system to serve the subject parcel.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. The subject parcel is located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary. Since the subject parcel is located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply. The subject parcel is however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcel. Inclusion of the subject parcel into the RSA boundary does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcel to include obtaining a new service connection or Certificate of Water Availability.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: A water main capable of providing water service to the proposed subject project area is located approximately 1400 feet north of the subject parcel along the unimproved right-of-way of South Dowdy Road. The developer would need to construct infrastructure improvements at their cost to extend the water service to the subject area and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed. The applicant has agreed to this requirement.
- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.

- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcel in the application may be timely for an amendment to expand the RSA boundary. The subject parcel is located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary and sufficient capacity exists in the pressure zone to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcel meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:

City of
Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle.

Date of Application: JUNE 20, 2019

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes YES No ____
- Does the property have a prior commitment to serve water? Yes ____ No NO
- Is the property within the City of Spokane Coordinated Water System Plan Boundary?
Yes YES No ____

LEGAL DESCRIPTION: By Applicant

Lot _____ Block _____
Addition _____

Legal Attached: ☒ Yes / ☐ No

PARCEL # 24051.0409
SEE ATTACHED LEGAL

PROPERTY OWNER: (Please Print)

Name: FREEDMAN & PARTNERSHIP

Address: 212 WEST 32ND AVE

SPokane WA Zip 99203

Daytime Phone: 509-999-7222

Email Address: DICK.EDWARDS@ME.COM

DE [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

DE [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.

Dick Edwards
Signature of Owner or Owner's Authorized Representative

July 25, 2019
Date

Dick Edwards PARTNER
Printed Name Relationship to Owner

509-999-7222
Phone Contact #

Dick.Edwards@ME.COM
e-mail Address

Spokane County Parcel Information



**First American
Title Company**

Parcel ID #: 24051.0409

Map Grid 092

Township: 24N

Range: 42E

Section: 05

Quarter: NE

Property Address:

Spokane WA 99224

Owner Information

Name: Edwards Etal, R S

Mail Address: 312 W 32nd Ave

Spokane WA 99203-1764

Taxpayer Name: Freeway 4

Taxpayer Address: 312 W 32nd Ave

WA 99203-1764

Assessor Information:

Property Identification #: 24051.0409

Parcel Description: 91 - Vacant Land

Property Size: 3.64 Acres (158,558 SqFt)

Lot Width: 512 Lot Depth: 310

Zoning: County-LI - Light Industrial

Census Tract: 013600

Census Block: 2051

Tax Code Area: 1881

Levy Rate: 10.8935

Legal Description

JAMIESON PART LTS 1 THRU 4 BLK 8

Assessments

Taxes

Tax Year	Improvement Value	Land Value	Total Value
2020	\$0.00	\$63,200.00	63200
2019	\$0.00	\$29,900.00	29900
2018	\$0.00	\$29,900.00	29900
2017	\$0.00	\$19,100.00	19100

2019 Taxes: \$332.87

Transfer Information

Rec. Date: 8/11/1981

Sale Price: \$16,000.00

Doc Num: 0810024813

Doc Type:

Owner: EDWARDS, R S ETAL

Grantor:

Orig. Loan Amt:

Title Co:

Finance Type:

Loan Type:

Lender:

Sentry Dynamics, Inc. and its customers make no representations, warranties or conditions, express or implied, as to the accuracy or completeness of information contained in this report.

MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 17, 2020

TO: Dan Kegley, Director – Water/Wastewater Collections

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Industrial Investors Partnership Application for Retail Service Area Amendment, Parcels #24051.9080 and #24051.9081

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated June 20, 2019, is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcels are approximately 8.11 acres and 1.83 acres respectively for a total area of 9.94 acres located in West Plains Area south of the Spokane International Airport and I-90.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcels are located in the Plains Pressure Zone. Sufficient Capacity exists in the Plains system to serve the subject parcels.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary. Since the subject parcels are located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply. The subject parcels are however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcels. Inclusion of the subject parcels into the RSA boundary does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcels to include obtaining a new service connection or Certificate of Water Availability.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: A water main capable of providing water service to the proposed subject project area is located approximately 1760 feet north of the nearest subject parcel along the South Dowdy Road right-of-way. South Dowdy Road from West Westbow Boulevard south to the subject parcels is an unimproved right-of-way. The developer would need to construct infrastructure improvements at their cost to extend the water service to the subject area and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed. The applicant has agreed to this requirement.
- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.
- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcels in the application may be timely for an amendment to expand the RSA boundary. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary and sufficient capacity exists in the pressure zone to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcels meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:

City of
Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle.

Date of Application: JUNE 20, 2019

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes YES No _____
- Does the property have a prior commitment to serve water? Yes _____ No NO
- Is the property within the City of Spokane Coordinated Water System Plan Boundary? Yes YES No _____

LEGAL DESCRIPTION: By Applicant

Lot _____ Block _____
Addition _____

Legal Attached: ☒ Yes / ☐ No

PARCEL NUMBERS 24051.9080 & 24051.9081
SEE ATTACHED FOR LEGAL

PROPERTY OWNER: (Please Print)

Name: INDUSTRIAL INVESTORS PARTNERSHIP
Address: 312 W 3RD AVE
SPOKANE WA Zip 89203
Daytime Phone: 509-999-7222
Email Address: DICK.EDWARDS@ME.COM

☒ [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

☒ [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.

Dick Edwards PARTNER 6-25-2014
Signature of Owner or Owner's Authorized Representative Date

Dick Edwards PARTNER 509-999-7222
Printed Name Relationship to Owner Phone Contact #

Dick.EDWARDS@ME.COM
e-mail Address

Spokane County Parcel Information


**First American
Title Company**

Parcel ID #: 24051.9080

Map Grid 092

Township: 24N

Range: 42E

Section: 05

Quarter: NE

Property Address:

Spokane WA 99224

Owner Information

Name: Pinch Etal, Mark

Mail Address: 312 W 32nd Ave

Spokane WA 99203-1764

Taxpayer Name: Ward, Joseph

Taxpayer Address: 15102 N Tormey Rd

WA 99026-9687

Assessor Information:

Property Identification #: 24051.9080

Parcel Description: 91 - Vacant Land

Property Size: 8.11 Acres (353,272 SqFt)

Lot Width: 0 Lot Depth: 0

Zoning: County-LI - Light Industrial

Census Tract: 013600

Census Block: 2051

Tax Code Area: 1881

Levy Rate: 10.8935

Legal Description

05-24-42 PTN OF GOV LT 16 BEG AT SW COR OF GOV LT 16 TH N9 20FT ALG W LN OF LT 16 TO TRUE POB TH E740FT TH S57FT TH W190FT TH S229FT TH E741.12FT TO E LN OF LT 16 TH S321FT TH W TO A PT 740FT E OF W LN OF LT 16 TH N187FT TH W740FT TO W LN OF LT 1 6 TH N355FT TO POB EXC CO RD.

Assessments

Taxes

Tax Year	Improvement Value	Land Value	Total Value
2020	\$0.00	\$79,490.00	79490
2019	\$0.00	\$79,490.00	79490
2018	\$0.00	\$79,490.00	79490
2017	\$0.00	\$79,490.00	79490

2019 Taxes: \$891.24

Transfer Information

Rec. Date: 10/21/2015

Sale Price:

Doc Num: 0006445779

Doc Type: Q

Buyer: NICKSTER COMMERCIAL LLC

Seller: WARD,JOSEPH G

Rec. Date: 6/7/2002

Sale Price:

Doc Num: 0004736090

Doc Type: Grant Deed

Owner: PINCH, MARK ETAL

Grantor: RIGMAIDEN, ROBERT G & STEPHANIE

Orig. Loan Amt:

Title Co:

Finance Type:

Loan Type:

Lender:

Sentry Dynamics, Inc. and its customers make no representations, warranties or conditions, express or implied, as to the accuracy or completeness of information contained in this report.

Spokane County Parcel Information



**First American
Title Company**

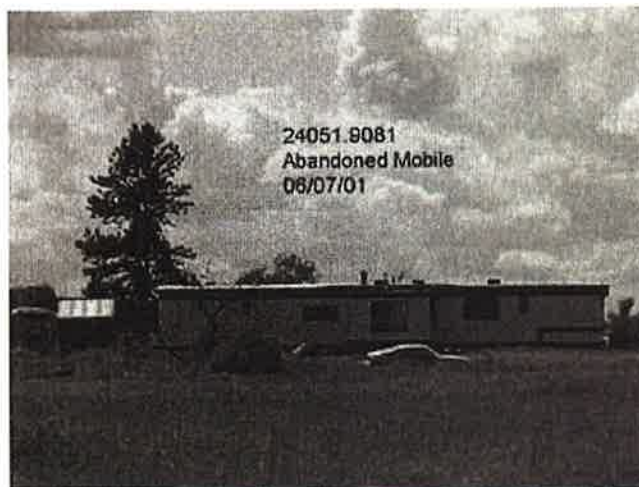
Parcel ID #: 24051.9081 Map Grid 092

Township: 24N Range: 42E Section: 05 Quarter: NE

Property Address: 5504 S Spotted Rd
Spokane WA 99224

Owner Information

Name: Pinch Etal, Mark
Mail Address: 312 W 32nd Ave
Spokane WA 99203-1764
Taxpayer Name: Ward, Joseph G
Taxpayer Address: 15102 N Tormey Rd
WA 99026-9687



Assessor Information:

Property Identification #: 24051.9081
Parcel Description: 91 - Vacant Land
Property Size: 1.83 Acres (79,715 SqFt)
Lot Width: 0 Lot Depth: 0
Zoning: County-LI - Light Industrial
Census Tract: 013600
Census Block: 2051
Tax Code Area: 1881
Levy Rate: 10.8935

Legal Description

05-24-42 PTN OF GOV LT 16 BEG AT SW COR OF GOV LT 16 TH N ALG W LN OF SD LT 920FT TH E740FT TH S57FT TO TRUE
POB TH C ONT S164FT TH E551.12FT M/L TO E LN OF LT 16 TH S ALG E LN 65FT TH W741.12FT TH N229FT TH E190FT TO
POB EXC CO RD.

Assessments

Tax Year	Improvement Value	Land Value	Total Value
2020	\$0.00	\$22,000.00	22000
2019	\$0.00	\$22,000.00	22000
2018	\$0.00	\$22,000.00	22000
2017	\$0.00	\$22,000.00	22000

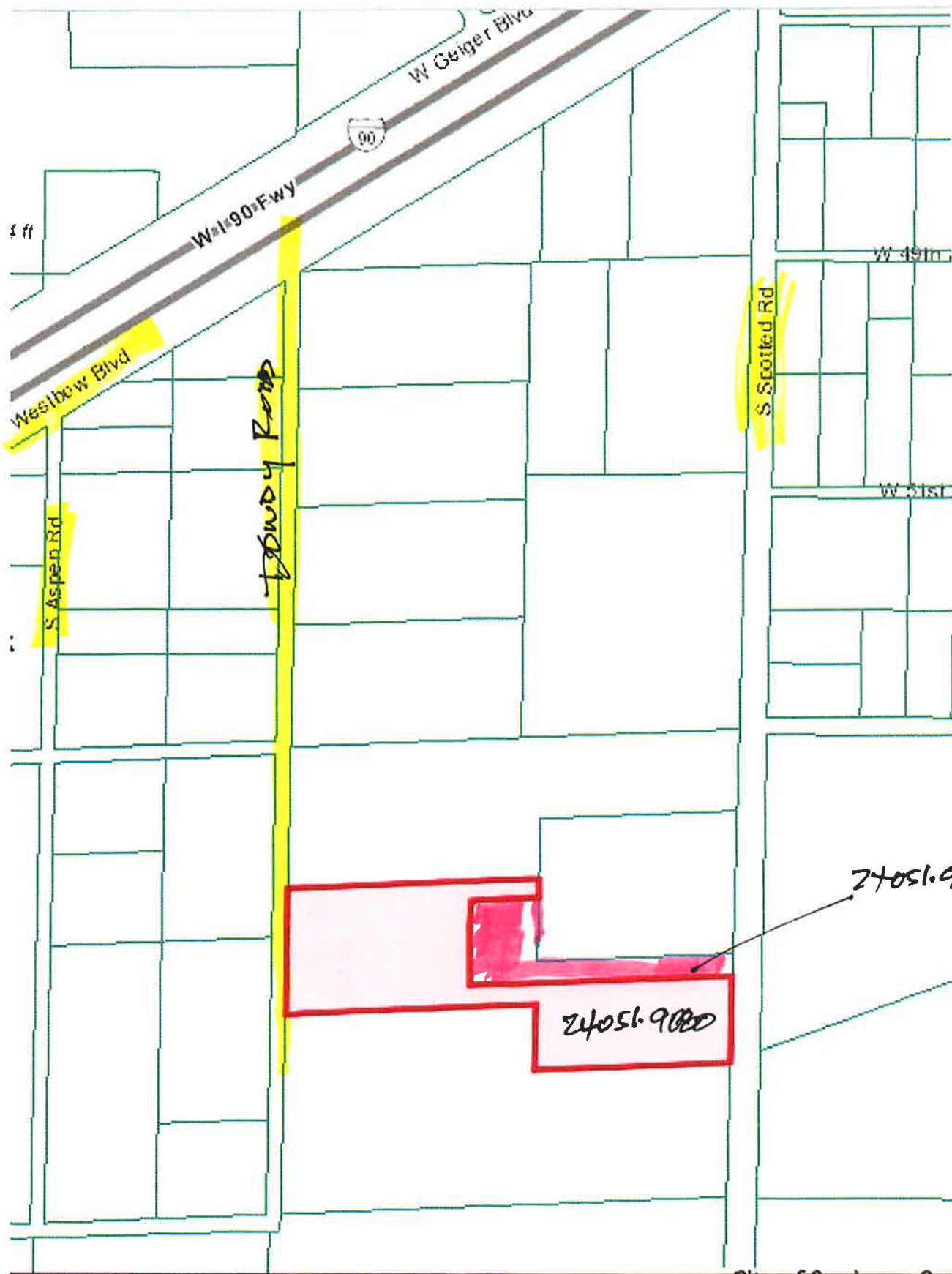
Taxes

2019 Taxes: \$267.63

Transfer Information

Rec. Date: 10/21/2015	Sale Price:	Doc Num: 0006445779	Doc Type: Q
Buyer: NICKSTER COMMERCIAL LLC		Seller: WARD, JOSEPH G	
Rec. Date: 6/7/2002	Sale Price:	Doc Num: 0004736090	Doc Type: Grant Deed
Owner: PINCH, MARK ETAL		Grantor: RIGMAIDEN, ROBERT G & STEPHANIE	
Orig. Loan Amt:		Title Co:	
Finance Type:	Loan Type:	Lender:	

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MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 17, 2020

TO: Dan Kegley, Director – Water/Wastewater Collections

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Interstate Partnership
Application for Retail Service Area Amendment, Parcel #24051.9079

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated June 20, 2019, is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcel is approximately 5.10 acres located in West Plains Area south of the Spokane International Airport and I-90.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcel is located in the Plains Pressure Zone. Sufficient Capacity exists in the Plains system to serve the subject parcel.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. The subject parcel is located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary. Since the subject parcel is located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply. The subject parcel is however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcel. Inclusion of the subject parcel into the RSA boundary does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcel to include obtaining a new service connection or Certificate of Water Availability.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: A water main capable of providing water service to the proposed subject project area is located approximately 1900 feet north of the subject parcel along the South Spotted Road. The developer would need to construct infrastructure improvements at their cost to extend the water service to the subject area and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed. The applicant has agreed to this requirement.
- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.

- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcel in the application may be timely for an amendment to expand the RSA boundary. The subject parcel is located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary and sufficient capacity exists in the pressure zone to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcel meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:

City of
Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle.

Date of Application: JUNE 20, 2019

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes YES No _____
- Does the property have a prior commitment to serve water? Yes _____ No NO
- Is the property within the City of Spokane Coordinated Water System Plan Boundary? Yes YES No _____

LEGAL DESCRIPTION: By Applicant

Lot _____ Block _____
Addition _____

Legal Attached: Yes/No

PARCEL# 24051-9079
DEED ATTACHES LEGAL

PROPERTY OWNER: (Please Print)

Name: INTERSTATE PARTNERSHIP
Address: 312 WEST 32ND AVE
SPokane WA Zip 99203
Daytime Phone: 509-999-7222
Email Address: DICK.EDWARDS@ME.COM

DE [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

DE [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.

Dick Edwards July 25, 2019
Signature of Owner or Owner's Authorized Representative Date

Dick Edwards PARTNER 509-999-7222
Printed Name Relationship to Owner Phone Contact #

Dick.EDWARDS@ME.COM
e-mail Address

Spokane County Parcel Information


**First American
Title Company**
Parcel ID #: **24051.9079**

Map Grid 092

Township: 24N

Range: 42E

Section: 05

Quarter: NE

Property Address:

Spokane WA 99224

Owner Information

Name: **Brown, Mark L**

Mail Address: 312 W 32nd Ave

Spokane WA 99203-1764

Taxpayer Name: Edwards, Dick

Taxpayer Address: 312 W 32nd Ave

WA 99203-1764

Assessor Information:

Property Identification #: 24051.9079

Parcel Description: 91 - Vacant Land

Property Size: 5.10 Acres (222,156 SqFt)

Lot Width: 0 Lot Depth: 0

Zoning: County-LI - Light Industrial

Census Tract: 013600

Census Block: 2051

Tax Code Area: 1881

Levy Rate: 10.8935

Legal Description

05-24-42 PTN OF GOV LT 16 BEG AT SW COR OF SD LT 16 TH NLY 920FT ALG W LN OF SD LT TH E740FT TO TRUE POB TH S221FT TH E TO E LN OF LT 16 TH N ALG E LN TO PT 1102FT N OF S LN OF L T 16 TH W ALG A LN 1102FT N OF & PAR WITH S LN OF LT 16 TO A PT LYG 740FT E OF W LN TH SLY 182FT TO POB EXC CO RD.

Assessments

Taxes

Tax Year	Improvement Value	Land Value	Total Value
2020	\$0.00	\$61,980.00	61980
2019	\$0.00	\$61,980.00	61980
2018	\$0.00	\$61,980.00	61980
2017	\$0.00	\$61,980.00	61980

2019 Taxes: \$682.49

Transfer Information

Rec. Date: 7/28/1981

Sale Price: \$25,500.00

Doc Num: 0810024929

Doc Type:

Owner: BROWN, MARK L

Grantor:

Orig. Loan Amt:

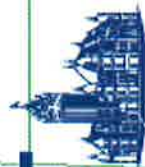
Title Co:

Finance Type:

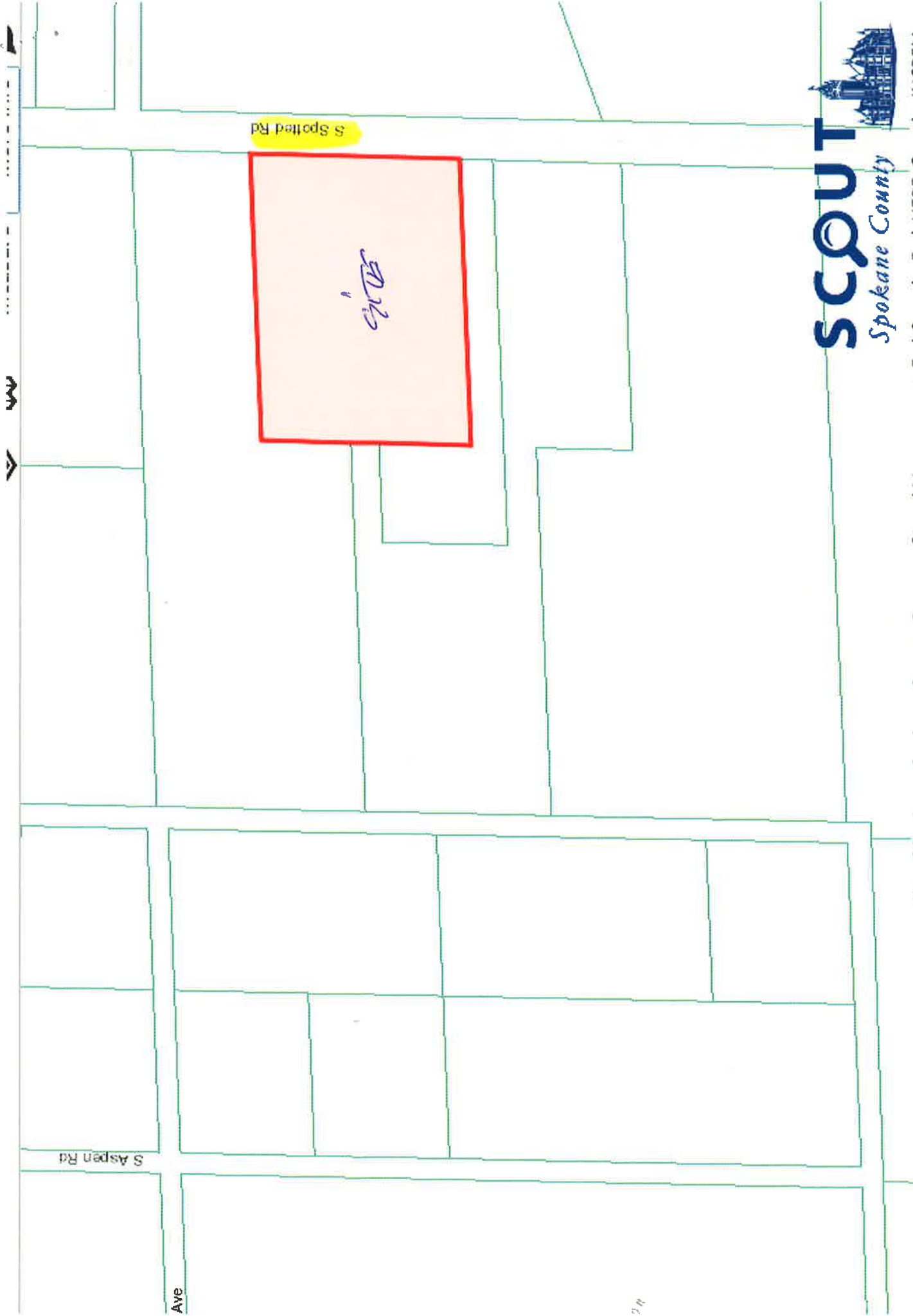
Loan Type:

Lender:

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SCOUT
Spokane County



MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 20, 2020

TO: Dan Kegley, Director – Water/Wastewater Collections

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Klimok Application for Retail Service Area Amendment, Parcel #26142.9021

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated June 27, 2019, is located in the City of Spokane Future Service Area, outside of the Urban Growth Boundary (UGA) and outside of the current City of Spokane Retail Service Area. The subject parcel is approximately 9.90 acres located in Five Mile Prairie area in North Spokane.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcel is located in the Kempe Pressure Zone. Sufficient capacity exists in the Kempe Pressure Zone to serve the subject parcel.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: The subject parcel lies outside of the UGA and outside of the current RSA boundaries and is adjacent to an existing water main. Stated previously, for consistency the City Council must approve an amendment of RSA to include the property into the RSA. Additionally to extend service outside of the UGA the proposal must fall within the limitations to provide service outside of the urban growth areas outlined in CFU 3.6 of the City of Spokane Comprehensive Plan.

The limitations outlined in CFU 3.6 water service connections outside the UGA may be allowed if the parcel meets specific conditions. Section B. City of Spokane Water Service, subsection 2. (a.) provides the following condition: The Spokane Regional Health District or Washington State Department of Health has determined that an existing development poses and immediate threat to public health or safety. Information included with the application states the water use will be for farm operations to include potable use for farm workers and bee keeping operations to include basic necessities such as hand washing, hygiene, food preparation and restroom sanitation. Also included with the application is a letter dated July 15, 2019 from the Washington State Department of Health. The Letter voices support for the application to connect to the City of Spokane public water system citing the benefit to the health and safety of the applicant and its workers. The existing operating conditions at the subject parcel and the letter from the Department of Health may interpreted to meet the conditions of CFU 3.6.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: The subject property is located adjacent to a City of Spokane water facility capable of providing water service to the proposed subject parcel. The developer would need to construct infrastructure improvements at their cost to

extend the water service to the subject parcel and shall meet all applicable rules and regulations and be consistent with all development requirements.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed. The applicant has agreed to this requirement.
- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.
- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

A letter dated July 15, 2019 from the State of Washington Department of Health is included with the application to expand the retail water service area discussing the subject parcel and the benefit to health and safety. Additional information with the application includes efforts and research completed to explore other potential sources of water to include well drilling and service from neighboring water purveyors. No other potential sources of water investigated by the applicant appear feasible at this time.

Following our consistency review of the subject application we find that the subject parcel in the application may be considered timely for an amendment if the application and supplemental documentation is found to meet the limitations of CFU 3.6 for water service outside of the Urban Growth Boundary. The use is an existing condition and a water facility is located adjacent to the subject parcel with capacity to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to construct infrastructure improvements at their cost to extend the water service to the subject parcel meeting development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:

City of
Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle.

Date of Application: 6/27/2019

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes ____ No ____
- Does the property have a prior commitment to serve water? Yes ____ No ____
- Is the property within the City of Spokane Coordinated Water System Plan Boundary?
Yes ____ No ____

LEGAL DESCRIPTION: By Applicant

Lot _____ Block _____
Addition _____

Legal Attached: Yes/No

10711 N Dorset Rd
Spokane, WA 99208

Parcel Number: 26142.9021

PROPERTY OWNER: (Please Print)

Name: Rubim Klimok
Address: 7819 N Debby Lynn Ct
Spokane, WA Zip 99208
Daytime Phone: (509) 270-5803
Email Address: ruben@outdoorbee.com

R.K. [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

R.K. [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.

Rubim 6/27/19
Signature of Owner or Owner's Authorized Representative Date

Rubim Klimok Owner (509) 270-5803
Printed Name Relationship to Owner Phone Contact #

ruben@outdoorbee.com
e-mail Address

Application to Expand the Retail Water Service Area

10711 N Dorset Rd
Spokane, WA 99208

Purpose:

The use for this water will be for our Family Farm operations including

- Drinking for Honey Bees and Livestock
- Water for Stock tanks and mixing feed
- Water for drinking(employees) and basic hygiene

Abstract:

10711 N Dorset Rd is a 9.9 acre lot located on the Northwest corner of the Five mile UGA. Our lot is a family farm beekeeping operation and safe water is needed for Family, workers, and livestock. A well was drilled on 7-27-17 with a result of 0 Gal/min. Further studies have been to obtain safe water both through Whitworth and other methods have been told to us are unlikely to succeed. The Spokane City water tower is next to our property. We would like to expand the UGA to have safe, potable water for our farm use. The closest neighboring wells have been decommissioned due to contamination and are connected to city water.

Case:

In early 2015 our family purchased a 9.9 Acre parcel located at the northwest corner of the 5-Mile area bordering the Little Spokane Area Natural Area. This parcel makes an ideal place for our farm needs at the 2400ft elevation and near 400+ acres of natural protected north of us. The property is used daily for honey bees and livestock.

Our current use of water demands the nourishment of our family, bees, and workers. The temporary solution has been to bring water using totes and containers for our daily use with bees and employees. Since 2015 we have been filling up water from our Five mile city residence(7819 N Debby Lynn Ct) and hauling over to our property. This is increasingly stressful and carries the liability of health risks due to the storage and limited supply.

Our farm workers and bees require water for daily well-being. The health liabilities we face and continuously mitigate have been from basics such as hand washing, hygiene, food preparation, restroom sanitation to more general issues such as the sanitary and adequate feeding of bees and livestock. Keeping the water storage tanks in clean healthy condition from any bacterial growth is a major challenge and the plastic containers are always a health concern for us. In hot summer months the stored water gets warm causing even more concerns.

We have spent considerable efforts and money to obtain a permanent solution for clean potable water to the property. Based on Washington Well Log reports, this area does not have any good functioning wells. The nearest wells were decommissioned and connected to city water. On July 27, 2017 drilling was performed for a water well, being unsuccessful. We worked with HGI-World, a local well siting company, to attempt to locate water but due to the interference of high power lines running in the area through the property, there does not appear to be a method to make locating successful.

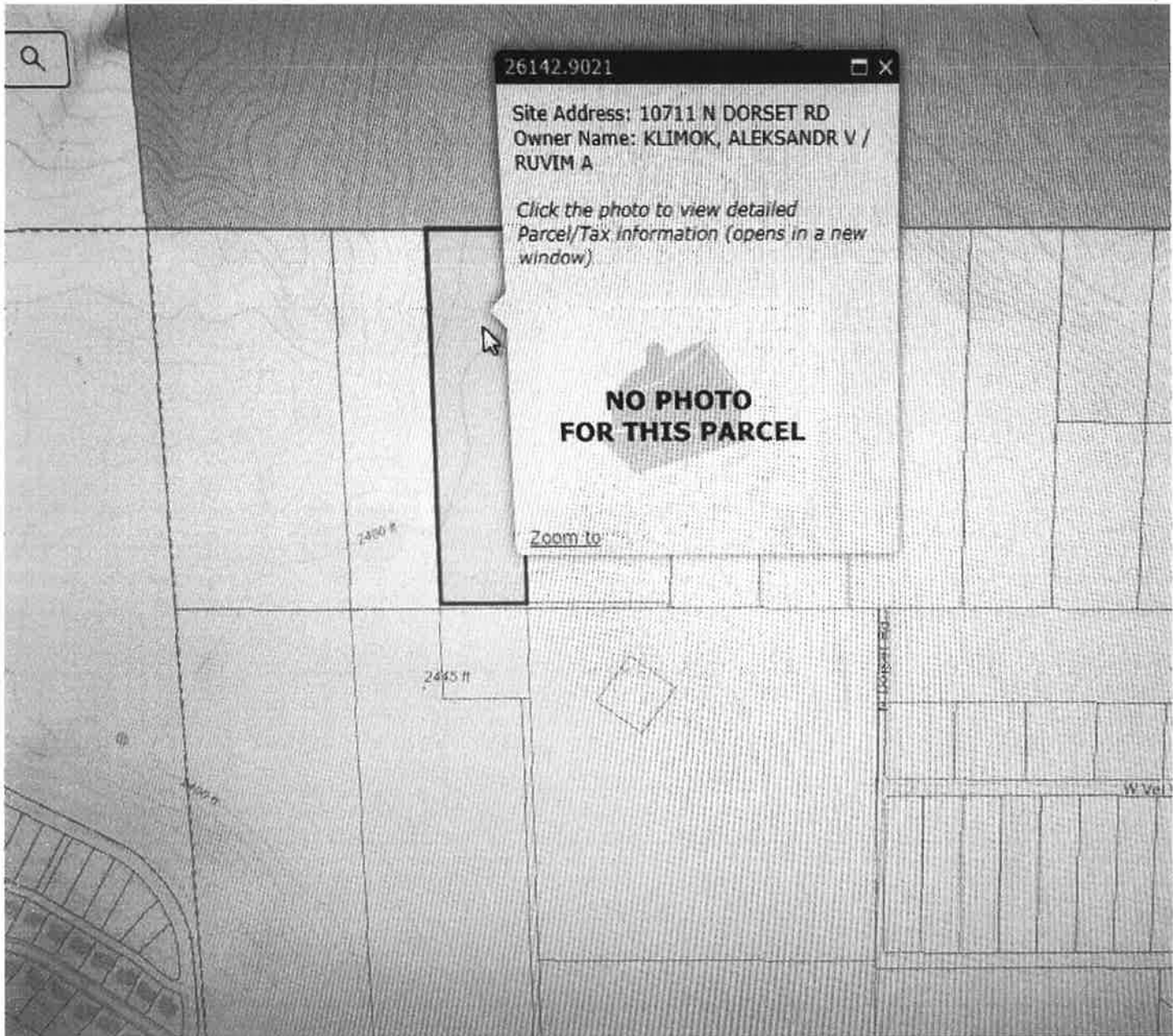
Spokane County Water Resources lists the City of Spokane as our water supplier. Due to the UGA, we have been unable to obtain water from the district. We attempted to obtain water from Whitworth Water District and from Velview Water District #13. Whitworth Water District can not supply due to the distance and elevation. Velview Water District #13 cannot supply due to their wells lack of water. The City of Spokane water tower is located 50 feet from our property and is our only hope for a healthy and sanitary water source. We are in desperate need of water and The City of Spokane is our only hope!

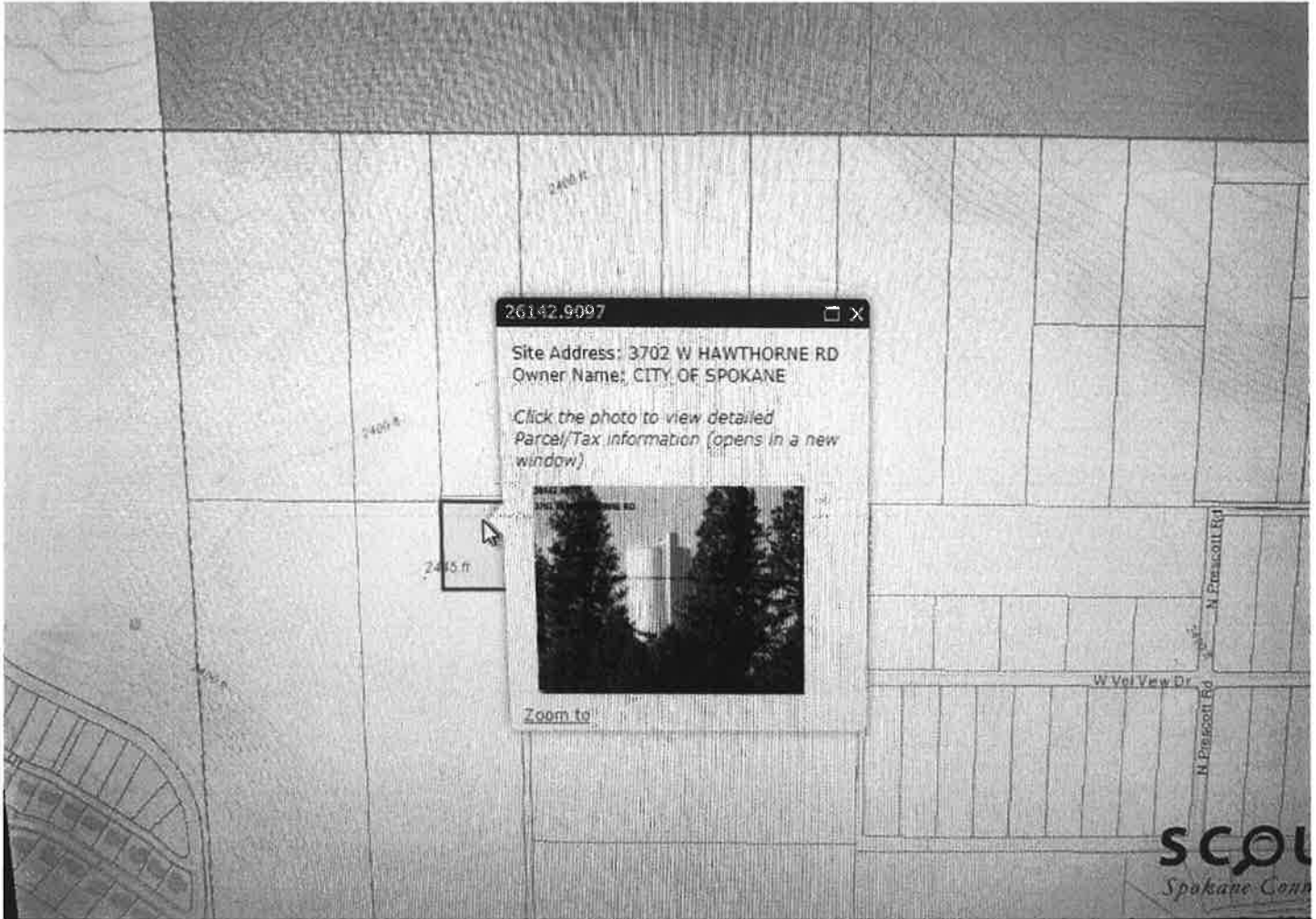
Address: 10711 N Dorset Rd

Parcel: 26142.9021

Legal Description:

14 26 42 E1/2 OF NW1/4 OF NW1/4 EXC W333.22FT; SUBJ TO ESMT;EXC THE S 20FT
THEREOF





Unassigned Address

26113.9010

Unassigned Address

Unassigned Address

10711 N
DORSET RD

0 UNKNOWN
ADDRESS

10701 N
DORSET RD

Unassigned Address

26142.9018

26142.9020

26142.9021

26142.9099

26142.9027

26142.9026

signed
Address

26145.9060

0 UNKNOWN

26145.9101

3702 W
HAWTHORNE RD

26142.9097

Unassigned Address

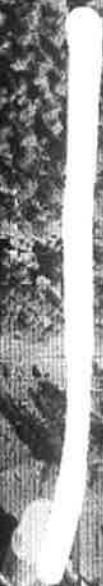
26142.9062

3701 W VEL

26142.9061

SCOR
Spokane County

**Proposed water
line**





STATE OF WASHINGTON
DEPARTMENT OF HEALTH
EASTERN DRINKING WATER REGIONAL OPERATIONS
16201 E Indiana Avenue, Suite 1500, Spokane Valley, Washington 99216-2830
TTY Relay 1-800-833-6384

July 15, 2019

Dan Kegley, Director
City of Spokane Water Department
914 E North Foothills Dr.
Spokane, WA 99207-2794

Subject: DOH Support for Application to Expand the Retail Water Service Area

Dear Mr. Kegley:

I write this letter in support of Ruvim Klimok's application for a connection from the City of Spokane public water system to his property at 10711 N. Dorset Road. Although his property is outside the boundaries of the City's designated Retail Water Service Area, we believe that the benefit to the health and safety of Mr. Klimok's family and employees, as well as the relative ease with which the service connection may be made, favors approval of Mr. Klimok's application.

Mr. Klimok has made a sincere effort to find other options for safe and reliable delivery of drinking water to his property, including drilling a new well and connecting to other public water systems nearby. Unfortunately, none of these other options were feasible. City of Spokane drinking water infrastructure exists on property adjacent to Mr. Klimok's property, presenting an opportunity for a solution that is feasible for both the city and Mr. Klimok.

The Department of Health supports approval of Mr. Klimok's application for a drinking water connection from the City of Spokane public water system to his property at 10711 N. Dorset Road.

Sincerely,

Dorothy Tibbetts, MS, MPH
Regional Manager
Office of Drinking Water
Division of Environmental Public Health

cc: Scott Mallery, PE
Ruvim Klimok

Wed, Mar 13, 2019 at 12:29 PM

Subject: Geophysics for well siting

Hi Oleg,

I'm sorry it's taken a little bit to get back to you about this after talking to you the other day. In reviewing your site, there doesn't appear to be a great geophysical method to help you. The best one would be electrical resistivity; however, the northern portion of your site has high-voltage power lines which would likely cause interference with the electrical resistivity measurements. It's hard to say how bad the interference would be, we may be able to get some data that are ok out there, or it could be mostly unusable. We've considered some other methods, but those would likely fair even worse with the power lines.

I've crunched the numbers, and for us to do a line of electrical resistivity across your site would cost about \$15,500. If the data are ok, then we should see down about 260 feet in the middle of your site. The maximum depth of penetration would only be achieved in the middle of the site, and it would decrease to the north and south on a slope of 2.5:1 until it tapers to zero depth of penetration at the north and south ends of the site.

If this sounds like something you would like to try, please let me know and I will work up a formal proposal for you.

Regards,
Jeremy

Jeremy Strohmeyer, P.G.
Senior Project Manager

1806 Terminal Drive
Richland, WA 99354
Main Office: 509.946.7111
Cell: 913.370.3048
jstrohmeyer@hgiworld.com
www.hgiworld.com

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WATER WELL REPORT

Original & 1st copy - Ecology, 2nd copy - owner, 3rd copy - driller



DEPARTMENT OF
ECOLOGY

Construction/Decommission ("x" in circle)

☒ Construction

☐ Decommission ORIGINAL INSTALLATION

Notice of Intent Number

PROPOSED USE: ☒ Domestic ☐ Industrial ☐ Municipal
☐ DeWater ☐ Irrigation ☐ Test Well ☐ Other

TYPE OF WORK: Owner's number of well (if more than one) _____
☒ New well ☐ Reconditioned Method: ☐ Dug ☐ Bored ☐ Driven
☐ Deepened ☐ Cable ☒ Rotary ☐ Jetted

DIMENSIONS: Diameter of well 6 inches, drilled 180 ft.
 Depth of completed well 180 ft.

CONSTRUCTION DETAILS
 Casing ☒ Welded 6" Diam. from +2 ft. to 49 ft.
 Installed: ☐ Liner installed _____" Diam. from _____ ft. to _____ ft.
☐ Threaded _____" Diam. From _____ ft. to _____ ft.

Perforations: ☐ Yes ☒ No
 Type of perforator used _____
 SIZE of perfs _____ in. by _____ in. and no. of perfs _____ from _____ ft. to _____ ft.
 Screens: ☐ Yes ☒ No ☐ K-Pac Location _____
 Manufacturer's Name _____
 Type _____ Model No. _____
 Diam. _____ Slot size _____ from _____ ft. to _____ ft.
 Diam. _____ Slot size _____ from _____ ft. to _____ ft.

Gravel/Filter packed: ☐ Yes ☒ No Size of gravel/sand _____
 Materials placed from _____ ft. to _____ ft.

Surface Seal: ☒ Yes ☐ No To what depth? 20 ft.
 Material used in seal Bentonite
 Did any strata contain unusable water? ☐ Yes ☒ No
 Type of water? _____ Depth of strata _____
 Method of sealing strata off _____

PUMP: Manufacturer's Name _____
 Type: _____ H.P. _____

WATER LEVELS: Land-surface elevation above mean sea level _____ ft.
 Static level 0 ft. below top of well Date 7-27-17
 Artesian pressure _____ lbs. per square inch Date _____
 Artesian water is controlled by _____ (cap, valve, etc.)

WELL TESTS: Drawdown is amount water level is lowered below static level
 Was a pump test made? ☐ Yes ☒ No If yes, by whom? _____
 Yield: _____ gal/min. with _____ ft. drawdown after _____ hrs.
 Yield: _____ gal/min. with _____ ft. drawdown after _____ hrs.
 Yield: _____ gal/min. with _____ ft. drawdown after _____ hrs.
 Recovery data (time taken as zero when pump turned off) (water level measured from well top to water level)
 Time Water Level Time Water Level Time Water Level
 _____ _____ _____ _____ _____ _____
 _____ _____ _____ _____ _____ _____
 _____ _____ _____ _____ _____ _____

Date of test _____

Bailer test _____ gal/min. with _____ ft. drawdown after _____ hrs.
 Airtest 0 gal/min. with stem set at 175 ft. for 1 hrs.
 Artesian flow _____ g.p.m. Date 7-27-17
 Temperature of water _____ Was a chemical analysis made? ☐ Yes ☒ No

CURRENT

Notice of Intent No. WE28458
 Unique Ecology Well ID Tag No. BKW-839
 Water Right Permit No. _____
 Property Owner Name Alex Klimok
 Well Street Address 10711 N. Dorset
 City Spokane County Spokane
 Location NW 1/4-1/4 NW 1/4 Sec 14 Twn 26 R 42 EWM ☒
 (s, t, r Still REQUIRED) Or WWM ☐
 Lat/Long _____
 Lat Deg _____ Lat Min/Sec _____
 Long Deg _____ Long Min/Sec _____
 Tax parcel No. (Required) 26142.9021

CONSTRUCTION OR DECOMMISSION PROCEDURE
 Formation: Describe by color, character, size of material and structure, and the kind and nature of the material in each stratum penetrated, with at least one entry for each change of information. (USE ADDITIONAL SHEETS IF NECESSARY.)

MATERIAL	FROM	TO
SAND	0	10
SAND AND BASALT Gravel	10	45
Soft Broken BASALT	45	54
BASALT MED-LIGHT	54	69
BASALT FRACTURED	69	101
BASALT HARD	101	153
BASALT MED-HARD	153	176
ROTTEN BASALT	176	178
SAND FINE	178	180

Customer to continue well at Later DATE.

RECEIVED
 AUG 30 2017
 Department of Ecology
 Eastern Washington Office

Start Date 7-26-17 Completed Date 7-27-17

WELL CONSTRUCTION CERTIFICATION: I constructed and/or accept responsibility for construction of this well, and its compliance with all Washington well construction standards. Materials used and the information reported above are true to my best knowledge and belief.

☒ Driller ☐ Engineer ☐ Trainee Name Alex Vermillion
 Driller/Engineer/Trainee Signature [Signature]
 Driller or trainee License No. 2336
 IF TRAINEE: Driller's License No. _____
 Driller's Signature: _____

Drilling Company Vermillion Pump & Drilling
 Address E. 110516 Temple Rd
 City, State, Zip Spokane WA. 99217
 Contractor's _____
 Registration No. Vermi2088762 Date 8-17-17

ECY 050-1-20 (Rev 02-2010) To request ADA accommodation including materials in a format for the visually impaired, call Ecology Water Resources Program at 360-407-6872. Persons with impaired hearing may call Washington Relay Service at 711. Persons with speech disability may call TTY at 877-833-6341.

The Department of Ecology does NOT Warranty the Data and/or the Information on this Well Report.

WATER WELL REPORT

State of Washington Date Printed: 14-Dec-2011 Log No. 0
Construction / Decommission: Original Construction Notice

CURRENT
Notice of Intent No.: A300628
Unique Ecology Well I.D. No.
Water Right Permit Number:
OWNER: ELSTON, MAUREEN

438342

PROPOSED USE:			
TYPE OF WORK: Owners's Well Number: (If more than one well) DECOMISSIONED Method:			
DIMENSIONS: Diameter of well: inches Drilled 0 ft. Depth of completed well ft.			
CONSTRUCTION DETAILS:		Casing installed	
Liner installed:	" Dia from ft. to ft.	" Dia from ft. to ft.	" Dia from ft. to ft.
Perforations: No Used In: Type of perforator used SIZE of perforations in. by in. Perforations from ft. to ft. Perforations from ft. to ft. Perforations from ft. to ft.			
Screens: 0 K-Pac Location: Manufacture's Name Type: Model No Diam. slot size: from ft. to ft. Diam. slot size: from ft. to ft.			
Gravel/Filter packed: No Size of Gravel Material placed fro ft. to ft.			
Surface seal: No To what depth ft. Seal method: Material used in seal Did any strata contain unusable water No Type of water Depth of strata Method of sealing strata off			
PUMP: Manufacture's name Type: H.P. 0			
WATER LEVELS Land-surface elevation above mean sea level: 0 ft. Static level ft. below top of well Date Artesian Pressure lbs per square inch Date Artesian water controlled by			

OWNER ADD N 10701 DORSETT
Spokane, 99106
Well Add N 10701 DORSETT
City: Spokane County: Spokane
Location: NE 1/4 NW 1/4 Sec 14 T 26 R 42 EW
Lat/Long: Lat Deg Lat Min/Sec
(s, t, r still) Long Deg Long Min/Sec
REQUIRED)
Tax Parcel No.: 261427027

CONSTRUCTION OR DECOMMISSION PROCEDURE
Formation: Describe by color, character, size of material and structure. Show thickness of aquifers and the kind and nature of the material in each stratum penetrated. Show at least one entry for each change in formation.

Material From To

JAN 17 2012

Notes:
HAND DUG 5' DIAMETER 40' DEEP STATIC 23', WELL WAS FILLED WITH CHLORINATED PEA GRAVEL TO 23' THEN FILLED TO GROUND LEVEL WITH 5 SACKS CONCRETE

Work starte 10/12/2011 Complete 10/12/2011

WELL CONSTRUCTION CERTIFICATION:
I constructed and/or accept responsibility for construction of this well and its compliance with all Washington well construction standards. Materials used and the information reported are true to my best knowledge and belief.

☒ Driller ☐ Engineer ☐ Trainee
Name: MARTY JENSEN License No.: 1933
Signature: 
If trainee, Licensed driller is: License No.:
Licensed Driller Signature

Drilling Company:
NAME: FOGLE PUMP & SUPPLY, INC. Shop: AIRWAY HEI
ADDRESS: PO BOX 1450
Airway Heights, WA 99001
Phone: (509) 244-0846 Toll Free: (888) 343-9355
E-Mail: marty@foglepump.com
FAX: (509) 244-2875 WEB Site: WWW.FOGLEPUMP.COM
Contractor's
Registration No.: FOGLEPS096L4 Date Log Created: 10/21/2011

WELL TESTS: Drawdown is amount water level is lowered below static level.

Was a pump test made No If yes, by whom

Yield:	gal/min with	ft drawdown after	
Yield:	gal/min with	ft drawdown after	
Yield:	gal/min with	ft drawdown after	

Recovery data (time taken as zero when pump turned off)(water level measured from well top to water level)

Time:	Water Level	Time:	Water Level	Time:	Water Level

Date of test:

Bailer test	gal/min	ft drawdown after	hrs.
Air test	gal/min w/ stem set at	ft. for	hours
Artesian flow	gpm	Date	
Temperature of water	Was a chemical analysis made No		

Watering Honey Bee Colonies

The value of water is often not recognized by beekeepers. The reasons are plentiful and attention must be paid to providing important moisture to a colony for its activities.

Many areas where bees are located may experience dry times during the course of the year. When intermittent creeks cease to flow and tree leaves show signs of moisture stress, bees become more noticeable to the general public. This can add up to telephone calls about honey bees collecting water from leaking faucets, bird baths, pet dishes and especially, swimming pools.

The beekeeper must provide a water source for bees if there is any likelihood the insects will forage in nearby urban areas during dry spells. Prevention is the only cure for this problem. Don't let the bees become trained to a watering place like a swimming pool. Once a water foraging pattern has been set, it is almost impossible to do anything to change it.

Locating bees near accessible water is the best way to provide a continuous supply. It is also important to make sure that any potential water supply is not contaminated. Bee deaths have occurred in areas where rainfall runoff contained pesticides or other chemicals. If no source is located nearby, providing water in the apiary is possible, but often requires a good deal of planning and thought.

Fifty five gallon barrels or other containers can be filled with water and layered on top with wood floats to keep the bees from drowning. A problem with this kind of device is potential stagnation. Standing water has been implicated in spreading disease and it is a source of mosquito reproduction. Probably the best device is one that trickles water down a wooden board or slowly drips onto an absorbent material, keeping the surface damp.

Water can also be delivered inside a colony. This has been pioneered in dry areas and was found to also protect bees from pesticide poisoning. The technique consists of a inserting a feeder inside the colony filled with plain water. One similar to those used for feeding syrup is adequate. A disadvantage is that one feeder is required for each colony provided water in this fashion.

Dr. Elbert Jaycox, author of Beekeeping in the Midwest states:

"If you have a dog or cat, it is a safe bet that the animal has a water dish within your home or close to it. If you enjoy wild birds, what is the first thing you do to see more of them? You put out a bird waterer or bird bath. With livestock, whether penned or on the range, you make sure that good water is always available within a reasonable distance. But with bees, we usually put them out in the city or the country without a permanent

source of water, often without a second thought about where they can get the water they need.

“The topic of water for bees is an important one right now when brood rearing is increasing rapidly, and it does not become passe until, in temperate climates, the bees are clustered within their hive for winter. I was going to say that readily-available water is less important during a nectar flow, but we are learning that this is not always the case, at least during hot weather in arid climates.

“Let’s look at the reasons why beekeepers should provide water for bees rather than forcing them to find it wherever they can. Right now, the bees in normal, strong colonies are rearing brood—the amount increases every week. Brood food is primarily water, close to 80 percent the first day of larval growth and about 55 percent on the sixth day. No problem, you say, the bees produce larval food from the glands in their bodies. But the bees are eating stored honey with a moisture content of only 15 to 20 percent, which doesn’t give them much to draw on for larval food. However, there is water produced from the bees’ metabolism, and some of it may condense within the hive. But as soon as the bees can fly, they are out collecting water to dilute stored honey and to provide moisture in food for larvae and the queen. Without sufficient water, colonies do not develop.”

Long ago, Dr. Eva Crane reported that small colonies given only water developed more rapidly than those given syrup or those not receiving either water or syrup. In the F.A.O. book, Tropical and Sub-tropical Apiculture, Crane lists the failure to provide water as one of three serious management errors, and relates the lack of water to inadequate brood rearing and colony development. Not surprising because without 90 to 95 percent relative humidity in the cells, eggs will not hatch.

In warm weather, bees need water also for cooling the hive. W.R. Sheesley and E.L. Atkins reported in 1986 that in-field water increased bee visits to alfalfa flowers and, subsequently, the set of seed. The close source of water freed extra bees for nectar collecting. Not as many bees were required to search for and collect water.

Atkins reported in 1987 that in-hive waterers improved the ‘welfare’ of colonies equipped with them. Earlier, Moffett, Stoner and Wardecker recorded an increase in honey production from colonies with in-hive waterers. Such results are to be expected when you consider that the bees of one colony collected at least one-half gallon of water in 24 hours in experiments by A.W. Woodrow at Tucson, Arizona.

Dr. Jaycox concluded: “There are other important reasons for providing water to bees. With a nearby source of clean water, bees are less liable to collect dirty and contaminated water. They have been known to collect arsenic and insecticides in the only water available to them. Colonies provided with nearby or in-hive water have

survived better with more brood and honey production during intensive insecticide applications around them.

“Water you provide can reduce nuisance problems when bees visit swimming pools, bird baths, wet laundry, and even newly-born animals to obtain moisture. We can help ourselves now and in the future by making sure there is water in every apiary. Then, when we begin managing Africanized bees, we will have the equipment and techniques ready to make those bees more productive and to reduce their desire and need to abscond, which relates strongly to the availability of year-round water. We need more innovative, modest-priced ways to keep water in or near the apiary.”

Availability of uncontaminated water for the human population is mirrored in honey bee colonies. Reports of damage by beekeepers where bees were forced to use insecticide-contaminated water drives this point home. The fact that eggs will not hatch in dry conditions and larval feeding is to a large degree based on moisture content of food as stated by Dr. Jaycox cannot be ignored. Creatively using water in areas where pesticides are applied or under conditions where availability of moisture is marginal should be explored by the beekeeper.

Providing water is one of the most important beekeeping tasks. Many creative watering devices can be seen on [youtube.com](https://www.youtube.com) videos . Contributor Rusty Burlew published a public honey bee watering device in a park at [Corvallis, Oregon](https://www.corvallisoregon.gov/).

Works Cited:

“Discussion of Providing Water to Bees and Its Importance in Honey Bee Management.” Apis Information Resource Center, beekeep.info/a-treatise-on-modern-honey-bee-management/managing-nutrition/watering-honey-bee-colonies/.

Application to Expand the Retail Water Service Area

10711 N Dorset Rd

Spokane, WA 99208

Purpose:

The use for this water will be for our family farm operations including

- Drinking for Honey Bees and Livestock
- Water for Stock tanks and mixing feed
- Water for drinking(employees) and basic hygiene

Abstract:

10711 N Dorset Rd is a 9.9 acre lot located on the Northwest corner of the Five mile UGA. Our lot is a family farm beekeeping operation and safe water is needed for Family, livestock, and workers. A well was drilled on 7-27-17 with a result of 0 Gal/min. Further studies have been to obtain safe water both through Whitworth and other methods have been told to us are unlikely to succeed. The Spokane City water tower is next to our property. We would like expand the UGA to have safe, potable water for our farm use. The closest neighboring wells have been decommissioned due to contamination and are connected to city water.

Case:

In early 2015 our family purchased a 9.9 Acre parcel located at the northwest corner of the 5-Mile area bordering the Little Spokane Area Natural Area. This parcel makes an ideal place for our farm needs at the 2400ft elevation and near 400+ acres of natural protected north of us. The property is used daily for honey bees and livestock.

Our current use of water demands the nourishment of our family, bees, and workers. The temporary solution has been to bring water using totes and containers for our daily use with bees and employees. Since 2015 we have been filling up water from our 5 mile residence and hauling over to our property. This is increasingly stressful and carries the liability of health risks due to the storage and limited supply.

Our farm workers and bees require water for daily well-being. The health liabilities we face and continuously mitigate have been from basics such as hand washing, hygiene, food preparation, restroom sanitation to more general issues such as the sanitary and adequate feeding of bees and livestock. Keeping the water storage tanks in clean healthy condition from any bacterial growth is a major challenge and the plastic containers are always a health concern for us. In hot summer months the stored water gets warm causing even more concerns.

We have spent considerable efforts and money to obtain a permanent solution for clean potable water to the property. Based on Washington Well Log reports, this area does not have any good functioning wells. The nearest wells were decommissioned and connected to city water. On July 27, 2017 drilling was performed for a water well, being unsuccessful. We worked with HGI-World, a local well siting company, to attempt to locate water but due to the interference of high power lines running in the area through the property, there does not appear to be a method to make locating successful.

Spokane County Water Resources lists the City of Spokane as our water supplier. Due to the UGA, we have been unable to obtain water from the district. We attempted to obtain water from Whitworth Water District and from Velview Water District #13. Whitworth Water District can not supply due to the distance and elevation. Velview Water District #13 cannot supply due to their wells lack of water. The City of Spokane water tower is located 50 feet from our property and is our only hope for a healthy and sanitary water source. We are in desperate need of water and The City of Spokane is our only hope!

MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 20, 2020

TO: Dan Kegley, Director – Water/Wastewater Collections

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Pacific Lofts Application for Retail Service Area Amendment, Parcels #24051.0116, #24051.0103 and #24051.0104

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated June 7, 2019, is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcels are approximately 2.73 acres, 0.91 acres and 1.82 acres for a total area of 5.46 acres located in West Plains Area south of the Spokane International Airport and I-90.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcels are located in the Plains Pressure Zone. Capacity exists in the Plains system to serve the subject parcels.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. The subject parcel is located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary. Since the subject parcels are located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply. The subject parcels are however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcels. Inclusion of the subject parcels into the RSA boundary does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcels to include obtaining a new service connection or Certificate of Water Availability.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: A water main capable of providing water service to the proposed subject project area is located approximately 580 feet north of the nearest subject parcel along the unimproved right-of-way of South Dowdy Road. The developer would need to construct infrastructure improvements at their cost to extend the water service to the subject area and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed. The applicant has agreed to this requirement.
- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.
- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcels in the application may be timely for an amendment to expand the RSA boundary. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary and sufficient capacity exists in the pressure zone to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcels meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:

City of Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle.

Date of Application: June 7, 2019

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes X No
- Does the property have a prior commitment to serve water? Yes No X
- Is the property within the City of Spokane Coordinated Water System Plan Boundary?
Yes X No

LEGAL DESCRIPTION: By Applicant

Lots 5,6,7,8,9 & 10 _____ Block 1
Addition Jamieson Park

Legal Attached: Yes/No

PROPERTY OWNER: (Please Print)

Name: Pacific Lofts, LLC c/o Tom Power
Address: 719 W Saxon Dr
Spokane, Wa 99203 _____
Daytime Phone: 509-475-6309
Email Address: tomcpower@gmail.com _____

Yes [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

Yes [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.

 _____
Signature of Owner or Owner's Authorized Representative
Date 6/7/19

Tom Power _____ Member _____ 509-475-6309
Printed Name Relationship to Owner Phone Contact #

tomcpower@gmail.com _____
e-mail Address



First American

**First American Title Insurance Company
40 E Spokane Falls Blvd
Spokane, WA 99202**

Exhibit A

File No: 4259-3249464

EXHIBIT A

LEGAL DESCRIPTION: Real property in the County of Spokane, State of Washington, described as follows:

5, 6, 7, 8
LOTS 9 AND 10, BLOCK 1 OF JAMIESON PARK AS PER PLAT THEREOF RECORDED IN VOLUME "J" OF PLATS, PAGE 21;

SITUATE IN THE COUNTY OF SPOKANE, STATE OF WASHINGTON,

EXCEPT THE EAST FIVE (5) FEET THEREOF WHICH IS TO BE DEDICATED TO THE COUNTY OF SPOKANE FOR ROAD RIGHT-OF-WAY PURPOSES.

Situs Address: Vacant Land, Spokane, WA 99224

BUYER

SELLER

BUYER

SELLER

Parcel #s: 24051.0116; 24051.0103; 24051.0104



MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 17, 2020

TO: Dan Kegley, Director – Water/Wastewater Collections

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Spokane Youth Sport Association Application for Retail Service Area Amendment, Parcels #35354.9042, #35354.9043 and #35354.9044

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated May 1, 2019, is located in the City of Spokane Future Service Area but outside of the UGA boundary and the current City of Spokane Retail Service Area. The subject parcels are 9.78 acres, 4.32 acres and 4.55 acres respectively for a total of approximately 18.65 acres located in east Spokane in the Glenrose Prairie Area.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcels are located in the Top Pressure Zone. Sufficient Capacity exists in the Top system to serve the subject parcels.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: Stated previously, for consistency the City Council must approve an amendment of RSA to include the property into the RSA. Additionally to extend service outside of the UGA the proposal must fall within the limitations to provide service outside of the urban growth areas outlined in CFU 3.6 of the City of Spokane Comprehensive Plan. A main extension would be required so therefore the water service section and the water main extension sections of CFU 3.6 apply for the subject parcels. Water service and main extension may supply services to premises used to provide public services typically provided by government-owned facilities which are allowed outside a UGA. A public service may include, but is not limited to, law enforcement, fire protection, public Utilities, schools, libraries, parks and recreation services to meet requirements of CFU 3.6 B, 2 (c). If the facility proposal is determined to meet the intent of the exceptions granted under CFU 3.6, the subject parcels may be considered consistent with the limitations set forth in CFU 3.6. Inclusion of the subject parcels into the RSA boundary does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcels to include obtaining a new service connection or Certificate of Water Availability.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable rules and regulations and shall be consistent with all development regulations.

Analysis: A water main capable of providing water service to the proposed subject project area is located within 100 feet. The developer would need to construct infrastructure improvements at their cost to extend the water service to

the subject area and shall meet all applicable standards, rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed. The applicant has agreed to this requirement.
- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.
- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcels in the application may be timely for an amendment to expand the RSA boundary if the proposal is found consistent with the limitations outlined in CFU 3.6. Water service and main extension may supply services to premises used to provide public services typically provided by government-owned facilities which are allowed outside a UGA. A public service may include, but is not limited to, law enforcement, fire protection, public Utilities, schools, libraries, parks and recreation services to meet requirements of CFU 3.6 B, 2 (c). If the facility proposal is determined to meet the intent of the exceptions granted under CFU 3.6, the subject parcels may be considered consistent with the limitations set forth in CFU 3.6. Sufficient capacity exists in the pressure zone to provide service and sufficient water rights exist to provide for the requested service. The developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcels meeting all applicable development regulations.

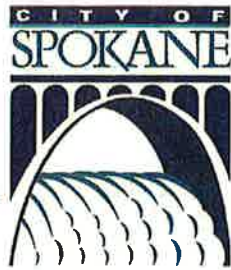
If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:

City of Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle.

Date of Application: May 1, 2019

Deadline for 120 day Response from Date of Application: August 29, 2019

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes ☐ No ☒
- Does the property have a prior commitment to serve water? Yes ☐ No ☒
- Is the property within the City of Spokane Coordinated Water System Plan Boundary? Yes ☒ No ☐

* Please see attached SYSA Letter for more information

LEGAL DESCRIPTION: By Applicant *

Lot _____ Block _____
Addition _____

Legal Attached: Yes/No _____

* Please see attached SYSA Letter - Property legal description attached

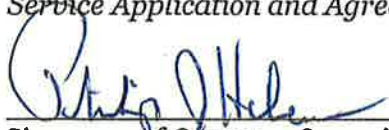
PROPERTY OWNER: (Please Print)

Name: Spokane Youth Sports Association
Address: 1221 N Howard
Spokane WA Zip 99201
Daytime Phone: (509) 328-7972
Email Address: phil@sysa.com

PH [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

PH [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.



Signature of Owner or Owner's Authorized Representative

April 3, 2019
Date

Philip J. Helean Executive Director (509) 496-8638
Printed Name Relationship to Owner Phone Contact #

phil@sysa.com
e-mail Address

From: william@storhaug.com
Sent: Monday, April 15, 2019 1:52 PM
To: Philip Helean
Cc: 'jerryd@storhaug.com'
Subject: 19-026 SYSA Irv Zakheim Sports Complex
Attachments: 19-026 DRAFT RWSA Application letter.pdf; 19-026 SYSA Property Legal Description.pdf; 19-026 City CFU 3.6 Packet.pdf; 19-026 Site Concept 20190312.pdf; 19-026 City CWSP and Retail Service Area maps.pdf; 19-026 City Water Utility Map.pdf; 19-026 Environmental Checklist_2009.pdf; 19-026 MDNS 20091014.pdf; 19-026 Application letter.docx; 19-026 Application to Expand The Retail Water Service Boundary Jan 2018.pdf

Hello Philip,

Please find the attached document for your review:

- 19-026 DRAFT RWSA Application letter
- 19-026 Application to Expand The Retail Water Service Boundary Jan 2018

The rest of the attached documents are to be enclosed with the letter, also for your review, as needed:

- 19-026 SYSA Property Legal Description
- 19-026 City CFU 3.6 Packet
- 19-026 Site Concept 20190312
- 19-026 City CWSP and Retail Service Area maps
- 19-026 City Water Utility Map
- 19-026 Environmental Checklist_2009
- 19-026 MDNS 20091014
- 19-026 Hearing Examiner 20100108

This is the letter to request the City expand its Retail Water Service Area with attachments for your review and comment. I have included a Word file of the letter if you would like to do any edits directly. I have also included the City Application for your review.

Please let us know if you have any questions or concerns.

All the best,

William Sinclair, P.L.A.



civil engineering | planning
landscape architecture | surveying
510 east third avenue | spokane, wa 99202
p. 509.242.1000 | www.storhaug.com



Mr. Eldon Brown, Principal Engineer
City of Spokane - Planning and Development Services
808 W Spokane Falls Blvd
Spokane, WA 99201

RE: Spokane Youth Sports Association Application to Expand the Retail Water Service Area

Mr. Brown,

Spokane Youth Sports Association (SYSA), a Washington non-profit corporation, requests expansion of the City of Spokane Retail Water Service Area to include its real property located at the southeast corner of S Glenrose Road and E 37th Avenue on Spokane County Assessor's Parcels 35354.9042, 35354.9043, and 35354.9044 (see attached Legal Description of the subject property). The purpose for which this water is to be used is to meet Spokane County requirements to develop this property into a facility that will provide public parks and recreation services consistent with Capital Facilities and Utilities Goals and Policies found in the 2017 Update to the City of Spokane Comprehensive Plan (SCP) which states, in CFU 3.6, part 2-c, about the conditions for Water Main Extensions (see attached SCP, pp.5-12 to 5-14):

c. The main may supply services to premises used to provide public services typically provided by government-owned facilities which are allowed outside a UGA. A public service may include, but is not limited to, law enforcement, fire protection, public utilities, schools, libraries, parks and recreation services.

The proposed facility is planned to be constructed in phases, beginning in the fall of 2019, to include synthetic turf, multi-use and softball athletic fields, a parking lot, a concession building with attached shelter and restrooms, a maintenance building, a playground, and a basketball court when complete (see attached Irv Zakheim Sports Complex Concept Plan). These facilities will be available to the public for scheduled activities and general use. Development of the proposed facility will require water for fire hydrant(s), uses associated with the concession building, and water for landscape irrigation. These requirements, as currently understood, must be met for health, safety, and welfare of the public served by this facility.

According to the March 2016 Revised City of Spokane Water System Plan, the subject property is within the Coordinated Water System Boundary of the City of Spokane Water Service Area (see attached Coordinated Water System Plan with subject property highlighted). The site is adjacent to the existing City Retail Water Service Area (RWSA) within the Future Service Area (see attached City of Spokane Retail Service Area map with property highlighted). A 12" City water main has been constructed approximately 90'-100' south of the southwest corner of the subject property within the S Glenrose Road right-of-way (see attached City Water Utility map with the RWSA depicted). This water line was constructed to support a residential subdivision on the west side of Glenrose Road where the north boundary of the subdivision aligns with south boundary of the proposed project.



This project was initially proposed by Spokane South Little League, a non-profit, in 2009. As part of a Grading Permit Application, an Environmental Checklist was prepared, and public comments were received by Spokane County on the project. Spokane County issued a Mitigated Determination of Non-Significance (MDNS) with conditions that must be met for the project to be constructed. That decision was appealed, and Spokane County required additional studies and documentation associated with that appeal, which the proponent provided. The Spokane County Hearing Examiner heard the appeal and provided a decision to approve the project with some additional conditions (see attached Environmental Checklist, County MDNS Decision, and Hearing Examiner SEPA Appeal Decision).

Both the Environmental Checklist and the Hearing Examiner's Findings of Fact evidence the intent to extend City Water service to the site, that the site was in the City of Spokane sewer and water service area, and that the proposal to extend public water service to the site was consistent with the Spokane County Comprehensive Plan. Spokane County distributed the Environmental Checklist that stated the intent of the developer to extend public (City) water to the subject site for City of Spokane comment and the City did not provide comments to the contrary during their allotted comment period. The Hearing Examiner noted the intention to extend public water to the subject site several times in his Findings of Fact and supported that assertion through his statements that the subject site was "located in the City of Spokane sewer and water service area," and that the Spokane County Comprehensive Plan encouraged extension of the water main in the area through Policy CF.6.5 which recommended "ensuring that water systems for rural development include adequate water supply and distribution systems for domestic use and fire protection; per local, state and federal plans, policies and regulations."

The Spokane Municipal Code (SMC), 13.04.1921 (C), now states that "[n]ew water service connections and Certificates of Water Availability outside the boundaries of the City's Retail Water Service Area will not be approved until the City's Comprehensive Water System Plan is amended to include the area under consideration." SYSA requests that the City amend the Comprehensive Water System Plan to include the subject property in its current Retail Water Service Area. We make this request based on the public service the site will provide consistent with the City of Spokane Comprehensive Plan, and that the property was within the sewer and water service area of the City at the time the project was approved for construction following mitigations defined by Spokane County and the Spokane County Hearing Examiner upon appeal.

Sincerely,



Philip J. Helean
Executive Director
Spokane Youth Sports Association

Enclosed: Property Legal Description, City of Spokane Comprehensive Plan, pp.5-12 to 5-14, Irv Zakheim Sports Complex Concept Plan, Coordinated Water System Plan and Retail Service Area maps with subject property highlighted, City Water Utility map with the RWSA depicted, Environmental Checklist, County MDNS Decision, and Hearing Examiner SEPA Appeal Decision

SYSA Property Legal Description

THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 35, TOWNSHIP 25
NORTH, RANGE 43 EAST, W.M., IN SPOKANE COUNTY, WASHINGTON

EXCEPT THE EAST 40 RODS;

EXCEPT THE NORTH 30 FEET FOR 37TH AVENUE.

AND EXCEPT THE WEST 30 FEET FOR GLENROSE ROAD

Assessor's Parcel Nos. 35354.9042, 35354.9043, 35354.9044

MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 20, 2020

TO: Dan Kegley, Director – Water/Wastewater Collections

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Whitetail LLC Application for Retail Service Area Amendment, Parcel #35263.9141

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated February 2, 2020, is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcel is approximately 7.34 acres located Glenrose Prairie area of southeast Spokane.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcel is located in the High Pressure Zone. Capacity exists in the High Pressure Zone to serve the subject parcel.

Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: Stated previously, for consistency the City Council must approve an amendment of RSA to include the property into the RSA. The subject parcel is located in the Alcott Joint Planning Area of the Urban Growth Boundary. Since the subject parcel is located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply to the subject parcel. The subject parcel is however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcel. Inclusion of the subject parcel into the RSA does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcel to include obtaining a new service connection or Certificate of Water Availability.

2. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

3. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: A water main capable of providing water service to the proposed subject project area is located approximately 550 feet southwest of the subject parcel in 29th Avenue. The developer would need to construct infrastructure improvements at their cost to extend the water service to the subject parcel and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed. The applicant has agreed to this requirement.

- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.
- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcel in the application may be timely for an amendment to expand the RSA boundary. The subject parcel is located in the Alcott Joint Planning Area of the Urban Growth Boundary and sufficient capacity exists in the pressure zone to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcel meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:

City of Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle.

Date of Application: 2/2/2020

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes A No ____
- Does the property have a prior commitment to serve water? Yes ____ No N/A
- Is the property within the City of Spokane Coordinated Water System Plan Boundary?
Yes ____ No N/A

LEGAL DESCRIPTION: By Applicant

Lot _____ Block _____
Addition _____

Legal Attached: ☒ Yes / ☐ No

PROPERTY OWNER: (Please Print)

Name: Whitetail LLC
Address: 4515 E 29th Ave
Spokane, WA Zip 99223
Daytime Phone: (509) 475-8859
Email Address: _____

Int. [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

Int. [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.

[Signature] 2/2/2020
Signature of Owner or Owner's Authorized Representative Date

Cameron Napora LLC Managing Member (509) 475-8859
Printed Name Relationship to Owner Phone Contact #

Cameronnapora@gmail.com
e-mail Address

MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 17, 2020

TO: Dan Kegley, Director – Water/Wastewater Collections

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Wittkopp Application for Retail Service Area Amendment, Parcel #26212.9098

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcel is approximately 8.80 acres located in Seven Mile Area in Northwest Spokane.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcel is located in the West Terrace Pressure Zone and is approximately 8.8 acres with a land use designation of R4-10. The application did

not specifically state the intended water use and the potential exists for future plating with multiple dwellings. Capacity may exist in the West Terrace Pressure Zone to serve the subject parcel, however prior to the issuance of a Certificate of Availability for any plating action a hydraulic analysis and review of the number of lots and water capacity requirements for any future plat or development must be reviewed.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: Stated previously, for consistency the City Council must approve an amendment of RSA to include the property into the RSA. The subject parcel is located in the Seven Mile Joint Planning Area of the Urban Growth Boundary. Since the subject parcel is located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply. The subject parcel is however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcel. Inclusion of the subject parcel into the RSA does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcel to include obtaining a new service connection or Certificate of Water Availability.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: A water main capable of providing water service to the proposed subject project area is located adjacent to the subject parcel in Nine Mile Road. The developer would need to construct infrastructure improvements at their cost to extend the water service to the subject parcel and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed. The applicant has agreed to this requirement.
- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.
- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcel in the application may be timely for an amendment to expand the RSA boundary. The subject parcel is located in the Seven Mile Joint Planning Area of the Urban Growth Boundary and capacity may exist in the pressure zone to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcel meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:

MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: February 17, 2020

TO: Dan Kegley, Director – Water/Wastewater Collections

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Wittkopp Application for Retail Service Area Amendment, Parcel #26212.9098

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcel is approximately 8.80 acres located in Seven Mile Area in Northwest Spokane.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcel is located in the West Terrace Pressure Zone and is approximately 8.8 acres with a land use designation of R4-10. The application did

City of Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle. (See attached flow chart for Retail Water Service Request attached)

Date of Application: _____

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes ✓ No _____ *Ewb*
- Does the property have a prior commitment to serve water? Yes _____ No ✓ *Ewb*
- Is the property within the City of Spokane Coordinated Water System Plan Boundary? Yes _____ No ✓ *Ewb*

LEGAL DESCRIPTION for MARTIN WITTKOPP

SMALL PARCEL: *26212.0615 Ewb*

The east 198.00 feet of the south 110.00 feet of the north 334.00 feet of LOT 1, BLOCK 6, "INGLEFORD IRRIGATED TRACTS", according to plat thereof recorded in Volume "K" of Plats, Page 42, Spokane County, Washington.
EXCEPT County Road.

REMAINDER: *26212.9098 Ewb*

The east 689.11 feet of the north half of the southeast quarter of the northwest quarter of Section 21, Township 26 North, Range 42 East W.M., Spokane County, Washington.
EXCEPT the north 165.00 feet thereof AND EXCEPT County Road.
TOGETHER WITH the north 334.00 feet of LOT 1, BLOCK 6, "INGLEFORD IRRIGATED TRACTS", according to plat thereof recorded in Volume "K" of Plats, Page 42, Spokane County, Washington.
EXCEPT the east 198.00 feet of the south 110.00 feet thereof AND EXCEPT County Road.

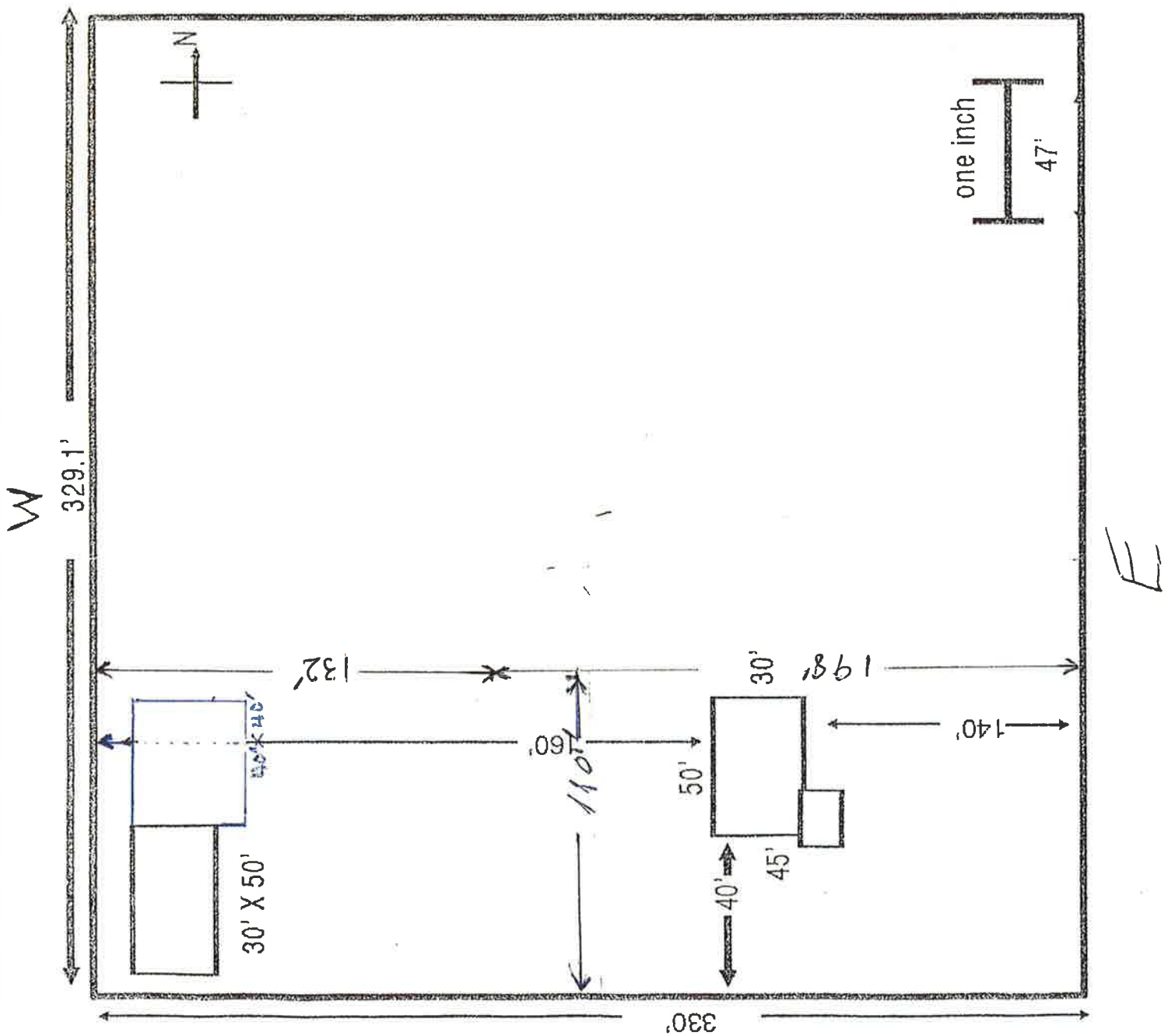
Richard A. Main

RAMCO Surveyors
N. 7721 Whitehouse Dr.
Spokane, WA. 99208

3-26-91



N



S

MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: August 27, 2020

TO: Eldon Brown, P.E., Principal Engineer – Developer Services

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the Maefsky Application for Retail Service Area Amendment, Parcel #26231.9207

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated March 20, 2020, is located in the City of Spokane Future Service Area but outside of the UGA boundary and the current City of Spokane Retail Service Area. The subject parcel is approximately 14.47 acres located in North Spokane in the Five Mile Area.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA.*** The submitted application is a request by the property owner for consideration of the subject property for inclusion in an amendment of the RSA boundary to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC. The following is a review of the subject property for consistency with these requirements for water service.

Duty to Serve Requirement: (WSP, Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject property is located in the Kemp Pressure Zone. Capacity exists in the system to serve the proposed lot.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. Additionally to extend service outside of the UGA the proposal must fall within the limitations to provide service outside of the urban growth areas outlined in CFU 3.6 of the City of Spokane Comprehensive Plan. Water service to this parcel is stated to be for a single family residence in the application for the subject parcel. No main extension would be required and water service would need to meet the limitations outlined in CFU 3.6 Section B. The water service connection point is proposed from the existing water main in Hawthorne Road directly east of the subject parcel. In order to meet the limitation outlined in CFU 3.6 the main must be installed prior to May 31, 2001 or the main must be located along the UGA boundary. The water main in Hawthorn Road is located in the boundaries of the Five Mile UGA and the water main extends to the Five Mile UGA boundary therefore the application appears consistent with the limitations set forth in CFU 3.6.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable rules and regulations and shall be consistent with all development regulations.

Analysis: A water service from the Hawthorn Road water main would be capable of providing water service to the proposed subject parcel which is directly adjacent water main. The property owner would need to construct the service at their cost to provide water service to the subject parcel and construction shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed.

- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.

Additional Considerations/Circumstances:

Additional documentation for consideration is attached to the subject application.

If there are any questions or if you require additional information, documentation or clarification of the consistency review please contact me at your convenience.

Cc: Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:

City of
Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle.

Date of Application: 3-20-2020

Deadline for 120 day Response from Date of Application: _____

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes ____ No ____
- Does the property have a prior commitment to serve water? Yes ____ No ____
- Is the property within the City of Spokane Coordinated Water System Plan Boundary?
Yes ____ No ____

LEGAL DESCRIPTION: By Applicant

Lot _____ Block _____
Addition _____

Legal Attached: ☒ Yes / No ☐ Parcel #: 26133.0272

PROPERTY OWNER: (Please Print)

Name: Seth MaeFsky & Kristen MaeFsky
Address: 1009 E Brooklawn Dr.
Spokane, WA Zip 99208
Daytime Phone: 509-879-6732
Email Address: sethm@kw.com

Sm [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

Sm [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.

Seth MaeFsky 3-20-20
Signature of Owner or Owner's Authorized Representative Date

Seth MaeFsky owner 879-6732
Printed Name Relationship to Owner Phone Contact #

sethm@kw.com
e-mail Address

Application for Water Service

Owner: Seth and Kristen Maefsky

Parcel #: 26133.0272

Legal Description of Parcel:

LAFAYETTE HTS - SNYDER'S SUB PTN OF BLK 5&6 AND W15FT VAC SNYDER RD DAF: BEG AT NW COR SD BLK 5 TH E ALG N LN BLK 5 344.98FT TO NW COR E300FT SD BLK TH S300.04FT TO SW COR N300FT OF E300FT BLK 5 THE315.05FT TO C/L VAC SNYDER RD TH S876.57FT TH W60.01FT TH N86.79FT TO N LN S219.08FT BLK6 TH W599.99FT TO W LN BLK 6 TH N1091.68FT TO POB

Map:

see attached...

Reasoning and Justification:

I am requesting a water service line to provide water service to one single-family home my wife and I would like build. There are homes to the north, south, east and west of us that are served by public water and sewer. The development that borders our property directly to the west, Jesse's Bluff, has a water main and sewer main that are just a few feet from our property line in Hawthorne Rd. The distance we would need to run the water service line is only about 50-60 feet to get to our build site.

We have already received permission from Spokane County Environmental Services to connect to the sewer main in Hawthorne Rd. We are asking for the City Council's understanding in granting our parcel access to the Retail Water Service Area.

Thank you for your consideration.

Owner: Seth and Kristen Maefsky

Parcel #: 26133.0272



MEMORANDUM

CITY OF SPOKANE WATER DEPARTMENT

DATE: September 22, 2021

TO: Steve Burns P.E., Director – Water Department

FROM: James Sakamoto, P.E., Principal Engineer – Water Department

SUBJ: Water Utility Consistency Review of the DeWood Application for Retail Service Area Amendment, Parcels #24082.9063 and #24082.9087

A review of the Subject application for consistency with Section 1.8-1.9 of the City of Spokane Water System Plan (WSP), The Duty to Provide Water Service Policy, dated March 18, 2016, RCW 43.20.260, Chapter 246-290 WAC, and the City of Spokane Comprehensive plan CFU 3.6 is provided below for consideration.

The subject application dated April 13, 2021, is located in the City of Spokane Future Service Area, in the Joint Planning Area of the UGA boundary and outside of the current City of Spokane Retail Service Area. The subject parcels are approximately 9.77 acres and 19.54 acres respectively for a total area of 29.31 acres located in West Plains Area south of the Spokane International Airport and I-90.

Outlined in The Duty to Provide Water Service Policy, dated March 18, 2016, to provide service outside of the Retail Service Area (RSA) the ***City Council must approve an amendment of RSA to include the property into the RSA***. The submitted application is a request by the property owner to move towards the amendment of the RSA to fulfill this requirement.

The City evaluates all water service requests according to the Duty to Provide Water Service Policy and Chapter 246-290 WAC as follows:

Duty to Serve Requirement: (WSP Section 1.9)

The City of Spokane Water Department as a municipal water supplier has a duty to provide service to all new connections requested in its retail service area. Service within the retail service area will be provided when the service connection request meets all four elements stated in RCW 43.20.260:

1. Capacity:

Requirement: The water system has sufficient capacity to serve water to the new service requested in a safe and reliable manner. Capacity is and will be sufficient to meet all flow requirements and will not impede or reduce existing services below all required flow requirements.

Analysis: The Subject parcels are located in the Plains Pressure Zone. Sufficient Capacity exists in the Plains system to serve the subject parcels.

2. Consistency:

Requirement: All new service requests shall be consistent with adopted State and local development regulations including but not limited to the Urban Growth Boundary and its requirements on growth and all requirements of the City of Spokane's Comprehensive Plan.

Analysis: The City Council must approve an amendment of RSA to include the property into the RSA. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary. Since the subject parcels are located in the Urban Growth Boundary the limitations of water service outlined in CFU 3.6 do not apply. The subject parcels are however subject to all applicable State and Local rules and regulations in the plating and development of the subject parcels. Inclusion of the subject parcels into the RSA boundary does not relieve the Developer or its agents of the requirements and process for plating and developing the subject parcels to include obtaining a new service connection or Certificate of Water Availability.

3. Water Rights:

Requirement: Available water rights must be sufficient to provide for all new service requested.

Analysis: Water Rights are sufficient to provide for the requested service.

4. Timely and Reasonable:

Requirement: The water system shall have the necessary infrastructure in place to provide for any new service or must have in the capital improvement plan, the necessary infrastructure improvements to provide for new services in a timely and reasonable manner. A developer may elect to construct infrastructure improvements at their cost, but all such infrastructure improvements shall meet all applicable standards, rules and regulations and shall be consistent with all development regulations.

Analysis: Water mains capable of providing water service to the proposed subject project area are located adjacent to the subject parcels. An 8" water main located to the east on Winona Drive and a 12" water main on Hallett Road along the northern boundary of the subject parcels could service the subject parcels. The developer would need to construct infrastructure improvements at their cost to extend the water service to the subject area and shall meet all applicable rules and regulations and be consistent with all development regulations.

Additional limitations listed in The Duty to Provide Water Service Policy, dated March 18, 2016 that would apply to this application includes:

- An Annexation covenant must be signed.
- Developer to pay 100% costs of construction; liability; indemnification; permitting with or without sewer and applicable liabilities.

- Extension of service is necessary to protect basic health/safety/environment

Additional Considerations:

No additional considerations for the subject application.

Following our consistency review of the subject application we find that the subject parcels in the application may be timely for an amendment to expand the RSA boundary. The subject parcels are located in the West Plains/Thorpe Joint Planning Area of the Urban Growth Boundary and sufficient capacity exists in the pressure zone to provide service. Sufficient water rights exist to provide for the requested service and the developer would need to secure all necessary approvals and construct infrastructure improvements at their cost to extend the water service to the subject parcels meeting all applicable development regulations.

If there are any question or if you require additional information or documentation please contact me at your convenience.

Cc: Eldon Brown, P.E. – Principal Engineer – COS Developer Services
Elizabeth Schoedel – Assistant City Attorney – COS Legal

Encl:

City of
Spokane

Planning Services
Department



Application to Expand the Retail Water Service Area

New water service connections and Certificates of Water Availability (COA) outside the boundaries of the City's designated Retail Water Service Area as depicted in the City's Comprehensive Water System Plan shall be in accordance to SMC 13.04.1921

SMC 13.04.1921 provides that amendments to the Comprehensive Water System Plan to expand the Retail Water Service Area to include new customers outside of the boundaries of the Retail Water Service Area shall be considered cumulatively on an annual basis or more frequently by a vote of City Council. Requests for such amendments must be submitted prior to March 31st in order to be considered in the annual amendment cycle. (See attached flow chart for Retail Water Service Request attached)

Date of Application: 4/13/21

Deadline for 120 day Response from Date of Application: 8/13/21

PROPERTY OWNERS REQUESTING TO EXPAND THE RETAIL WATER SERVICE AREA MUST AGREE AND PROVIDE THE FOLLOWING:

- Furnish a legal description and map of the area under consideration.
- State fully the purpose for which water is to be used with your application.
- Provide justification for expansion of the Retail Water Service Area with your application.
- The extension of existing water main, new lateral or service connection will be at developer's expense and must follow current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.
- Payment of all charges for the new service connection.
- Verify that any outstanding combined utility charges are paid in full.
- Pay for and provide all engineering, accepted plans and permits upon request.
- Request inspection of all underground water service line(s) on property and comply with all requirements of the City of Spokane's Water and Hydroelectric Department.
- Sign an Annexation Covenant.

PROPERTY INFORMATION: By City of Spokane Staff

- Is the property within the Urban Growth Area boundary? Yes ☒ No ☐
- Does the property have a prior commitment to serve water? Yes ☐ No ☐
- Is the property within the City of Spokane Coordinated Water System Plan Boundary?
Yes ☐ No ☐

LEGAL DESCRIPTION: By Applicant

Lot _____ Block _____
Addition _____

Legal Attached: Yes/No

PROPERTY OWNER: (Please Print)

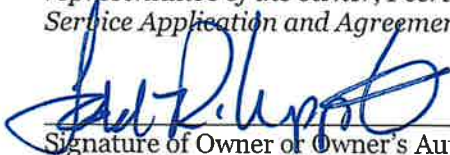
Name: Dr. Marcus Delwood
Address: 47 E. High Drive
Spokane, WA Zip 99203
Daytime Phone: 509.893.2617
Email Address: afuller@whipplece.com

For and on behalf of:
Patrick M. Chastain
P.O. Box 19508
Spokane, WA, 99219

pr [Int.] I understand that extension of existing water main or new lateral will be at developer's expense per current design standards, standard plans and Water Department Rules & Regulations. Contact Developer Services for further information.

trw [Int.] I understand that I, the Applicant, am required to comply and follow all applicable provisions for City water service as provided for in Chapter 13.04 of the Spokane Municipal Code.

The undersigned owner or owner authorized representative agrees to comply with all rules and regulations of the City of Spokane Water and Hydroelectric Department relating to this application to expand the retail water service boundary to the property identified. If I am a representative of the owner, I certify that I am authorized by the owner to sign this Water Service Application and Agreement on the owner's behalf.



Signature of Owner or Owner's Authorized Representative

4/13/21

Date

Todd R. Whipple Eng/Agnt

Printed Name

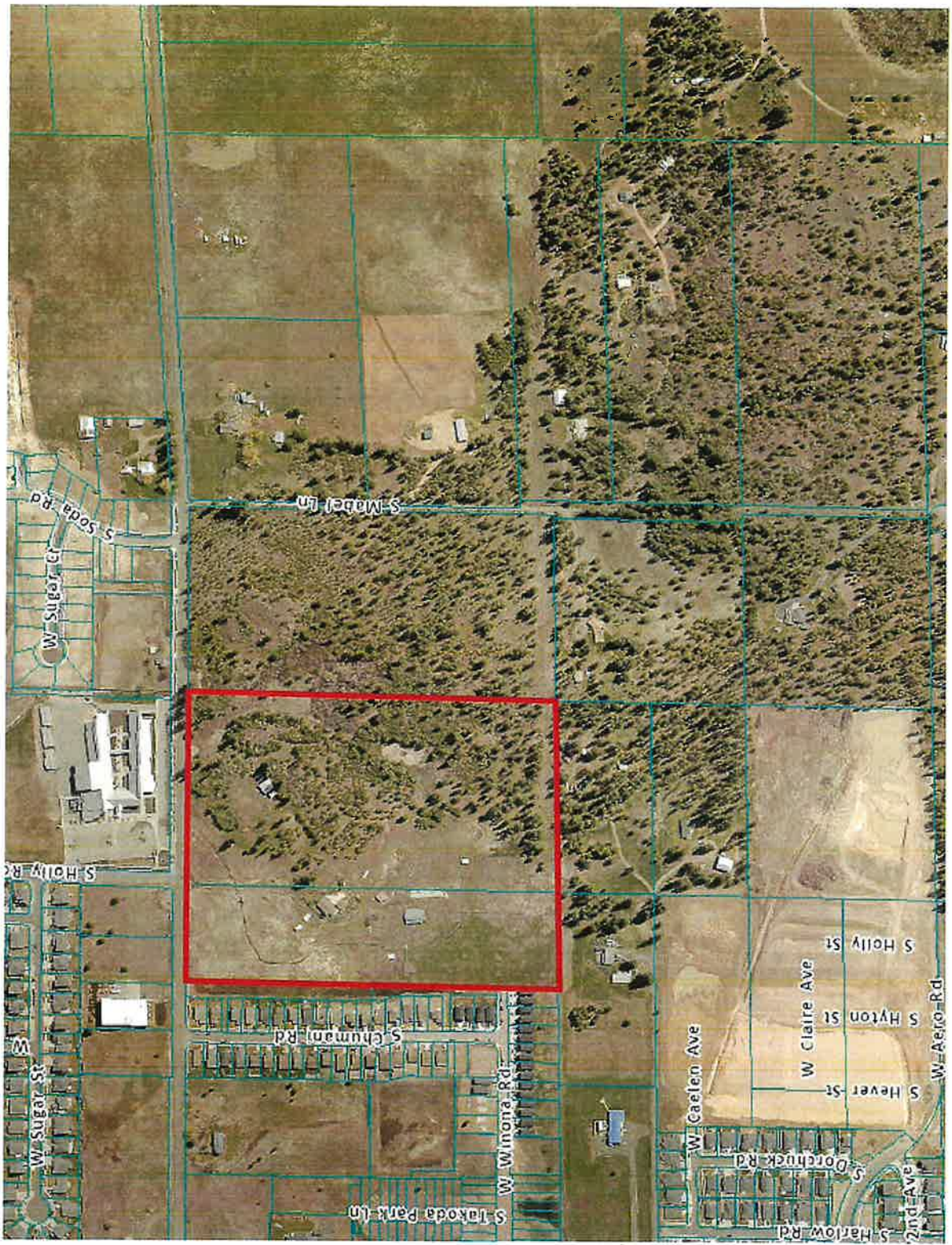
Relationship to Owner

509-893-2617

Phone Contact #

toddw@whipplece.com

e-mail Address



Legal descriptions courtesy of Spokane County SCOUT

Parcel Number 24082.9063

08-24-42 E1/2 OF E1/2 OF NW1/4 OF NW1/4 EXC CO RD

Parcel Number 24082.906387

08-24-42 ~~E~~W1/2 OF ~~N~~E1/~~24~~ OF NW1/4 ~~OF NW1/4~~ EXC ~~CO~~ RD

NW 1/4, SEC. 08, T.24N., R.42E., W.M.

PRELIMINARY LONG PLAT BRAEMAR GLEN ESTATES

LOCATION IN A PORTION OF THE
NE 1/4, NW1/4 SEC. 8, T24N, R42E, W.M.
SPOKANE COUNTY, WASHINGTON

SHEET INDEX

SHEET 1 PRELIMINARY LONG PLAT
SHEET 2 NORTH HALF
SHEET 3 SOUTH HALF

LEGAL DESCRIPTION

PARCEL # 24082.9063
08-24-42 E1/2 OF E1/2 OF NW1/4 OF NW1/4 EXC CO RD
PARCEL # 24082.9087
08-24-42, THE W 1/2 OF THE NE 1/4 OF THE NW 1/4 EXC RD.
LEGAL DESCRIPTIONS PER SPOKANE COUNTY SCOUT

SOILS DESCRIPTION

1021 COCOLALLA-HARDESTY COMPLEX, 0 TO 3 PERCENT SLOPES
3015 SEABOLDT ASHY LOAM, DRY, 0 TO 8 PERCENT SLOPES
3040 CHENEY-ALECANYON COMPLEX, 0 TO 8 PERCENT SLOPES
5070 LENZ-SPOKANE COMPLEX, 3 TO 15 PERCENT SLOPES
5072 LENZ-ROCK OUTCROP COMPLEX, 3 TO 15 PERCENT SLOPES
5310 KRAMERHILL ASHY LOAM, 3 TO 15 PERCENT SLOPES

DRAINAGE NOTES

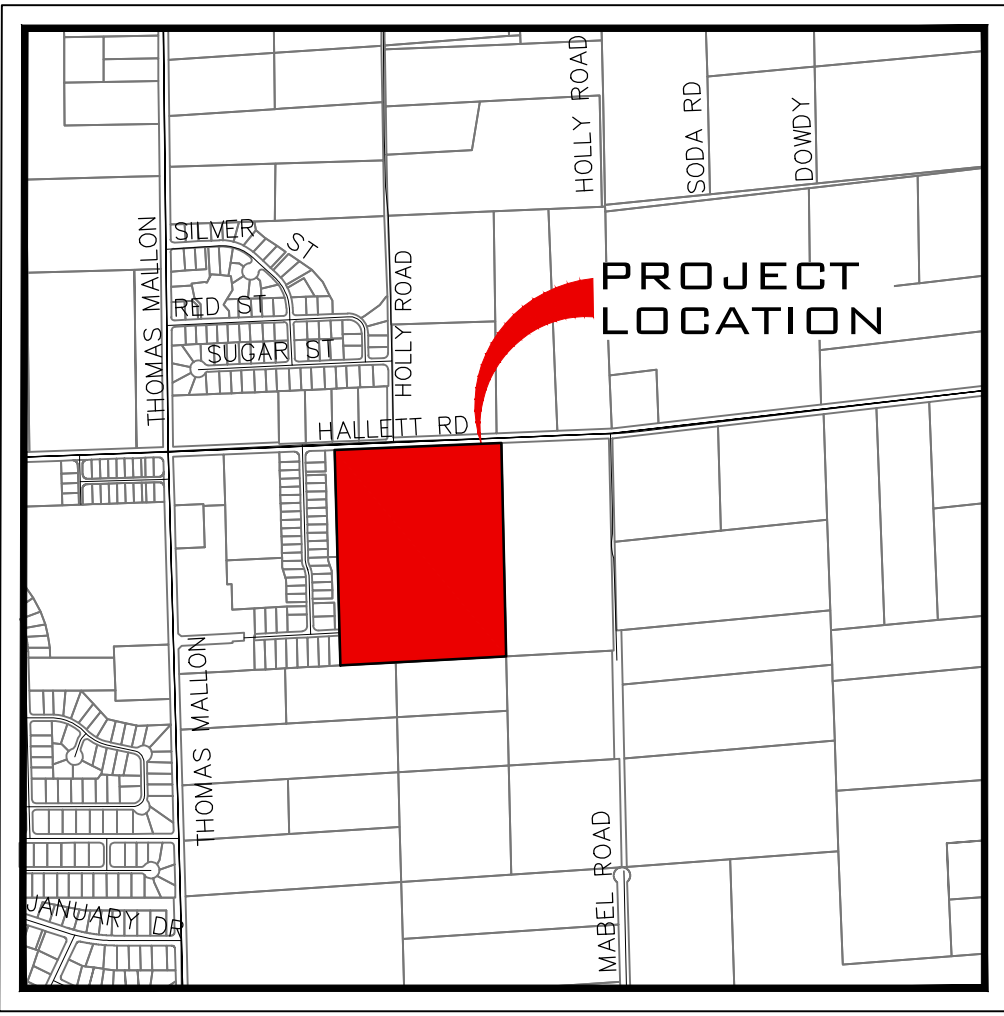
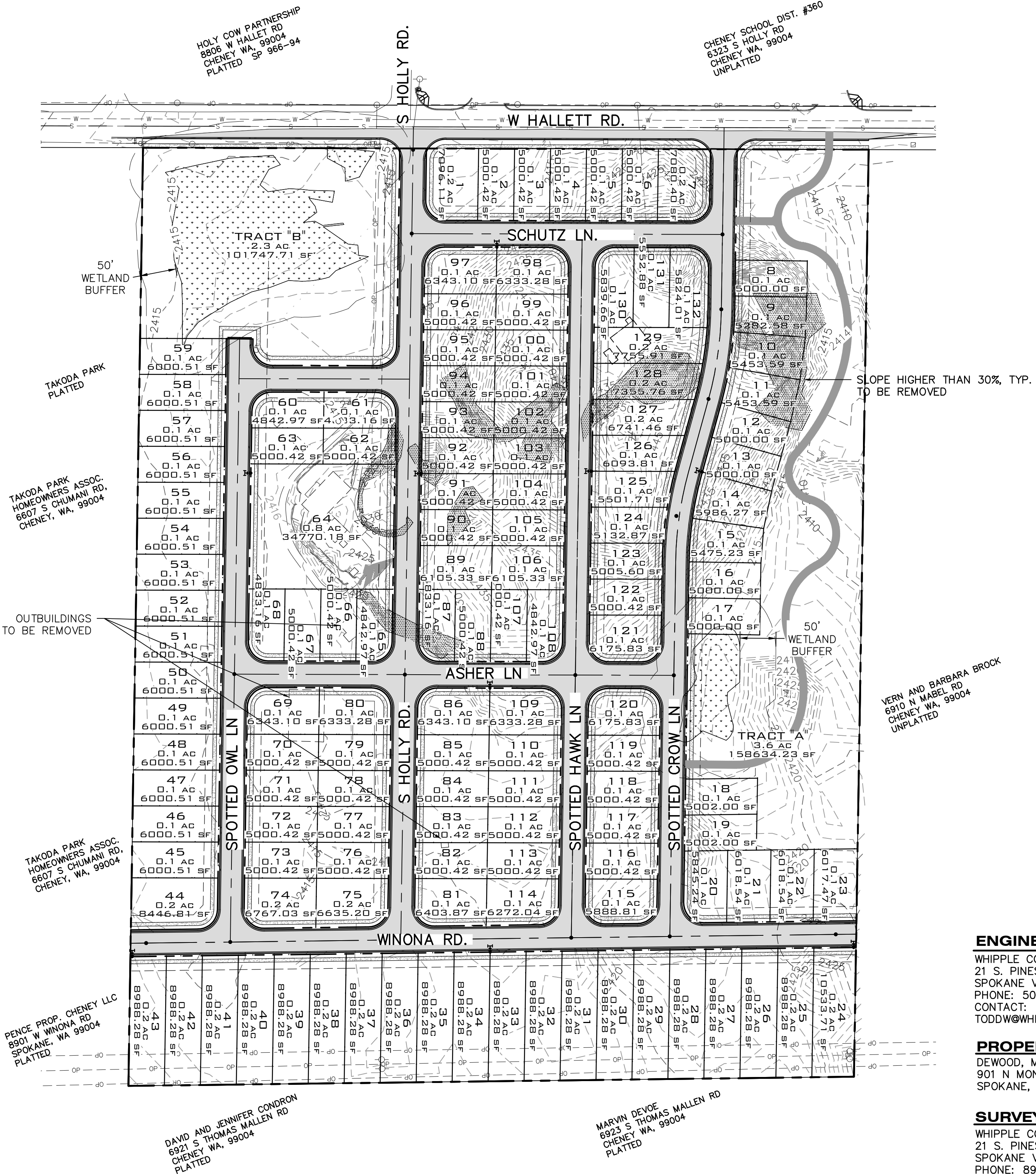
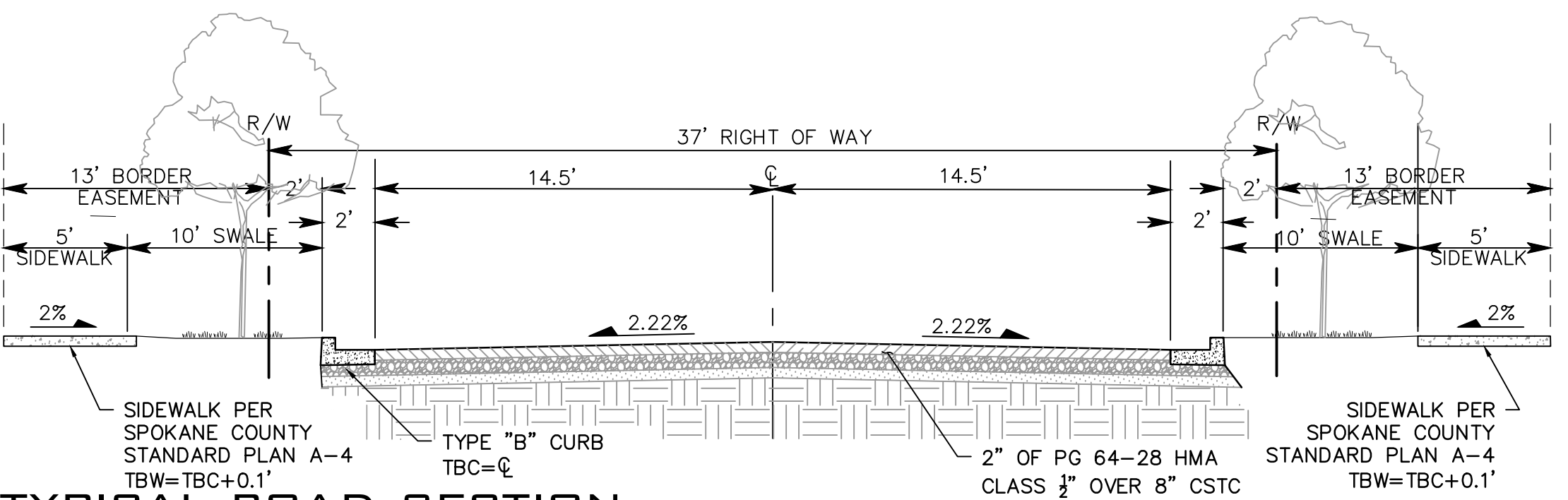
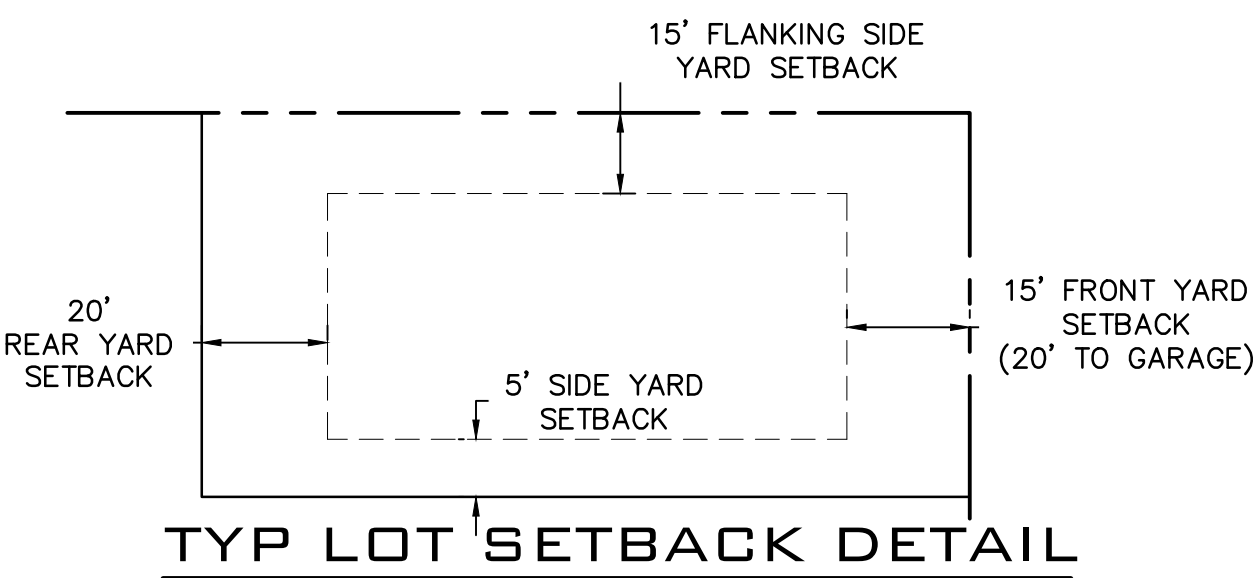
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CRITICAL AREAS

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2. ERODIBLE SOIL

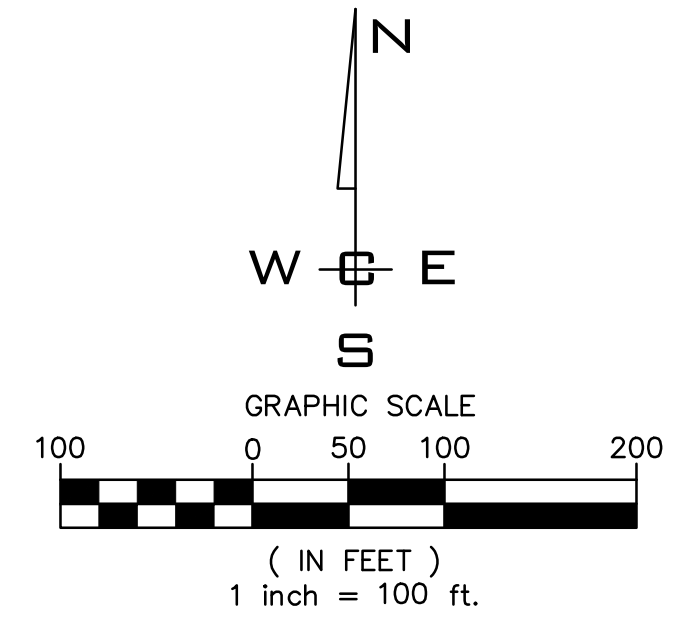
LEGEND

30% SLOPES OR MORE
ERODIBLE SOILS (SHT 2&3)
WETLAND
10' TRAIL



VICINITY MAP
NOT TO SCALE

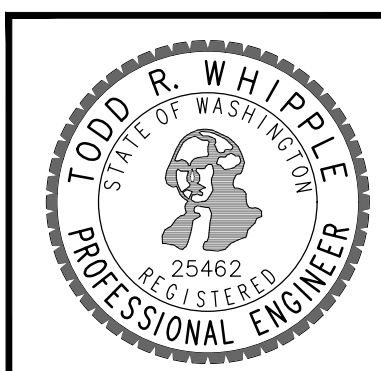
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PARCEL NUMBER	24082.9063, 24082.9087
ZONING	LDR
DENSITY [MIN] [MAX]	1 8
ALLOWED DENSITY	30 240
	SF AC
PROJECT AREA	1,308,061.50 30.03
NUMBER OF LOTS	132
NUMBER OF TRACTS	2
AREA OF LOTS	819,664.08 18.82
AREA OF TRACTS	260,381.94 5.98
AREA OF RIGHT OF WAY	228,015.48 5.23
MIN LOT AREA	4,833.16 0.11
MAX LOT AREA	34,770.18 0.80
FIRE DEPARTMENT	FIRE DISTRICT 3
DOMESTIC WATER	CITY OF SPOKANE
SANITARY SEWER	CITY OF SPOKANE



ENGINEER
WHIPPLE CONSULTING ENGINEERS
21 S. PINES ROAD
SPOKANE VALLEY, WA 99206
PHONE: 509-893-2617
CONTACT: TODD WHIPPLE, P.E.
TODD@WHIPPLECE.COM

PROPERTY OWNER
DEWOOD, M.
901 N MONROE ST STE 250,
SPOKANE, WA, 99201

SURVEYOR
WHIPPLE CONSULTING ENGINEERS 21
21 S. PINES ROAD
SPOKANE VALLEY, WA 99206
PHONE: 893-2617
CONTACT: DAVID A. COWELL, P.L.S.



NO.	DATE	BY	REVISIONS

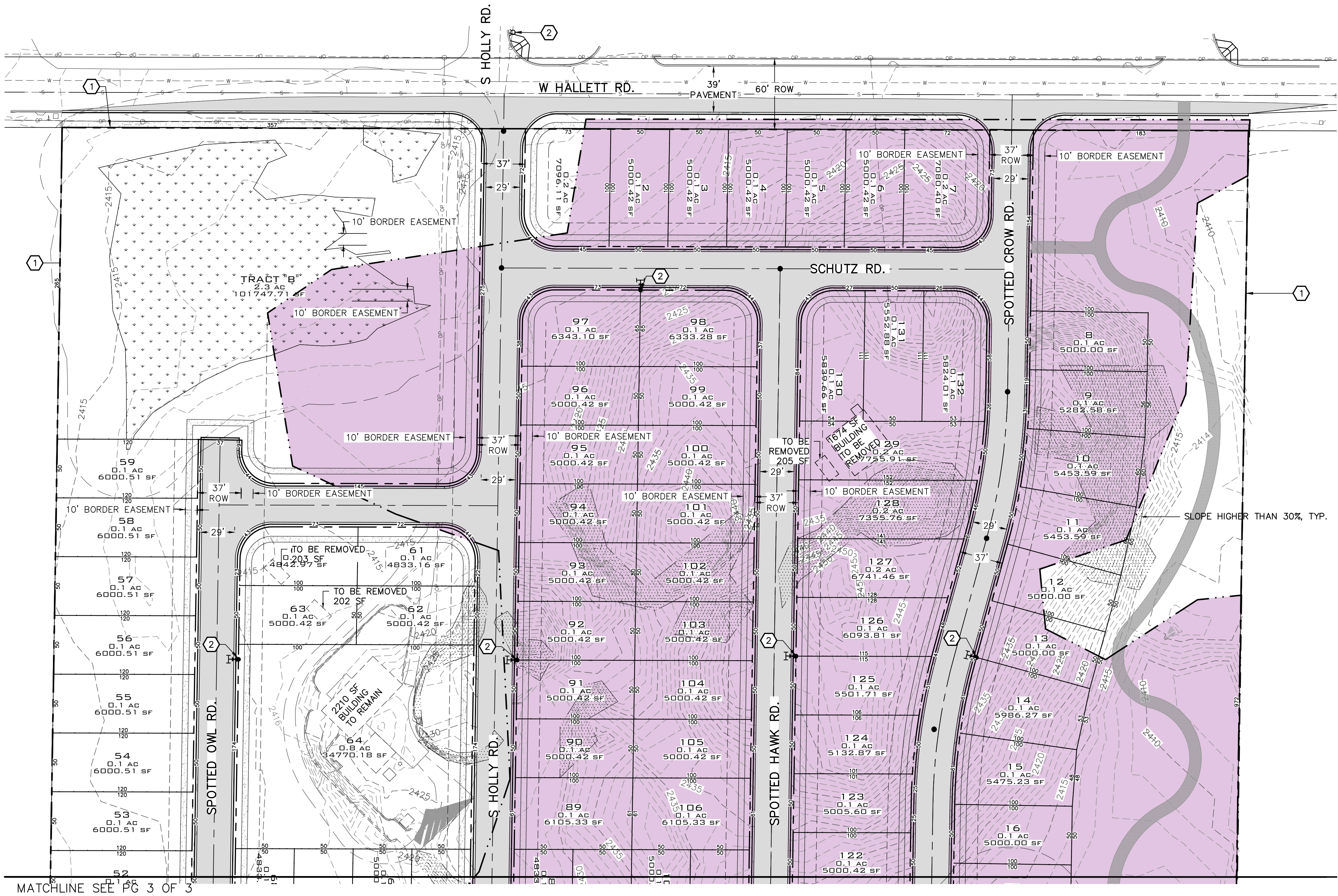
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VERTICAL:	REVIEWED: TRW	TRAFFIC
N/A		PLANNING
		LANDSCAPE
		OTHER

WCE
WHIPPLE CONSULTING ENGINEERS
21 S. PINES ROAD
SPOKANE VALLEY, WA 99206
PH: 509-893-2617 FAX: 509-926-0227

**PRELIMINARY LONG PLAT
BRAEMAR GLEN ESTATES
8815 W HALLETT ROAD
SPOKANE COUNTY, WA**

SHEET 1 OF 3
JOB NUMBER 20-2797

NORTH HALF OF SITE

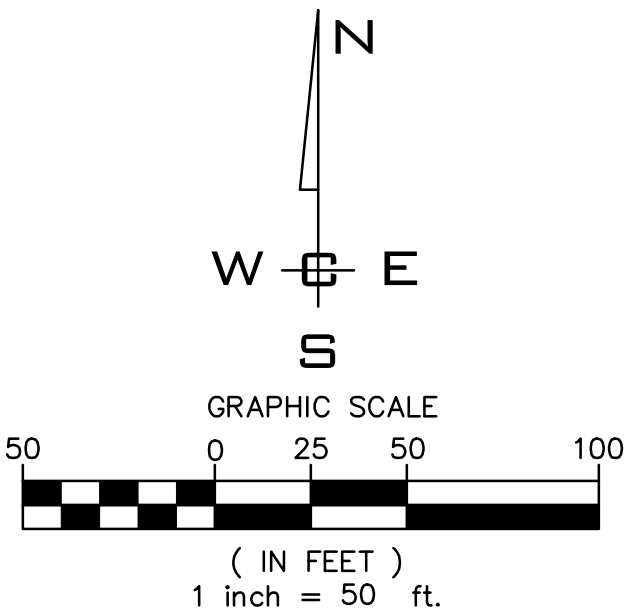


NOTES:

- 1 PROPERTY BOUNDARY
- 2 FIRE HYDRANT LOCATIONS

LEGEND

- 30% SLOPES OR MORE
- ERODIBLE SOILS
- WETLAND
- 10' TRAIL



P:\WCE_WORK\2020 WCE PROJECTS\2020-2797 DEWOOD- 8815 W. Hallett Rd\DWG\2797-PLAT.DWG PLOT DATE:06/15/21

NO.	DATE	BY	REVISIONS

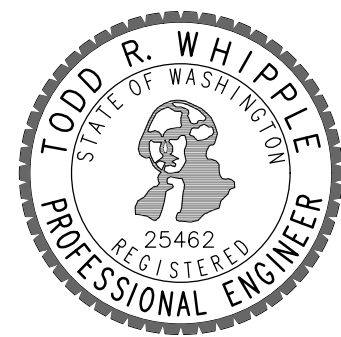
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PROJ #: 20-2797
DATE: 05/06/21
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REVIEWED: TRW

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STRUCTURAL	
SURVEYING	
TRAFFIC	
PLANNING	X
LANDSCAPE	
OTHER	



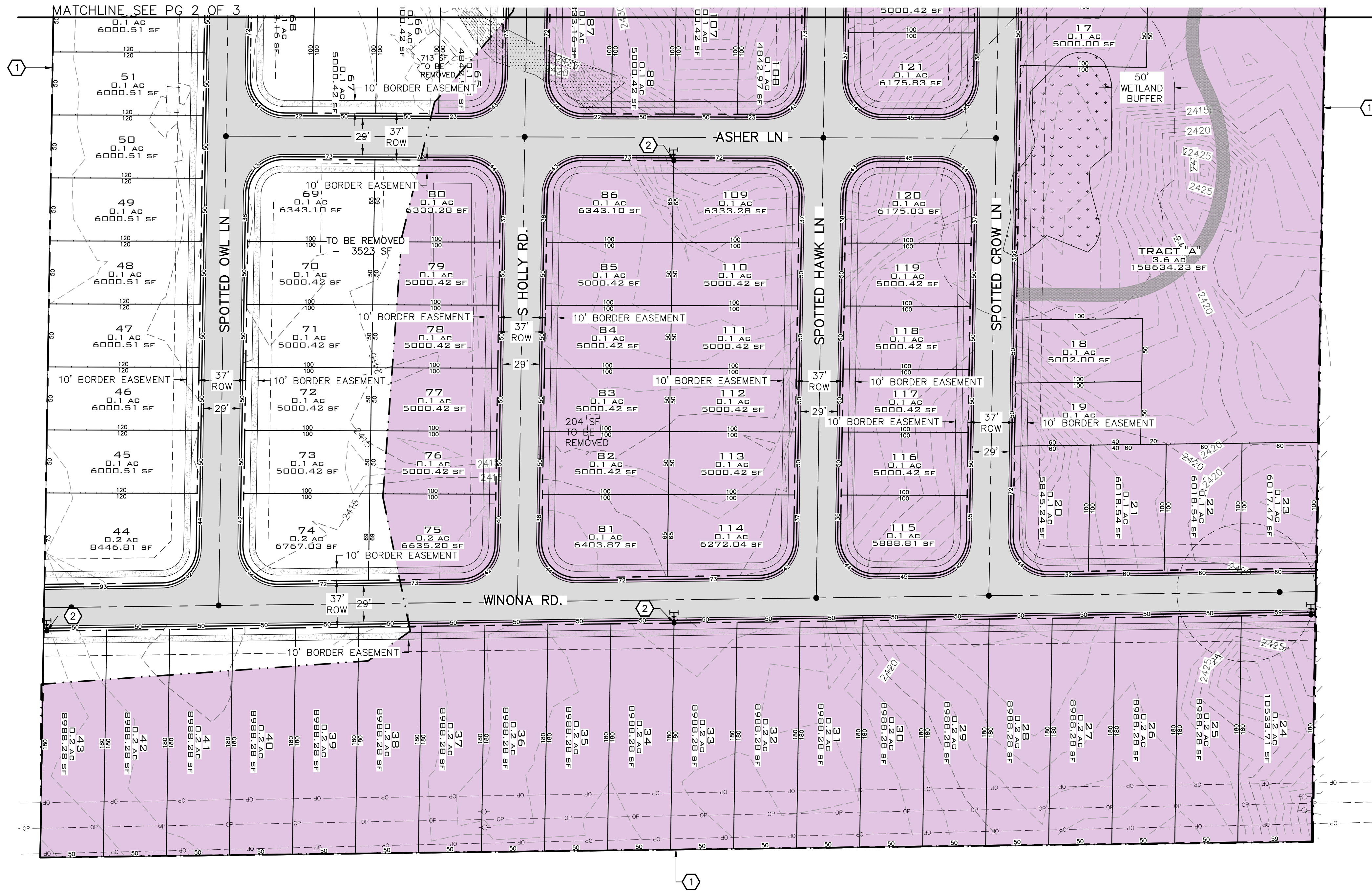
PRELIMINARY LONG PLAT
BRAEMAR GLEN ESTATES
8815 W HALLETT ROAD
SPOKANE COUNTY, WA



SHEET
2 OF 3

JOB NUMBER
20-2797

SOUTH HALF OF SITE

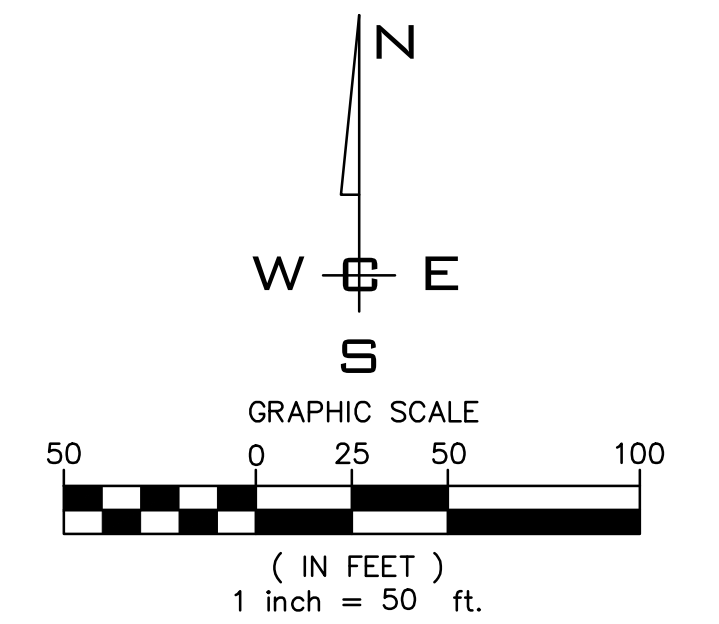


NOTES:

- ① PROPERTY BOUNDARY
- ② FIRE HYDRANT LOCATIONS

LEGEND

- 30% SLOPES OR MORE
- ERODIBLE SOILS
- WETLAND
- 10' TRAIL



P:\WCE_WORK\2020 WCE PROJECTS\2020-2797 DeWood- 8815 W. Hallett Rd\DWG\2797-PPLAT.DWG PLOT DATE:06/15/21

NO.	DATE	BY	REVISIONS

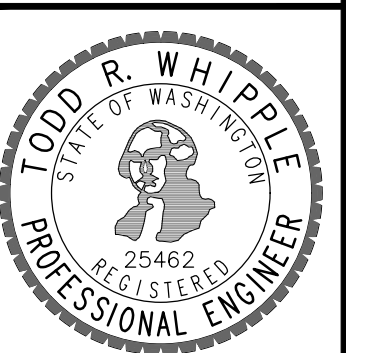
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1"=100'
VERTICAL:
N/A

PROJ #:	20-2797
DATE:	05/06/21
DRAWN:	BNG
REVIEWED:	TRW

CIVIL
STRUCTURAL
SURVEYING
TRAFFIC
PLANNING
LANDSCAPE
OTHER



PRELIMINARY LONG PLAT
BRAEMAR GLEN ESTATES
8815 W HALLETT ROAD
SPOKANE COUNTY, WA



SHEET
3 OF 3

JOB NUMBER
20-2797

Briefing Paper

Public Infrastructure, Environment & Sustainability (PIES) Committee

Division & Department:	Public Works Division & Park Department
Subject:	Interdepartmental Agreement around Water Conservation
Date:	October 25, 2021
Author (email & phone):	Marlene Feist, mfeist@spokanecity.org , (509) 625.6505
City Council Sponsor:	Breean Beggs
Executive Sponsor:	Marlene Feist
Committee(s) Impacted:	Public Infrastructure, Environment & Sustainability (PIES) Committee
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Water Conservation Master Plan, Water System Plan, Public Works Water Stewardship Strategic Initiative, Council Water Resources Conservation Group recommendations
Strategic Initiative:	Waterwise/Water Stewardship; Innovative Infrastructure
Deadline:	Fall 2021
Outcome: (deliverables, delivery duties, milestones to meet)	Adopt an interdepartmental agreement between Public Works and Parks to promote water conservation
Background/History: Earlier this year, the City's Public Works Division briefed the Council on its water stewardship strategic initiative, supporting the Water Conservation Master Plan and related efforts. The Public Works initiative includes a variety of actions to promote water stewardship. One strategy is to work with the City's Parks Department to create irrigation and similar projects that achieve water savings, allow for better management of Parks landscaping, and support water system needs.	
Executive Summary: The Public Works Division and Parks Department are proposing an interdepartmental agreement to support water conservation efforts. Water conservation is critical for water system planning and allows the City to keep costs more affordable for all ratepayers by limiting the need for additional water capacity projects over time. Through this agreement, Public Works will provide \$250,000 annually to the Parks Department to be spent on irrigation upgrades and other infrastructure projects that reduce water use. Parks will serve as an example of waterwise practices, adopting every other day watering & reducing watering during peak usage times to assist Water with managing system needs. The agreement builds on a pilot program that delivered a number of water-saving projects, including this year's work to save about 16 million gallons of water a year through changes at the Japanese Garden Koi Pond.	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

INTERDEPARTMENTAL AGREEMENT BETWEEN THE WATER
DEPARTMENT AND PARKS & RECREATION DEPARTMENT REGARDING
INVESTMENTS AND COLLOBORATION IN WATER STEWARDSHIP

THIS AGREEMENT is between the City of Spokane, Water Department, located at 914 East Foothills Drive, Spokane, Washington 99207, hereafter referred to as "Water" and the City of Spokane, Parks and Recreation Department, whose address is Fifth Floor City Hall, 808 W. Spokane Falls Boulevard, Spokane, Washington 99201, herein after referred to as "Parks", together collectively referred to as the "Parties".

WHEREAS, the City of Spokane ("City") owns and operates a Group A public water system that supplies and distributes potable water across the region in accordance with Chapter 70.119A RCW, chapter 346-290 and efficiency measures; and

WHEREAS, the City, through its Parks Board, operates a Park and Recreation Department ("Parks") pursuant to the Spokane City Charter and operates hundreds of acres of open/green space; and

WHEREAS, water conservation and stewardship are a critical component of water system planning, and allow the City to keep costs more affordable for all ratepayers by limiting the need for additional water capacity projects over time; and

WHEREAS, conservation efforts also protect and preserve the City's water supplies both in the aquifer and in the Spokane River, which are hydrologically connected; and

WHEREAS, The City has promoted water conservation education efforts for some time. In 2020, the City created the Water Conservation Master Plan, which focuses on taking the next steps towards water conservation efforts, recognizing the need to both "shave the peak" and "shave the base" of water use. This approach is designed to reduce strain on the City's system, as well as resources; and

WHEREAS, the City's Water Department is the City's expert on protecting the quantity and quality of City's water supply for the long-term benefit of the resource and ratepayers of the Water Utility; and

WHEREAS, Parks is committed to working on water conservation efforts and developing irrigation strategies and maintenance to reduce peak demand of water use, including options such as every other day watering, to benefit the water system long term; and

WHEREAS, Parks serves as the City's landscaping experts and employs strategies that maintain beautiful spaces for citizens while ensuring efficient use of dollars and resources; and

WHEREAS, Parks is in a unique position to serve as a positive example in the community for water-saving approaches that can be duplicated by the City's citizens; and

WHEREAS, investing in water-saving projects in Parks will contribute to the City's ability to keep costs more affordable for all ratepayers; water conservation helps to limit the need for additional water capacity improvements over time; and

WHEREAS, the Parties have negotiated terms and conditions for water-saving projects in and around Parks' managed property as part of the City's strategic initiative around water stewardship and conservation.

WHEREAS, the Parties now wish to memorialize said terms into an agreement, outlined herein.

NOW THEREFORE, the parties mutually agree as follows:

1. PARTIES: The Parties understand they are all part of the same municipal corporation, and, though they operate as independent departments and divisions of the City and are subject to separate budgetary and legal requirements and procedures, they desire to reflect their relationship most efficiently through this Interdepartmental Agreement. The Water Department is represented by the Director of Water and Hydroelectric Department. Parks is represented by the Parks Board acting through the Parks Director.
2. PURPOSE: The purpose of this MOU is to establish the terms and conditions for:
 - 2.1 The relationship between Parks and Water to address water conservation strategies to reduce peak demand water usage and benefit the water system and environment.
 - 2.2 Collaborate on to be identified projects and programs to reduce water usage annually.

- 2.3 Establish selection criteria policy and defined criteria for project selection which is mutually beneficial to both Water and Parks.
3. DURATION: This MOU shall be effective May 1, 2021 and shall remain in effect for a period of ten (10) years, or until terminated by either Party. The Parties reserve the right at any time to terminate, re-negotiate, or extend this MOU.
4. TERMS:
- 4.1 The Water Department will invest in Parks water-saving projects annually in an amount approximately equivalent to dollars being paid by Parks for capital charges associated with their irrigation accounts.
- 4.2 Parks and Public Works will work together to develop criteria to prioritize projects eligible for conservation for Public Works funding.
- 4.2.1 Criteria shall include evaluation of the benefits to each Party; costs; volume reduction in water usage, preservation of the aquifer and water source.
- 4.3 Parks will support the goal of the Water Department's Stewardship program to encourage every other day watering strategies, including working with Water to schedule watering at Parks to reduce peak demand in various pressure zones.
- 4.4 Parks will participate in Water's public education activities around reducing water use and supporting conservation goals.
- 4.5 Parks also will work to develop strategies to reduce watering during peak usage times in the summer to assist Water with managing system needs during the highest usage period of the year.
5. PAYMENT: As consideration, the Parties agree that Water shall pay annually the sum of TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) to Parks for water-saving projects.
6. NOTICE OF AGREEMENT: In order to provide notice of this Agreement, the Parties will sign a Memorandum of Agreement in recordable form that will be filed for record with the Spokane County Auditor's Office.
7. INDEMNIFICATION:
- 8.1 Public Works shall indemnify and hold harmless Parks, its employees and agents for any loss, claim or action to which they may be put by reason of this Agreement, except to the extent Parks, its employees and agents are determined to have acted negligently.

8.2 Parks shall indemnify and hold harmless Public Works, its employees and agents for any loss, claim or action to which they may be put by reason of this Agreement except to the extent Public Works, its employees and agents are determined to have acted negligently.

8. ENTIRE MOU: This MOU contains the entire understanding of the Parties, and there are no other promises or conditions in any other Agreement whether oral or written concerning the subject matter of this MOU. This MOU supersedes any prior written or oral MOU or arrangement between the Parties.
9. AMENDMENT: This MOU may only be modified or amended in writing, if the writing is signed by all Parties.
10. SEVERABILITY: If any portions of this MOU will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this MOU is invalid or unenforceable but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

DATED: _____

CITY OF SPOKANE
PUBLIC WORKS AND
UTILITIES

Director

CITY OF SPOKANE
PARKS & RECREATION
DEPARTMENT

Director

PARK BOARD APPROVED: _____
Date

Approved:

Mayor

Attest: _____
City Clerk

Approved as to form:

Assistant City Attorney

Briefing Paper

Public Infrastructure, Environment, and Sustainability

Division & Department:	Developer Services
Subject:	Extension of a developer agreement regarding the preliminary plat and planned unit development referred to as The Vistas At Beacon Hill.
Date:	10/25/21
Contact (email & phone):	jsaywers@spokanecity.org
City Council Sponsor:	Cathcart
Executive Sponsor:	Kris Becker
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Innovative Infrastructure
Deadline:	December 14, 2021
Outcome: (deliverables, delivery duties, milestones to meet)	Approved extension will grant an additional five-year extension of the Development Agreement to extend the time to file a final plat.
<p>A. <u>Background/History:</u> The Vistas at Beacon Hill Findings, Conclusions, and Decision dated December 14, 2005, File No. Z2005-68-PP/PUD, the City of Spokane Hearing Examiner granted preliminary approval of a plat and planned unit development (PUD) in order to allow subdivision of the Property into 35 lots for multi-family development (the “Project” or “Preliminary Approval”). The Project is known as Vistas at Beacon Hill and the preliminary approval has been granted a one-year time extension, extending expiration of the preliminary approval until December 14, 2016.</p> <p>On December 12, 2016 pursuant to resolution 2016-0101, the City Council approved a Developer Agreement extending the expiration of the preliminary approval until December 14, 2021</p>	
<p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> <i>The Owners of the Vistas at Beacon Hill have requested an amendment to the existing Development Agreement granting an additional five-year extension of the Development Agreement in order to extend the time to file a final plat.</i> <i>The amendment of the Development Agreement shall be extended and shall remain in effect until amended in writing by the Parties or until December 14, 2026.</i> <i>The Owners must submit a final plat and PUD meeting all of the requirements of the Preliminary Approval of the Project is extended until December 14, 2026.</i> 	
<p><u>Budget Impact:</u></p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><u>Operations Impact:</u></p> <p>Consistent with current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	

When recorded return to:
City of Spokane
Attn: Planning Services Department
808 W Spokane Falls Blvd
Spokane, WA 99201

1st AMENDMENT OF DEVELOPMENT AGREEMENT

This 1st Amendment of Development Agreement ("Agreement") is entered into this _____ day of _____, 20____ (the "Effective Date") by and between the CITY OF SPOKANE, a Washington Municipal Corporation (the "City"), Nationwide Capital Investments, LLC, a Washington limited liability company (as "Nationwide") and Howard Capital Group, LLC, a Washington limited liability company (as "Howard"). Nationwide and Howard are collectively referred to herein as the "Owners." The Owners and the City are collectively referred to herein as the "Parties."

RECITALS

- A. WHEREAS, Nationwide owns Spokane County Parcel No. 35022.0114; and
- B. WHEREAS, Howard owns Spokane County Parcel No. 35022.0115; and
- C. WHEREAS, collectively the Owners own that certain real property which is located in the Beacon Hill area of Spokane, generally located east of Havana Street, north of Longfellow Avenue, and south of Valley Springs Road, which property is further described in Exhibit "A," attached hereto and incorporated by reference herein (hereafter the "Property");
- D. WHEREAS, pursuant to Findings, Conclusions, and Decision dated December 14, 2005, File No. Z2005-68-PP/PUD, the City of Spokane Hearing Examiner granted preliminary approval of a plat and planned unit development (PUD) in order to allow subdivision of the Property into 35 lots for multi-family development (the "Project" or "Preliminary Approval"). The Project is known as Vistas at Beacon Hill and the preliminary approval has been granted a one-year time extension, extending expiration of the preliminary approval until December 14, 2016;
- E. WHEREAS, on or about December 12, 2016, pursuant to Resolution 2016-0101, the City Council approved a Development Agreement extending the expiration of the preliminary approval until December 14, 2021 (the "Development Agreement");

F. WHEREAS, the Owners have requested an additional five-year extension of the Development Agreement in order to extend the time to file a final plat as set forth herein;

G. WHEREAS, the City is a Washington Municipal Corporation with land use planning and permitting authority over all land within its corporate limits and has the authority to enter into Development Agreements pursuant to RCW 36.70B.170(1);

H. WHEREAS, The City has promulgated regulations for Development Agreements in Section 17A.060 of the Spokane Municipal Code (SMC) and the Development Agreement was prepared in accordance with those provisions; and

NOW, THEREFORE, based on the foregoing Recitals, the Parties agree as follows:

TERMS

1. Development Agreement: The Development Agreement approved by the City Council pursuant to Resolution 2016-0101 is incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.
2. Extension of Time: Unless terminated earlier as provided herein, the duration of the Development Agreement shall be extended and shall remain in effect until amended in writing by the Parties or until December 14, 2026 (hereinafter, "Term"). Unless the Development Agreement is terminated earlier as provided therein, the expiration date (or the time by which the Owners must submit a final plat and PUD meeting all of the requirements of the Preliminary Approval) of the Project is extended until December 14, 2026. Provided, pursuant to RCW 36.70B.170, the city reserves the right to impose new or different regulations to the extent required by a serious threat to public health and safety.
3. Recordation of Agreement. The Owners shall cause this Agreement and any amendment(s) or termination to it to be recorded with the Spokane County Auditor.
4. Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original and shall constitute one and the same instrument. All Exhibits hereto are hereby incorporated by specific reference into this Agreement, and their terms are made a part of this Agreement as though fully recited herein.
5. Termination. This Agreement shall be deemed terminated and of no further effect upon the entry of a final judgment (and the exhaustion of all appeals setting aside such final judgment), voiding this Agreement, if appealed, or on December 14, 2026, whichever occurs first. Upon the termination of this Agreement, no party shall have any further right or obligation hereunder.

6. Appeal. Without limiting any appeal rights, and subject to SMC 17G.060.210, a person with standing, as defined in Washington land use case law, may appeal to the hearing examiner a project permit or project permits issued pursuant to this Agreement by filing with the permit application department a written appeal within fourteen days of the date of the written decision on the project permit.

CITY OF SPOKANE, WASHINGTON

By: _____
Title: _____

Attest:

Approved as to form:

Clerk

Assistant City Attorney

NATIONWIDE CAPITAL INVESTMENTS, LLC

By: _____

Its: _____

HOWARD CAPITAL GROUP, LLC

By: _____

Its: _____

I certify that I know or have satisfactory evidence that _____ and TERRI L. PFISTER, are the persons who appeared before me and said persons acknowledged that they signed this document, on oath stated that they were authorized to sign it and acknowledged it as the _____ and the City Clerk, respectively, of the CITY OF SPOKANE, a municipal corporation, to be the free and voluntary act of such party for the uses and purposes therein mentioned.

My appointment expires

I hereby certify that I know or have satisfactory evidence that, on this _____ day of _____, 20_____, _____ signed this instrument,
(Print name)
on oath state that (she/he/they) is/are authorized to execute the instrument as a _____ of _____
(Position/Title) (Name of entity)
and acknowledge it to be (her/his/their) free and voluntary act of such party for uses and purposes mentioned in the instrument.

Notary Public in and for the State of
Washington, residing at Spokane
My commission expires:

STATE OF WASHINGTON :
: ss.
County of Spokane :

I hereby certify that I know or have satisfactory evidence that, on this _____ day of _____, 20_____, _____ signed this instrument,
(Print name)
on oath state that (she/he/they) is/are authorized to execute the instrument as a _____ of _____
(Position/Title) (Name of entity)
and acknowledge it to be (her/his/their) free and voluntary act of such party for uses and purposes mentioned in the instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year first above written.

Notary Public in and for the State of
Washington, residing at Spokane
My commission expires: _____

RESOLUTION NO. _____

A RESOLUTION APPROVING AN EXTENSION OF A DEVELOPMENT AGREEMENT REGARDING THE PRELIMINARY PLAT AND PLANNED UNIT DEVELOPMENT REFERRED TO AS THE VISTAS AT BEACON HILL

A. WHEREAS, Nationwide owns Spokane County Parcel No. 35022.0114; and

B. WHEREAS, Howard owns Spokane County Parcel No. 35022.0115; and

C. WHEREAS, collectively the Owners own that certain real property which is located in the Beacon Hill area of Spokane, generally located east of Havana Street, north of Longfellow Avenue, and south of Valley Springs Road, which property is further described in Exhibit “A,” attached hereto and incorporated by reference herein (hereafter the “Property”);

D. WHEREAS, pursuant to Findings, Conclusions, and Decision dated December 14, 2005, File No. Z2005-68-PP/PUD, the City of Spokane Hearing Examiner granted preliminary approval of a plat and planned unit development (PUD) in order to allow subdivision of the Property into 35 lots for multi-family development (the “Project” or “Preliminary Approval”). The Project is known as Vistas at Beacon Hill and the preliminary approval has been granted a one-year time extension, extending expiration of the preliminary approval until December 14, 2016;

E. WHEREAS, on or about December 12, 2016, pursuant to Resolution 2016-0101, the City Council approved a Development Agreement extending the expiration of the preliminary approval until December 14, 2021 (the “Development Agreement”);

F. WHEREAS, the Owners have requested an additional five-year extension of the Development Agreement in order to extend the time to file a final plat as set forth herein;

G. WHEREAS, the City is a Washington Municipal Corporation with land use planning and permitting authority over all land within its corporate limits and has the authority to enter into Development Agreements pursuant to RCW 36.70B.170(1);

H. WHEREAS, The City has promulgated regulations for Development Agreements in Section 17A.060 of the Spokane Municipal Code (SMC) and the Development Agreement was prepared in accordance with those provisions; and

I. Pursuant to RCW 36.70B.200, the City held a public hearing with respect to consideration and approval of this Extension of the Development Agreement.

NOW, THEREFORE - - it is hereby resolved by the Spokane City Council;

1. The foregoing recitals and the contents of the attached 1st Amendment of Development Agreement are hereby adopted as the Council’s findings in support of this Resolution.

2. The 1st Amendment of Development Agreement, which provides for an additional 5-year extension of the preliminary approval, is hereby approved and the Mayor is hereby authorized to execute it on behalf of the City.

ADOPTED by the Spokane City Council this _____ day of _____,
20____.

City Clerk

Approved as to form:

Assistant City Attorney

Exhibit 1

Development Agreement

Briefing Paper (PIES)

Division & Department:	Street
Subject:	Perforated Square Steel Tubes for Street Dept
Date:	10/4/2021
Contact (email & phone):	Clint Harris (ceharris@spokanecity.org / 509-625-7744)
City Council Sponsor:	CP Beggs
Executive Sponsor:	Marlene Feist
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Continuing ability to meet signage needs impacting city roadways

Background/History: Perforated square steel tubing is used for the mounting of City signs during new sign installations as well as for repairs and replacements of existing infrastructure

Executive Summary:

Impact

- The total cost to the city is not to exceed \$90,000.00

Action

- Approval of the renewal of this value blanket contract

Funding

- Funding for this is included in the 2021/2022 Street Budget (Signs and Markers)

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:

Briefing Paper

Urban Experience Committee

Division & Department:	Public Works; 4100 Water & Hydroelectric Services
Subject:	Gate Valves – Value Blanket Renewal
Date:	25 October 2021
Author (email & phone):	Loren Searl, lsearl@spokanecity.org , x7851
City Council Sponsor:	Council President Beggs
Executive Sponsor:	Marlene Feist, Director – Public Works
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Funding for this agreement is available in the Water & Hydroelectric Services budget.
Strategic Initiative:	Innovative Infrastructure
Deadline:	Existing value blanket expired 23 September 2021.
Outcome: (deliverables, delivery duties, milestones to meet)	This agreement will support continued competitive procurement of gate valve inventory in accordance with department projects for the coming construction and maintenance seasons.

Background/History: Request for Quotes #5151-19 was competed on the City's electronic bidding portal in August 2019 to support as-needed procurement of gate valves for the Water & Hydroelectric Services department. Five quotes were received. Council approved award to Core & Main and a one-year renewal as the low responsive, responsible bidder. This represents the second renewal for a final three-year term at mutual consent. This renewal includes the first increase since the product was bid in 2019 as demonstrated by the chart below.

Product	Description	Domestic	2019/2020	2020/2021	Increase	2021/2022	Increase
V1236-03	CI FL X FL OSY WHEEL TOP, 3"		\$ 316.23	\$ 316.23	0.00%	\$ 353.12	11.67%
V1236-04	CI FL X FL OSY WHEEL TOP, 4"		\$ 360.69	\$ 360.69	0.00%	\$ 402.77	11.67%
V1236-06	CI FL X FL OSY WHEEL TOP, 6"		\$ 525.43	\$ 525.43	0.00%	\$ 586.72	11.66%
V1236-08	CI FL X FL OSY WHEEL TOP, 8"		\$ 860.96	\$ 860.96	0.00%	\$ 961.41	11.67%
V1236-10	CI FL X FL OSY WHEEL TOP, 10"		\$ 1,408.70	\$ 1,408.70	0.00%	\$ 1,573.05	11.67%
V1243-04	MJ X MJ (SQ. OP. NUT), 4"	x	\$ 369.71	\$ 369.71	0.00%	\$ 412.84	11.67%
V1243-06	MJ X MJ (SQ. OP. NUT), 6"	x	\$ 471.56	\$ 471.56	0.00%	\$ 526.57	11.67%
V1243-08	MJ X MJ (SQ. OP. NUT), 8"	x	\$ 751.04	\$ 751.04	0.00%	\$ 838.66	11.67%
V1243-10	MJ X MJ (SQ. OP. NUT), 10"	x	\$ 1,171.02	\$ 1,171.02	0.00%	\$ 1,307.64	11.67%
V1243-12	MJ X MJ (SQ. OP. NUT), 12"	x	\$ 1,481.76	\$ 1,481.76	0.00%	\$ 1,654.63	11.67%
V1244-04	FL X MJ (SQ. OP. NUT), 4"	x	\$ 352.75	\$ 352.75	0.00%	\$ 393.90	11.67%
V1244-06	FL X MJ (SQ. OP. NUT), 6"	x	\$ 471.56	\$ 471.56	0.00%	\$ 526.57	11.67%
V1244-08	FL X MJ (SQ. OP. NUT), 8"	x	\$ 736.88	\$ 736.88	0.00%	\$ 863.99	17.25%
V1244-10	FL X MJ (SQ. OP. NUT), 10"	x	\$ 1,171.02	\$ 1,171.02	0.00%	\$ 1,307.64	11.67%
V1244-12	FL X MJ (SQ. OP. NUT), 12"	x	\$ 1,413.79	\$ 1,413.79	0.00%	\$ 1,578.74	11.67%
V1246-04	FL X FL (SQ. OP. NUT), 4"		\$ 366.32	\$ 366.32	0.00%	\$ 409.06	11.67%
V1246-06	FL X FL (SQ. OP. NUT), 6"		\$ 489.69	\$ 489.69	0.00%	\$ 546.83	11.67%
V1246-08	FL X FL (SQ. OP. NUT), 8"		\$ 762.08	\$ 762.08	0.00%	\$ 854.51	12.13%
V1246-10	FL X FL (SQ. OP. NUT), 10"		\$ 1,216.04	\$ 1,216.04	0.00%	\$ 1,357.90	11.67%
V1246-12	FL X FL (SQ. OP. NUT), 12"		\$ 1,468.18	\$ 1,468.18	0.00%	\$ 1,639.47	11.67%

Annual spend is estimated at \$225,000.00 including tax; total compensation shall be based on the unit prices accepted and the volume purchased by the City.

Executive Summary:

- *Second renewal with Core & Main for a final three-year term*
- *Annual spend estimated at \$225,000.00 including tax*
- *Original RFQ #5151-19*

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No

Annual/Reoccurring expenditure? ☐ Yes ☒ No

If new, specify funding source: N/A

Other budget impacts: None

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No

Requires change in current operations/policy? ☐ Yes ☒ No

Specify changes required: None

Known challenges/barriers: None

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Contract Renewal for Offsite Grapple Repairs for the WTE Facility
Date:	October 25, 2021
Contact (email & phone):	David Paine, dpaine@spokanecity.org , 625-6878
City Council Sponsor:	Breean Beggs, City Council President
Executive Sponsor:	Marlene Feist, Public Works Director
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Innovative Infrastructure-Sustainability of the WTE Operations
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of the contract renewal for grapple repairs in order to maintain uninterrupted operation at the Waste to Energy Facility
Background/History: <p>The grapples used on the cranes at the WTE facility operate in a 24/7 environment transporting municipal solid waste. As part of the facilities maintenance program, the grapples are rotated out annually and refurbished. Upon examination, one of the grapples was discovered to have significant damage and some components can no longer be refurbished, requiring these components to be replaced. Without a backup grapple, a failure would result in an unplanned boiler shut down.</p> <p>On Oct. 16, 2020, bidding closed on ITB 5342-20 for this as-needed annual requirement for offsite grapple rebuilding. There were three (3) responses received; Foust Fabrication Co. (Colville, WA), K&N Electric Motors, Inc. (Spokane Valley, WA) and WEMCO Inc. (Spokane, WA). Foust Fabrication Co. was the lowest cost, responsive and responsible bidder and was awarded a one year contract, from Dec. 1, 2020 through Nov. 30, 2021 with the option of four (4) additional one-year renewals and a cost of \$85,000.00 excluding tax. This will be the first of those renewals from Dec. 1, 2021 through Nov. 30, 2022 with an additional cost not to exceed \$85,000.00 excluding taxes. Rates have been increased for this renewal to account for significant price increases from the steel mills.</p>	
Executive Summary: <ul style="list-style-type: none"> Contract renewal #1 of 4 for annual, as-needed, offsite grapple repairs for the WTE Facility. Foust Fabrication Co. was the low cost, responsive and responsible bidder to ITB 5342-20 for these services. Term will be from Dec. 1, 2021-Nov. 30, 2022 with the option of four (4) one-year renewals. Annual cost not to exceed \$85,000.00 excluding taxes. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Contract Renewal for Boiler Blasting Services at the WTE Facility
Date:	October 25, 2021
Contact (email & phone):	David Paine, dpaine@spokanecity.org , 625-6878
City Council Sponsor:	Breean Beggs, City Council President
Executive Sponsor:	Marlene Feist, Public Works Director
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Sustainable Resources-Sustainable Practices; Innovative Infrastructure-Affordable Services
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of the extension for Boiler Blasting Services; without which the WTE facility would not be able to continue uninterrupted operations.
Background/History: <p>Prior to maintenance outages, precision blasting with explosives is done in the boilers to facilitate more efficient cleaning and repairs.</p> <p>On September 30, 2019 bidding closed to PW ITB 5096-19 for these services and Online Cleaning Services of Marysville, CA was the only response received. The initial contract was from January 1, 2020 through December 31, 2020 with the option of four (4) additional one-year extensions. This will be the second of those renewals beginning on January 1, 2022 and ending on December 31, 2022 with an anticipated annual cost not to exceed \$300,000.00 including tax.</p>	
Executive Summary: <ul style="list-style-type: none"> Contract renewal #2 of 4 for boiler blasting services per PW ITB 5096-19 with Online Cleaning Services who was the only response received for PW ITB 5096-16. Contract term to begin on January 1, 2021 and end on December 31, 2021. Annual cost not expected to exceed \$300,000.00 including tax. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Contract Renewal for On-site Valve Repair Services at the WTE
Date:	October 25, 2021
Contact (email & phone):	David Paine, dpaine@spokanecity.org
City Council Sponsor:	Breean Beggs, City Council President
Executive Sponsor:	Marlene Feist, Public Works Director
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Innovative Infrastructure-Sustainability of the WTE Operations
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval for on-site valve repairs; without which the WTE facility would not be able to continue uninterrupted operations.
Background/History: <p>The Waste to Energy Facility has many types of valves which are critical to the operation of the plant. On-site maintenance is required for safe and efficient operation. Any number of valve failures could result in a plant shutdown.</p> <p>On September 30, 2019 bidding closed to PW ITB 5133-19 for these valve repair services and Bay Valve Service, LLC of Longview, WA was the only response received. The initial contract was from Jan. 1, 2020 through Dec. 31, 2020 with the option of four (4) additional one-year contract periods and an annual cost not to exceed \$300,000.00 including taxes. This will be the second renewal spanning from January 1, 2022 through December 31, 2022 with an additional cost not to exceed \$325,000.00 including tax. The additional cost is due to larger scale planned repairs that are scheduled in 2022.</p>	
Executive Summary: <ul style="list-style-type: none"> Contract renewal 2 of 4 with Bay Valve Service, LLC for on-site valve repairs per their response to PW ITB 5133-19. Contract renewal term from January 1, 2022 through December 31, 2022. Annual cost not to exceed \$325,000.00 including tax. Rates are to remain unchanged for this renewal. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Contract Renewal for Preventative Maintenance/Inspections on Bridge Cranes at the WTE
Date:	October 25, 2021
Contact (email & phone):	David Paine, dpaine@spokanecity.org , 625-6878
City Council Sponsor:	Breean Beggs, City Council President
Executive Sponsor:	Marlene Feist, Public Works Director
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	
Strategic Initiative:	Innovative Infrastructure-Sustainability of the WTE Operations
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of the contract to ensure safe and continued uninterrupted operations.
Background/History: <p>The Waste to Energy Facility recently completed the installation of two new 9-ton, top-running, double-girder bridge cranes. These cranes are used for continuously loading refuse into the furnace for incineration. Even though the cranes are new, they still require preventative maintenance and quarterly inspections to ensure they continue operating safely.</p> <p>On September 30, 2019 bidding closed on PW ITB 5105-19 for these services and WEMCO, Inc., of Spokane, WA was the only response received. The initial contract ran from January 1, 2020 through December 31, 2020, with the option of four (4) additional one-year renewals possible, and a cost of \$100,000.00 including tax. This will be the second of those renewals running from January 1, 2022 through December 31, 2022 with an annual cost not to exceed \$100,000.00 including tax.</p>	
Executive Summary: <ul style="list-style-type: none"> Contract renewal #2 of 4 with Wemco, Inc. of Spokane, WA for preventative maintenance/inspections of the bridge cranes at the WTE per PW ITB 5105-19. The contract renewal will span from January 1, 2022 through December 31, 2022. The annual cost not to exceed \$100,000.00 including tax. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Contract Renewal for Crane/Hoist/Trolley and Lifeline Preventative Maintenance/Inspections at the WTE
Date:	October 25, 2021
Contact (email & phone):	David Paine, dpaine@spokanecity.org , 625-6878
City Council Sponsor:	Breean Beggs, City Council President
Executive Sponsor:	Marlene Feist, Public Works Director
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	
Strategic Initiative:	Innovative Infrastructure-Sustainability of the WTE Operations
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of the contract to ensure safe and continued uninterrupted operations.
Background/History: <p>The WTE Facility utilizes cranes in many different areas, including double girder top-riding cranes, in-house monorail cranes and two lifeline cranes in its operations. All of this equipment requires quarterly inspections and as-needed repairs by certified inspectors and technicians.</p> <p>On September 30, 2019 bidding closed on PW ITB 5101-19 for these services on all of the cranes excluding the two new refuse-handling bridge cranes. WEMCO, Inc. of Spokane, WA was the only response received. The initial contract awarded spanned from January 1, 2020 through December 31, 2020, with the option of four (4) additional one-year renewals and a cost not to exceed \$60,000.00 including tax. This will be the second of those renewals, spanning from January 1, 2022 through December 31, 2022 with an additional cost not to exceed \$60,000.00 including tax.</p>	
Executive Summary: <ul style="list-style-type: none"> Contract renewal #2 of 4 with WEMCO, Inc. of Spokane, WA, for Crane/Hoist/Trolley and Lifeline Preventative Maintenance at the WTE per PW ITB 5101-19. The contract will span from January 1, 2022 through December 31, 2022 with the option of four (4) additional one-year renewals The annual cost not to exceed \$60,000.00 including tax. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Value Blanket Renewal for OEM Bridge Crane Replacement Parts
Date:	October 25, 2021
Contact (email & phone):	David Paine, dpaine@spokanecity.org , 625-6878
City Council Sponsor:	Breean Beggs, City Council President
Executive Sponsor:	Marlene Feist, Public Works Director
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Innovative Infrastructure-Sustainability of the WTE Operations
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of the value blanket for mechanical crane parts to ensure uninterrupted operation of the WTE Facility.
Background/History: <p>The Waste to Energy Facility recently replaced two bridge cranes with WEMCO brand cranes. They are under warranty for two more years but only if original OEM manufactured parts are utilized for any repairs or maintenance done.</p> <p>On October 15, 2020 bidding closed on RFQ 5338-20 for the as-needed purchase of new, OEM, mechanical replacement parts for the refuse crane system. WEMCO Inc. (Spokane, WA) was the only response received. The value blanket award was for one year from December 1, 2020 through November 30, 2021 with the option of four (4) additional one-year renewals and a cost not to exceed \$100,000.00 including tax. This will be the first of those renewals from December 1, 2021 through November 30, 2022, with an additional cost of \$135,000.00 including tax. Pricing for this renewal has been increased, in some cases upwards of 35% so the annual cost has been increased to reflect that.</p>	
Executive Summary: <ul style="list-style-type: none"> Value blanket renewal #1 of 4 for the purchase of replacement mechanical parts for the two bridge cranes currently operating at the WTE Facility. WEMCO Inc. was the only response received to RFQ 5338-20 for these parts. Term will span from Dec. 1, 2021-Nov. 30, 2022. Total annual cost not to exceed \$135,000.00 including tax. Pricing for this renewal has been increased, in some cases upwards of 35% so the annual cost has been increased to reflect that. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Contract for Mechanical Repairs at the Waste to Energy Facility
Date:	October 25, 2021
Contact (email & phone):	David Paine, dpaine@spokanecity.org , 625-6878
City Council Sponsor:	Breean Beggs, City Council President
Executive Sponsor:	Marlene Feist, Public Works Director
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Innovative Infrastructure-Managing our assets
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of the contract to allow for uninterrupted emergency and scheduled mechanical work at the WTE
Background/History: <p>The necessary scheduled and emergency maintenance work at the WTE requires specialized millwright skills. Contractors must be qualified to perform grate module inspections, replacements and repairs on Von Roll Type R-10046 grates and a Combustion Engineering Continuous Ash Discharge Spreader Stoker in accordance with manufacturers' specifications.</p> <p>On Sept. 20, 2021, bidding closed on PW ITB #5506-21 for these specialized services. Knight Const. & Supply, Inc., of Deer Park, WA, was the only bid received and was determined to be responsive and responsible. The resulting contract will be for one year, from Nov. 1, 2021 through Oct. 31, 2022, with the possibility of four (4) one-year renewals and an annual cost not to exceed \$2,200,000.00 including tax.</p>	
Executive Summary: <ul style="list-style-type: none"> • New contract with Knight Const. & Supply Inc. for mechanical repairs at the WTE per their response to PW ITB 5506-21. • The term of this contract will be from Nov 1, 2021 through Oct 31, 2022 with the possibility of four (4) additional one-year renewals. • Annual cost not to exceed \$2,200,000 including taxes. • Emergency and scheduled mechanical work is necessary to continue uninterrupted operation of the Waste to Energy Facility. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Infrastructure, Environment, and Sustainability

Division & Department:	Public Works Division / Integrated Capital Management
Subject:	Well Electric New Well Field Study
Date:	10/27/2021
Author (email & phone):	mdavis@spokanecity.org 509-625-6398; 509.570.4162
City Council Sponsor:	Breann Beggs
Executive Sponsor:	Marlene Feist
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Six Year Capital Program for Water
Strategic Initiative:	Innovative Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones)	Approval of consultant contract with Groundwater Solutions Incorporated (GSI)

Background/History: An assessment study to evaluate potential groundwater supply expansion options and capital improvements at Well Electric Well Station concluded that constructing a new wellfield at the current site was the preferred alternative. A deep sand unit within the Spokane Valley Rathdrum Prairie (SVRP) aquifer that was discovered as part of this investigation and before the new well field can be developed, further investigation is needed. Uncertainty exists regarding the depth, thickness, and continuity of the deep sand unit beneath and surrounding the Well Electric Well Station property.

The City requested qualifications from firms to determine if a new well field in the depth sand unit at the Well Electric site will achieve their production goals without the concern of surface water interaction and to confirm it is feasible, practical, and affordable. The RFQu submittals were accepted on September 13, 2021, and GSI Water Solutions, Inc. was selected as the most qualified.

Executive Summary:

- GSI Water Solutions, Inc. was selected using the City's procurement process to complete the Well Electric New Well Field Study, including analyzing the reduction of impacts to the river.*
- The work is scheduled to begin in November 2021 and to be completed by the end of 2022*
- The total cost of \$631,700 includes \$236,900 of optional work that may be necessary to complete this work.*

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No

Annual/Reoccurring expenditure? ☐ Yes ☒ No

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☐ Yes ☐ No N/A

Requires change in current operations/policy? ☐ Yes ☐ No N/A

Specify changes required:

Known challenges/barriers:

Briefing Paper

PIES

Division & Department:	Public Works, Engineering
Subject:	SIA Water Reservoir
Date:	10-25-21
Contact (email & phone):	Dan Buller (dbuller@spokanecity.org 625-6391)
City Council Sponsor:	Breen Beggs
Executive Sponsor:	Marlene Feist
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	This project is in the Water System Plan
Strategic Initiative:	Innovative Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of water reservoir construction contract

Background/History:

- The City's water system plan calls for a new water tank in the vicinity of the existing tanks at or near Spokane International Airport (SIA) to support growth in the West Plains PDA.
- The City recently purchased a tank site adjacent to the existing sites from SIA. This was on PIES on 4-26-21 and approved by council this summer.

Executive Summary:

- The proposed tank is on ad now. Construction will likely begin in spring 2022 and end in fall 2023.
- Because of its location, this project will not affect traffic and there are no nearby residences or businesses.
- In accordance with FAA regulations, this tank must be painted the same red and white scheme as the adjacent tanks.
- See attached exhibit.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☐ Yes ☒ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:



Briefing Paper

Public Infrastructure Environment and Sustainability Committee

Division & Department:	Legal
Subject:	Special Counsel Contract Amendment for Etter McMahon
Date:	October 13, 2021
Contact (email & phone):	Elizabeth Schoedel ESchoedel@spokanecity.org (509) 625-6232
City Council Sponsor:	Breean Beggs or Lori Kinnear
Executive Sponsor:	Mike Ormsby
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Budget
Strategic Initiative:	Public Safety and Quality of Life
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Resolution of litigation with minimal cost and impact to the City
Background/History: <i>Provide brief history</i> The City entered in a contract with Etter, McMahon, Lamberson, Van Wert & Oreskovich, P.C., as outside legal counsel services in the matter of West Terrace Golf, LLC, v. City of Spokane. Additional funds are necessary.	
Executive Summary: <ul style="list-style-type: none"> • Contract Amendment • Special Outside Legal Counsel in the matter of West Terrace Golf, LLC. v. City of Spokane. • This litigation arises from a water rate challenge • Additional compensation not to exceed \$25,000 for a total of \$375,000. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	



City of Spokane
SPECIAL COUNSEL
CONTRACT AMENDMENT

This Contract Amendment is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **ETTER, MCMAHON, LAMBERSON, VAN WERT & ORESKOVICH, P.C.**, whose address is 618 West Riverside Avenue, Suite 210, Spokane, WA 99201, as ("Firm"), Individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into a Contract wherein the Firm agreed to provide legal services and advice to the City of Spokane, and its officers and employees regarding the matter of **WEST TERRACE GOLF, L.L.C. v. CITY OF SPOKANE**, consistent with applicable laws and this Contract.*

WHEREAS, additional funds are necessary, thus the original Contract needs to be formally Amended by this written document; and

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The original Contract, dated June 27, 2017 and July 17, 2017, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Amendment shall become effective upon signature by both parties.

3. COMPENSATION.

The City shall pay an additional amount not to exceed **TWENTY-FIVE THOUSAND AND NO/100 DOLLARS (\$25,000.00)** as full compensation for everything furnished and done under this Contract Amendment. The total amount under the original Contract, any subsequent amendments, and this Contract Amendment is **THREE HUNDRED SEVENTY-FIVE THOUSAND AND NO/100 DOLLARS (\$375,000.00)**.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

**ETTER, MCMAHON, LAMBERSON,
VAN WERT & ORESKOVICH, P.C.**

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

U2021-091

Briefing Paper

Public Infrastructure Environment and Sustainability Committee

Division & Department:	Legal
Subject:	Special Counsel Contract Amendment for Etter McMahon
Date:	October 13, 2021
Contact (email & phone):	Elizabeth Schoedel ESchoedel@spokanecity.org (509) 625-6232
City Council Sponsor:	Breean Beggs or Lori Kinnear
Executive Sponsor:	Mike Ormsby
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Budget
Strategic Initiative:	Public Safety and Quality of Life
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Resolution of litigation with minimal cost and impact to the City
Background/History: <i>Provide brief history</i> The City entered in a contract with Etter, McMahon, Lamberson, Van Wert & Oreskovich, P.C., as outside legal counsel services in the matter of Durgan, et. At., v. City of Spokane. Additional funds are necessary.	
Executive Summary: <ul style="list-style-type: none"> Contract Amendment Special Outside Legal Counsel in the matter of John Durgan, et. Al., v. City of Spokane. This litigation arises from a water rate challenge Additional compensation not to exceed \$50,000 for a total of \$610,000. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	



City of Spokane
**SPECIAL COUNSEL
CONTRACT AMENDMENT**

This Contract Amendment is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **ETTER, MCMAHON, LAMBERSON, VAN WERT & ORESKOVICH, P.C.**, whose address is 618 West Riverside Avenue, Suite 210, Spokane, WA 99201, as ("Firm"), individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into a Contract wherein the Firm agreed to provide legal services and advice to the City of Spokane, and its officers and employees regarding the matter of **JOHN DURGAN, ET. AL. v. CITY OF SPOKANE**, consistent with applicable laws and this Contract.*

WHEREAS, additional funds are necessary, thus the original Contract needs to be formally Amended by this written document; and

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The original Contract, dated July 28, 2017 and August 1, 2017, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Amendment shall become effective on December 1, 2021.

3. COMPENSATION.

The City shall pay an additional amount not to exceed **FIFTY THOUSAND AND NO/100 DOLLARS (\$50,000.00)** as full compensation for everything furnished and done under this Contract Amendment. The total amount under the original Contract, any subsequent amendments, and this Contract Amendment is **SIX HUNDRED TEN THOUSAND AND NO/100 DOLLARS (\$610,000.00)**.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

**ETTER, MCMAHON, LAMBERSON,
VAN WERT & ORESKOVICH, P.C.**

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

U2021-092

Briefing Paper

Public Infrastructure, Environment & Sustainability (PIES) Committee

Division & Department:	Innovation and Technology Services Division
Subject:	SBO for Master Data Management Solution - Phase III
Date:	October 25, 2021
Author (email & phone):	Michael Sloon, msloon@spokanecity.org , 625-6468
City Council Sponsor:	Councilmember Cathcart
Executive Sponsor:	Eric Finch
Committee(s) Impacted:	Finance & Administration Committee
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	CIP project IT-2020-89
Strategic Initiative:	Sustainable Resources
Deadline:	October 1, 2021
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of SBO to fund professional services contract
Background/History: Phase III of this multi-year effort will focus on providing a secure, privacy compliant way to use City data for aiding activities around community-wide planning, open data, public safety, addressing concerns related to high-risk populations, identifying service gaps, and providing support around case management services, emergency response programs, and health and housing initiatives. In-house talent is not available.	
Executive Summary: <ul style="list-style-type: none"> • Transfer \$355,369 of 2021 salary savings to fund contract for Intellectyx, Inc. for 15 months of professional services in support of Master Data Management solution implementation. • Utilizing \$118,731 of ITSD capital reserves for the balance of the contract. • Term is October 1, 2021 – December 31, 2022 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Infrastructure, Environment & Sustainability (PIES) Committee

Division & Department:	Innovation and Technology Services Division
Subject:	Contract Extension for Intellectyx
Date:	October 25, 2021
Author (email & phone):	Michael Sloon, msloon@spokanecity.org , 625-6468
City Council Sponsor:	Councilmember Cathcart
Executive Sponsor:	Eric Finch
Committee(s) Impacted:	Finance & Administration Committee
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	CIP project IT-2020-89
Strategic Initiative:	Sustainable Resources
Deadline:	October 1, 2021
Outcome: (deliverables, delivery duties, milestones to meet)	Approval for a 15-month professional services contract extension

Background/History:

The Innovation and Technology Services Department issued RFP 4504-18 in 2018 for a Master Data Management solution and Phase II was complete in September 30, 2021. The initial phase provided City data sets needed for decision making and common use by standardizing a method of publishing and dissemination of the data through a central location. The phase II provided a secure, privacy compliant way to use City data for aiding activities around community-wide planning, public safety, addressing concerns related to high-risk populations, identifying service gaps, and providing support around case management services, emergency response programs, and health and housing initiatives. Phase III efforts will focus on providing a secure, privacy compliant way to use City data for aiding activities around community-wide planning, open data, public safety, addressing concerns related to high-risk populations, identifying service gaps, and providing support around case management services, emergency response programs, and health and housing initiatives. In-house talent is not available.

Executive Summary:

- Contract with Intellectyx, Inc. for 15 months of professional services in support of Master Data Management solution implementation.
- Requesting \$474,100.00 including tax for this contract.
- Term is October 1, 2021 – December 31, 2022

Budget Impact:

Approved in current year budget? ☐ Yes ☒ No

Annual/Reoccurring expenditure? ☐ Yes ☒ No

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No

Requires change in current operations/policy? Yes ☒ No

Specify changes required:

Known challenges/barriers:



Citywide Data Platform – Phase 3

Formerly MDM

Using Data to Drive Decision making

OVERVIEW

The City of Spokane City Data Platform (CDP-formerly MDM) Phase 3 efforts will focus on providing a secure, privacy compliant way to use City data for aiding activities around community-wide planning, open data, public safety, addressing concerns related to high-risk populations, identifying service gaps, and providing support around case management services, emergency response programs, and health and housing initiatives. As part of this effort, the platform will also be re-branded to emphasize the importance of a centralized data platform for using data to drive decision making. This rebranding is accompanied by a renaming of the project from Master Data Management (MDM) to the Citywide Data Platform (CDP).

This project is supported by various use cases such as improving reporting on Building Permit Activity, a Homelessness Dashboard, a Neighborhood/ Community Police Watch, an Affordability & Housing Dashboard, an Open Data portal, and other direct data integrations that shall be supported in the platform for a wide variety of further reporting and analytics use cases. This project is supported by data providing entities including: Permits, CRM, CHHS, SPD, SFD, 3-1-1, and Community Courts.

Listed below are some, but not all, of the use cases for the CDP platform which will aid in the City's continual effort to serve the citizens and businesses of Spokane and strengthen outreach and engagement efforts:

- Provide a single 360-degree view of City of Spokane operational data and support services across all functions.
- Assist in managing and promoting a data sharing culture in a compliant way following strict City Data Governance Policies and controls without compromising security, integrity, or citizen privacy.
- Enable City of Spokane Functional leaders and managers with “true” clean data for any outreach, planning, and response programs in continued planning and response around Covid-19 or any other community coalition focused activities.

- Perform and analyze data around Shelter occupancy analysis, vaccination rates vs eviction correlations (based on research and data), Coordinated Data Entry and answer some important questions such as “Are we housing the most vulnerable people in our community? Who’s getting left out?”
- City Performance benchmarks and scorecards across different functional departments to show the efficiency and effectiveness of the City in specific service areas.
- Provide a high-quality Utilization Report across functional departments – permits, utilities, law enforcement, community related information, housing, homelessness, fire etc.,
- Help internal City staff migrate between systems more quickly and effectively by cross comparing data across systems for better data quality.
- Improve data quality over time by comparing data across systems (ex: comparing customer name in the utility billing system against the County Assessor data, deliverability indicators, fill zip code for Accela permit data for parcel mapping)
- Ability to verify and provide accurate data of Citizen information for use during emergency services or outreach/engagement activities
- Help identify accurate location and tax jurisdiction information by creating a single view of address location in relation to parcel number, tax authorities, emergency response areas, census geographic boundaries and other GIS information as approximately 25% of municipal boundaries in the U.S. change their tax boundaries every year.
- Help automate the Public Record Request process by pulling all information related to a person of interest and return results relatively easily in a secure and compliant way.
- Using data to help seniors from sources including: entry into HSH 90-day emergency shelter waitlist, Fire Department Calls for Service, Police Department Incident Reports, Existing Buildings Energy Performance Ordinance Report, COVID-19 Hospitalizations etc.,
- Assist City’s effort in helping Citizen and Business needs by cross analyzing My Spokane 311 cases (with the type of assistance requested) against various City department utilizations such as utilities, housing authorities, parks and recreation, fire, and law enforcement



CITY DATA PLATFORM

focuses on providing a secure, privacy compliant way to use City data for aiding activities around community-wide planning, open data portal, public safety, addressing concerns related to high-risk populations, identifying service gaps, and providing support around case management services, emergency response programs, and health and housing initiatives

1 UNDERSTANDING HOMELESSNESS

A primary use case for CDP is to utilize the system to better understand homelessness in our City. Using the tools provided in the CDP, we can pull together data from disparate systems to create a more holistic picture of homelessness. Truly understanding homelessness from a data-driven perspective will enable stakeholders to gain insights, ask detailed questions about homelessness, and work on the development and on-going measurement of

“systems of care” (defined as participatory frameworks for working with individuals with complex needs). This will enable us to answer some of the below questions as well as numerous others -

- What resources are needed to reduce homelessness and where are the resource gaps?
- Which households have contact with social support systems and exit without a homelessness intervention versus those who need our assistance?
- Are pathways to housing as fast and effective as they can be?
- Are we successfully diverting people from the system?
- Are we housing the most vulnerable people in our community? Who’s getting left out?
- What resources are needed to reduce homelessness and where are the gaps?

Figure 1 depicts some of the many sources of data related to homelessness. CDP will allow us to pull that data together into a central, secure repository. Data from 311 related to homeless camps can be enriched with data from Code Enforcement and Police based on location. Similarly, data from CMIS related to individuals experiencing homelessness can be enhanced with data from Police, CHHS, Detention Services, and Community Court based on individual name and other factors. Name records can then be anonymized so that staff analyzing both homelessness and our response to homelessness can evaluate scenarios without impacting privacy.

Figure 1: Disparate data sources loaded into City Data Platform



Homelessness is a complex problem. By bringing together all the City’s data related to homelessness, we can answer existing questions and may find that new questions arise as we better understand the factors contributing to homelessness and the techniques that help individuals find the help they need.

2 FUTURE ECONOMIC HARDSHIP ANALYSIS ON HOMELESSNESS

Another use case for the CDP project is facilitating economic hardship analysis on housing and homelessness trends using a wide variety of data. The initial phase of the project combines a variety of consumer usage data with basic demographic data to help identify trends-based analysis on both general and demographic characteristics. On the usage, we can aggregate various utilities and billing system information as defined below

- Past due over # days
- On current or previous payment plan over past two years

- Past due first time with less than # months service at that location
- # Of times past due past # months
- Past due to second notice or shutoff notice over past # months/years
- Past due and has one or more other economic factors from other data (needs to be defined)

In part this shall enable to confirm an observation of minority populations being disproportionately impacted by housing instability. We were able to continue to validate this trend such as, those identifying as Native American make up less than 2% of our population but over 12% of our homeless population; those identifying as Black/African American also comprise less than 2% of the population but comprise 7% of our homeless population. Since one of the goals is to see how far ‘up-stream’ we can extend our homeless prevention efforts, the solution also allows to look for the same trends in datasets to determine if utility costs or payment behavior is related to economic hardship and come up with what other governmental/non-governmental tools or assistance programs may help address this challenge.

3 CITY PERFORMANCE SCORECARD

City Performance Scorecards provide timely information on the efficiency and effectiveness of City of Spokane in highlighted service areas. The goal is to provide citizens and policy makers with information that makes government smarter and more effective while delivering the best results for taxpayers. Some sample scorecards are mentioned as below –

Function	Scorecard	KPI
Public Works	Public Works receives cleaning requests primarily through 311 and has a goal of responding to 95 percent of street and sidewalk cleaning requests within 48 hours. Street and sidewalk cleanliness is important to the aesthetics, environmental quality, health, and safety of City of Spokane. Public Works dispatches litter patrols for small items and steamer services 24 hours a day, 7 days a week to meet its street cleaning goal. While Public Works dispatches packer trucks for a limited number of large item requests, Recology has been primarily responsible for responding to large item requests since July 2013.	Service Orders: Number of street and sidewalk cleaning requests Target: Respond to 95% of street and sidewalk cleaning requests within 48 hours Result: 80% on-time response
Public Works	Public Works responds to graffiti requests that are on both public and private property. Public Works has set a goal of responding to graffiti requests on public property within 48 hours , and private property within 72 hours . For graffiti on public property, a response usually requires painting over or removing graffiti with appropriate equipment. Additionally, Public Works graffiti crews work to proactively remove graffiti before service requests are made. For graffiti on private property, a response usually requires an inspection and a notification requiring the property owner to remove the graffiti.	Service Orders: Number of graffiti abatement requests Target: Respond to 95% of street and sidewalk cleaning requests within 48 hours Result: 80% on-time response
Homeless	This dashboard shows comparisons to peer jurisdictions in terms of the homeless population, certain homeless sub-populations, and supportive housing. These benchmarking results provide useful information for the public and policymakers to assess how City of Spokane compares to similar peer jurisdictions and to identify areas for further research and awareness. It is important to note that benchmark comparisons must always be informed by the context of the geographic area surveyed; for example, the climate, housing market, other unique physical constraints, and historical context of City of Spokane and each of our peer cities should inform the data shown below.	Show the homelessness data and shelter rates from PIT Count Reports published from partner data. To look at homelessness over time, we shall use U.S. Housing and Urban Development (HUD) data on Continuums of Care (CoC). While these CoC boundaries do not always align exactly with city boundaries, we show the CoCs that contain selected peer cities.
Homeless	To look at homelessness over time, we will use U.S. Housing and Urban Development (HUD) data on Continuums of Care (CoC). While these CoC	Homeless individuals per 100,000 residents sheltered,

	boundaries do not always align exactly with city boundaries, we show the CoCs that contain selected peer cities.	unsheltered, total homelessness.
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4 OPEN DATA PORTAL

The City of Spokane is committed to providing information that promotes government transparency and accountability. Our intent is to provide citizens with information that encourages and invites public participation and feedback. Our open data solution introduces a new approach that delivers three distinctive information consumption patterns on one user friendly platform: visualization, bulk data download, and a highly interactive middle tier data environment. This middle tier has the capability to relate and display contextual information based on what a user is reviewing in their Open Data session. This three-tier approach is engineered to use data to both better inform, help tell the larger story meaningful to that individual citizen looking for information and link the open data user to other City resources and services. We shall use the MDM/CDP to

- Get the data needed from cross functional departments and manage via MDM/CDP.
- Leverage pilot project to extend public facing searchable information “warehouse”
- Expanded web enabled services
- Start as City-wide and move into regional, multi-agency

After launching the open data portal in the final quarter of 2021, we will aggressively begin engaging the citizenry to use the data in fun and useful ways. These will progress into 2022 and include: the development of an accessible mapping prototype and application with EWU, analysis of housing and homelessness, engagement with the media on pressing topics, and an overall reduction in public records requests. Intellectyx will work with the Spokane Public Library and other key stakeholders every step of the way to integrate new features as they are identified by the public (end-users) and support internal stakeholders in open data publication.

5 BUILDING PERMIT ACTIVITY

Building permits include commercial and residential development; new, remodels, additions, tenant improvements and changes of use. This also includes commercial and residential trade permits such as roofing, siding, windows, plumbing, mechanical and electrical. Other included permits are elevators, boilers, grading, signs, and demolition. Pre-Development conference applications show where development is taking place or is planned to take place and what types of projects are being proposed to and approved by the City of Spokane Development Services Center.

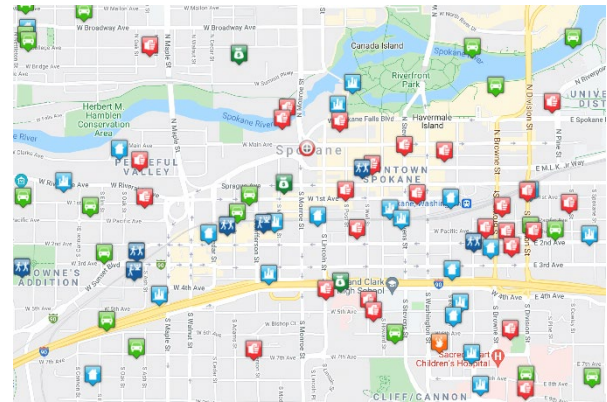
Engineering permits include street construction, obstruction permits, public tree permits, and private development for right-of-way, water, and sewer hookups. These records are helpful in determining street closures and utility work being done in around the City.

Planning permits range from new developments to boundary line adjustments (BLA) and zoning to land use changes. Together with the Planning Department, these permits guide the future development of the City and its Urban Growth Area (UGA).

- Improve GIS information attached to permitting data
- Create open data reports which update in real-time
- Provide transparency into the work being proposed, reviewed, and approved by City staff

6 NEIGHBORHOOD RESOURCE OFFICER DASHBOARD

Community policing, or community-oriented policing, is a strategy of policing that focuses on developing relationships with community members. The CDP can be mobilized to create a neighborhood/community police dashboard. This would integrate data from: CMIS, LERMS, CRM, and 311 among other sources to provide Neighborhood Resource Officers with additional information resources as they work within their community



Combining this data would allow us to provide a near real time community crime map and help citizens inform of all the activities that may be happening and help public get a better idea of the law enforcement activity in their area so they can make more informed decisions about how to stay safe.

This dashboard goes beyond crime mapping by automatically alerting the public about recent crime activity and by improving communication between the public and law enforcement through anonymous tips. When integrated with open data portal, users can sign up for reports or alerts that automatically email or text with a breakdown of activity.

7 FUTURE SPOKANE POLICE PROJECTS

In addition to participating in Project 1 by providing data related to homelessness, the Spokane Police department can utilize the secure CDP platform for the following:

- Create a single repository for Calls for Service and Police Report data which will be utilized in all departmental PowerBI Dashboards, saving development efforts
- Evaluate citizen records within Police datasets to improve data quality (for example, cleaning up duplicate records where one person is entered twice due to a typo or inconsistent dates of birth, etc....)
- Compare Police stolen bike data with 311 stolen bike data to help return bicycles to their rightful owners
- Develop Open Datasets which will be made readily available to internal City stakeholders and the public
- House a complete copy of Police data in a City-controlled system (currently, Police data is housed at the County as a part of our regional public safety software consortium) to mitigate security risks and improve disaster recover response
- Prepare for a migration to a new Computer Aided Dispatch/Law Enforcement Records Management System by developing a clean copy of data to migrate into the new platform
- Connect Police data from across internal systems to have a more holistic view of our work (including Police Report data, body camera data, and digital evidence management data)
- Monitor and alert on data anomalies for immediate investigation/correction
- Tie together modus operandi from multiple cases to identify crime linkages (ex: find all cases where an individual with a red sedan broke into garages)
- Identify and monitor crime patterns in our community
- Provide relevant law enforcement information to emergency management during major events
- Connect data from PeopleSoft and Telestaff to better integrate Police staffing and payroll systems – including for studying overtime usage

The CDP platform provides the Police Department with a secure environment to improve, control, and analyze data without risking exposing the data to non-law enforcement users. Additionally, CDP provides a method for sharing valuable de-identified data with other City departments to gain data insights across City business functions. CDP also enables sharing of anonymized crime data with the public.

8 FUTURE CITYWIDE PROJECTS

The CDP platform is also designed to become the sustainable data layer that is integrated across key City systems and breaks down silos and barriers for using data across divisions and for regional needs. Implementing a master data framework makes key data available to internal stakeholders and provides governance and security to protect the data.

Phase I consisted of designing and building the data platform, developing data governance policies, developing privacy access layers, and processing of the first ten data sources to build relationships in the data for a person (360 degree view of a citizen) or location (based on address or X: Y coordinate) view or golden record. The data sources reviewed included Community Management Information Systems, Customer Relationship Management (3-1-1), Utility Billing, Permits, Parks, Parking, Fixed Assets, Law Enforcement, County Parcel, and Courts key information to build relationships in the data for Phase 2 efforts. Phase II focused on extending the data platform to business and integration of additional sources for reporting, plus open data portal integration.

During Phase 3, the CDP shall focus on

- Integrating with new data sources
- Create cross collaboration reporting
 - Accela Build Permit Activity reporting
 - Homelessness dashboard along with illegal camping in Accela.
 - Citywide Performance scorecard.
 - Spokane Police Reporting
- Create a shelter dashboard using a group of internal stakeholders, external stakeholders, and the community in real time to support our impact reduction, our unhoused response, and help guide a holistic response to community livability & safety.
- Support data migrations for key system transitions including Courts and criminal justice, Utilities, Asset Management, and future systems such as Budget Management, ERP, or Enterprise Content Management.
- Support to a live integrated and protected data layer immediately natively to PowerBI.
- Addition of internal financial transaction systems to replace over 150 individual manual interfaces to the current financial system FMS.
- Ability to better manage and provide integrated information on city financial, time reporting, and demographic information.
- Capability to better connect regional, State, and Federal information to City of Spokane data to provide integrated data views with that information.
- Facilitate public records response and provide public self-service capabilities to sponsored data sources within the open data portal.
- Provide the architecture and starting platform to provide increasingly diverse and connected data to the public through an enhanced Open Data platform.

Many leading cities and counties are significantly investing in CDP and other enterprise data toolsets to meet the increasing demand for data, regulate its access and use, and provide for better transparency and public access. Cities like New York, Los Angeles, San Francisco, and Denver are larger city examples of this best practice. Cities such as Tacoma, Portland, Salt Lake City, Gilbert, AZ, and San Jose, CA are also examples that are formalizing the use of their collective data to provide better services and transparency to internal and external stakeholders. We look forward to continuing to provide support to our departments that need sustainable, integrated, and governed data solutions to help deliver their services.

Memorandum



To: Members of City Council
CC: Mayor Woodward
Johnnie Perkins, CAO
From: Jessica Stratton, Budget Analyst
Date: 10/18/2021
Re: ITSD SBO for Master Data Management - Phase III

Request: Use ITSD salary savings of \$355,369 and appropriate \$118,731 of IT capital reserves to increase the professional services budget in support of the Master Data Management project.

Background: The Innovation and Technology Services Department issued RFP 4504-18 in November 2018. Within the RFP, it was stated that the City of Spokane's intent was to provide citizens with information that encourages and invites public participation and feedback by efficiently sharing frequently requested City data. This would require a standardization of publishing and disseminating data through a central location, a data platform.

The goals of the Master Data Management solution were:

- a. Promote a data sharing atmosphere that breaks down functional silos;
- b. Stabilize shared data across business units will save time and re-work for those who need the data;
- c. Reduce data quality errors;
- d. Reduce data integrity concerns and increases reliability on the truth;
- e. Save time and energy of employees needing to incorporate shared data in reports; and
- f. Decrease the risk of losing sensitive data.

Of the eight RFP responders, Intellectyx of Denver, CO was selected. Phase I (design and platform creation) was completed in August 2020 and funded inside the ITSD operating budget. Phase II (initial data sets for SPD, SFD and CHHS) was completed in September 2021 using the IT capital budget. Phase III involves renaming the project from Master Data Management (MDM) to Citywide Data Platform (CDP) and will focus on continued work on vulnerable population data. Although there is an IT capital budget for this phase, it is smaller than needed. An increase is required as ITSD has been unable to acquire senior database administration or data architect talent to do the work in-house.

Options: Typically, delaying the project would be an option, but this work involves CHHS data and process improvement which is currently a priority.

Conclusions & Recommendations: This SBO is being proposed to increase the funding for professional services related to software creation as part of the Master Data Management project. An increase in budget is needed as the expertise is not available in the IT department. Continuing the project without delay is preferred to keep momentum and further CHHS initiatives.

ORDINANCE NO _____

An ordinance amending Ordinance No. C-35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C-35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Management Information Services Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Management Information Services Fund, and the budget annexed thereto with reference to the Management Information Services Fund, the following changes be made:

- (1) Decrease the appropriation for salaries and wages by \$355,369.
- (2) Increase the appropriation for advisory technical service by \$355,369.
- (A) There is no change to the ITSD operating department budget.
- (3) Increase the appropriation for capitalized software by \$118,731.
- (A) \$118,731 of the increased appropriation is provided from ITSD Capital Replacement unappropriated reserves solely for capitalized software costs related to the Master Data Management project in the ITSD Capital Replacement department.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to allocate funds for Phase III of the Master Data Management project and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date

RESOLUTION NO. 2021-_____

A resolution pledging local matching funds for infrastructure improvements in northeast Spokane, specifically, the rebuild of Wellesley Avenue from Freya Road to Florida Street, to help jump-start new development within the Northeast Public Development Authority.

WHEREAS, a crucial project for the economic development of northeast Spokane is a full rebuild of Wellesley Avenue from Freya Road to Florida Street (the “Project”), which is needed to connect the North Spokane Corridor (NSC) off-ramp to the Northeast Public Development Authority (NEPDA) land to the east of the NSC, to spur new development and attract new investments in northeast Spokane; and

WHEREAS, the Project extends from the Freya Road roundabout east to Florida Street, and will provide access improvements from the NSC into Hillyard, including freight access to about 500 acres of industrial-zoned land adjacent the NSC between the new interchanges at Wellesley and Francis Avenues; and

WHEREAS, the Project is the first phase of a multi-phase plan to complete a street network capable of supporting industrial and commercial development, attracting industry and jobs to Hillyard, which is among the most disadvantaged communities in the state; and

WHEREAS, the Project will provide commute and heavy freight access to the east Hillyard industrial area, which is anticipated to precipitate additional private investment and job growth; and

WHEREAS, completing a limited grid network of Complete Streets connecting to the NSC will conservatively spur the development of between 518,300 and 633,500 new building square feet over the next 25 years, with the total development capacity of the acreage directly benefiting from multi-phase road improvements totaling nearly 3 million square feet.

WHEREAS, Hillyard continues to have the greatest concentration of unpaved streets in the City of Spokane, and is one of the poorest, and most diverse areas of the city and the region; and

WHEREAS, with City local match grant support, we can build the needed transportation infrastructure to facilitate the development of up to 426,500 additional square-feet of industrial space (above baseline growth), at a projected assessed value of \$22.6 million, and these improvements would help generate up to \$1.6 million in annual County and City property taxes, up to \$2.6 million in construction taxes, and up to \$2.3 million in sales tax related to construction; and

WHEREAS, The Project has a projected cost of \$3,311,095, and is dependent on funding from grant sources; and

WHEREAS, the Washington Department of Transportation supports a grant application for the Urban Arterial Program (UAP) to help build the project; and

WHEREAS, a full-depth reconstruction of Wellesley Avenue, from Freya Road to Havana Street, is a project that is listed in the City's Comprehensive Plan – Table TR 5 (Integrated Street Rebuilds) and is listed as a shared-use bike path on the pedestrian master plan; and

WHEREAS, the project is currently at the 20% design stage, and will be ready to build as soon as funding becomes available; and

WHEREAS, The Project is one of a number of projects which would improve the streets network to connect to the NSC and which would drive desperately needed new investment into Northeast Spokane, and these projects have the support of Rep. Cathy McMorris Rodgers, County Commissioner Josh Kerns, Washington Transportation Secretary Roger Millar, State Reps. Rob Chase and Bob McCaslin, State Senate Majority Leader Andy Billig, State Sens. Shelly Short and Jeff Holy, Greater Spokane Incorporated, Mayor Nadine Woodward, and Council Member Michael Cathcart; and

WHEREAS, however, there still remains a **\$215,000** funding gap for local matching dollars.

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council commits to providing \$215,000 for local match for the Wellesley Avenue full-depth reconstruction from Freya Road to Florida Street, to close the funding gap and enable the project to qualify for the necessary federal funding.

BE IT ALSO RESOLVED that the appropriate officials of the City are authorized to implement the provisions of this resolution.

Passed by the City Council this ____ day of _____, 2021.

City Clerk

Approved as to form:

Assistant City Attorney